

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
2587 - A. PETER ENEA	Current Fund		
7 - AARON & COMPANY	PO 10814 B-PERC WITNESSING 2020	2,035.94	2,035.94
334 - ATLANTIC TACTICAL OF NJ, INC.	PO 10831 DUCT FOR DPW BATHROOM	23.12	23.12
4541 - BRION FLEMING, CUST OF PETTY CASH	PO 9182 Colt Patrol Rifle	2,300.87	2,300.87
3297 - CDW GOVERNMENT	PO 10822 DISPOSABLE RESPIRATORS	22.97	22.97
895 - CENTURYLINK	PO 10760 printer for clerk's office	670.13	670.13
483 - CERTIFIED SPEEDOMETER SERV. INC	PO 10647 B-PHONE SERVICES FOR 2020	66.58	66.58
4396 - CHAMPION TIRE	PO 10817 Speedometer Calibration	370.00	370.00
1801 - COMCAST - #0119249	PO 10840 167 Tire Repair	19.95	19.95
4297 - COMCAST- #0118571	PO 10653 B- INTERNET SERVICES FOR 2020	281.73	281.73
4935 - COMCAST-#0043217	PO 10721 B-2020 IT	468.20	468.20
303 - COOPER ELECTRIC	PO 10525 B-INTERNET SERVIACES	13.95	13.95
4327 - CROWN TROPHY	PO 10825 WASH BAY ELECTRICAL SUPPLIES	122.74	122.74
3258 - DEER CARCASS REMOVAL SERV	PO 10837 MAYOR PLATES FOR PLAQUE	36.00	36.00
4994 - DFFLM, LLC	PO 10881 FEBRUARY DISPOSAL	189.00	189.00
236 - DITSCHMAN/FLEMINGTON FORD	PO 10815 21-25 Repair Parts (POLICE)	1,699.82	1,699.82
3511 - FASTENAL CO	PO 10816 21-12 Water Pump Replace	44.67	44.67
4330 - FIRE & SAFETY SERVICES	PO 10843 PARK FENCE SUPPLIES	21.71	21.71
302 - FLEMINGTON DEPARTMENT STORE	PO 10819 Squad 21 Pump Repair	673.76	673.76
	PO 10488 Initial Outfitting For Montillo	1,302.14	1,302.14
	PO 10787 Alterations to Uniforms	300.00	300.00
323 - FLEMINGTON-RARITAN BD OF ED	PO 10829 Jacket Liners for Class III Officers	260.00	260.00
4840 - GENERAL CODE	PO 10593 B- ROOM RENTALS 2020	161.50	161.50
4758 - GENERAL PLUMBING SUPPLY INC	PO 9864 Codification of Revised General Ordinanc	3,625.00	3,625.00
	PO 10694 DPW LOCKER ROOM SUPPLIES	160.14	160.14
	PO 10753 Pole Building Downspout Drainage	257.99	257.99
	PO 10759 Pole building drainage fittings	44.23	44.23
	PO 10769 Pole building downspout materials	27.12	27.12
	PO 10780 WASH BAY PLUMBING SUPPLIES	90.31	90.31
	PO 10850 ROAD DRAINAGE SUPPLIES	96.94	96.94
11 - GRAINGER	PO 10827 LOCKOUT TAG OUT KIT	114.59	114.59
4563 - GREATAMERICA FINANCIAL SRVC	PO 10333 B-2020 COPIER LEASES	1,709.02	1,709.02
5013 - HARRY FUERSTENBERGER	PO 10528 B-PERC WITNESS FOR 2020	505.00	505.00
3510 - HARRY HAUSHALTER, ESQ.	PO 10731 B-2020 TAX APPEALS	2,453.00	2,453.00
1393 - HUGHES-PLUMER & ASSOCIATE	PO 10796 Employee Bond Renewal - Fania	250.00	250.00
3564 - ICC	PO 10818 ICC CODE BOOK	49.25	49.25
510 - J CALDWELL & ASSOC	PO 10905 ZONING ORDINANCE REVIEW	4,255.00	4,255.00
451 - JCP&L	PO 10906 FEBRUARY 2020	3,827.42	3,827.42
589 - M & W COMMUNICATIONS	PO 7825 Radio Reprogram	210.00	210.00
	PO 9958 Mobile Radio	1,068.53	1,068.53
1433 - MCELROY, DEUTSCH ETC...	PO 10455 B-2020 PLANNING BOARD LEGAL	1,010.10	1,010.10
562 - MGL PRINTING SOLUTIONS	PO 10771 Signature Stamp	56.00	56.00
2741 - MICHAEL RASILE	PO 10832 SPORTS FIELD MANAGERS ASSOC OF NJ	135.00	135.00
	PO 10865 safety glove and face mask for office em	68.64	68.64
4215 - MONMOUTH PAPER	PO 10608 CONSTRUCTION FORMS ORDER	738.00	738.00
3881 - NEW JERSEY AMERICAN WATER	PO 10529 12/10/19 - 01/09/20	421.93	421.93
	PO 10599 B- FIRE HYDRANT SERVICE 2020	24,470.16	24,470.16

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
5043 - NJASRO	PO 10337 TRAINING - HANSHAW	395.00	395.00
4353 - NJRA	PO 10392 Membership Renewal 2020	25.00	
	PO 10762 Registrar's Meeting	75.00	100.00
4797 - NU-TEL COMMUNICATIONS OF NJ, INC.	PO 10798 Support Agreement	2,100.00	2,100.00
393 - ONE CALL CONCEPTS	PO 10810 FEBRUARY MARK OUTS	5.44	5.44
4629 - POWERWORK ELECTRICAL SERVICES LLC	PO 9903 Insurance claim River Road RR warning de	1,015.00	1,015.00
4227 - READY REFRESH	PO 10503 B - WATER FOR 2020	208.19	208.19
1939 - ROBERT H HOOVER & SONS	PO 10806 trk 11 Horn Repair Parts	11.75	11.75
5061 - ROSSI CHRYSLER JEEP	PO 10805 21-24 ECM Replace & Warranty Fuel Pump	687.45	687.45
2510 - SAWYERS	PO 10813 2ND QUARTER MONITORING	150.00	150.00
828 - SHAMMY SHINE CAR WASHES	PO 10853 FEBRUARY 2020 CAR WASH	29.98	
	PO 10862 Car Wash Tickets	608.00	637.98
1561 - STICKEL, KOENIG, SULLIVAN & DRILL	PO 10732 B-2020 NON ESCROW	2,590.50	2,590.50
834 - STORR TRACTOR, INC	PO 10807 169 Mower Filters	110.80	110.80
4397 - THE HOSE SHOP	PO 10808 Mower 70 Hydraulic Repair	159.39	159.39
2142 - VERIZON WIRELESS	PO 10715 B-2020/ACCT #742071798-00003	942.31	
	PO 10716 B-2020/ACCT #742071798-00001	1,138.63	1,138.63
	PO 10717 B-2020/ACCT #742071798-00005	372.91	
	PO 10718 B-2020/ACCT #742071798-00006	228.21	
	PO 10719 B-2020/ACCT #342014580-00001	1,120.80	
	PO 10720 B-2020/ACCT #742071798-00009	346.67	
	PO 10733 B-2020/ACCT #742071798-00008	18.02	
918 - VITAL COMMUNICATIONS INC	PO 10734 B-2020/ACCT #342014580-00002	42.53	4,210.08
4212 - WASTE MANAGEMENT OF NJ	PO 10334 B-2020 TAX ASSESSMENT/COLLECTOR SERVICES	824.00	824.00
4090 - WB MASON	PO 10823 FEBRUARY	2,058.84	2,058.84
	PO 10481 Desk tray, Pencil Cup, and Flash Drive	196.69	196.69
	Trust		
1352 - ANIMAL CONTROL SOLUTIONS	PO 10601 B-ANIMAL CONTROL SERVICES FOR 2020	1,821.00	1,821.00
3833 - DIFRANCESCO BATEMAN, PC	PO 10453 B-2020 OPEN SPACE	544.50	544.50
2771 - FLEMINGTON SOUTH GARDENS	PO 10338 B- HOUSING RENT SUBSIDY FOR 2020	5,839.68	5,839.68
1433 - MCELROY, DEUTSCH ETC...	PO 10456 B-2020 COAH	4,891.03	4,891.03
4894 - WINEGAR, WILHELM, GLYNN & ROEMERSMA	PO 10585 B-PUBLIC DEFENDER FOR 2020	1,925.00	1,925.00
	Capital		
4991 - E.O. HABHEGGER CO., INC	PO 9724 Purchase of Fuel System at the Police St	15,915.00	15,915.00
930 - EQUITY ENVIRONMENTAL ENG,LLC	PO 3664 Police Remediation	2,324.04	2,324.04
4808 - Keller & Kirkpatrick, Inc.	PO 7792 Hampton Corner Road Bridge-Task 3 & 4	5,661.78	5,661.78
4049 - PRAXAIR	PO 10824 ACETYLENE	86.45	86.45
	TOTAL		111,197.74

