

**TOWNSHIP OF RARITAN
BOARD OF HEALTH
MINUTES
FEBRUARY 15, 2018**

CALL TO ORDER

The meeting was called to order by Chairman, Frank Nagy at 7:30 p.m. at the Municipal Building, One Municipal Drive, Flemington, NJ 08822

MEETING ADVERTISED

The meeting was advertised in the February 1, 2018 issue of the Hunterdon County Democrat and posted on the office bulletin board.

ATTENDANCE

PRESENT: Jeannie Geremia; Deborah Hoskins; Venkata Lanka; Mark Peters;
Tom Smith (arrived at 7:50 p.m.); Carolee Zak; Chairman, Frank Nagy;
Board Secretary, Lisa Fania; Mayor Michael Mangin; Hunterdon County
Division of Public Health, Carla Hobbs

ABSENT: Patrick Morlando; Rose Sollena

MINUTES

Motion by Lanka, seconded by Hoskins to approve the November 16, 2017 meeting minutes.

ABSTAIN: Peters, Zak

MOTION CARRIED

Motion by Peters, seconded by Geremia to approve the December 21, 2017 meeting minutes.

ABSTAIN: Lanka, Zak

MOTION CARRIED

Motion by Zak, seconded by Peters to approve the January 18, 2018 Reorganization meeting minutes as amended to reflect the attendance of Mayor Michael Mangin.

ABSTAIN: Hoskins, Lanka

MOTION CARRIED

COURTESY OF THE FLOOR

There was no public comment.

NEW BUSINESS

a. BLOCK 75.01, LOT 15 (10 HARVEST COURT) – SEPTIC SYSTEM ALTERATION WAIVER REQUEST

William Jupinka, PE, Bayer-Risse Engineering, Inc., presented the waiver request.

Motion was made by Zak, seconded by Peters to approve the following requested waivers:

1. The proposed disposal bed at 50.5 feet from the existing well which does not meet the minimum 100-foot setback requirement by code. Per N.J.A.C. 7:9A-4.3, the distance may be reduced by the administrative authority to a minimum of 50 feet provided that there is 50 feet of casing in the well. A well record on file with the Hunterdon County Division of Public Health indicates a casing depth of 50 feet.
2. The proposed disposal bed at approximately seventeen (17) feet from the existing house which does not meet the minimum 25-foot setback requirement per N.J.A.C. 7:9A.
3. A toe slope of 6 feet to the property line next to Lot 14 and Harvest Court road side which does not meet the minimum 10-foot setback requirement per N.J.A.C. 7:9A. Design engineer shall inspect grading and certify that the final grading does not adversely impact offsite conditions.

This is based on a letter from Dawn Faltings of the County Health Department dated January 29, 2018.

ROLL CALL:

AYES: Geremia, Hoskins, Lanka, Peters, Smith, Chairman Nagy

NAYES: None

ABSTAIN: None

ABSENT: Morlando, Sollena

b. Resolution #18-3 – Appointing Stephanie Haver, Alternate Deputy Registrar

Chairman Nagy asked for a motion to adopt Resolution #18-3.
Motion by Zak, seconded by Peters to adopt Resolution #18-3.

ROLL CALL:

AYES: Geremia, Hoskins, Lanka, Peters, Smith, Chairman Nagy
NAYES: None
ABSTAIN: None
ABSENT: Morlando, Sollena

RESOLUTION #18-3

**RESOLUTION APPOINTING STEPHANIE HAVER
ALTERNATE DEPUTY REGISTRAR**

WHEREAS, there exists a need for additional coverage in the Office of the Registrar during lunch hour and times of illness and vacation of the Registrar; and

WHEREAS, the Board of Health of the Township of Raritan is desirous of establishing said additional coverage; and

WHEREAS, the Board of Health Secretary recommends Stephanie Haver for the position of Alternate Deputy Registrar to cover lunch hour and times of illness and vacation in the Office of the Registrar.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Raritan, County of Hunterdon, State of New Jersey, that Stephanie Haver is hereby appointed to the position of Alternate Deputy Registrar.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Chairman Nagy read Ordinance #18-1 by title.

AN ORDINANCE AMENDING CHAPTER 17.44 ENTITLED “APPLICATION, LICENSES, PERMITS, AND FEE SCHEDULES” BY REPEALING AND REPLACING SECTION 17.44.030 ENTITLED “FEE SCHEDULE” WITH NEW SECTION 17.44.030 “FEE SCHEDULE”

Chairman Nagy asked for a motion to adopt Ordinance #18-1.
Motion by Peters, seconded by Zak to adopt Ordinance #18-1.

