

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #19-95**

**RESOLUTION RETIRING INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a) Contract Negotiations: Hunterdon Central Regional High School Class III Special Officer
  - b) Personnel: Non-union salary increases
  - c) Attorney-Client Privilege:
  - d) Pending Litigation: Affordable Housing
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

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Lisa Fania, RMC  
Township Clerk

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Jeff Kuhl  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on April 2, 2019.

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Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**A PROCLAMATION HONORING GREGORY F. VENEZIALE  
FOR THE ACHIEVEMENT OF EAGLE SCOUT**

**WHEREAS**, Gregory F. Veneziaile of Boy Scout Troop 65 has earned the rank of Eagle Scout, the highest rank in scouting; and

**WHEREAS**, the rank of Eagle Scout is attained by fewer than four percent of all scouts and represents the accomplishment in leadership, exceptional commitment to community and an understanding of the Scout Oath and Law; and

**WHEREAS**, the rank of Eagle Scout is an honor in which we recognize Gregory's diligent work and dedication and celebrate the foundation he has created for a lifetime of active citizenship; and

**WHEREAS**, the Boy Scouts of America encourages Eagle Scout candidates to complete worthy projects to improve their neighborhoods, community and the region; and

**WHEREAS**, Gregory has devoted endless hours fulfilling the many requirements for the advancement in scouting including attaining merit badges; holding prerequisite ranks and offices; the completion of an Eagle Scout project; and examination by the Eagle Scout Board of Review; and

**WHEREAS**, Gregory has completed the reconstruction of an outdoor display for the Black River and Western Railroad Historical Trust at the Ringoes Station.

**NOW, THEREFORE BE IT PROCLAIMED** on this 23<sup>rd</sup> day of March, two thousand nineteen, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Gregory F. Veneziaile, member of Boy Scout Troop 65 is hereby recognized and honored for his achievement of the prestigious rank of Eagle Scout and that sincere congratulations and best wishes be extended for a successful future.

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Lisa Fania, RMC  
Township Clerk

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Jeff Kuhl  
Mayor

List of Bills - (All Funds)

Vendor	Description	Current Fund	Payment	Check Total
1692 - A & S HYDRAULICS		PO 8481 Plow 187 Angle Cylinders	1,625.14	1,625.14
3124 - ADR TOWING		PO 8488 trk 25 Tow Service 3/6/2019	175.00	175.00
4586 - ALLEN PAPER CO		PO 8492 Bleach - MCCPC#25 Janitorial Suppli	21.00	21.00
3834 - ARROW ELEVATOR INC		PO 8263 Elevator Emergency Power Pack	690.00	
		PO 8387 March Maintenance	193.00	883.00
4541 - BRION FLEMING, CUST OF PETTY CASH		PO 8520 Misc. DPW Supplies	45.46	45.46
2195 - BROWN TRUCK GROUP		PO 8483 Trk 13 Heater repair parts	36.31	36.31
2028 - C & M LANDSCAPING SERVICE		PO 8498 Tree Removal #9 List Road 2 days	1,950.00	1,950.00
126 - CAMPBELL FOUNDRY CO		PO 8303 Hardscapple Hill Rd Drainage MCCPC	7,319.80	7,319.80
728 - CARTRIDGE WORLD		PO 8466 INK FOR CONST CODE	193.96	193.96
895 - CENTURYLINK		PO 8530 FEBRUARY 2019	98.68	98.68
4622 - CHOICE DISTRIBUTION, INC		PO 8439 Truck,Plow,Elect Repair Parts and S	1,132.69	
		PO 8515 Equipment & Vehicle Repair Supply P	454.27	1,586.96
799 - CINTAS CORP		PO 8500 Medical Supplies Admin. Bldg & PD	311.25	311.25
1710 - CINTAS CORP		PO 8461 Janitorial Supplies Bimonthly	46.01	46.01
4297 - COMCAST- #0118571		PO 8291 B-2019 INTERNET SERVICES - ADMIN	572.34	572.34
115 - CORNERSTONE PRINT & IMAGI		PO 8340 Business cards, desk placard, and w	356.77	
		PO 8370 Business Cards and Signs	279.82	636.59
196 - GANNETT NJN		PO 8456 Legal Notice	8.60	8.60
4327 - CROWN TROPHY		PO 8406 Name plate for Ed Purcell	35.00	35.00
3258 - DEER CARCASS REMOVAL SERV		PO 8495 February 2019	350.00	350.00
218 - DELTA DENTAL PLAN NJ INC		PO 7951 B-2019 DENTAL	9,893.11	9,893.11
1048 - DEMPSEY UNIFORM & LINEN SUPPLY		PO 8465 Mat Service	83.97	83.97
3833 - DIFRANCESCO, BATEMAN, COLEY ETC		PO 7966 B-2019 LEGAL SERVICES	2,167.50	2,167.50
236 - DITSCHMAN/FLEMINGTON FORD		PO 8477 Washer Fluid	107.40	107.40
252 - EAGLE FENCE & SUPPLY		PO 8460 Misc. Materials to repair fence at	90.00	90.00
4897 - EASTERN AUTOPARTS WAREHOUSE		PO 8472 Service & Repair Parts	534.18	534.18
3511 - FASTENAL CO		PO 8392 Buildings & Grounds Ladder	79.99	
		PO 8474 trk 7 Brake Parts & 15 Plow Repair	267.05	397.24
285 - FEDEX		PO 8475 Plow 200 Repair Bolts& trk 5 Plow M	50.20	86.58
4330 - FIRE & SAFETY SERVICES		PO 8523 FedEx shipping expense	86.58	129.50
301 - FLEMINGTON CHRYSLER DODGE		PO 8429 21-65 Tak . Hose Reel Repair ( Fire	129.50	66.33
4260 - FLEMINGTON SOUTH ESTATES		PO 8425 21-24 Repair Police Engine light	66.33	1,162.59
4915 - FREDERICK CAMPBELL		PO 8010 2018 - MSA	1,162.59	37.29
4884 - GOLD TYPE BUSINESS MACHINES		PO 8440 Mailbox Reimbursement	37.29	3,612.50
2919 - HALE TRAILER		PO 8376 ETICKETING	3,612.50	439.00
3510 - HARRY HAUSHALTER, ESQ.		PO 8486 Equipment Tie Down Chains And Binde	439.00	2,559.50
1753 - HMC		PO 8336 B-2019 TAX APPEALS	2,559.50	250.00
3914 - HOME DEPOT CREDIT SREV		PO 1136 CPR & PAD Training - Pflug	250.00	214.09
1929 - HUNTERDON HEALTHCARE		PO 8521 Misc. DPW Supplies	214.09	15.00
		PO 1189 CPR Certification Cards (3)	15.00	

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
2 - HUNTERDON LOCK & SAFE	PO 8432 DPW & PD Key Copies	34.52	
	PO 8503 Key Copies for the PD	35.57	70.09
4815 - LEAF	PO 7950 B-2019 COPIER RENTAL	190.68	190.68
4654 - LISA FANIA	PO 8507 Reim Hunterdon Cty Clerks Assoc Mee	25.00	25.00
4923 - MARYANN MEDVETZ	PO 8496 Mailbox Reimbursement	100.00	100.00
1433 - MCELROY, DEUTSCH ETC...	PO 7964 B-2019 LEGAL SERVICES	1,761.00	1,761.00
1431 - MCMANIMON & SCOTLAND, L.L.C.	PO 8401 SERVICES RENDERED FOR TAX MATTER	1,634.00	1,634.00
5 - MCMASTER-CARR SUPPLY CO.	PO 8426 Shop Air 7500/10,000 Psi Air Grease	890.76	
	PO 8480 1 inch 1/2 in shank drill bit	74.77	965.53
556 - METRO TECHNOLOGY SERVICES	PO 8339 Annual Maintenance Fee for Software	1,197.00	1,197.00
2741 - MICHAEL RASILE	PO 8459 NJ Pesticide Course Reimbursement	99.00	99.00
4365 - MID STATE REG ASSOC	PO 8449 Membership & Meeting	30.00	30.00
4649 - MORTON SALT INC	PO 8301 Road Salt Order 51-HCCPS	20,857.25	20,857.25
4061 - NAPA	PO 8473 Serv & Repair Filters & Parts	386.32	
	PO 8476 Service Filters	211.04	
3881 - NEW JERSEY AMERICAN WATER	PO 8517 Anti-Seize Lubricant For Sign Shop	8.07	605.43
4413 - NJSACOP	PO 8533 02/09/19 - 03/08/19	1,128.75	1,128.75
4740 - OCCUPATIONAL HEATH SERVICES	PO 8404 107th Annual Training Conference	750.00	750.00
781 - ONE SOURCE OF NJ LLC	PO 8501 Random Drug Screenings	148.00	148.00
4913 - POWER EQUIPMENT CO	PO 8490 Plow edge bolts grade 8, & Lights	476.64	476.64
2055 - POWERCO INC	PO 8514 Generator 286 Police Repair Service	833.75	833.75
4049 - PRAXAIR	PO 8422 59 Backhoe Headlights	108.00	108.00
4910 - QUEUES ENFORTH DEVELOPMENT INC	PO 8487 Plow Repair Welding Supplies	216.92	216.92
1996 - R & H TRUCK PARTS & SERVICE	PO 8366 NJ CJIS User License	240.00	240.00
673 - RACHLES/MICHELE'S OIL CO	PO 8484 Trk 8 Plow Pin Springs	10.28	10.28
	PO 8462 Gasoline	978.90	
	PO 8493 Gasoline	14,124.97	
	PO 8502 Diesel DPW	4,032.41	
	PO 8526 Diesel Fuel	5,402.25	24,538.53
1428 - RALPH K BADMANN CORP	PO 8479 Plow Hydraulic Repair Fittings	295.02	295.02
4227 - READY REFRESH	PO 8146 B-2019 BOTTLED WATER SERVICE	166.33	166.33
4917 - RICHARD SANTONASTASO	PO 8464 Mailbox reimbursement	18.69	18.69
3973 - RICOH USA, INC	PO 8289 B-COPIER SERVICES FOR 2019	127.14	127.14
1939 - ROBERT H HOOVER & SONS	PO 8482 trk 7 Throttle Pedal Sensor	311.97	311.97
767 - SAMZIES UNIFORMS	PO 8360 Jacket liners, Alterations, and Acc	1,298.02	
	PO 8369 Uniform Alterations	310.00	1,608.02
3474 - STAPLES - PW	PO 8494 Admin Bldg Toaster Oven and Toaster	178.46	178.46
4718 - STEPHANIE HAVER	PO 8518 Reimb Hunterdon Cty Clerks Assoc Me	25.00	25.00
4253 - STONEGATE HOMEOWNERS	PO 8409 2018 - MSA	1,504.53	1,504.53
4747 - STRATIX SYSTEMS	PO 8535 B-COPIER FOR CONST CODE	121.50	121.50
4257 - TOWNSENDE	PO 6227 2017 - MSA	1,774.01	
	PO 8006 2018 - MSA	2,308.08	4,082.09

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
3187 - TRIUS INC	PO 8420 182 Plow Cylinders	809.24	809.24
2142 - VERIZON WIRELESS	PO 8325 B-ACCT #742071798-00005	372.91	
	PO 8326 B-ACCT #742071798-00003	819.28	
	PO 8327 B-ACCT #742071798-00001	1,180.84	
	PO 8328 B-ACCT #742071798-00006	302.77	
	PO 8329 B-ACCT #342014580	1,040.26	
	PO 8330 B-ACCT #742071798-00008	18.02	3,734.08
4256 - VILLAGE COMMONS	PO 8005 2018 - MSA	427.42	427.42
918 - VITAL COMMUNICATIONS INC	PO 7953 B-2019 TAX PROGRAM	824.00	824.00
4844 - WAFTS, TICE & SKOWRONEK	PO 8378 Review of Noise Ordinance draft	70.00	70.00
4090 - WB MASON	PO 8398 WB Mason order # S088634868	351.98	351.98
3180 - WEB EXPRESS	PO 8314 Annual Domain Name Renewal	20.00	20.00
<b>Trust</b>			
4920 - ADS ENVIRONMENTAL INC	PO 8469 Removal of above-ground oil tank #1	925.00	925.00
4734 - ASSOC OF NJ RECYCLERS	PO 8458 2019 Annual Meeting for CRP Credits	75.00	75.00
3833 - DIFRANCESCO, BATEMAN, COLEY ETC	PO 7969 B-2019 OPEN SPACE SERVICES	247.50	247.50
1433 - MCELROY, DEUTSCH ETC...	PO 7965 B-2019 COAH SERVICES	3,864.79	3,864.79
562 - MGL PRINTING SOLUTIONS	PO 8349 2019 Pet License Tags and Forms	2,101.00	2,101.00
4649 - MORTON SALT INC	PO 8368 Road Salt Order 51-HCCPS	11,478.36	
	PO 8379 Road Salt Order 51-HCCPS	10,000.63	
	PO 8381 Road Salt Order 51-HCCPS	4,755.96	
	PO 8441 Road Salt Order 51-HCCPS #519000625	7,014.81	
	PO 8489 Road Salt Order 51-HCCPS #51900006	6,675.85	
2476 - PECKHAM IND, INC	PO 8491 Road Salt Order 51-HCCPS #6306	6,029.82	45,955.43
4644 - RARITAN VALLEY CC	PO 8384 Liquid Calcium MCCPC contract #3	2,115.43	2,115.43
4894 - WINEGAR, WILHELM, GLYNN & ROEMERSMA	PO 8511 DEER MONITORING	9,050.00	9,050.00
	PO 8348 B-2019 PROFESSIONAL SERVICES-PUBLIC	1,400.00	1,400.00
<b>General Capital</b>			
4808 - Keller & Kirkpatrick, Inc.	PO 6891 Hampton Corner Road Bridge and Road	18,448.12	18,448.12
372 - NJ ADVANCED MEDIA	PO 8467 Bid Notice, Pole Building	38.62	38.62
4898 - OLD YORK HEATHING & COOLING INC	PO 8463 Server Room	3,275.00	3,275.00
TOTAL			195,898.09

