

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
WEDNESDAY, NOVEMBER 7, 2018**

MEETING CALLED: Mayor Mangin called the regular meeting to order at 6:34 p.m.

ROLL CALL: The following were present: Mayor, Michael Mangin; Deputy Mayor, Karen Gilbert; Comm. Craig O'Brien; Comm. Louis Reiner

ABSENT: Comm. Gary Hazard

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Jeff Lehrer; Attorney, Ed Purcell; Acting Police Chief, Al Payne

MEETING NOTICED: Mayor Mangin advised that the meeting was noticed in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 October 18, 2018 to the Courier News, Hunterdon County Democrat, Star Ledger, TapInto, Express Times and was posted on the municipal bulletin board and the Township website.

Township Attorney, Jeff Lehrer read Resolution #18-205 in full.

Mayor Mangin asked for a motion to approve Closed Session Resolution.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Hazard

RESOLUTION #18-205

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations: Francavilla Property Purchase Agreement
- b) Personnel: Public Works Building and Grounds
Foreman and Crew Chief/Sign Shop; Municipal
Prosecutor; Police Department Staffing; Police
Department Appropriate Authority
- c) Attorney-Client Privilege: LOSAP Appeal
- d) Pending Litigation: Affordable Housing Update

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES #1 WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:08 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Mangin asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

At this time, Mayor Mangin requested that the Committee deviate from the meeting agenda and advance Resolution #18-216 Appointing Robert Schenck as Patrol Officer and New Business Item Habitat for Humanity Property Donation and Subdivision, as interested parties were in attendance.

Deputy Mayor Gilbert requested one additional item to the meeting agenda, a resolution regarding the Length of Service Award Program (LOSAP).

Mayor Mangin asked for a motion to approve the Agenda as amended.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

- AYES:** Gilbert, O'Brien, Reiner, Mayor Mangin
 - NOES:** None
 - ABSTAIN:** None
 - ABSENT:** Hazard
-

Mayor Mangin read Resolution #18-216 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-216.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

Township Administrator, Donald Hutchins, administered the Oath of Office to Patrol Officer Robert Schenck.

RESOLUTION # 18-216

**A RESOLUTION AUTHORIZING APPOINTMENT OF
ROBERT J. SCHENCK AS PROBATIONARY PATROL OFFICER**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Acting Chief of Police, Alfred Payne, recommends that Robert J. Schenck be appointed as a Probationary Patrol Officer.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*Robert J. Schenck
Appointed as Probationary Patrol Officer
Effective November 7, 2018*

Habitat for Humanity Property Donation and Subdivision – Deputy Mayor Gilbert explained that the Township and Raritan Valley Habitat for Humanity (RVHH) have been working together for a number of years trying to identify property within the Township for a potential habitat for humanity home. Deputy Mayor Gilbert continued that the Raritan Township Fire Company (RTFC) will be donating the property located at the corner of South Main Street and Raritan Avenue.

Deputy Mayor Gilbert invited Tom Fik and Mary Ellen Koscs-Fleming, representatives from RVHH, to the dais.

Mr. Fik provided background on RVHH explaining that the organization provides housing for families in need in Somerset and Hunterdon Counties. Mr. Fik continued that the proposal consists of constructing a duplex at the corner of South Main Street and Raritan Avenue. He continued that an architectural conceptual plan would be submitted to the Township for review.

Committee Members and Township Attorney raised questions and concerns regarding the designation of the home as affordable housing units; recording of deed restrictions; subdivision of the property; and waiver of construction permit fees.

During the discussion, Mr. Fik confirmed that the parcel will be subdivided; the home will be designated as affordable housing units and deed restrictions will be recorded accordingly. Mr. Lehrer advised that only the municipal fees could be waived. Deputy Mayor Gilbert added that the Township Engineer had reviewed the viability of the proposed site.

Mr. Lehrer advised that next steps to the process include RVHH obtaining site plan approval; conveyance of the parcel by the RTFC to RVHH once the property is subdivided; and adoption of a resolution, anytime thereafter application is made, by the Township Committee for the waiver of municipal fees.

It was the consensus of the Committee to authorize Raritan Valley Habitat for Humanity to proceed with its application.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive, asked about the size of the Francavilla property and if the Township can request that Jersey Central Power & Light (JCP&L) hire local rather than out-of-state contractors for tree trimming.

During Public Comment, Mayor Mangin advised that the Township cannot restrict JCP&L regarding the hiring of contractors.

At this time, Mayor Mangin asked that the Committee deviate from the scheduled agenda and consider a resolution reversing the denial of a Length of Service Award Program (LOSAP) payment.

