

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #15-14

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for 2015 for employees not covered by a bargaining agreement shall be as follows:

<u>A.</u>	<u>PART-TIME POSITIONS</u>	<u>MIN.</u>	<u>MAX.</u>
	Mayor	1,000	7,400
	Township Committee	1,000	6,400
	Municipal Judge	23,000	43,350
	Prosecutor	13,000	27,770
	Municipal Public Defender	4,000	6,120
	Emergency Management Officer	3,000	5,100
	IT/Communications Coordinator	2,000	2,000
	Public Works Seasonal	8.00 per hour	11.35 per hour
	Search Officer for Improvements	600	800
	Interns	1,000	1,000
	Crossing Guard	15.00 per hour	28.20 per hour
<u>B.</u>	<u>FULL-TIME POSITIONS</u>	<u>MIN.</u>	<u>MAX</u>
	<u>GROUP 1</u>	28,000	45,000
	Administrative Secretary		
	Deputy Township Clerk/Clerical Assistant		
	<u>GROUP 2</u>	40,000	57,000
	Administrator's Assistant/Purchasing Coordinator		
	<u>GROUP 3</u>	62,000	153,500
	Chief Financial Officer		
	Township Clerk		
	Tax Assessor		
	<u>GROUP 4</u>	85,000	153,500
	Administrator		
	<u>GROUP 5</u>	97,000	150,000
	Chief of Police		

Section II. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS

A. The Municipal Judge and Prosecutor shall receive additional compensation for daytime court sessions at the rate of **\$155.00** per hour only when such sessions are in addition to the regularly scheduled daytime court sessions.

B. Employees in positions who are required to attend evening meetings as a Board Secretary will be compensated as follows:

Minimum compensation	\$30.00
Hourly rate	\$17.00

Section III. COMPENSATION FOR TEMPORARY, SEASONAL, PART-TIME HOURLY AND OTHER EMPLOYEES

The rates of compensation for temporary, seasonal and other employees for whom no other method of compensation is provided herein shall be established by the Administrator in accordance with the 2015 Budget. The rate of compensation for part-time hourly positions for titles contained in this ordinance shall be in accordance with the respective ranges for said titles.

Section IV. LONGEVITY

All full-time employees (35 hour work week) hired prior to January 1, 2006 shall be entitled to longevity as follows:

After five (5) years of service	\$1,000.
After eight (8) years of service	\$1,500.
After ten (10) years of service	\$2,000.
After thirteen (13) years of service	\$2,500.
After fifteen (15) years of service	\$3,000.

Section V. MILEAGE AND CAR ALLOWANCES

1. All employees using a personal vehicle in the pursuit of Township business shall be compensated at the rate per mile as set by the State of New Jersey annually. Employees receiving a car allowance are excluded from this provision.
2. The following positions will receive car allowances in the annual amounts indicated in lieu of a township vehicle:

Chief of Police	\$3,780.00
-----------------	------------

Section VI. CLOTHING ALLOWANCES

The following position will receive an annual clothing allowance in the annual amount indicated:

Chief of Police \$1,200.00

Section VII. ADMINISTRATION

The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2015 Budget and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section VIII. Any ordinance or part of any ordinance inconsistent with this ordinance is hereby repealed.

Section IX. This ordinance shall be in full force and effective upon final adoption and publication in accordance with the law.

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN

Rose Sollena, RMC/CMC
Township Clerk

Craig O'Brien
Mayor

NOTICE OF PENDING ORDINANCE

Please take notice that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on September 1, 2015 and the same was then ordered to be published according to law with a public hearing and final consideration scheduled for the meeting of October 6, 2015 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Raritan Township (Flemington), N.J. at which time all interested persons will be heard.

Rose Sollena, RMC/CMC
Township Clerk