

**RARITAN TOWNSHIP COMMITTEE  
 MONDAY, Nov. 14, 2016  
 MEETING BEGINS AT 6:30 P.M.**

**Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary**

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1. **MEETING CALLED:**

Meeting called to order at: \_\_\_\_\_

2. **ROLL CALL:**

| Roll Call                       | Present | Absent |
|---------------------------------|---------|--------|
| Richard Chen, Committee Member  |         |        |
| Michael Mangin, Deputy Mayor    |         |        |
| Craig O'Brien, Committee Member |         |        |
| Lou Reiner, Committee Member    |         |        |
| Karen Gilbert, Mayor            |         |        |

3. **MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was advertised in the February 25, 2016 issue of the Hunterdon County Democrat in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Web Site.

3.A **Resolution #16-240 - CLOSED SESSION:**

**Contract Negotiations – Health Insurance Update,  
 Personnel- Planning & Zoning, Part Time Building  
 Inspector, Prosecutor, Engineering Assistant  
 Pending Litigation –Linque/Pulte Lawsuit  
 Attorney-Client Privilege –  
 Risk Management- Report from Rich Duthie**

Mayor Gilbert asks for a motion to adopt Resolution #16-240.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O'Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

**CLOSED SESSION:**

**OPEN SESSION:**

4. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.**

5. **PUBLIC COMMENT:**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

6. **FINANCIAL ISSUES:**

**PAYMENT OF BILLS:**

- a. Payment of Bills as Listed for Raritan Township: **\$1,927,767.60**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O'Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

- b. Payment of Bills as Listed for Raritan Township Fire Company: **\$ 1,935.89**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township Fire Company.

7. **REPORTS:**

a. **Liaison Reports**

Karen Gilbert – Administration, Personnel, Planning Board (Class I – Mayor)

Michael Mangin – Planning Board (Class II – Governing Body), Police, Finance, & Business

Louis Reiner – Public Works, Fire/Rescue/OEM, Local Historians

Richard Chen – Open Space, Parks & Recreation, RTMUA

Craig O'Brien – Board of Health, Green Team, Environmental Commission

8. **UNFINISHED BUSINESS:**

- a. Budget Transfers (Res -#16-232)
- b. Deer Management (Ord. #16-22, Res. #16-233, #16-230)
- c. Revised Building Permit Fee Schedule
- d. Outside Employment Policy Update
- e. Municipal Services Agreement: Flemington Fields Condominiums (Res #16-245)
- f. Hunterdon County SWAT Team – Chief Glenn Tabasko
- g. IT Infrastructure Update
- h. CR 611, Raritan Ave. - No Stopping/Standing Signage

9. **NEW BUSINESS:**

- a. Odor Reporting

10. **ORDINANCES:**

Ordinances Public hearing and final adoption:

- a. **ORDINANCE #16-19**

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING CHAPTER 2.88 ENTITLED “OPEN SPACE ADVISORY COMMITTEE AND TRUST FUND” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN, TO EXTEND THE OPEN SPACE TAX AUTHORIZATION.

Mayor Gilbert asked for a motion to open the Public Hearing on Ordinance #16-19.  
Motion \_\_\_\_\_, Seconded \_\_\_\_\_: Voice Vote \_\_\_\_\_

*Meeting opened to the public.*

Mayor Gilbert asked for a motion to close the Public Hearing on Ordinance #16-19.

Motion \_\_\_\_\_, Seconded \_\_\_\_\_: Voice Vote \_\_\_\_\_

Mayor Gilbert asks for a motion to adopt Ordinance #16-19 on final consideration, same to be published according to law.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O'Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

b. **ORDINANCE #16-20**

AN ORDINANCE AMENDING TITLE 10 ENTITLED "VEHICLES AND TRAFFIC" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY AMENDING CHAPTER 10.12 ENTITLED "TRAFFIC REGULATIONS FOR SPECIFIC STREETS" TO ADD NEW SECTION 10.12.060 ENTITLED "NO PARKING ON CERTAIN ROADS AT CERTAIN TIMES."

Mayor Gilbert asked for a motion to open the Public Hearing on Ordinance #16-20.

Motion \_\_\_\_\_, Seconded \_\_\_\_\_: Voice Vote \_\_\_\_\_

Meeting opened to the public.

Mayor Gilbert asked for a motion to close the Public Hearing on Ordinance #16-20.