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK				
01-201-20-101-200	POSTAGE & PHOTOCOPIING	248.64			
		0.00			108,402.20
TOTAL					195,898.09

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-120-200	TOWNSHIP CLERK - OE	85.00			
01-201-20-140-200	DATA PROCESSING SERVICES OE	844.00			
01-201-20-155-200	LEGAL SERVICES OE	6,361.00			
01-201-20-165-200	ENGINEERING SERVICES	190.68			
01-201-21-180-200	PLANNING BOARD OE	1,761.00			
01-201-21-185-200	ZONING BOARD OE	8.60			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	545.94			
01-201-23-220-200	GROUP INSURANCE	9,893.11			
01-201-25-240-200	POLICE OE	4,518.19			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	9,294.53			
01-201-26-295-200	SNOW REMOVAL OE	21,013.23			
01-201-26-306-200	P.E.O.S.H.A. ROADS OE	148.00			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	2,179.85			
01-201-26-315-200	VEHICLE MAINTENANCE OE	9,674.61			
01-201-27-330-200	BOARD OF HEALTH OE	100.00			
01-201-28-375-200	PARK MAINTENANCE OE	265.89			
01-201-31-440-200	UTILITIES	29,865.80			
01-201-32-465-200	SOLID WASTE	350.00			
01-203-25-240-000	(2018) POLICE S&W		5.30		
01-203-25-240-200	(2018) POLICE OE		219.70		
01-203-26-308-200	(2018) MUNICIPAL SERVICES ACT		5,402.62		
01-203-44-917-200	(2018) PURCHASE POLICE EQUIPMENT		3,387.50		
01-204-55-000	Accounts Payable		2,039.01		
TOTALS FOR	Current Fund	97,348.07	9,015.12	2,039.01	108,402.20
03-100-01-000-001	Snow Removal Trust			6,029.82	
03-101-01-000-001	Checking TD Bank			0.00	65,734.15
03-286-10-110-002-000	Snow Removal Trust			42,041.04	
03-286-10-110-004-000	Reserve for Animal			2,101.00	
03-286-10-110-006-000	COAH Trust			3,864.79	
03-286-10-110-011-000	Reserve for Open Space			10,222.50	
03-286-10-110-015-000	Public Defender Trust			1,400.00	
03-286-10-110-016-000	Recycling Trust			75.00	
TOTALS FOR	Trust	0.00	0.00	65,734.15	65,734.15
04-101-01-000-001	Checking TD Bank			0.00	21,761.74
04-215-56-300-000	Cap Ord#17-32 Various Capital Improvement			18,486.74	
04-215-56-307-000	Cap Ord # 18-23 Various Capital Equipmen			3,275.00	
TOTALS FOR	General Capital	0.00	0.00	21,761.74	21,761.74

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
	Total to be paid from Fund 01 Current Fund	108,402.20			
	Total to be paid from Fund 03 Trust	65,734.15			
	Total to be paid from Fund 04 General Capital	21,761.74			
		195,898.09			

Checks Previously Disbursed

PO#	DESCRIPTION	PO#	DESCRIPTION	PO#	DESCRIPTION	DATE	AMOUNT
1161	PATRICK FATTON	8375	SURVEY MONUMENT MARKERS	8375	SURVEY MONUMENT MARKERS	3/19/2019	60.78
32719	PITNEY BOWES RESERVE ACCOUNT	8035	B-POSTAGE FOR 2019	8035	B-POSTAGE FOR 2019	3/27/2019	5,000.00
40119	STATE OF NJ	8532	PFRS CONTRIBUTIONS	8532	PFRS CONTRIBUTIONS	4/01/2019	1,081,930.00
40119	PUBLIC EMPLOYEES RETIREME	8531	PERS CONTRIBUTIONS	8531	PERS CONTRIBUTIONS	4/01/2019	543,555.00
32919	RARITAN TWP PAYROLL AGENCY	8534	PAYROLL 03/29/19	8534	PAYROLL 03/29/19	3/29/2019	338,334.69
32919	RARITAN TWP PAYROLL AGENCY	8534	PAYROLL 03/29/19	8534	PAYROLL 03/29/19	3/29/2019	11,368.57
32619	RARITAN TWSP MEDICAL CLAIMS TRUST	7949	2019 MEDICAL FUNDING	7949	2019 MEDICAL FUNDING	3/26/2019	200,000.00
32219	MERITAIN HEALTH	7988	B-2019 Health Insurance Claims	7988	B-2019 Health Insurance Claims	3/22/2019	32,177.87
33267	LAW OFFICE OF MICHAEL A. D'AQUANNI	8509	IZZO VS RARITAN TOWNSHIP	8509	IZZO VS RARITAN TOWNSHIP	3/22/2019	15,520.77
31419	MICROSOFT	8014	B-2019 SERVICES	8014	B-2019 SERVICES	3/14/2019	704.00
3142019	PROACT, INC	7979	B-RX For 2019	7979	B-RX For 2019	3/14/2019	33,569.20
3152019	MERITAIN HEALTH	7988	B-2019 Health Insurance Claims	7988	B-2019 Health Insurance Claims	3/15/2019	47,014.64
2262019	RARITAN TWSP MEDICAL CLAIMS TRUST	7949	2019 MEDICAL FUNDING	7949	2019 MEDICAL FUNDING	2/26/2019	250,000.00
33266	SAFE KIDS WORLDWIDE	8265	Child Passenger Safety Seat Certif	8265	Child Passenger Safety Seat Certif	3/14/2019	285.00

2,559,520.52

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	2,548,091.17	108,402.20	2,656,493.37
Fund 03 Trust	11,429.35	65,734.15	77,163.50
Fund 04 General Capital		21,761.74	21,761.74
<b>BILLS LIST TOTALS</b>	<b>2,559,520.52</b>	<b>195,898.09</b>	<b>2,755,418.61</b>

List of Bills - (0110101000001) CASH TD BANK  
Current Fund

Check#	Vendor	Description	Payment	Check Total
0	4312 - AMERICAN TRADE MARK CO	PO 8446 S/H ON DRY ERASE TAGS	46.49	46.49
1	4471 - FIREFLOW	PO 7422 Hose & Ground Ladder Testing	3,622.90	3,622.90
2	589 - M & W COMMUNICATIONS	PO 8079 Radio Equipment	135.15	135.15
3	2265 - MOTOROLA SOLUTIONS, INC	PO 6235 UHF ANTENNAS	5,931.95	5,931.95
TOTAL				9,736.49

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	9,736.49
01-201-25-265-200	FIRE COMPANY	135.15			
01-203-25-265-200	(2018) FIRE COMPANY		9,554.85		
01-203-26-290-200	(2018) ROAD REPAIR & MAINTENANCE OE		46.49		
TOTALS FOR	Current Fund	135.15	9,601.34	0.00	9,736.49

Total to be paid from Fund 01 Current Fund

9,736.49  
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9,736.49

Office of the Tax Collector  
Township of Raritan  
One Municipal Drive  
Flemington, NJ 08822

March 20, 2019

To: Mayor and Township Committee

Re: Tax Reports for Month Ending February 2019

As you know, 1<sup>st</sup> quarter taxes were due on February 1<sup>st</sup> 2019. During the month of February, we collected a total of \$16,213,015.20 which includes payments for current taxes, delinquent taxes and interest.

During the month, we received many phone calls from residents requesting statements of property taxes paid in 2018. Residents tend to use the green card sent by the County Board of Taxation for income tax purposes. That card does not give an accurate dollar amount if a resident receives a credit such as a homestead rebate.

The residents who are on the New Jersey Senior Freeze program began to receive their 2018 applications. Each year, the applicants have to come into our office to have a portion of that application filled out to remain on the program. Upon their visit, we also check their entire application for accuracy and answer any questions they may have. If the resident requires additional assistance filling out their portion, we will gladly help them complete their application.

Should you have any questions, please do not hesitate to call, email or visit us in the office.



Ann Marie Silvia, CTC  
Tax Collector

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES  
MONTH ENDING FEBRUARY 2019

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2019	16,136,872.92	24,494,131.92
LEVY: TOTAL YEAR 2019 - \$50,750,303.30 (1st Half 2019)		
PRIOR YEARS TAXES:	88,117.61	136,531.86
PREPAID TAXES: 2019	0.00	0.00
PILOT	0.00	72,007.45
INTEREST: (INCLUDING YEP)	9,805.25	12,002.84
BOUNCED CHECKS:	(21,840.58)	(21,840.58)
MISC & COS:		
DUPLICATE BILL FEES:	30.00	110.00
RETURNED CHECK FEES:	20.00	40.00
SEARCH FEES:	10.00	10.00
REFUND FROM STATE FOR VETS & SC	0.00	0.00
HOMESTEAD REBATE	0.00	0.00
<b>TOTAL COLLECTIONS:</b>	<b>16,213,015.20</b>	<b>24,692,993.49</b>

  
TAX COLLECTOR

DATE: March 18, 2019

cc: Donald Hutchins, Township Administrator  
William B. Pandos, CMFO  
Danielle Langreder, Assistant Supervisor of Accounts  
Lisa Fania, Township Clerk

February 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019

	MTD	YTD
<b>BALANCE BEGINNING OF MONTH</b>		<b>41,627,191.83</b>
<b>ADDITIONS TO RECEIVABLE</b>		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
JUDGEMENTS (COUNTY)		
BOUNCED CHECKS	21,840.58	
VET DISALLOWED		
<b>REDUCTIONS TO RECEIVABLE</b>		
CASH COLLECTIONS	16,136,872.89	
JUDGEMENTS (STATE)		
VETERANS ALLOWED	250.00	
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN	510.06	
PAYMENT ADDUSTMENTS	0.03	
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
<b>BALANCE END OF THE MONTH</b>		<b>25,511,399.43</b>

Levy for 1st Half 2019 = 50,750,303.30

Collection Rate for 2019 as of 2/28/19 = 49.68%

February 2019

TAX COLLECTOR'S MONTHLY REPORT  
FOR YEAR 2018

	MTD	YTD
BALANCE BEGINNING OF MONTH		478,534.76
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT	0.03	
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	88,117.64	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS (Cancel Sm Balances)		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		390,417.15

Levy for 2018 = \$101,647,031.61  
Collection Rate for 2018 as of 2/28/19= 99.61%

February 2019

TAX COLLECTOR'S MONTHLY REPORT  
FOR YEAR 2018 YEAR END PENALTY

	MTD	YTD
<b>BALANCE BEGINNING OF MONTH</b>		<b>5,077.16</b>
<b>ADDITIONS TO RECEIVABLE</b>		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
<b>REDUCTIONS TO RECEIVABLE</b>		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
<b>BALANCE END OF THE MONTH</b>		<b>5,077.16</b>

Levy for 12/31/18 Year End Penalty \$5,077.16  
Collection Rate of YEP as of 2/28/2019 = 0%

February 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		72,007.45
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		72,007.45

Levy for 1/2 of 2019 = \$144,014.89

Collection Rate for 2019 as of 2/28/19 = 50%



13a.

FLEMINGTON POST NO. 7856  
28 Park Avenue  
Flemington, New Jersey 08822

Raritan Township  
Mayor  
Jelb Kahl.

We would like to have our Easter  
Egg Hunt at Lenape park on April 13<sup>th</sup> 2019  
and rain date on the 14<sup>th</sup>, 2019 - Sat. and Sun.

I would like to say thanks! thanks!  
your Township for letting our Post V.F.W  
7856 for many years for helping our post.  
start time 12:00 Noon.

Sincerely  
Robert Goddoun

CONTACT NO. 908-391-3399  
ROBERT GODDOUN

RECEIVED

MAR 20 2019

RARITAN TOWNSHIP  
CLERKS OFFICE

NO ONE DOES MORE FOR VETERANS.

Explanation: This ordinance sets forth an administrative procedure in the Township Zoning code to comply with the expedited review process required under Section 6409(a) of the Spectrum Act for the collocation of certain antennas onto existing towers and substations.

