TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #19-97

A RESOLUTION APPOINTING AND DESIGNATING THREE (3) HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) PRIVACY OFFICERS FOR THE TOWNSHIP OF RARITAN

WHEREAS, because the Township of Raritan is self- insured, HIPAA requires that the Township appoint and designate Privacy Officers to ensure compliance with the law; and

WHEREAS, in furtherance of this goal, the Township's Privacy Officers will be tasked with building a strategic and comprehensive privacy program that defines, develops, maintains and implements policies and processes that enable consistent, effective privacy practices which minimize risk and ensure the confidentiality of protected health information, paper and/or electronic, across all media types and ensure that privacy forms, policies, standards and procedures are all up to date; and

WHEREAS, the Township's Privacy Officers will conduct compliance monitoring activities; and

WHEREAS, the Township's Privacy Officers will develop and deliver initial and ongoing training to the workforce of the Township relevant to HIPAA requirements; and

WHEREAS, the Township's Privacy Officers will develop and administer a process for investigating privacy security complaints; and

WHEREAS, in carrying out these tasks, the Township's Privacy Officers will seek legal advice from the office of the Township Attorney and remain subject to the supervision of the Township Committee of the Township of Raritan.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township Committee appoints William B. Pandos, Kristi Gano and Donald Hutchins as the Township HIPAA Privacy Officers.

ATTEST:

Lisa Fania

Lisa Fania, RMC
Township Clerk

TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN

Jeff Kuhl

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by voice vote by the Township Committee of the Township of Raritan at a meeting held on April 2, 2019.

Lisa Fania

Lisa Fania, RMC
Township Clerk