

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-282

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: PSE&G Agreement; Code Blue
 - b) Personnel:
 - c) Attorney-Client Privilege: Holzi Property Acquisition; Ubel Property Proposed Amendment to Upper Raritan Water Quality Management Plan
 - d) Pending Litigation:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 17, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-290

**A RESOLUTION HONORING MICHAEL MANGIN
FOR HIS SERVICE AS TOWNSHIP COMMITTEEMAN AND MAYOR**

WHEREAS, on this 17th day of December, 2019, the Township Committee desires to recognize Committeeman, Michael Mangin for his service to the community throughout the past nine years; and

WHEREAS, Michael Mangin was first elected to the Township Committee in two thousand eleven and was elected for an additional two terms; and

WHEREAS, Michael Mangin was appointed Mayor in 2013 and 2018; and

WHEREAS, Michael Mangin also served on the Planning Board and as liaison to other Township Boards and Committees; and

WHEREAS, Michael Mangin's allegiance to the betterment of the community is further exemplified by his years of service on the Raritan Township Fire Company including his position as past Fire Chief; and

WHEREAS, it is truly appropriate for the Township of Raritan to acknowledge Michael Mangin as an outstanding individual for his dedication and contributions to the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee, of the Township of Raritan, County of Hunterdon, State of New Jersey wish to hereby express heartfelt gratitude and appreciation for the years of service Michael Mangin has selflessly contributed during his term as a member of the Township Committee. Michael Mangin has demonstrated characteristics of citizenship, public service and devotion to community that are in keeping with the highest traditions of our republic.

BE IT FURTHER RESOLVED, that the Mayor and the Township Committee, the staff and all the citizens of Raritan Township wish Michael Mangin best wishes for success and fulfillment in his future endeavors.

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

ATTEST:

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 17, 2019.

Lisa Fania, RMC
Township Clerk

List of Bills - (All Funds)

Vendor	Description	Current Fund	Payment	Check Total
1692 - A & S HYDRAULICS		PO 10144 Fork Lift & Snow Flow Cylinder Repa	575.00	575.00
2827 - ANTOINE HAJJAR		PO 10154 Surveyor's convention	236.58	236.58
3834 - ARROW ELEVATOR INC		PO 9551 BLANKET -MONTHLY ELEVATOR INSPECTIO	193.00	193.00
1232 - AT&T		PO 8229 B-SERVICES (ACCT #0303050028001)	32.34	32.34
334 - ATLANTIC TACTICAL OF NJ, INC.		PO 9771 Uniforms for Class III Officers	891.58	
		PO 10127 Uniform Accessories-Canale	157.96	1,049.54
4955 - BCI TRUCK		PO 10179 Truck Repair Parts	160.05	160.05
4541 - BRION FLEMING, CUST OF PETTY CASH		PO 10190 Ratchet Straps	21.98	21.98
4908 - CANARX GROUP INC		PO 8444 B-RX 2019	722.70	722.70
728 - CARTRIDGE WORLD		PO 10138 INK/TONER	414.95	414.95
3297 - CDW GOVERNMENT		PO 9683 Camera and accessories	2,076.29	2,076.29
895 - CENTURYLINK		PO 10188 NOVEMBER 2019	176.80	176.80
1752 - CENTURYLINK-PAYPHONES		PO 8394 B-2019 PAYPHONE	50.00	50.00
4359 - COMCAST- #0150731		PO 8247 B-COMCAST SERVICE - PD (84990529101	118.40	118.40
4916 - COMCAST-#939023341		PO 8448 B-2019 PHONES/INTERNET	411.57	411.57
115 - CORNERSTONE PRINT & IMAGI		PO 10025 Township Newsletter Mailing/Printin	4,790.28	4,790.28
5009 - DANS MOBILE WINDOW TINTING		PO 10033 Window Tinting	275.00	275.00
1048 - DEMPSEY UNIFORM & LINEN SUPPLY		PO 9547 BLANKET-MAT SERVICES	102.96	102.96
3833 - DIFFRANCESCO, BATEMAN, COLEY ETC		PO 7966 B-2019 LEGAL SERVICES	9,534.11	9,534.11
263 - ELIZABETHTOWN GAS		PO 10160 10/21/19 - 11/18/19	1,776.08	1,776.08
3511 - FASTENAL CO		PO 10110 21 Exhaust Repair (3/8 Pipe tap)	28.17	
		PO 10122 BRAKE CLEANER	108.00	136.17
5002 - FIRECRAFT SAFETY PRODUCTS		PO 9738 Propane Gas Detectors	1,233.15	1,233.15
873 - FLEMINGTON CHEVROLET		PO 10184 21-15 Heat & Defrost Repair	459.37	459.37
302 - FLEMINGTON DEPARTMENT STORE		PO 9990 RUBBER BOOTS & FLASHLIGHTS FOR INSP	233.50	
		PO 10126 Uniform Accessories	260.24	493.74
331 - GARDEN STATE AUTO ELECTRIC		PO 10040 73 Starter & 55 Leafer Hoist Motor	407.94	407.94
1551 - GARDEN STATE HIGHWAY PRODUCTS, INC		PO 10018 RollGoods MCCPC #28	6,635.85	6,635.85
4758 - GENERAL PLUMBING SUPPLY INC		PO 9961 Road Supplies	156.87	156.87
354 - GOODYEAR AUTO CENTER		PO 10044 303 Building Inspectors. 21-04 Poli	682.64	682.64
11 - GRAINGER		PO 10159 SIDEWALK SALT SPREADER	278.62	
		PO 10166 Janitorial Broom, Outdoor Garbage C	3,722.07	4,000.69
4463 - GRAMCO BUSINESS COMMUNICATIONS		PO 10139 RECORDING SYSTEM 2020	1,045.00	1,045.00
4563 - GREATAMERICA FINANCIAL SRVC		PO 8147 B-2019 COPIER AGREEMENT	1,659.25	
		PO 8794 B-2019 COPIER RENTALS FOR CONST COD	160.44	1,819.69
3510 - HARRY HAUSHALTER, ESQ.		PO 8336 B-2019 TAX APPEALS	4,722.50	4,722.50
4895 - HAYDEE BALLESTER		PO 10077 In court Spanish interpreter 11/6/1	190.00	190.00
3725 - HUNTERDON COUNTY		PO 10112 Letterhead/Envelopes	188.00	188.00
2 - HUNTERDON LOCK & SAFE		PO 9603 BLANKET	16.48	16.48
3564 - ICC		PO 10060 ICC CODE BOOKS - 2019 SUPPLY	2,187.02	2,187.02
4820 - J & J ENTERPRISES		PO 9964 Drug Education and Awareness Traini	55.00	55.00
1062 - J.C. EHRLICH CO INC		PO 9532 BLANKET - PEST CONTROL SERVICE	132.00	132.00
451 - JCP&L		PO 10195 OCTOBER 2019	2,069.77	2,069.77

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4974 - KIMBALL MIDWEST	PO 10217 NOVEMBER 2019	4,333.23	6,403.00
	PO 10175 Repair Parts	532.63	
	PO 10185 Hyd Hose & Fittings	1,057.18	1,589.81
2795 - KOLLMER EQUIPMENT	PO 10094 Air filter for compressor in 21	16.15	
	PO 10176 Chain Saw	428.00	444.15
5021 - KRISTIN GLINKO	PO 10075 Court assistance on 8/14/19	57.00	57.00
4322 - LINK HIGH TECH INC	PO 8043 B-MONITORING FOR 2019	2,250.00	
	PO 8044 B-SUPPORT FOR 2019	500.00	2,750.00
562 - MGL PRINTING SOLUTIONS	PO 10085 Vital Records Supplies	299.00	299.00
4992 - MICHELLE CAVALCHIRE	PO 9608 SUPPLIES	104.35	104.35
3191 - MUNICIPAL RECORD SERVICE	PO 10145 legal envelopes & case jackets for	686.00	686.00
4061 - NORTH EAST PARTS GROUP	PO 9972 BLANKET	1,623.04	1,623.04
4997 - OLIVIA BARRICK	PO 9948 4 hours court assistance 10/16/19	76.00	
	PO 10091 Court assistance 10/20/19	66.50	142.50
4486 - PHOENIX ADVISORS	PO 10074 DISCLOSURE AGENT SERVICES	1,350.00	1,350.00
4474 - POLLUTION CONTROL FINANCING	PO 10095 Waste Dumpster	406.89	406.89
4744 - RICHARD T. JONES	PO 10079 08/21/19	300.00	300.00
3556 - S.A. COMUNALE CO	PO 10121 PD SERVER ROOM REPAIR	932.00	932.00
4856 - SAVO, SCHALK, GILLESPIE, ETC	PO 8347 B-2019 PROFESSIONAL SERVICES	2,440.02	2,440.02
4621 - SCOTT WALLIS	PO 10191 SCOTT WALLIS CLOTHING ALLOWANCE REI	135.23	135.23
5018 - SOMERSET CNTY EMERGENCY SERVICES	PO 9956 Training Class for Concannon	175.00	175.00
4293 - SOMERSET CNTY POLICE ACADEMY	PO 10130 Training Classes-FTO Training and Ef	270.00	270.00
3474 - STAPLES - PW	PO 10189 Office Supplies	43.67	43.67
4528 - STAVOLA FLEMINGTON ASPHALT	PO 9744 BLANKET - INLET REPAIRS	513.26	
	PO 9767 BLANKET	247.34	760.60
4747 - STRATIX SYSTEMS	PO 8535 B-COPIER FOR CONST CODE	121.50	121.50
4902 - SUPPLYWORKS	PO 9969 CEILING TILES ESCNJ CO-OP#65MCESCCP	175.68	175.68
5024 - THE GUN SHOP	PO 10090 Simunitions Equipment	996.00	996.00
4175 - THOMSON REUTERS-WEST	PO 10076 NJ Practice Series 2019-2020 editio	330.00	330.00
4803 - TRACTOR SUPPLY	PO 9917 New OEM Equipment	405.84	405.84
4336 - TREASURER, ST OF NJ	PO 9967 Fire Code Books	200.00	200.00
918 - VITAL COMMUNICATIONS INC	PO 7953 B-2019 TAX PROGRAM	824.00	824.00
4090 - WB MASON	PO 9075 Engineering, Planning and Zoning Of	20.94	
	PO 9815 Office Supplies	544.03	
	PO 10063 WB MASON ORDER 11/15/19	276.37	
	PO 10066 WB Mason order #S097711426	51.72	893.06
5032 - WESTFIELD TWSP MUNICIPAL COURT	PO 10204 Parking Ticket-Westfield Township	32.00	32.00
486 - WOODRUFF ENERGY	PO 8396 B-2019 NATURAL GAS	1,577.51	1,577.51
	Grants		
334 - ATLANTIC TACTICAL OF NJ, INC.	PO 10169 CLASS III "BPV" - HANSHAW	1,030.40	1,030.40
	PO 10168 CLASS III "BPV" - FITZPATRICK	1,030.40	2,060.80
767 - SAMZIES UNIFORMS	PO 8760 VESTS - CARSON/HAMMOND/MORENO/NEMET	5,464.80	5,464.80

