

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING  
RARITAN TOWNSHIP MUNICIPAL BUILDING  
TUESDAY, SEPTEMBER 18, 2018**

---

**MEETING CALLED:** Mayor Mangin called the regular meeting to order at 6:30 p.m.

**ROLL CALL:** The following were present: Mayor, Michael Mangin; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; and Comm. Louis Reiner

**ABSENT:** Comm. Craig O'Brien

**ALSO PRESENT:** Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Attorney, Ed Purcell (for Township Attorney, Jeff Lehrer); Officer in Charge, Al Payne; Township Engineer, Tony Hajjar; Public Works Superintendent, Brion Fleming

---

**MEETING ADVERTISED:** Mayor Mangin advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 10, 2018 issue of the Courier News and was posted on the municipal bulletin board and the Township website.

---

Attorney, Ed Purcell read Resolution #18-182 in full.

Mayor Mangin asked for a motion to approve Closed Session Resolution.

Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** O'Brien

**RESOLUTION #18-182**

**RESOLUTION RETIRING INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations:
- b) Personnel: Police Chief Appointment; Public Works Retirement/  
Staffing/Outside Contracting; Assistant Planner/Property  
Maintenance Inspector
- c) Attorney-Client Privilege: Closed session meeting minutes
- d) Pending Litigation: Affordable Housing Litigation and Dayton Road/ROSI  
Amendment

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will return to Regular Session and may take further action.

5. This Resolution shall take effect immediately.

---

***CLOSED SESSION MINUTES #1 WILL BE DONE IN A SEPARATE DOCUMENT***

---

The regular meeting reconvened at 7:03 p.m.

---

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:** Mayor Mangin asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

---

**AMEND/APPROVE THE AGENDA**

Mayor Mangin asked for any amendments to the agenda.

Mayor Mangin requested that one additional item be added to the agenda, a presentation by the Raritan Township Fire Company regarding a Federal Emergency Management Agency (FEMA) grant award.

Mayor Mangin asked for a motion to approve the Agenda as amended.

Motion by Mayor Mangin, seconded by Reiner.

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** O'Brien

---

**PUBLIC COMMENT:** It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

**Barbara Sachau**, a resident of 2 Glenway Drive, voiced opinion regarding the review of the Open Space Plan by the Planning Board after NJDEP Green Acres' decision concerning the Dayton Road/ROSI amendment; inquired whether the proposed ordinance authorizing acceptance of a drainage and conservation easement from Johanna Foods was connected to the Dayton Road/ROSI issue; commented on the absence of the Dayton Road/ROSI issue in the Township newsletter; and expressed support for the correspondence by Catherine Ward to NJDEP concerning the Dayton Road/ROSI matter.

---

#### **PRESENTATION – JCP&L UPDATE ON INFRASTRUCTURE IMPROVEMENT PLAN AND PRESENTATION OF DONATION FOR COMMUNITY DAY**

Stan Prater, Jersey Central Power & Light (JCP&L) Area Manager for Raritan Township, appeared before the Committee to explain that JCP&L is seeking to invest over \$400 million over a four-year period into its infrastructure to improve resiliency and outage restoration. Mr. Prater presented highlights of JCP&L's Reliability Plus Infrastructure Improvement Plan that was filed with the Board of Public Utilities (BPU) that included the following:

**More aggressive tree trimming** – more clearance space, ground to sky, to ensure clearance of all overhang, and any “danger” and Ash trees;

**SmartFuse software (Trip Savers)** – the ability to self-direct electricity to restore customers before sending out trouble-men; minimizes the number of customers affected;

**Subsystem Upgrades** – replacement of substation equipment; and

**Smart grid technology**

Mr. Prater also requested endorsement by the Township of the Reliability Plus Plan by resolution for submission to the BPU.

A brief discussion was held regarding rate increases to residents; clarification of “danger” trees; and the possibility of the Mayor or Township Administrator touring the Township with a JCP&L representative for trees that have been identified for removal.

Mr. Prater advised that the rate increase for the average customer will initially be .25 cents per month increasing over a four-year period to \$1.87. Mr. Prater added that all utilities in the State are seeking a rate increase and that public hearings will be held by the BPU. Mr. Prater clarified that a “danger” tree is a tree located outside the 15-foot trim radius that could be decaying or dead

and “could take down JCP&L’s infrastructure if it falls.” Mr. Prater further commented that a Township official could ride along with a JCP&L representative regarding trees identified for removal throughout the municipality.

