

**RARITAN TOWNSHIP COMMITTEE MEETING  
RARITAN TOWNSHIP MUNICIPAL BUILDING  
TUESDAY, JUNE 20, 2017**

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**MEETING CALLED:** Mayor Gilbert called the regular meeting to order at 6:30 p.m.

**ROLL CALL:** The following were present: Comm. Richard Chen; Comm. Michael Mangin; Comm. Craig O'Brien; Comm. Lou Reiner; and Mayor Karen Gilbert. Also present were Administrator, Don Hutchins; Chief Financial Officer, William Pandos; Municipal Clerk, Lisa Fania; and Township Attorney, Jeff Lehrer.

**MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was noticed on January 11, 2017 in accordance with the Open Public Meetings Act by providing notice to the Courier News, Star Ledger, Trenton Times, Express Times and Hunterdon County Democrat and was posted on the municipal bulletin board and the Township Website.

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Mayor Gilbert read Resolution #17-160 by title.

Committee Member O'Brien asked for clarification of salary compensation for Ms. Fania. It was agreed by all Committee Members that compensation would be at her hourly rate.

Mayor Gilbert asked for a motion to adopt Resolution #17-160.

Motion by Reiner, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Deputy Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #17-160**

**WHEREAS**, the present acting clerk, Rose Sollena and the Deputy Clerk Kristi Gano were unable to attend the June 20,2017 Township Committee Meeting of the Township of Raritan; and

**WHEREAS**, the Township of Raritan is therefore in need of filling the position of Acting Clerk for the Township Committee Meeting of June 20,2017; and

**WHEREAS**, the Township Committee of the Township of Raritan had appointed Lisa Fania, RMC as Clerk of the Township of Raritan commencing on June 26,2017; and

**WHEREAS**, Lisa Fania, RMC has agreed to fulfill the position of Acting Township Clerk for the meeting of June 20,2017.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and the Township Committee of the Township of Raritan, Hunterdon County, State of New Jersey that Lisa Fania, RMC is hereby appointed as Acting Clerk for Township Committee meeting of June 20,2017 and shall be compensated at an hourly rate of \$39.56 per hour.

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Township Attorney Lehrer read Resolution #17-162 in full.

Mayor Gilbert asked for a motion to approve Closed Session Resolution.

Motion by Chen, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #17-162**

**RESOLUTION RETIRING INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a) Contract Negotiations: Francavilla Property Purchase Block 43 Lot 2, Bowlby Block 72.07 Lot 81, Block 71 Lot 19.02 and Block 71 Lot 19; Ad Hoc Rec Committee
  - b) Personnel: Registrar Compliment
  - c) Attorney Client Privilege: Verizon Wireless Application to use Municipal Right-of-Way; Positive Pay Check Fraud Protection
  - d) Pending Litigation: Mid-American Salt LLC vs. Morris County Cooperative Pricing Council et al.

It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

3. The Committee will come back into Regular Session and may take further action.
4. This Resolution shall take effect immediately.

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***CLOSED SESSION MINUTES ARE COMPLETED IN A SEPARATE DOCUMENT***

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The Regular meeting reconvened at 7:12 p.m.

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**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:** Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

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### **APPROVE/AMEND AGENDA**

Mayor Gilbert asked for a motion to approve the agenda.

Motion by Reiner, seconded by Mangin

#### **ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Deputy

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**PUBLIC COMMENT:** It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

**Barbara Sachau**, a resident of 2 Glenway Drive, referred to the Raritan Township Municipal Utilities Authority's (RTMUA) brochure requesting that the record reflect the following language on the brochure, "...In 2009, 2010, 2011, 2012 and 2013, the Township of Raritan exercised its right to appropriate five percent (5%) of the RTMUA operating budget to balance their budget for a total of \$996,860.10 for Township use." Ms. Sachau also commented on the health impacts of toxic chemicals and requested that the Township inform residents of the chemicals being sprayed at the parks. Lastly, Ms. Sachau commented on the lack of women on Township boards, committees and commissions; funding of kiosks on open space property; and expressed opposition to the proposed ordinance appropriating funds for deer fencing.