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**ORDINANCE 19-08**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING TITLE 16 ENTITLED "ZONING" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY REVISING SECTION 16.02.030 ENTITLED "DEFINITIONS" OF CHAPTER 16.02 ENTITLED "PURPOSE, ADMINISTRATION, DEFINITIONS;" ADDING NEW CHAPTER 16.71 ENTITLED "COLLOCATION, REMOVAL AND REPLACEMENT OF WIRELESS ANTENNAS ON EXISTING FACILITIES;" AND REVISIONS TO SCHEDULE IV ENTITLED "FEES"**

**WHEREAS**, the Township of Raritan has reviewed Title 16, Land Development Code, Title III of the Township Code, entitled "Zoning," and has determined this section should be revised in accordance with recent law and regulations; and

**WHEREAS**, the current Code does not have provisions for cellular antennas collocation, removal or replacement of antennas on existing towers and applications for such collocation, removal and replacements are currently handled by the Zoning Board of Adjustment through the waiver of site plan review and approval process pursuant to Ordinance section 16.14.020, which consumes a lot of Board time and applicant expense; and

**WHEREAS**, on October 21, 2014, the Federal Communications Commission issued a Report and Order which allows municipalities to process applications for modification of existing wireless towers and base stations administratively, either through their land use boards or through their municipal officials; and

**WHEREAS**, under §6409(a) of the *Middle Class Tax Relief and Job Creation Act of 2012*, Pub.L. 112-96 (the so-called *Spectrum Act*), federal law provides that governments may not deny, and shall approve, eligible facilities' request for modification of an existing wireless tower or base station that does not substantially change the physical dimensions of such tower or base station, but conditions may be imposed on the grant of such applications; and

**WHEREAS**, a local government may continue to enforce and condition approval on compliance with general applicable building, structural, electrical, and safety codes and with other laws codifying objective standards reasonably related to health and safety and allows municipalities to have discretion over a modification application if it:

entails any excavation or deployment outside the current site of the tower or base station;

would defeat the existing concealment elements of the structure; or

does not comply with conditions associated with the prior approval of the structure, subject to certain exceptions such as non-substantial increase in height; and

**WHEREAS**, the Municipal Land Use Law, N.J.S.A. 40:55D-46.2, holds that an application for development to collocate wireless communications equipment on a wireless communications support structure or an existing equipment compound shall not be subject to site plan review, subject to certain requirements:

the wireless communications structure was previously granted all necessary approvals;

the proposed collocation shall not increase the overall height of the wireless communications support structure by more than ten (10%) percent of the original height, the width of the wireless communications support structure, or the square footage of the existing equipment compound to an area greater than 2,500 square feet; and

the proposed collocation complies with the final approval of the wireless communications support structure and all conditions attached thereto and does not create a condition for which a variance would be required.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

**Section 1.** Chapter 16.02 entitled "Purpose, Administration, Definitions" of Title 16 entitled "Zoning" of the Township Code is amended and supplemented through the addition of the following definitions to Section 16.02.030 entitled "Definitions" as follows:

...

#### **ELIGIBLE FACILITIES REQUEST**

A request for modification of an existing wireless tower or base station that does not constitute a substantial change (as defined herein) and involves collocation of new transmission equipment; removal of transmission equipment; or replacement of transmission equipment.

...

## SUBSTANTIAL CHANGE

A modification that substantially changes the physical dimensions of an eligible support structure, as defined by 47 CFR 1.50001(c), as may be amended, but which currently provides the following criteria:

- i. For towers other than towers in the public rights-of-way, it increases the height of the tower by more than 10% or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater; for other eligible support structures, it increases the height of the structure by more than 10% or more than ten feet, whichever is greater (changes in height should be measured from the original support structure in cases where deployments are or will be separated horizontally, such as on buildings' rooftops; in other circumstances, changes in height should be measured from the dimensions of the tower or base station, inclusive of originally approved appurtenances and any modifications that were approved prior to the passage of the Spectrum Act. 47 CFR §1.40001(b)(7)(i)(A));
- ii. For towers other than towers in the public rights-of-way, it involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than twenty feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater; for other eligible support structures, it involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six feet;
- iii. For any eligible support structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four cabinets; or, for towers in the public rights-of-way and base stations, it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than 10% larger in height or overall volume than any other ground cabinets associated with the structure;
- iv. It entails any excavation or deployment outside the current site;
- v. It would defeat the concealment elements of the eligible support structure; or
- vi. It does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure or base station equipment, provided however that this limitation does not apply to any modification that is non-compliant only in a manner that would not exceed the thresholds identified in paragraphs (i) – (v) of this section.

**Section 2.** Title 16 of the Township Code entitled “Zoning” is hereby supplemented and amended through the addition of Chapter 16.71 entitled “Collocation, Removal and Replacement of Wireless Antennas on Existing Facilities” as follows:

16.71.010. Purpose

The purpose of this chapter is to provide requirements for Eligible Facilities Requests for modifications to existing towers or base stations that do not constitute a substantial change.

16.71.020. Collocation on an Existing Structure; Eligible Facilities Request

- A. Application. All applicants shall submit the information necessary for the Township to consider whether an application is an Eligible Facilities Request, as set forth in Section 16.71.030. The applicant will not be required to demonstrate a need or business case for the proposed modification.
- B. Type of Review. Upon receipt of an application for an Eligible Facilities Request pursuant to this Chapter, the Township Engineer shall review such application to determine whether the application so qualifies.
- C. Timeframe for Review. Within 60 days of the date on which an applicant submits an application seeking approval under this Chapter, the Township Engineer shall approve the application with or without conditions unless the Township Engineer determines that the application is not covered by this Chapter, in which case the Township Engineer shall deny the application.
- D. Tolling of the Timeframe for Review. The 60-day review period begins to run when the application is filed, and may be tolled only by mutual agreement by the Township of Raritan and the applicant, or in cases where the Township Engineer determines that the application is incomplete.
  1. To toll the timeframe for incompleteness, the Township Engineer must provide written notice to the applicant within 30 days of receipt of the application, specifically delineating all missing documents or information required in the application.
  2. The timeframe for review begins running again when the applicant makes a supplemental submission in response to the Township Engineer’s notice of incompleteness.
  3. Following a supplemental submission, the Township Engineer will notify the applicant within 10 days that the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in this section. Second or subsequent notices of incompleteness may not

specify missing documents or information that were not delineated in the original notice of incompleteness.

- E. Not a Covered Request. If the Township Engineer determines that the applicant's request for collocation is a substantial change to collocation on an existing structure as defined in this Ordinance, the presumptively reasonable timeframe, as prescribed by the FCC's Shot Clock order, will begin to run from the issuance of the Township Engineer's decision that the application is not a covered request. To the extent such information is necessary, the Township Engineer may request additional information from the applicant to evaluate the application. When the Township Engineer determines that such an application constitutes a substantial change, applicable portions of this Chapter and the Raritan Township Ordinances must be complied with, including but not limited to the requirement for site plan review and application for variances.
- F. Failure to Act. In the event the Township Engineer fails to approve or deny a request seeking approval under this Chapter within the timeframe for review (accounting for any tolling), the request shall be deemed granted. The deemed grant does not become effective until the applicant notifies the Township of Raritan in writing after the review period has expired (accounting for any tolling) that the application has been deemed granted.
- G. Remedies. Applicants and the Township of Raritan or its agents may bring claims related to this Chapter to any court of competent jurisdiction.

16.71.030. Eligible Facilities Request Application Requirements. An Eligible Facilities Request Application shall include the following:

- A. Applicant's certification that they have the legal authority to collocate/modify a support structure which may include approvals from the jurisdiction authorizing the initial placement of transmission equipment on the tower or other structure.
- B. The identity of the owner of the parcel.
- C. Detailed site information. Except where the facility will be located entirely within an existing structure or an existing building, detailed site plan information shall show:
  - 1. Existing and proposed improvements. The location and dimensions of the existing facility and the maximum height above ground of the facility (also identified in height above sea level).
  - 2. Elevation. The benchmarks and datum used for elevations.
  - 3. Design. The design of the facility, including the specific type of support structure and the design, type, location, size, height and configuration of applicant's existing and proposed antennas and other equipment. The method(s) by which the antennas will be attached to the mounting structure

shall be depicted. (Note shall be placed on all plans that the antennas, fasteners, frames, cables, brackets and miscellaneous equipment shall be painted as directed by the Township Engineer and/or Zoning Officer.)

4. Structural Analysis.
5. Setbacks. All existing setbacks.
6. Location of accessways. The location of all existing accessways and the location and design of all proposed accessways.
7. Any existing/proposed landscaping, screening and buffering.
8. A Knox Box and/or Knox padlock for emergency services shall be shown on the plans and provided.
9. Latest TIA Inspection Report.

D. All applications for cellular towers, including collocation and Eligible Facilities Requests, shall comply with any and all general applicable building, structural, electrical, and safety codes, as well as any others deemed by the Township Engineer to be related to health and safety.

E. As-built plans for all approved plans shall be provided post construction.

**Section 3.** Title 16 entitled “Zoning” of the Township Code is amended and supplemented through the revision of Schedule IV entitled “Fees,” to add a new review fee as follows:

Collocation on Existing Cellular Tower Structure/Eligible Facilities Request Review Fee:

Application  
\$600

Escrow  
\$1,000

**Section 4.** If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** The Township Clerk is directed to give notice at least ten (10) days prior to a hearing on the adoption of this Ordinance to the Hunterdon County Planning Board and to all other persons or entities entitled thereto pursuant to N.J.S.A. 40:55D-15, including to the Clerk of adjoining municipalities.

The Township Clerk shall execute Affidavits of Proof of Service of the notices required by this section, and shall keep the Affidavits on file along with the Proof of Publication of the notice of the required public hearing on the proposed change.

**Section 6.** After introduction, the Township Clerk is hereby directed to submit a copy of the within Ordinance to the Planning Board of the Township of Raritan for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within thirty-five (35) days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

**Section 7.** All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 8.** This Ordinance shall take effect upon (i) filing with the Hunterdon County Planning Board in accordance with the Municipal Land Use Law; and (ii) adoption and publication in the manner required by New Jersey law.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

### **NOTICE OF PENDING ORDINANCE**

**PLEASE TAKE NOTICE** that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on April 2, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 21, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's Office between the hours of 8:30 a.m. to 4:30 p.m.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

Explanation: This ordinance would create a new Special Law Enforcement Officer Class III designation.

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**ORDINANCE #19-11**

**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER 2.56 OF THE REVISED GENERAL  
ORDINANCES OF THE TOWNSHIP OF RARITAN  
ENTITLED "POLICE DEPARTMENT" BY ADDING  
SECTION 2.56.200 ENTITLED "CLASS III SPECIAL LAW  
ENFORCEMENT OFFICERS"**

**WHEREAS**, P.L. 2016 c. 68 ("Chapter 68") was approved by Governor Christie on November 30, 2016; and

**WHEREAS**, Chapter 68 authorizes municipalities to hire Class III Special Law Enforcement Officers to provide security protection to designated schools; and

**WHEREAS**, the Township Committee is considering the use of Class III Special Law Enforcement Officers at certain schools within the Township of Raritan.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

**Section 1.** Chapter 2.56 entitled "Police Department" is amended and supplemented through the addition of Section 2.56.200 entitled "Class III Special Law Enforcement Officers" as follows:

**A.**

Pursuant to N.J.S.A. 40A:14-146.10, the Township Committee may appoint Class III Special Law Enforcement Officers to exercise full powers and duties similar to those of a permanent, regularly appointed full-time police officer while providing security at a public school premises during hours when the school is normally in session or when it is occupied by students. The placement of Class III Special Law Enforcement Officers shall be subject to any agreement or inter-local services agreement with any school or local unit and further subject to the direct supervision of the Chief of Police.

A Class III Special Law Enforcement Officer shall only be employed part-time, not to exceed, on average, thirty (30) hours per week per calendar year. Pursuant to N.J.S.A. 40A:14-146.16(9)(d), no Class III Special Law Enforcement Officer shall be eligible for health care benefits from the Township or enrollment in any state-administered retirement system.

**B.**

The Township Committee may appoint Class III Special Law Enforcement Officers for a term not exceeding one year, and revoke such appointments without cause or hearing. The number of Class III Special Law Enforcement Officers shall be determined on an annual basis by the Township. The resolution appointing Class III Special Law Enforcement Officers shall designate the rate of pay.

**C.**

While on duty in the Township, a Class III Special Law Enforcement Officer may respond to offenses or emergencies off school grounds if they occur in the officer's presence while traveling to a school facility but said officer shall not otherwise be dispatched or dedicated to any assignment off school property.

**D.**

No person shall be appointed as a Class III Special Law Enforcement Officer unless he or she is:

- 1) A citizen of the United States;
- 2) Able to read, write and speak the English language;
- 3) Of good moral character, and has not been convicted of any offense involving dishonesty or which could make him or her unfit to perform the duties of his or her office;
- 4) Has successfully undergone the same psychological testing that is required of all full-time police officers in the Township;
- 5) A bona fide retired law enforcement officer who is less than 65 years of age;
- 6) Has served as a duly qualified, fully-trained, full-time officer in any municipality or county of the State of New Jersey or as a member of the State Police, interstate police force, state or county corrections officer, state juvenile corrections officer, or juvenile detention officer, or any other qualified, fully-trained, full-time law enforcement officer who had full powers of arrest and was separated from that prior service in good standing, within three years of appointment;
- 7) Physically capable of performing functions of the position, determined in accordance with Police Training Commission guidelines;
- 8) Possesses a New Jersey Police Training Commission Basic Police Officer Certification or New Jersey State Police Officer Academy Certification or has successfully completed training at the Correction Officer's Training Academy of the Department of Corrections or at a basic training program for corrections officers and juvenile detention officers established by a county;
- 9) Has completed the training course for Safe Schools Resource Officers developed pursuant to N.J.S.A. 52:17B-71.8.

Additionally, every Class III Special Law Enforcement Officer shall be fingerprinted and his or her fingerprints shall be filed with the Division of the State Police and the Federal Bureau of Investigation. Reports shall be made by the Chief of Police to the Township Committee concerning the eligibility and qualifications of any person proposed to be appointed a Class III Special Law Enforcement Officer.

**Section 2.** If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

**Section 3.** All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 4.** This Ordinance shall take effect immediately upon its final adoption and publication in accordance with the laws of the State of New Jersey.

