

*The Township Committee of the Township of Raritan met on July 21, 2015
at the Municipal Building, One Municipal Drive, Flemington, New Jersey*

**MEETING
CALLED**

Mayor O'Brien called the regular meeting to order at 7:07 p.m.

ROLL CALL

The following were present: Mayor Craig O'Brien, Deputy Mayor Karen Gilbert, Comm. Michael Mangin, Comm. Richard Chen and Comm. Louis Reiner. Also present was Adm. Jerry Giaimis and Township Attorney Albert E. Cruz.

**MEETING
ADVERTISED**

Mayor O'Brien advised that the meeting was advertised in accordance with the Open Public Meetings Act in the January 15, 2015 issue of the Hunterdon County Democrat and was posted on the office bulletin board and the Township Website.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mayor O'Brien asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a Moment of Silence to remember our Men and Women serving in the Armed Forces and in Particular Those Serving In Troubled Areas Around the World.

**PUBLIC
COMMENT**

It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

*** Barbara Sachau, 2 Glenway Drive, addressed the issue of salaries. She felt that there should be maximum salaries. Sometimes the position is being paid so much more than what it allotted, which may be due to longevity.

Mayor O'Brien said that there are salary caps in place. Others salaries are covered by union negotiations.

APPOINTMENT OF PROBATIONARY PATROLMAN ADAM SWIATEK

Chief Glenn Tabasko said that the School Resource Officer Mike Bokash retired. Officer Nemeth will be replacing him in the school. He recommended that Adam Swiatek be hired as a Probationary Patrol Officer. Mr. Swiatek is 24 years of age and a resident of Delaware Township. He is a graduate of Hunterdon Central High School and Rutgers University where he earned a Bachelor of Arts Degree and will be graduating from the Mercer County Police Academy on July 31, 2015. The starting date is July 30, 2015.

**Resolution #15-155 – Appointment of Probationary Patrolman Adam Swiatek
Effective July 30, 2015**

Mayor O'Brien asked for a motion to adopt Resolution #15-155.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

Clerk Rose Sollena Administered the Oath of Office to Patrolman Adam Swiatek

FIRE CHIEF STEVEN WETTER

*** Fire Chief Steven Wetter, Raritan Township Fire Company, gave a mid-year report on the status and operations of the Fire Company. As of the end of June there were 323 calls and on pace for about 650 calls this year. There were 172 call made for fire and/or carbon monoxide alarm activations; 20 brush fires, 3 chimney fires, 50 smoke and/or electrical burning type situations, 8 general hazmat calls, 18 motor vehicle accidents and 18 structure fires (not all in the Township). The Raritan Township also responded to fires in Flemington Borough, Kingwood, Readington, Franklin and Delaware Townships. There has always been a shared service between fire companies through Mutual Aid Agreements. There were no significant sicknesses or injuries in the line of duty. There was one minor injury that required no follow up. The final designs for the new tower ladder truck are in order. Construction has begun and it is anticipated that it will be delivered in September or October. There have been several community events held around town. He mentioned that there was a fund raiser held by Jake's which was very successful of which \$1,800 was collected.

The Committee thanked Chief Wetter for his service.

JCP&L UPDATE – JOHN ANDERSON

*** John Anderson, JCP&L, gave a brief update. He spoke about the new sub-station which impacts helps the liability of Raritan Township. The sub-station is located on Pennsylvania Avenue which serves as a hub. The other sub-stations in the area are fed from that sub-station. This new sub-station is located outside of Lambertville. It also benefits Mercer County. There are about 40 to 50 sub-stations in Hunterdon County. There will still be day to day outages that are out on the distribution system. JCP&L is currently working on the Costco site. A new traffic signal is being installed on Walter Foran Boulevard at the side entrance to Walmart. JCP&L will also be getting a new generator at their plant on Route 31 (across from Lowes). He mentioned that a critical care and well water list was completed. If a customer has a well or if a customer is in need of oxygen for life support in their home, they can register with JCP&L on their website. This will enable JCP&L to get electricity faster to those in need.

Mayor O'Brien thanked Mr. Anderson for attending the meeting.