Following the Infrastructure Improvement Plan presentation, Mr. Prater presented the Township with a \$1,000.00 donation towards Community Day on behalf of First Energy Corporation.

Committee Members thanked Mr. Prater for the generous donation and concurred to consider a resolution endorsing the Reliability Plus Plan at a future regular meeting.

---

### **PRESENTATION – RARITAN TOWNSHIP FIRE COMPANY PRESENTATION OF FEMA GRANT AWARD**

Doug Day, Fire Chief of the Raritan Township Fire Company (RTFC), announced that the Fire Company was awarded a FEMA grant for the purchase of self-contained breathing apparatus (SCBA) tanks and new air packs. Chief Day invited Lieutenant, James Kraus, officer of the RTFC, to the podium.

Lieutenant Kraus provided an explanation of the grant application process and announced that the grant award was \$310,000 for the replacement of one hundred (100) new air bottles and fifty (50) new pack frames.

Mayor Mangin explained that the Township had budgeted for the replacement of such equipment. Township Administrator, Don Hutchins, commented that as a result of the grant award the Township will benefit from a \$34,000 savings. Mr. Hutchins continued, “they have to replace bottles annually for the next four or five years, so technically it is not just the \$34,000 savings but another \$20,000 over the next five years as well.”

Committee Members commended, congratulated and thanked the members of the RTFC for their efforts in achieving this grant award.

---

### **FINANCIAL ISSUES**

Payment of Bills as listed for Raritan Township: **\$6,087,712.21**

Mayor Mangin asked for a motion to approve the bill list for Raritan Township.

Motion by Reiner, seconded by Gilbert

#### **ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** O’Brien

---

Payment of Bills as listed for Raritan Township Fire Company: **\$1,789.76**

Deputy Mayor Gilbert asked for a motion to approve the bill list for the Raritan Township Fire Company.

Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner

**NOES:** None

**ABSTAIN:** None

**ABSENT:** O'Brien

**RECUSE:** Mayor Mangin

---

**REPORTS**

The following August 2018 staff reports were acknowledged by the Township Committee:

- \*Fire Safety
- \*Animal Control
- \*Planning/Engineering Escrow Accounts
- \*Tax Collector
- \*Court
- \*Code Enforcement

---

**LIAISON REPORTS**

Karen Gilbert: Environmental Commission/Green Team; Finance; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)  
Deputy Mayor Gilbert announced the upcoming date (September 29) for Community Day and that final edits are complete for the farmland preservation plan. Deputy Mayor Gilbert also reported that she attended the Barley Sheaf 50<sup>th</sup> anniversary celebration and that the Parks and Recreation Committee donated a brick to the new patio. Deputy Mayor Gilbert added that the newsletter was completed and distributed.

Gary Hazard: Court/Police; RTMUA  
Committee Member Hazard reported that the RTMUA is working with the County on future projects; announced that the Raritan Township PBA golf outing has been rescheduled for October 22; and commended and thanked police and all first responders in the recent rescue of a toddler that went missing.

Craig O'Brien: Open Space  
No report.

## LIAISON REPORTS (CONT.)

Louis Reiner: Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee  
Committee Member Reiner also offered praise and gratitude for the efforts of first responders and the police in the toddler rescue. Committee Member Reiner announced the upcoming date (September 21) for the Staff picnic.

Michael Mangin: Board of Health; Finance; Personnel; Planning Board (Class I Member)  
Mayor Mangin commented, "A committeeman who is not here brought up at the last meeting that our spending was up this year even though we lowered our taxes. He did not mention that that increase in spending or statutory cost, union contracts and healthcare for all of the employees. It is not something, like, we need to fix the furniture so let's go spend money. It was not just discretionary spending and that is important. So, I would like to mention that I noticed between \$700.00 and \$850.00 worth of legal bills that probably did not need to be spent at all. I want to make the public aware that anyone on this Committee, including myself, has access to executive session minutes. They just have to ask the Clerk and give her time to produce the records and then they can look at them. We have one committeeman that OPRA'd all of 2018 from the beginning of the year to possibly last year. There is a protection of confidential information, innocent parties and it requires a legal review by our attorney on every set of executive minutes and then that information has to be redacted. When that is done, they have to be paid for that performance and information. I feel the committeeman could have asked for that information or he could have done a sample of one month or one week to find out what he needed to find out. He did this year which we have not acted on a lot of that information which is still all confidential and there are pages and pages that our counsel had to redact. It was in my opinion uncontrolled spending."