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### **FINANCIAL ISSUES**

Payment of Bills as listed for Raritan Township: **\$253,442,97.00**

Motion by Mangin, seconded by Reiner to approve the bill list for Raritan Township.

#### **ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

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Payment of Bills as listed for Raritan Township Fire Company: **\$973.74**

Motion by Reiner, seconded by O'Brien to approve the bill list for Raritan Township.

**ROLL CALL VOTE:**

**AYES:** Chen, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**RECUSE:** Mangin

**ABSTAIN:** None

**ABSENT:** None

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At this time, Mayor Gilbert requested that the Committee deviate from the scheduled agenda and take action on Ordinance #17-22 Accepting an Amendment to Drainage Easement #1 from Healthquest of Central Jersey, LLC, for Lot 16 in Block 9 (now or about to be known as Lot 16.03 in Block 9) as shown on the Tax Map of the Township of Raritan, as interested parties were in attendance.

Mr. Lehrer explained that the proposed ordinance is a condition of Planning Board approval.

Mayor Gilbert read by title Ordinance #17-22.

AN ORDINANCE ACCEPTING AN AMENDMENT TO DRAINAGE EASEMENT NO. 1 FROM HEALTHQUEST OF CENTRAL JERSEY, L.L.C. FOR LOT 16 IN BLOCK 9 (NOW OR ABOUT TO BE KNOWN AS LOT 16.03 IN BLOCK 9) AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN

Mayor Gilbert asked for a motion to introduce Ordinance #17-22 on first consideration.

Motion by Reiner, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for July 18, 2017.

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**REPORTS**

The following staff reports were acknowledged by the Township Committee:

\*Animal Control

\*Court

\*DPW Crew Chief Position

\*Administration Building New Recycling Program

During Report acknowledgements, Public Works Superintendent, Brion Fleming advised on the status of the interview process for the Public Works Crew Chief position informing Committee Members of his recommendation, John Brown.

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Richard Chen: Finance, Open Space, Parks & Recreation  
No report.

Michael Mangin Planning Board (Class II, RTMUA)  
Deputy Mayor Mangin reported on a meeting of the RTMUA including discussion of the need to determine a new count on capacity; and that the Planning Board had approved Ordinance #17-13 and it is before the Township Committee for approval.

Craig O'Brien: Open Space  
No report.

Louis Reiner: Environmental Commission, Green Team, Fire/Rescue/OEM  
No report.

Karen Gilbert: Historians, Finance, Planning Board (Class I)  
Mayor Gilbert reported that she and Deputy Mayor Mangin attended a meeting of the business coalition for the purpose of introducing Don to the business leaders in the community. Mayor Gilbert also reported that she did not attend the meeting of the Local Historians Committee but that restoration of the Oak Grove Schoolhouse is underway.

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**UNFINISHED BUSINESS**

**a. Veterans Fee Exemption** –Mr. Hutchins provided a draft ordinance with proposed fee exemptions for veterans for review by Committee Members.

Committee Member O'Brien explained that the Township had an ordinance waiving certain fees for first responders and now that is being extended to veterans, in addition to a more inclusive definition of veteran.

It was the consensus to review the proposed exemptions and provide all comments to Mr. Hutchins by the end of the week and carry action to the next regular meeting.

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**NEW BUSINESS**

**a. Board of Adjustment Vacancy** – Mayor Gilbert explained that there is a vacancy on the Board of Adjustment due to Jeff Donaldson's resignation and that Roger Ahrens has expressed interest in serving the unexpired term. A brief discussion was held. It was decided to carry discussion to a future scheduled meeting as additional information regarding alternate members and terms was needed.

b. **Parks and Recreation Committee’s Request to Install Fitness Center at Mine Brook Park**  
 – Mr. Hutchins advised that the Parks and Recreation Committee will be working with Public Works to install a senior fitness center at Mine Brook Park at no cost to the Township.