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**Note to Codifier: language in brackets [ ] is to be deleted from the original text. Underlined language is new language to the original text.**

### **NOTICE OF PENDING ORDINANCE**

**PLEASE TAKE NOTICE** that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on April 2, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of April 16, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

---

Lisa Fania, RMC  
Township Clerk

---

Jeff Kuhl  
Mayor

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**ORDINANCE #19-09**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, ACCEPTING A DEED OF EASEMENT FOR RIGHT OF WAY; ACCESS EASEMENT; CONSERVATION EASEMENT; DETENTION BASIN, DRAINAGE AND CONSERVATION EASEMENT; AND DRAINAGE EASEMENT FROM FALLONE GROUP, L.L.C.**

**WHEREAS**, Fallone Group, L.L.C. (“Developer”) applied to the Planning Board of the Township of Raritan for preliminary and final major subdivision approval for a residential cluster consisting of eleven (11) single family lots, and one Open Space Lot (“Project”), with one of the eleven (11) single family lots to remain with M.S.E., Inc. (“Owner”), and the Planning Board granted Preliminary Approval for the Project, which was memorialized in Resolution No. 16-2017, dated November 8, 2017, and Final Approval for the Project, which was memorialized in Resolution No. 16-2018, dated September 26, 2018; and

**WHEREAS**, the Final Approval requires Fallone Group, L.L.C. to grant a Deed of Easement for Right of Way to The Township of Raritan over and across a portion of Block 79, Lot 18 as shown on the Township of Raritan Tax Map; and

**WHEREAS**, the Final Approval requires Fallone Group, L.L.C. to grant an Access Easement over a portion of Block 79, Lot 18.33 (as shown on the Township of Raritan Tax Map after subdivision) to The Township of Raritan and Meadowbrook Estates, HOA; and

**WHEREAS**, the Final Approval requires Fallone Group, L.L.C. to grant a Conservation Easement over a portion of Block 79, Lot 18.34 (as shown on the Township of Raritan Tax Map after subdivision) to The Township of Raritan; and

**WHEREAS**, the Final Approval requires Fallone Group, L.L.C. to grant a Detention Basin, Drainage and Conservation Easement to The Township of Raritan over Block 79, Lot 18.34 as shown on the Township of Raritan Tax Map; and

**WHEREAS**, the Final Approval requires Fallone Group, L.L.C. to grant a Drainage Easement over a portion of Block 79, Lot 18.26 (as shown on the Township of Raritan Tax Map after subdivision) to The Township of Raritan and Meadowbrook Estates, HOA, Inc.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized to sign the Deed of Easement for Right of Way; Access Easement; Conservation Easement; Detention Basin, Drainage and Conservation Easement; and Drainage Easement from Fallone Group, L.L.C., as discussed in the Ordinance.

2. The five (5) Easements are attached.
3. This Ordinance shall become effective according to law.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

---

Lisa Fania, RMC  
Township Clerk

---

Jeff Kuhl  
Mayor

**NOTICE OF PENDING ORDINANCE**

**PLEASE TAKE NOTICE** that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on March 19, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of April 2, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's Office between the hours of 8:30 a.m. to 4:30 p.m.

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Lisa Fania, RMC  
Township Clerk

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #19-10

AN ORDINANCE REAPPROPRIATING \$41,259.10 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR CONTINUING SOIL/ENVIRONMENTAL REMEDIATION IN AREA OF POLICE DEPARTMENT IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$41,259.10 of the proceeds of obligations originally made available pursuant to the following bond ordinance of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purpose for which the obligations previously were authorized:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Reappropriated
#15-13	Reconstruction of Roads in Section 1 of the Sunny Hills area of the Township of Raritan. (9/1/15)	\$41,259.10

Section 2. \$41,259.10 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39, is hereby reappropriated to provide for continuing soil/environmental remediation in area of police department.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

**ATTEST:**

---

Lisa Fania, RMC  
Township Clerk

---

Jeff Kuhl  
Mayor

**NOTICE OF PENDING ORDINANCE**

**PLEASE TAKE NOTICE** that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on March 19, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of April 2, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's Office between the hours of 8:30 a.m. to 4:30 p.m.

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Lisa Fania, RMC  
Township Clerk

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING  
RARITAN TOWNSHIP MUNICIPAL BUILDING  
TUESDAY, MARCH 19, 2019**

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**MEETING CALLED:** Mayor Kuhl called the regular meeting to order at 6:34 p.m.

**ROLL CALL:** The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Louis Reiner; Comm. Karen Gilbert (arrived at 6:35 p.m.); Comm. Gary Hazard; Comm. Michael Mangin

**ABSENT:** None.

**ALSO PRESENT:** Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Ed Purcell; Chief Financial Officer, Bill Pandos

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**MEETING NOTICED:** Mayor Kuhl advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 8, 2019 issue of the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times and posted on the municipal bulletin board and the Township website.

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At this time, Mr. Hutchins advised of one additional item to Personnel of the Closed Session Resolution, police department personnel.

Attorney, Ed Purcell, read Resolution #19-76 in full.  
Mayor Kuhl asked for a motion to approve Closed Session Resolution, as amended.  
Motion by Hazard, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #19-76**

**RESOLUTION RETIRING INTO EXECUTIVE SESSION**

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS,** the Township is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations: Flemington-Raritan School District -  
Class III Officers
- b) Personnel: Department of Public Works Personnel;  
Police Department Personnel
- c) Attorney-Client Privilege:
- d) Pending Litigation: Affordable Housing; OPRA complaint –  
African American Data & Research Institute; Izzo  
V. Township of Raritan

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will return to Regular Session and may take further action.

5. This Resolution shall take effect immediately.

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***CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT***

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The regular meeting reconvened at 7:12 p.m.

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**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:** Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

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**AMEND/APPROVE THE AGENDA**

Mayor Kuhl asked for a motion to amend or approve the Agenda.

Committee Member Reiner requested that Ordinance #19-07, Amending and Supplementing Chapter 2.104 of the Revised General Ordinances of the Township of Raritan Entitled “Local Historians Committee” by Revising Section 2.104.010 Entitled “Establishment – Composition” be advanced for action prior to Unfinished Business Item A: Township Committee appointment of Planning Board or Board of Adjustment Member to the Local Historians Committee.

Motion by Hazard, seconded by Mangin to approve the Agenda, as amended.

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard Mangin, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

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**PROCLAMATION – EAGLE SCOUT AWARD** (Jeffrey Joseph Staudt) – Mayor Kuhl invited Jeffrey Joseph Staudt to the dais. Mayor Kuhl recognized Jeffrey for his outstanding achievement and read the following proclamation into the record.

**A PROCLAMATION HONORING JEFFREY JOSEPH STAUDT  
FOR THE ACHIEVEMENT OF EAGLE SCOUT**

**WHEREAS**, Jeffrey Joseph Staudt of Boy Scout Troop 65 has earned the rank of Eagle Scout, the highest rank in scouting; and

**WHEREAS**, the rank of Eagle Scout is attained by fewer than four percent of all scouts and represents the accomplishment in leadership, exceptional commitment to community and an understanding of the Scout Oath and Law; and

**WHEREAS**, the rank of Eagle Scout is an honor in which we recognize Jeffrey’s diligent work and dedication and celebrate the foundation he has created for a lifetime of active citizenship; and

**WHEREAS**, the Boy Scouts of America encourages Eagle Scout candidates to complete worthy projects to improve their neighborhoods, community and the region; and

**WHEREAS**, Jeffrey has devoted endless hours fulfilling the many requirements for the advancement in scouting including attaining merit badges; holding prerequisite ranks and offices; the completion of an Eagle Scout project; and examination by the Eagle Scout Board of Review; and

**WHEREAS**, Jeffrey has completed the planning and construction of a new enclosed announcer stand for the Hunterdon County BMX Organization’s track.

**NOW, THEREFORE BE IT PROCLAIMED** on this 17<sup>th</sup> day of March, two thousand nineteen, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Jeffrey Joseph Staudt, member of Boy Scout Troop 65 is hereby recognized and honored for his achievement of the prestigious rank of Eagle Scout and that sincere congratulations and best wishes be extended for a successful future.

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**PRESENTATION – HUNTERDON LAND TRUST – DVOOR FARM**

**Patricia Ruby**, Executive Director and **Catherine Suttle**, Director of Cultural Resources of the Hunterdon Land Trust appeared before the Committee seeking a letter of support for the Hunterdon County 2019 Historic Preservation Grant application for Dvoor Farm.

Ms. Ruby presented highlights from a handout regarding the site’s rehabilitation project that included the following:

- \*Support from numerous organizations including Raritan Township in 1999

- \*1999 Hunterdon Land Trust took title

- \*Over \$2 million invested

- \*Timeline

- 2009 Master Plan adopted

- 2014 Historic Site Management Plan adopted

**\*Goals**

Maximize public access

Care for and increase the appreciation for the natural and cultural resources on that site

Ms. Ruby explained that the grant would fund repairs of the bank barn, the structure to be converted into public assembly space with public restrooms for approximately 200 people as well as host for additional programming, kids camps and the annual Farm to Table dinner.

Ms. Suttle spoke briefly on the Historic Site Management Plan explaining that the site will provide for passive recreation including a more extensive trail network, connections to Tuccamirgan and Mine Brook Parks, and signage explaining the archeologically sensitive areas on the property and their importance.

A brief discussion was held regarding the deadline for the receipt of the letter from the Township; timing of the grant award; and public fundraising.

Ms. Suttle advised that the grant application is due to the County by March 29; that the grant award will be sometime in June; and that efforts are underway for a public fundraising site.

It was the consensus of the Committee to proceed with a letter of support on behalf of the Township. Mr. Hutchins to follow through accordingly.

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**PUBLIC COMMENT:** It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

**Barbara Sachau**, a resident of 2 Glenway Drive, expressed concern regarding traffic from the Dvoor Farm rehabilitation project; inquired whether banquets and profit-making activities are permitted; voiced opposition to Resolution #s 19-79, 19-80, 19-83, 19-87; expressed dissatisfaction for the use of Township open space lands by out of town clubs; voiced opinion that use of funds for the deer enclosure was a waste of money and suggested the Committee visit the South Mountain Reservation, Eagle Rock Reservation in Essex County; and inquired about the use of Township vehicles.

During Public Comment, Mayor Kuhl advised that the Dvoor Farm site is not commercial and that the proposed restoration efforts include the relocation of the entrance from Route 12. Mr. Purcell added that, "it's supporting not-for-profit activities." Mr. Hutchins advised that the resolution regarding vehicle use on the meeting agenda authorizes use for those individuals that are on call twenty-four hours a day by the nature of their position. Mayor Kuhl further commented that it is not for personal use.

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**FINANCIAL ISSUES**

Payment of Bills as listed for Raritan Township: **\$4,885,584.62**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.  
Motion by Mangin, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

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Payment of Bills as listed for the Raritan Township Fire Company: **\$1,734.37**

Mayor Kuhl asked for a motion to approve the bill list for the Raritan Township Fire Company.  
Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None  
**RECUSE:** Mangin

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**REPORTS**

The following reports were acknowledged by the Committee:

- Public Works – Snow Removal March 1, and 2, 2019
  - Planning/Engineering Escrow Account – February 2019
  - Animal Control – February 2019
  - Court – February 2019
- 

**LIAISON REPORTS**

Karen Gilbert: Environmental Commission/Green Team; Open Space; Parks and Recreation; Planning Board (Class III Member)  
Committee Member Gilbert reported on a meeting of the Parks and Recreation Committee advising that both Raritan Township and Flemington Borough Mayors were in attendance and business will remain as usual. Committee Member Gilbert continued that planning for the summer intercession and Fourth of July fireworks is underway. Committee Member

Gilbert added that there will be no capital expenditures by the Parks and Recreation Committee for 2019. Committee Member Gilbert also reported on a recent meeting of the Planning Board advising of final site plan approval for Johanna Foods to construct two warehouses. Committee Member Gilbert also announced that September 28, 2019 is the scheduled date for the annual Raritan Township Community Day. There was no report for the Environmental Commission/Green Team or Open Space Advisory Committee.

Gary Hazard:

Court/Police; RTMUA

Committee Member Hazard reported that Police and Court are running well with Judge Mennen and the new Prosecutor; and announced the upcoming meeting date for the RTMUA (March 21). Committee Member Hazard advised that the RTMUA is very active working on a lot of issues including wastewater treatment.

Jeff Kuhl:  
(Mayor)

Planning Board (Class I Member); Personnel; Finance; Open Space

Mayor Kuhl announced that the 2019 Municipal Budget will be introduced this evening; reported that the schoolhouse renovation is underway with Hunterdon County Polytech students; and that there may be a trip to Ellis Island in the fall. Mayor Kuhl also announced the upcoming meeting date of the Open Space Advisory Committee (Mar 20); and reiterated preliminary and final site plan approval for Johanna foods for two small additions of warehouse space.

Michael Mangin:

Board of Health; Finance; Public Works

Committee Member Mangin announced the upcoming meeting date of the Board of Health (March 21) advising of one septic waiver application and a presentation on Vaping by a representative of the American Cancer Society. Committee Member Mangin extended praise and gratitude to Mayor Kuhl, Mr. Pandos and Mr. Hutchins for their efforts in preparation of the 2019 Municipal Budget and announced that the public hearing and final adoption is scheduled for April 18. Committee Member Mangin reported that the Department of Public Works has completed thirteen storm drains and commended the Department's efforts as well.