---

## UNFINISHED BUSINESS

**a. Request to consider waiver of zoning approval for generators, central A/C units and propane tanks** – Mayor Mangin advised that action regarding said request be carried to the next regular meeting as additional information was required.

---

## NEW BUSINESS

**a. Recognition of retirements in the departments of Public Works and Tax Collector and years of service for Township Crossing Guard** – Mr. Hutchins recognized the years of service and retirement of Public Works' employee, Ronald Fleming and Tax Collector, Sharon Brown. Mayor Mangin also acknowledged the twenty-three years of service for Township Crossing Guard, Carol Cuccia. Committee Members offered words of praise, congratulations and well wishes to retirees and Ms. Cuccia.

---

**NEW BUSINESS (CONT.)**

**b. Request from US Army North Jersey Recruiting Company in partnership with ASDC CrossFit for use of Township roads for a Mega Future Soldier Event, Saturday, October 20, 2018, 9 a.m. to 3 p.m.** – Mr. Hutchins explained that the US Army Somerville Recruiting Station in partnership with ASDC CrossFit is seeking the use of Township roads as part of the route for its Mega Future Soldier event.

Committee Members raised questions and concerns regarding notification to surrounding business of the event and parking. Mr. Hutchins to confirm notification to surrounding businesses and parking arrangements with the US Army representative. There were no objections to authorizing the use of Township roads.

---

**ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)**

Mayor Mangin read by title Ordinance #18-26.

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, TO ESTABLISH A SELF-INSURANCE FUND FOR GROUP HEALTH BENEFITS PURSUANT TO REGULATIONS ESTABLISHED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**

Mayor Mangin asked for a motion to open public hearing.

Motion by Gilbert, seconded by Reiner

**MOTION UNANIMOUSLY CARRIED**

There was no public comment.

Mayor Mangin asked for a motion to close the public hearing and adopt Ordinance #18-26 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** O'Brien

**ORDINANCE ADOPTED**

Ordinance advertised September 7, 2018 The Courier News. Posted on municipal bulletin board as required by law.

**ORDINANCE #18-26**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, TO ESTABLISH A SELF-INSURANCE FUND FOR GROUP HEALTH BENEFITS PURSUANT TO REGULATIONS ESTABLISHED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**

**WHEREAS**, the Township Committee of the Township of Raritan (“the Township”) has determined that providing for a partially self-funded health insurance program for its eligible employees for a health reimbursement account (“HRA”) will be an efficient and cost-effective method of providing such benefits to its employees; and

**WHEREAS**, such a program is authorized by N.J.S.A. 40A:10-6e; and

**WHEREAS**, as part of the establishment of such a program it is required by N.J.S.A. 40A:10-8 that a board of fund commissioners be created to oversee the safe and proper administration of such a fund.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Raritan as follows:

Part 1. Administrative Legislation, Chapter 33 Insurance, is hereby established as follows:

A. Self-Insurance Fund for Group Health Insurance Benefits for eligible municipal employees.

1. There is hereby established a Trust Fund to be known as the “Self-Insurance Fund for Group Health Insurance Benefits” (hereafter “the Fund”) pursuant to N.J.S.A. 40A:10-1 *et seq.* and regulations established by the New Jersey Department of Community Affairs.
  2. The Township Chief Financial Officer shall remain and bear responsibility for the Fund in the same manner and to the same extent as other public funds under his care. All interest earned on the Fund shall accrue to the Fund’s principal.
  3. The Township Administrator and Chief Financial Officer shall annually estimate the probable maximum exposure of the Fund during the calendar year.
  4. The Township Administrator and Chief Financial Officer shall include as part of the recommended annual operating budget, an amount, in their opinion, needed to adequately fund the employee HRA and responsibly estimate the costs associated with the calendar year.
  5. The Township Administrator, upon the recommendation of the Township’s Risk Manager, shall fix reasonable rates of reimbursement for all insurance carried by the Fund to be applied to the various covered persons and dependent categories, and shall effect all insurance in the Fund or with any insurance company or companies authorized to do business in the State of New Jersey.
  6. The Township Committee of the Township of Raritan shall appropriate such funds as are necessary to accomplish the purposes for which the Self-Insurance Fund for Group Health Insurance Benefits is established.
  7. The Township Chief Financial Officer shall collect and incorporate in the Fund employee and retiree contributions for health benefits which are made pursuant to applicable Township ordinances and contracts or in accordance with Chapter 78, P.L. 2011.
-