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK		0.00		72,189.26

					111,197.74

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROB. YEAR	NON-BUDGETARY	CREDIT
01-201-20-101-200	POSTAGE & PHOTOCOPIING	1,709.02			
01-201-20-120-200	TOWNSHIP CLERK - OE	3,211.07			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	250.00			
01-201-20-140-200	DATA PROCESSING SERVICES OE	1,119.68			
01-201-20-155-200	LEGAL SERVICES OE	2,453.00			
01-201-21-180-200	PLANNING BOARD OE	1,010.10			
01-201-21-185-200	ZONING BOARD OE	6,901.50			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	817.23			
01-201-25-240-200	POLICE OE	3,431.83			
01-201-25-266-200	FIRE HYDRANTS	24,470.16			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	431.72			
01-201-26-306-200	P.E.O.S.H.A. ROADS OE	91.61			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	696.90			
01-201-26-315-200	VEHICLE MAINTENANCE OE	3,407.59			
01-201-26-316-200	RECYCLING TAX	73.53			
01-201-27-330-200	BOARD OF HEALTH OE	100.00			
01-201-28-370-200	RARITAN TOWNSHIP RECREATION OE	201.47			
01-201-28-375-200	PARK MAINTENANCE OE	156.71			
01-201-31-440-200	UTILITIES	11,209.88			
01-201-32-465-200	SOLID WASTE	2,174.31			
01-203-20-120-200	(2019) TOWNSHIP CLERK - OE	3,625.00			
01-203-25-240-200	(2019) POLICE OE	2,300.87			
01-203-25-267-200	(2019) FIRE OFFICIAL OE	1,068.53			
01-203-26-290-200	(2019) ROAD REPAIR & MAINTENANCE OE	1,015.00			
01-203-31-440-200	(2019) UTILITIES	52.55			
01-204-55-000	Accounts Payable		210.00		
TOTALS FOR	Current Fund	63,917.31	8,061.95	210.00	72,189.26
03-101-01-000-018	Housing Trust			0.00	10,730.71
03-101-01-000-020	Public Defender Trust			0.00	1,925.00
03-101-01-000-026	Open Space			0.00	544.50
03-101-01-000-028	Animal			0.00	1,821.00
03-286-55-004-200	Animal OE			1,821.00	
03-286-55-011-200	Open Space OE			544.50	
03-289-55-007-200	Housing OE			10,730.71	
03-289-55-011-200	Public Defender OE			1,925.00	
TOTALS FOR	Trust	0.00	0.00	15,021.21	15,021.21
04-101-01-000-001	Checking TD Bank			0.00	23,987.27
04-215-56-298-000	ORD 16-10 VARIOUS CAPITAL EQUIP & IMPROV			2,324.04	
04-215-56-306-000	Cap Ord 18-20 Various Capital Improvemen			5,661.78	
04-215-56-311-000	Cap Ord#19-13 Var Capital Improvements			16,001.45	
TOTALS FOR	Capital	0.00	0.00	23,987.27	23,987.27

Summary By Account

ACCOUNT DESCRIPTION CURRENT YR APPROP. YEAR NON-BUDGETARY CREDIT

Total to be paid from Fund 01 Current Fund 72,189.26
 Total to be paid from Fund 03 Trust 15,021.21
 Total to be paid from Fund 04 Capital 23,987.27

 111,197.74

Checks Previously Disbursed

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
81410	LINK HIGH TECH INC	10885	Employee Entrance Replacement Came		286.38 4/01/2020
81363	LINK HIGH TECH INC	10893	Remote Support		200.00 4/01/2020
812	LINK HIGH TECH INC	10797	Datto Backup Police		2,375.00 4/01/2020
81258	LINK HIGH TECH INC	10340	B-2020 MONITORING		2,025.00 4/01/2020
8155	LINK HIGH TECH INC	10895	VPN Police Dept.		550.00 4/01/2020
32720	RARITAN TWP PAYROLL AGENCY	10907	PAYROLL 03/27/2020		332,498.92 3/27/2020
32720	RARITAN TWP PAYROLL AGENCY	10907	PAYROLL 03/27/2020		89.42 3/27/2020
32720	RARITAN TWP PAYROLL AGENCY	10907	PAYROLL 03/27/2020		491.95 3/27/2020
18	MERITAIN HEALTH	10361	B -2020 Health Insurance Claims		111,633.92 3/27/2020
17	MERITAIN HEALTH	10361	B -2020 Health Insurance Claims		37,775.15 3/20/2020
4	DELTA DENTAL PLAN NJ INC	10357	B-2020 Dental		10,049.30 3/23/2020
31320	MICROSOFT	10474	B-IT SERVICES		773.80 3/13/2020
7	MERITAIN HEALTH	10358	B-2020 Medical Claims Funding		200,000.00 3/17/2020
5	PROACT, INC	10359	B- RX for 2020		26,684.85 3/16/2020
16	MERITAIN HEALTH	10361	B -2020 Health Insurance Claims		37,282.76 3/13/2020
3	MERITAIN HEALTH	10360	B - 2020 Admin Fees - TPA		42,817.35 3/06/2020

 805,533.80

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	804,952.43	72,189.26	877,141.69
Fund 03 Trust	581.37	15,021.21	15,602.58
Fund 04 Capital		23,987.27	23,987.27

BILLS LIST TOTALS	805,533.80	111,197.74	916,731.54
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List of Bills - (0110101000001) CASH TD BANK
Current Fund

8b.

