



Township of Raritan

CERTIFICATE OF OCCUPANCY CHECKLIST

Date Filed		1 Municipal Drive, Flemington, NJ 08822 phone 908-806-6104 fax 908-806-8031 Hours 8:30 am to 4:30 pm Monday - Friday
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Applicant Information

Tenant:		Owner:	
Mailing Address:		Mailing Address:	
City:		City:	
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:

Site Address and Information

Street Address:	Block:	Lot:
Development/Subdivision Name:		Unit #:
Describe Portion of Structure to be Occupied:		

Fees and Approvals

Required		Type	Payment Info
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Transportation Improvement District Fee	Check #
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Affordable Housing Fee/COAH - see Tax Assessor for fee Calculation	Check #
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Outstanding Inspection and Escrow Fees	Check #
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Regional Contribution Payment	Check #
<input type="checkbox"/> Yes	<input type="checkbox"/> No	RTMUA Approval (Certificate of Compliance)	N/A
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Three (3) Copies of As-Built Building Location Survey	N/A

1. Please review the subdivision or site plan resolution of approval for any conditions and/or payments that may be required prior to the issuance of a Certificate of Occupancy.
2. The Affordable Housing Fee is required for most single-family homes. Please contact the tax assessor for the calculation of this fee.
3. The RTMUA Certificate of Compliance is required for buildings served by sanitary sewer. Please contact RTMUA at (908) 782-7453.
4. Three (3) copies of an as0built building location survey are required for all construction.

Township Use Only

<input type="checkbox"/> Temporary Certificate of Occupancy	<input type="checkbox"/> Final Certificate of Occupancy
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Conditions and Comments:			

Township Signature	Date		
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