

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

**RESOLUTION 17 - 161**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR THE ADMINISTRATION OF AFFORDABLE  
HOUSING**

**WHEREAS**, there exists a need for professional services for the Township of Raritan for a non-fair and open contract for the administration of affordable housing pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township Committee has determined that Central Jersey Housing Resource Center (CJHRC) should be awarded a contract for the administration of affordable housing; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-11 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, prior to the execution of a contract, Central Jersey Housing Resource Center (CJHRC) will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political committee or candidate for committee of the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2016, pursuant to N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, this was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the Certificate of Funds from the C.F.O. appended hereto certifies that municipal funds are available for same;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan as follows:

1. Central Jersey Housing Resource Center (CJHRC) is hereby awarded a contract for the administration of affordable housing for a term beginning on July 1, 2017 and terminating on June 30, 2018.
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.

3. The Business Disclosure Entity Certification shall be placed on file with this resolution.
4. Central Jersey Housing Resource Center (CJHRC) will be compensated in the amount of \$3,755.50 per month for a one year total of \$45,066.00 as specified in the contract.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

ATTEST:

  
Rose Sollena, RMC/CMC  
Acting Township Clerk

TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN

  
Karen Gilbert  
Mayor

**CERTIFICATION**

I, Rose Sollena, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 20, 2017.

  
Rose Sollena, RMC/CMC  
Acting Township Clerk