Check#	Vendor	Description	Payment	Check Total
35216	3886 - READING FIRE EQUIPMENT	PO 10306 Shields	926.50	926.50
TOTAL				
926.50				

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	926.50
01-203-25-265-200	(2019) FIRE COMPANY		926.50		
TOTALS FOR	Current Fund	0.00	926.50	0.00	926.50

Total to be paid from Fund 01 Current Fund

926.50

926.50

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #20-09

AN ORDINANCE UPDATING CHAPTER 16 OF THE TOWNSHIP LAND DEVELOPMENT CODE TO COMPLY WITH STATUTORY UPDATES TO THE MUNICIPAL LAND USE LAW

WHEREAS, the Municipal Land Use Law “MLUL” (N.J.S.A. 40:55D-1 *et seq.*) delegates to municipalities the power to zone and regulate development, and that statute is amended from time to time by the state legislature; and

WHEREAS, the MLUL’s statutory provisions regarding performance guarantees, maintenance guarantees, inspection fees and establishing a safety and security obligation were recently amended and supplemented by the legislature P.L. 2017 c. 312, and the Township now amends its Land Development Code to comply with the revised statute; and

WHEREAS, as required by N.J.S.A. 40:55D-26, the Township has referred this proposed land development ordinance to the Planning Board for review and comment prior to final adoption.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, that the following provisions of the “Revised General Ordinances of the Township of Raritan, 1999” also known as the “Code” and specifically Chapter 16.16 of the Land Development Code of the Township shall be repealed and replaced as follows:

1. §16.16.010. Performance Guarantees, of the Revised General Ordinances of the Township of Raritan, 1999 is repealed and replaced by the following:

§16.16.010. Performance, Maintenance, and Safety and Stability Guarantees

A. Performance Guarantee. As a condition of granting final approval of a subdivision or site plan, the approving board shall require for the purpose of assuring the installation and maintenance of public improvements the furnishing of a performance guarantee in favor of the Township in an amount not to exceed 120% of the cost of installation to be determined by the Township Engineer as set forth in Subsection D of this section, for improvements to be dedicated to the Township, as shown on the approved plans or plat, including: streets, pavement, gutters, curbs, sidewalks, street lighting, street trees, conservation easement pins and signs, surveyor’s monuments as shown on the final map and required by the Recordation Law (N.J.S.A. 46-23-9.9 *et seq.*), water mains, sanitary sewers, community septic systems, drainage structures, public improvements of open space, and any grading necessitated by the preceding improvements, as well as privately-owned perimeter buffer landscaping as required by ordinance or imposed as a condition of approval for each section or phase of development.

- (1) At the developer’s option a separate performance guarantee may be posted for the privately- owned perimeter buffer landscaping.

- (2) In the event that a developer shall seek a temporary certificate of occupancy for a development, unit, lot, building or phase of development, as a condition of the issuance thereof, the developer shall furnish a separate guarantee referred to herein as "temporary certificate of occupancy guarantee" in compliance with the provisions of N.J.S.A. 40:55D-53a(1)(c) *et seq.* The municipal official designated to administer the provisions of this section is the Township Engineer.
- (3) Should a successive developer request a permit update under the State Uniform Construction Code for the purpose of updating the name and address of the owner of property on a construction permit, as a condition of such permit update, the new owner shall provide replacement performance guarantees, safety and stability guarantees and or maintenance guarantees as applicable to the then current stage of development.

B. Safety and Stabilization Guarantee. The developer shall furnish to the Township a safety and stabilization guarantee to be available to the Township for the purpose of returning property that has been disturbed to a safe and stable condition or otherwise implementing measures to protect the public from access to an unsafe or unstable condition in compliance with the provisions of N.J.S.A. 40:55D-53a(1)(d) *et seq.* and as follows:

- (1) At the developer's option the safety and stabilization guarantee may be provided as a separate guarantee or as a line item in the performance guarantee.
- (2) The amount of the safety and stabilization guarantee shall be as follows: for bonded improvements in an amount not exceeding \$100,000 the guarantee shall be \$5,000. The amount of the safety and stabilization guarantee for a development with bonded improvements exceeding \$100,000 shall be calculated as a percentage of all the bonded improvements, or applicable phase or stage of development, as follows: \$5,000 for the first \$100,000 of bonded improvements plus 2.5% of bonded improvement costs in excess of \$100,000 up to \$1,000,000 plus 1% of bonded improvements costs in excess of \$1,000,000.

C. Maintenance Guarantee. As a condition precedent to the release of a performance guarantee the approving Board shall require the furnishing of a maintenance guarantee to be posted with the Township Committee as provided for herein. Upon final acceptance of the improvements by the Township Engineer consistent with the procedures as outlined in this Section H, and before the release of the performance guarantee by the Township Committee, the developer shall post a maintenance guarantee with the Township in the amount of 15% of the costs of the installation of the public improvements which are being released. The developer shall also post a maintenance guarantee in an amount not to exceed 15% of the costs of the installation of the following private site improvements; stormwater management system; inflow and water quality structures within the basins; and the outflow pipes and structures of the stormwater management system, if any. Said maintenance guarantee(s) to run for a period of two years after release of the performance guarantee of the improvements if such are dedicated to the public or the date of approval by the Township Engineer if private improvements. In the event that other governmental agencies or public utilities automatically will own the utilities to be installed or the improvements are covered

by a maintenance guarantee to another governmental agency, no maintenance guarantee shall be required by the municipality for such utilities or improvements. Cash cannot be required as any part of such maintenance guarantee by the approving Board, though the developer at its option may so provide all or a portion in cash.

D. Cost Determination. The cost of installation of improvements for the purposes of subsection A, B and C of this section shall be estimated by the Township Engineer based on documented construction costs for the public improvements prevailing in the general area of the municipality. An itemized list of costs shall be provided by developer to the Township Engineer for use in creating an itemized cost estimate to be used in determining the applicable guarantees and fees required in connection with developer's project. The developer may appeal the Township Engineer's estimate to the Township Committee. The Township Committee shall decide the appeal within 45 days of receipt of the appeal in writing by the Municipal Clerk. After the developer posts a guarantee with the municipality based upon the cost of the installation of improvements as determined by the Township Committee, he may institute legal action within one year of the posting in order to preserve the right to judicial determination as to the fairness and reasonableness of the amount of the guarantee. For a performance guarantee or safety and stability guarantee, the first 10% shall be in cash, in the form of a cashier's check, as provided for in N.J.S.A. 40:55D-53.3. The remaining amount of all guarantees shall be provided in a form acceptable to and reviewed to the satisfaction of the Township attorney, in addition to other acceptable forms of surety. The Township may accept performance guarantee, temporary certificate of occupancy guarantee, safety and stability guarantee and maintenance guarantee which is an irrevocable letter of credit if it is issued by a banking or savings institution authorized to do so and doing business in this state and whose financial condition and size in relation to the letter of credit satisfied the Municipal Auditor, is irrevocable, unconditional, subject to all requirements of the Raritan Township Land Development Code and is issued in a form acceptable to the Township Attorney.

E. Other Agency Guarantees. In the event that other governmental agencies or public utilities will automatically own the utilities to be installed or the improvements are covered by a performance or maintenance guarantee to another governmental agency, no performance or maintenance guarantee, as the case may be, shall be required for such utilities or improvements.

F. Time of Guarantee. Performance guarantees shall run for a term not to exceed 24 months. However, at the request of the developer the time allowed for installation of improvements for which the performance guarantee has been provided may be extended by the Township Committee by resolution. As a condition of any such extension, the amount of any performance guarantee shall be increased or reduced, as the case may be, to an amount not to exceed 120% of the costs of the installation, which costs shall be determined by the Township Engineer as set forth in Subsection D of this section as of the time of passage of the resolution. Also, as a condition of such extension the safety and security guarantee, and any temporary certificate of occupancy guarantee, shall be increased or reduced as applicable.

G. If the required improvements are not completed or corrected in accordance with the performance guarantee, the safety and stabilization guarantee, or the temporary certificate of occupancy guarantee, the obligor and surety, if any, shall be liable thereon to the Township for the

reasonable cost of the improvements not completed or corrected and the Township may, either prior to or after receipt of the proceeds thereof, complete such improvements; such completion or correction of improvements shall be subject to the public bidding requirements of the Local Public Contracts Law, P.L. 1971, c. 198 (N.J.S.A. 40A:11-1 *et seq.*).

H. Procedures Required Before Releasing or Reducing the Performance Guarantee. Upon substantial completion of all required street improvements (except for the top course), appurtenant utility improvements, and the connection of same to the public system, the obligor may request of the Township Committee in writing, by certified mail addressed to the care of the Municipal Clerk, that the Township Engineer prepare, in accordance with the itemized cost estimate prepared for the performance guarantee, a list of all uncompleted or unsatisfactorily completed bonded improvements. A copy of the request shall also be mailed to the Township Engineer. The Township Engineer shall inspect all improvements covered by the obligor's request and shall provide a detailed list and report to the Township Committee, and simultaneously to the obligor, no later than 45 days from receipt of the request for such inspection.

