

**RARITAN TOWNSHIP COMMITTEE
TUESDAY, Dec. 20, 2016
MEETING BEGINS AT 6:30 P.M.**

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary

1. **MEETING CALLED:**

Meeting called to order at: _____

2. **ROLL CALL:**

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

3. **MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was advertised in the February 25, 2016 issue of the Hunterdon County Democrat in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Web Site.

3.A **Resolution #16-266 - CLOSED SESSION:**

Contract Negotiations – Teamsters Local 469, CWA All Units

Personnel – Planning & Zoning Merger, Senior Engineering Aide/Inspector

Litigation -Linque /Pulte-Letter from RTMUA, Shuman vs Raritan Twp.

Attorney-Client Privilege – Hinline Towing, Open Space Property Appraisals

Risk Management – 2017 Assessment

Mayor Gilbert asks for a motion to adopt Resolution #16-266.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

CLOSED SESSION:

OPEN SESSION:

4. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

5. **PUBLIC COMMENT:**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

6. **FINANCIAL ISSUES:**

PAYMENT OF BILLS:

a. Payment of Bills as Listed for Raritan Township: **\$ 1,054,262.58**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

b. Payment of Bills as Listed for Raritan Township Fire Company: **\$ 19,105.91**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

7. **REPORTS:**

a. **Liaison Reports**

Karen Gilbert – Administration, Personnel, Planning Board (Class I – Mayor)

Michael Mangin – Planning Board (Class II – Governing Body), Police, Finance, & Business

Louis Reiner – Public Works, Fire/Rescue/OEM, Local Historians

Richard Chen – Open Space, Parks & Recreation, RTMUA

Craig O'Brien – Board of Health, Green Team, Environmental Commission

8. **UNFINISHED BUSINESS:**

- a. 2017 Appointments
- b. Fire Marshall Office vacancies
- c. Assistant Engineer vacancy

9. **NEW BUSINESS:**

- a. Biggest Tree Competition Poster – Environmental Commission
- b. Teamster Local 469 Contract
- c. Deer Management
- d. LOSAP List Approval
- e. Fixed Asset Ledger
- f. Budget Transfers
- g. Storm Report

10. **ORDINANCES:**

Ordinances Public hearing and final adoption:

None

Ordinances on First Reading

- a. **ORDINANCE #16-26**

AN ORDINANCE AMENDING TITLE 2 ENTITLED “ADMINISTRATION” AND PERSONNEL” BY DELETING CHAPTER 2.28 ENTITLED “SUPERINTENDENT OF PUBLIC WORKS AND ENGINEER” AND CHAPTER 2.44 ENTITLED “TOWNSHIP PLANNER” AND REPLACING THEM WITH NEW CHAPTER 2.28 ENTITLED “DEPARTMENT OF ENGINEERING, PLANNING AND ZONING”, AND BY AMENDING CHAPTER 2.40 ENTITLED “LAND USE ENFORCEMENT OFFICER”.

Mayor Gilbert asks for a motion to introduce Ordinance #16-26 on first consideration, same to be published according to law with a public hearing and final votes schedule for the meeting of Jan. 5, 2017 beginning at 5 pm at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O’Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

11. CORRESPONDENCE:

- a. Letter from RTMUA, dated Dec. 8, 2016 RE Block 9, Lots 16, 17.01 Enclave at Health Quest (Phase 2)
- b. E-mail from Susan Miller, dated Dec. 6, Re: Open Space/Farmland Assessment Tax
- c. E-mail from Lucy Sanderson, NJDOT, dated Dec. 15, Re: Route 31 & Flemington Circle Stage 4-7 Notice

12. NON CONSENT AGENDA

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O’Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

13. CONSENT AGENDA:

All matters listed on the Consent Agenda are considered to be routine by the

Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Minutes:

Township Committee Meeting Minutes: Sept. 20, Oct 4, Dec. 1
Executive Session Minutes: Oct. 4, Oct. 17, Oct. 18, Nov. 1

Resolutions:

- a. **Resolution #16-267 – Appointing Senior Engineering Aide/Inspector**
- b. **Resolution #16-268 – Authorization to solicit proposals for appraisal services for Open Space acquisition**
- c.
- d. **Resolution #16-269 – Approving Eligibility List for Length of Service Award Program**
- e. **Resolution #16-270 – Authorizing Tax Refund for Veterans Deduction**
- f. **Resolution #16-271 – Authorizing Budget Transfers**
- g. **Resolution #16-272 – Commending Nicholas DeOre on achieving Eagle Scout**
- h. **Resolution #16-273 – Commending Michael Degen on achieving Eagle Scout**
- i. **Resolution #16-274 - Rejecting Bids for Hunting Rights**

Mayor Gilbert asks for a motion to adopt the Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

- 14. **PRIVILEGE OF THE FLOOR:** Anyone may address the Committee on any issue for three (3) minutes.

15. **Resolution #16-1XX- CLOSED SESSION (if needed):**

Mayor Gilbert asks for a motion to adopt Resolution #16-1XX.

16. **CLOSED SESSION**

17. **OPEN SESSION**

18. **FURTHER ACTION**

19. **ADJOURNMENT:**

Mayor Gilbert asks for a motion to adjourn the meeting.

Meeting adjourned at _____