Committee Members raised questions and concerns regarding equipment maintenance and type of equipment. Mr. Hutchins explained that the equipment will be utilized for exercise, required low maintenance and will be maintained by the Township.

c. **Healthquest relocation of drainage easement** – Mayor Gilbert announced that this item had been addressed earlier in the meeting agenda, as interested parties were in attendance.

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**ORDINANCES (FINAL ADOPTION, PUBLIC HEARING)**

Mayor Gilbert read by title Ordinance #17-13.

AN ORDINANCE AMENDING A "REDEVELOPMENT PLAN" FOR BLOCK 16.02/LOT 41 AND AMENDMENTS AND SUPPLEMENTS TO TITLE 16 OF THE "REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN" WITH SPECIFIC REFERENCES TO EXISTING SECTION 16.22.010, "ESTABLISHMENT OF ZONES," TO EXISTING SECTION 16.22.020, "ZONING MAP", AND TO A NEW SECTION 16.28C WHICH INCLUDES ZONING PROVISIONS FOR A NEW "RJR" RARITAN JUNCTION REDEVELOPMENT DISTRICT GOVERNING THE DEVELOPMENT OF A "RARITAN JUNCTION REDEVELOPMENT PLAN"

Mr. Lehrer explained that the following two ordinances advance affordable housing for the third round and demonstrates to the State and Fair Share Housing intent to move forward. Mr. Lehrer continued both ordinances have undergone extensive review by Mr. Lehrer, Mr. Belardo and the Planning Board and it is his recommendation to proceed.

Mayor Gilbert added that the referenced parcel is the area located by Costco for which more retail/office space was originally intended.

Mayor Gilbert asked for a motion to open public hearing.

Motion by Mangin, seconded by Chen

**MOTION UNANIMOUSLY CARRIED**

No public comment.

Mayor Gilbert asked for a motion to close the public hearing and adopt Ordinance #17-13 on final consideration, same to be published according to law.

Motion by Mangin, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O’Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE ADOPTED**

Ordinance advertised June 10, 2017, The Courier News. Posted on municipal bulletin board as required by law.

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Mayor Gilbert read by title Ordinance #17-14

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, TO AMEND AN ORDINANCE ENTITLED REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN, AND MORE SPECIFICALLY TO AMEND CHAPTER 16.02 PURPOSE, ADMINISTRATION, AND DEFINITIONS, CHAPTER 16.22 ZONING DISTRICTS ESTABLISHED, CHAPTER 16.64 GENERAL DESIGN AND USE REGULATIONS, CHAPTER 16.68 CONDITIONAL USES, AND SECTION 16.26F PLANNED COMMERCIAL-OFFICE-SERVICE DISTRICT

Mayor Gilbert announced this parcel refers to Raritan Town Square – Walmart and Lowes.

Mayor Gilbert asked for a motion to open public hearing.

Motion by Chen, seconded by Mangin

**MOTION UNANIMOUSLY CARRIED**

No public comment.

Mayor Gilbert asked for a motion to close the public hearing and adopt Ordinance #17-14 on final consideration, same to be published according to law.

Motion by Chen, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE ADOPTED**

Ordinance advertised June 9, 2017, The Courier News. Posted on municipal bulletin board as required by law.

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### **ORDINANCES (INTRODUCTION, FIRST READING)**

Mayor Gilbert read by title Ordinance #17-16.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY, WAGE AND COMPENSATION PLAN FOR THE YEAR 2017-2019 FOR EMPLOYEES IN THE CWA LOCAL 1040 WHITE COLLAR BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

Committee Member O'Brien asked for clarification of language in Section 5, "any ordinance or part of any ordinance inconsistent with this ordinance is hereby repealed" and added that the negotiated contract takes precedence.

Mr. Lehrer recommended the amending language, "any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed," be included for all ordinances relative to bargaining agreements including #17-17; #17-18; #17-19; and #17-21.

Mayor Gilbert asked for a motion to introduce Ordinance #17-16 on first consideration as amended.  
Motion by Mangin, seconded by O'Brien

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for July 18, 2017.