The report prepared by the Township Engineer shall state, in detail, with respect to each improvement determined to be incomplete or unsatisfactory, the nature and extent of the incompleteness of each incomplete improvement or the nature and extent of, and remedy for, the unsatisfactory state of each completed improvement determined to be unsatisfactory. The report shall also identify each improvement determined to be complete and satisfactory together with a recommendation as to the amount of reduction to be permitted in the performance guarantee relating to the completed and satisfactory improvements in accordance with the itemized cost estimate prepared for and appended to the performance guarantee. In addition to the above, when the obligor requests a release of performance guarantees for an item to be dedicated to the Township, the obligor shall also provide the documents and information required by Land Development Code Section 16.16.030 Acceptance of Subdivision Improvements in The Township System, as to those items to be dedicated.

I. Action of the Township Committee. The Township Committee, by resolution, shall either approve the improvements determined to be complete and satisfactory by the Township Engineer, or reject any or all of these improvements upon the establishment in the resolution of cause for rejection, and shall approve and authorize the amount of reduction to be made in the performance guarantee relating to the improvements accepted, in accordance with the itemized cost estimate prepared by the Township Engineer and appended to the performance guarantee pursuant to Subsection A of this section. The resolution shall be adopted not later than 45 days after receipt of the list and report prepared by the Township Engineer. Upon adoption of the resolution by the Township Committee, the obligor shall be released from liability pursuant to its performance guarantee and safety and stability guarantee for the approved improvements except for that portion adequately sufficient to secure completion or correction of the improvements not yet approved, provided that 30% of the amount of the performance guarantee and safety and stability guarantee posted may be retained to ensure completion of all improvements.

- (1) If the Township Engineer fails to send or provide the list and report as requested by the obligor pursuant to Subsection H of this section within 45 days from receipt of the request, the obligor may apply to the Court in a summary manner for an order compelling the Township Engineer to provide the list and report within a stated

time, and the costs of applying to the Court, including reasonable attorney's fees, may be awarded to the prevailing party. If the Township Committee fails to approve or reject the improvements determined by the Township Engineer to be complete and satisfactory or reduce the performance guarantee and safety and security guarantee for the complete and satisfactory improvements within 45 days from the receipt of the Township Engineer's list and report, the obligor may apply to the Court in a summary manner for an order compelling, within a stated time, approval of the complete and satisfactory improvements; and approval of a reduction in the performance and safety and stability guarantees for the approved complete and satisfactory improvements; and approval of a reduction in the performance and safety and stability guarantees with the itemized cost estimate prepared by the Township Engineer and appended to the performance guarantee pursuant to this section; and the cost of applying to the court, including reasonable attorney's fees which may be awarded to the prevailing party.

- (2) In the event that the obligor has made a cash deposit with the Township as part of the performance guarantee, then any partial reduction granted in the performance guarantee pursuant to this subsection shall be applied to the cash deposit in the same proportion as the original cash deposit bears to the full amount of the performance guarantee. Provided that if the developer has furnished a safety and security guarantee the Township may retain such cash equal to the amount of the remaining safety and security guarantee.

J. Rejected Improvements. If any portion of the required improvements is rejected, the approving board may require the obligor to complete or correct such improvements, and upon completion or correction, the same procedure and notification as set forth in this chapter shall be followed/

K. Stages or Sections. In the event that final approval is by stages or sections of development pursuant to N.J.S.A. 40:55D-38a, the provisions of this section shall be applied to the stage or section.

2. § 16.16.020 Maintenance Guarantees, of the Revised General Ordinances of the Township of Raritan, 1999 is repealed and replaced by the following:

§ 16.16.020. Reimbursement and Inspections.

A. Reimbursement and Inspections. The obligor shall reimburse the Township for reasonable inspection fees paid to the Township Engineer for the inspections of the foregoing improvements, provided that the Township may require of the developer a deposit for the inspection fees in the amount, except for extraordinary circumstances, the greater of \$500 or 5% of the cost of bonded improvements subject to a performance guarantee as determined pursuant to subsection D of section 16.16.010 and N.J.S.A. 40:55D-53h. *et seq.* Further, the Township may also require an escrow fee not to exceed 5% of the costs of the private site improvements that are not subject to the performance guarantee. The itemized cost list provided by the developer to the Township Engineer in §16.16.010 D and the itemized cost estimate provided by the Township Engineer shall include the cost of all public and private improvements in order that the estimate

may also be used to identify the appropriate amount for inspection fees for the project. Payment of the inspection fees may be made in installments as provided for in N.J.S.A. 40:55D-53 h.

B. If the Township determines that the amount in escrow for the payment of inspection fees, as calculated pursuant to N.J.S.A. 40:55D-53h, is insufficient to cover the costs of additional required inspections, the Township may require the developer to deposit additional funds in escrow provided the Township delivers to the developer a written inspection escrow deposit request, signed by the Township Engineer, which informs the developer of the need for the additional inspections, details the items undertakings that require inspection, estimates the time required for those inspections and estimates the cost for performing those inspections.

BE IT FURTHER ORDAINED that this ordinance shall take effect after final adoption and publication as required by law.

ATTEST:

**TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on February 18, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of April 7, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.



Township of Raritan

Planning and Zoning Department
1 Municipal Drive, Flemington, NJ 08822

(908) 806-6104/806-8031 (fax)

February 27, 2020

Raritan Township Committee,

The Raritan Township Planning Board has reviewed Ordinance #20-09, an ordinance updating Chapter 16 of the Township Land Development Code to comply with statutory updates to the Municipal Land Use Law.

The Planning Board determined that this ordinance is not inconsistent with the Township of Raritan's Master Plan.

Amy Fleming
Planning Board Secretary

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #20-12

**AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO
COMCAST TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN
A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE
TOWNSHIP OF RARITAN, NEW JERSEY**

BE IT ORDAINED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

SECTION 1. PURPOSE OF THE ORDINANCE

The Township hereby grants to Comcast renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets, alleys, sidewalks, easements, public ways and public places in the municipality, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus and equipment as may be necessary for the construction, operation and maintenance in the Township of a cable television and communications system. This consent is subject to the terms and conditions of this Ordinance and upon the condition that the Company accepts the provisions of this Ordinance, and confirms that it shall comply with the commitments contained herein.

SECTION 2. DEFINITIONS

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms is supplemental to those definitions of the Federal Communications Commission ("FCC") rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A. 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- a. "Township" or "Municipality" is the Township of Raritan, County of Hunterdon, State of New Jersey.
- b. "Company" is the grantee of rights under this Ordinance and is known as Comcast of Central New Jersey II, LLC.
- c. "Act" or "Cable Television Act" is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. 48:5A-1, et seq.
- d. "FCC" is the Federal Communications Commission.
- e. "Board" or "BPU" is the Board of Public Utilities, State of New Jersey.

- f. "Office" or "OCTV" is the Office of Cable Television of the Board.
- g. "Basic Cable Service" means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.
- h. "Application" is the Company's Application for Renewal of Municipal Consent.
- i. "Primary Service Area" or "PSA" consists of the area of the Municipality currently served with existing plant as set forth in the map annexed to the Company's Application for Municipal Consent.

SECTION 3. STATEMENT OF FINDINGS

A public hearing concerning the consent herein granted to the Company was held after proper public notice pursuant to the terms and conditions of the Act. Said hearing having been held and fully open to the public, and the municipality having received all comments regarding the qualifications of the Company to receive this consent, and the representations of the Company that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company's operating and construction arrangements are adequate and feasible.