Louis Reiner:  
(Deputy Mayor)

Agriculture Advisory Board; Fire/Rescue/OEM; Wildlife Management Advisory Committee

Deputy Mayor Reiner reported on a recent meeting of the Wildlife Management Advisory Committee (WMAC) advising on a consensus of members to recommend Morales Park for deer exclosure and that minutes are available in the Clerk's office. Deputy Mayor Reiner also announced that local farmers will speak on the impact of deer on local crops at the next WMAC meeting.

During Liaison Reports, Mr. Hutchins provided an update on the status of the farmland preservation plan advising that the final stages of mapping are in process.

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At this time, Mayor Kuhl requested that the Committee deviate from the scheduled agenda and take action on Ordinance #19-07.

Mayor Kuhl read by title Ordinance #19-07.

Mr. Purcell explained that a request was made upon introduction for clarification regarding whether the representative member of the Planning Board could be the Township Committee representative on the Planning Board. Mr. Purcell also advised of one additional amendment request by Committee Member Gilbert that the last sentence of the second paragraph reading, “or Board of Adjustment and no other Planning Board or Board of Adjustment member wishes to serve...” be removed.

Mr. Purcell continued that the language of the ordinance shall read, “the Local Historians Committee shall be composed of nine members, one of whom shall be a member of the Township Committee, one of whom shall be a member of the Planning Board, the representative member of the Planning Board, if any, may be a member of the Township Committee where said member is a member of the Planning Board.”

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2.104 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED “LOCAL HISTORIANS COMMITTEE” BY REVISING SECTION 2.104.010 ENTITLED “ESTABLISHMENT—COMPOSITION”**

Mayor Kuhl asked for a motion to open public hearing.

Motion by Reiner, seconded by Gilbert

**MOTION UNANIMOUSLY CARRIED**

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #19-07 on final consideration, same to be published according to law as amended.

Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE ADOPTED**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2.104 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "LOCAL HISTORIANS COMMITTEE" BY REVISING SECTION 2.104.010 ENTITLED "ESTABLISHMENT—COMPOSITION"**

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

**Section 1.** Section 2.104.010 entitled "Establishment--Composition" of Chapter 2.104 entitled "Local Historians Committee" is amended as follows:

There is established a Local Historians Committee for the purpose of preserving the Township's heritage and increasing the education, appreciation and communication of such heritage for the enrichment of the citizens of the Township and neighboring communities.

The Local Historians Committee shall be composed of [seven] nine members, one of whom shall be a member of the Township Committee, and one of whom shall be a member of the Planning Board or Board of Adjustment. The representative member of the Planning Board, if any, may be a member of the Township Committee where said Township Committee member is a member of the Planning Board.

Of the members first appointed to the Committee, two shall be appointed for a term of one year, one for a term of two years, and one for a term of three years from the date of annual reorganization of the Township commencing in January, 2000. The Township Committee person shall be appointed by the Mayor with the advice and consent of the Township Committee. Prior to that date, the five persons appointed to the committee shall serve until the annual reorganization in January, 2000.

Annually thereafter, appointments of members whose term expire shall be for a term of three years from the date of such expiration with the exception of the Township Committee person whose term shall be one year. Vacancies in the membership of the Committee, occurring from another cause shall be promptly filled by the Township Committee, for the unexpired term thereof. Members shall serve for their respective terms and until their successors are appointed and qualified.

**Section 2.** If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

**Section 3.** All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 4.** This Ordinance shall take effect immediately upon its final adoption and publication in accordance with the laws of the State of New Jersey.

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**Note to Codifier: language in brackets [ ] is to be deleted from the original text. Underlined language is new language to the original text.**

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## **UNFINISHED BUSINESS**

**Township Committee appointment of Planning Board or Board of Adjustment Member to the Local Historians Committee** – Mayor Kuhl advised that no other members of the Planning Board of Board of Adjustment desired to serve on the Local Historians Committee and that Committee Member Gilbert expressed an interest in continuing to serve.

Mayor Kuhl asked for a motion to appoint Committee Member Gilbert to the Local Historians Committee.

Motion by Reiner, seconded by Mangin

### **ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard Mangin, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

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**Wildlife Management Advisory Committee's (WMAC) recommendation of Township-owned property for deer enclosure** – Deputy Mayor Reiner, speaking as Chair of the Wildlife Management Advisory Committee, advised that the recommendation of the WMAC is for deer enclosure at Morales Park. Mayor Kuhl commented that the original request was for two sites but that the Township Committee had agreed to one pilot installation. He further commented that funding will be provided by the Hunting club fees.

It was the consensus of Committee Members to proceed with a resolution ratifying and confirming the installation of a deer enclosure at Morales Park at the next regular meeting.

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## **NEW BUSINESS**

**Request by J.P. Case Middle School PTO to hold 5K Color Fun Run/Walk utilizing a portion of Township roads, Sunday, May 5, 2019** – Mayor Kuhl explained that J.P. Case Middle School PTO is requesting to utilize a portion of Township roads for its 5K Color Fun Run/Walk Sunday, May 5. Committee Member Mangin commented that the Raritan Township Fire Company usually provides a ladder truck at the start and finish line and that Fire Police assist in the event as well. It was the consensus of the Committee to approve said request subject to the conditions of proof of insurance and coordination with the police department and fire company.

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**Draft letter of Township support for Hunterdon Land Trust grant application for Dvoor Farm** – Mayor Kuhl explained that Hunterdon Land Trust is seeking a letter in support of a grant application for the preservation of the Dvoor Farm. It was the consensus of the Committee to authorize Mayor Kuhl and Mr. Hutchins to proceed.

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**Request by Flemington Jewish Community Center to hold Farmland Bike Ride, Sunday, June 23, 2019** – Mayor Kuhl advised that the Flemington Jewish Community Center is seeking authorization to hold a Farmland Bike Ride, Sunday, June 23 through portions of Township roads. Committee Member Gilbert expressed safety concerns regarding patrons crossing Route 523 from the Municipal parking lot. Mr. Hutchins confirmed that the police department has been retained to provide assistance with pedestrian crossing of Route 523. There were no objections.

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**RESOLUTION #19-84 – 2019 MUNICIPAL BUDGET INTRODUCTION**

Mayor Kuhl commented, “I believe this is a really responsible budget for the town. Don and Bill thanks for all of your hard work and the rest of the Committee. We went through a lot of things, whittled things down as best we could and still have a good working budget. We are doing a lot of long-term investments...for the health of Raritan Township that we are going to realize savings from in the future. We did a lot of listening to taxpayers and in this budget we are spending \$2 million on road improvements and reconstruction and the overall increase on municipal taxes will be .009%, about \$7.05 for the average assessed home.....”

Mayor Kuhl asked for a motion to introduce Resolution #19-84 on first consideration.  
Motion by Mangin, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION INTRODUCED**

Following the vote, Deputy Mayor Reiner commented, “Just one quick comment. Also, in addition to this budget as responsible as it is...from what I have seen, by the end of 2020, from our highpoint \$19 million in overall debt when I came onto the Committee from 2015, we will be down to about \$12 million at the end of 2020. We are making substantial progress in paying down debt and all of the open space debt, to my understanding, is gone at this point.”

Mr. Hutchins referred to budget sheets, 36b, 36c, and 36d on the dais. He advised that there had been some confusion by the Auditor regarding said sheets and that it had since been reconciled. He continued that the revised sheets are to be substituted for the corresponding sheet numbers provided in the budget document in the meeting packets. Mr. Hutchins advised that the issue was with the five-year capital plan and that there was no change to the budget amounts agreed upon.

Mr. Pandos explained that there was some confusion with the current year capital plan and the categorization of projects. He continued that the Auditor thought that some of the projects were classified wrong and that some were duplicated so they omitted projects and included items that should not have been. Mr. Pandos further explained that after discussion with the Auditor, the sheets have been corrected to reflect exactly what was discussed and agreed upon by the Committee.

(A COPY OF BUDGET RESOLUTION #19-84 IS HEREWITH ATTACHED AND MADE A PART OF THESE MINUTES)

Second reading and public hearing date scheduled for April 18, 2019, 8:00 a.m.

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**ORDINANCES (INTRODUCTION/FIRST READING)**

Mayor Kuhl read by title Ordinance #19-09.

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, ACCEPTING A DEED OF EASEMENT FOR RIGHT OF WAY; ACCESS EASEMENT; CONSERVATION EASEMENT; DETENTION BASIN, DRAINAGE AND CONSERVATION EASEMENT; AND DRAINAGE EASEMENT FROM FALLONE GROUP, L.L.C.**

Mayor Kuhl asked for a motion to introduce Ordinance #19-09 on first consideration.

Motion by Mangin, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for April 2, 2019.

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Mayor Kuhl read by title Ordinance #19-10.

**AN ORDINANCE REAPPROPRIATING \$41,259.10 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR CONTINUING SOIL/ENVIRONMENTAL REMEDIATION IN AREA OF POLICE DEPARTMENT IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY**

Mayor Kuhl asked for a motion to introduce Ordinance #19-10 on first consideration.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for April 2, 2019.

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**ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)**

Mayor Kuhl read by title Ordinance #19-04.

Mr. Purcell explained that the proposed ordinance was reviewed by the Planning Board and found to not be inconsistent with the Master Plan. He continued that the Planning Board requested an amendment clarifying language relating to sandwich boards, omitting the words "parallel and" from Section 2, Item D, Paragraph 3, Subsection C.

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING AND SUPPLEMENTING SUB-CLAUSE 7 OF SUBSECTION A ENTITLED "PERMITS REQUIRED" OF SECTION 16.72.020 ENTITLED "PERMIT PROCEDURE;" AND SUB-CLAUSE 3 OF SUBSECTION D ENTITLED "GRAND OPENING BANNERS, CELEBRATIONS, BUNTING AND TEMPORARY SIGNS" OF SECTION 16.72.070 ENTITLED "SPECIAL SIGNS AND SIGN REGULATIONS" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN**

Mayor Kuhl asked for a motion to open public hearing.

Motion by Mangin, seconded by Gilbert

**MOTION UNANIMOUSLY CARRIED**

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #19-04 on final consideration, same to be published according to law, as amended.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE ADOPTED**

**ORDINANCE #19-04**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING AND SUPPLEMENTING SUB-CLAUSE 7 OF SUBSECTION A ENTITLED "PERMITS REQUIRED" OF SECTION 16.72.020 ENTITLED "PERMIT PROCEDURE;" AND SUB-CLAUSE 3 OF SUBSECTION D ENTITLED "GRAND OPENING BANNERS, CELEBRATIONS, BUNTING AND TEMPORARY SIGNS" OF SECTION 16.72.070 ENTITLED "SPECIAL SIGNS AND SIGN REGULATIONS" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN**

**BE IT ORDAINED**, by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey as follows:

**Section 1** Sub-clause 7 of Subsection A entitled "Permits Required" of Section 16.72.020 entitled "Permit Procedure" is hereby supplemented and amended as follows:

Permits Required. No signs shall be erected, structurally altered, or moved without a permit issued pursuant to the provisions of this section. A permit shall not be required for the following signs provided that they meet the requirements of Section 16.72.040, and provided that each meets the stated additional requirements.

...

7. Reserved. [Temporary signs, grand opening banners and celebration bunting when in accordance with Section 16.72.070.D];

...

**Section 2** Sub-clause 3. of Subsection D entitled "Grand Opening Banners, Celebrations, Bunting and Temporary Signs" of Section 16.72.070 is hereby supplemented and amended as follows:

D. Grand Opening Banners, Celebration Bunting and Temporary Signs.

...

3. Temporary signs are permitted as notification of special events on the premises of public, fraternal, charitable or religious organizations only in accordance with Subsection D.3.a. below; temporary real estate signs only in accordance with Subsection D.3.b. below; pennants, banners (other than grand opening banners) and temporary signs on the premises of commercial establishments only in accordance with Subsection D.3.c. below; temporary signs advertising the future construction or location of a use upon a site only in accordance with Subsection D.3.d. below; and temporary signs for commercial establishments during periods of long-term public roadway construction projects in accordance with Subsection D.3.e. below.

a. Temporary public or organization signs shall be removed within five (5) days

after the event shall have taken place. No permit shall be required for such temporary sign, provided that there is only one (1) such sign per premises, the sign does not exceed thirty-two (32) square feet, and provided that the sign shall not remain in place more than four (4) weeks. Only two (2) events may be advertised by a temporary sign per calendar year. A temporary sign is not permitted on a premises that has a changeable copy sign erected upon it.

- b. Temporary signs advertising the sale or rental of the premises upon which they are located may be permitted, provided that:
  - i. The size of any such sale or rental sign shall not exceed eight (8) square feet.
  - ii. Not more than one (1) sign is placed upon any property.
  - iii. Such signs shall be promptly removed when premises are sold or rented.
- c. Pennants, a banner (other than a grand opening banner), sandwich boards, and/or a temporary ground sign are permitted accessory to a commercial establishment in the I-1, I-2, O-1, O-2, B-1, B-2, B-3, [and] B-4, and B-5 zoning districts for a total of eight (8) [six (6)] weeks in any calendar year for notification only of special events, special promotional purposes, temporary sales, grand openings, etc., provided that such pennants, banner, sandwich boards or temporary ground sign do not cause a danger to the general public in accordance with Section 16.72.050.G or otherwise impede sight triangles or foot traffic during business hours.

The total area of a banner and/or temporary ground sign shall not exceed sixteen (16) square feet in area. The height of a ground sign shall not exceed five (5) feet. Sandwich boards and temporary ground signs carrying the same message on two (2) sides shall be considered a single sign, provided that the two (2) sides are of the same size. The total square footage shall be determined by adding together both sides of the sign and dividing by two (2).

