

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #20-144**

**A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND  
OPEN CONTRACT FOR THE ADMINISTRATION OF THE DOWNPAYMENT  
AND/OR CLOSING COST AFFORDABILITY ASSISTANCE GRANT PROGRAM  
FOR AFFORDABLE HOUSING**

**WHEREAS**, there exists a need for professional services for the Township of Raritan for a non-fair and open contract for the administration of the Downpayment and/or Closing Cost Affordability Assistance Grant Program in accordance with the Downpayment Assistance Operating Manual pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township Committee has determined that Central Jersey Housing Resource Center (CJHRC) should be awarded the contract for the administration of the Downpayment and/or Closing Cost Affordability Grant Program; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 *et seq.*) exempts such professional services from competitive bidding; and

**WHEREAS**, prior to the execution of a contract, Central Jersey Housing Resource Center will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2018, pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

1. Central Jersey Housing Resource Center (CJHRC) is hereby awarded a contract for the administration of the Raritan Township Down Payment and/or Closing Cost Affordability Grant Program from July 1, 2020 and continues through June 30, 2025 (attached as Exhibit A).
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
3. The Business Disclosure Entity Certification shall be placed on file with this resolution.

4. Central Jersey Housing Resource Center (CJHRC) will be compensated at \$650.00 per unit as specified in the contract.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

**ATTEST:**

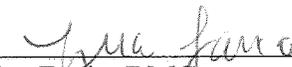
**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

  
\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

  
\_\_\_\_\_  
Jeff Kuhl  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 16, 2020.

  
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Lisa Fania, RMC  
Township Clerk