SECTION 4. DURATION OF FRANCHISE

The non-exclusive Municipal Consent granted herein shall expire ten (10) years from the date of expiration of the previous Certificate of Approval issued by the Board.

In the event that the Municipality shall find that the Company has not substantially complied with the material terms and conditions of this Ordinance, the Municipality shall have the right to petition the OCTV, pursuant to N.J.S.A. 48:5A-47, for appropriate action, including modification and/or termination of the Certificate of Approval; provided however, that the Municipality shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

SECTION 5. FRANCHISE FEE

Pursuant to the terms and conditions of the Act, the Company shall, during each year of operation under the consent granted herein, pay to the Township two percent (2%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Township or any higher amount permitted by the Act or otherwise allowable by law, whichever is greater.

SECTION 6. FRANCHISE TERRITORY

The consent granted under this Ordinance for the renewal of the franchise shall apply to the entirety of the Municipality and any property subsequently annexed hereto.

SECTION 7. EXTENSION OF SERVICE

The Company shall be required to proffer service to any residence or business along any public right-of-way in the Primary Service Area, as set forth in the Company's Application. Any extension of plant beyond the Primary Service Area shall be governed by the Company's Line Extension Policy, as set forth in the Company's Application, with a HPM ("homes-per-mile") of 25 dwellings per linear mile from the nearest active trunk or feeder line.

SECTION 8. CONSTRUCTION REQUIREMENTS

- a. Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as reasonably good a condition as existed prior to the commencement of said work.
- b. Relocation: If at any time during the period of this consent, the Township shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Township, shall remove, re-lay or relocate its equipment, at the expense of the Company.
- c. Removal or Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the Township so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables.

SECTION 9. CUSTOMER SERVICE

In providing services to its customers, the Company shall comply with N.J.A.C. 14:18-1, *et seq.* and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service.

- a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.
- b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.

SECTION 10. MUNICIPAL COMPLAINT OFFICER

The Office of Cable Television is hereby designated as the Complaint Officer for the Township pursuant to N.J.S.A. 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. 14:17-6.5. The Township shall have the right to request copies of records and reports pertaining to complaints by Township customers from the OCTV.

SECTION 11. LOCAL OFFICE

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. 14:18-5.1 for the purpose of receiving, investigating and resolving local complaints regarding the quality of service, equipment malfunctions, and similar matters.

SECTION 12. PERFORMANCE BONDS

During the life of the franchise the Company shall give to the municipality a bond in the amount of twenty-five thousand dollars (\$25,000.00). Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

SECTION 13. SUBSCRIBER RATES

The rates of the Company shall be subject to regulation as permitted by federal and state law.

SECTION 14. COMMITMENTS BY THE COMPANY

- a. The Company shall continue to provide Expanded Basic or a similar tier of cable television service on one (1) outlet at no cost to each qualified existing school in the Township, public and private, elementary, intermediate and secondary, provided the school is within 175 feet of active cable distribution plant. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the school requesting service. Comcast shall provide the above referenced services to any future such facility upon written request.
- b. The Company shall continue to provide Expanded Basic or a similar tier of cable television service at no cost on one (1) outlet to each qualified existing police, fire, emergency management facility, public works and public library in the Township, provided the facility is located within 175 feet of active cable distribution plant. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Township. Comcast shall provide the above referenced services to any future such facility upon written request.
- c. Within six (6) months of receipt of a Renewal Certificate of Approval, the Company shall provide the Township with a one-time technology grant in the amount of \$65,000 for the Township's cable and technology related needs.
- d. The Communications Act of 1934, as amended [47 U.S.C. §543 (b)], allows the Company to itemize and/or identify: (1) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, educational, and/or governmental access channels or the use of such channels; and (3) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator

and the subscriber. The Company reserves these external cost, pass-through rights to the extent permitted by law.

SECTION 15. EDUCATIONAL AND GOVERNMENTAL ACCESS

- a. The Company shall continue to make available one education and one government access channel. The purpose of the channels are for cablecasting non-commercial educational and governmental access programming. At the time of the adoption of this Ordinance, the Township has not made use of the government access channel; however, reserves its rights to do so at some time during the term of this franchise. If and when the Township determines to activate and utilize the government access channel, the Township shall provide the Company with one (1) year prior notice of same in order to provide the Company with time to design, procure the required equipment and construct the channel. Notwithstanding the foregoing, the parties acknowledge that if the Company is able to establish the government access channel sooner than the 1-year notice period then the Township shall be able to utilize same prior to the expiration of the 1-year notice period.
- b. The Company does not relinquish its ownership of or ultimate right of control over a channel by designating it for EG use. An EG access user – whether an educational or government user – acquires no property or other interest by virtue of the use of a channel so designated, and may not rely on the continued use of a particular channel number, no matter how long the same channel may have been designated for such use.
- c. The Company shall not exercise editorial control over any educational or governmental use of channel capacity, except Company may refuse to transmit any educational or governmental access program or portion of an educational or governmental access program that contains obscenity, indecency, or nudity.
- d. Educational Access. “Educational Access” shall mean noncommercial use by educational institutions such as public or private schools, but not “home schools,” community colleges, and universities.
- e. Government Access. “Government Access” shall mean noncommercial use by the Township for the purpose of showing the local government at work.
- f. Company Use of Fallow Time. Because blank or underutilized EG channels are not in the public interest, in the event the Municipalities or other EG access users elect not to fully program their EG access channel, Company may program unused time on those channels subject to reclamation by the Municipality upon no less than 60 days written notice.
- g. Indemnification. The Township shall indemnify Company for any liability, loss, or damage it may suffer due to violation of the intellectual property rights of third parties on the EG channel and from claims arising out of the Municipalities’ rules for or administration of EG access channel and its programming.

SECTION 16. EMERGENCY USES

- a. The Company will comply with the Emergency Alert System ("EAS") rules in accordance with applicable state and federal statutes and regulations.
- b. The Company shall in no way be held liable for any injury suffered by the Municipality or any other person, during an emergency, if for any reason the Municipality is unable to make full use of the cable television system as contemplated herein.

SECTION 17. LIABILITY INSURANCE

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of \$1,000,000 covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or "umbrella") policy in the amount of \$5,000,000.

SECTION 18. INCORPORATION OF THE APPLICATION

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendment thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with applicable State or Federal law.

SECTION 19. COMPETITIVE EQUITY

Should the Municipality grant a franchise or other authorization to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance subject to the provisions of N.J.A.C. 14:17-6.7.

SECTION 20. SEPARABILITY

If any section, subsection, sentence, clause, phrase, or other portion of this Ordinance is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body, or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion. Such declaration shall not affect the validity of the remaining portions hereof, which other portions shall continue in full force and effect.

SECTION 21. PROPRIETARY INFORMATION

The Company shall not be required to disclose information which it reasonably deems to be proprietary or confidential in nature. The Township agrees to treat any information disclosed by the Company as confidential and only to disclose it to those employees, representatives, and agents

of the Township that have a need to know in order to enforce this Ordinance Agreement and who agree to maintain the confidentiality of all such information.

The Company shall not be required to provide Customer information in violation of Section 631 of the Cable Act or any other applicable federal or state privacy law. For purposes of this Section, the terms "proprietary or confidential" include, but are not limited to, information relating to the Cable System design, customer lists, marketing plans, financial information unrelated to the calculation of franchise fees or rates pursuant to FCC rules, or other information that is reasonably determined by the Company to be competitively sensitive. The Company may make proprietary or confidential information available for inspection but not copying or removal by the Municipality's representative. In the event that the Municipality has in its possession and receives a request under a state "sunshine," public records, or similar law for the disclosure of information the Company has designated as confidential, trade secret or proprietary, the Township shall notify the Company of such request and cooperate with Company in opposing such request.