Mayor Mangin read by title Ordinance #18-27.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING ORDINANCE #18-07 ESTABLISHING A SALARY, WAGE AND COMPENSATION PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES IN THE CWA LOCAL 1040 WHITE COLLAR BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Mangin asked for a motion to open public hearing.  
Motion by Gilbert, seconded by Reiner  
**MOTION UNANIMOUSLY CARRIED**  
There was no public comment.

Mayor Mangin asked for a motion to close the public hearing and adopt Ordinance #18-27 on final consideration, same to be published according to law.  
Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** O'Brien

**ORDINANCE ADOPTED**

Ordinance advertised September 7, 2018 The Courier News. Posted on municipal bulletin board as required by law.

**ORDINANCE #18-27**

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING ORDINANCE #18-7 ESTABLISHING A SALARY, WAGE AND COMPENSATION PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES IN THE CWA LOCAL 1040 WHITE COLLAR BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

**BE IT ORDAINED** by the Mayor and Township Committee of the Township of Raritan as follows:

**Section I.** The Salary and Wage Plan for employees whose positions are represented by CWA Local 1040 White Collar bargaining unit for the year 2018 - 2019 shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
Group 1	\$22,000	\$28,000
Clerk Typist		
<u>Custodian</u>		
<u>Group 2</u>	\$25,000	\$38,250

Civilian Police Desk Operator  
 Tax Clerk

<u>Group 3</u>	\$[28,000]	<u>27,000</u>	\$[45,950]	<u>55,000</u>
Administrative Secretary				
Administrative Secretary/Deputy Registrar				
Assessing Clerk				
Construction Control Person				
Construction Office Coordinator/Secretary				
Deputy Court Administrator				
Violations Clerk				
<u>Group 4</u>	\$31,000		\$[61,500]	<u>65,000</u>
Assistant Tax Collector				
Assistant Supervisor of Accounts				
Engineering Aide/Inspector				
Executive Secretary				
Office Manager (Police)				
Planner/Planning Board Secretary				
Property Code/Zoning Inspector				
Registrar of Vital Statistics				
<u>Assistant Planning/Zoning Officer</u>				
<u>Payroll/Human Resources Coordinator</u>				
			<u>Minimum</u>	<u>Maximum</u>
<u>Group 5</u>			\$40,000	\$67,000
Fire Prevention Inspector				
Assistant Tax Assessor				
<u>Group 6</u>			\$46,000	\$85,000
Uniform Construction Code Inspectors				
Senior Engineering Assistant				

**Section II.** The hourly rates for part-time positions shall be based on the full-time rate for the position.

**[Section III. LONGEVITY**

All full-time employees (min. 35 hours) hired prior to January 1, 2006 shall have their longevity rolled into their base salary as follows:

After five (5) years of service	\$1,000
After eight (8) years of service	\$1,500
After ten (10) years of service	\$2,000
After thirteen (13) years of service	\$2,500
After fifteen (15) years of services	\$3,000

There shall be no longevity payments for employees hired after January 1, 2006.]

**Section IV. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS**

Employees whose duties involve attendance at evening meetings or court sessions will be additionally compensated as follows:

Minimum compensation per meeting/session	\$30.00
Hourly rate for length of meeting/session	\$17.00

The number of hours shall be rounded off to the nearest half hour increment.

