

**TOWNSHIP OF RARITAN  
BOARD OF HEALTH  
REORGANIZATION MEETING MINUTES  
JANUARY 18, 2018**

**CALL TO ORDER**

The meeting was called to order by Board Secretary, Lisa Fania, at 7:30 p.m. at the Municipal Building, One Municipal Drive, Flemington, NJ 08822

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**MEETING ADVERTISED**

The meeting was advertised in the January 11, 2018 issue of the Hunterdon County Democrat and posted on the office bulletin board.

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**ATTENDANCE**

**ROLL CALL OF THE 2018 BOARD OF HEALTH**

**PRESENT:** Jeannie Geremia; Frank Nagy, Mark Peters; Tom Smith, Carolee Zak

**ABSENT:** Deborah Hoskins, Venkata Lanka, Patrick Morlando, Rose Sollena

Also present were Secretary, Lisa Fania; Mayor Michael Mangin; and Carla Hobbs, Hunterdon County Division of Public Health

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**NOMINATIONS AND ELECTION OF CHAIR FOR 2018**

Motion by Peters, seconded by Geremia to nominate Frank Nagy as Chairman for 2018.

Secretary Fania noted for the record that Frank Nagy was nominated and called for further nominations for Chairman for 2018. There were no further nominations from the floor and the nominations were closed.

Secretary Fania called for a vote on the nomination of Frank Nagy for Chairman for 2018. Motion by Zak, seconded by Peters.

**ROLL CALL VOTE:**

**AYES:** Jeannie Geremia; Frank Nagy, Mark Peters; Tom Smith, Carolee Zak.

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Deborah Hoskins, Venkata Lanka, Patrick Morlando, Rose Sollena

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## **NOMINATIONS AND ELECTION OF VICE CHAIR FOR 2018**

Motion by Zak, seconded by Geremia to nominate Mark Peters as Vice Chairman for 2018.

Secretary Fania noted for the record that Mark Peters was nominated and called for further nominations for Vice Chairman for 2018. There were no further nominations from the floor and the nominations were closed.

Secretary Fania called for a vote on the nomination of Mark Peters for Vice Chairman for 2018.

Motion by Zak, seconded by Geremia

### **ROLL CALL VOTE:**

**AYES:** Geremia; Nagy, Peters; Smith, Zak

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Hoskins, Lanka, Morlando, Sollena

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## **BOARD OF HEALTH LIAISON ASSIGNMENTS**

Mark Peters – State of New Jersey

Lisa Fania – County Health Department

Mark Peters - RTMUA

Mark Peters – Township Liaison

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## **RESOLUTIONS**

Chairman Nagy read Resolution #18-1 by title.

Chairman Nagy asked for a motion to adopt Resolution #18-1.

Motion by Zak, seconded by Geremia

### **ROLL CALL VOTE:**

**AYES:** Geremia; Nagy, Peters; Smith, Zak

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Hoskins, Lanka, Morlando, Sollena

**RESOLUTION #18-1**

**RESOLUTION ESTABLISHING BOARD OF HEALTH  
MEETING DATES FOR THE YEAR 2018**

**BE IT RESOLVED**, by the Board of Health of the Township of Raritan, County of Hunterdon, State of New Jersey that the Board of Health shall hold meetings beginning at 7:30 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, on the 3<sup>rd</sup> Thursday of each month.

**BE IT FURTHER RESOLVED** that meeting days are as follows:

JANUARY 18	JULY 19
FEBRUARY 15	AUGUST 16
MARCH 15	SEPTEMBER 20
APRIL 19	OCTOBER 18
MAY 17	NOVEMBER 15
JUNE 21	DECEMBER 20

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Chairman Nagy read Resolution #18-2 by title.  
Chairman Nagy asked for a motion to adopt Resolution #18-2.  
Motion by Zak, seconded by Geremia

**ROLL CALL VOTE:**

**AYES:** Geremia; Nagy, Peters; Smith, Zak  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Hoskins, Lanka, Morlando, Sollena

**RESOLUTION #18-2**

**A RESOLUTION DESIGNATING  
OFFICIAL NEWSPAPERS**

**BE IT RESOLVED**, that the Courier News, the Hunterdon County Democrat, the Express-Times and the Star Ledger are hereby designated as the official newspapers of the Raritan Township, Board of Health for the year 2018; and

**BE IT FURTHER RESOLVED**, that TAPinto Flemington-Raritan is hereby designated as the electronic news source for the year 2018.

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## **APPOINTMENT OF BOARD OF HEALTH ATTORNEY**

Chairman Nagy asked for a motion to appoint Richard L. Tice, Esq. as Board of Health Attorney for the term January 18, 2018 to December 31, 2018.

Motion by Zak, seconded by Peters

### **ROLL CALL VOTE:**

**AYES:** Geremia; Nagy, Peters; Smith, Zak

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Hoskins, Lanka, Morlando, Sollena

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## **COURTESY OF THE FLOOR**

There was no public comment.