SECTION 22. THIRD PARTY BENEFICIARIES

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

SECTION 23. NEW DEVELOPMENTS

The Municipality, for its part, shall endeavor to exercise reasonable efforts to require developers and utility companies to provide the Company with at least fifteen (15) days advance notice of an available open trench for the placement of necessary cable.

SECTION 24. EFFECTIVE DATE

This Ordinance shall take effect immediately upon issuance of a Renewal Certificate of Approval from the BPU.

BE IT FURTHER ORDAINED, that if any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

BE IT FURTHER ORDAINED that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Township of Raritan, the provisions hereof shall be determined to govern, and the inconsistencies of the prior ordinance are hereby repealed. All other parts, portions and provisions of the Ordinances of the Township of Raritan are hereby ratified and confirmed, except where inconsistent with the terms hereof.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon adoption and publication in accordance with the laws of the State of New Jersey.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC, Township Clerk

Jeff Kuhl, Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on March 17, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of April 7, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, MARCH 17, 2020**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 6:30 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Scott MacDade; Comm. Louis Reiner

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Jeff Lehrer; Raritan Township Office of Emergency Management Coordinator, Christopher Phelan

MEETING NOTICED: Mayor Kuhl advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 13, 2020 issue of the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, Express Times, NJ.com and posted on the municipal bulletin board and the Township website.

Attorney, Jeff Lehrer, read Resolution #20-101 in full.
Mayor Kuhl asked for a motion to approve Closed Session Resolution.
Motion by MacDade, seconded by Gilbert

ROLL CALL VOTE:

- AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

RESOLUTION #20-101

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- | | | |
|----|----------------------------|--|
| a) | Contract Negotiations: | Shared Services: Fire Prevention |
| b) | Personnel: | Coronavirus Implications |
| c) | Attorney-Client Privilege: | |
| d) | Pending Litigation: | TapInto v. Township of Raritan update;
Wawa v. Township of Raritan and
Township of Raritan Board of Adjustment |

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:01 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl announced the following amendments to the meeting agenda: Oath of Office for the newly appointed patrol officer will not be administered during the regular meeting but by the Township Clerk on March 19; removal of the Annual Update presentation by the Raritan Township Municipal Utilities Authority (RTMUA); and the addition of COVID-19 update.

Mayor Kuhl asked for a motion to approve the Agenda as amended.
Motion by Reiner, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

COVID-19 UPDATE – RARITAN TOWNSHIP OFFICE OF EMERGENCY MANAGEMENT

Christopher Phelan, Raritan Township Office of Emergency Management (OEM) Coordinator, appeared before the Committee to provide an update on the status of efforts by the Raritan Township Office of Emergency Management regarding the coronavirus (COVID-19) public health emergency. Mr. Phelan advised of the following:

- *working in “concert and cooperation” with the Hunterdon County Office of Emergency Management (OEM), Hunterdon County Department of Health; Raritan Township emergency services including the fire company, police department and Flemington-Raritan Rescue Squad;

- *constant ongoing communication with critical institutions including the Hunterdon Medical Center and assisted living facilities, school districts, and neighboring OEM coordinators from Flemington and Readington

- *activation of components of the Township’s Emergency Operation Plan (EOP)

Mr. Phelan commended all those involved with emergency services and those with critical institutions for their outstanding efforts in the dissemination of information and serving the community. Mr. Phelan explained that the Township has declared a state of emergency effective 7:00 p.m. this evening. He continued that, “a declaration of state of emergency from a township perspective does not institute anything out of the norm. That we continue to take guidance from the Governor and the State Office of Emergency Management.”

Mr. Hutchins informed the Committee that effective tomorrow morning all Township facilities will be closed to the public. He continued that staff will be on site to continue to provide services but that this is an effort to limit outside contact for the health, safety and well-being of all. Mr. Hutchins added that notification will be posted on the Township’s website and facebook page detailing instructions on how to access each department.

Mayor Kuhl commented, “while the doors are shut, we are still open for business just in a different manner.”

Committee Member Reiner commented, “I think that we are taking a very prudent measure, thoughtful approach to this. There are other towns that have cancelled township meetings; we are not there yet. We want to do everything that needs to be done...we want to find a balance. I think we are well within those parameters.”

Committee Member Hazard commented, “...We are going to provide those services but carefully. If we lose one person in this building we have to quarantine anyone in contact. We could lose this whole building and all of the services and the same with the Police Department.”

Committee Members extended sincere gratitude and commended Mr. Phelan and all emergency services members for all they do for the community.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 3 Glenway Drive, expressed dissatisfaction regarding Comcast services specific to poor customer service and increased rates.

Mayor Kuhl read Resolution #20-102 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-102.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION # 20-102

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
CHRISTOPHER SLOMKOWSKI AS PROBATIONARY PATROL OFFICER**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and review of applicants, Chief of Police, Alfred Payne, recommends that Christopher Slomkowski be appointed as a Probationary Patrol Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*Christopher Slomkowski
Appointed as Probationary Patrol Officer
Effective March 18, 2020*

Mayor Kuhl advised earlier in the meeting agenda that the Oath of Office will be administered to Officer Slomkowski by the Municipal Clerk, March 19, 2020.

PRESENTATION – RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (RTMUA) ANNUAL UPDATE – Mayor Kuhl advised of removal of this item earlier in the meeting agenda.

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$5,212,658.67**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.
Motion by MacDade, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Payment of Bills as listed for the Raritan Township Fire Company: **\$1,269.00**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township Fire Company.
Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

REPORTS

The following February reports were acknowledged by the Committee:

- *Animal Control
 - *Court
 - *Planning/Engineering Escrow Accounts
 - *Tax Collector
-

LIAISON REPORTS

Karen Gilbert: Fire/Rescue/OEM; Open Space Advisory Committee; Planning Board
 (Deputy Mayor) (Class III Member)
 Deputy Mayor Gilbert commented that Raritan Township OEM Coordinator, Chris Phelan, reported on the recent efforts of the Fire Company, Rescue Squad and OEM; reported on a meeting of the Open Space Advisory Committee advising that discussion was held regarding the preservation of a potential property and stated that the Planning Board meeting was cancelled.

Gary Hazard: Court; Open Space Advisory Committee; RTMUA
 Committee Member Hazard reported that Courts are closed and announced the upcoming meeting date (March 19) of the RTMUA. Mr. Hazard advised that the RTMUA meeting will be held as scheduled as the entity does not have the means to conduct business remotely and that preventative measures are being taking regarding the coronavirus.

Jeff Kuhl: Finance; Historians; Personnel; Planning Board (Class I Member)
 (Mayor) Mayor Kuhl announced that the 2020 Municipal Budget is scheduled for adoption March 30, 2020 and reported that meetings of the Historians Committee and Planning Board were cancelled.

Scott MacDade: Board of Health; Environmental Commission; Historians
 Committee Member MacDade reported on a meeting of the Green Team advising that members are working on recertification for the State of New Jersey which is an ongoing process.

Louis Reiner: Agriculture Advisory Board; Finance
 Committee Member Reiner had no report.

UNFINISHED BUSINESS

a. OEM request for FEMA funds – Mayor Kuhl referred to a letter from Raritan Township OEM Coordinator, Chris Phelan, requesting use of thirty percent (30%) of FEMA funds from the Snow Trust to be utilized for projects including their trailer. Mayor Kuhl asked for questions and comments. Deputy Mayor Gilbert commented, “it is an appropriate use of those funds. OEM has always been very frugal in terms of their requests and it does not impact our budget. I would refer to the Committee to support it.” There was no further discussion nor objections. All Committee Members were in favor.