**FINANCIAL
ISSUES**

Payment of Bills as Listed for Raritan Township: **\$ 6,220,156.62**

Mayor O'Brien pointed out that \$3 million is being paid to the Board of Education. Comm. Gilbert asked about a payment to 1756 Fullerton Grounds Maintenance in the amount of \$7,707.00. Superintendent Hutchins said that payment was for Blackwell Park through the Engineering Department. Mayor O'Brien asked about a payment in the amount of \$26,762.90 to Atlantic Salt. Sup't Hutchins said that the amount was approved in the budget for 2015.

Mayor O'Brien asked for a motion to approve the Bill List.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

**FINANCIAL
ISSUES
(Con't)**

Payment of Bills for the Raritan Township Fire Company **\$ 390.00**

Mayor O'Brien asked for a motion to approve the Fire Company Bill List.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen - yes
 Gilbert – yes
 Mangin – recuse
 Reiner – yes
 O'Brien

Motion carried.

REPORTS

LIAISON REPORTS

Karen Gilbert – Joint Parks & Recreation, Open Space, Public Works
Comm. Gilbert reported that Parks and Recreation does not hold a meeting in the summer months. The Open Space Committee is moving to settle the Davino property. The Open Space Plan will sunset on December 31, 2016. She acknowledged a letter of commendation from Doug Allen for an outstanding job done by the Public Works Department on Cherryville Hollow Road. Mayor O'Brien said that he receives many remarks from residents praising the Public Works Department. Comm. Gilbert announced that a notice was received from Green Acres that the Township will be receiving a \$550,000 grant for open space.

Michael Mangin – Planning Board, RTMUA, Board of Health – Comm.
Mangin reported that the Board of Health did not meet in July. In June, the Board of Health applauded the Township Committee for going ahead with the ordinances on foreclosures and abandoned properties. The Board of Health receives many complaints about unruly properties. The Planning Board heard the application on Eden Holdings. This matter was tabled until August due to a controversy regarding the percentages on sloping on the property. The development will be less than 19 homes. The developer will also be required to preserve the cemetery that is on the property. Regarding the RTMUA, Administrator Bruce Miller has retired. The RTMUA has begun budget plans for next year.

**REPORTS
(Con't)**

Richard Chen – Public Safety, Finance – Comm. Chen said that the as the Flemington-Raritan Rescue Squad was on its way responding to a call, the ambulance had an electrical short and caught fire. It was totaled. CFO William Pandos' son and DJ Wright were not hurt. The Rescue Squad is no one ambulance short.

Louis Reiner – Flemington-Raritan Schools, Hunterdon Central High School, Environmental Commission, Local Historians Committee – Comm. Reiner said that there was no report from the Environmental Committee. Lois Zarish, Member of the Local Historians Committee, held a picnic at her home. Comm. Reiner said that he will be meeting with the new Superintendent of Flemington-Raritan Schools. He is optimistic for a good relationship. He will also be meeting with the Superintendent of Hunterdon Central High School. He mentioned that the majority of the property taxes goes towards the schools.

Craig O'Brien – Administration, Personnel – Mayor O'Brien said that he attended a grand opening of the Chase Bank near Stop 'n Shop on Route 31. It is the bank's third branch opening up in New Jersey. There will be about ten new jobs created. In the last couple of years, there have been many businesses that have opened in the Township as well as several expansions. He said that there is a discussion to be held later in the meeting that addresses PILOT (Payment in Lieu of Taxes) and tax abatements for large industrial projects. Mayor O'Brien said that there are several positions opened including a part-time position in the Tax Office as well as the Planning and Zoning Office, Assistant Fire Marshall Office and a position for a Plumbing Sub Code Official. There will also be a vacancy in the Engineering Office at the end of the year. HART will hold an Awards Breakfast on August 6, 2015. He also received an invitation from Johanna Foods to tour the facility. Johanna Foods employs 600 people. The Township Committee Meeting to be held on August 18, 2015 will be changed. Comm. Reiner thanked the people that participated in helping to keep the Ice Skating Rink open.

**UNFINISHED
BUSINESS**

There was none.

**NEW
BUSINESS**

**RARITAN TOWNSHIP ZONING BOARD OF ADJUSTMENT
2014 ANNUAL REPORT** – Acknowledged.

LIQUOR LICENSE RENEWALS – 2015/2016 – Clerk Sollena said that she reviewed the renewals and they are in order. The Police Department has also favorably reviewed the applications. Resolutions were adopted later in the meeting.