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Mayor Gilbert read by title Ordinance #17-17.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY TEAMSTERS LOCAL 469 FOR THE YEARS 2017-2019 AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Gilbert asked for a motion to introduce Ordinance #17-17 on first consideration as amended.  
Motion by O'Brien, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for July 18, 2017.

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Mayor Gilbert read by title Ordinance #17-18.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY THE SUPERIOR OFFICERS ASSOCIATION OF PBA LOCAL 337A FOR THE YEARS 2017-2019 AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Gilbert asked for a motion to introduce Ordinance #17-20 on first consideration as amended.  
Motion by Mangin, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for July 18, 2017.

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Mayor Gilbert read by title Ordinance #17-19.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY PBA LOCAL 337 FOR THE YEARS 2017-2019 AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Gilbert asked for a motion to introduce Ordinance #17-19 on first consideration as amended.  
Motion by Mangin, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for July 18, 2017.

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Mayor Gilbert read by title Ordinance #17-20.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mr. Lehrer advised that the amending language is not necessary for this ordinance, as employees are not covered by a bargaining agreement.

Mayor Gilbert asked for a motion to introduce Ordinance #17-20 on first consideration.

Motion by Reiner, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for July 18, 2017.

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Mayor Gilbert read by title Ordinance #17-21.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES IN CWA LOCAL 1040 SUPERVISOR AND HIGHER LEVEL SUPERVISOR BARGAINING UNITS FOR THE YEARS 2017-2019

Committee Member O'Brien requested that reference to longevity and combination titles for employees in the construction department be removed.

Mayor Gilbert suggested tabling and carrying to next regular meeting due to requested amendments.

Mayor Gilbert asked for a motion to table Ordinance #17-21.

Motion by O'Brien, seconded by Reiner

**MOTION UNANIMOUSLY CARRIED**

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**CORRESPONDENCE**

- a. NJ American Water
- b. 2017 Governors Environmental Excellence Awards

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**NON-CONSENT AGENDA**

Mayor Gilbert read Resolution #17-161 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-161.

Motion by Chen, seconded by Mangin

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #17-161****AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR THE ADMINISTRATION OF AFFORDABLE HOUSING**

**WHEREAS**, there exists a need for professional services for the Township of Raritan for a non-fair and open contract for the administration of affordable housing pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township Committee has determined that Central Jersey Housing Resource Center (CJHRC) should be awarded a contract for the administration of affordable housing; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-11 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, prior to the execution of a contract, Central Jersey Housing Resource Center (CJHRC) will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political committee or candidate for committee of the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2016, pursuant to N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, this was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

**WHEREAS**, the Certificate of Funds from the C.F.O. appended hereto certifies that municipal funds are available for same;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan as follows:

1. Central Jersey Housing Resource Center (CJHRC) is hereby awarded a contract for the administration of affordable housing for a term beginning on July 1, 2017 and terminating on June 30, 2018.
  2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
  3. The Business Disclosure Entity Certification shall be placed on file with this resolution.
  4. Central Jersey Housing Resource Center (CJHRC) will be compensated in the amount of \$3,755.50 per month for a one- year total of \$45,066.00 as specified in the contract.
  5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.
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Mayor Gilbert read Resolution #17-163 by title.

Mayor Gilbert invited veteran, Kevin Cahalan to the dais.

Mr. Cahalan, Commander of Chapter 700 of the Military Order of the Purple Heart, appeared before the Committee to request that Raritan Township become a purple heart community reaffirming that it stands by the principles our country was founded on and supporting the government. Mr. Cahalan also announced that August 7 is National Purple Heart Day.

Mayor Gilbert informed Mr. Cahalan that the Township would like to attend the August 7 ceremony and present a proclamation. Mayor Gilbert also advised that the Township will be placing signs in prominent places throughout the Township proclaiming the municipality as a Purple Heart Community.

Mayor Gilbert asked for a motion to adopt Resolution #17-163.

