

**RARITAN TOWNSHIP COMMITTEE REORGANIZATION MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
THURSDAY, JANUARY 3, 2019**

MEETING CALLED: Administrator, Donald Hutchins, called the regular meeting to order at 5:04 p.m.

MEETING ADVERTISED: Mr. Hutchins advised that the meeting was advertised December 6, 2018 in the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times and posted on the municipal bulletin board and the Township website in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mr. Hutchins asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

OATH OF OFFICE OF ELECTED TOWNSHIP COMMITTEE MEMBERS

Senator Kip Bateman administered the oath of office to elected Township Committee Member Karen Gilbert.

Senator Kip Bateman administered the oath of office to elected Township Committee Member Jeff Kuhl.

ROLL CALL – the 2019 Township Committee answered the roll call of Municipal Clerk, Lisa Fania:

COMMITTEE MEMBERS PRESENT: Gilbert, Hazard, Kuhl, Mangin, Reiner

ABSENT: None

STAFF PRESENT: Administrator, Donald Hutchins; Township Attorney, Jeff Lehrer; Township Attorney, Ed Purcell; Municipal Clerk, Lisa Fania

NOMINATIONS AND ELECTION OF MAYOR FOR THE YEAR 2019

Municipal Clerk Fania called for the nominations for the office of Mayor for the year 2019. Committee Member Gilbert nominated Committee Member Kuhl for Mayor for the year 2019, seconded by Committee Member Reiner. Ms. Fania noted for the record that Committee Member Kuhl was nominated and called for further nominations for the Office of Mayor. There were no further nominations from the floor and the nominations were closed.

Ms. Fania called for a vote on the nomination of Committee Member Kuhl for Mayor.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Kuhl, Mangin, Reiner

NOES: None

ABSTAIN: None

ABSENT: None

Ms. Fania noted for the record that Committee Member Kuhl was duly elected Mayor for the year 2019.

OATH OF OFFICE OF MAYOR – Senator Kip Bateman administered the Oath of Office to Mayor Kuhl.

NOMINATIONS AND ELECTION OF DEPUTY MAYOR FOR THE YEAR 2019

Ms. Fania called for nominations for the Office of Deputy Mayor for the year 2019. Committee Member Hazard nominated Committee Member Reiner for Deputy Mayor for the year 2019, seconded by Committee Member Gilbert.

Ms. Fania noted for the record that Committee Member Reiner was nominated and called for further nominations for the Office of Deputy Mayor. There were no further nominations from the floor and the nominations were closed.

Ms. Fania called for a vote on the nomination of Committee Member Reiner for Deputy Mayor.

Motion by Gilbert, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Ms. Fania noted for the record that Committee Member Reiner was duly elected Deputy Mayor for the year 2019.

OATH OF OFFICE OF DEPUTY MAYOR – Senator Michael Doherty administered the Oath of Office to Deputy Mayor Reiner.

AMEND/APPROVE AGENDA

At this time, Mayor Kuhl advised of one additional item to the meeting agenda, Resolution #19-21 Authorizing 2019 Appointments to the Zoning Board of Adjustment.

Mayor Kuhl asked for a motion to approve the agenda as amended.

Motion by Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township as of December 31, 2018: **\$602,165.34**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Payment of Bills as listed for the Raritan Township Fire Company as of December 31, 2018: **\$2,941.99**

Mayor Kuhl asked for a motion to approve the bill list for the Raritan Township Fire Company.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: Mangin

2019 MAYORAL APPOINTMENTS

Mayor Kuhl announced the following 2019 appointments to the Environmental Commission:

Michelle Cavalchire	Regular Member	3-year term (unexpired)	12/31/2021
Grace Mitchko	Alternate #2 Member	2-year term	12/31/2020

Mayor Kuhl announced the following 2019 Mayoral appointments to the Planning Board:

Edward Gettings	Class IV Member	4-year (unexpired)	12/31/2020
Michelle Cavalchire	Class IV Member	4-year	12/31/2021
Judi DiGiandomenico	Class IV Member	4-year	12/31/2021
Scott MacDade	Alternate #2 Member	2-year	12/31/2020
Lisa Fania	Class II Member (Municipal Official)	1-year	12/31/2019
Jeff Kuhl	Class I Member (Mayor)	1-year	12/31/2019

At this time, Mayor Kuhl requested the Committee consider action regarding the appointment of a Township Committee Member as the Class III Member to the Planning Board. Committee Member Gilbert requested consideration for said appointment. There were no objections.