**NEW
BUSINESS**

REJECTION OF DPW GENERATOR BID – Adm. Giaimis said that the bids received for the DPW were rejected because they exceeded the bid threshold.

EXTENSION OF GRACE PERIOD FOR 3RD QUARTER, 2015 TAX BILLS – Adm. Giaimis said that there will be an extension for the grace period for the 3rd Quarter tax bills. The deadline is August 19, 2015.

AWARD OF CONTRACT FOR ASSET MANAGEMENT SOFTWARE – Adm. Giaimis said that a contract was awarded for Asset Management Software to Facility Dude. Superintendent Hutchins has been in the process using the competitive contracting method that was authorized previously. Superintendent Hutchins said that he will be able to track everything that the DPW does. It also comes with apps that residents can download to report problems. The information will go directly to DPW. When addressed by DPW, the resident will receive an automatic response when the problem has been abated. This will be a time saving measure for the department. Adm. Giaimis said that this is part of a modernization program that the Township is undergoing. The money will be spent from the IT and Data Processing budgets. Adm. Giaimis said that Resolution #15-163 regarding Building, Planning and Zoning and Resolution #15-167 regarding Data Processing Services only authorize the use of competitive contracting. The bids will go out later in the year. Sup't. Hutchins said that the company is now called Dude Solutions. A resolution was adopted later in the meeting.

REQUEST FOR BLOCK PARTY – AUGUST 22, 2015 ON TOWNVIEW COURT

Mayor O'Brien asked for a motion to approve the Block Party on Townview Court.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Vote: 5 – 0 motion carried.

CRESTVIEW ESTATES RE: CONTRACT WITH TILCON NEW YORK, INC. THROUGH THE MORRIS COUNTY COOPERATIVE PURCHASING FOR RESURFACING OF ROADS – Adm. Giaimis said that a contract was awarded to Tilcon New York, Inc. through the Morris County Cooperative Purchasing for Crestview Estates. Ordinance #15-12 is being used for the Crestview Estates in the amount of \$214,000. No bidding is required. A resolution was adopted later in the meeting.

**NEW
BUSINESS
(Con't)**

PROFESSIONAL SERVICES CONTRACT WITH J. CALDWELL & ASSOCIATES RE: ADDITIONAL SIX HOURS – TOTAL OF FOURTY-SIX HOURS AT \$118.00 PER HOUR – Adm. Giaimis said that this contract was approved to not exceed forty hours. However, an additional six hours was requested. The extra money will be paid from the COAH funds. A resolution was adopted later in the meeting.

APPOINTMENT OF HUGO J. BORST, JR. AS MULTI-LICENSE INSPECTOR IN THE CONSTRUCTION OFFICE – Adm. Giaimis said that this position is currently being held by someone else and the term is about to expire. Mr. Borst has been employed by Raritan Township in the past and holds multiple licenses including building, plumbing and electric. Hans Warnebold, Construction Code Official recommended that Mr. Borst be appointed. This will be a part-time position for 12 hours at \$30 per hour. It is for a four-year term.

AUTHORIZING THE USE OF COMPETITIVE CONTRACTING FOR THE PROCUREMENT OF BUILDING, PLANNING AND ZONING PERMIT AND TRACKING SOFTWARE – Adm. Giaimis said that this is similar to the Dude Solutions contract. The Township will go out to solicit proposals later in the year. This will track permits in the Building, Planning and Zonings offices. A resolution was adopted later in the meeting.

AUTHORIZING THE AWARD OF A CONTRACT TO FACILITY DUDE FOR ASSET MANAGEMENT – This was discussed earlier in the meeting.

AUTHORIZING THE USE OF COMPETITIVE CONTRACTING FOR THE PROCUREMENT OF OPERATING, MANAGEMENT AND ADMINISTRATION OF DATA PROCESSING SERVICES. – Adm. Giaimis said that this will be the exact same process. There is a contract in place at this time for IT services and the current contract will be reviewed. A resolution was adopted later in the meeting.

ADOPTION OF ORDINANCE RE: TAX PILOT PROGRAM (PILOT) – Mayor O'Brien said that this PILOT Program has the ability to entice businesses to expand or open up new facilities. The Township could abate or reduce taxes over a period of time. Attorney Cruz explained that the typical way that PILOT programs are instituted is by either having a rehabilitation area or an area in need of redevelopment. Those are the two primary ways of accomplishing this. The Township already has a PILOT program for the Costco property that went through a planning process. This is an overall planning tool and it is driven by the developer.

