



Township of Raritan

CERTIFICATE OF OCCUPANCY CHECKLIST

File Number:

Date Filed:

1 Municipal Drive, Flemington, NJ 08822
phone 908-806-6104 Fax 908-806-8031
Hours 8:30 am to 4:30 pm Monday - Friday

Applicant Information

Tenant:

Owner:

Mailing Address:

Mailing Address:

City:

City:

State:

Zip:

State:

Zip:

Phone:

Fax:

Phone:

Fax:

Site Address and Information

Street Address:

Block:

Lot:

Development/Subdivision Name:

Unit #:

Describe Portion of Structure to be Occupied:

Fees and Approvals

Required

Type

Payment Info

☐ Yes

☐ No

Transportation Improvement District Fee

Check #

☐ Yes

☐ No

Affordable Housing Fee/COAH - see Tax Assessor for fee Calculation

Check #

☐ Yes

☐ No

Outstanding Inspection and Escrow Fees

Check #

☐ Yes

☐ No

Regional Contribution Payment

Check #

☐ Yes

☐ No

RTMUA Approval (Certificate of Compliance)

N/A

☐ Yes

☐ No

Three (3) Copies of As-Built Building Location Survey

N/A

1. Please review the subdivision or site plan resolution of approval for any conditions and/or payments that may be required prior to the issuance of a Certificate of Occupancy.

2. The Affordable Housing Fee is required for most single-family homes. Please contact the tax assessor for the calculation of this fee.

3. The RTMUA Certificate of Compliance is required for buildings served by sanitary sewer. Please contact RTMUA at (908) 782-7453.

4. Three (3) copies of an As-Built building location survey are required for all construction.

Township Use Only

☐ Temporary Certificate of Occupancy

☐ Final Certificate of Occupancy

Conditions and Comments:

Township Signature

Date