**Section V.**

Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

**Section VI.**

This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

---

**Note to Codifier: language in brackets [ ] is to be deleted from the original text. Underlined language is new language to the original text.**

---

**ORDINANCES (INTRODUCTION/FIRST READING)**

Mayor Mangin read by title Ordinance #18-28.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.64 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "GENERAL DESIGN AND USE REGULATION" BY AMENDING SUBSECTION C. ENTITLED "PROHIBITED USES" OF SECTION 16.64.010 ENTITLED "SCHEDULE OF CONTROLS" (Cannabis)

Mayor Mangin asked for a motion to introduce Ordinance #18-28 on first consideration.

Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** O'Brien

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for November 5, 2018.

---

Mayor Mangin read by title Ordinance #18-29.

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF RARITAN TO ACCEPT AND THE MAYOR AND CLERK TO SIGN A DRAINAGE AND CONSERVATION EASEMENT FROM JOHANNA FOODS, INC. FOR LOT 32 BLOCK 63.14 ON BEHALF OF THE TOWNSHIP (20 JOHANNA FARMS ROAD)

Mayor Mangin asked for a motion to introduce Ordinance #18-29 on first consideration.  
Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** O'Brien

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for October 2, 2018.

---

**CORRESPONDENCE**

a. September 10, 2018 comments from Catherine Ward regarding opposition to Dayton Road/ROSI Amendment received September 12, 2018

Deputy Mayor Gilbert requested that said correspondence be forwarded to Planning Board Chair, Jeff Kuhl, as he was mentioned by name in such.

---

**NON-CONSENT AGENDA**

**Township Committee Regular Meeting Minutes**

Mayor Mangin asked for a motion to approve the Regular Meeting Minutes of September 4, 2018.  
Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** O'Brien

**Township Committee Executive Session Meeting Minutes**

Mayor Mangin asked for a motion to approve the Executive Session Meeting Minutes of September 4, 2018.

Motion by Gilbert, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** O'Brien

---

Mayor Mangin read Resolution #18-183 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-183.

Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** O'Brien

**RESOLUTION #18-183**

**A RESOLUTION APPOINTING KAYLA HULCHER AS ALTERNATE  
MEMBER TO THE HUNTERDON COUNTY SOLID WASTE ADVISORY  
COMMITTEE FOR RARITAN TOWNSHIP**

**WHEREAS,** the Hunterdon County Solid Waste Advisory Committee (SWAC) is experiencing continual non-attendance by members which is hindering the conduct of important business resulting in an inability to accomplish required duties; and

**WHEREAS,** the Township Committee recognizes that circumstances may preclude the Regular Appointed Member from attending a SWAC meeting; and

**WHEREAS,** the Township Committee wishes to appoint an alternate member for the Township of Raritan to help ensure attendance at SWAC meetings in the event the Regular Member is unable to attend; and

**WHEREAS,** Kayla Hulcher, Administrative Secretary, Department of Public Works and Raritan Township Recycling Coordinator, has expressed interest in serving as an alternate member on the SWAC.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby appoints Kayla Hulcher as an alternate member to the Hunterdon County Solid Waste Advisory Committee effective September 18, 2018 through December 31, 2018.

---

Mayor Mangin read Resolution #18-184 by title.  
Mayor Mangin asked for a motion to adopt Resolution #18-184.  
Motion by Gilbert, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** O'Brien

**RESOLUTION #18-184**

**A RESOLUTION AUTHORIZING THE RETURN OF  
PERFORMANCE GUARANTEES  
(EDGEWOOD PROPERTIES)**

**WHEREAS**, 240 Highway 202 Associates, LLC posted Performance Surety Bonds on May 9, 2012 in the amounts of \$301,372.49 (#FP0018403) and \$24,825.60 (#FP0017134) respectively; and

**WHEREAS**, the Township Committee authorized by Resolution #15-20 a reduction of Bond #FP0018403 from \$301,372.49 to \$180,245.09; and

**WHEREAS**, Surety Bond #FP0018403 was replaced with #EAXC107000004 and #FP0017134 was replaced with #EACX107000003 February 6, 2017; and

**WHEREAS**, Edgewood Properties requested the return of the original bonds; and

**WHEREAS**, original Surety Bond #FP0018403 and #FP0017134 were not returned upon receipt of the replacement bonds; and

**WHEREAS**, on June 28, 2018 Edgewood Properties, LLC has requested the return of original Surety Bonds #FP0018403 and #FP0017134; and

**WHEREAS**, the Township Engineer recommends the return of original Bond #FP0018403 and #FP0017134 for which #EAXC107000004 and #EACX107000003 replaced respectively.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that original Surety Bond #FP0018403 in the amount of \$301,372.49 and #FP0018403 in the amount of \$24,825.60 are hereby released and returned to Edgewood Properties, LLC.