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
1352 - ANIMAL CONTROL SOLUTIONS	PO 8248 B-2019 KENNELING	265.00	265.00
4079 - CENTRAL JERSEY HSG RESOURCE	PO 9302 B- JULY 2019 - JUNE 30 2020	3,943.28	3,943.28
4800 - COLGATE PAPER STOCK CO., INC	PO 9618 BLANKET	704.00	704.00
3833 - DIFRANCESCO, BATEMAN, COLEY ETC	PO 7968 B-2019 COAH SERVICES	148.50	148.50
3833 - DIFRANCESCO, BATEMAN, COLEY ETC	PO 7969 B-2019 OPEN SPACE SERVICES	961.86	961.86
1014 - NJ STATE DEPT OF HEALTH	PO 10209 Nov Dog License Fees Due State	52.80	52.80
4894 - WINEGAR, WILHELM, GLYNN & ROEMERSMA	PO 8348 B-2019 PROFESSIONAL SERVICES-PUBLIC	875.00	875.00
Trust			
4724 - CIFELLI & SON GENERAL CONTRACTING I	PO 9678 rear parking lot at administration	2,542.50	2,542.50
4758 - GENERAL PLUMBING SUPPLY INC	PO 9981 PIPE SUPPLIES	38.97	38.97
Capital			
TOTAL			90,805.10

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	73,747.59
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	9,667.43			
01-201-20-101-200	POSTAGE & PHOTOCOPYING	1,941.19			
01-201-20-120-200	TOWNSHIP CLERK - OE	89.99			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	1,350.00			
01-201-20-155-200	LEGAL SERVICES OE	14,256.61			
01-201-20-165-200	ENGINEERING SERVICES	1,078.52			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	3,231.83			
01-201-23-220-200	GROUP INSURANCE	722.70			
01-201-25-240-200	POLICE OE	2,046.20			
01-201-25-267-200	FIRE OFFICIAL OE	3,872.44			
01-201-25-275-200	PROSECUTOR OE	2,440.02			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	7,981.32			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	1,954.71			
01-201-26-315-200	VEHICLE MAINTENANCE OE	5,650.17			
01-201-26-316-200	RECYCLING TAX	12.33			
01-201-27-330-200	BOARD OF HEALTH OE	299.00			
01-201-27-335-200	ENVIRONMENTAL COMMISSION OE	104.35			
01-201-31-440-200	UTILITIES	10,134.13			
01-201-32-465-200	SOLID WASTE	4,058.31			
01-201-43-490-200	MUNICIPAL COURT OE	2,450.50			
01-201-44-919-200	EMERGENCY MGMT EQUIP	405.84			
TOTALS FOR		73,747.59	0.00	0.00	73,747.59

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
02-101-01-000-01	Grant Checking	0.00			7,525.60
02-213-41-724-000	2014 - Grant Expenditures			973.61	
02-213-41-725-000	2015 - Grant Expenditure			1,524.41	
02-213-41-726-000	2016 Grant Expenditure			153.20	
02-213-41-727-000	2017 Grant Expenditures			2,813.58	
02-213-41-727-005-000	BODY ARMOR FUND - 2017			240.16	
02-213-41-728-000	2018 Grant Expenditures			1,820.64	
TOTALS FOR	Grants	0.00	0.00	7,525.60	7,525.60
03-101-01-000-001	Snow Removal Trust	0.00			704.00
03-101-01-000-018	Housing Trust	0.00			4,091.78
03-101-01-000-020	Public Defender Trust	0.00			875.00
03-101-01-000-026	Open Space	0.00			961.86
03-101-01-000-028	Animal	0.00			317.80
03-286-10-110-004-000	Animal			265.00	
03-286-10-110-011-000	Open Space			961.86	
03-286-55-102	Due To State of New Jersey			52.80	
03-289-10-110-005	Recycling			704.00	
03-289-10-110-007	Housing			4,091.78	
03-289-10-110-011	Public Defender			875.00	
TOTALS FOR	Trust	0.00	0.00	6,950.44	6,950.44
04-101-01-000-001	Checking TD Bank			0.00	2,581.47
04-215-56-306-000	Cap Ord 18-20 Various Capital Improvemen			2,542.50	
04-215-56-311-000	Cap Ord#19-13 Var Capital Improvements			38.97	
TOTALS FOR	Capital	0.00	0.00	2,581.47	2,581.47

Total to be paid from Fund 01 Current Fund 73,747.59
 Total to be paid from Fund 02 Grants 7,525.60
 Total to be paid from Fund 03 Trust 6,950.44
 Total to be paid from Fund 04 Capital 2,581.47

 90,805.10

Checks Previously Disbursed

Summary By Account

ACCOUNT	DESCRIPTION	PO#	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
34601	REBECCA L. CASE	PO# 10197	ROADWAY EASEMENT RECORDS		2,329.00	12/10/2019
121019	MERITAIN HEALTH	PO# 7963	B-2019 Health Insurance Admin Fees		44,809.16	12/10/2019
1262019	MERITAIN HEALTH	PO# 7988	B-2019 Health Insurance Claims		7,737.54	12/06/2019
34600	WILLIAM BAKER	PO# 10172	REFUND - VETERAN DEDUCTION		250.00	12/10/2019
34599	ROBERT L. MOORE	PO# 10170	REFUND - VETERAN DEDUCTION		250.00	12/10/2019
34598	KENNETH PARRY	PO# 10173	REFUND - VETERAN DEDUCTION		250.00	12/10/2019
34597	DEBRA & JAMES PIROZZOLI	PO# 10174	REFUND - 4TH QRT 2019 TAXES		725.47	12/10/2019
34596	DEBORAH BIOLSI	PO# 10171	REFUND - VETERAN DEDUCTION		250.00	12/10/2019
120519	RARITAN TWP CURRENT ACCT	PO# 8149	B-OUTSIDE OWED TO C/A		800.00	12/05/2019
123	US BANK AS CUST FOR ACTLIEN HOLDING	PO# 10164			5,900.00	12/05/2019
571	CCG	PO# 10161	OD ESCROW REFUND		34.20	12/04/2019
572	NJ AMERICAN WATER	PO# 10162	OD ESCROW REFUND		5,289.54	12/04/2019
573	SUN RIDGE	PO# 10163	OD ESCROW REFUND		593.23	12/04/2019
112919	RARITAN TWP CURRENT ACCT	PO# 8149	B-OUTSIDE OWED TO C/A		5,192.40	11/29/2019
103119	RARITAN TWP CURRENT ACCT	PO# 8149	B-OUTSIDE OWED TO C/A		3,143.92	10/31/2019
120219	MICROSOFT	PO# 7952	B-2019 SERVICES		340.39	12/02/2019
11292019	PROACT, INC	PO# 7979	B-RX For 2019		56,571.30	11/29/2019
12022019	MERITAIN HEALTH	PO# 7988	B-2019 Health Insurance Claims		21,547.64	12/02/2019
296	MALL CHEVROLET	PO# 9115	202 CHEVY TAHOE		37,347.16	12/03/2019
					193,360.95	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	4,394.86	73,747.59	78,142.45
Fund 02 Grants		7,525.60	7,525.60
Fund 03 Trust	151,618.93	6,950.44	158,569.37
Fund 04 Capital	37,347.16	2,581.47	39,928.63
BILLS LIST TOTALS			284,166.05

96.