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## **NEW BUSINESS**

### **a. BLOCK 72.26, LOT 4 (29 SUTPHIN ROAD) – SEPTIC SYSTEM WAIVER REQUEST**

Robert Zederbaum, RBZ Enterprises, Inc., presented the waiver request.

Motion by Peters, seconded by Zak to approve the following requested waivers:

1. Toe mount at 5 feet from the property line, which does not meet the 10-foot requirement by code. Engineer shall inspect the grading and provide certification that there are no offsite water issues.
2. The proposed disposal bed at 27 feet from the existing 36-inch drainage pipe, which does not meet the minimum 50-foot distance requirement from a water source.

This is based on a letter from Robert Vaccarella of the County Health Department dated January 5, 2018.

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### **b. BLOCK 79.08, LOT 16 (24 MADISON AVENUE) – SEPTIC SYSTEM WAIVER REQUEST**

Carla Hobbs of the Hunterdon County Division of Public Health presented the waiver.

Motion by Peters, seconded by Zak to approve the following requested waivers:

1. The proposed disposal bed at 92 feet from the existing well, which does not meet the minimum 100-foot setback requirement by code. Per N.J.A.C. 7:9A, the distance may be decreased by the administrative authority to a minimum of 50 feet only when the well is provided a water tight casing to a depth of 50 feet or more.
2. Applicant shall provide a report from a well driller to determine how much casing is in the well. If the casing does not meet the requirements, then an ultra violet device shall be installed on the well with a deed restriction.
3. Design with a minimum of 48 inches of separation from the regional water table and the proposed level of infiltration. The highest regional water table is at 15 inches in soil log 1 which is greater than the maximum allowed by code of 24 inches from existing grade.
4. Disposal bed be increased by 25 percent due to limited permeability of the soils.

This is based on a letter from Dawn Faultings of the County Health Department dated January 9, 2018.

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### **ORDINANCES (INTRODUCTION/FIRST READING)**

Chairman Nagy read by title Ordinance #18-1.

AN ORDINANCE AMENDING CHAPTER 17.44 ENTITLED "APPLICATION, LICENSES, PERMITS, AND FEE SCHEDULES" BY REPEALING AND REPLACING SECTION 17.44.030 ENTITLED "FEE SCHEDULE" WITH NEW SECTION 17.44.030 "FEE SCHEDULE"

Secretary Fania explained that the proposed Board of Health ordinance is on tonight's agenda for informational purposes and will follow the ordinance adoption protocol through the Board of Health. She continued to explain that the proposed ordinance reflects amendments to the Board of Health fee schedule including the elimination of the \$10 fee for the filing of application and plans to alter or repair an individual sewage disposal system and issuance of permit; elimination of the \$10 fee for a permit to alter or repair a well; elimination of the \$150.00 fee for a bed and breakfast establishment; elimination of all fees relating to permits for portable chemical toilets; and elimination of all fees relating to food and beverage vending machines.

Chairman Nagy asked for a motion to introduce Ordinance #18-1 on first consideration.  
Motion by Peters, seconded by Chairman Nagy

**ROLL CALL VOTE:**

**AYES:** Geremia; Nagy, Peters; Smith, Zak  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Hoskins, Lanka, Morlando, Sollena

Second reading and public hearing date scheduled for February 15, 2018.

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Chairman Nagy read by title Ordinance #18-2.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING TITLE 17 ENTITLED "BOARD OF HEALTH REGULATIONS" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY AMENDING SECTION 17.12.010 ENTITLED "STATE REGULATIONS INCORPORATED BY REFERENCE"

Secretary Fania explained that the proposed Board of Health ordinance incorporates amended NJDEP regulations regarding soil permeability and percolation testing in order to meet standards.

Chairman Nagy asked for a motion to introduce Ordinance #18-2 on first consideration.  
Motion by Peters, seconded by Zak

**ROLL CALL VOTE:**

**AYES:** Geremia; Nagy, Peters; Smith, Zak  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Hoskins, Lanka, Morlando, Sollena

Second reading and public hearing date scheduled for February 15, 2018.

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**LIAISONS**

**STATE OF NEW JERSEY**  
No report

**COUNTY HEALTH DEPARTMENT**

\*Correspondence  
None

\*Food Inspection Reports  
\*Rabies Update

**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (RTMUA)**

No report

Carla Hobbs, Hunterdon County Division of Public Health, provided an update on inspection reports for retail food establishments and schools December 21, 2017 through January 18, 2018; and reported on influenza activity level; rabies specimens for 2017; and septic alterations/repairs for 2017.

**EXPENDITURES**

December 2017 monthly report.

**COMMENTS**

There were no comments.

**ADJOURNMENT**

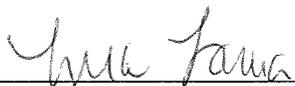
Chairman Nagy asked for a motion to adjourn the meeting.

Motion by Mark Peters, seconded by Carolee Zak

**MOTION UNANIMOUSLY CARRIED**

Meeting adjourned at 8:15 p.m.

Respectfully submitted,



Lisa Fania  
Board of Health Secretary