Mayor Kuhl asked for a motion to approve the 2019 appointment of Township Committee Member, Karen Gilbert as Class III Member to the Planning Board for a one-year term expiring December 31, 2019.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

NON-CONSENT AGENDA

Mayor Kuhl read Resolution #19-20 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-20.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-20

**A RESOLUTION AUTHORIZING 2018 BUDGET TRANSFER #3
(EMERGENCY)**

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service;

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following transfers are authorized between appropriations in the 2018 budget and that a certified copy of this resolution adopted **by not less than a two-thirds (2/3) vote of the full membership of the governing body** be transmitted to the Administrator/CFO.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Streets & Roads S&W	Township Clerk S&W	\$ 1,500.00
Streets & Roads S&W	Tax Collector S&W	\$ 1,300.00
Park Maintenance S&W	Public Property S&W	\$10,500.00
Social Security	Defined Contrib. Retire Plan	\$ 725.00

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

At this time, Mayor Kuhl advised of the removal of Resolution #19-1, Authorizing 2019 Appointments as further discussion was required. Committee Member Mangin also requested the removal of Resolution #19-11, Adopting a Temporary 2019 Budget for further consideration.

Mayor Kuhl asked for a motion to adopt the Consent Agenda as amended with the removal of Resolutions #19-1 and 19-11.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-2

A RESOLUTION ESTABLISHING TOWNSHIP COMMITTEE MEETING DATES FOR THE YEAR 2019

WHEREAS, Section 13 of the Open Public Meetings Act requires the posting of annual meetings together with notification of said meetings to the official newspapers of the Township, and submission of the same to those persons requesting copies of said notice; and

WHEREAS, the Township Committee of the Township of Raritan desires to set forth a schedule of public meetings for the year 2019.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township Committee shall hold Executive Sessions beginning at 6:30 p.m., followed by the Regular Session at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, on the 1st and 3rd Tuesday of each month, except when that Tuesday is on a Primary and General Election day, then the meeting will be held the Wednesday evening after.

BE IT FURTHER RESOLVED that meeting days are as follows:

JANUARY 15	JULY 16
FEBRUARY 5	AUGUST 20
FEBRUARY 19	SEPTEMBER 3
MARCH 5	SEPTEMBER 17
MARCH 19	OCTOBER 1
APRIL 2	OCTOBER 15
APRIL 16	NOVEMBER 6
MAY 7	NOVEMBER 19
MAY 21	DECEMBER 3
JUNE 5	DECEMBER 17
JUNE 18	

BE IT FURTHER RESOLVED that copies of this Resolution be posted and maintained posted throughout the year in accordance with the statutes; and

BE IT FURTHER RESOLVED that copies of this Resolution and schedule be forwarded to the official newspapers.

RESOLUTION #19-3

A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Courier News, the Hunterdon County Democrat, the Express-Times and the Star Ledger are hereby designated as the official newspapers of the Township of Raritan for the year 2019.

BE IT FURTHER RESOLVED, that Tap Into Flemington-Raritan is hereby designated as the electronic news source for the year 2019.

RESOLUTION #19-4

A RESOLUTION DESIGNATING STATE APPROVED PUBLIC DEPOSITORIES AS OFFICIAL DEPOSITORIES OF THE TOWNSHIP OF RARITAN

BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following banks and any banks as may be designated at a later date by the Township Committee are hereby designated as the depositories for the monies of the Township of Raritan for the year 2019:

TD Bank, N.A
State of New Jersey Cash Management Fund
Bank of New York Mellon Trust Company

RESOLUTION #19-5

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR
TO CONDUCT A 2019 TAX SALE**

BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Tax Collector is hereby authorized to conduct a tax sale for all prior year's delinquent taxes pursuant to New Jersey Law, Chapter 99.