Deputy Mayor Gilbert read Resolution #18-223 by title.

Deputy Mayor Gilbert asked for a motion to adopt Resolution #18-223.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner

NOES: None

ABSTAIN: None

ABSENT: Hazard

RECUSE: Mayor Mangin

RESOLUTION #18-223**A RESOLUTION REVERSING THE DENIAL OF
LENGTH OF SERVICE AWARD PROGRAM (LOSAP) PAYMENT**

WHEREAS, the Township of Raritan (“Township”) has created a Length of Service Program (LOSAP) for its “active full-time volunteer(s) in good standing” by way of Ordinance #02-38; and

WHEREAS, Thomas McGreevy and Paul Carnovale (“Appellants”) are Life Members of the Raritan Township Fire Company (“RTFC”); and

WHEREAS, the RTFC denied LOSAP payments to Appellants for the year 2017 because it adjudged that Appellants were not “active full-time volunteers in good standing” because Appellants had not “participate[d] in a minimum of 30% of meetings, drills, and fire calls” as required by Section 4.1 of the RTFC’s by-laws as amended in 2011; and

WHEREAS, pursuant to N.J.S.A. 40A:14-188(f), Appellants appealed this denial to the Township Committee arguing that, as Life Members, Appellants were exempt from the general participation requirement set forth above pursuant to Section 2.4 of the RTFC’s 2008 by-laws¹; and

WHEREAS, the language cited to by Appellants in the RTFC’s 2008 by-laws was removed by way of revisions to said by-laws in 2011; and

WHEREAS, Ordinance #02-38 requires that any by-law change which “in any way affects the calculation or award of points” for the LOSAP, must first be approved by resolution of the Township Committee (See Section I(4)(d) of Ordinance #02-38); and

WHEREAS, a review of the Township’s files indicates that the 2011 by-law changes, notably the deletion of language cited by Appellants, was never approved by the Township Committee in conformance with Ordinance #02-38; and

WHEREAS, the fact that these changes were not approved by the Township Committee means that the RTFC’s 2011 by-laws are not in effect as relates to LOSAP payments; and

WHEREAS, this means that the RTFC 2008 by-laws are in effect as related to LOSAP payments, specifically Section 2.4 of same; and

WHEREAS, Section 2.4 of the RTFC 2008 by-laws indicates that Appellants, as Life Members, are “active full-time volunteer(s) in good standing” for the purposes of LOSAP eligibility.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that:

1. The RTFC’s denial of Appellant’s LOSAP payments is reversed for the reasons set forth in this resolution.
2. The RTFC is directed to amend its 2017 LOSAP award in conformance with this

¹ These by-laws were changed by the RTFC in 2007 but approved by the Township Committee in 2008 by way of Resolution 08-39. Because the by-laws were approved in 2008, the Township Committee refers to them as the “2008 RTFC by-laws.”

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$6,702,798.02**

Mayor Mangin asked for a motion to approve the bill list for Raritan Township.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

Payment of Bills as listed for the Raritan Township Fire Company: **\$6,296.24**

Deputy Mayor Gilbert asked for a motion to approve the bill list for the Raritan Township Fire Company.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner

NOES: None

ABSTAIN: None

ABSENT: Hazard

RECUSE: Mayor Mangin

REPORTS

a. Loss Prevention/Loss Control Report – Somerset County Joint Insurance Fund – Township Administrator, Don Hutchins, reported that the Township received a “very good” report from the Joint Insurance Fund (JIF).

LIAISON REPORTS

Karen Gilbert: Environmental Commission/Green Team; Finance; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)

Deputy Mayor Gilbert announced that tickets are available in the Clerk’s office for the Local Historian Committee’s trip to the Museum of the American Revolution, Philadelphia, PA on November 10, 2018; that the Parks and Recreation Committee meeting was cancelled; and that the Police Department is participating in “No Shave November” as a fundraiser for cancer. Deputy Mayor Gilbert also reported on a meeting of the Open Space Advisory Committee advising of one active application.

- Craig O'Brien: Open Space
 Committee Member O'Brien advised that the Township's purchase of the Francavilla property is underway and reported that approximately \$600,000.00 of County funds have been banked.
- Louis Reiner: Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee
 No report.
- Michael Mangin: Board of Health; Finance; Personnel; Planning Board (Class I Member)
 Mayor Mangin referred to Municipal Clerk, Lisa Fania, regarding report for the Board of Health and reported that the Planning Board is reviewing one new application for Raritan Avenue/Route 202/31.

UNFINISHED BUSINESS

a. Raritan Township Board of Health update regarding noise ordinance – Ms. Fania reported that the Raritan Township Board of Health voted 4:2 to proceed with the adoption of a noise ordinance specific to off-road vehicles only.