Motion \_\_\_\_\_, Seconded \_\_\_\_\_: Voice Vote \_\_\_\_\_

Mayor Gilbert asks for a motion to adopt Ordinance #16-20 on final consideration, same to be published according to law.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O'Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

c. **ORDINANCE #16-21**

AN ORDINANCE AMENDING TITLE 10 ENTITLED "VEHICLES AND TRAFFIC" OF THE REVISED GENERAL ORDINANCES OF THE

TOWNSHIP OF RARITAN BY AMENDING CHAPTER 10.12 ENTITLED  
 “TRAFFIC REGULATIONS FOR SPECIFIC STREETS” TO PROHIBIT  
 STOPPING OR STANDING ON AMWELL ROAD/CR 514.

Mayor Gilbert asked for a motion to open the Public Hearing on Ordinance #16-21.

Motion \_\_\_\_\_, Seconded \_\_\_\_\_: Voice Vote \_\_\_\_\_

*Meeting opened to the public.*

Mayor Gilbert asked for a motion to close the Public Hearing on Ordinance #16-21.

Motion \_\_\_\_\_, Seconded \_\_\_\_\_: Voice Vote \_\_\_\_\_

Mayor Gilbert asks for a motion to adopt Ordinance #16-21 on final consideration,  
 same to be published according to law.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O’Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

Ordinances on First Reading

d. **ORDINANCE #16-13**

AN ORDINANCE OF THE TOWNSHIP OF RARITAN ACCEPTING A  
 PORTION OF 523 JUNCTION ROAD (“OLD JUNCTION ROAD”) FROM  
 THE COUNTY OF HUNTERDON

Mayor Gilbert asks for a motion to introduce Ordinance #16-13 on first consideration, same  
 to be published according to law with a public hearing and final votes schedule for the  
 meeting of Dec. 6, 2016 beginning at 7 pm at the Municipal Building, One Municipal  
 Drive, Flemington, New Jersey at which time all interested persons will be heard.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O’Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

e. **ORDINANCE #16-22**

AN ORDINANCE AMENDING TITLE 6 ENTITLED “ANIMAL CONTROL” BY ADDING NEW CHAPTER 6.08 ENTITLED “DEER MANAGEMENT PROGRAM LOTTERY.”

Mayor Gilbert asks for a motion to introduce Ordinance #16-13 on first consideration, same to be published according to law with a public hearing and final votes schedule for the meeting of Dec. 6, 2016 beginning at 7 pm at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O’Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

11. **CORRESPONDENCE:**

- a. Letter from Hunterdon County dated Nov. 3, RE: Review Draft Strategic Parks and Open Space Plan.
- b. Letter from Hunterdon County Board of Chosen Freeholders, dated Oct. 31, RE: Old Junction Road

12. **NON CONSENT AGENDA**

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O’Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

13. **CONSENT AGENDA:**

All matters listed on the Consent Agenda are considered to be routine by the

Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Minutes:**

*Township Committee Meeting Minutes: Sept. 30*  
*Executive Session Minutes: Sept. 20, Sept 30*

**Resolutions:**

- a. **Resolution #16-232 – Authorizing budget transfers**
- b. **Resolution #16-241 – Authorizing Partial Tax Cancellation for 100% Disabled Veteran**
- c. **Resolution #16-242 – Authorizing Tax Refund**
- d. **Resolution #16-243 –Appointing Substitute Crossing Guard**
- e. **Resolution #16-233 – Requesting Permission to Dedicate Funds by Rider**
- f. **Resolution #16-230 – Authorization to Solicit Bids for Archery Hunting**
- g. **Resolution #16-244 - Authorizing Contract with Oxford Health Plans**
- h. **Resolution #16-245 – Approving Municipal Services Agreement with Flemington Fields Condominiums**
- i. **Resolution #16-246 – Authorization to Reduce the Cash Performance Bond posted by Leffler Hill Associates, LLC**
- j. **Resolution #16-247 - Appointment of Assistant Engineer**
- k. **Resolution #16-248 – Authorization to reduce Performance Bonds for Flemington Junction, L.L.C.-Ingerman**
- l. **Resolution #16-249 – Appointment of Interim Zoning Officer**
- m. **Resolution #16-250 – Appointment of Interim Township Planner**
- n. **Resolution #16-251 – Appointment of Professional Service Contract to Jessica Caldwell for Fair Share Housing Plan Consulting**

Mayor Gilbert asks for a motion to adopt the Consent Agenda.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O'Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

14. **PRIVILEGE OF THE FLOOR:** Anyone may address the Committee on any issue for three (3) minutes.

15. **Resolution #16-1XX- CLOSED SESSION (if needed):**

Mayor Gilbert asks for a motion to adopt Resolution #16-1XX.

16. **CLOSED SESSION**

17. **OPEN SESSION**

18. **FURTHER ACTION**

19. **ADJOURNMENT:**

Mayor Gilbert asks for a motion to adjourn the meeting.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O'Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

Meeting adjourned at \_\_\_\_\_