

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-146

**A RESOLUTION AUTHORIZING AND APPROVING UPDATED
OPERATING MANUALS FOR THE ADMINISTRATION OF THE
TOWNSHIP'S HOUSING REHABILITATION PROGRAM AND DOWNPAYMENT
ASSISTANCE PROGRAM**

WHEREAS, Raritan Township (hereinafter referred to as "Township") has authorized Central Jersey Housing Resource Center ("CJHRC") to act as Administrative Agent for the Housing Rehabilitation Program and the Downpayment Assistance Program in Raritan Township; and

WHEREAS, Central Jersey Housing Resource Center (CJHRC) is a nonprofit collaboration of businesses, financial institutions, social service agencies, public officials and housing advocates who work to increase the accessibility and availability of affordable housing in Central New Jersey; and

WHEREAS, CJHRC currently operates a centralized housing resource information center in Somerset County and is a HUD certified agency specialized in the state and federal housing regulations; and

WHEREAS, the principal goal of the Raritan Township Housing Rehabilitation Program is to provide funding for affordable unit qualified owners to bring substandard units up to code; and

WHEREAS, the principal goal of the Raritan Township Downpayment Assistance Program is to provide funding for affordable unit qualified buyers to purchase an affordable unit in the Township; and

WHEREAS, CJHRC has made recommendations to update the Rehabilitation Program so that there is no minimum expenditure in order to allow for lower cost repairs such as new water heaters; and

WHEREAS, CJHRC has made recommendations to update the Downpayment Assistance Program so that the assistance is provided as a grant with a maximum expenditure of \$8,000 per unit with a goal of providing five grants per year depending on available funding; and

WHEREAS, the Township's Special Master, Kendra Lelie, P.P., A.I.C.P. was contacted regarding these changes and had no objections to the Township making these changes to the program manuals; and

WHEREAS, the attached Operating Manual for the Administration of the Rehabilitation Program and the attached Operating Manual for the Administration of the Downpayment Assistance Program, both dated June 2020 have been updated to include the recommended changes.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan that we do hereby approve of the updated manuals dated June 2020 for the Township's Housing Rehabilitation Program and Downpayment Assistance Program.

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN



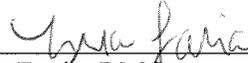
Lisa Fania, RMC
Township Clerk



Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 16, 2020.



Lisa Fania, RMC
Township Clerk