List of Bills - (0110101000001) CASH TD BANK
Current Fund

Check#	Vendor	Description	Payment	Check Total
0	748 - RARITAN TWP FIRE CO	PO 10151 Vehicle equipment reimbursement	192.33	192.33
TOTAL				192.33

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	192.33
01-201-25-265-200	FIRE COMPANY	192.33			
TOTALS FOR	Current Fund	192.33	0.00	0.00	192.33

Total to be paid from Fund 01 Current Fund

192.33

192.33



**Animal Control
Monthly Report: November 2019
Raritan Township**

Total Calls: 14

Bite: 2

Enforcement: 1

Seizure: 1

Other: 5

Stray: 3

Stray Animals Impounded: 6

Coalition Partner: 1

Wildlife: 2

MONTHLY SUMMARY - RARITAN TOWNSHIP MUNICIPAL COURT 2019

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Total Traffic Complaints Issued	543	582	554	540	518	531	612	522	546	459	517	517	5924
Total Traffic Complaints Disposed	562	501	571	625	522	730	591	542	600	587	540	540	6371
Criminal Complaints- Local & State	94	45	58	56	57	55	83	82	43	113	45	45	731
Total Criminal Complaints Disposed	115	112	82	92	85	91	79	65	66	88	130	130	1005
Fines Disbursed to NJ DMV	\$18,612.09	\$16,533.06	\$16,804.80	\$24,488.67	\$18,650.98	\$19,741.28	\$18,845.31	\$14,460.37	\$19,194.46	\$18,959.68	\$15,485.96		\$201,776.66
Fines Disbursed to County Treasurer	\$6,869.00	\$6,842.00	\$6,397.50	\$9,139.50	\$6,992.01	\$8,724.13	\$6,878.00	\$6,846.50	\$8,230.52	\$8,263.00	\$6,184.25		\$81,336.41
ATS Surcharge	\$2,300.00	\$2,055.00	\$1,995.00	\$2,402.00	\$2,195.00	\$2,465.00	\$2,340.00	\$2,180.00	\$2,160.00	\$2,100.50	\$2,025.00		\$24,217.50
VCCB	\$250.00	\$350.00	\$150.00	\$150.00	\$0.00	\$350.00	\$200.00	\$100.00	\$355.00	\$165.00	\$250.00		\$2,320.00
DEDR	\$3,048.00	\$2,349.00	\$1,785.00	\$1,188.00	\$1,781.00	\$1,027.00	\$1,803.00	\$322.00	\$1,739.00	\$655.00	\$305.00		\$16,002.00
Safe Neighborhood	\$540.00	\$475.00	\$375.00	\$261.00	-\$50.00	\$640.59	\$480.50	\$184.41	\$318.00	\$464.50	\$185.00		\$3,874.00
Municipal Treasurer (inc. POAA)	\$19,963.91	\$23,567.94	\$20,176.70	\$28,421.83	\$25,775.01	\$25,157.50	\$23,342.67	\$23,694.69	\$24,941.01	\$22,328.74	\$21,421.46		\$258,791.46
Restitution to Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Public Defender Fee Order by Judge	\$760.00	\$940.00	\$60.00	\$400.00	\$725.00	\$580.00	\$645.00	\$170.00	\$600.00	\$620.00	\$7.50		\$5,507.50
Restitution to Other	\$0.00	\$0.00	\$0.00	\$40.00	\$225.00	\$153.91	\$175.00	\$25.00	\$456.94	\$175.00	\$367.50		\$1,668.35
State Lab Fee	\$267.00	\$330.00	\$252.00	\$155.00	\$125.00	\$100.00	\$246.50	\$103.50	\$234.50	\$115.50	\$50.00		\$1,979.00
State Fish & Game	\$1,100.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,350.00
Hunterdon County Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22.00	\$0.00	\$0.00	\$0.00	\$53.00		\$75.00
Forest & Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Weights & Measures	\$11,569.00	\$1,381.00	\$750.00	\$700.00	\$3,319.00	\$5,750.00	\$5,031.00	\$3,100.00	\$400.00	\$1,100.00	\$5,800.00		\$38,900.00
Web Fee	\$601.00	\$616.00	\$607.00	\$555.00	\$621.00	\$679.32	\$617.98	\$617.65	\$531.15	\$522.42	\$503.17		\$6,471.69
TOTAL AMOUNT DISBURSED	\$65,880.00	\$55,439.00	\$49,403.00	\$67,901.00	\$60,579.00	\$65,368.73	\$60,626.96	\$51,804.12	\$59,160.58	\$55,469.34	\$52,637.84	\$0.00	\$644,269.57

MONTHLY SUMMARY - HAMPTON BOROUGH MUNICIPAL COURT 2019

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Total Traffic Complaints Issued	22	6	32	11	10	17	17	21	24	14	22		196
Total Traffic Complaints Disposed	25	19	23	19	13	20	28	28	20	14	21		230
Criminal Complaints - Local and State	1	0	5	0	11	3	4	13	5	3	0		45
Total Criminal Complaints Disposed	7	3	6	2	3	11	7	4	6	5	3		57
Fines Disbursed to NJ DMV	\$1,625.12	\$1,784.45	\$705.32	\$1,320.64	\$817.76	\$820.96	\$1,106.57	\$940.42	\$1,179.14	\$476.70	\$1,054.44		\$11,831.52
Fines Disbursed to County Treasurer	\$0.00	\$2.00	\$8.00	\$150.00	\$0.00	\$12.00	\$162.00	\$0.00	\$0.00	\$0.00	\$0.00		\$334.00
ATS Surcharge	\$109.50	\$90.50	\$40.00	\$90.00	\$60.00	\$65.00	\$100.00	\$65.00	\$110.00	\$65.00	\$80.00		\$875.00
VCCB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00		\$50.00
DEDR	\$20.00	\$0.00	\$20.00	\$25.00	\$25.00	\$10.00	\$0.00	\$11.00	\$20.00	\$25.00	\$40.00		\$196.00
Safe Neighborhood	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00		\$75.00
Municipal Treasurer (inc POAA)	\$519.88	\$861.55	\$333.68	\$1,187.36	\$442.24	\$276.24	\$628.36	\$299.74	\$437.92	\$301.24	\$733.28		\$6,021.49
Restitution to Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Public Defender Fee Order by Judge	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$100.00
Restitution to Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
State Lab Fee	\$0.00	\$11.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$11.00
Weights & Measures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00		\$100.00
State Fish & Game	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00		\$60.00
Web Fee	\$41.00	\$35.00	\$24.00	\$34.00	\$28.00	\$24.20	\$30.93	\$11.16	\$27.06	\$17.94	\$15.72		\$289.01
TOTAL AMOUNT DISBURSED	\$2,315.50	\$2,784.50	\$1,181.00	\$2,807.00	\$1,423.00	\$1,228.40	\$2,067.86	\$1,552.32	\$1,774.12	\$885.88	\$1,923.44	\$0.00	\$19,943.02

Monthly Summary

11-Dec-2019

November

Planning Board Number	Applicant	Rate	Hours	Extension
PLAN REVIEW (Planning Escrow Acct.)				
SP-679-PF	41 Route 31, LLC	\$178.74	0.75	\$134.06
BOA-08-2019	44 Route 31, LLC	\$178.74	0.5	\$89.37
BOA-20-2019	Benjamin Webb	\$178.74	2	\$357.48
BOA-20-2019	Benjamin Webb	\$178.74	0.75	\$134.06
BOA-13-2019	Clojo Circle LLC	\$178.74	0.25	\$44.69
BOA-13-2019	Clojo Circle LLC	\$178.74	1.5	\$268.11
BOA-02-2019	Conclave Brewing	\$178.74	0.25	\$44.69
SP-655-PF	Enclaves	\$178.74	1.5	\$268.11
SP-655-PF	Enclaves	\$178.74	1.5	\$268.11
BOA-18-2019	Flemington Water Company	\$178.74	1.75	\$312.80
BOA-18-2019	Flemington Water Company	\$178.74	3	\$536.22
BOA-23-2019	Frontier Development LLC	\$44.82	1	\$44.82
BOA-23-2019	Frontier Development LLC	\$44.82	2	\$89.64
BOA-19-2019	Hieber Family Limited Partnership	\$178.74	1	\$178.74
BOA-19-2019	Hieber Family Limited Partnership	\$178.74	1.75	\$312.80
SP-678-M	Hunterdon Medical Center	\$178.74	2	\$357.48
SP-678-M	Hunterdon Medical Center	\$178.74	3	\$536.22
BOA-16-2019	Karen Batista	\$44.82	1	\$44.82
BOA-16-2019	Karen Batista	\$44.82	0.5	\$22.41
BOA-05-2019	Larry Saums	\$44.82	1	\$44.82
BOA-22-2019	Linda Matos et al	\$44.82	0.5	\$22.41
BOA-22-2019	Linda Matos et al	\$44.82	0.5	\$22.41
S-1435-M	M&P Retirement Plan	\$178.74	2	\$357.48
S-1435-M	M&P Retirement Plan	\$178.74	1.25	\$223.43
S-1435-M	M&P Retirement Plan	\$178.74	2.5	\$446.85
BOA-04-2017	National Mosaic	\$178.74	0.75	\$134.06
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$178.74	2	\$357.48
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$178.74	1.5	\$268.11
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$178.74	1	\$178.74
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$178.74	2	\$357.48
BOA-15-2019	Ranch Holdings, LLC	\$178.74	0.25	\$44.69
BOA-07-2018	Raritan Partners, LLC	\$178.74	1	\$178.74
BOA-07-2018	Raritan Partners, LLC	\$178.74	1.5	\$268.11
SP-680-PF	Sanatana Dharma	\$178.74	3	\$536.22
BOA-14-2018	Shanti, LLC	\$178.74	1.5	\$268.11
BOA-14-2018	Shanti, LLC	\$178.74	2	\$357.48
				\$8,111.20

CONSTRUCTION MANAGEMENT (Inspection Escrow Acct.)