Motion by O'Brien, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #17-163**

**RECOGNITION AND HONOR OF PURPLE HEART RECIPIENTS**

**WHEREAS**, this Country was built and endures as the symbol of freedom due to the sacrifices made in every generation by courageous Americans who have answered the call to duty; and

**WHEREAS**, these courageous individuals embody the very best of the American spirit, values and freedoms we as Americans cherish, and preserve the life and liberties, peace and security in these United States as well as around the world; and

**WHEREAS**, the Purple Heart is awarded in the name of the President of the United States to any member of the Armed Forces of these United States who while serving under competent authority, in any capacity has been wounded or has given the ultimate sacrifice; and

**WHEREAS**, the Military Order of the Purple Heart was Chartered by Congress in 1958 and is composed of military men and women who have been awarded the Purple Heart Medal; and

**WHEREAS**, the Mayor and the Township Committee of the Township of Raritan supports the mission of the Military Order of the Purple Heart to honor and support these courageous individuals.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that in honor of the sacrifices made by these courageous individuals who have been bestowed the Purple Heart, and by all veterans and active Military men and women, it is with great pride and gratitude the Township of Raritan be recognized as a **PURPLE HEART COMMUNITY**.

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**CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

At this time, Committee Member O'Brien requested that all Township Committee Meeting Minutes be removed as he must abstain from the vote; as well as Item 13i. Resolution #17-165 A Resolution to Rescind Resolution #17-122 Authorizing the Appointment of Scott Williamson to full-time Deputy Fire Marshal due to further discussion.

Mayor Gilbert read the following resolutions by title.

Mayor Gilbert asked for a motion to adopt the Consent Agenda as amended.

Motion by Mangin, seconded by O'Brien

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #17-152**

**WHEREAS**, an application, municipal fee and Tax Clearance Certificate have been received by the Acting Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

**WHEREAS**, notice of the renewal of the license has been published under the direction of the Director of Alcohol and Beverage Control and no objections to the renewal of this license has been received by the Clerk; and

**WHEREAS**, this renewal application has been reviewed by the Acting Clerk of the Township of Raritan and the Police Department and, since no objections were received, recommends the renewal of the liquor license.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one year beginning July 1, 2017 to June 30, 2018:

*Flemington Lodge 1928 Elks Club House  
t/a Flemington Lodge 1928 BPO Elks Club House  
PO Box 261  
Route 31  
Flemington, NJ 08822*

*License # 1021-31-007-002  
License Fee \$188.00*

**BE IT FURTHER RESOLVED**, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

**BE IT FURTHER RESOLVED**, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall forward a copy of this resolution to the Division of Alcohol Beverage Control.

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**RESOLUTION #17-153**

**WHEREAS**, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Raritan has been awarded \$61,541.88 from the Department of Environmental Commission and wishes to amend its 2017 Budget to include this amount as a revenue.

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$61,541.88 which is available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with  
Prior Written Consent of the Director of Local  
Government Services:

Public and Private Revenues Off-Set with  
Appropriations:

2017 Clean Communities Grant

**BE IT FURTHER RESOLVED** that a like sum of \$61,541.88 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from Caps

Public and Private Programs Off-Set by  
Revenues:

2017 Clean Communities Grant  
Other Expenses

**BE IT FURTHER RESOLVED** that the Township Clerk forward two copies of the required Certification to the Director of Local Government Services within three days.

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**RESOLUTION #17-154**

**WHEREAS**, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Raritan has been awarded \$1,000.00 from Walmart and wishes to amend its 2017 Budget to include this amount as a revenue.

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$1,000.00 which is available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with  
Prior Written Consent of the Director of Local  
Government Services:

Public and Private Revenues Off-Set with  
Appropriations:

Law Enforcement Officers Training and Equipment

**BE IT FURTHER RESOLVED** that a like sum of \$1,000.00 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from Caps  
Public and Private Programs Off-Set by  
Revenues:

Law Enforcement Officers Training and Equipment  
Other Expenses

**BE IT FURTHER RESOLVED** that the Township Clerk forward two copies of the required Certification to the Director of Local Government Services within three days.