Notwithstanding the foregoing, feather signs (defined for purposes of this subsection as temporary advertising signs made of lightweight cloth that are supported by a lightweight freestanding pole or frame), are permitted accessory to a commercial establishment in the I-1, I-2, O-1, O-2, B-1, B-2, B-3, B-4, and B-5 zoning districts for a total of eight (8) weeks in any calendar year for notification of special events, special promotional purposes, temporary sales, grand openings etc., provided that said proposed feather sign : 1) shall be limited to (a) one feather sign per lot; or (b) where there are multiple tenants on one lot, one feather sign for every seventy-five (75) linear feet of road frontage; 2) shall be placed in a manner so as to ensure pedestrian safety; 3) shall not be more than twelve (12) feet in height, or greater than thirty-six (36) inches in width; 4) shall not block any windows or doors; 5) shall be secured in a manner that prevents displacement from the wind which shall be shown on a catalogue sheet setting

forth how the feather sign is anchored; and 6) shall be placed no closer than twenty (20) feet from an adjacent property line. No feather sign shall be permitted to become tattered or torn.

[ Any display of such pennants and/or banner and/or temporary ground sign shall not exceed a maximum of six (6) weeks in any calendar year.] Any display of such pennant, feather sign and/or banner and/or temporary ground sign for a period from one day to seven (1-7) consecutive days shall constitute a total display period of one (1) week.

An application for a sign permit shall be filed and approved for such pennants, banner, feather sign, sandwich board or temporary ground sign from the Township Zoning Officer before such display is permitted. [No charge shall be made for a sign permit for such pennants, banners or temporary ground sign.]. However, pursuant to Section 16.72.020A.7., no permit shall be required for temporary garage sale signs that comply with Section 16.72.050A.1.f.

**Section 3** If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4** A copy of this Ordinance shall be forwarded, after introduction, to the Raritan Township Planning Board for a Master Plan consistency review in accordance with N.J.S.A. 40:55D-64.

**Section 5** All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 6** This Ordinance shall take effect upon (i) filing with the Hunterdon County Planning Board in accordance with the Municipal Land Use Law; and (ii) adoption and publication in the manner required by New Jersey law.

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**Note to Codifier: language in brackets [ ] is to be deleted from the original text. Underlined language is new language to the original text.**

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## **CORRESPONDENCE**

There was no correspondence.

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**NON-CONSENT**

**Township Committee Regular Meeting Minutes**

At this time, Municipal Clerk, Lisa Fania, advised of a correction on page 21 of the Regular Meeting Minutes of March 5, 2019. Ms. Fania explained that the vote for Resolution #19-73 reflects Committee Member Hazard voting "Yes" and as Absent and that the vote should be amended to remove Committee Member Hazard from the "yes" vote.

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of March 5, 2019 as amended.

Motion by Mangin, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** Hazard

**ABSENT:** None

**Township Committee Executive Session Meeting Minutes**

Mayor Kuhl asked for a motion to approve the Executive Session Meeting Minutes #1 of March 5, 2019.

Motion by Hazard, seconded by Mangin

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

Mayor Kuhl asked for a motion to approve the Executive Session Meeting Minutes #2 of March 5, 2019.

Motion by Gilbert, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** Hazard

**ABSENT:** None

**Township Committee Special Meeting Minutes**

Mayor Kuhl asked for a motion to approve the Special Meeting Minutes of March 5, 2019.

Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** Hazard

**ABSENT:** None

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Mayor Kuhl read Resolution #19-79 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-79.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #19-79**

**A RESOLUTION AWARDING A TWO-YEAR CONTRACT  
FOR THE LICENSING OF ARCHERY DEER HUNTING RIGHTS  
ON FOUR RARITAN TOWNSHIP-OWNED PARCELS**

**WHEREAS**, on February 14, 2019, Raritan Township advertised a Notice of Bid for the licensing of Archery Deer Hunting Rights on four Township-owned parcels of land in the Hunterdon County Democrat and posted same on the Township website for which said parcels are identified as follows:

1. Neshanic Preserve (Block 43, Lots 20, 24, 46; Block 59, Lots 5, 8.01)
2. Plum Brook Preserve (Block 43, Lots 3, 4)
3. Erich/Salamon Preserve (Block 85, Lot 15.01)
4. Urbach Farm (Block 7, Lot 13); and

(the “four Preserve properties”);

**WHEREAS**, four (4) sealed bids were received, opened and read in public on Wednesday, March 6, 2019 at 11:00 a.m. prevailing time; and

**WHEREAS**, the bids specify that the award of the license for archery deer hunting rights for the four Preserve properties shall be made to the responsible bidder with the highest total lump sum bid for each area; and

**WHEREAS**, the Township Administrator is satisfied with the responsibility of the bidders, and is further satisfied that the fees to be paid for the licensing of archery deer hunting rights for the four Preserve properties are reasonable bids; and

**WHEREAS**, as a result, the Township Administrator recommends the award of license agreements in accordance with the bid documents for a two-year period beginning May 1, 2019 and ending April 30, 2021, subject to the approval of the New Jersey Department of Environmental Protection, as follows:

AREA #1 – NESHANIC PRESERVE  
FAMILY AND FRIENDS HUNTING CLUB  
35 CORI STREET  
PARLIN, NJ 08859 \$7,565.00 per year

AREA #2 – PLUM BROOK PRESERVE  
FAMILY AND FRIENDS HUNTING CLUB  
35 CORI STREET  
PARLIN, NJ 08859 \$4,000.00 per year

AREA #3 – ERICH/SALAMON PRESERVE  
FAMILY AND FRIENDS HUNTING CLUB  
35 CORI STREET  
PARLIN, NJ 08859 \$4,200.00 per year

AREA #4 – URBACH FARM  
FAMILY AND FRIENDS HUNTING CLUB  
35 CORI STREET  
PARLIN, NJ 08859 \$5,005.00 per year

(hereinafter collectively known as the “highest responsible bidder”); and

**WHEREAS**, no certification of funds is required as these license agreements are revenue producing.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the award of license agreements for archery deer hunting rights on the four Preserve properties in Raritan Township is hereby made, in accordance with the bid documents, to the highest responsible bidder for a two-year period beginning May 1, 2019 and ending April 30, 2021, subject to the approval of the New Jersey Department of Environmental Protection, for the amounts set forth above.

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Mayor Kuhl read Resolution #19-80 by title.  
Mayor Kuhl asked for a motion to adopt Resolution #19-80.  
Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #19-80**

**A RESOLUTION AWARDING A TWO-YEAR CONTRACT  
FOR THE LICENSING OF ARCHERY DEER HUNTING RIGHTS  
ON SIX RARITAN TOWNSHIP-OWNED PARCELS**

**WHEREAS**, on February 14, 2019, Raritan Township advertised a Notice of Bid for the licensing of Archery Deer Hunting Rights on six Township-owned parcels of land in the Hunterdon County Democrat and posted same on the Township website for which said parcels are identified as follows:

1. Cherryville Hollow Road Preserve (Block 6.13, Lot 51)
2. Walnut Brook Preserve (Barton) (Block 13, Lot 7)
3. Walnut Brook Preserve (Levico) (Block 25, Lot 1)
4. Bushkill Brook Tributary Preserve (Block 15, Lot 59)
5. Thomason Preserve (Block 63, Lot 41)
6. Dayton Road Preserve (Block 63.14, Lot 23)

(the “six Preserve properties”); and

**WHEREAS**, three (3) sealed bids were received, opened and read in public on Wednesday, March 6, 2019 at 11:00 a.m. prevailing time; and

**WHEREAS**, the bids specify that the award of the license for archery deer hunting rights for the six Preserve properties shall be made to the responsible bidder with the highest total lump sum bid for each area; and

**WHEREAS**, the Township Administrator is satisfied with the responsibility of the bidders, and is further satisfied that the fees to be paid for the licensing of archery deer hunting rights for the six Preserve properties are reasonable bids; and

**WHEREAS**, as a result, the Township Administrator recommends the award of license agreements in accordance with the bid documents for a two-year period beginning May 1, 2019 and ending April 30, 2021, subject to the approval of the New Jersey Department of Environmental Protection, as follows:

AREA #1 – CHERRYVILLE HOLLOW ROAD PRESERVE  
QUEMBY MOUNTAIN PROTECTIVE ASSOCIATION  
221 THATCHERS HILL RD.  
FLEMINGTON, NJ 08822 \$ 660.00 per year

AREA #2 – WALNUT BROOK PRESERVE (BARTON)  
QUEMBY MOUNTAIN PROTECTIVE ASSOCIATION  
221 THATCHERS HILL RD.  
FLEMINGTON, NJ 08822 \$2,510.00 per year

AREA #3 – WALNUT BROOK PRESERVE (LEVICO)  
CROTON ROD AND GUN CLUB  
31 RAKE RD.  
FLEMINGTON, NJ 08822 \$1,025.00 per year

AREA #4 – BUSHKILL BROOK TRIBUTARY PRESERVE  
CROTON ROD AND GUN CLUB  
31 RAKE RD.  
FLEMINGTON, NJ 08822 \$ 205.00 per year

AREA # 5 – THOMASON PRESERVE  
REAVILLE SPORTSMAN ASSOCIATION  
146 BARLEY SHEAF RD.  
FLEMINGTON, NJ 08822 \$ 455.00 per year

AREA #6 – DAYTON ROAD PRESERVE  
QUEMBY MOUNTAIN PROTECTIVE ASSOCIATION  
221 THATCHERS HILL RD.  
FLEMINGTON, NJ 08822 \$ 610.00 per year

(hereinafter collectively known as the “highest responsible bidder”); and

**WHEREAS**, no certification of funds is required as these license agreements are revenue producing.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the award of license agreements for archery deer hunting rights on the six Preserve properties in Raritan Township is hereby made, in accordance with the bid documents, to the highest responsible bidder for a two-year period beginning May 1, 2019 and ending April 30, 2021, subject to the approval of the New Jersey Department of Environmental Protection, for the amounts set forth above.

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Mayor Kuhl read Resolution #19-85 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-85.

Motion by Mangin, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #19-85**

**A RESOLUTION AWARDING A CONTRACT FOR ANIMAL CONTROL SERVICES**

**WHEREAS**, the Local Public Contracts Law, specifically, N.J.S.A. 40A:11-4.1b (3), allows the use of competitive contracting for the operation, management or administration of Animal Control services by the Township of Raritan; and

**WHEREAS**, the Township is in need of these services; and

**WHEREAS**, the competitive contracting process was initiated by Resolution #19-61 adopted by the Township Committee on February 19, 2019; and

**WHEREAS**, on March 13, 2019 the Township received one (1) response to the Request for Proposals for the operation, management or administration of Animal Control services as follows:

VENDOR	ANNUAL FEE YR 1	ANNUAL FEE YR 2	ANNUAL FEE YR 3
ANIMAL CONTROL SOLUTIONS, LLC	\$21,420.00	\$21,852.00	\$22,296.00

IN ADDITION ARE COST PROPOSALS FOR ANCILLARY SERVICES AS REQUESTED IN PROPOSAL AND ATTACHED HERETO AS EXHIBIT "A"

**WHEREAS**, the Township Administrator prepared a report consistent with N.J.S.A. 40A:11-4.5d, which report is attached to this Resolution and was made available to the public for inspection; and

**WHEREAS**, the report recommends an award to Animal Control Solutions, LLC for three (3) years for the sum of \$65,388.00 for the period from April 1, 2019 to March 31, 2022; and

**WHEREAS**, the Township Chief Financial Officer certified that funds are available in the 2019 budget for \$21,420.00 for year one of a three-year contract by Certificate of Availability of Funds #19-05.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey that the Mayor is authorized to execute a contract, as follows:

1. That a contract be awarded to Animal Control Solutions, LLC, 2 Marshall Drive, Flemington, New Jersey 08822, year one \$21,420.00, year two \$21,852.00 and year three \$22,296.00 for the total sum of \$65,388.00 for the period April 1, 2019 to March 31, 2022 and for all ancillary cost proposals as contained and attached hereto as Exhibit "A"
2. The contract may be extended for two one-year periods at the option of the Township for \$22,740.00 year four (4) and \$23,196.00 year five (5).
3. That the Clerk publish notice of this award with the information required by N.J.S.A 40a:11-4.5g.

4. The Annual fee shall be paid in monthly installments of 1/12<sup>th</sup> of the total annual fee for each of the three years of the contract. All other ancillary fees to be paid within 30 days upon receipt of invoice for services rendered.
5. This Resolution shall take effect immediately.

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Mayor Kuhl read Resolution #19-86 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-86.

Motion by Mangin, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #19-86**

**A RESOLUTION AUTHORIZING THE PURCHASE OF A 2019 CHEVROLET TAHOE  
SSV 5W4 WITH EMERGENCY SERVICES PACKAGE FOR THE OFFICE OF  
EMERGENCY MANAGEMENT**

**WHEREAS**, the Township of Raritan is in need of a vehicle for the Office of Emergency Management; and

**WHEREAS**, Mall Chevrolet, 79 Haddonfield Road, Cherry Hill, New Jersey 08002 has been awarded contract #17/18-44 extended to December 31, 2019 for Cars, Trucks, Crossover/SUV's, through the Educational Services Commission of New Jersey (ESCNJ) CO-OP of which Raritan Township is a member of; and

**WHEREAS**, the Office of Emergency Management Coordinator recommends the purchase of one 2019 Chevrolet Tahoe SSV 5W4 with Emergency Services Package under ESCNJ CO-OP Contract #17/18-44 extended through December 31, 2019; and

**WHEREAS**, the cost of this will be at the bid price as documented by the ESCNJ CO-OP for the amount of \$40,000.00; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available through Certificate of Availability of funds #19-07 for the purchase of said vehicle.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that it authorizes procurement of one new 2019 Chevrolet Tahoe SSV 5W4 with Emergency Services Package from Mall Chevrolet, 75 Haddonfield Road, Cherry Hill, New Jersey 08002 through the Educational Services Commission of New Jersey CO-OP Contract #17/18-44 extended through December 31, 2019 for the sum of \$40,000.00.