RESOLUTION #19-6

**A RESOLUTION ESTABLISHING INTEREST RATES
FOR DELINQUENT TAXES**

WHEREAS, N.J.S.A. 54:5-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments; and

WHEREAS, N.J.S.A. 54:5-67 has been amended to permit the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum of any amount in excess of \$1,500.00 and allows an additional penalty of a flat 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes or other municipal charges becoming delinquent after due date and 18% per annum on any amount of taxes or other municipal charges in excess of \$1,500.00 becoming delinquent after due date, and if a delinquency (including interest) is in excess of \$10,000.00 and remains in arrears after December 31, an additional flat penalty of 6% shall be charged against the delinquency.

RESOLUTION #19-7

A RESOLUTION APPOINTING SEARCH OFFICERS

WHEREAS, R.S. 54:5-11 provides for the appointment of a search officer for unpaid liens; and
WHEREAS, R.S. 54:5-18.1 provides for the appointment of an official to make searches for municipal improvements authorized by ordinance but not assessed.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that:

1. Ann Marie Silvia, Tax Collector, be appointed to make searches for the municipal liens; and
2. Lisa Fania, Municipal Clerk, be appointed to make searches and issue certificates as to liability for assessment for municipal improvements; and
3. All fees collected shall be turned over to the Township Treasurer.

RESOLUTION #19-8

**A RESOLUTION DESIGNATING OFFICIALS
AUTHORIZED TO SIGN CHECKS**

BE IT RESOLVED that the following officials of the Township of Raritan are hereby authorized to sign checks for the Township of Raritan, County of Hunterdon as follows:

1. **PAYROLL**
CFO/Assistant Supervisor of Accounts
2. **DEVELOPER'S PERFORMANCE TRUST ACCOUNTS**
Clerk or Deputy Clerk
3. **GENERAL, CAPITAL and GRANT ACCOUNTS**
Administrator and CFO/Assistant Supervisor of Accounts
4. **TAX COLLECTOR'S CURRENT & LIEN ACCOUNT**
Tax Collector, CFO/Assistant Supervisor of Accounts
5. **HOUSING TRUST FUND**
Administrator and CFO/Assistant Supervisor of Accounts
6. **ALL OTHER ACCOUNTS**
Administrator and CFO/Assistant Supervisor of Accounts

RESOLUTION #19-9

**A RESOLUTION AUTHORIZING THE CANCELLATION
OF TAXES IN AMOUNTS LESS THAN \$10.00**

WHEREAS, 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts of less than \$10.00; and

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that authorization is hereby given to the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Tax Collector and Township Auditor.

RESOLUTION #19-10

**A RESOLUTION AUTHORIZING TOWNSHIP ENGINEER TO
SIGN TEMPORARY RIGHT-OF-WAY EASEMENTS**

WHEREAS, the Township of Raritan, as part of its municipal responsibilities, may find it necessary to encroach upon private property in the discharge of its duties for the construction and reconstruction of roads and other public works projects in the public interest or to sign street light agreements with Jersey Central Power & Light (JCP&L) when ordering new street lights for developments; and

WHEREAS, when such a situation arises it is necessary for the Township of Raritan to receive permission from property owners by way of a right-of-access permit and temporary construction easement to expedite these projects or to execute certain agreements so that street lighting can be installed in a timely and cost-effective manner in new developments.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Raritan does hereby grant authority to Antoine Hajjar, Raritan Township Engineer, to sign and execute all right-of-access permits, temporary construction easements and street light agreements with JCP&L on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED that Township Engineer, Antoine Hajjar, is authorized to sign all stream encroachment and wetlands permits for NJDEP applications on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED that Township Engineer, Antoine Hajjar will keep the Township Committee informed of all right-of-access permits and temporary construction easements acquired by the Township and all street light agreements executed.

RESOLUTION #19-12

A RESOLUTION AUTHORIZING THE FINANCE DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND FOR 2019 IN THE AMOUNT OF \$100.00; POLICE DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; BUILDING DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; PUBLIC WORKS DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$150.00; FIRE PREVENTION DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; ENGINEERING, PLANNING AND ZONING DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; AND THE CLERK'S OFFICE TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of Petty Cash funds for Finance; Police; Building; Public Works; Fire Prevention; Engineering, Planning and Zoning Departments and the Clerk's Office; and

WHEREAS, said petty cash funds were established by resolution dated September 19, 2017 by the Township Committee of the Township of Raritan; and

WHEREAS, it is the desire of the Township Committee that said funds be continued under the direction of Finance; Police; Building; Public Works; Fire Prevention; Engineering, Planning and Zoning, and Clerk's Office, respectively.