**BE IT FURTHER RESOLVED**, that Bond #EAXC107000004 in the amount of \$180,245.09 and #EAXC107000003 in the amount of \$24,825.60 remain in effect.

---

Mayor Mangin read Resolution #18-185 by title.  
Mayor Mangin asked for a motion to adopt Resolution #18-185.  
Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** O'Brien

**RESOLUTION #18-185**

**A RESOLUTION AUTHORIZING THIRD QUARTER  
2018 TAX REFUND (LERETA)**

**WHEREAS**, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly; and

**WHEREAS**, the Township Tax Collector has recommended the refund of an overpayment.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan that the following receive a refund in the amount specified due to duplicate payments for Third Quarter, 2018 taxes.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
<b>LERETA</b>			
Smith, Irving (4 Old Field Ct.)	\$5,124.95	63.11	4
<b>TOTAL:</b>	<b>\$5,124.95</b>		

---

Mayor Mangin read Resolution #18-186 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-186.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mayor Mangin

**NOES:** Reiner

**ABSTAIN:** None

**ABSENT:** O'Brien

**RESOLUTION #18-186**

**RESOLUTION DESIGNATING SCHOOL CROSSING GUARDS  
FOR THE 2018-2019 SCHOOL YEAR**

**WHEREAS**, the Mayor and Township Committee recognize the need in the Township for School Crossing Guards to maintain safe travel for those students who walk to school; and

**WHEREAS**, there exists two vacancies for the position of School Crossing Guard; and

**WHEREAS**, candidates for this position of School Crossing Guard have completed or are in the process of completing their crossing guard training in accordance with Raritan Township Rules & Regulations/Policies and Procedures, Volume II, Chapter 14 of Title 40A of the New Jersey Statutes.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following persons be designated as School Crossing Guards for 2018-2019:

**Regular Guards**

Carolyn Goldman  
Beth Waldron

---

Mayor Mangin read Resolution #18-187 by title.  
Mayor Mangin asked for a motion to adopt Resolution #18-187.  
Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** O'Brien

**RESOLUTION #18-187**

**A RESOLUTION AUTHORIZING SNOW REMOVAL OF PRIVATE ROADS  
WITHIN THE TOWNSHIP OF RARITAN**

**WHEREAS**, the Township of Raritan has adopted Ordinance #89-19 which establishes a policy for snow removal on non-Township roads under development; and

**WHEREAS**, Ordinance #89-19 indicates that the Township of Raritan will remove snow on those non-Township roads only after the development has failed to fulfill its responsibility on privately-owned roads under development and where the public health and safety may be jeopardized; and

**WHEREAS**, the Township will then charge the developer for such services.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan that the rate to be charged to the developer for snow removal on non-Township roads is \$425.00 per hour or per occurrence per vehicle during the period from November 2018 through April 2019.

---

Mayor Mangin read Resolution #18-188 by title.  
Mayor Mangin asked for a motion to adopt Resolution #18-188.  
Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** O'Brien

**RESOLUTION #18-188**

**A RESOLUTION AWARDED A CONTRACT TO  
PL CUSTOM EMERGENCY VEHICLES FOR AN AMBULANCE**

**WHEREAS**, the Flemington-Raritan First Aid Squad is in need of an ambulance and;

**WHEREAS**, the Township of Raritan is a member of the Sourcewell Cooperative Pricing System; and

**WHEREAS**, PL Custom Emergency Vehicles of Manasquan, New Jersey #02118-PLC has been awarded the contract Ambulance Related Equipment Category of Public Safety through the Sourcewell Cooperative Pricing System; and

**WHEREAS**, the cost of this will be at the bid price as documented by the Sourcewell Cooperative Pricing System and appropriated through Ordinance #18-20 for the amount of \$200,000.00 and an additional \$23,719.00 to be paid by the Flemington-Raritan First Aid Squad.

