Township of Raritan
Vital Statistics and Registry
1 Municipal Drive, Flemington, New Jersey 08822
Telephone# 908-806-6083

## APPLICATION FOR A <u>NON-GENEALOGICAL</u> CERTIFICATION OR CERTIFIED COPY OF VITAL RECORD

☐ Certified Copy ☐ Certified Copy for an Apostille Seal ☐ Certification  Name of Requestor  First Middle  Last  Current Mailing Address (must match address on ID)  Street  City State  Email Address  @  ☐ BIRTH  Child's Name at Birth  No. Requested Copies  Place of Birth  City Raritan Township, F	Person on Record (proof is required for certified copy	Date (of request) / /  Reasons for Request  Passport Driver's License School / Sports		
Name of Requestor  First Middle  Last  Current Mailing Address (must match address on ID)  Street  City State  Email Address  @ .  DIBIRTH  Child's Name at Birth First  No. Requested Copies Place of Birth		Date (of request) / /  Reasons for Request  Passport Driver's License School / Sports		
First Middle  Last  Current Mailing Address (must match address on ID)  Street  City State  Email Address  @  BIRTH  Child's Name at Birth First  No. Requested Copies Place of Birth		Passport Driver's License School / Sports		
Current Mailing Address (must match address on ID)  Street City State  Email Address  @ .  Dild's Name at Birth First  No. Requested Copies Place of Birth		☐ Driver's License ☐ School / Sports		
Current Mailing Address (must match address on ID)  Street City State  Email Address    BIRTH  Child's Name at Birth First  No. Requested Copies Place of Birth		School / Sports		
Street  City State  Email Address  @ .  Discrete:  Child's Name at Birth   First    No. Requested Copies   Place of Birth				
City State  Email Address  @ .  Child's Name at Birth First  No. Requested Copies Place of Birth		☐ Veterans' Benefits		
Email Address  @ .  Child's Name at Birth First  No. Requested Copies Place of Birth		Social Security Card / Benefits Medicare		
@ .  Child's Name at Birth First  No. Requested Copies Place of Birth	Zip Code	Welfare / Disability		
Child's Name at Birth First  No. Requested Copies Place of Birth	Daytime Phone Number	Other:		
Child's Name at Birth First  No. Requested Copies Place of Birth	( ) -			
No. Requested Copies Place of Birth	□ BIRTH			
• • •	Middle	Last		
City Pariton Township E		County Date of Birth		
Chy Kantan Township, F	lemington State New Jersey	Hunterdon / /		
Name of Child's Parents (name given at birth or on b	irth certificate / Maiden Name)			
Parent A First	Middle	Last		
Parent B First	Middle	Last		
If Child's name was changed:				
New Name	Describe Change			
MARRIAGE	CIVIL UNION	DOMESTIC PARTNERSHIP		
No. Requested Copies Place of Event		County Date of Event		
City	State	/ /		
Name of Spouses (name given at birth or on birth certificate / Maiden Name)				
Spouse A First	Middle	Last		
Spouse B First	Middle	Last		
DEATH				
Name of Decedent First	Middle	Last		
No. Requested Copies Place of Death		County Date of Death		
City	State	/ /		
Name of Decedent's Parents (name given at birth or on birth certificate / Maiden Name)				
Parent A First	Middle	Last		
Parent B First	Middle	Last		
Have you enclosed and completed all required information?  REG-37a Payment Type: □ Cash □ M/O □ Check	Completed Applicatio	Proof of Relationship  Acceptable Forms of ID  Mailing Address Matches ID		

## INSTRUCTIONS FOR OBTAINING A COPY OF NON-GENEALOGICAL VITAL RECORDS

- Non-Genealogical Records are births occurring within the last 80 years or if the individual is still living, marriages occurring within the last 50 years, deaths occurring within the last 40 years and all civil union and domestic partnership records.
- Certified Copies have the raised seal of the office issuing the record and are always issued on State of New Jersey safety paper. Certified copies may be used to establish identity and are legal documents.
- Certifications are issued on plain paper with no seal and clearly indicate they are not valid for establishing identity or for legal purposes. Certifications are generally useful for genealogy. Certifications of death records do not contain the Social Security Number or the Cause of Death medical terminology.
- Apostille Seal An Apostille Seal is an additional seal required for certain certified records that will be presented to a foreign
  government that is a member of the Hague Treaty. The seal is often required on documents for international adoptions or
  establishing dual citizenship. Contact the consulate of the country involved to determine if you need an Apostille Seal.

An Apostille Seal can only be obtained by first requesting certified copy of the vital record from the State Office of Vital Statistics and Registry. You would then forward this document to the New Jersey Department of Treasury, which issues the Apostille Seal. Additional information is available at: http://www.state.nj.us/treasury/revenue/apostilles.shtml.

Applications for a certification or certified copy of a <u>Non-Genealogical</u> record <u>require</u> the applicant to provide a completed application, valid proof of identity<sup>1</sup>, payment of the fee and, if requesting a certified copy, proof that establishes you are:

- o the subject of the record;
- o the subject's parent, legal guardian or legal representative;
- o the subject's spouse/civil union partner, domestic partner, child, grandchild or sibling, if of legal age;
- o a state or federal agency for official purposes; or
- o requesting pursuant to a court order.

To request a certified copy of a <u>Certificate of Birth Resulting in Stillbirth</u>, use form REG-68, which is available on the New Jersey Department of Health website at: http://nj.gov/health/vital/registration-vital/stillbirth/.

Location Address:	Hours of Operation:	
Township of Raritan Vital Statistics & Registry 1 Municipal Drive Flemington, New Jersey 08822 <u>PHONE # 908-806-6083</u>	9:00 AM - 4:00 PM Monday - Friday	
Mailing Address:	Fees:	
Township of Raritan Vital Statistics & Registry 1 Municipal Drive Flemington, New Jersey 08822	Birth Certificate \$25.00 Ea Death Cert. \$10.00 Ea Marriage Cert. \$25.00 Ea We accept cash, check or Civil Union Cert. \$25.00 Ea Domestic Ptnr Cert. \$25.00 Ea Registar's Office	

## Suggestions for Acceptable Forms of Identification, please see list below:

Valid photo driver's license or photo non-driver's license with current address OR valid driver's license without photo and an alternate form of ID with current address OR two (2) alternate forms of ID, one of which must show the current address. Alternate forms of ID are: vehicle registration, vehicle insurance card, voter registration, US/foreign passport, permanent resident card (green card), Immigrant Visa, Federal/State ID, county ID, school ID, utility bill (within the previous 90 days), bank statement (within previous 90 days) or W-2 for current or previous year. Requests for records to be mailed to an address other than that which appears on the requestor's ID must be accompanied by a notarized letter which includes A) the alternate address, and B) a written request to mail records to this alternate address.