**NEW
BUSINESS**

If the Township determines that certain sections of the Township are either in need of rehabilitation or redevelopment, then the developer or the property owner, within those sections, may apply for a PILOT program. It is a five-year program or a thirty-year program. If an ordinance is adopted by the Committee, it must be site specific. Comm. Mangin said that knowing that this needs to be an area in need of rehabilitation or redevelopment, can the ordinance be written to target a certain type of customer such as industrial. There are several vacant properties such as US Bronze which is industrial. Attorney Cruz said that in a redevelopment process, there is at least a two-step process. The first step is designating the area as an area in need of redevelopment and the second is developing a redevelopment plan. The redevelopment plan acts like a zoning ordinance. The elements in the redevelopment plan would dictate what kind of development occurs in that area.

Attorney Cruz said he distributed ten to fifteen tax abatement type programs, however, not all of them are applicable. If the Committee would like to pursue this, the next step would probably be to look into this in more detail. Perhaps a sub-committee could be formed to explore the options.

ORDINANCES:

ORDINANCE #15-04

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING ORDINANCE #15-01 ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF, SPECIFICALLY TO DELETE THE "MILEAGE AND CAR ALLOWANCE" FOR THE CHIEF FINANCIAL OFFICER.

Meeting opened to the public.

*** Lois Stewart, 26 Spring Street, wanted to know what percentage of increase is being granted to the non-contractual employees.

Mayor O'Brien explained that there was a mileage and car allowance for the former Chief Financial Officer. When the new Chief Financial Officer was hired, the car allowance was not intended. The ordinance is to remove the car allowance for the Chief Financial Officer. The ordinance is specific to the Chief Financial Officer.

Mayor O'Brien asked for a motion to close the public hearing and adopt Ordinance #15-04 on final consideration, same to be published according to law.

Motion was made by Comm. Mangin and seconded by Comm. Gilbert.

**ORDINANCES
(Con't)**

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

ORDINANCE #15-05

AN ORDINANCE OF THE TOWNSHIP OF RARITAN AMENDING TITLE 15, TITLED "BUILDINGS AND CONSTRUCTION" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO ADD A NEW CHAPTER 15.06, TITLED "REGISTRATION AND MAINTENANCE OF PROPERTIES PENDING FORECLOSURE."

Meeting opened to the public.

Attorney Cruz explained that this is a new ordinance requiring properties that are under foreclosure to register with the municipality. If a property falls into disrepair, there is a mechanism in place to make the lender responsible for the repairs.

Mayor O'Brien asked for a motion to close the public hearing and adopt Ordinance #15-05 on final consideration, same to be published according to law.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

ORDINANCE #15-06

AN ORDINANCE OF THE TOWNSHIP OF RARITAN AMENDING TITLE 15, TITLED "BUILDINGS AND CONSTRUCTION" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO ADD A NEW CHAPTER 15.07, TITLED "VACANT PROPERTIES" ESTABLISHING REGISTRATION REQUIREMENTS, REGISTRATION FEES, INSPECTION AND MAINTENANCE REQUIREMENTS FOR VACANT OR ABANDONED STRUCTURES.

Meeting opened to the public.

ORDINANCES (Con't) Mayor O'Brien asked for a motion to close the public hearing and adopt Ordinance #15-06 on final consideration, same to be published according to law.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

ORDINANCE #15-07

AN ORDINANCE OF THE TOWNSHIP OF RARITAN AMENDING CHAPTER 15.08, TITLED "HOUSING CODE", OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO CHANGE THE ENFORCING AUTHORITY FROM THE BUILDING INSPECTOR AND SANITARY INSPECTOR TO THE ZONING OFFICER.

Meeting opened to the public.

Comm. Gilbert said that this would be the reason why the Township must hire a Zoning Inspector. Comm. Reiner wanted to know why the responsibility is being placed on the Zoning Officer vs. the Building Inspector. Attorney Cruz said that this is a technical correction to the existing ordinance. The Building Inspector title does not exist within the Township. Therefore, the responsibility has to go to the Zoning Officer.

Mayor O'Brien asked for a motion to close the public hearing and adopt Ordinance #15-07 on final consideration, same to be published according to law.