NEW BUSINESS

a. Police Department request for clothing bins – Mayor Kuhl referred to a memorandum from Police Chief, Al Payne, requesting use of clothing bins for fundraising for the department for community programs and other missions including the Junior Police Academy and Community Day. There was no further discussion nor objections. All Committee Members were in favor.

b. Three Bridges Volunteer Fire Company request to purchase Township fire truck – Mayor Kuhl referred to a letter from Three Bridges Volunteer Fire Company Fire Chief, Dennis Concannon expressing interest in purchasing the 1994 Special Service truck from the Raritan Township Fire Company (RTFC) if and when it is removed from service. Deputy Mayor Gilbert, liaison to the Township’s fire company, commented that she would like to carry the discussion as additional information is necessary for decision making.

Mr. Hutchins further explained that the memo was provided to the Committee this evening for informational purposes only to advise of the Three Bridges Fire Company’s interest in the fire apparatus.

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Kuhl read by title Ordinance #20-12

AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE TOWNSHIP OF RARITAN, NEW JERSEY

Mayor Kuhl asked for a motion to introduce Ordinance #20-12 on first consideration.

Motion by MacDade, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Mayor Kuhl

NOES: Reiner

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for April 7, 2020.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

There were no ordinances.

CORRESPONDENCE

There was no correspondence.

NON-CONSENT

Township Committee Regular Meeting Minutes

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of March 3, 2020.
Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

- AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

Township Committee Executive Session Meeting Minutes

Mayor Kuhl asked for a motion to approve the Executive Session Meeting Minutes of March 3, 2020.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

- AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

Township Committee Special Meeting Minutes

Mayor Kuhl asked for a motion to approve the Special Meeting Minutes of February 28, 2020.
Motion by Hazard, seconded by MacDade

ROLL CALL VOTE:

- AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
 - NOES:** None
 - ABSTAIN:** None
 - ABSENT:** None
-

Mayor Kuhl read Resolution #20-103 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-103.

Motion by Hazard, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-103

**A RESOLUTION AUTHORIZING AWARD OF BID TO
TOP LINE CONSTRUCTION, CORP. FOR ROAD RESURFACING
FOR CONCORD RIDGE ROAD**

WHEREAS, five sealed bids were received on February 27, 2020 for the road resurfacing project for Concord Ridge Road in accordance with plans and specifications; and

WHEREAS, the bids were received and reviewed for correctness and were in the range from \$254,468.00 to \$330,435.00; and

WHEREAS, Township Engineer, Antoine Hajjar, has reviewed all bids and recommends that the bid be awarded to Top Line Construction Corporation in the amount of \$254,468.65; and

WHEREAS, the Township Committee has reviewed the recommendation by Township Engineer, Antoine Hajjar, on said bids in a memo dated March 12, 2020 and a copy of this memo is made part of this resolution; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available to award a contract for these materials as evidenced by Certificate of Availability of Funds #20-24, attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the contract for road resurfacing for Concord Ridge Road is hereby awarded to Top Line Construction Corporation, 22 Fifth Street, Somerville, New Jersey, 08876 in the amount of \$254,468.65.

Raritan Township Fire Company Application

Mayor Kuhl asked for a motion to approve the Raritan Township Fire Company application for Stephen Decker.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Kuhl asked for a motion to approve the Consent Agenda.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-104

A RESOLUTION AUTHORIZING THE RETURN OF OUTSIDE DETAIL ESCROW

WHEREAS, escrow has been posted for outside detail services for the Raritan Township Police Department; and

WHEREAS, the Township of Raritan now utilizes Jobs 4 Blue for administering and scheduling Police Department Outside Detail services; and

WHEREAS, it is necessary to return the escrow posted to the Outside Detail Trust Account; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated February 27, 2020 recommending the return of the following outside detail escrow:

Marvec Construction Corp.	\$447.53
---------------------------	----------

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the escrow posted by Marvec Construction Corp. in the amount of \$447.53 for outside detail services is hereby returned.

PRIVILEGE OF THE FLOOR

There was no public comment.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.

Motion by Hazard, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**RARITAN TOWNSHIP COMMITTEE SPECIAL MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
MONDAY, MARCH 30, 2020**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 5:37 p.m.

ROLL CALL: The following were present via remote access: Mayor, Jeff Kuhl; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Scott MacDade; Comm. Louis Reiner

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Jeff Lehrer (via remote access); Chief Financial Officer, Bill Pandos

MEETING NOTICED: Mayor Kuhl advised that the meeting was noticed in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 March 23, 2020 to the Courier News, Hunterdon County Democrat, Star Ledger, Express Times, NJ.com and posted on the municipal bulletin board and the Township website.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to approve the Agenda.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

NON-CONSENT

Mayor Kuhl read Resolution #20-105 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-105.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-105

**A RESOLUTION AUTHORIZING THE 2020 MUNICIPAL BUDGET
TO BE READ BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of the Public Hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of the hearing a complete copy of the approved budget, as advertised, has been posted in the Municipal Building and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met.

NOW, THEREFORE, BE IT RESOLVED that the 2020 Municipal Budget shall be read by title only.

Mayor Kuhl read Resolution #20-106 by title.

At this time, Committee Member Reiner thanked Mr. Hutchins, Mr. Pandos and his fellow committee members for their efforts on the 2020 Municipal Budget. Committee Member Reiner also commented that “this is a phenomenal budget that I am very proud of and the Township is in very good fiscal shape.....”

Mayor Kuhl asked for a motion to adopt Resolution #20-106.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-106

A RESOLUTION AUTHORIZING SELF-EXAMINATION OF THE 2020 BUDGET

WHEREAS, N.J.S.A. 40A:4-78b, has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted

to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 5:30-7.5, the Township of Raritan has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2020 budget year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & b, and based upon the Chief Financial Officer's certification, the Raritan Township Committee has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated, pursuant to law, and appropriated as such in the budget:

Payment of interest and debt redemption charges;
Deferred charges and statutory expenditures;
Cash deficit of preceding year;
Reserve for uncollected taxes;
Other reserves and non-disbursement items; and
Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2, and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 *et seq.* are fully met. (Complies with the "CAP" law)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised, in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services.

RESOLUTION #20-90 - 2020 MUNICIPAL BUDGET (FINAL ADOPTION/PUBLIC HEARING)

Mayor Kuhl read Resolution #20-90 by title.

Mayor Kuhl asked for motion to open the public hearing.

Motion by Hazard, seconded by MacDade

MOTION UNANIMOUSLY CARRIED

There was no public comment.

At this time, Mayor Kuhl commented, "this budget is a responsible, healthy budget for our town. As you can see, we initially had a bond ordinance for introduction on the agenda but have removed considering what is going on in the country. Once things settle down, we will revisit that. The budget is .399 percent increase which is an increase for the average household of \$8.29 per year..."

Mayor Kuhl asked for a motion to close the public hearing and adopt Resolution #20-90, a Resolution Adopting the Budget for the Year 2020.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

BUDGET ADOPTED

(A COPY OF BUDGET RESOLUTION #20-90 IS HEREWITH ATTACHED AND MADE A PART OF THESE MINUTES)

PRIVILEGE OF THE FLOOR

The following members of the public offered comment:

Barbara Sachau, a resident of 2 Glenway Drive, submitted comments by email. Mayor Kuhl read the following into the record, "we need a resolution to the State of New Jersey that the senior citizens should get their homestead rebate on property taxes with two trillion being spent, there is no reason this is lot to senior citizens. Secondly, we need a resolution that prisoners should stay in jail and not be released. I think letting prisoners out in this time is very dangerous for everybody else."