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**RESOLUTION #17-155**

**WHEREAS**, an application, municipal fee and Tax Clearance Certificate have been received by the Acting Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

**WHEREAS**, notice of the renewal of the license has been published under the direction of the Director of Alcohol Beverage Control and no objections to the renewal of this license have been received by the Clerk; and

**WHEREAS**, this renewal application has been reviewed by the Acting Township Clerk and the Police Department and since no objections were received, recommends the renewal of the liquor license.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one year beginning July 1, 2017 to June 30, 2018:

*The Rock of Raritan, LLC  
t/a Bourbon Street Wine and Spirits  
326 Route 31 North  
Flemington, New Jersey 08822*

*License #1021-44-012-003*

*License Fee: \$2,500.00*

**BE IT FURTHER RESOLVED** that the following condition shall be imposed and made a part of this license:

*“In the event of a transfer or move, said license shall be restricted to, and shall not be moved out of that section of the Township that is north of the intersection of Route 31 and County Route 523 - Junction Road.”*

**BE IT FURTHER RESOLVED**, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

**BE IT FURTHER RESOLVED**, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall forward a copy of this resolution to the Division of Alcohol Beverage Control.

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**RESOLUTION #17-156**

**WHEREAS**, an application, municipal fee and Tax Clearance Certificate have been received by the Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

**WHEREAS**, notice of the renewal of the license has been published under the direction of the Director of Alcohol and Beverage Control and no objections to the renewal of this license has been received by the Clerk; and

**WHEREAS**, this renewal application has been reviewed by the Clerk of the Township of Raritan and the Police Department and, since no objections were received, recommends the renewal of the liquor license.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one year beginning July 1, 2017 to June 30, 2018:

*Loyal Order of Moose Lodge #1829  
PO Box 326  
Barley Sheaf Road  
Flemington, NJ 08822*

*License #1021-31-008-002  
License Fee: \$188.00*

**BE IT FURTHER RESOLVED** that the following condition shall be imposed and made a part of this license:

*“This licensee shall not permit the consumption, service, sale or otherwise of any alcoholic beverage, Monday through Friday, between the hours of 2:00 a.m. and 4:00 p.m. on those days when the Barley Sheaf Elementary School is in session. All other hours of operation shall be in accordance with the Municipal Ordinances of the Township of Raritan.”*

**BE IT FURTHER RESOLVED** that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

**BE IT FURTHER RESOLVED** that the Acting Clerk of the Township of Raritan, Rose Sollena, shall forward a copy of this resolution to the Division of Alcohol Beverage Control.

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**RESOLUTION #17-157**

**WHEREAS**, an application has been filed with the Clerk of the Township of Raritan for a place-to-place expansion transfer of Distribution License #1021-44-010-005, issued to Penns Raritan, Inc., t/a Raritan Wine & Spirits for the premises located at 14 Commerce Street, Flemington, New Jersey; and

**WHEREAS**, legal notice of the application was published twice in the Courier News and an affidavit of publication was provided to the Township Clerk; and

**WHEREAS**, the Clerk of the Township of Raritan has received no objections to the place-to-place expansion transfer; and

**WHEREAS**, Penns Raritan, Inc., t/a Raritan Wine & Spirits has paid the transfer fees and the license has been properly renewed for the current license term effective July 1, 2017 through June 30, 2018; and

**WHEREAS**, the liquor license number will be changed to reflect the new generation number 006.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Raritan that the Place-to-Place expansion transfer be granted to:

*License #1021-44-010-006*

*Penns Raritan, Inc.  
t/a Raritan Wine & Spirits  
14 Commerce Street  
Flemington, New Jersey 08822*

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Raritan that the Clerk is directed to forward a certified copy of this resolution to the State Director of the Division of Alcoholic Beverage Control.

**RESOLUTION #17-158**

**WHEREAS**, Padero Solaer USA, Inc. in February, 2017 posted a \$850,645.20 Cash Performance Bond; and

**WHEREAS**, Padero Solaer USA, Inc. has requested a reduction its cash bond; and

**WHEREAS**, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the reduction the Cash Performance Bond be reduced in the amount of \$103,812.60 and:

**WHEREAS**, the Township of Raritan will retain \$189,150.00

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Cash Performance Bond posted by Raritan Junction, LLC be reduced in the amount of \$103,812.60.