Motion was made by Comm. Mangin and seconded by Comm. Gilbert.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

**ORDINANCES
(Con't)**

ORDINANCE #15-08

AN ORDINANCE OF THE TOWNSHIP OF RARITAN AMENDING CHAPTER 15.16 TITLED "SWIMMING POOLS", OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO CHANGE THE ENFORCING AUTHORITY FROM THE BUILDING INSPECTOR OR POLICEMEN TO THE ZONING OFFICER

Meeting opened to the public.

Attorney Cruz said that this is the same kind of technical correction as previously stated. The title of Building Inspector does not exist within the Township. The enforcing authority will be allocated to the Zoning Officer.

Mayor O'Brien asked for a motion to close the public hearing and adopt Ordinance #15-08 on final consideration, same to be published according to law.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

TOWNSHIP COMMITTEE MEETING CHANGE – Adm. Giannis said that there has to be a meeting date set now because the public hearing date for the ordinances must be in place.

The next Township Committee Meeting will be held on Monday, August 10, 2015 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey.

ORDINANCES (Con't) The following changes were made to Ordinance #15-09:

- 1) *“Seal Coating of a Portion of the Parking Lot at the Municipal Building” was removed from the title. .*
- 2) *The Appropriation was changed from \$69,400 to \$61,500 and “Authorizing the issuance of Bonds or Notes” was changed from \$66,000 to \$58,500.*
- 3) *In Section 1, the amount was changed from \$69,400 to \$58,500 and the down payment amount was changed from \$3,400 to \$3,075.*
- 4) *In Section 2, the amount was changed from \$66,800 to \$61,500*
- 5) *Section 3b was removed reflecting the “Seal Coating of a Portion of the Parking Lot at the Municipal Building”.*
- 6) *The amount in Section 6(c) was changed from 66,000 to 61,500.*

ORDINANCE #15-09

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF TWO SPORT UTILITY VEHICLES IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$61,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$58,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

Mayor O'Brien asked for a motion to introduce Ordinance #15-09 as amended on first consideration, same to be published according to law with a public hearing and a vote scheduled for the meeting of August 10, 2015 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Motion was made by Comm. Mangin and seconded by Comm. Gilbert.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

**ORDINANCES
(Con't)**

ORDINANCE #15-10

BOND ORDINANCE PROVIDING FOR THE MILLING AND OVERLAY OF YORKSHIRE DRIVE, READING ROAD AND OTHER ROADS IN NEED OF SIMILAR REPAIR IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$341,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$325,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

Mayor O'Brien asked for a motion to introduce Ordinance #15-10 on first consideration, same to be published according to law with a public hearing and a vote scheduled for the meeting of August 10, 2015 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

ORDINANCE #15-11

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$326,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$310,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

**ORDINANCES
(Con't)**

Superintendent Don Hutchins said that Ordinance #15-11 includes funds for a 42,000 GVU Freight Liner which is the same truck that is in the process of being built which was approved in last year's budget. The price will be secured as per the bid specs for the option of the vendor to hold pricing for one year. There will be no need to go out to rebid for the truck. The maximum increase will be a maximum of \$1,500 over the course of four years for four trucks. Bids were opened for the second truck which is a 26,000 GVW Freight Liner.

Another piece of equipment that is part of this ordinance is a Dump Body and Spreader which is going on one the older trucks. Also included in this ordinance are various other equipment needed by the Public Works Department

Mayor O'Brien asked for a motion to introduce Ordinance #15-11 on first consideration, same to be published according to law with a public hearing and a vote scheduled for the meeting of August 10, 2015 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

ORDINANCE #15-12

ORDINANCE REAPPROPRIATING \$174,000 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES AND APPROPRIATING \$6,000 FROM THE CAPITAL IMPROVEMENT FUND IN ORDER TO PROVIDE FOR THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT AND IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

**ORDINANCES
(Con't)**

Superintendent Hutchins said that bond ordinances in the past were very specific. When monies were left over and were to be reused, the bond ordinance had to be amended. In this way, he can spend the money on various capital equipment and improvements without having to amend the ordinance. The Township Committee would still have to approve the purchase.

