

**RARITAN TOWNSHIP COMMITTEE
TUESDAY, Dec. 6, 2016
MEETING BEGINS AT 6:30 P.M.**

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary

1. **MEETING CALLED:**

Meeting called to order at: _____

2. **ROLL CALL:**

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

3. **MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was advertised in the February 25, 2016 issue of the Hunterdon County Democrat in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Web Site.

3.A **Resolution #16-253 - CLOSED SESSION:**

Contract Negotiations – Vehicle Maintenance, Property Appraisals/Open Space Personnel - Planning & Zoning, Prosecutor, DPW New Hires, Outside Employment Policy, Fire Safety Admin, Part-Time Building Inspector, Township Attorney Pending Litigation - Attorney-Client Privilege –

Mayor Gilbert asks for a motion to adopt Resolution #16-253.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

CLOSED SESSION:

OPEN SESSION:

4. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

5. **PUBLIC COMMENT:**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

6. **FINANCIAL ISSUES:**

PAYMENT OF BILLS:

- a. Payment of Bills as Listed for Raritan Township: **\$ 19,232,338.29**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

- b. Payment of Bills as Listed for Raritan Township Fire Company: **\$ 10,229.40**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

7. **REPORTS:**

a. **Liaison Reports**

Karen Gilbert – Administration, Personnel, Planning Board (Class I – Mayor)

Michael Mangin – Planning Board (Class II – Governing Body), Police, Finance, & Business

Louis Reiner – Public Works, Fire/Rescue/OEM, Local Historians

Richard Chen – Open Space, Parks & Recreation, RTMUA

Craig O'Brien – Board of Health, Green Team, Environmental Commission

8. **UNFINISHED BUSINESS:**

- a. SCBA Replacements vs Repairs
- b. Construction Fee Schedule
- c. Assistant Engineer
- d. Health Insurance Update
- e. IT Infrastructure/ Phones Update
- h. Municipal Acting Prosecutor (Res #16-255)
- i. Part-time Building Inspectors (Res. #16-258)
- j. Municipal Court Audit

9. **NEW BUSINESS:**

- a. Appointment of Interim Planner/Zoning Officer (Res#16-254)
- b. DPW New Hires (Res #16-258 & Res. #16-265)
- c. HVAC Maintenance & Repairs bid award (Res#16-256)
- d. Reorganization Dinner
- e. HVAC Repairs at RTPD HQ
- f. Toll Brothers Permit Fee Refund (Res #16-263)
- g. Trout in Classroom – Walnut Brook
- h. Green Team
- i. Hazard Mitigation Plan

10. **ORDINANCES:**

Ordinances Public hearing and final adoption:

a. **ORDINANCE #16-13**

AN ORDINANCE OF THE TOWNSHIP OF RARITAN ACCEPTING A PORTION OF 523 JUNCTION ROAD (“OLD JUNCTION ROAD”) FROM THE COUNTY OF HUNTERDON

Mayor Gilbert asked for a motion to open the Public Hearing on Ordinance #16-13.
Motion _____, Seconded _____: Voice Vote _____

Meeting opened to the public.

Mayor Gilbert asked for a motion to close the Public Hearing on Ordinance #16-13.

Motion _____, Seconded _____: Voice Vote _____

Mayor Gilbert asks for a motion to adopt Ordinance #16-13 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

b. **ORDINANCE #16-22**

AN ORDINANCE AMENDING TITLE 6 ENTITLED “ANIMAL CONTROL” BY ADDING NEW CHAPTER 6.08 ENTITLED “DEER MANAGEMENT PROGRAM LOTTERY.”

Mayor Gilbert asked for a motion to open the Public Hearing on Ordinance #16-22.

Motion _____, Seconded _____: Voice Vote _____

Meeting opened to the public.

Mayor Gilbert asked for a motion to close the Public Hearing on Ordinance #16-22.

Motion _____, Seconded _____: Voice Vote _____

Mayor Gilbert asks for a motion to adopt Ordinance #16-22 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

c. **ORDINANCE #16-25**

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING CHAPTER 2.88 ENTITLED "OPEN SPACE ADVISORY COMMITTEE AND TRUST FUND" OF THE REVISED GENRAL ORDINANCES OF THE TOWNSHIP OF RARITAN, TO EXTEND THE OPEN SPACE TAX AUTHORIZATION.