ROLL CALL:

AYES: Geremia, Hoskins, Lanka, Peters, Smith, Chairman Nagy
NAYES: None
ABSTAIN: None
ABSENT: Morlando, Sollena

ORDINANCE #18-1

AN ORDINANCE AMENDING CHAPTER 17.44 ENTITLED “APPLICATION, LICENSES, PERMITS, AND FEE SCHEDULES” BY REPEALING AND REPLACING SECTION 17.44.030 ENTITLED “FEE SCHEDULE” WITH NEW SECTION 17.44.030 “FEE SCHEDULE”

BE IT ORDAINED by the Board of Health of the Township of Raritan, in the County of Hunterdon, State of New Jersey as follows:

Section 1. Section 17.44.030 “Fee Schedule” is hereby repealed and replaced with new Section 17.44.030 “Fee Schedule” as follows:

The application, license and permit fee schedule for the Raritan Township Board of Health is fixed as follows:

A.	Individual Subsurface Sewage Disposal System	
1.	For the filing of an application and issuance of permit	\$35.00
B.	Individual Potable Water Supply	
	Each application for a permit:	
	Raritan Township well permit	\$40.00
C.	Retail Food Establishment License	
1.	Permanent Establishment	
a.	Newsstands, pharmacies, liquor stores, video stores and other establishments handling commercially prepared, prepackaged, non-potentially hazardous foods as an incidental part of their business	\$150.00*
b.	Agricultural markets (where there is no food preparation) where potentially hazardous foods are offered for sale or where grocery food items account for 50% or more of the sales area	\$150.00*
c.	All other retail food establishments	\$250.00*
d.	Supermarkets with gross annual sales in excess of \$100,000	\$350.00*
2.	Temporary Food Establishments	
a.	Temporary Food Establishments in excess of three days	\$160.00
b.	Temporary Food Establishments of three days or less	\$110.00
D.	Public Swimming Pool License Fee	\$25.00
E.	Marriage & Remarriage License, Civil Union and Domestic Partnership Application Fees (Municipality to keep \$3.00)	\$28.00
F.	Burial and Removal Permits (Municipality to keep fee)	\$5.00
G.	Birth, Death, Marriage, Civil Union & Domestic Partnership Certificates - each copy	\$10.00

Section 2. All ordinances or parts of ordinances inconsistent with this Chapter are hereby repealed to the extent of any inconsistencies.

Section 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason deemed invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

Section 4. This Ordinance shall take effect upon final passage according to law.

*If the permanent food establishment license fee is not paid in the month of December or before, preceding the year for which the license is to be issued, there shall be an additional \$50.00 charge.

Chairman Nagy read Ordinance #18-2 by title.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING TITLE 17 ENTITLED "BOARD OF HEALTH REGULATIONS" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY AMENDING SECTION 17.12.010 ENTITLED "STATE REGULATIONS INCORPORATED BY REFERENCE"

Chairman Nagy asked for a motion to adopt Ordinance #18-2.

Motion by Peters, seconded by Zak to adopt Ordinance #18-2.

ROLL CALL:

AYES: Geremia, Hoskins, Lanka, Peters, Smith, Chairman Nagy

NAYES: None

ABSTAIN: None

ABSENT: Morlando, Sollena

ORDINANCE #18-2

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING TITLE 17 ENTITLED "BOARD OF HEALTH REGULATIONS" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY AMENDING SECTION 17.12.010 ENTITLED "STATE REGULATIONS INCORPORATED BY REFERENCE"

BE IT ORDAINED, by the Board of Health of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

Section 1. Section 17.12.010 entitled "State Regulations Incorporated by Reference" is hereby amended as follows:

[On January 1, 1990, new regulations concerning the location, design, construction, use, installation, operation and maintenance of subsurface sewage disposal systems, became effective. A copy of those regulations is attached hereto and made a part hereof without the inclusion of the actual text of the regulations in this chapter, pursuant to N.J.S.A. 26:3-69.1 to 69.6.] In relation to the location, design, construction, use, installation, operation and maintenance of subsurface sewage disposal systems and pursuant [Pursuant] to the authority granted under N.J.S.A. 26:3-69.1 through 69.6 the Raritan Township Board of Health adopts, by reference, N.J.A.C. 7:9A-1 et seq. [, and N.J.A.C. 7:9A-3.1, the Raritan Township Board of Health adopts those regulations.] (BH Ord. passed 10-18-90: prior code § BH:4-1)

Section 2. The Township Clerk shall keep three copies of N.J.A.C. 7:9A-1 *et seq.* on file in her office.

Section 3. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. The Ordinance shall take effect upon its adoption, passage and publication according to law.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

LIAISONS

STATE OF NEW JERSEY

No report

COUNTY HEALTH DEPARTMENT

*Correspondence

None

*Food Inspection Reports

*Rabies Update

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (RTMUA)

No report.

Carla Hobbs, Hunterdon County Division of Public Health, reported on retail food establishment inspections for the period of January 18 through February 14, 2018; reported on the status of rabies for 2017 county-wide; and spoke about the importance of radon testing. Ms. Hobbs announced that free radon test kits are available at the County.

OLD BUSINESS

There was no old business.

EXPENDITURES

January 2018 monthly report.

COMMENTS

There were no comments.

ADJOURNMENT

Chairman Nagy asked for a motion to adjourn the meeting.

Motion by Zak, seconded by Peters.

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:05 p.m.

Respectfully submitted,



Lisa Fania
Board of Health Secretary