Mayor O'Brien asked for a motion to introduce Ordinance #15-12 on first consideration, same to be published according to law with a public hearing and a vote scheduled for the meeting of August 10, 2015 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

**CORRES-
PONDENCE**

- a. League of Municipalities: (All Information is on File in the Clerk's Office):
FEMA Announces 2015 FMA and PDM Grants; NJ DOT Announces Statewide Trash Removal Campaign; Annual conference Hotel Reservations Letter – New Information; Michael A. Pane Award – Nominations Requested by September 30, 2015; Weekly Policy Update/Pension and Health “Roadmap”; Impact on Property Taxes When Implementing an Element of Pension and Benefits “Roadmap” Report; Receive the Recognition Your Town Deserves – Article Submission; Amendments to the Open Public Meetings Act and Open Public Records Act; Status Report on Addressing the “Roadmap to Resolution”; Legislature Takes Action on State FY 2016 Budget; OPRA/OPMA Pulled from Agenda; Sunset of Certain Provisions of c. 78 Pension and Healthcare Reforms; Legislative Bulletin – June, 2015; 18th Annual Elected Officials Hall of Fame; Sunset of Certain Provisions of c. 78 Pension and Healthcare Reforms
- b. JCP&L Completes \$10 Million Substation Expansion to Enhance Service Reliability in Hunterdon and Mercer Counties
- c. Republic Services of New Jersey, d/b/a Raritan Valley Disposal re: Notification of Renewal of a Recycling Center General Approval for Class B Materials (Information Filed in the Clerk's Office)

- ORDINANCES**
- d. Hunterdon County Department of Planning re: County Comprehensive Economic Development Strategy
 - e. School of Environmental and Forest Sciences re: US Forest Service
 - f. NJ DEP News Release:
 - 1) Christie Administration Proposes Common Sense Revisions to Flood Hazard Area Control Act Regulations
 - 2) Christie Administration Seeks Federal Court Ruling to Stop Seismic Research Project
 - 3) DEP Announces Approval of \$102.3 Million for Green Acres Open Space and Recreation Projects
 - g. Day of Remembrance for Women and Girls re: Victims of Honor Violence
 - h. Alexandria Township Resolution re: Supporting the Transparent Tax Act 2015
 - i. Hunterdon County Board of Chosen Freeholders Resolution re: Speed Limits – County Route 579 John Ringo Road & Trenton-Easton Turnpike) in the Townships of Delaware, East Amwell and Raritan
 - j. Hunterdon Healthcare Foundation re: Grant Gift for EV Station
 - k. Victoria Foundation re: Grant for \$20,000 to Hunterdon Land Trust
 - l. Chamber of Commerce – July, 2015 (Booklet on File in the Clerk’s Office)
 - m. GovConnect Update
 - n. NJ DOT re: Maintenance Roadway Repair Tentatively Scheduled for the Summer of 2015

Mayor O’Brien requested that the correspondence be placed in the Committee’s mailboxes on a weekly basis

NON -CONSENT AGENDA:

- a. **Resolution #15-163 – Authorizing the Placement of a Non-Binding Referendum on the November 3, 2015 General Election Ballot to Ascertain Whether the Township of Raritan Voters Desire Discussions with the Borough of Flemington to Consolidate Into a Single Municipality**

Comm. Reiner said that he will vote to ask the question to see whether Raritan Township voters would like to engage in discussions on this matter. However, he stated that due to the information that he is currently in possession of, he could not support and will not support a merger with the Borough of Flemington. If the time comes and it is binding, he will make his sentiments known in opposition to any such merger. Mayor O'Brien said that this is a non-binding referendum and does not have the forcibility to dictate any action. Any process that would lead to a consolidation, would have to be signed off by both municipalities. There are multiple steps to this process that require a study commission and a referendum by both municipalities.

Mayor O'Brien asks for a motion to adopt Resolution #15-163.

Motion was made by Comm. Mangin and seconded by Comm. Gilbert.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – no
 Reiner – yes
 O'Brien – yes

Motion carried.

- b. **Resolution #15-154 – Authorizing the Appointment of Michael Wright as Plumbing Sub Code Official**

Adm. Giaimis said that Hans Warnebold was serving as Construction Code Official and Plumbing Sub Code Official and Plumbing Sub Code Official. He is no longer serving in both positions. There was a vacancy created and Michael Wright was recommended for the position of Plumbing Sub Code Official as part time. Attorney Cruz said that this is a temporary appointment. The heading of the resolution would change to, "Resolution Authorizing the Temporary Appointment". In the second Whereas clause it would state, "desire to temporarily fill this position". In the Now Therefore Be It Resolved clause, third line, it would state, "hereby temporarily

NON-CONSENT AGENDA: (Con't)

appointed to the position of Plumbing Sub Code Official". This appointment will be effective July 21, 2015 to October 21, 2015. Mayor O'Brien said that when resumes come in, he would like Comm. Mangin and Comm. Reiner to review them and be part of the interviewing process with Mr. Warnebold and Adm. Giaimis.