SP-648-PF	22 Royal LLC	\$59.18	3	\$177.54
SP-648-PF	22 Royal LLC	\$178.74	0.75	\$134.06
SP-648-PF	22 Royal LLC	\$178.74	2	\$357.48
SP-669-PF	263 Route 202, LLC (HF)	\$59.18	1	\$59.18
SP-669-PF	263 Route 202, LLC (HF)	\$59.18	1	\$59.18
SP-669-PF	263 Route 202, LLC (HF)	\$59.18	2.5	\$147.95
SP-669-PF	263 Route 202, LLC (HF)	\$59.18	1	\$59.18
SP-669-PF	263 Route 202, LLC (HF)	\$178.74	2.5	\$446.85
S-1296-P	Barton Estates /Caplan Sec. I	\$178.74	0.5	\$89.37
BOA-02-2019	Conclave Brewing	\$178.74	0.25	\$44.69
BOA-02-2019	Conclave Brewing	\$178.74	0.5	\$89.37
SP-641-PF	Creekside at Hunterdon	\$59.18	1	\$59.18
SP-641-PF	Creekside at Hunterdon	\$59.18	0.5	\$29.59
SP-641-PF	Creekside at Hunterdon	\$59.18	1.5	\$88.77
S-1431-P	Fallone Group	\$59.18	1.5	\$88.77

Planning Board Number	Applicant	Rate	Hours	Extension
S-1431-P	Fallone Group	\$59.18	1	\$59.18
S-1431-P	Fallone Group	\$59.18	1	\$59.18
S-1431-P	Fallone Group	\$178.74	2	\$357.48
BOA-07-2010	Flemington Solar LLC	\$178.74	1	\$178.74
SP-642-P/F	Glen Hale	\$178.74	1.5	\$268.11
SP-642-P/F	Glen Hale	\$178.74	0.5	\$89.37
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$59.18	1.5	\$88.77
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$59.18	0.5	\$29.59
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$59.18	0.5	\$29.59
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$178.74	2	\$357.48
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$178.74	1	\$178.74
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$178.74	2.5	\$446.85
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$178.74	1	\$178.74
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$178.74	2	\$357.48
SP-638-P/F	MR Development	\$178.74	0.75	\$134.06
S-1409-PF	North Bridge Development	\$59.18	1.5	\$88.77
S-1409-PF	North Bridge Development	\$59.18	1	\$59.18
S-1409-PF	North Bridge Development	\$59.18	0.5	\$29.59
SP-641-P/F	Pulte Homes	\$89.66	1	\$89.66
SP-641-P/F	Pulte Homes	\$89.66	1	\$89.66
SP-641-P/F	Pulte Homes	\$89.66	1	\$89.66
SP-641-P/F	Pulte Homes	\$89.66	1.5	\$134.49
SP-641-P/F	Pulte Homes	\$89.66	2.5	\$224.15
SP-641-P/F	Pulte Homes	\$89.66	1	\$89.66
SP-641-P/F	Pulte Homes	\$89.66	1	\$89.66
SP-641-P/F	Pulte Homes	\$89.66	2.5	\$224.15
SP-641-P/F	Pulte Homes	\$89.66	2.5	\$224.15
SP-641-P/F	Pulte Homes	\$89.66	1	\$89.66
SP-641-P/F	Pulte Homes	\$178.74	1.75	\$312.80
SP-641-P/F	Pulte Homes	\$178.74	2	\$357.48
8-2016	Raritan Solar	\$178.74	2	\$357.48
SP-668-PF	Raritan Town Square	\$59.18	1	\$59.18
SP-668-PF	Raritan Town Square	\$59.18	1.5	\$88.77
SP-668-PF	Raritan Town Square	\$178.74	1	\$178.74
SP-668-PF	Raritan Town Square	\$178.74	0.5	\$89.37
SP-668-PF	Raritan Town Square	\$178.74	0.75	\$134.06
SP-649-PF	Sanatana Dharma	\$59.18	1.5	\$88.77
SP-649-PF	Sanatana Dharma	\$59.18	1	\$59.18
SP-649-PF	Sanatana Dharma	\$59.18	2.5	\$147.95
SP-649-PF	Sanatana Dharma	\$59.18	1	\$59.18
SP-649-PF	Sanatana Dharma	\$59.18	1	\$59.18
SP-649-PF	Sanatana Dharma	\$178.74	2	\$357.48
SP-649-PF	Sanatana Dharma	\$178.74	2	\$357.48
BOA-19-2017	Stavola Flemington Asphalt LLC	\$59.18	1	\$59.18
BOA-19-2017	Stavola Flemington Asphalt LLC	\$178.74	2	\$357.48
BOA 13-2017	Stothoff	\$178.74	0.5	\$89.37
SP-654-PF	Villages	\$59.18	1	\$59.18
SP-654-PF	Villages	\$59.18	1	\$59.18
SP-654-PF	Villages	\$59.18	2.5	\$147.95
SP-654-PF	Villages	\$59.18	1.5	\$88.77
SP-654-PF	Villages	\$178.74	2.5	\$446.85
S-1297-P	Wellington Hills (Brinkerhoff)	\$178.74	0.75	\$134.06
				\$10,416.05

Planning Board Number	Applicant	Rate	Hours	Extension	
Grand Totals:			103 Inspections	140.75 Hours	\$18,527.26


Antoine Hajjar, NJPE 12/11/2019
Township Engineer Date

Monthly Summary:

2019 Monthly Summary

January	\$ 30,808.20
February	\$ 24,915.12
March	\$ 33,132.54
April	\$ 30,164.29
May	\$ 36,333.69
June	\$ 26,355.52
July	\$ 37,412.22
August	\$ 32,906.01
September	\$ 25,068.07
October	\$ 30,968.72
November	\$ 18,527.26
December	
Total:	\$ 326,591.64

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING NOVEMBER 2019

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2019	15,954,161.07	101,817,167.17
LEVY: TOTAL YEAR 2019 - \$103,327,794.51		
PRIOR YEARS TAXES 2015 State Appeal	0.00	9,380.00
PRIOR YEARS TAXES 2016 State Appeal	0.00	19,248.00
PRIOR YEARS TAXES 2017 State Appeal	0.00	34,300.00
PRIOR YEARS TAXES: 2018	0.00	553,215.87
PREPAID TAXES: 2020	115,780.05	298,981.83
PILOT	0.00	296,392.58
INTEREST: (INCLUDING YEP)	7,829.19	132,789.00
BOUNCED CHECKS:	(23,185.03)	(109,000.84)
ADJUSTED CHECKS DUE TO ERROR:	0.00	(1,900.00)
<u>MISC & COS:</u>		
COST OF SALE	0.00	3190.62
ACH FEES	356.00	1348.00
DUPLICATE BILL FEES:	40.00	420.00
RETURNED CHECK FEES:	40.00	180.00
SEARCH FEES:	0.00	30.00
REFUND FROM STATE FOR VETS & SC	124,374.33	124,374.33
HOMESTEAD REBATE	0.00	715,897.82
TAX SALE PREMIUMS	0.00	108,500.00
TOTAL COLLECTIONS:	16,179,395.61	104,004,514.38



TAX COLLECTOR

DATE: DECEMBER 9, 2019

cc: Donald Hutchins, Township Administrator
 William B. Pandos, CMFO
 Danielle Langreder, Assistant Supervisor of Accounts
 Lisa Fania, Township Clerk

November 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019

	MTD	YTD
BALANCE BEGINNING OF MONTH		16,930,616.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT <small>move credit to 2020</small>		
JUDGEMENTS (STATE)		
BOUNCED CHECKS	19,054.59	
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	15,954,161.07	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED	1000.00	
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN	2,446.71	
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		992,062.81

Levy for 2019 = 104,198,161.29

Collection Rate for 2019 as of 11/30/19 = 99.04%

November 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2020

	MTD	YTD
BALANCE BEGINNING OF MONTH		51,967,036.67
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS	4,085.21	
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	115,780.05	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS credit from 2019		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		51,855,341.83

Levy for Total Year 2020 = 52,154,372.06
Collection Rate for 2019 as of 11/30/19 = 0.55%

November 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		-12,440.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		(12,440.00)

Levy for of 2019 = \$291,618.58

Collection Rate for 2019 as of 11/30/19 = 104.27%

November 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2020 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING	194,412.39	
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		194,412.39

Levy for 1st 1/2 of 2020 = \$194,412.39

Collection Rate for 2020 as of 11/30/19 = 0%

November 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018 CSCA

Community Service Contribution Agreement

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING	81,212.50	
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		81,212.50

Billing for of 2018 = \$81,212.50

Collection Rate for 2019 as of 11/30/19 = 0%

November 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019 CSCA

Community Service Contribution Agreement

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING	162,425.00	
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		162,425.00

Billing for of 2019 = \$162,425.00

Collection Rate for 2019 as of 11/30/19 = 0%



10e.

RARITAN TOWNSHIP MEMORANDUM

Date: December 11, 2019

To: Mayor and Township Committee
Don Hutchins, Township Administrator
Bill Pandos, Certified financial officer
Lisa Fania, Township Clerk

From: Brion Fleming, P.W. Superintendent

Re: Snow Removal Costs
Storm on: 12/2/2019 – 12/3/2019
Official Accumulation: 3"
Duration employees worked: 7am – 11pm 12-2-19
1am - 5am 12-3-19
Services: Salt & Plow

OT Hours	162.5	@ \$51.30/hour	\$ 8,336.25
Salaried Employees	28.5	@ 66.00/hour	\$ 1,881.00

Total Personnel Cost= \$ 10,217.25

OT Hours Requested in Comp	26.75
Total Hours Employees Will Be Off	40.13

Salt	535.5 Tons	@50.59/ton	\$ 27,090.95
Calcium Chloride	1820 Gals	@1.0340/gal	\$ 1,881.88
Sidewalk Salt (50lb bag)	2 Bags	@12.50/bag	\$ 25.00

Total Material Cost= \$ 28,997.83

Total Other Expenses(Meals)= \$ 330.00

TOTAL COST OF SNOW REMOVAL = \$ 39,545.09

Notes/Comments:

Employees salted and plowed all day on 12/2/19. Employees went home at 11pm and were called back in at 1am on 12/3/19 for a light coating of snow on the roadways.