NOW, THEREFORE BE IT RESOLVED, on this 3rd day of January, 2019, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that effective January 1, 2019, the Finance, Police, Building, Fire Prevention; Engineering, Planning and Zoning Departments and the Clerk's Office be and hereby are authorized and permitted to re-open petty cash funds in the amount of \$100.00 respectively, and Public Works in the amount of \$150.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash funds will be used by such office or department to pay claims for small miscellaneous expenses.

RESOLUTION #19-13

A RESOLUTION AUTHORIZING THE TOWNSHIP TAX ATTORNEY TO FILE CORRECTIVE TAX APPEALS IN CASES OF INCREASES, DECREASES OR COUNTER-CLAIMS AND SIGN STIPULATIONS OF SETTLEMENT WITH THE HUNTERDON COUNTY BOARD OF TAXATION

WHEREAS, the Township Committee of the Township of Raritan, Hunterdon County, New Jersey has been informed by the Tax Assessor of the Township of Raritan that from time to time errors are made in computing the tax assessments covering certain property locations within the Township of Raritan, and

WHEREAS, the Tax Assessor of the Township of Raritan has requested the Township Committee to authorize her to consult with, request and authorize the Township Tax Attorney to file corrective appeals of such errors in assessment with the Hunterdon County Board of Taxation and the New Jersey Tax Court, and

WHEREAS, the Tax Assessor of the Township of Raritan has requested the Township Committee to authorize the Township Tax Attorney to file, in cases of increases, decreases, or counter-claims as she deems necessary, after consultation with the Township Tax Attorney, petitions, complaints and counterclaims with the Hunterdon County Board of Taxation and the Tax Court of New Jersey, and

WHEREAS, the Tax Assessor and Township Tax Attorney of the Township of Raritan are called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan is hereby authorized to request after consultation with the Township Tax Attorney, and the Township Tax Attorney is authorized to thereby file corrective appeals with the Hunterdon County Board of Taxation and the New Jersey Tax Court in defense of appeals filed with said Board and said Court.

BE IT FURTHER RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan be and is hereby authorized, after consultation with the Township Tax Attorney, to request that and authorize the Township Tax Attorney to file counter claims in cases of increase with the Hunterdon County Board of Taxation and the New Jersey Tax Court, as the Tax Assessor, after consultation with the Township Tax Attorney, deem necessary, proper and in the best interests of the Township.

BE IT FURTHER RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan and the Township Tax Attorney are authorized to sign stipulations of settlement to be filed with the Hunterdon County Board of Taxation only, on behalf of the Township of Raritan which the Tax Assessor, after consultation with the Township Attorney, deem necessary, proper and in the best interests of the Township.

RESOLUTION #19-14

A RESOLUTION AUTHORIZING THE TOWNSHIP TAX ATTORNEY TO FILE CORRECTIVE TAX APPEALS AND EXECUTE STIPULATIONS OF SETTLEMENT ON PROPERTIES WITH ASSESSED VALUE LESS THAN \$1,000,000.00

WHEREAS, the Tax Assessor of the Township of Raritan may be called upon to review, adjust and stipulate modifications to the assessment of real property, which require the execution of formal Stipulations of Settlement of assessment appeals by the Township Attorney; and

WHEREAS, from time to time, corrections must be made in assessments on properties located within the Township; and

WHEREAS, the Hunterdon County Board of Taxation requires a resolution from the Township Committee of the Township of Raritan authorizing the Township Tax Attorney, in consultation with the Tax Assessor, to sign said Stipulations and also to file Corrective Appeals; and

WHEREAS, the Tax Court of the State of New Jersey also requires that the Township Tax Attorney have authorization by resolution from the Township Committee of the Township of Raritan authorizing the Township Attorney, in consultation with the Tax Assessor, to sign Stipulations of Settlement and file Corrective Appeals with the Tax Court; and

WHEREAS, on those aforesaid appeals in which the assessed value of the property is less than \$1,000,000.00 (Tax Court Jurisdiction), the Township Committee is desirous of providing such authorization to the Township Tax Attorney, in consultation and upon recommendation of its Tax Assessor.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan that the Township Tax Attorney is hereby authorized to execute said Stipulations and to file Corrective Appeals with the Hunterdon County Board of Taxation and/or the Tax Court of the State of New Jersey, on properties on which the assessed value is less than \$1,000,000.00, without further Township Committee approval.

BE IT FURTHER RESOLVED that, regarding a property for which an appeal is being filed, either by the taxpayer or the Township, and the assessed value is equal to or exceeds \$1,000,000.00, and the Tax Assessor has recommended said settlement and/or correction, the Township Tax Attorney shall, in consultation with and based upon the recommendations of the Tax Assessor, review all such proposed Stipulations and/or Corrections with the Township Committee, and specific authorization by Resolution will be granted to the Township Tax Attorney to execute such Stipulations and file such Corrective appeals thereon.

RESOLUTION #19-15

A RESOLUTION AUTHORIZING THE APPOINTMENT OF BENEDICT DONARUMA TO THE RANK OF CAPTAIN

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Acting Chief of Police, Alfred C. Payne III has recommended that Lieutenant Benedict Donaruma be promoted and appointed to the rank of Captain.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*Benedict Donaruma
Appointed to Captain
Effective January 3, 2019*

RESOLUTION #19-16

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
JOSEPH CANONICA TO THE RANK OF LIEUTENANT**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Acting Chief of Police, Alfred C. Payne III has recommended that Sergeant Joseph Canonica be promoted and appointed to the rank of Lieutenant.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*Joseph Canonica
Appointed to Lieutenant
Effective January 3, 2019*

RESOLUTION #19-17

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
THOMAS CAMPOREALE TO THE RANK OF LIEUTENANT**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Acting Chief of Police, Alfred C. Payne III has recommended that Detective Sergeant Thomas Camporeale be promoted and appointed to the rank of Lieutenant.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*Thomas Camporeale
Appointed to Lieutenant
Effective January 3, 2019*

RESOLUTION #19-18

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
DAVID CARSON TO THE RANK OF SERGEANT**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Acting Chief of Police, Alfred C. Payne III has recommended that Corporal David Carson be promoted and appointed to the rank of Sergeant.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*David Carson
Appointed to Sergeant
Effective January 3, 2019*

RESOLUTION #19-19

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
RYAN GARBOLINO TO THE RANK OF SERGEANT**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Acting Chief of Police, Alfred C. Payne III has recommended that Corporal Ryan Garbolino be promoted and appointed to the rank of Sergeant.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*Ryan Garbolino
Appointed to Sergeant
Effective January 3, 2019*

Mayor Kuhl read by title Resolution #19-1.

Mayor Kuhl explained that the proposed resolution reflects amendments including the addition of “and/or Ed Purcell” for Township Attorney and the appointments of Township Employee, Jeff Vaccarella to the Green Team; Township Committee Members Karen Gilbert and Jeff Kuhl to the Open Space Advisory Board; Township Committee Member Karen Gilbert to the Flemington-Raritan Parks and Recreation Committee; and Township Committee Member Lou Reiner to the Wildlife Management Advisory Committee.

Mayor Kuhl asked for a motion to adopt Resolution #19-1 as amended.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-1

A RESOLUTION AUTHORIZING 2019 APPOINTMENTS

BE IT RESOLVED, that the following appointments be made and I request that they be confirmed by my fellow Committee Members:

One-Year (expiring 12/31/2019)

TOWNSHIP ATTORNEY	Jeffrey Lehrer and/or Ed Purcell
TOWNSHIP AUDITOR	Robert Swisher
MUNICIPAL PROSECUTOR	VACANCY
ALTERNATE PROSECUTOR	VACANCY
MUNICIPAL PUBLIC DEFENDER	VACANCY
BOND COUNSEL	Andrea Kahn
TAX ATTORNEY	Harry Haushalter
LABOR COUNSEL	Richard P. Flaum
PLANNING BOARD ATTORNEY	John Belardo
SPECIAL COUNSEL ON AFFORDABLE HOUSING	John Belardo
TOWNSHIP PHYSICIAN	Marc L. Shaber
BOARD OF HEALTH ATTORNEY	Richard L. Tice
LOCAL HISTORIAN	Richard Stothoff
PUBLIC AGENCY COMPLIANCE OFFICER	Carol Barbati
HUNTERDON COUNTY SENIOR SERVICES MUNICIPAL COORDINATOR	Jayne Gilbert
SENIOR PROTECTED TENANCY	Jayne Gilbert
SOMERSET COUNTY JOINT INSURANCE FUND COMMISSIONER	Donald Hutchins

SOMERSET COUNTY JOINT INSURANCE FUND
 DEPUTY COMMISSIONER
 SOLID WASTE ADVISORY COUNCIL
 SOLID WASTE ADVISORY COUNCIL, ALTERNATE
 MEMBER
 ZONING BOARD OF ADJUSTMENT ATTORNEY

Carol Barbati
 Ray Simonds
 Kayla Hulcher
 Jonathan Drill

AGRICULTURE ADVISORY BOARD (1-year, expiring 12/31/2019)

Oliver Elbert	Resident/Farmer Member
John Micek	Resident/Farmer Member
David Moutner	Resident Member
Diane Tracy	Resident Member and Liaison to the Hunterdon County Agriculture Advisory Board
Tom Watkinson	Resident/Farmer Member

BOARD OF HEALTH (3-year, expiring 12/31/2021)

Jeannie Geremia	Regular Member	12/31/2019 (unexpired)
Venkata Lanka	Regular Member	
Patrick Morlando	Regular Member	
Tom Smith	Regular Member	
Rose Sollena	Alternate #1 Member	12/31/2020 (unexpired)
VACANCY	Alternate #2 Member	12/31/2021

GREEN TEAM (1-year, expiring 12/31/2019)

Antoine Hajjar (Township Engineer)
 Michelle Cavalchire (Environmental Commission representative)
 Oliver Elbert
 Mohammad Rezaul Karim
 Tom Smith
 Jeff Vaccarella

LOCAL HISTORIANS COMMITTEE (3-year, expiring 12/31/2021)

Kerry Rhea
 Rose Sollena

OPEN SPACE ADVISORY COMMITTEE (3-year, expiring 12/31/2021)

Jesse Allen	
Antoine Hajjar	
Timothy McCarthy	
Joel Throne	
Harry Quinn	
Karen Gilbert	1-year
Jeff Kuhl	1-year

FLEMINGTON-RARITAN JOINT RECREATION COMMITTEE (2-year Trustee; 1-year Management)

Karen Gilbert	Management Member	1-year	12/31/2019
Joseph McNulty	Trustee Member	2-year	12/31/2020
Raymond Simonds	Trustee Member	2-year	12/31/2020

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (5-year)

Township Committee Member (to be determined) 2/1/2019 through 1/31/2024

WILDLIFE MANAGEMENT COMMITTEE

Michael Rasile (Township Employee)	3-year	12/31/2021
Amy Greene	3-year	12/31/2021
Lou Reiner	1-year	12/31/2019

Mayor Kuhl read by title Resolution #19-21.
Mayor Kuhl asked for a motion to adopt Resolution #19-21.
Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner
NOES: None
ABSTAIN: Mayor Kuhl
ABSENT: None

RESOLUTION #19-21

A RESOLUTION AUTHORIZING 2019 APPOINTMENTS TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, there exists vacancies on the Zoning Board of Adjustment; and
WHEREAS, the Mayor and Township Committee of the Township of Raritan desires to fill said vacancies.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following appointments are approved:

Kevin Kuhl	Regular Member	4-year	12/31/2022
Cynthia Schaefer	Regular Member	4-year	12/31/2022
James Ferraro	Alternate #1 Member	2-year	12/31/2020
Jeff Anclien	Alternate #2 Member	2-year	12/31/2019
		(unexpired)	

Mayor Kuhl read by title Resolution #19-11.

Committee Member Mangin explained that the temporary budget totaling 26.25% of the total appropriations for the preceding year, authorizes temporary appropriations for the period between the beginning of the fiscal year and the adoption of the budget.

Committee Member Mangin highlighted points regarding the 2018 budget that included budget amount, spending activity and surplus. Committee Member Mangin further commented, “we are \$750,000 to the good and it is the fortitude of, and I am taking the governing body out of it, we gave the Township a reduction in taxes and still came in under budget. That is the employees mostly in this room. I want to specifically mention Don Hutchins and Bill Pandos for a great job on the 2018 budget.”

Mayor Kuhl asked for a motion to adopt Resolution #19-11.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-11

A RESOLUTION ADOPTING A 2019 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Law provides that if any contracts, commitments or payments are to be made prior to the adoption of the budget, the governing body shall, by resolution adopted prior to January 31 of the fiscal year, make temporary appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget. The total of the appropriations so made shall not exceed 26.25% of the total appropriations made for all purposes in the budget for the preceding year excluding, in both instances, appropriations made for debt service, capital improvements, and public assistance/state aid; and

WHEREAS, the total of all appropriations in the 2018 budget excluding debt service, capital improvements, and public assistance/state aid is \$16,968,535.71; and

WHEREAS, 26.25% of \$16,968,535.71 allows for 2019 temporary appropriations in the amount of \$4,454,240.62 excluding appropriations for debt service, capital improvements, and public assistance/state aid.

NOW, THEREFORE BE IT RESOLVED that the following 2019 temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer of the Township of Raritan.

<u>APPROPRIATIONS WITHIN 26.25% EXPENSES</u>	<u>SAL. & WAGES</u>	<u>OTHER</u>
Governing Body	\$9,025	\$2,000
Township Clerk	\$37,500	\$7,500
Postage & Photocopying		\$23,000
Administration	\$65,000	\$9,000
Data Processing Services		\$55,000
Group Health Insurance		\$625,000
Other Insurance		\$154,000
Workers Compensation Insurance		\$154,000
Legal Services		\$50,000
Financial Administration	\$68,000	\$5,000
Tax Assessor	\$48,000	\$3,500
Collection of Taxes	\$30,750	\$1,200
Engineering	\$78,250	\$2,000
Planning Board	\$17,000	\$2,000
Board of Adjustment	\$18,000	\$2,500
Environmental Commission		\$500
Police	\$1,052,565	\$45,000
Prosecutor	\$7,750	
Public Defender	\$2,000	
Municipal Court	\$62,500	\$4,000
Fire Official	\$75,000	\$4,000
Fire Hydrants		\$90,000
Fire Company		\$30,000
PEOSHA - Fire Company		\$1,500
Construction Official	\$189,000	\$6,000
Emergency Management	\$1,600	\$6,000
Street/Road Repair & Maintenance	\$407,500	\$40,000
Snow Removal	\$60,000	\$130,000
Vehicle Maintenance	\$90,500	\$60,000
Recycling Program	\$25,000	
PEOSHA- Roads		\$2,000
Utilities		\$150,000
Solid Waste		\$15,000
Public Bldg. & Grounds	\$37,500	\$45,000
Park Maintenance	\$80,000	\$15,000
Board of Health	\$18,500	\$10,000
F.I.C.A.		\$196,000
Unemployment Compensation		\$18,250
Defined Contribution Retirement System		\$4,000
Recycling Tax		\$1,300
Storm Water General Permit		\$4,050
TOTAL:	\$2,480,940	\$1,973,300

TOTAL WITHIN 26.25%: \$4,454,240

APPROPRIATIONS EXCLUDED FROM 26.25%

Municipal Debt Service \$2,018,005
Capital Improvements \$ 145,251

TOTAL EXCLUDED FROM 26.25% \$2,163,256

GRAND TOTAL \$6,617,497

OATH OF OFFICE TO POLICE DEPARTMENT APPOINTEES

Township Administrator, Donald Hutchins administered the Oath of Office to Captain Benedict Donaruma; Lieutenant Joseph Canonica; Lieutenant Thomas Camporeale; Sergeant David Carson; and Sergeant Ryan Garbolino.

OATH OF OFFICE TO 2019 APPOINTEES

Municipal Clerk, Lisa Fania administered the Oath of Office to the 2019 Appointees to Township boards, committees and commissions that were in attendance.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive, expressed opposition to the appointment of Township employees to certain boards, committees, and commissions and requested the Township consider a resolution in opposition to State legislation supporting a one-hundred million-dollar investment in race tracks.

ADJOURNMENT

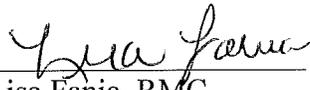
Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 5:38 p.m.

Respectfully submitted,



Lisa Fania, RMC
Township Clerk