Mayor O'Brien asked for a motion to adopt Resolution #15-154.

Motion was made by Comm. Chen and seconded by Mayor O'Brien.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – no
 O'Brien – yes

Motion carried.

c. **Resolution #15-159 – Authorizing the Appointment of Hugo J. Borst, Jr. as Multi-License Inspector Effective August 3, 2015**

Attorney Cruz said that this is an appointment for a four-year term. The resolution was changed to read that it would be effective August 3, 2015 for a four-year term.

Mayor O'Brien asked for a motion to adopt Resolution #15-159 as amended.

Motion was made by Comm. Chen and seconded by Comm. Gilbert.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

**CONSENT
AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

The following items were removed from the Consent Agenda:

Item "g", Item "j", Item "l"

Attorney Cruz pointed out that in Resolution #15-164 the company was changed from Facility Dude to Dude Solutions

Minutes:

Special Meeting Minutes: June 16, 2015

June 30, 2015

Executive Session Minutes: June 3, 2015

Resolutions:

Resolution #15-143 – Authorizing Liquor License Renewal to Penns Raritan, Inc., t/a Raritan Wine & Spirits from July 1, 2015 to June 30, 2016

Resolution #15-144 – Authorizing Liquor License Renewal to Elmil Corporation, t/a Mangia Bene from July 1, 2015 to June 30, 2016

Resolution #15-145 – Authorizing Liquor License Renewal to The Rock of Raritan, t/a Bourbon Street Liquors from July 1, 2015 to June 30, 2016

Resolution #15-146 – Authorizing Liquor License Renewal to Skiplittle, Inc., t/a Jake's Restaurant & Bar from July 1, 2015 to June 30, 2016

Resolution #15-147 – Authorizing Liquor License Renewal to Brinker New Jersey, Inc. t/a Chili's Grill & Bar from July 1, 2015 to June 30, 2016

Resolution #15-149 – Authorizing Liquor License Renewal to Apple Food Service of Flemington, LLC, t/a Applebees from July 1, 2015 to June 30, 2016

CONSENT
AGENDA
(Con't)

Resolution #15-150 – Authorizing the Award of a Non-Fair and Open Contract for the Administration of Affordable Housing – Central Jersey Housing Resource Center

Resolution #15-151 – Authorizing Liquor License Renewal to Rare Hospitality International, t/a Longhorne Steakhouse from July 1, 2015 – June 30, 2016

Resolution #15-152 – Authorizing Liquor License Renewal to Copper Hill Country Club from July 1, 2015 to June 30, 2016

Resolution #15-153 – Amending Resolution #15-123 for Professional Services with J. Caldwell & Associates to Add Six (6) Hours to the Contract for a Total of Forty-six (46) hours at \$118 Per Hour

Resolution #15-156 – Rejection of DPW Generator Bid Opened on July 9, 2015

Resolution #15-157 – Authorizing Non-Recycling Permit Changes

Resolution #15-158 – Extension of Grace Period for 3rd Quarter, 2015 Taxes

Resolution #15-161 – Authorizing Tilcon, New York to Resurface Roads in Crestview Estates Through The Morris County Cooperative Pricing Council

Resolution #15-162 – Pursuant to N.J.S.A. 40A:11-4.3 Authorizing the Use of Competitive Contracting for the Procurement of Building, Planning and Zoning Permit and Tracking Software

Resolution #15-164 – Authorizing the Award of a Contract to Facility Dude for Asset Management Software

Resolution #15-167 – Pursuant to N.J.S.A. 40A:11-4.3 Authorizing the Use of Competitive Contracting for the Procurement of the Operating, Management and Administration of Data Processing Services

**CONSENT
AGENDA
(Con't)**

Mayor O'Brien asks for a motion to adopt the Consent Agenda with the removal of Items "g", "j" and "l"

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

Item "g" – Resolution #15-150 – Authorizing the Award of a Non-Fair and Open Contract for the Administration of Affordable Housing – Central Jersey Housing Resource Center – Mayor O'Brien said that the Township has contractual obligations to provide certain services under affordable housing. Adm. Giaimis said that this company has been handling the affordable housing issues for quite some time. Attorney John Belardo said that the company has been doing the job that they are required to do.