**WHEREAS**, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #18-25 for the ambulance.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the procurement of an ambulance be awarded to PL Custom Emergency Vehicles of Manasquan, New Jersey through the Sourcewell Cooperative Pricing System.

---

Mayor Mangin read Resolution #18-189 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-189.

Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** O'Brien

**RESOLUTION #18-189**

**A RESOLUTION AUTHORIZING SEWER REFUNDS FROM 2018 TAX SALE**

**WHEREAS**, on September 11, 2018, Tax Collector, Sharon Brown held the 2017 Tax Sale and sold liens for 2018 delinquent taxes and utilities; and

**WHEREAS**, the Tax Collector received payments totaling \$4,874.01 for unpaid 2017 sewer charges as per Schedule "A."

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Tax Collector is authorized and directed to refund the Raritan Township Municipal Utilities Authority in the amount of \$4,874.01 as per Schedule "A" attached to this resolution.

**SCHEDULE A**

**2017 SEWER CHARGES**

Assessed Owners	Block	Lot & Qualifier	Amount
Vetter, Michele L.	15	58.01	90.45
Adams, William E & Betty Jean	15	58.05	758.24
Bontempo, Lisa	18.02	61	328.64
Smith, Christine M.	71.16	22	506.12
Poole, Timothy L.	71.25	1, C0804	680.41
Kowalski, Richard J.	72.01	44	161.17
Vitale, Angelo & Gino	72.02	2, C0140	161.17
Terrell, Leigh-Ann	72.08	1, C0219	328.32
Adamson, Derick & Sarah	72.08	3, C0525	188.47
Ataman, Linda M.	72.08	3, C0601	161.17
Wolfson, Cheryl Spellman	72.19	6, C0901	139.23
Celebre, Alice D.	72.20	21, C0203	292.12
Raborn, Lisa M.	72.21	3.13	756.16
Arumugam, Omprabhu Etals	72.21	34, C0100	179.08
Lazar, Greg G. & Jane	72.23	1, C1104	143.26

**Total: \$4,874.01**

Mayor Mangin read Resolution #18-190 by title.  
 Mayor Mangin asked for a motion to adopt Resolution #18-190.  
 Motion by Gilbert, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** O'Brien

**RESOLUTION #18-190**

**A RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL  
 ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY  
 PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1985)  
 JCP&L DONATION**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Raritan has been awarded \$1,000.00 from JCP&L (Jersey Central Power & Light) and wishes to amend its 2018 Budget to include this amount as a revenue.

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$1,000.00 which is available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with  
Prior Written Consent of the Director of Local  
Government Services:

Public and Private Revenues Off-Set with  
Appropriations:  
Community Day Sponsorship

**BE IT FURTHER RESOLVED** that a like sum of \$1,000.00 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from Caps  
Public and Private Programs Off-Set by  
Revenues:  
Community Day Sponsorship

**BE IT FURTHER RESOLVED** that the Township Clerk forward two copies of the required Certification to the Director of Local Government Services within three days.

---

**Raritan Township Fire Company Applications**

Mayor Mangin asked for a motion to approve the application for Christian Callahan.  
Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** O'Brien  
**RECUSE:** Mayor Mangin

Mayor Mangin asked for a motion to approve the application for John Maloney.  
Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** O'Brien  
**RECUSE:** Mayor Mangin

---

**CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

There were no items.

---

**PRIVILEGE OF THE FLOOR**

The following members of the public spoke during public comment:

**Paula Ellentuch**, a resident of 16 Ridge Road, commented on the status of Pennsylvania Avenue as a result of the changes due to the Pulte development. Ms. Ellentuch reported flooding; difficulty in seeing oncoming motorists when the grass is not mowed; and safety issues with truck traffic.

Mr. Hutchins to investigate and advise Ms. Ellentuch directly.

---

**ADJOURNMENT**

Mayor Mangin asked for a motion to adjourn the regular session and reconvene closed session.  
Motion by Reiner, seconded by Gilbert

**MOTION UNANIMOUSLY CARRIED**

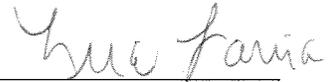
Meeting adjourned at 8:11 p.m.

---

***CLOSED SESSION MINUTES #2 WILL BE DONE IN A SEPARATE DOCUMENT***

---

Respectfully submitted,



\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk