

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-34

**A RESOLUTION APPROVING AN AMENDMENT
TO THE RARITAN TOWNSHIP PERSONNEL
POLICIES AND PROCEDURES MANUAL**

WHEREAS, it is the policy of the Township of Raritan to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the ADA Amendments Act of 2008, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers' Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Security and Financial Empowerment Act and the Open Public Meetings Act; and

WHEREAS, the Township Committee has established a Personnel Policies and Procedures Manual (the "Manual") by Resolution 17-249; and

WHEREAS, the Township Committee at its sole discretion may amend and supplement the Manual at any time; and

WHEREAS, the Administrator has recommended to the Township Committee that Section 10. Professional Development Policies be amended to add subsection 10.1.5; and

WHEREAS, the Township Committee wishes to amend Section 10. Professional Development Policies.

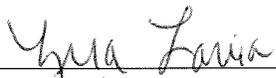
NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Section 10. Professional Developmental Policies of the Township of Raritan Personnel Policies and Procedures Manual be amended as follows:

Section 10. Professional Development Policies

10.1.5. Employees shall be responsible for the reimbursement to the Township of all costs associated with continuing education or training if the employee voluntarily terminates employment with Raritan Township within two (2) years of completing continuing education or training that is not required by law, regulation or Township job description to possess a license or

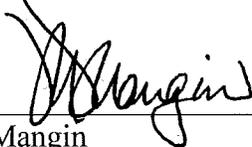
certification. Employees whose employment is involuntarily terminated with the Township are not responsible for reimbursement of such fees.

ATTEST:



Lisa Fania, RMC
Township Clerk

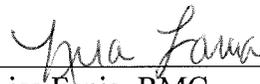
**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**



Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on February 6, 2018.



Lisa Fania, RMC
Township Clerk