RARITAN TOWNSHIP COMMITTEE
TUESDAY, AUGUST 21, 2018
MEETING BEGINS AT 6:30 P.M.

AGENDA TO THE EXTENT KNOWN

AMENDED 8/22/2018
(addition of Eagle Scout Proclamation)

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions Which Require the Consideration of the Township Committee may be Issued when Necessary

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1. **MEETING CALLED**

Meeting called to order at: _____

2. **ROLL CALL**

Roll Call	Present	Absent
Karen Gilbert, Deputy Mayor		
Gary Hazard, Committee Member		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Michael Mangin, Mayor		

3. **MEETING ADVERTISED**

Mayor Mangin advised that the meeting was advertised in the January 10, 2018 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the municipal bulletin board and the Township website.

4. **Resolution #18-160 CLOSED SESSION**

a. **Contract Negotiations:**

b. **Personnel:** Deputy OEM Coordinator; Police Department Staffing; Assistant Planner/Property Maintenance Inspector; Tax Clerk

c. **Attorney-Client Privilege:**

d. **Pending Litigation:**

Mayor Mangin asks for a motion to adopt Resolution #18-160.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

5. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Mangin asks all to join in reciting the Pledge of Allegiance to our flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

6. **AMEND/APPROVE AGENDA**

Mayor Mangin asks for a motion to amend and/or approve the Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

7. **PROCLAMATION – EAGLE SCOUT – SCHUYLER REED**

8. **PUBLIC COMMENT**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

9. **PRESENTATION – AON CONSULTING WORLDWIDE, INC., GASB 75 EXPLANATION**

10. **FINANCIAL ISSUES**

PAYMENT OF BILLS:

a. Payment of Bills as listed for Raritan Township: **$12,116,381.18**

10. FINANCIAL ISSUES (CONT.)

PAYMENT OF BILLS:

Mayor Mangin asks for a motion to approve the bill list for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

b. Payment of Bills as listed for Raritan Township Fire Company: **$3,108.33**

Mayor Mangin asks for a motion to approve the bill list for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

11. REPORTS

a. Fire Safety – July
b. Planning/Engineering Escrow Accounts – July
c. Court – July
d. Animal Control – July

12. LIAISON REPORTS

Karen Gilbert	Finance; Environmental Commission/Green Team; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)
Gary Hazard	Court/Police; RTMUA
Craig O'Brien	Open Space
Louis Reiner	Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee

12. **LIAISON REPORTS (CONT.)**

Mayor Mangin	Board of Health; Finance; Personnel; Planning Board (Class I Member)

13. **UNFINISHED BUSINESS**

a. Cannabis Ordinance draft discussion

b. Noise Ordinance regarding Off-Road Vehicle recreational use in residential neighborhoods

c. Hunterdon County Sherriff's Office request for $500.00 donation towards equipment for "Project Lifesaver"

14. **NEW BUSINESS**

a. Bond Anticipation Note Certificate of Determination of Award

b. NJ Department of Agriculture – outreach for municipal interest in gypsy moth egg mass survey for Fall 2018

15. **ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)**

a. ORDINANCE #18-23

ORDINANCE REAPPROPRIATING $224,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION AND INSTALLATION OF VIDEO LINK SYSTEM, COURTROOM RECORDING SYSTEM, SERVER ROOM RENOVATION AND LEFFLER HILL COMPLETE AND OLD CROTON PARTIAL CHIP TREATMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Mangin asks for a motion to open the public hearing.

Meeting opened to the public.

15. **ORDINANCES (FINAL ADOPTION/PUBLIC HEARING) (CONT.)**

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-23 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **ORDINANCES (INTRODUCTION/FIRST READING)**

a. ORDINANCE #18-24

ORDINANCE APPROPRIATING $13,860.00 PROCEEDS FROM THE CAPITAL SURPLUS FUND FOR THE POLICE BUILDING REWIRE CAT6 TO SECURE CLOSET FOR AND BY THE TOWNSHIP OF RARITAN IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Mangin asks for a motion to introduce Ordinance #18-24 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of September 4, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

b. ORDINANCE #18-25

ORDINANCE AUTHORIZING THE MAYOR AND CLERK OF THE TOWNSHIP OF RARITAN TO EXECUTE A QUITCLAIM DEED RELATIVE TO THE PROPERTY KNOWN AS LOT 3.01, BLOCK 24 OF THE TAX MAP OF THE TAX ASSESSOR OF THE TOWNSHIP OF RARITAN AND TO EXECUTE A CERTAIN DRIVEWAY EASEMENT RELATED TO SAME

