

**RARITAN TOWNSHIP COMMITTEE
TUESDAY, Sept. 6, 2016
MEETING BEGINS AT 6:30 P.M.**

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary

1. **MEETING CALLED:**

Meeting called to order at: _____

2. **ROLL CALL:**

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

3. **MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was advertised in the February 25, 2016 issue of the Hunterdon County Democrat in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Web Site.

3.A **Resolution #16-191 - CLOSED SESSION:**

Contract Negotiations – Labor Contracts
Personnel-Non-Union Employee Salaries, Planning
Board/Board of Adjustment Secretary, Assistant Engineer
Pending Litigation – Linque/Pulte Lawsuit
Threatened Litigation – Former Township Administrator

Mayor Gilbert asks for a motion to adopt Resolution #16-191.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

CLOSED SESSION:

OPEN SESSION:

4. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women

serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

5. **PUBLIC COMMENT:**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

6. **FINANCIAL ISSUES:**

PAYMENT OF BILLS:

- a. Payment of Bills as Listed for Raritan Township: **\$6,728,904.87**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

7. **REPORTS:**

a. Liaison Reports

Karen Gilbert – Administration, Personnel, Planning Board (Class I – Mayor)

Michael Mangin – Planning Board (Class II – Governing Body), Police, Finance, & Business

Louis Reiner – Public Works, Fire/Rescue/OEM, Local Historians

Richard Chen – Open Space, Parks & Recreation, RTMUA

Craig O'Brien – Board of Health, Green Team, Environmental Commission

8. **UNFINISHED BUSINESS:**

- a. Oak Grove Schoolhouse Lease

- b. Farmland Preservation Update
- c. Hampton Corner Rd. Study
- d. Deer Management Presentation

9. **NEW BUSINESS:**

- a. Phoenix Advisors-Professional Services Contract for Municipal Advisor General Refunding Bonds
- b. Release Two-Year Maintenance Bond for HOI Realty Company LLC
- c. Request by Tetyana Kryvoruchko for a waiver/reduction in Payment in Lieu of Road Improvements
- d. Township Employee Picnic - 9/23/16
- e. Discussion on Regulating Massage Therapy Establishments
- f. 1st Amendment to Municipal Shared Services Defense Agreement for Vicinage 13
- g. Leffler Hill- Tamarack Court Vacationing request
- h. NJRC&D - Kuhl Road stone swale project

Mayor Gilbert asks for a motion to approval the stone swale project as proposed.

Voice Vote _____

10. **ORDINANCES:**

Ordinances Public hearing and final adoption:

- a. **ORDINANCE #16-15**

AN ORDINANCE, SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, BY THE ADDITION OF SECTION 2-112 ESTABLISHING A WILDLIFE MANAGEMENT ADVISORY COMMITTEE.

Mayor Gilbert asked for a motion to open the Public Hearing on Ordinance #16-15.

Motion _____, Seconded _____: Voice Vote _____

Meeting opened to the public.

Mayor Gilbert asked for a motion to close the Public Hearing on Ordinance #16-15.

Motion _____, Seconded _____: Voice Vote _____

Mayor Gilbert asks for a motion to adopt Ordinance #16-15 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

Ordinances for First Reading and Introduction

11. CORRESPONDENCE:

- a. Letter from New Jersey Institute of Local Government Attorneys RE: The Fred Stickel Memorial Award
- b. Postcards & e-mails against Deer hunting
- c. Letter from PK Environmental dated Aug. 17, 2016 RE: NJDEP Letter of Interpretation Line Verification, Block 86, Lots 10, 26, 26.02
- d. E-mail & attachments from DLGS dated Aug. 18, 2016 RE: bid pre-qualifications regulations for contracting units.
- e. Letter from Hunterdon Helpline, dated Aug 3, 2016 RE: donation
- f. E-mail & Attachment from Joseph Rogers, dated Aug. 18, 2016 RE Kerry Kirk Pflugh
- g. Letter from Susan Payne, Ex Dir. Ag Dev. Comm. dated Aug. 17, 2016 RE: New Publication Available: "The Right to Farm Act in New Jersey"

- h. E-Mail with attached letter; Patrick Sinwich, Communications Officer, NJDEP, dated Aug. 24, 2016 RE: Suspected Hazardous Substance Discharge Notification
- i. Email with attachment from Mary Melfi, HC Clerk, dated Aug. 19, RE: S2099/A3728-Moratorium on moving School Board elections
- j. Email from George Stafford, NJ Highlands Coalition, RE: Invitation to a press conference regarding changes to NJDEP rules within Highlands region
- k. Letter from Mark Mader, JCP&L, RE: In the Matter of the Provision of Basic Generation Service for the Period Beginning June 1, 2017
- l. Letter from Neil Hudes, HMC RE: LOI application
- m. Tort Claim Notices: Nicastro – Deptulski – Marulanda
- n. E-Mail from Joseph Forte, Asm. Zwicker’s office, RE: List of Upcoming Grants
- o. E-mail from DCA RE: Superstorm Sandy Non-Federal Cost Share Program

12. **NON CONSENT AGENDA**

13. **CONSENT AGENDA:**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Minutes:

Township Committee Meeting Minutes: June 21, Aug. 16

Executive Session Minutes:

Resolutions:

- a. **Resolution #16-192 –Authorizing Professional Service Contract to Phoenix Advisors as Municipal Advisor for General Refunding Bonds**

- b. **Resolution #16-193 – Authorizing appointment of Planning Board/Zoning Board of Adjustment Secretary**
- c. **Resolution #16-194 – Authorizing the release of Two-Year Maintenance for Bond HOI Realty Company LLC**
- d. **Resolution #16-195 – Authorizing Execution of a First Amendment to the Shared Services Defense Agreement Previously Executed by the Vicinage 13 Municipal Group Members and Further Authorizing Payment From the Township Affordable Housing Trust Fund in the Amount of \$5,000.00 For Defense Costs**
- e. **Resolution #16-197 – Authorizing Settlement of Tax Appeal**
- f. **Resolution #16-198 – Authorizing Tax Refunds**
- g. **Resolution #16-181 – Authorizing Lease Agreement with Raritan Junction LLC for Oak Grove Red School House**
- h. **Resolution #16-184 – Requesting Permission to dedicate Funds by Rider**

Mayor Gilbert asks for a motion to adopt the Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O’Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

14. **PRIVILEGE OF THE FLOOR:** Anyone may address the Committee on any issue for three (3) minutes.

15. **Resolution #16-1XX- CLOSED SESSION (if needed):**

Mayor Gilbert asks for a motion to adopt Resolution #16-1XX.

16. **CLOSED SESSION**

17. **OPEN SESSION**

18. **FURTHER ACTION**

19. **ADJOURNMENT:**

Mayor Gilbert asks for a motion to adjourn the meeting.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

Meeting adjourned at _____