Committee Member Reiner inquired as to the impact of such on residential property rights. Mr. Lehrer clarified exemptions advising that there is no impact on property owners' rights and Mayor Mangin added that the Hunterdon County Department of Health is the enforcing agency.

NEW BUSINESS

a. Request to participate in NJDEP's Radon Awareness Program Grant for 2019 – Ms. Fania presented the opportunity for the Township to participate in the New Jersey Department of Environmental Protection's (NJDEP) Radon Awareness Grant program for 2019. Ms. Fania explained that the Township had received a \$2,000.00 grant for 2018 toward the purchase of Radon kits. She continued to explain that she had purchased 100 kits and that 82 had been distributed to date. There were no objections to participating in the program for 2019. Ms. Fania to proceed with the grant application.

b. Acknowledgement for Clean Water Action to conduct door-to-door education and fundraising initiative in the Township of Raritan (November 2018 through January 2019) – Ms. Fania explained that Clean Water Action (CWA), a non-profit organization, will be conducting its annual canvass throughout the Township, November 2018 through January 2019, Monday through Friday between the hours of 4:00 p.m. to 9:00 p.m. and Saturday and Sunday 11:00 a.m. to 4:00 p.m. Ms. Fania advised Committee Members that the CWA is exempt from the

Township's solicitor's ordinance and that Acting Police Chief Payne has acknowledged the activity. She added that CWA will be notifying the Police Department on each day of the drive of all authorized canvassers. Ms. Fania continued that this is for informational purposes only and there is no action required of the governing body at this time.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Mayor Mangin read by title Ordinance #18-28.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.64 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "GENERAL DESIGN AND USE REGULATION" BY AMENDING SUBSECTION C. ENTITLED "PROHIBITED USES" OF SECTION 16.64.010 ENTITLED "SCHEDULE OF CONTROLS"

Mayor Mangin asked for a motion to open public hearing.

Motion by Gilbert, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Mangin asked for a motion to close the public hearing and adopt Ordinance #18-28 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

ORDINANCE ADOPTED

Ordinance advertised October 22, 2018 The Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #18-28

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.64 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "GENERAL DESIGN AND USE REGULATION" BY AMENDING SUBSECTION C. ENTITLED "PROHIBITED USES" OF SECTION 16.64.010 ENTITLED "SCHEDULE OF CONTROLS"

WHEREAS, the Township of Raritan has the authority, under the Municipal Land Use Law, N.J.S.A. 40:55D-1, *et seq.*, and under the general police powers set forth in N.J.S.A. 40:48-1, *et seq.*, to regulate land uses within its municipal boundaries; and

WHEREAS, the Township Committee of the Township of Raritan has determined that businesses selling and growing marijuana carry with them special concerns relative to security and location; and

WHEREAS, the Township Committee of the Township of Raritan desires to ensure that such facilities that cultivate, manufacture or dispense marijuana are not allowed within ¼ mile of a school, church or playground, or any commercial or residential zone; and

WHEREAS, there is no area of the Township which can safely house a business cultivating, manufacturing or selling marijuana and/or paraphernalia that facilitates the use of marijuana; and

WHEREAS, the Township Committee of the Township of Raritan believes that it is in the best interest of the health, safety and welfare of its residents that Title 16 of the Township's Code be amended to prohibit the operation of marijuana cultivation facilities, marijuana production or manufacturing facilities, marijuana testing facilities, and retail marijuana stores in all zone districts.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Chapter 16.64 entitled "General Design and Use Regulations" is hereby amended and supplemented through the revision of Subsection C. entitled "Prohibited Uses" of Section 16.64.010 entitled "Schedule of Controls" as follows:

1. Explosives manufacturing;
2. Petroleum refining;
3. Bulk storage of refinery products and raw materials in tanks for use on the premises or for resale, when inventoried in tankage exceeding the capacity as listed in Section 16.64.100.C;
4. Junkyards, auto wrecking or disassembly yards;
5. Retail, wholesale or auction sales of used motor vehicles, except as an accessory use as set forth in Section 16.68.060.E;
6. All billboards, signboards or advertising devices not expressly related to the business being conducted on the premises;
7. Landfills;
8. Collection bins of the type typically placed by organizations for the collection of used clothing, toys or other personal property; with the exception of the collection bins which the Township has placed at the Township Recycling Center for the orderly collection and disposition of such type of item;[.]
9. Recreational and medical marijuana uses, such as, but not limited to, marijuana cultivation facilities, marijuana production or manufacturing facilities, marijuana testing facilities, and retail marijuana sales and dispensaries.

Section 2. The Township Clerk is directed to give notice at least ten (10) days prior to a hearing on the adoption of this Ordinance to the Hunterdon County Planning Board and to all other persons or entities entitled thereto pursuant to N.J.S.A. 40:55D-15, including to the Clerk of adjoining municipalities.

The Township Clerk shall execute Affidavits of Proof of Service of the notices required by this section, and shall keep the Affidavits on file along with the Proof of Publication of the notice of the required public hearing on the proposed change.

Section 3. After introduction, the Township Clerk is hereby directed to submit a copy of the within Ordinance to the Planning Board of the Township of Raritan for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within thirty-five (35) days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 5. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 6. This Ordinance shall take effect immediately upon: (i) adoption; (ii) publication in accordance with the laws of the State of New Jersey; and (iii) filing of the final form of adopted Ordinance by the Clerk with the Hunterdon County Planning Board pursuant to N.J.S.A. 40:55D-16.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Mangin read by title Ordinance #18-30.

Mr. Lehrer explained that the proposed ordinance permits charitable clothing bins throughout the Township. Committee Member Reiner suggested a waiver of fees. Attorney, Ed Purcell, advised that State law mandates fees for clothing bins and such cannot be amended. Ms. Fania clarified that the annual permit fee is \$25.00 per bin.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.64 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "GENERAL DESIGN AND USE REGULATION" BY AMENDING PARAGRAPH 8 OF SUBSECTION C ENTITLED "PROHIBITED USES" OF SECTION 16.64.010 ENTITLED "SCHEDULE OF CONTROLS;" AMENDING AND SUPPLEMENTING CHAPTER 8.12 ENTITLED "COLLECTION BINS" BY REPEALING AND REPLACING SAME WITH NEW CHAPTER 8.12 ENTITLED "RESERVED;" AND AMENDING AND SUPPLEMENTING CHAPTER 5.49 ENTITLED "CHARITABLE CLOTHING BINS" BY REPEALING AND REPLACING SECTION 5.49.070 ENTITLED "DISPLAY OF PERMIT" WITH NEW CHAPTER 5.49.070 ENTITLED "DISPLAY OF PERMIT"

Mayor Mangin asked for a motion to introduce Ordinance #18-30 on first consideration.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Hazard

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for December 18, 2018.

Mayor Mangin read by title Ordinance #18-31.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.78 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "ADMINISTRATION AND ENFORCEMENT" BY ADDING SUBSECTION G OF SECTION 16.78.020 ENTITLED "ZONING PERMITS;" AND AMENDING AND SUPPLEMENTING CHAPTER 16.08 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "MEETINGS, HEARINGS, NOTICE AND APPEALS" BY AMENDING SUBSECTION (I) OF SECTION 16.08.090 ENTITLED "FEES;" AND AMENDING AND SUPPLEMENTING SCHEDULE VI OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "SCHEDULE OF FEES" BY AMENDING A SUBSECTION THEREOF ENTITLED "ZONING PERMIT"

Mayor Mangin asked for a motion to introduce Ordinance #18-31 on first consideration.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Hazard

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for December 18, 2018.

Mayor Mangin read by title Ordinance #18-32.

AN ORDINANCE ACCEPTING A DEED OF ROAD DEDICATION FROM IMRE FRIESZ AND IMMACULATE FRIESZ WITH REGARD TO LOT 5 IN BLOCK 43 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN – EQUESTRIAN MEADOWS (5 KRISTINA WAY)

Mayor Mangin asked for a motion to introduce Ordinance #18-32 on first consideration.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for November 20, 2018.

Mayor Mangin read by title Ordinance #18-33.

Mr. Lehrer explained that the proposed ordinance is required for the purchase of property under Local Land and Buildings law and authorizes the execution of the agreement, the signing of all documents, and the Township Attorney to effectuate the closing.

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF RARITAN TO PURCHASE BLOCK 43, LOT 2 FROM RICHARD A. FRANCAVILLA AND AUTHORIZING AN APPROPRIATION IN AN AMOUNT OF \$428,450.00

Mayor Mangin asked for a motion to introduce Ordinance #18-33 on first consideration.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for November 20, 2018.

Mayor Mangin read by title Ordinance #18-34.

AN ORDINANCE VACATING A SIGHT EASEMENT IN ACCORDANCE WITH RARITAN TOWNSHIP PLANNING BOARD RESOLUTION 11-2018 ENTITLED "RESOLUTION MEMORIALIZING MODIFICATION OF CONDITION OF PRIOR APPROVAL TO ALLOW ELIMINATION OF A SIGHT EASEMENT"

Mayor Mangin asked for a motion to introduce Ordinance #18-34 on first consideration.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for November 20, 2018.

CORRESPONDENCE

There was no correspondence.

NON-CONSENT AGENDA

Township Committee Regular Meeting Minutes

Mayor Mangin asked for a motion to approve the Regular Meeting Minutes of October 16, 2018.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

Township Committee Executive Session Meeting Minutes

Mayor Mangin asked for a motion to approve the Executive Session Meeting Minutes of October 16, 2018.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

Mayor Mangin read Resolution #18-206 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-206.

Motion by Gilbert, seconded by Mayor Mangin

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Mayor Mangin

NOES: Reiner

ABSTAIN: None

ABSENT: Hazard

During the vote, Committee Member Reiner commented, "there are rate increases stipulated in that plan, my vote will be no."

RESOLUTION #18-206

**RESOLUTION ENDORSING JERSEY CENTRAL POWER & LIGHT'S
RELIABILITY PLUS – INFRASTRUCTURE IMPROVEMENT PLAN**

WHEREAS, the Mayor and Township Committee recognize that reliable and competitive electric service plays a crucial role in the daily lives of the residents of the Township of Raritan; and

WHEREAS, the Mayor and Township Committee recognize that reliable electric service is also critical to local businesses and drives commerce within the Township and across the region; and

WHEREAS, the Mayor and Township Committee support efforts to enhance the Township's energy infrastructure to continue to provide residents and businesses the reliable source of energy that is expected; and

WHEREAS, the Mayor and Township Committee support efforts to enhance the reliability and resiliency of the electric distribution system against severe weather; reduce the number of customers affected by outages; improve utility response time; and shorten the duration of outages; and

WHEREAS, the Mayor and Township Committee has been informed that Jersey Central Power and Light Company's (JCP&L) Reliability Plus Plan includes approximately \$400 million in targeted investments above and beyond its regular annual investments to enhance its service reliability and resiliency; and

WHEREAS, the Reliability Plus Plan includes nearly 4,000 enhancements that will help the reliability and resiliency of overhead and underground distribution lines, as well as new equipment, to reduce the number of customers affected by outages and shorten the duration of outages; and

WHEREAS, the Reliability Plus Plan also outlines additional vegetation management to reduce the potential for tree damage; the primary cause of outages during severe storms in JCP&L's service area; and

WHEREAS, the Reliability Plus Plan's economic benefit to residents and businesses from enhanced reliability and resiliency will be \$1.9 billion over the estimated life of the equipment installed through the program; and

WHEREAS, the Mayor and Township Committee has been informed that JCP&L estimates the initial monthly increase for an average residential customer at approximately 25 cents initially to a maximum of approximately \$1.87 over a four (4) year period.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, based on information provided by JCP&L representatives, endorses that JCP&L's Reliability Plus Plan will:

1. Benefit residents and businesses in the Township of Raritan and throughout Hunterdon County;
2. Make its electric distribution system more resistant to outages during storm and non-storm events; and
3. Enable its electric distribution system to recover more quickly when outages do occur and increase resiliency, operational flexibility, safety and security.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, based on information provided by JCP&L representatives, endorses approval of JCP&L's Reliability Plus Plan by the New Jersey Board of Public Utilities.

Mayor Mangin read Resolution #18-207 by title.

Committee Member O'Brien requested discussion.

Committee Member O'Brien motioned that the language in the "Now, Therefore Be It Resolved" paragraph be amended to read "effective August 20, 2018," the effective date by which Mr. Jaghab was declared totally and permanently disabled by the Department of Veterans Affairs vs. October 16, 2018. Committee Member O'Brien commented, "our policy has been, if an individual comes in and requests it....we would modify it and vote it that way."

Committee Member Reiner commented, "I would be willing to second that, provided it be amended that only the municipal tax portion be considered."

There was no second to Committee Member O'Brien's motion.

MOTION FAILED

Mr. Lehrer recommended that the language be amended to read "effective as of August 20, 2018."

Committee Member O'Brien requested that the 2018 third quarter refund amount be confirmed.

Motion by O'Brien, seconded by Mayor Mangin to approve Resolution #18-207 as amended with the effective date changed from October 16, 2018 to August 20, 2018.

At this time, Mr. Hutchins recommended tabling consideration for further clarification.

Deputy Mayor Gilbert and Committee Member O'Brien expressed concern in delaying the refund.

Mayor Mangin asked for a motion to table Resolution #18-207. No motion was made.

It was the intent, by consensus of the Committee, to grant Mr. Jaghab one hundred percent disabled status from the date of August 20, 2018.

Motion by Gilbert, seconded by O'Brien to approve Resolution #18-207 with amending language, "with an effective date of August 20, 2018."

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Hazard

RESOLUTION #18-207

**A RESOLUTION AUTHORIZING TAX-EXEMPT STATUS
 FOR 100 PERCENT DISABLED VETERAN;
 PARTIAL REFUND OF THIRD QUARTER 2018 TAXES;
 AND CANCELLATION OF FOURTH QUARTER 2018 TAXES (JAGHAB)**

WHEREAS, on October 16, 2018, Danny Jaghab, who resides at 12 Claridge Lane, Block 79.09, Lot 25, presented and filed an official letter from the Department of Veterans Affairs with the Raritan Township Tax Assessor, Marianne Busher; and

WHEREAS, the official letter stated that his service-connected disability is evaluated at 100 percent with an effective date of August 20, 2018; and

WHEREAS, Mr. Jaghab is seeking property tax exemption and refund; and

WHEREAS, N.J.A.C. 18:28-2.11 specifically states "Provided all other legal criteria are met, the exemption must be granted as of the date of the letter from the Department of Veterans Affairs granting the rating and provided a written claim is filed with the Assessor. The governing body of a municipality, however, has the discretion to make the exemption retroactive to the date of 100 percent disability stated on the Veteran's Affairs letter provided other legal criteria are met;" and

WHEREAS, Mr. Jaghab has been granted a 100 percent disabled veteran exemption by the Township Tax Assessor, and

WHEREAS, the Township Tax Collector has recommended a partial refund of third quarter 2018 taxes in the amount of \$2,362.01; and

WHEREAS, the Township Tax Collector has recommended the cancellation of fourth quarter 2018 taxes in the amount of \$4,983.57.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that property tax-exempt status for 100 percent disabled veteran is hereby granted to Danny Jaghab with an effective date of August 20, 2018; and

BE IT FURTHER RESOLVED, that a partial refund of third quarter 2018 property taxes in the amount of \$2,362.01 is hereby refunded; and

BE IT FURTHER RESOLVED, that fourth quarter 2018 taxes in the amount of \$4,983.57 are hereby cancelled.

Mayor Mangin read Resolution #18-208 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-208.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Hazard

RESOLUTION #18-208

**A RESOLUTION AUTHORIZING REFUNDS OF
FOURTH QUARTER 2018 TAXES DUE TO VETERAN DEDUCTION**

WHEREAS, the Township Tax Collector has recommended the refund of this overpayment; and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following receive a refund in the amount specified.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>	<u>Qualifier</u>
Steve Bravo (165 Voorhees Corner Rd.)	\$250.00	73.01	2	
Wesley Weickert (3 Joseph Drive)	\$250.00	72	3	C0003

Mayor Mangin read Resolution #18-209 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-209.
Motion by Gilbert, seconded by Mayor Mangin

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Hazard

RESOLUTION #18-209

**A RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT
WITH THE BOROUGH OF FLEMINGTON AND THE TOWNSHIP OF RARITAN FOR
RENTAL USE OF OFFICE AND MEETING ROOM SPACE IN THE RARITAN
TOWNSHIP POLICE DEPARTMENT BUILDING FOR FLEMINGTON BOROUGH
COURT**

WHEREAS, the Township of Raritan and the Borough of Flemington wish to enter into a rental agreement for the use of office and meeting room space in the Raritan Township Police Department Building by the Borough of Flemington for municipal court; and

WHEREAS, this Agreement requires the Borough of Flemington to pay \$11,308.00 base fee annually, which includes utilities, to be paid in one (1) installment, due within sixty (60) days of January 1, 2019 and within sixty (60) days of January 1, 2020; and

WHEREAS, this Agreement has been ratified by the Flemington Borough Council.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey authorize the Mayor and Township Clerk to execute the aforementioned agreement on behalf of the Township of Raritan.

Mayor Mangin read Resolution #18-210 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-210.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

RESOLUTION #18-210

**A RESOLUTION AUTHORIZING THE RESERVE OF THE MUNICIPAL
ALLOCATION OF FISCAL YEAR 2018/CALENDAR YEAR 2019
COUNTY OPEN SPACE FUNDS**

WHEREAS, the Township receives monies from the County Open Space Trust Fund annually; and

WHEREAS, the Township seeks to reserve or bank this year's Fiscal Year (FY) 2018/Calendar Year (CY) 2019 Municipal Allocation until a project application is initiated and completed; and

WHEREAS, the funds will be used for any of the following purposes: future acquisition of land, recreation, conservation, farmland preservation, maintenance and/or historic preservation until a project application for the Open Space Trust Funds will be initiated and completed.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township seeks to reserve or bank this year's FY 2018/CY 2019 Municipal Allocation.

Mayor Mangin read Resolution #18-211 by title.

Mr. Hutchins explained that the proposed resolution establishes a clear policy regarding the exiting process for employees separating from employment with the Township.

Mayor Mangin asked for a motion to adopt Resolution #18-211.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

RESOLUTION #18-211

**A RESOLUTION APPROVING AN AMENDMENT TO THE RARITAN
TOWNSHIP PERSONNEL POLICIES AND PROCEDURES MANUAL**

WHEREAS, it is the policy of the Township of Raritan to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the ADA Amendments Act of 2008, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers' Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Security and Financial Empowerment Act and the Open Public Meetings Act; and

WHEREAS, the Township Committee has established a Personnel Policies and Procedures Manual (the "Manual") by Resolution 17-249; and

WHEREAS, the Township Committee at its sole discretion may amend and supplement the Manual at any time; and

WHEREAS, the Administrator has recommended to the Township Committee that Section 11 Termination of Employment be amended to add subsection 11.3, Termination Procedures; and

WHEREAS, the Township Committee wishes to amend Section 11 Termination of Employment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Section 11 Termination of Employment of the Township of Raritan Personnel Policies and Procedures Manual be amended as follows:

Section 11.3 Termination Procedures

These steps shall be taken on or before the last day that an employee shall report for work. In the case of an employee using accumulated time off, the last day shall mean the day before the employee would begin the use of the accumulated time off which would extend to the actual date of termination, resignation or retirement.

- 1) The immediate supervisor shall be responsible for the return of all Township issued equipment, clothing, keys and electronic devices.
- 2) The immediate supervisor shall be responsible for changing any door codes or other devices that would allow the terminated employee continued access to non-public areas of Township facilities.
- 3) The immediate supervisor shall ensure that the employee's email is disabled.

Mayor Mangin read Resolution #18-212 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-212.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

**A RESOLUTION APPOINTING RICHARD SODANO
AS ASSISTANT TO THE CONSTRUCTION OFFICIAL**

WHEREAS, the Construction Department is in need of an Assistant to the Construction Official; and

WHEREAS, the position has been posted internally; and

WHEREAS, the Township Administrator and the Construction Official have interviewed prospective candidates and recommend that Richard Sodano be appointed as Assistant to the Construction Official in addition to his position as the Plumbing Sub Code Official.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Richard Sodano shall be appointed as Assistant to the Construction Official effective immediately.

BE IT FURTHER RESOLVED that Richard Sodano shall receive a \$5,000.00 increase to his current salary as Plumbing Sub Code Official.

Mayor Mangin read Resolution #18-214 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-214.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Hazard

RESOLUTION #18-214

**A RESOLUTION AUTHORIZING A REFUND FOR
FOURTH QUARTER 2018 TAXES (CULBERSON)**

WHEREAS, the Township Tax Collector has recommended the refund of overpayments;
and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan that the following receive a refund in the amount specified due to a Homestead Rebate:

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Randy Culberson 188 Voorhees Corner Rd.	\$543.74	79	46
(Homestead Rebate)			
TOTAL:	\$543.74		

Mayor Mangin read Resolution #18-215 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-215.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Hazard

RESOLUTION #18-215

**A RESOLUTION AUTHORIZING THE PROMOTION OF DAVID SNYDER
TO THE POSITION OF CREW CHIEF/SIGN DEPARTMENT**

WHEREAS, the Department of Public Works is in need of a Crew Chief; and
WHEREAS, the position has been posted internally; and
WHEREAS, the Township Administrator and the Superintendent of Public Works have interviewed prospective candidates and recommend that David Snyder be promoted to Crew Chief.
NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that David Snyder shall be promoted to Crew Chief effective immediately.

Mayor Mangin read Resolution #18-217 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-217.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Hazard

RESOLUTION #18-217

A RESOLUTION AUTHORIZING THE PROMOTION OF MICHAEL RASILE TO THE POSITION OF BUILDING AND GROUNDS FOREMAN

WHEREAS, the Township of Raritan is in need of a Building and Grounds Foreman in the Department of Public Works; and

WHEREAS, the Mayor and Township Committee desires to permanently fill this position; and

WHEREAS, the Administrator has interviewed and recommends that Michael Rasile be appointed as the Building and Grounds Foreman.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Michael Rasile is hereby promoted to the position of Building and Grounds Foreman effective immediately, at an annual starting salary of \$93,500.00.

Mayor Mangin read Resolution #18-219 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-219.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Reiner, Mayor Mangin
NOES: O'Brien
ABSTAIN: None
ABSENT: Hazard

During the Vote, Committee Member O'Brien commented, "I tried to get behind this one but I can't. Number seventeen says 'Revenue earned from construction code enforcement fees must be dedicated to enforcing the UCC.....Can your municipality certify that its UCC enforcement fees do not exceed the level necessary?'" I vote no."

A brief discussion was held regarding the “No” answer to question #17 on the Best Practices Inventory worksheet.

Mr. Lehrer explained that the proposed resolution authorizes the Clerk to certify that the governing body has reviewed the Completed Best Practices Inventory as prepared by the CFO.

RESOLUTION #18-219

A RESOLUTION AUTHORIZING THE MUNICIPAL CLERK TO CERTIFY THAT THE GOVERNING BODY HAS REVIEWED THE COMPLETED BEST PRACTICES INVENTORY AT A PUBLIC MEETING

BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Municipal Clerk be and is hereby authorized to certify that the Governing Body has reviewed the Completed Best Practices Inventory as prepared by the Chief Financial Officer at a public meeting held on November 7, 2018.

Mayor Mangin read Resolution #18-220 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-220.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O’Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: Hazard

RESOLUTION #18-220

A RESOLUTION REJECTING BIDS FOR SUNNY HILLS SECTION II

WHEREAS, bids were received on September 26, 2018 by the Raritan Township Engineer for the Sunny Hills Section II in accordance with plans and specifications; and

WHEREAS, seven (7) bids were received and reviewed for correctness and were all above the Township Engineer’s estimate of \$973,366.00 which was within the amount of money available for the project; and

WHEREAS, the Township Committee has reviewed the recommendation made by Township Engineer, Antoine Hajjar on the said bids in a memo dated October 30, 2018. A copy of this memo is made part of the resolution.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the bids received for Sunny Hills Section II are hereby rejected.

Mayor Mangin read Resolution #18-222 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-222.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Hazard

RESOLUTION #18-222

A RESOLUTION APPOINTING SEARCH OFFICER

WHEREAS, R.S. 54:5-11 provides for the appointment of a search officer for unpaid liens; and

WHEREAS, R.S. 54:5-18.1 provides for the appointment of an official to make searches for municipal improvements authorized by ordinance but not assessed; and

WHEREAS, the Township Committee must appoint a new Search Officer for the remainder of 2018 due to a retirement.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that:

1. Ann Marie Silvia, Tax Collector, be appointed to make searches for the municipal liens;
- and
2. All fees collected shall be turned over to the Township Treasurer.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Mangin asked for a motion to approve the Consent Agenda.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Hazard

RESOLUTION #18-213

**A RESOLUTION AUTHORIZING THE RETURN OF AN INSPECTION ESCROW
(THE FOSTER CORPORATION T/A BIO-SERV)**

WHEREAS, The Foster Corporation t/a Bio-Serv has requested the return of its inspection escrow; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated October 24, 2018 and recommended the return of the following inspection escrow:

The Foster Corporation t/a Bio-Serv	\$3,017.56
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NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan that the inspection escrow posted by The Foster Corporation t/a Bio-Serv in the amount of \$3,017.56 is hereby returned.

RESOLUTION #18-218

**A RESOLUTION AUTHORIZING THE REFUND OF A BUILDING AND
ELECTRICAL PERMIT FEE (SUNRUN INSTALLATION)**

WHEREAS, Sunrun Installation has requested the refund of a Building and Electrical permit fee; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated October 29, 2018 recommending the refund of a Building and Electrical permit fee in the amount of \$224.00.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Building and Electrical permit fees in the amount of \$224.00 paid by Sunrun Installation is hereby refunded.

RESOLUTION #18-221

**A RESOLUTION AUTHORIZING THE RELEASE OF
CASH PERFORMANCE GUARANTEE (POLLUCK)**

WHEREAS, Brynn Pollick posted a Cash Performance Guarantee March 13, 2018 in the amount of \$3,660.00; and

WHEREAS, Brynn Pollick has requested the return of the cash performance guarantee; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the cash performance guarantee in the amount of \$3,660.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the cash performance guarantee posted by Brynn Pollick in the amount of \$3,660.00 is hereby returned.

PRIVILEGE OF THE FLOOR

There was no public comment.

At this time, Deputy Mayor Gilbert extended congratulations to Planning Board Chairman, Jeff Kuhl on his election to the 2019 Township Committee.

Closed Session reconvened at 8:08 p.m.

CLOSED SESSION MINUTES #2 WILL BE DONE IN A SEPARATE DOCUMENT

ADJOURNMENT

Mayor Mangin asked for a motion to adjourn.

Motion by Reiner, seconded by Gilbert

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:38 p.m.

Respectfully submitted,



Lisa Fania, RMC
Township Clerk