RARITAN TOWNSHIP MEMORANDUM

Date: December 11, 2019

To: Mayor and Township Committee
 Don Hutchins, Township Administrator
 Bill Pandos, Certified financial officer
 Lisa Fania, Township Clerk

From: Brion Fleming, P.W. Superintendent

Re: Snow Removal Costs
 Storm on: 12/11/2019
 Official Accumulation: 1 inch of wet slushy snow
 Duration employees worked: 1am – 7am
 Services: Salt

OT Hours	39.75	@ \$51.30/hour	\$ 2,039.18
Salaried Employees	6.25	@ 66.00/hour	\$ 412.50

Total Personnel Cost= \$ 2,451.68

OT Hours Requested in Comp	10.75
Total Hours Employees Will Be Off	16.13

Salt	144 Tons	@50.59/ton	\$ 7,284.96
Calcium Chloride	400 Gals	@1.0340/gal	\$ 413.60
Sidewalk Salt (50lb bag)	0 Bags	@12.50/bag	\$ 0.00

Total Material Cost= \$ 7,698.56

Total Other Expenses(Meals)= \$ 88.00

TOTAL COST OF SNOW REMOVAL = \$ 10,238.24

Notes/Comments:

Crews were called in at 1am on 12/11/19 to salt the higher elevation roadways.

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE # 19-34

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING ORDINANCE #18-6 ESTABLISHING A SALARY AND WAGE PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for 2018-2019 for employees not covered by a bargaining agreement shall be as follows:

<u>A.</u>	<u>PART-TIME POSITIONS</u>	<u>MIN.</u>	<u>MAX.</u>
	Mayor	\$1,000	\$7,400
	Township Committee	\$1,000	\$6,400
	Municipal Judge	\$23,000	\$47,500
	Prosecutor	\$13,000	\$30,000
	Municipal Public Defender	\$4,000	\$8,500
	Emergency Management Officer	\$3,000	\$6,000
	IT/Communications Coordinator	\$2,000	\$2,000
	Public Works Seasonal	\$8.00 per hour	\$11.35 per hour
	Search Officer for Improvements	\$600	\$800
	Interns	\$1,000	\$1,000
	Crossing Guard	\$15.00 per hour	\$29.06 per hour
	Deputy Clerk	\$15.00 per hour	\$24.00 per hour
<u>B.</u>	<u>FULL-TIME POSITIONS</u>	<u>MIN.</u>	<u>MAX</u>
	<u>GROUP 1</u>	\$28,000	\$45,000
	Administrative Secretary		
	Deputy Township Clerk/Clerical Assistant		
	 <u>GROUP 2</u>	\$40,000	\$62,750
	Administrator's Assistant/ Purchasing Coordinator		
	 <u>GROUP 3</u>	\$62,000	\$102,500
	Township Clerk		
	Tax Assessor		

<u>GROUP 4</u>	\$97,000	\$165,300
Administrator		
Chief of Police		
Chief Financial Officer		

Section II. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS

A. The Municipal Judge and Prosecutor shall receive additional compensation for daytime court sessions at the rate of **\$155.00** per hour only when such sessions are in addition to the regularly scheduled daytime court sessions.

B. Employees in positions who are required to attend evening meetings as a Board Secretary will be compensated as follows:

Minimum compensation	\$30.00
Hourly rate	\$17.00

Section III. COMPENSATION FOR TEMPORARY, SEASONAL, PART-TIME HOURLY AND OTHER EMPLOYEES

The rates of compensation for temporary, seasonal and other employees for whom no other method of compensation is provided herein shall be established by the Administrator in accordance with the 2019 Budget. The rate of compensation for part-time hourly positions for titles contained in this ordinance shall be in accordance with the respective ranges for said titles.

Section IV. LONGEVITY

All full-time employees (35-hour work week) hired prior to January 1, 2006 shall have longevity rolled into the base salary as follows:

After five (5) years of service	\$1,000.00
After eight (8) years of service	\$1,500.00
After ten (10) years of service	\$2,000.00
After thirteen (13) years of service	\$2,500.00
After fifteen (15) years of service	\$3,000.00

There shall be no longevity for employees hired after January 1, 2006.

Section V. MILEAGE AND CAR ALLOWANCES

A. All employees using a personal vehicle in the pursuit of Township business shall be compensated at the rate per mile as set by the I.R.S. annually. Employees receiving a car allowance are excluded from this provision.

B. The following positions will receive car allowances in the annual amounts indicated in lieu of a township vehicle:

Chief of Police \$3,780.00

Section VI. CLOTHING ALLOWANCES

The following position will receive an annual clothing allowance in the annual amount indicated:

Chief of Police \$1,200.00

Section VII. ADMINISTRATION

The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2019 Budget and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section VIII. Any ordinance or part of any ordinance inconsistent with this ordinance is hereby repealed.

Section IX. This ordinance shall be in full force and effective upon final adoption and publication in accordance with the law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on December 3, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of December 17, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #19-35

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING ORDINANCE #18-7 ESTABLISHING A SALARY, WAGE AND COMPENSATION PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES IN THE CWA LOCAL 1040 WHITE COLLAR BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for employees whose positions are represented by CWA Local 1040 White Collar bargaining unit for the years 2018 - 2019 shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
<u>Group 1</u> Clerk Typist	\$22,000	\$28,000
<u>Group 2</u> Civilian Police Desk Operator Tax Clerk	\$25,000	\$38,250
<u>Group 3</u> Administrative Secretary Administrative Secretary/Deputy Registrar Assessing Clerk Construction Control Person Construction Office Coordinator/Secretary Deputy Court Administrator Violations Clerk	\$28,000	\$53,500
<u>Group 4</u> Assistant Tax Collector Assistant Supervisor of Accounts Engineering Aide/Inspector Executive Secretary Office Manager (Police) Planner/Planning Board Secretary Property Code/Zoning Inspector Registrar of Vital Statistics	\$31,000	\$63,000

	<u>Minimum</u>	<u>Maximum</u>
<u>Group 5</u> Fire Prevention Inspector Assistant Tax Assessor	\$40,000	\$67,000
<u>Group 6</u> Uniform Construction Code Inspectors Senior Engineering Assistant	\$46,000	\$85,000

Section II. The hourly rates for part-time positions shall be based on the full-time rate for the position.

Section III. LONGEVITY

All full-time employees (min. 35 hours) hired prior to January 1, 2006 shall have their longevity rolled into their base salary as follows:

After five (5) years of service	\$1,000
After eight (8) years of service	\$1,500
After ten (10) years of service	\$2,000
After thirteen (13) years of service	\$2,500
After fifteen (15) years of service	\$3,000

There shall be no longevity payments for employees hired after January 1, 2006.

Section IV. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS

Employees whose duties involve attendance at evening meetings or court sessions will be additionally compensated as follows:

Minimum compensation per meeting/session	\$30.00
Hourly rate for length of meeting/session	\$17.00

The number of hours shall be rounded off to the nearest half hour increment.

Section V.

Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section VI.

This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on December 3, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of December 17, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE #19-36

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING SECTION 2.88.020 ENTITLED "FUNDING OF OPEN SPACE TRUST FUND" OF CHAPTER 2.88 ENTITLED "OPEN SPACE ADVISORY COMMITTEE AND TRUST FUND" OF TITLE 2 ENTITLED "ADMINISTRATION AND PERSONNEL" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN

BE IT ORDAINED, by the Township Committee of the Township of Raritan, in the County of Hunterdon and State of New Jersey as follows:

Section 1. Section 2.88.020 entitled "Funding of Open Space Trust Fund" of Chapter 2.88 entitled "Open Space Advisory Committee and Trust Fund" of Title 2 entitled "Administration and Personnel" of the Revised General Ordinances of the Township of Raritan is hereby amended as follows:

In 1997, a special tax rate shall be added to the total Township tax rate in the amount of two cents (\$0.02) per one hundred dollars (\$100.00) of the 1997 assessed valuation and each succeeding year's valuation with the funds raised therefrom to be deposited in the reserve for open space funds. The special tax rate shall remain the applicable tax rate to be applied for the reserve for open space funds in succeeding years. Effective in the year 2008 the special tax rate shall be one and one-half cents (\$.015) of said assessed valuation. Effective in the year 2017, the special tax rate shall be modified as follows:

Year	Special Tax Rate
2017	1.5 cents per 100 dollars of said assessed valuation
2018	1.0 cents per 100 dollars of said assessed valuation
2019	0.8 cents per 100 dollars of said assessed valuation
2020	0.85 cents per 100 dollars of said assessed valuation
2021	0.85 cents per 100 dollars of said assessed valuation

....

Section 2. If any article, section, subsection, sentence clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

Section 3. In the event of any inconsistencies between the provisions of this Ordinance and any prior Ordinance of the Township of Raritan, the provisions hereof shall be determined to govern. All other parts and provisions of the Revised General Ordinances of the Township of Raritan are hereby ratified and confirmed, except where inconsistent with the terms hereof.

Section 4. This Ordinance shall take effect upon final passage and publication according to law.

Note to Codifier: strikethrough denotes deletion to original text. Underlined language denotes new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on December 3, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of December 17, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE #19-37

**AN ORDINANCE ACCEPTING A DEED OF DEDICATION AND A
CONSERVATION EASEMENT FROM M&P RETIREMENT PLAN WITH
REGARD TO LOT 12, BLOCK 13 AS SHOWN ON THE TAX MAP OF THE
TOWNSHIP OF RARITAN**

WHEREAS, M&P Retirement Plan is the owner of property located at Lot 12 in Block 13 (the "Property") as shown on the Tax Map of the Township of Raritan; and

WHEREAS, on July 24, 2019 (the "Applicant") received minor subdivision approval (the "Approval") for the Property from the Raritan Township Planning Board (the "Board"), Application S-1435-M, which Approval was memorialized by a Resolution of Approval No.17-2019 adopted on September 25, 2019 and amended by Planning Board Resolution 12-2018A adopted on January 9, 2019; and

WHEREAS, as a condition of the Approval, the Board required Applicant to grant to the Township a Deed of Dedication and a Conservation Easement; and

WHEREAS, the proposed Deed of Dedication and Conservation Easement have been reviewed and approved by the Raritan Township Attorney and Township Engineer; and

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept the Deed of Dedication and Conservation Easement from Applicant.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Deed of Dedication and Conservation Easement attached hereto; and

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon its adoption, passage and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on December 3, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of December 17, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.