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Mayor Kuhl read Resolution #19-87 by title.

Mr. Hutchins advised of one amendment to the proposed resolution, the additional language, “designated officer” to the “Shared Vehicle” for the Raritan Township Volunteer Fire Company.

Mayor Kuhl asked for a motion to adopt Resolution #19-87 as amended.  
Motion by Hazard, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None  
**RECUSE:** Mangin

**RESOLUTION #19-87**

**A RESOLUTION AUTHORIZING USE OF TOWNSHIP VEHICLES BEYOND  
NORMAL BUSINESS HOURS TO DESIGNATED EMPLOYEES**

**WHEREAS**, the Township of Raritan recognizes that certain designated employees, as determined by the Township Administrator, with the advice and consent of the Township Committee, may be required to be available and on call beyond normal business hours, for emergencies and other Township responsibilities; and

**WHEREAS**, these employees have a need to be able to respond in an efficient and timely manner; and

**WHEREAS**, the Township of Raritan recognizes that allowing these employees the use of Township-owned vehicles beyond normal business hours will be in the best interests and safety of the residents of the Township of Raritan.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan, County of Hunterdon, New Jersey that the Township Administrator, consistent with his duties under Chapter 2.12 of The Revised General Ordinances of the Township of Raritan, and with the advice and consent of the Township Committee, may authorize the use of Township vehicles for certain designated employees who are required to be available and on call for emergencies and other Township responsibilities beyond normal Township business hours.

**BE IT FURTHER RESOLVED**, that the employees in the following positions have been designated and authorized by the Township Administrator, with the consent of the Township Committee, to use Township vehicles beyond normal working hours;

Superintendent of Public Works  
Road Foreman Public Works  
Vehicle Maintenance Foreman Public Works  
Building and Grounds Foreman Public Works

Shared Vehicle      Fire Marshal  
                            Deputy Fire Marshal  
                            Fire Inspector

Township Engineer  
Chief of Police  
Police Department Captain  
Two - Police Department Lieutenant  
Two - Police Department Detective  
Police Department Detective Sargent

Shared Vehicle            OEM Coordinator  
                                  Deputy OEM Coordinator

Shared Vehicle            Raritan Township Volunteer Fire Company  
                                  Chief  
                                  Deputy Chief  
                                  Assistant Chief

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Mayor Kuhl read Resolution #19-88 by title.

Mr. Hutchins advised of one amendment to Section 7 A. of Exhibit A, Motor Vehicle Policies and Procedures, of the proposed resolution the additional language “and/or designated officer.”

Mayor Kuhl asked for a motion to adopt Resolution #19-88 as amended.  
Motion by Gilbert, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:**            Gilbert, Hazard, Reiner, Mayor Kuhl  
**NOES:**            None  
**ABSTAIN:**        None  
**ABSENT:**        None  
**RECUSE:**        Mangin

**RESOLUTION #19-88**

**A RESOLUTION APPROVING AN AMENDMENT TO THE RARITAN  
TOWNSHIP PERSONNEL POLICIES AND PROCEDURES MANUAL**

**WHEREAS**, it is the policy of the Township of Raritan to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the ADA Amendments Act of 2008, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers' Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Security and Financial Empowerment Act and the Open Public Meetings Act; and

**WHEREAS**, the Township Committee has established a Personnel Policies and Procedures Manual (the "Manual") by Resolution 17-249; and

**WHEREAS**, the Township Committee at its sole discretion may amend and supplement the Manual at any time; and

**WHEREAS**, the Administrator has recommended to the Township Committee that the Motor Vehicle Policy and Procedures, Appendix A-4 of the Personnel Policy and Procedures Manual be amended; and

**WHEREAS**, the Township Committee wishes to amend the Motor Vehicle Policy and Procedures, Appendix A-4.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Motor Vehicle Policy and Procedures, Appendix A-4, of the Township of Raritan Personnel Policies and Procedures Manual be amended as attached hereto.

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Mayor Kuhl read Resolution #19-89 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-89.

Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #19-89**

**A RESOLUTION AUTHORIZING THE 2019 APPOINTMENT OF MEMBERS TO THE EMERGENCY MANAGEMENT PLANNING COUNCIL**

**WHEREAS**, the Township of Raritan is required to have an Emergency Operations Plan to provide for actions to be taken to mitigate, prepare for, respond to and recover from the effects of an emergency; and

**WHEREAS**, the members of the Emergency Management Planning Council must be appointed by resolution of the governing body.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following individuals are hereby appointed as members of the Emergency Management Planning Council for a one-year term, effective March 19, 2019:

Chris Phelan	OEM Coordinator or his designee
Tony Venezia	Deputy OEM Coordinator
Frank Venezia	Deputy OEM Coordinator
Ed Jakubowski	CERT Coordinator
Alfred Payne	Chief of Police or his designee
Keith Paradiso	Fire Chief or his designee
Tom Hoffman	EMS Rescue Chief or his designee

Chris Hunt	Hunterdon Medical Center or his designee
Brion Fleming	Public Works Superintendent or his designee
Dennis Concannon	Fire Marshal or his designee
Don Hutchins	Township Administrator
Mary Melfi	Flemington Borough Emergency Management Coordinator
Brayden Fahey	Hunterdon County OEM or his designee

Mayor Kuhl read Resolution #19-90 by title.  
 Mayor Kuhl asked for a motion to adopt Resolution #19-90.  
 Motion by Hazard, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #19-90**

**A RESOLUTION AUTHORIZING  
 EMERGENCY TEMPORARY APPROPRIATION #3**

**WHEREAS**, the 2019 Budget has not been adopted and additional temporary appropriations are required in order to provide municipal services until the 2019 Budget is adopted; and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for the purpose mentioned above.

**NOW, THEREFORE, BE IT RESOLVED**, (by not less than two-thirds of all members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20 Section 1. Emergency temporary appropriations be and the same are hereby made as follows:

<u>APPROPRIATIONS</u>	<u>SAL. &amp; WAGES</u>	<u>OTHER EXPENSES</u>
Public Property OE		\$20,000.00
Vehicle Maintenance		\$25,000.00
Totals		<u>\$45,000.00</u>
	<b>GRAND TOTAL:</b>	<b>\$45,000.00</b>

Section 2. That the said emergency temporary appropriations will be provided for in the 2019 Budget.

Mayor Kuhl read Resolution #19-92 by title.  
Mayor Kuhl asked for a motion to adopt Resolution #19-92.  
Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #19-92**

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF RARITAN PLANNING BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION FOR THE REDEVELOPMENT OF BLOCK 40, LOT 4 AS SHOWN ON THE TOWNSHIP OF RARITAN TAX MAP AS A NON-CONDEMNATION REDEVELOPMENT AREA**

**WHEREAS**, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* provides a mechanism to empower and assist local governments in efforts to promote programs of redevelopment; and

**WHEREAS**, the Local Redevelopment and Housing Law sets forth specific procedures for establishing an area in need of redevelopment; and

**WHEREAS**, pursuant to *N.J.S.A. 40A:12A-6*, prior to the Township Committee making a determination as to whether a particular study area qualifies as an area in need of redevelopment, the Township Committee must authorize the Raritan Township Planning Board, by Resolution, to undertake a preliminary investigation to determine whether the subject area meets the criteria of an area in need of redevelopment as set forth in *N.J.S.A. 40A:12A-5*; and

**WHEREAS**, the New Jersey Legislature amended the Local Redevelopment and Housing Law on September 6, 2013 to expand and clarify various provisions of same; and

**WHEREAS**, as required by the amendment to *N.J.S.A. 40A:12A-6*, the Legislature has directed that the Resolution authorizing the Planning Board to undertake a preliminary investigation state whether the redevelopment area determination shall authorize the Township to use all of those powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain (“Non-Condensation Redevelopment Area”); and

**WHEREAS**, the redevelopment area determination shall authorize the Township of Raritan to use all of the powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain, thus designating it a Non-Condensation Redevelopment Area; and

**WHEREAS**, the Township of Raritan wishes to direct the Raritan Township Planning Board to undertake a preliminary investigation to determine whether the proposed study area known as Block 40, Lot 4 as shown on the Raritan Township Tax Map qualifies as an area in need of redevelopment pursuant to *N.J.S.A. 40A:12A-5*.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that the Raritan Township Planning Board is hereby directed to conduct the necessary preliminary investigation, including the holding of a public hearing, to determine whether the study area identified above is or is not an area in need of redevelopment under the criteria set forth in *N.J.S.A. 40A:12A-1 et seq.*; and

**BE IT FURTHER RESOLVED** that the Planning Board shall submit its findings and recommendations to the Township Committee in the form of a Resolution with supporting documentation.

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## **Raritan Township Fire Company Applications**

### **1. Nicholas Brunetti**

Mayor Kuhl asked for a motion to approve the Fire Company application for Nicholas Brunetti.  
Motion by Reiner, seconded by Gilbert

#### **ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None  
**RECUSE:** Mangin

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### **2. Tonya Gruchacz**

Mayor Kuhl asked for a motion to approve the Fire Company application for Tonya Gruchacz.  
Motion by Reiner, seconded by Gilbert

#### **ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None  
**RECUSE:** Mangin

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## **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

At this time, Deputy Mayor Reiner requested the removal of resolution 19-93.

Mayor Kuhl asked for a motion to approve the Consent Agenda, as amended.  
Motion by Reiner, seconded by Hazard

#### **ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #19-77**

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF  
DONATION OF AMMUNITION**

**WHEREAS**, Walmart of Raritan Township, has expressed interest in donating one box of 9mm ammunition to the Raritan Township Police Department; and

**WHEREAS**, Chief Albert Payne has expressed his desire to accept this donation to the Township Committee; and

**WHEREAS**, the Mayor and Township Committee wishes to accept this donation to the Raritan Township Police Department.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby authorizes that the donation of one box of 9mm ammunition be accepted for range use by the Raritan Township Police Department.

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**RESOLUTION #19-78**

**A RESOLUTION IN SUPPORT OF THE HUNTERDON COUNTY RESOLUTION  
CALLING FOR AN AMENDMENT TO THE NEW JERSEY CONSTITUTION  
TO STOP THE DIVERSION OF 9-1-1 FEES TO NON 9-1-1 USES**

**WHEREAS**, Hunterdon County's 9-1-1 Communications Center serves all law enforcement units, volunteer fire companies and rescue squads, and other emergency responders in the County from a centralized facility, and has a long, established record of service excellence and saving lives; and

**WHEREAS**, the State of New Jersey collects a fee of 90 cents for each phone in the state for the purpose of providing funding to county and local 9-1-1 centers, totaling \$120 million per year, but diverts those fees to uses other than local 9-1-1 center costs; and

**WHEREAS**, the Hunterdon County Board of Chosen Freeholders has consistently provided funding over the years to ensure the County's 9-1-1 system is maintained with the latest technological advances, while receiving no financial support from the State 9-1-1 fund; and

**WHEREAS**, the dedication of 9-1-1 fees for use in supporting county and local 9-1-1 centers through an amendment to the state constitution will ensure the fees are used only as intended and prevent the diversion of fees.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey supports the Board of Chosen Freeholders in encouraging the members of the State Legislature representing Hunterdon County to support a constitutional amendment ensuring that 9-1-1 fees paid by the public are used for their intended purpose, to support county and local 9-1-1 centers.

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**RESOLUTION #19-81**

**A RESOLUTION RATIFYING A MEMORANDUM OF AGREEMENT  
BETWEEN THE TOWNSHIP OF RARITAN AND THE COMMUNICATION  
WORKERS OF AMERICA (CWA) LOCAL 1040**

**WHEREAS**, the Township Administrator has requested that the current stipends that employees are receiving be added into their base salary; and

**WHEREAS**, the Mayor and Township Committee of the Township of Raritan has deemed that this is beneficial to the Township of Raritan; and

**WHEREAS**, the Administrator has prepared a Memorandum of Agreement (MOA) (Exhibit A attached hereto) between the Township of Raritan and the Communication Workers of America (CWA), AFL-CIO, Local 1040.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby agrees to the terms and conditions set forth in the MOA between the Township of Raritan and the Communication Workers of America (CWA), AFL-CIO, Local 1040 specific to the employees and positions as stated in the MOA attached hereto.

This resolution shall take effect immediately.

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**RESOLUTION # 19-82**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT  
BETWEEN THE TOWNSHIP OF RARITAN AND CAPTAIN BENEDICT DONARUMA**

**WHEREAS**, the Township of Raritan ("Township") employs Benedict Donaruma ("Captain Donaruma") as Captain of Police; and

**WHEREAS**, Captain Donaruma has accumulated overtime in the amount of 40 days with a current value of \$23,241.16; and

**WHEREAS**, Captain Donaruma would be entitled to use this accumulated overtime as compensatory time upon his retirement or receive a payout of same at a higher cash value than its current value; and

**WHEREAS**, the Township is desirous of entering into an agreement with Captain Donaruma to pay for this accumulated overtime, as set forth in the Memorandum of Understanding ("MOU") attached hereto as Exhibit "A," as a cost saving measure.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, does hereby authorize the Mayor to execute the MOU on behalf of the Township.

