

**TOWNSHIP OF RARITAN  
BOARD OF HEALTH  
MINUTES  
OCTOBER 19, 2017**

**CALL TO ORDER**

The meeting was called to order by Chairman, Frank Nagy at 7:30 p.m. at the Municipal Building, One Municipal Drive, Flemington, NJ 08822

**MEETING ADVERTISED**

The meeting was advertised in the March 4, 2017 issue of the Hunterdon County Democrat and posted on the office bulletin board.

**ATTENDANCE**

**PRESENT:** Jeannie Geremia; Deborah Hoskins; Mark Peters; Carolee Zak; Chairman, Frank Nagy; Board Secretary; Lisa Fania; and Hunterdon County Division of Public Health representative, Carla Hobbs

**ABSENT:** Vankata Lanka, Patrick Morlando, Rose Sollena, and Tom Smith.

**MINUTES**

Motion by Mark Peters, seconded by Jeannie Geremia to approve the September 21, 2017 meeting minutes.

**ABSTAIN:** Carolee Zak

**MOTION CARRIED**

**COURTESY OF THE FLOOR**

There was no public comment.

**NEW BUSINESS**

There was no new business.

**LIAISONS**

**STATE OF NEW JERSEY**

No report

**COUNTY HEALTH DEPARTMENT**

\*Correspondence  
None

\*Food Inspection Reports  
\*Rabies Update

**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (RTMUA)**

Board Members acknowledged regular and work session meeting minutes of August 17, 2017.

Carla Hobbs, Hunterdon County Division of Public Health provided an update on inspection reports for retail food establishments and schools September 22 through October 19, 2017. Ms. Hobbs reported on the status of rabies advising of one negative dog. Ms. Hobbs distributed reports regarding Septic and Well repair/alteration. Board Members concurred to receive quarterly reports of such commencing with the January 2018 meeting.

Board Members raised questions and concerns regarding vaccination data, state involvement regarding the enforcement of vaccination; Hepatitis A outbreak in the Midwest; and communicable diseases. Ms. Hobbs explained mechanisms for controlling such outbreaks including proper food handling techniques, hand washing and temperature controls. Ms. Hobbs advised that she will further investigate data regarding vaccinations throughout the Township and advise at a future regular meeting.

**OLD BUSINESS**

a. Foreclosed/Vacant Properties

Chairman Nagy advised that he and Co-chair, Mark Peters had met with Tony Hajjar, Township Engineer regarding the status of Foreclosed/Vacant properties. Chairman Nagy reported that the Township is doing the best that they can in managing the property maintenance of such. Mr. Peters advised that approximately one-third of the properties listed are condominiums or townhouses.

Board Secretary, Lisa Fania, provided an update on the status of the property at 66 Cherryville Hollow Road, advising that the Township has entered into an agreement with the property owner to ensure that such is properly cleaned and remediated within one year (Township Committee Resolution #17-251).

b. Food and Beverage Vending Machines and Vital Records fees

Discussion was held regarding Board of Health fees for food and beverage vending machines and vital records.

Board Members raised questions and concerns regarding tracking such vendors; inspection requirements; and the rationale behind existing fees. Ms. Hobbs advised that the County Division of Public Health does not require inspections of vending machines. Board Members concurred to remove all fees concerning food and beverage vending machines from the Board of Health fee schedule.

During the discussion, Board Members questioned the \$5.00 fee for burial and removal permits. Ms. Fania will follow up to determine if the fee is state mandated and advise accordingly at the next regular meeting.

c. Pet Licensing fees

Ms. Fania advised Board Members that the proposed Ordinance amending the pet license fees has been tabled.

Motion by Mark Peters, seconded by Carolee Zak to remove the \$20 license fee for each location of a food and beverage vending machine as well as the \$20 permit fee for each vending machine from the Raritan Township Board of Health fee schedule.

**ROLL CALL:**

**AYES:** Geremia, Hoskins, Peters, Zak, Chairman Nagy  
**NAYES:** None  
**ABSENT:** Lanka, Morlando, Smith, Sollena

**EXPENDITURES**

September 2017 Monthly report.

**COMMENTS**

There were no comments.

**ADJOURNMENT**

Chairman Nagy asked for a motion to adjourn the meeting.

Motion by Mark Peters, seconded by Carolee Zak

**MOTION UNANIMOUSLY CARRIED**

Meeting adjourned at 8:15 p.m.

Respectfully submitted,



Lisa Fania  
Board of Health Secretary