16a.

B. Fleming

State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

November 21, 2019

The Honorable Jeff Kuhl
Mayor, Township Of Raritan
One Municipal Drive
Flemington, NJ 08822

Dear Mayor Kuhl:

I am pleased to inform you that Township Of Raritan has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2020 Municipal Aid Program for the Hart Boulevard Resurfacing And Base Repair Project in the amount of \$175,000.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 661 applications requesting more than \$368 million. The Transportation Trust Fund (TTF) supported by the State gas tax is the source of the \$161.25 million funding for this program.

As part of the Department's Commitment to Communities, NJDOT provides statewide assistance to local governments for improvements and preservation of the local transportation network. The local network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help keep our network flowing and provide your constituents and everyone that uses local roads a transportation system supporting all of our mobility needs.

Should you have any questions regarding your grant, please contact Thomas Berryman at 609-963-2007 in Trenton of the Local Aid District Office.

Again, thank you for your support of this program and good luck with your project.

Sincerely,

Diane Gutierrez-Scaccetti
Commissioner

cc: Municipal Clerk
Municipal Engineer

RECEIVED

NOV 27 2019

RARITAN TOWNSHIP
CLERKS OFFICE

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, DECEMBER 3, 2019**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 6:30 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Michael Mangin; Comm. Karen Gilbert; Comm. Gary Hazard; Comm. Lou Reiner

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Ed Purcell; Chief of Police, Al Payne; Township Engineer, Tony Hajjar; Committee Member-elect Scott MacDade

MEETING NOTICED: Mayor Kuhl advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 8, 2019 issue of the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times and posted on the municipal bulletin board and the Township website.

Township Attorney, Ed Purcell read Resolution #19-273 in full.

Mayor Kuhl asked for a motion to approve Closed Session Resolution.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

- AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

RESOLUTION #19-273

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.

2. The general nature of the subject matter to be discussed is as follows:
 - a. Contract Negotiations:
 - b. Personnel: 2020 Board and Professional Appointments;
Permanent Patrolman; Corporal Position
 - c. Attorney-Client Privilege: Detention Basin Policy
 - d. Pending Litigation:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:01 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to amend or approve the Agenda.

Deputy Mayor Mangin advised of one additional item to the Agenda, Ordinance #19-37 Accepting a Deed of Dedication and a Conservation Easement from M&P Retirement Plan with Regard to Lot 12, Block 13.

Motion by Hazard, seconded by Reiner to approve the Agenda as amended.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

PROCLAMATION – Recognizing Tina Estep for Twenty-Eight Years of Service with the Construction Code Department

Mayor Kuhl invited Tina Estep to the dais and read the proclamation into the record.

**A PROCLAMATION RECOGNIZING TINA ESTEP
FOR TWENTY-EIGHT YEARS OF SERVICE**

WHEREAS, the Mayor and the Township Committee wish to recognize employees who attain milestones in their employment; and

WHEREAS, Tina Estep has achieved twenty-eight years of service with the Raritan Township Construction Code Department; and

WHEREAS, Tina Estep has provided outstanding public service and demonstrated exemplary performance throughout her career; and

WHEREAS, the success of the Raritan Township Construction Code Department is dependent on the knowledge, professionalism and commitment of employees such as Tina Estep.

NOW, THEREFORE, BE IT PROCLAIMED that I, Mayor Jeff Kuhl, and the Township Committee of the Township of Raritan on this third day of December, two thousand nineteen, do hereby recognize Tina Estep for her service, efforts and devotion throughout her twenty-eight years of service as an employee in the Raritan Township Construction Code Department and extend sincere gratitude and congratulations on behalf of all citizens of the Township.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

PUBLIC HEARING – Request of Raritan Valley Developers, Inc. for Release of Performance Guarantees for Project Known as Flemington Fields, Block 71, Lots 26, 27, 28 and Block 72, Lots 7 and 10

Mayor Kuhl asked for a motion to open the public hearing.

Motion by Mangin, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

Mayor Kuhl solicited public comment.

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing.

Motion by Mangin, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

RESOLUTION #19-274 – Authorizing the Release of Cash and Surety Performance Guarantees (Raritan Valley Developers)

Mayor Kuhl read Resolution #19-274 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-274.

Motion by Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-274

A RESOLUTION AUTHORIZING RELEASE OF SURETY AND CASH PERFORMANCE GUARANTEES FOR RARITAN VALLEY DEVELOPERS, INC.

WHEREAS, on August 11, 2003 by Resolution #03-187 the Township Committee approved a reduction of surety and cash performance guarantees for an age-restricted community and retail development located at Block 71, Lots 26, 27 and 28; and Block 72, Lots 9 & 10, as additional improvements were required as follows:

Phase I & II:

Surety: \$1,961,814.87

Cash: \$217,979.43

Hart Boulevard and Reaville Road:

Surety: \$150,611.67

Cash: \$16,734.63

and;

WHEREAS, on October 5, 2006 by Resolution #06-230 the Township Committee approved a second reduction of surety and cash performance guarantees for same, as additional improvements were required, as follows:

Phase I & II:

Surety: \$1,306,626.30

Cash: \$145,180.70

Hart Boulevard and Reaville Road:

Surety: \$140,438.07

Cash: \$15,604.23

and;

WHEREAS, Raritan Valley Developers, Inc. has requested the release of the remaining surety and cash performance guarantees; and

WHEREAS, a public hearing with proper notice is required to be held prior to the release of the surety and cash performance guarantees per Township Ordinance; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and determined that improvements have been satisfactorily completed in accordance with Township standards and approved plans; and

WHEREAS, Township Engineer, Antoine Hajjar recommends the release of Surety Bond #SO5831-1 in the amount of \$1,306,826.30 for Phase I & II; and Surety Bond #SO5831-2 in the amount of \$140,438.07 for Hart Boulevard and Reaville Road subject to the satisfactory completion of conditions one through three as listed in this resolution, per a memo submitted October 17, 2019; and

WHEREAS, Township Engineer, Antoine Hajjar, recommends the release of the cash performance bond for Phase I & II in the amount of \$145,180.70 plus any accrued interest; and cash performance bond for Hart Boulevard and Reaville Road in the amount of \$15,604.23 plus any accrued interest subject to the satisfactory completion of items one through listed in this resolution, per a memo submitted October 17, 2019; and

WHEREAS, the following conditions must be satisfied prior to the release of the surety and cash performance guarantees:

1. The developer shall provide a two-year maintenance guarantee in the amount of \$633,479.78 (15%) of the cost of the improvement in accordance with N.J.A.C. 40:55D-53a(2) and Raritan Township Land Development Code 16.16.020 and execute a developer's agreement for the ongoing maintenance for the project within the two-year limit stated in the agreement; and
2. The developer shall coordinate with the Township Clerk, providing for a public bond release hearing before the Township Committee which shall be advertised and noticed individually to each resident in the development and those within 200 feet in accordance with Raritan Township Land Development Code 16.16.010.G.1; and

3. The developer shall replenish its inspection escrow so that there is at least \$5,000.00 in the account in order for the Township to perform Engineering and Landscaping inspections during the two-year maintenance period and also inspect any remedial work for deficiencies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that surety bonds posted by Raritan Valley Developers, Inc. in the amounts of \$1,306,826.30 and \$140,438.07 respectively, be released subject to Township approval upon the completion of items one through three referenced in this resolution.

BE IT FURTHER RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the cash bonds posted by Raritan Valley Developers, Inc. in the amounts of \$145,438.07 and \$15,604.23 plus any accrued interest respectively, be released subject to Township approval upon the completion of items one through three referenced in this resolution.

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: \$15,681,329.30

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

REPORTS

There were no reports.

LIAISON REPORTS

Karen Gilbert: Environmental Commission/Green Team; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)

Committee Member Gilbert reported on a meeting of the Flemington-Raritan Parks and Recreation Committee advising that it was the final meeting of that committee after forty years of existence. Committee Member Gilbert continued that Parks and Recreation member John Gorman was recognized for his thirty-six years of service. Committee Member Gilbert explained the formation of the new Raritan Township Recreation Department announcing that Kim Creighton and Claudia Jursik were appointed as Co-directors and that Sal Randazzese will remain as an employee as well. Committee Member Gilbert announced the upcoming meeting dates for the Historians Committee and Planning Board and that the November meeting of the Environmental Commission meeting was cancelled.

Gary Hazard: Court/Police; RTMUA
Committee Member Hazard announced the upcoming meeting date of the RTMUA and extended gratitude to the Department of Public Works; Police, Fire and all emergency responders for their efforts during the past storm.

Jeff Kuhl: Planning Board (Class I Member); Personnel; Finance; Historians; Open Space
(Mayor)
Mayor Kuhl provided an update on the status of the schoolhouse renovations by Polytech students and Lowes and advised that Lowes has donated approximately \$5,000.00 towards the project in labor and materials. Mayor Kuhl also reported that the Planning Board meeting was cancelled.

Michael Mangin: Board of Health; Finance; Public Works
(Deputy Mayor)
Deputy Mayor Mangin commended the efforts of the Public Works Department during the last storm; reported that Superintendent of Public Works, Brion Fleming is very pleased with the work of the new staff regarding snow removal; and advised that leaf pickup will continue.