**RESOLUTION #17-159**

**WHEREAS**, on January 3, 2017 Lori and Dan Boni Sr. made a Payment In lieu of Roads in the amount of \$8,016.50 in connection with a new home construction project on Plum Brook Road; and

**WHEREAS**, the Township of Raritan has decided to cease the collection of these contributions and to refund all unused funds; and

**WHEREAS**, Lori and Dan Boni Sr. has requested the return of their Payment In lieu of Roads plus any accrued interest; and

**WHEREAS**, Township Administrator Donald Hutchins, recommends the return of the Payment In lieu of Roads to Lori and Dan Boni Sr.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Payment In lieu of Roads posted by Lori and Dan Boni Sr. in the amount of \$8,016.50 plus any accrued interest is hereby returned.

Mayor Gilbert asked for a motion to adopt the Regular and Executive Session Meeting Minutes of May 16, 2017.

Motion by Mangin, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** O'Brien

**ABSENT:** None

**PRIVILEGE OF THE FLOOR**

There was no public comment.

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Mayor Gilbert asked for a motion to adjourn and reconvene Closed Session.

Motion by Mangin, seconded by Chen

**MOTION UNANIMOUSLY CARRIED**

Meeting adjourned at 8:23 p.m.

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***CLOSED SESSION MINUTES #2 ARE COMPLETED IN A SEPARATE DOCUMENT***

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Regular meeting reconvened at 9:41 p.m.

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Mayor Gilbert read Resolution #17-165 by title.

Mayor Gilbert asked for a motion to adopt Resolution #165.

Motion by Mangin, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** O'Brien

**ABSENT:** None

**RESOLUTION #17-165**

**RESOLUTION TO RESCIND RESOLUTION 17-122 AUTHORIZING THE APPOINTMENT OF SCOTT WILLIAMSON TO FULL-TIME DEPUTY FIRE MARSHAL**

**WHEREAS**, the Township Committee of the Township of Raritan did resolve to appoint Scott Williamson as full time Deputy Fire Marshal at a regularly scheduled meeting of the Township Committee on May 16,2017; and

**WHEREAS**, Scott Williamson did request in writing to decline this appointment after Resolution 17-122 was resolved and before the effective date of Resolution 17-122; and

**WHEREAS**, the Township Committee of the Township of Raritan accepts the letter of declination from Scott Williamson.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and the Township Committee of the Township of Raritan, Hunterdon County, State of New Jersey that Resolution 17-122 is hereby rescinded.

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Mayor Gilbert read Resolution #17-166 by title.

Committee Member O'Brien requested that language be added to include present salary at \$42.00 per hour.

Mayor Gilbert asked for a motion to adopt Resolution #166 as amended.

Motion by Mangin, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** O'Brien

**ABSENT:** None

**RESOLUTION #17-166**

**RESOLUTION APPOINTING SCOTT WILLIAMSON  
AS ACTING FIRE PREVENTION OFFICIAL**

**WHEREAS**, the Township of Raritan is in need of a Fire Prevention Official; and

**WHEREAS**, Scott Williamson is currently appointed as the Deputy Fire Prevention Official;

and

**WHEREAS**, the Township Committee of the Township of Raritan wishes to appoint Scott Williamson as the Acting Fire Prevention Official.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that Scott Williamson is hereby appointed as Acting Fire Prevention Official for the Township of Raritan effective immediately for a period of 60 days at an hourly rate of \$42.00 per hour.

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Mayor Gilbert acknowledged and commended Township Registrar of Vital Statistics, Lisa Krieger, for going above and beyond in her duties as she was recognized by a resident for outstanding service.

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**ADJOURNMENT**

Mayor Gilbert asked for a motion to adjourn the meeting.

Motion by Mangin, seconded by Chen

**MOTION UNANIMOUSLY CARRIED**

Meeting adjourned at 9:46 p.m.

Respectfully submitted,



Lisa Fania, RMC  
Township Clerk