Mayor Kuhl extended thanks and gratitude to all of the first responders, grocery clerks, nurses, doctors and volunteers helping the community during this very difficult time. Mayor Kuhl commented that the virus is estimated to peak around April 10 according to a conference call that he attended earlier today; that there are seventeen cases in Raritan Township as of today, and that the hospital is currently in good shape. Mayor Kuhl also stated that the hospital is utilizing different items including machines for sleep disorder and turning them into ventilators.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.
Motion by Reiner, seconded by MacDade
MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 5:48 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**SECTION 2 - UPON ADOPTION FOR YEAR 2020
(ONLY TO BE INCLUDED IN THE BUDGET AS FINALLY ADOPTED)**

RESOLUTION # 20-90

BE IT RESOLVED BY THE HUNTERDON GOVERNING BODY OF THE TOWNSHIP OF RARITAN COUNTY OF HUNTERDON THAT THE BUDGET HEREIN BEFORE SET FORTH IS HEREBY ADOPTED AND SHALL CONSTITUTE AN APPROPRIATION FOR THE PURPOSES OF THE SUMS THEREIN AS SET FORTH AS APPROPRIATIONS, AND AUTHORIZATION OF THE AMOUNT OF:

- (a) \$ 12,663,529.41 (ITEM 2 BELOW) FOR MUNICIPAL PURPOSES,
 - (b) \$ 0.00 (ITEM 3 BELOW) FOR SCHOOL PURPOSES IN TYPE I SCHOOL DISTRICTS ONLY (N.J.S.18A:9-2) TO BE RAISED BY TAXATION AND,
 - (c) \$ _____ (ITEM 4 BELOW) TO BE ADDED TO THE CERTIFICATE OF AMOUNT TO BE RAISED BY TAXATION FOR LOCAL SCHOOL PURPOSES IN TYPE II SCHOOL DISTRICTS ONLY (N.J.S. 18A:9-3) AND CERTIFICATION TO THE COUNTY BOARD OF TAXATION OF THE FOLLOWING
- SUMMARY OF GENERAL REVENUES AND APPROPRIATIONS.
 OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND LEVY
- (d) \$ 331,239.82 (ITEM 5) MINIMUM LIBRARY LEVY
 - (e) \$ 0.00

RECORDED VOTE
(insert last name)

{ Gilbert, Mayor Kuhl } ABSTAINED { NONE }
 { Hazard, Reiner NAYS } ABSENT { NONE }
 { MacDade }

SUMMARY OF REVENUES

1. General Revenues				
Surplus Anticipated		08-100		1,762,050.00
Miscellaneous Revenues Anticipated		13-099		5,250,117.01
Receipts from Delinquent Taxes		15-499		554,075.00
		07-190		12,663,529.41
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (item 6(a), Sheet 11)				
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:				
Item 6, Sheet 41		07-195		
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)		07-191		
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only				0.00
4. To Be Added To the Certificate for Amount to be Raised by Taxation for Schools in Type II School Districts Only:				
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)		07-191		
5. AMOUNT TO BE RAISED BY TAXATION FOR MINIMUM LIBRARY TAX (Item 6(c), Sheet 11)				
TOTAL REVENUES			13-299	20,249,771.42

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-107

A RESOLUTION APPROVING PROGRAM FEES FOR
THE RECREATION DEPARTMENT

WHEREAS, the Township adopted Ordinance #19-29 creating a Recreation Department;
and

WHEREAS, Section 2.113.040 entitled "Fees" provides that the Township Committee shall set forth fees as it sees fit through the adoption of a resolution; and

WHEREAS, the Township Committee, at its sole discretion, may amend and supplement such resolution at any time; and

WHEREAS, Section 2.113.04 entitled "Fees" further provides that the Director of the Recreation Department shall create and manage a program that will permit indigent persons to participate in the programs of the Recreation Department; and

WHEREAS, the Director of the Recreation Department has developed and recommends the fees for programs attached hereto as "Exhibit A" and made a part hereof, which is consistent with the requirements of Ordinance #19-29.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the fees for the Recreation Department programs are as set forth in Exhibit "A" attached hereto and made a part hereof.

BE IT FURTHER RESOLVED, that the fees set forth in Exhibit "A" may be amended or modified from time to time by the adoption of a subsequent resolution of the Township Committee.

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on April 7, 2020.

Lisa Fania, RMC
Township Clerk

EXHIBIT "A"

TOWNSHIP OF RARITAN RECREATION DEPARTMENT PROGRAM FEES

Summer Intersession A.M. (8-12 am) Program July 1 – 31, 2020 Weekdays - \$190 if enrolled May 31, 2020. After May 31, 2020 the fee increases to \$250.

Summer Intersession P.M. (12-5 pm) Program July 1 – 31, 2020 Weekdays - \$285 if enrolled by May 31, 2020. After May 31 the fee increases to \$375.

A.M. and P.M. – July 1 – 31, 2020 Enrolled by May 31, 2020 - \$475

A.M. and P.M. – July 1-31, 2020 Enrolled by May 31, 2020 - \$625

Fun at Four – July 1 – 31, 2020 Weekdays- \$375

Summer Intersession Program Extended Registration Fees

	<u>A.M.</u>	<u>P.M.</u>
July 6 – July 10, 2020	\$235	\$365
July 13 – July 17, 2020	\$180	\$275
July 20 – July 24, 2020	\$130	\$195
July 27 – July 31, 2020	\$80	\$115

Summer Cooking

3 Day - \$103

4 Day - \$130

5 Day - \$170

Field Hockey - \$60 (Comprised of eight one- hour sessions)

Winter Crafts - \$60 (Comprised of six 75 minute sessions)

Fall Crafts - \$60 (Comprised of six 75 minute sessions)

Winter Art - \$60 (Comprised of six 75 minute sessions)

EXHIBIT "A"

TOWNSHIP OF RARITAN RECREATION DEPARTMENT PROGRAM FEES

Spring Crafts - \$60 (Comprised of six 75 minute sessions)

Spring Art - \$60 (Comprised of six 75 minute sessions)

Ski Club – \$415 - Skiing Only / Snowboarding Only

\$470 – Skiing and Rentals / Snowboarding and Rentals

Men's and Women's basketball –

Women's - \$125 per season

Men's - \$80 per season

EXHIBIT "A"

TOWNSHIP OF RARITAN RECREATION DEPARTMENT PROGRAM FEES

Raritan Township Recreation – Request for Financial Assistance

PARENT NAME: _____

ADDRESS: _____

PARENT TELEPHONE: _____

PARENT EMAIL ADDRESS: _____

PROGRAM NAME: _____

CHILD'S NAME: _____

If you need financial assistance with any of the Raritan Township Recreation Programs, you will need to provide us with one of the following: notice of loss of child support; notice of loss of work; or a W-2 or last paystub. Please provide us with a brief statement as to why financial assistance is needed. All requests will be handled on a case-by-case basis.

PARENT/GUARDIAN SIGNATURE*: _____

PARENT/GUARDIAN SIGNATURE* _____

Please email these documents to us or mail them to the address indicated above. You will be notified once you have been approved. If you need help filling out the above form or do not have any of the documents needed, please call Claudia Jursik at 908-892-4649 or email her at claudia.jursik@raritantwpnj.gov.

*Signature denotes that all statements provided are true and correct.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-108

A RESOLUTION APPOINTING TINA HANSFORD AS FULL-TIME CONTROL PERSON/TECHNICAL ASSISTANT IN THE CONSTRUCTION DEPARTMENT

WHEREAS, the Township Committee has recognized the need for an additional Control Person/Technical Assistant position in the Construction Department to be full-time and has allocated for such in the 2020 Budget; and

WHEREAS, the current part-time Control Person/Technical Assistant, Tina Hansford, has proven to be a valued employee; and

WHEREAS, the Township Administrator recommends Tina Hansford for the position of full-time Control Person/Technical Assistant.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Tina Hansford is hereby appointed as full-time Control Person/Technical Assistant in the Construction Department effective March 31, 2020 at an annual salary of \$35,963.20.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on April 7, 2020.

Lisa Fania, RMC
Township Clerk