Louis Reiner: Agriculture Advisory Board; Fire/Rescue/OEM; Wildlife Management Advisory Committee
Committee Member Reiner commended and expressed gratitude to all first responders for their efforts in keeping the community safe.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Kuhl read by title Ordinance #19-34.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING ORDINANCE #18-6 ESTABLISHING A SALARY AND WAGE PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to introduce Ordinance #19-34 on first consideration.
Motion by Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for December 17, 2019.

Mayor Kuhl read by title Ordinance #19-35.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING ORDINANCE #18-7 ESTABLISHING A SALARY, WAGE AND COMPENSATION PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES IN THE CWA LOCAL 1040 WHITE COLLAR BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to introduce Ordinance #19-35 on first consideration.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for December 17, 2019.

Mayor Kuhl read by title Ordinance #19-36.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING SECTION 2.88.020 ENTITLED "FUNDING OF OPEN SPACE TRUST FUND" OF CHAPTER 2.88 ENTITLED "OPEN SPACE ADVISORY COMMITTEE AND TRUST FUND" OF TITLE 2 ENTITLED "ADMINISTRATION AND PERSONNEL" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN

Mayor Kuhl asked for a motion to introduce Ordinance #19-36 on first consideration.
Motion by Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for December 17, 2019.

Mayor Kuhl read by title Ordinance #19-37.

AN ORDINANCE ACCEPTING A DEED OF DEDICATION AND A CONSERVATION EASEMENT FROM M&P RETIREMENT PLAN WITH REGARD TO LOT 12, BLOCK 13 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN

Mayor Kuhl asked for a motion to introduce Ordinance #19-37 on first consideration.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for December 17, 2019.

ORDINANCES (PUBLIC HEARING/FINAL ADOPTION)

Mayor Kuhl read by title Ordinance #19-32.

**AN ORDINANCE ACCEPTING A SIGHT TRIANGLE EASEMENT AND
DETENTION BASIN EASEMENT FOR BLOCK 66, LOT 1 AS SHOWN ON THE
TAX MAP OF THE TOWNSHIP OF RARITAN**

Mayor Kuhl asked for a motion to open public hearing.
Motion by Mangin, seconded by Gilbert
MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #19-32 on final consideration, same to be published according to law.

Motion by Mangin, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised December 6, 2019 the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #19-32

**AN ORDINANCE ACCEPTING A SIGHT TRIANGLE EASEMENT AND
DETENTION BASIN EASEMENT FOR BLOCK 66, LOT 1 AS SHOWN
ON THE TAX MAP OF THE TOWNSHIP OF RARITAN**

WHEREAS, 263 Route 202, LLC is the owner of property located at Block 66, Lot 1 (the "Property") as shown on the Tax Map of the Township of Raritan; and

WHEREAS, 263 Route 202, LLC received preliminary and final site plan approval from the Raritan Township Planning Board, by way of Resolution #05-2019 (the "Approval"); and

WHEREAS, as a condition of the Approval, 263 Route 202, LLC is required to grant a sight triangle easement and detention basin easement to the Township of Raritan; and

WHEREAS, Joseph A. Paparo, Esq. has prepared a sight triangle easement and a detention basin easement for the Property which the Township Attorney has reviewed and approved; and

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept the approved sight triangle easement and detention basin easement for the Property.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the above-mentioned sight triangle easement, attached hereto as Exhibit "A;" and the above-mentioned detention basin easement attached hereto as Exhibit "B;" and

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon its adoption, passage and publication according to law.

Mayor Kuhl read by title Ordinance #19-33.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY REVISING SECTION 2.76.010 ENTITLED "ESTABLISHMENT" AND SECTION 2.76.010 ENTITLED "APPOINTMENT OF MEMBERS-VACANCIES-TERMS" OF CHAPTER 2.76 ENTITLED "BOARD OF HEALTH" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN

Mayor Kuhl asked for a motion to open public hearing.

Motion by Gilbert, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #19-33 on final consideration, same to be published according to law.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised December 6, 2019 the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #19-33

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY REVISING SECTION 2.76.010 ENTITLED "ESTABLISHMENT" AND SECTION 2.76.010 ENTITLED "APPOINTMENT OF MEMBERS-VACANCIES-TERMS" OF CHAPTER 2.76 ENTITLED "BOARD OF HEALTH" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN

WHEREAS, pursuant to N.J.S.A. 26:3-1, *et seq.* the Board of Health of the Township of Raritan was established by ordinance, as now codified in Chapter 2.76 of the Township Code of the Township of Raritan ("Code"), providing for the appointment of seven members by the Township Committee; and

WHEREAS, in order to cut costs and streamline the regulatory process, the Township Committee now wishes to reduce the number of members to be appointed to the local Board of Health from seven to five.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows

Section 1. Section 2.76.010 entitled "Established" of Chapter 2.76 entitled "Board of Health" of the Revised General Ordinances of the Township of Raritan is revised as follows:

There shall be a Board of Health of the Township consisting of ~~seven~~ five members, pursuant to provision of N.J.S.A. 26:3-910.

Section 2. Section 2.76.020 entitled "Appointment of Members-Vacancies-Terms" of Chapter 2.76 entitled "Board of Health" of the Revised General Ordinances of the Township of Raritan is revised as follows:

...

A member's position on the Board of Health shall be deemed vacant if a member fails to attend and participate in any meetings of the Board of Health for a period of four (4) consecutive months without being excused from attendance by a majority of the members of the Board of Health, at the conclusion of such period; provided, however, that the Board of Health may refuse to excuse only with respect to those failure to attend and participate which are not due to legitimate illness.

Section 3. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. The Ordinance shall take effect upon its adoption, passage and publication according to law.

* Editor's Note: The portions to be deleted are shown with a strike through and will be deleted from the codified version of this Ordinance and the underlined portions will remain in the codified version of this Ordinance.

CORRESPONDENCE

There was no correspondence.

NON-CONSENT

Township Committee Regular Meeting Minutes

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of November 18, 2019.
Motion by Hazard, seconded by Mangin

ROLL CALL VOTE:

AYES: Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: Gilbert
ABSENT: None

Township Committee Executive Session Meeting Minutes

Mayor Kuhl asked for a motion to approve the Executive Session Meeting Minutes of November 18, 2019.

Motion by Hazard, seconded by Mangin

ROLL CALL VOTE:

AYES: Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: Gilbert
ABSENT: None

RESOLUTIONS

Mayor Kuhl read Resolution #19-275 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-275.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-275

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE
AN AGREEMENT BETWEEN THE TOWNSHIP OF RARITAN
AND CAPTAIN THOMAS CAMPOREALE**

WHEREAS, the Township of Raritan (“Township”) employs Thomas Camporeale (“Captain Camporeale”) as Captain of Police; and

WHEREAS, Captain Camporeale has accumulated compensatory time in the amount of 1,570.5 hours; and

WHEREAS, Captain Camporeale would be entitled to use this accumulated overtime as compensatory time upon his retirement or receive a payout of same at a higher cash value than its current value; and

WHEREAS, the Township Committee is desirous of entering into an agreement with Captain Camporeale to pay for this accumulated overtime over a period of three years, as set forth in the Memorandum of Understanding (“MOU”) attached hereto as Exhibit “A,” at a cost saving measure.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, does hereby authorize the Mayor to execute the MOU on behalf of the Township.

Mayor Kuhl read Resolution #19-276 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-276.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-276

A RESOLUTION AUTHORIZING 2019 BUDGET TRANSFER #2

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following transfers are authorized between appropriations in the 2019 budget and that a certified copy of this resolution adopted by **not less than a two-thirds (2/3) vote of the full membership of the governing body** be transmitted to the Administrator/CFO.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Elections	Clerk OE	\$1,500.00
Elections	Board of Health OE	750.00

Mayor Kuhl read Resolution #19-277 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-277.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-277

**A RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT
OF ALEX SOH AS PATROLMAN**

WHEREAS, Patrolman Alex Soh has completed his one-year probationary period; and
WHEREAS, Chief Alfred C. Payne is recommending that Patrolman Alex Soh be appointed as Permanent Patrolman.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee that the following officer is hereby permanently appointed:

Alex Soh
Appointed as Permanent Patrolman
Effective December 5, 2019

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Kuhl asked for a motion to approve the Consent Agenda.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-278

**A RESOLUTION AWARDED A CONTRACT TO BAKER CONSTRUCTION INC.
FOR INSTALLATION OF A CONCRETE FLOOR IN THE NEW POLE BUILDING**

WHEREAS, the Township of Raritan is in need of a concrete floor installed in the new pole building; and

WHEREAS, the Township of Raritan received quotes at New Jersey prevailing wage rate; and

WHEREAS, Baker Construction Inc., 188 Thatchers Hill Road, Flemington NJ, 08822 submitted the lowest quote and has been awarded the contract to install the concrete floor in the new pole building; and

WHEREAS, the Superintendent of Public Works recommends that Baker Construction Inc. be awarded the contract to install the concrete floor in the new pole building; and

WHEREAS, the cost of installation of the concrete floor will be at the New Jersey prevailing wage rate and appropriated through Ordinance #19-28 for the amount of \$30,000.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #19-30 for installation of the concrete floor in the new pole building.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract for the installation of a concrete floor in the new pole building be awarded to Baker Construction Inc., 188 Thatchers Hill Road, Flemington NJ, 08822 in the amount of \$30,000.00.