Mayor Gilbert asked for a motion to open the Public Hearing on Ordinance #16-25.

Motion _____, Seconded _____: Voice Vote _____

Meeting opened to the public.

Mayor Gilbert asked for a motion to close the Public Hearing on Ordinance #16-25.

Motion _____, Seconded _____: Voice Vote _____

Mayor Gilbert asks for a motion to adopt Ordinance #16-25 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

Ordinances on First Reading

d. **ORDINANCE #16-23**

AN ORDINANCE REPEALING AND REPLACING SECTION 15.04.030 ENTITLED "FEE-BIANNUAL FEE SCHEDULE REPORT-NEW CONSTRUCTION SURCHARGE"

Mayor Gilbert asks for a motion to introduce Ordinance #16-23 on first consideration, same to be published according to law with a public hearing and final votes schedule for the meeting of Jan. 5, 2017 beginning at 5 pm at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

e.

ORDINANCE #16-26
 AN ORDINANCE TO REORGANIZE DEPARTMENTS OF
 ENGINEERING AND PLANNING

Mayor Gilbert asks for a motion to introduce Ordinance #16-26 on first consideration, same to be published according to law with a public hearing and final votes schedule for the meeting of Jan. 5, 2017 beginning at 5 pm at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

11. CORRESPONDENCE:

- a. Letter from Richard Hammer, DOT Commissioner, Dated Nov. 17, 2016 Re: NJDOT State Aid Programs
- b. Email from Lucy Sanderson, NJDOT Dated Nov. 18, 2016 Re: Route 31 & Flemington Circle Stage 4 14-day notice
- c. Flemington-Raritan Regional Board of Education Oct. 24 Meeting Minutes
- d. Letter from Ernest R. Shuba, dated Nov. 18, 2016 Re: road repairs
- e. Election Statement for Municipal Offices – General Election 11/8/16
- f. Letter from RTMUA dated Nov. 28, 2016 Re: Villages at HealthQuest Park
- g. Letter from John and Dolores Reilly dated Nov. 21, 2016, Re: Open Space Tax

- h. Post Cards against Deer Hunting
- i. Flemington-Raritan Regional Board of Education Nov. 14 Meeting Minutes
- j. Letter from JCP&L dated Nov. 23, 2016 Re: Storm Recovery Charge Rider of Its Filed Tariff

12. **NON CONSENT AGENDA**

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

13. **CONSENT AGENDA:**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Minutes:

Township Committee Meeting Minutes: Sept. 30
Executive Session Minutes: Sept. 20, Sept 30

Resolutions:

- a. **Resolution #16-254 – Appointment of Interim Township Zoning Officer/Planner**
- b. **Resolution #16-255 – Appointment of Acting Municipal Prosecutor**
- c. **Resolution #16-257 – Authorizing Award of HVAC Maintenance & Repair Contract**
- d. **Resolution #16-258 - Authorization to Hire Donn Brown as DPW Personnel**
- e. **Resolution #16-259 – Authorizing appointment Part-Time Building Inspector**

- f. **Resolution #16-260 – Resolution in Support of S-2245 and A-3821**
- g. **Resolution #16-261 – Authorizing Tax Refund for Veteran Deduction**
- h. **Resolution #16-262 – Authorizing Rebate for Tax Overpayment**
- i. **Resolution #16-256 – Intra-department transfers**
- j. **Resolution #16-263 – Authorizing Refund Permit Fee**
- k. **Resolution #16-264 – Accepting County Hazard Mitigation Plan**
- l. **Resolution #16-265 – Authorizing Hiring Chris Kalhauge as DPW Personnel**

Mayor Gilbert asks for a motion to adopt the Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

- 14. **PRIVILEGE OF THE FLOOR:** Anyone may address the Committee on any issue for three (3) minutes.
- 15. **Resolution #16-1XX- CLOSED SESSION (if needed):**
 Mayor Gilbert asks for a motion to adopt Resolution #16-1XX.
- 16. **CLOSED SESSION**
- 17. **OPEN SESSION**
- 18. **FURTHER ACTION**
- 19. **ADJOURNMENT:**

Mayor Gilbert asks for a motion to adjourn the meeting.

Meeting adjourned at _____