Mayor O'Brien asked for a motion to adopt Resolution #15-150.

Motion was made by Comm. Mangin and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

Item "j" – Resolution \$15-153 – Amending Resolution #15-123 for Professional Services with J. Caldwell & Associates to Add Six (6) Hours to the original contract for a total of forty-six (46) hours at \$118 Per Hour – Adm. Giaimis said that the amount of work exceeded what was available. This extra work was necessary.

Mayor O'Brien asked for a motion to adopt Resolution #15-153.

Motion was made by Comm. Chen and seconded by Comm. Gilbert.

**CONSENT
AGENDA
(Con't)**

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

Item "1" – Resolution #15-157 – Authorizing Non-Recycling Permit Changes
Superintendent Hutchins said that this is another way to try to be of more service to the residents. Previously a resident holding a non-recycling permit would be able to drop off items six times per year, once in a month. This was very restrictive. The change now is that a resident can drop off items six times total whenever they want with no restrictions. The cost for the permit is \$30.00.

Mayor O'Brien asked for a motion to adopt Resolution #15-157.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

**PRIVILEGE
OF THE
FLOOR**

Anyone may address the Committee on any issue for three (3) minutes

*** Barbara Sachau, 2 Glenway Drive, wanted to know how hack proof the software system is. She also wanted to know if the bonds are deficit spending.

Mayor O'Brien said that bonds are monies that are borrowed. This year, the Township paid off \$1.7 million in debt. The debt of the Township now stands at approximately \$18 million. Adm. Giaimis said that it is debt spending, not deficit spending. Mayor O'Brien said that each year the Township pays off a certain amount of debt. Comm. Mangin said that the debt will be paid off by August 8, 2025, if no more debt spending was incurred. Mayor O'Brien said that the Township's debt is approximately \$800 per resident. This amount is one of the lowest in Hunterdon County.

**PRIVILEGE
OF THE
FLOOR**

*** Mrs. Sachau asked that when an inspector is hired for 15 hours per week, how does the Township know that he is working that many hours.

Mayor O'Brien said that the Township did a study eighteen months ago regarding the level of staffing required. This new hire places the Township at that level of staffing.

*** Lois Stewart, 16 Spring Street, was curious about the legal nature of the service that is being provided by J. Caldwell and Associates and the purpose for the six-hour increase.

Adm. Giaimis said that it is not legal services, it is planning services that are related to the COAH litigation.

*** Mrs. Stewart wanted an explanation of the proposed ballot question regarding the merger of Flemington Borough and Raritan Township.

Mayor O'Brien said that the question will be placed on the ballot this coming November. There have been many conversations throughout the years. Many years ago, Flemington Borough and Raritan Township were one municipality. There are many benefits in consolidation. There are also pros and cons. Comm. Gilbert said that when Comm. Mangin was mayor, it was also discussed. Comm. Chen said that the question should be on the ballot. Mayor O'Brien pointed out that the schools are joined together, the rescue squad is joined together and so is the Joint Parks and Recreation Commission. Mayor O'Brien pointed out that Superintendent Hutchins does a lot of work with Flemington Borough.

Attorney Cruz read Resolution #15-166 in full as amended.

Resolution #15-166 - CLOSED SESSION:

Personnel – Tax Collector;

Zoning and Planner Assistant;

Mayor O'Brien asks for a motion to adopt Resolution #15-166.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote: Chen – yes
 Gilbert – yes
 Mangin – yes
 Reiner – yes
 O'Brien – yes

Motion carried.

Comm. Mangin announced that this is Rick Epstein's last day as a reporter for the Hunterdon County Democrat. The Committee thanked him and wished him all the best in the future.

**CLOSED
SESSION**

Closed Session Minutes are on a separate document.

**OPEN
SESSION**

The Committee went back into Open Session.

**ADJOURN-
MENT**

Mayor O'Brien asked for a motion to adjourn the meeting

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Meeting adjourned at: 10:27 p.m.

Respectfully submitted,

Rose Sollena, RMC/CMC
Township Clerk