RESOLUTION #19-279

A RESOLUTION AUTHORIZING THE RETURN OF OUTSIDE DETAIL ESCROW

WHEREAS, escrow has been posted for outside detail services for the Raritan Township Police Department; and

WHEREAS, the Township of Raritan now utilizes Jobs 4 Blue for administering and scheduling Police Department Outside Detail services; and

WHEREAS, it is necessary to return the escrow posted to the Outside Detail Trust Account; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated November 25, 2019 recommending the return of the following inspection escrow:

CCG	\$34.20
Diamond Nation	\$2,432.48
New Jersey American Water	\$5,289.54
Sunridge	\$593.23

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the inspection escrow posted in the amounts of \$34.20, \$2,432.48, \$5,289.54, and \$593.23 for outside detail services is hereby returned.

RESOLUTION #19-280

A RESOLUTION AUTHORIZING FOURTH QUARTER 2019 TAX REFUND

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly; and

WHEREAS, the Township Tax Collector has recommended the refund of an overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following receive a refund in the amount specified due to over payment of fourth quarter 2019 taxes.

<u>Taxpayer</u>	<u>Block</u>	<u>Lot</u>	<u>Qual.</u>	<u>Amount</u>
Debra & James Pirozzoli (43 Cherryville-Stanton Road)	6	3		\$725.47
TOTAL:				\$725.47

RESOLUTION #19-281

**A RESOLUTION AUTHORIZING \$250 TAX REFUND
DUE TO VETERAN DEDUCTION**

WHEREAS, the Township Tax Collector has recommended the refund of this overpayment; and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following receive a refund in the amount specified.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Robert L. Moore (48 Wellington Avenue)	\$250.00	71.02	8
Deborah Biolsi (2 Fairfax Court)	\$250.00	4	17.06
William Baker (6 Knollwood Road)	\$250.00	63.05	3
Kenneth Parry (29 Phipps Court)	\$250.00	71.20	33

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Kathy Godfrey, a resident of 406 Hawthorne Court, expressed dissatisfaction regarding her property taxes.

Paula Ellentuch, a resident of 16 Ridge Road, expressed concern regarding the street lighting of the Pulte development advising that the light is shining directly into the homes on Ridge Road and Case Boulevard.

During Public Comment, Committee Members concurred with Ms. Godfrey's discontent regarding taxes and explained the state law regarding property tax collection and disbursement to the schools and county; advised that the Township is allocated about 12% of the taxes collected; commented on the loss of state aid for the school district and the recently approved \$42 million dollar school referendum, and advised that the Township's tax rate increase for 2019 was only 0.0009%. Township Engineer, Tony Hajjar, responded that he would investigate the lighting situation at the Pulte development to see what can be done.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 7:33 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-283

**A RESOLUTION APPOINTING CHRISTOPHER PHELAN AS MUNICIPAL
EMERGENCY MANAGEMENT COORDINATOR**

WHEREAS, N.J.S.A. Appendix A:9-33 et seq. requires every municipality in the state to appoint a Municipal Emergency Management Coordinator; and

WHEREAS, the appointment of a Municipal Emergency Management Coordinator is made by the Mayor for a term of three years; and

WHEREAS, Mayor Jeff Kuhl desires to fill the position of Municipal Emergency Management Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that Christopher J. Phelan is appointed the Municipal Emergency Management Coordinator effective: January 1, 2020 to December 31, 2022.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 17, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-284

**A RESOLUTION AUTHORIZING THE 2020 APPOINTMENT OF DEPUTY
COORDINATORS IN THE OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, the Township of Raritan is required to have an Emergency Operations Plan to provide for actions to be taken to mitigate, prepare for, respond to and recover from the effects of an emergency; and

WHEREAS, the members of the Office of Emergency Management (OEM) must be appointed by resolution of the governing body.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following individuals are hereby appointed as Deputy OEM Coordinators for a one-year term effective January 1, 2020:

- Don Gootee
- William H. Pandos
- John Trimmer
- Frank Veneziale
- Gregory Veneziale
- Tony Veneziale
- Chris Wilt
- Daniel "DJ" Wright

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 17, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-285

**A RESOLUTION REQUESTING THE LEGISLATURE FORM A STUDY
COMMISSION TO REVIEW AND EXAMINE THE EFFECTS OF OPRA ON
LOCAL GOVERNMENT**

WHEREAS, the Township of Raritan strongly believes in and supports open transparent government and that citizens and residents have the right to be informed about the workings of government in order to best participate in a democracy; and

WHEREAS, on January 8, 2002 then Acting Governor DiFrancesco signed into law the Open Public Records Act (OPRA) which mandates that government records shall be available, with limited exceptions, for public access and simplifying the procedures for requesting such specific records; and

WHEREAS, the intent of the law was to provide the public with easy access to government records with an uncomplicated process for obtaining the records and eliminating bureaucratic red tape; and

WHEREAS, over the course of eighteen (18) years, OPRA has been a positive light but it has also been fraught with abuse and misuse and has become an unanticipated financial cost to the taxpayers of New Jersey; and

WHEREAS, the Township of Raritan has labored under a well-intended law that has spiraled out of control due to the volume and nature of requests; the cost to taxpayers in responding to requests; and the potential liability in having to pay disproportionate prevailing party attorney's fees should the requests turn into litigated matters, as well as the liability in determining which documents shall be released, with or without redaction, while attempting to maintain individual privacy; and

WHEREAS, it is not only the volume of OPRA requests that challenge our resources but it is also the cost associated with reviewing, retrieving, and processing the OPRA request(s) by public entity personnel and counsel and possibly defending our action(s) before the Government Records Council or in Superior Court; and

WHEREAS, the Township of Raritan received and responded to 392 OPRA requests in 2017; 502 OPRA requests in 2018; and 594 OPRA requests as of December 13, 2019; and

WHEREAS, the Township of Raritan municipal staff has spent approximately 1,920 hours responding to OPRA requests received in 2019 to date; and

WHEREAS, due to the often conflicting case law and Government Records Council decisions, as well as the unique characteristics of OPRA requests, the Township of Raritan must

often times rely on the municipal attorney to review certain OPRA requests, which have resulted in additional fees including litigation and settlement costs of approximately \$10,000.00 to date for 2019 in response to OPRA requests; and

WHEREAS, with limited exceptions, OPRA has not been amended to address the clear and apparent advancement in technology that has changed the way government records are created, stored, and/or transmitted; the various interpretive decisions; privacy concerns; abuse for commercial gain; and/or the ever-increasing cost to taxpayers; and

WHEREAS, as the current law approaches its twentieth (20th) anniversary, it has outgrown its original intended use and has become ripe for comprehensive review and reform.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Township of Raritan appeals to the legislature to form a Commission comprised of Mayors, Municipal Clerks, Municipal Managers, Attorneys, Police Chiefs, open government advocates, privacy experts, members of the media, citizens and other appropriate stakeholders to review and examine the effects of OPRA on local government and the needs to be fulfilled by the law, and use the Commission's findings to perform a comprehensive reform of OPRA; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to Assemblyman Andrew Zwicker; Assemblyman Roy Freiman; Senator Christopher Bateman; Assembly Speaker, Craig Coughlin; Senate President, Stephen Sweeney; Senator Loretta Weinberg; Executive Director of the Government Records Council; the Governor of the State of New Jersey; the Municipal Clerks Association of New Jersey; and the New Jersey State League of Municipalities.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 17, 2019.

Lisa Fania, RMC
Township Clerk

17IIa.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-286

A RESOLUTION AUTHORIZING 2019 BUDGET TRANSFER #3

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service;

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following transfers are authorized between appropriations in the 2019 budget and that a certified copy of this resolution adopted **by not less than a two-thirds (2/3) vote of the full membership of the governing body** be transmitted to the Administrator/CFO.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Streets & Roads S&W	Waivers	\$ 4,600.00
Streets & Roads S&W	Utilities	\$15,000.00
Streets & Roads OE	Vehicle Maintenance OE	\$ 4,000.00
Public Property OE	Vehicle Maintenance OE	\$ 2,000.00

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 17, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-288

A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR PREVENTATIVE MAINTENANCE, INSPECTION AND REPAIR OF HEATING, VENTILATION, AIR CONDITIONING AND BOILERS

WHEREAS, sealed Bids were received and opened on November 26, 2019 at 11:00 a.m. prevailing time for Preventative Maintenance, Inspection and Repair of Heating, Ventilation, Air Conditioning and Boilers; and

WHEREAS, the Township Committee has reviewed the recommendation made by the Administrator, Donald Hutchins attached to this Resolution; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #19-31.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract for Preventative Maintenance, Inspection and Repair of Heating, Ventilation, Air Conditioning and Boilers be awarded to Peterson Service Company, 234 Route 70, Medford, N. J. 08055 for a period of two (2) years with the option to extend contract for one additional year.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 17, 2019.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 19-31

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: Preventive Maintenance & Repairs of Heating, Ventilation, Air Conditioning and Boilers

Vendor: Peterson Service Company

Amount(s): Preventive maint. drop. try to exceed \$7,458/yr1 \$7,682/yr2 \$7,912/yr3 P.O. No. (if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2020 Any contingency? No Yes Subject to 2020 2021 and 2022 Budget

Account title(s): Building & Grounds GE

Resolution/Ordinance Date: 12/17/19

Resolution/Ordinance Number: 19-288

Account no.(s):	Amounts	
	<input checked="" type="checkbox"/> Adopted budget	<input type="checkbox"/> Ordinance
a. 01-251-26-310-210	\$ 7,458	
b. _____	_____	_____
c. _____	_____	_____

William B. Pandos

12/6/19 Date

cc: Finance C. Barbati

18c.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-289

**A RESOLUTION AUTHORIZING \$250 TAX REFUND
DUE TO VETERAN DEDUCTION**

WHEREAS, the Township Tax Collector has recommended the refund of this overpayment; and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following receive a refund in the amount specified.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Robert D. Hofmann (82 Old Clinton Road)	\$250.00	4	12.01

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 17, 2019.

Lisa Fania, RMC
Township Clerk