**RESOLUTION #19-83**

**A RESOLUTION RATIFYING AND CONFIRMING AUTHORIZATION FOR  
RARITAN VALLEY COMMUNITY COLLEGE TO CONDUCT DEER SURVEY**

**WHEREAS**, the Township Committee of the Township of Raritan has determined that the overpopulation of whitetail deer that exists within the Township is a threat to the health, safety and welfare of its residents; and

**WHEREAS**, the Township Committee of the Township of Raritan has determined that the overpopulation of whitetail deer that exists in the Township is causing the degradation of the local environment; and

**WHEREAS**, the present archery hunting program has proven to be effective in reducing the overpopulation of whitetail deer, the threat to the health and safety of its residents and the degradation of the local environment; and

**WHEREAS**, the Wildlife Management Advisory Committee has recommended that the Township continue to allow archery hunting on certain properties; and

**WHEREAS**, the Township Committee of the Township of Raritan wishes to monitor the effectiveness of reducing the population of whitetail deer through the continuance of the archery hunting program as proposed by the Wildlife Management Advisory Committee; and

**WHEREAS**, Raritan Valley Community College can provide a very comprehensible and cost-effective ground and aerial based survey through their Biology and Environmental Science Programs under the direction of Dr. Jay Kelly; and

**WHEREAS**, the total cost of the ground and aerial based survey will not exceed \$9,050.00 and will be funded by the receipts from the licensing of archery hunting rights.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township hereby ratifies and confirms action taken on March 5, 2019 at the regular meeting of the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, authorizing the administrator to execute a memorandum of understanding (MOU) (Exhibit "A" attached hereto) with Raritan Valley Community College for the provision of an aerial and ground based deer survey for a sum not to exceed \$9,050.00 as shown in said proposal (Exhibit "B" attached hereto).

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**RESOLUTION #19-91**

**A RESOLUTION AUTHORIZING THE RELEASE OF  
CASH PERFORMANCE BOND (MOOSE LODGE #1829)**

**WHEREAS**, the Flemington Moose Lodge #1829 has requested the release of a cash performance bond; and

**WHEREAS**, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the Cash Performance Bond in the amount of \$2,127.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, that the cash performance bond in the amount of \$2,127.00 is hereby returned.

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**RESOLUTION #19-94**

**A RESOLUTION AUTHORIZING THE TOWNSHIP ATTORNEY TO ENTER  
A STIPULATION OF DISMISSAL IN THE MATTER OF  
AADARI V. THE TOWNSHIP OF RARITAN**

**WHEREAS**, there is litigation pending in the Superior Court of New Jersey, in the County of Hunterdon, captioned African American Data and Research Institute v. Township of Raritan, et al. Docket No.: HNT-L-000074-19; and

**WHEREAS**, this matter deals with a records request under the Open Public Records Act; and

**WHEREAS**, the Township of Raritan (the "Township") has decided to settle this matter in lieu of further litigation; and

**WHEREAS**, the African American Data and Research Institute (the "AADARI") has agreed to a stipulation of dismissal regarding this matter on the condition that the Township cover AADARI's reasonable attorney's fees; and

**WHEREAS**, the reasonable attorney's fees amount that has been mutually agreed upon between the Township and AADARI is four thousand dollars (\$4,000.00); and

**WHEREAS**, the Township Chief Financial Officer has certified that the \$4,000.00 in funds are available to pay to settle this matter through Certificate of Availability #19-06.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. That the Township Attorney is directed to enter a stipulation of dismissal in regards to this matter; and
2. The Township's Chief Financial Officer is authorized to, upon the direction of the Township Attorney, issue payment in the sum of four thousand dollars (\$4,000.00) to the African American Data and Research Institute, c/o the Law Offices of Rotimi A. Owoh, 100 Overlook Drive, 2<sup>nd</sup> Floor, Princeton, New Jersey, 08540; and
3. That this Resolution shall take effect immediately.

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Mayor Kuhl read Resolution #19-93 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-93.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Mayor Kuhl

**NOES:** Reiner

**ABSTAIN:** None

**ABSENT:** None

**RECUSE:** Mangin

**RESOLUTION #19-93**

**A RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO EXECUTE A SETTLEMENT AGREEMENT BETWEEN THE TOWNSHIP OF RARITAN AND PHIL IZZO**

**WHEREAS**, there is litigation pending in the Federal District Court for the District of New Jersey captioned Phil Izzo v. Township of Raritan, et al. Docket No.: 15-122; and

**WHEREAS**, this matter has been litigated for a number of years; and

**WHEREAS**, the Township of Raritan has decided to settle this matter in lieu of further litigation; and

**WHEREAS**, a settlement agreement has been negotiated with Mr. Izzo that is acceptable to both parties, which is attached hereto as Exhibit "A" (the "Settlement Agreement"); and

**WHEREAS**, the Township's responsibility for the portion of moneys due to Mr. Izzo under the Settlement Agreement is fifteen thousand five hundred and twenty dollars and seventy-seven cents (\$15,520.77), the remainder to be paid by the Township's insurers; and

**WHEREAS**, the Chief Financial Officer has certified that \$15,520.77 is available through Certificate of Availability of Funds #19-08.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. That the Mayor and Clerk are hereby authorized to sign the Settlement Agreement attached hereto as Exhibit "A;" and
2. The Township's Chief Financial Officer is authorized to issue payment in the sum of fifteen thousand five hundred and twenty dollars and seventy-seven cents (\$15,520.77) to be distributed as required by the attached Settlement Agreement and as directed by the Somerset County Joint Insurance Fund; and
3. That this Resolution shall take effect immediately.

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**PRIVILEGE OF THE FLOOR**

The following members of the public spoke during public comment:

**Barbara Sachau**, a resident of 2 Glenway Drive, inquired about a \$455 expenditure for mark-out and repair of a shooting range; asked about the Township requiring green roofs and solar panels for new development; inquired whether the newly approved warehouse development previously mentioned was a new building or utilizing already developed space.

**Joann Howell**, a resident of 8 Woznicki Court and a board member of the Stonegate Homeowners' Association, expressed dissatisfaction regarding the delivery of the Hunterdon Observer throughout her community; inquired about repair of the mailboxes within her community; commented on the poor condition of Angus and Krenkle Courts; and asked about notification by First Energy regarding spraying.

During Public Comment, Mr. Hutchins explained that the \$455 expenditure was for mark-out of the underground electric at the police shooting range so work could commence there. Mayor Kuhl advised that the newly approved warehouses are new construction located in an existing developed area; and that the Planning Board does not have the authority to require green roofs and solar panels but that there are initiatives to encourage such development. Committee Member Gilbert also noted that type of requirement would come from the Planning Board and not the Township Committee. Mr. Purcell addressed concerns regarding the delivery of the Hunterdon Observer advising that such is difficult to prohibit, however, the community may request to be put on a “do not drop” list with the Township or call the newspaper directly to stop delivery. Mr. Hutchins advised that JCP&L is only required per NJDEP regulations to provide an area-wide notification regarding spraying. He also commented that the utilities do notify the Township of projects and such is posted to the website.

A brief discussion was held regarding the entity responsible for replacing the mailbox within Ms. Howe’s community. She was advised to follow up with the Homeowners’ Association as well as the Post Office.

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#### **ADJOURNMENT**

Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by Gilbert

**MOTION UNANIMOUSLY CARRIED**

Meeting adjourned at 8:29 p.m.

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Respectfully submitted,

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Lisa Fania, RMC  
Township Clerk



**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #19-96**

**A RESOLUTION AUTHORIZING THE EXPENDITURE OF OPEN SPACE FUNDS  
FOR THE INSTALLATION, MONITORING AND MAINTENANCE OF A DEER  
EXCLOSURE AT MORALES PARK PRESERVE**

**WHEREAS**, the Township Committee of the Township of Raritan has determined that the overpopulation of whitetail deer that exists within the Township is a threat to the health safety and welfare of its residents; and

**WHEREAS**, the Township Committee of the Township of Raritan has determined that the overpopulation of whitetail deer that exists in the Township is causing the degradation of the local environment; and

**WHEREAS**, the Wildlife Management Advisory Committee has recommended that the Township authorize the installation of a deer ex-closure at the Morales Park Preserve; and

**WHEREAS**, the Township Committee of the Township of Raritan wishes to monitor the effectiveness of a deer ex-closure as proposed by the Wildlife Management Advisory Committee; and

**WHEREAS**, Raritan Valley Community College can provide a very comprehensible and cost-effective installation of deer ex-closure fencing, monitoring and maintenance; and

**WHEREAS**, the total cost of the installation, monitoring and maintenance for one year of the deer ex-closure at Morales Park Preserve will not exceed \$2,489.00 and will be funded by the receipts from the Licensing of Archery Hunting Rights as part of the Township's Open Space Fund.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township hereby authorizes the Administrator to execute an M.O.U. with Raritan Valley Community College for the scope of their services of providing for the installation, monitoring and maintenance of a deer ex-closure at the Morales Park Preserve for one year for a sum not to exceed \$2,489.00.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on April 2, 2019.

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Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #19-97**

**A RESOLUTION APPOINTING AND DESIGNATING THREE (3) HEALTH  
INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) PRIVACY  
OFFICERS FOR THE TOWNSHIP OF RARITAN**

**WHEREAS**, because the Township of Raritan is self- insured, HIPAA requires that the Township appoint and designate Privacy Officers to ensure compliance with the law; and

**WHEREAS**, in furtherance of this goal, the Township’s Privacy Officers will be tasked with building a strategic and comprehensive privacy program that defines, develops, maintains and implements policies and processes that enable consistent, effective privacy practices which minimize risk and ensure the confidentiality of protected health information, paper and/or electronic, across all media types and ensure that privacy forms, policies, standards and procedures are all up to date; and

**WHEREAS**, the Township’s Privacy Officers will conduct compliance monitoring activities; and

**WHEREAS**, the Township’s Privacy Officers will develop and deliver initial and ongoing training to the workforce of the Township relevant to HIPAA requirements; and

**WHEREAS**, the Township’s Privacy Officers will develop and administer a process for investigating privacy security complaints; and

**WHEREAS**, in carrying out these tasks, the Township’s Privacy Officers will seek legal advice from the office of the Township Attorney and remain subject to the supervision of the Township Committee of the Township of Raritan.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township Committee appoints William B. Pandos, Kristi Gano and Donald Hutchins as the Township HIPAA Privacy Officers.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

## CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by voice vote by the Township Committee of the Township of Raritan at a meeting held on April 2, 2019.

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Lisa Fania, RMC  
Township Clerk

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #19-98

A RESOLUTION AUTHORIZING \$250 TAX REFUND  
DUE TO VETERAN DEDUCTION

WHEREAS, the Township Tax Collector has recommended the refund of this overpayment; and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following receive a refund in the amount specified.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Thomas S. Wagner (100 Old Clinton Road)	\$250.00	4	10

ATTEST:

TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on April 2, 2019.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

OFFICE OF TAX COLLECTOR  
TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE  
FLEMINGTON, NEW JERSEY 08822  
908-806-6100 X2268

March 25, 2019

Lisa,

Please prepare a resolution for the next committee meeting to **refund** the property listed below due to the approval of a \$250.00 veteran deduction on 12/31/18. The resident has already paid all of his 2018 property taxes, therefore, this deduction must be given as a refund.

<u>Taxpayer</u>	<u>Qtr.</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>	<u>Qualifier</u>
Thomas S. Wagner (100 Old Clinton Road)	4 <sup>th</sup>	\$250.00	4	10	

Thank you,

Ann Marie

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #19-99**

**A RESOLUTION AMENDING RESOLUTION #19-94 DIRECTING  
PAYMENT TO ROTIMI OWOH, ESQ.**

**WHEREAS**, the Township Committee of the Township of Raritan adopted Resolution #19-94 which directed the Township Attorney to enter a stipulation of dismissal for an OPRA complaint brought against the Township; and

**WHEREAS**, Resolution #19-94 also directed that payment of reasonable attorneys' fees be made in the amount of \$4,000.00 to the African American Data and Research Institute ("AADARI"), the Plaintiff in the above captioned matter; and

**WHEREAS**, Counsel for AADARI, Mr. Rotimi A. Owoh, Esq., on behalf of AADARI, requests that this payment be made directly to him; and

**WHEREAS**, the Township Chief Financial Officer has certified that the \$4,000.00 in funds are still available to pay to settle this matter.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The 2<sup>nd</sup> "Now, Therefore, Be it Resolved Clause" of Resolution #19-94 is amended to provide that the Township's Chief Financial Officer is authorized to, upon direction of the Township Attorney, issue payment in the sum of four thousand dollars (\$4,000.00) to Rotimi A. Owoh, Esq., and transmit same to the Law Offices of Rotimi A. Owoh, Esq. at 100 Overlook Drive, 2<sup>nd</sup> Floor, Princeton, New Jersey, 08540. Notwithstanding the foregoing, no such moneys shall be transmitted until Mr. Owoh provides the Township with an executed W-9 form and a Business Registration Certificate.
2. That this Resolution shall take effect immediately.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

## CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on April 2, 2019.

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Lisa Fania, RMC  
Township Clerk