16. **ORDINANCES (INTRODUCTION/FIRST READING) (CONT.)**

Mayor Mangin asks for a motion to introduce Ordinance #18-25 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of September 4, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

17. **CORRESPONDENCE**

a. NJDOT Fiscal Year 2019 State Aid Applications

b. NJDOT order regarding railroad warning devices, railroad crossing surface features, traffic control devices and roadway approaches at Black River & Western Railroad/Belvidere & Delaware River Railroad at Toad Lane

18. **NON-CONSENT AGENDA**

I. Minutes:

A. Township Committee Regular Meeting Minutes:
(All Committee Members present unless otherwise noted)

1. June 19, 2018
2. July 17, 2018

Mayor Mangin asks for a motion to approve the Regular Meeting Minutes of June 19 and July 17, 2018.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

18. **NON-CONSENT AGENDA (CONT.)**

B. Township Committee Executive Session Meeting Minutes:
(All Committee Members present unless otherwise noted)

1. June 19, 2018
2. July 17, 2018

Mayor Mangin asks for a motion to approve the Executive Session Meeting Minutes of June 19 and July 17, 2018.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

C. Township Committee Special Meeting Minutes:
(All Committee Members present unless otherwise noted)

1. June 18
2. June 21
3. July 9
4. July 25

Mayor Mangin asks for a motion to approve the Special Meeting Minutes of June 18, 21, and July 25, 2018.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

Mayor Mangin asks for a motion to approve the Special Meeting Minutes of July 9, 2018. (Absent: Hazard, O'Brien)

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

18. **NON-CONSENT AGENDA (CONT.)**

II. Resolutions:

a. Resolution #18-161 – Authorizing the Appointment of Ann Marie Silvia as Tax Collector

Mayor Mangin asks for a motion to adopt Resolution #18-161.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

b. Resolution #18-162 – Authorizing the Employment of Rebekah Harms as Part-Time Tax Clerk

Mayor Mangin asks for a motion to adopt Resolution #18-162.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

c. Resolution #18-172 – Amending 2018 Capital Budget (Requires 4 Votes for Adoption)

Mayor Mangin asks for a motion to adopt Resolution #18-172.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

18. **NON-CONSENT AGENDA (CONT.)**

d. Resolution #18-176 – Authorizing an Agreement for Wastewater Treatment Capacity for the Provision of Affordable Housing with the Raritan Township Municipal Utilities Authority and an Assignment and Assumption Agreement for Wastewater Treatment Capacity for the Provision of Affordable Housing with Raritan Town Square, LLC

Mayor Mangin asks for a motion to adopt Resolution #18-176.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

e. Raritan Township Fire Company Application

1. Samuel Padro

Mayor Mangin asks for a motion to approve the application for Samuel Padro.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

19. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolutions:

a. Resolution #18-163 – Authorizing the Cancellation of Third Quarter 2018 Taxes (Smith)

b. Resolution #18-164 – Authorizing the Refund of a Developer's Escrow (Keystone Fireworks)

19. **CONSENT AGENDA**

c. **Resolution #18-165 – Authorizing the Change in Custodian of Petty Cash for Police Department**

d. **Resolution #18-166 – Authorizing an Award of Contract to Weatherproofing Technologies, Inc. for Roof Restoration Services at the Department of Public Work Facility**

e. **Resolution #18-167 – Authorizing an Award of Contract to Glen Hale, Inc. for Surface Treatment (Oil and Chip) on Township Roadways**

f. **Resolution #18-168 – Authorizing an Award of Contract to Road Safety Systems, LLC for Beam Guide Rail Replacement on Township Roadways**

g. **Resolution #18-169 – Authorizing an Award of Contract to Denville Line Painting, Inc. for Line Striping and Traffic Markings on Township Roadways**

h. **Resolution #18-170 – Authorizing an Award of Contract to Tilcon New York, Inc. for Road Resurfacing of Wildwood and Round Hill Courts (Barton Hollow Estates)**

i. **Resolution #18-171 – Authorizing an Award of Contract to Jen Electric, Inc. for Traffic Signal Upgrades**

j. **Resolution #18-173 – Authorizing the Return of Cash Performance Guarantee (Foster Corporation)**

k. **Resolution #18-174 – Cancelling Third Quarter 2018 Taxes (Lereta, Corelogic, Wells Fargo)**

l. **Resolution #18-175 – Authorizing the Cancellation of Trust Fund Balances**

Mayor Mangin asks for a motion to adopt Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

20. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

21. **CLOSED SESSION**

22. **OPEN SESSION**

23. **FURTHER ACTION**

24. **ADJOURNMENT**

Mayor Mangin asks for a motion to adjourn the meeting.

Meeting adjourned at: _____