

**RARITAN TOWNSHIP COMMITTEE
TUESDAY, DECEMBER 18, 2018
MEETING BEGINS AT 8:00 A.M.**

AGENDA TO THE EXTENT KNOWN

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions Which Require the Consideration of the Township Committee may be Issued when Necessary

1. MEETING CALLED

Meeting called to order at: _____

2. ROLL CALL

| Roll Call | Present | Absent |
|---------------------------------|---------|--------|
| Karen Gilbert, Deputy Mayor | | |
| Gary Hazard, Committee Member | | |
| Craig O'Brien, Committee Member | | |
| Lou Reiner, Committee Member | | |
| Michael Mangin, Mayor | | |

3. MEETING ADVERTISED

Mayor Mangin advised that the meeting was noticed December 10, 2018 in accordance with the Open Public Meetings Act to the Courier News, Hunterdon County Democrat, Star Ledger, TapInto, Express Times, and posted on the municipal bulletin board and the Township website.

4. Resolution #18-245 CLOSED SESSION

a. Contract Negotiations:

b. Personnel:

**Public Works Staffing; Police
Department Staffing; Construction
Department Promotion**

c. Attorney-Client Privilege:

**Towne Centre Professional Park, LLC
Tax Appeal Settlement**

d. Pending Litigation:

Mayor Mangin asks for a motion to adopt Resolution #18-245.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

5. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Mangin asks all to join in reciting the Pledge of Allegiance to our flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

6. **AMEND/APPROVE AGENDA**

Mayor Mangin asks for a motion to amend and/or approve the Agenda.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

7. **PUBLIC COMMENT**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

8. **FINANCIAL ISSUES**

PAYMENT OF BILLS:

- a. Payment of Bills as listed for Raritan Township: **\$785,979.84**

Mayor Mangin asks for a motion to approve the bill list for Raritan Township.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

8. **FINANCIAL ISSUES (CONT.)**

- b. Payment of Bills as listed for Raritan Fire Company Township: **\$1,650.00**

Mayor Mangin asks for a motion to approve the bill list for Raritan Fire Company Township.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

9. **REPORTS**

- a. Public Works – Amended Snow Removal Report November 15, November 16, 2018
- b. Planning/Engineering Escrow Accounts – November 2018
- c. Animal Control – November 2018
- d. Court – November 2018
- e. Tax Collector – November 2018

10. **LIAISONS REPORTS**

- Karen Gilbert Finance; Environmental Commission/Green Team; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)
- Gary Hazard Court/Police; RTMUA
- Craig O'Brien Open Space
- Louis Reiner Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee
- Mayor Mangin Board of Health; Finance; Personnel; Planning Board (Class I Member)

11. **UNFINISHED BUSINESS**

- a. Comcast Cable Franchise Renewal-Municipal Report

12. NEW BUSINESS

None.

13. ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

a. **ORDINANCE #18-30**

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.64 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "GENERAL DESIGN AND USE REGULATION" BY AMENDING PARAGRAPH 8 OF SUBSECTION C ENTITLED "PROHIBITED USES" OF SECTION 16.64.010 ENTITLED "SCHEDULE OF CONTROLS;" AMENDING AND SUPPLEMENTING CHAPTER 8.12 ENTITLED "COLLECTION BINS" BY REPEALING AND REPLACING SAME WITH NEW CHAPTER 8.12 ENTITLED "RESERVED;" AND AMENDING AND SUPPLEMENTING CHAPTER 5.49 ENTITLED "CHARITABLE CLOTHING BINS" BY REPEALING AND REPLACING SECTION 5.49.070 ENTITLED "DISPLAY OF PERMIT" WITH NEW CHAPTER 5.49.070 ENTITLED "DISPLAY OF PERMIT"

Mayor Mangin asks for a motion to open the public hearing.

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-30 on final consideration, same to be published according to law.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

13. **ORDINANCES (FINAL ADOPTION/PUBLIC HEARING) (CONT.)**

b. **ORDINANCE #18-31**

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.78 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "ADMINISTRATION AND ENFORCEMENT" BY ADDING SUBSECTION G OF SECTION 16.78.020 ENTITLED "ZONING PERMITS;" AND AMENDING AND SUPPLEMENTING CHAPTER 16.08 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "MEETINGS, HEARINGS, NOTICE AND APPEALS" BY AMENDING SUBSECTION (I) OF SECTION 16.08.090 ENTITLED "FEES;" AND AMENDING AND SUPPLEMENTING SCHEDULE VI OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "SCHEDULE OF FEES" BY AMENDING A SUBSECTION THEREOF ENTITLED "ZONING PERMIT"

Mayor Mangin asks for a motion to open the public hearing.

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-31 on final consideration, same to be published according to law.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

14. **ORDINANCES (INTRODUCTION/FIRST READING)**

There are no ordinances for introduction.

15. **CORRESPONDENCE**

- a. Economic Development Grant Awarded to Raritan Township Municipal Utilities Authority

16. **NON-CONSENT AGENDA**

I. Minutes:

A. Township Committee Regular Meeting Minutes:

(All Committee Members present unless otherwise noted)

1. December 4, 2018

Mayor Mangin asks for a motion to approve the Regular Meeting Minutes of December 4, 2018.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

B. Township Committee Executive Session Meeting Minutes:

(All Committee Members present unless otherwise noted)

1. December 4, 2018

Mayor Mangin asks for a motion to approve the Executive Session Meeting Minutes of December 4, 2018.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

II. Resolutions:

a. Resolution #18-246 – Authorizing the Full-time Employment of Kenneth Lambert in the Department of Public Works

Mayor Mangin asks for a motion to approve Resolution #18-246.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

16. **NON-CONSENT AGENDA (CONT.)**

b. Resolution #18-247 – Authorizing the Promotion of Gerald Panaccione as Full-time Building Inspector

Mayor Mangin asks for a motion to approve Resolution #18-247.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

c. Resolution #18-248 – Authorizing the Settlement of a Tax Appeal (Towne Centre Professional Park, LLC)

Mayor Mangin asks for a motion to approve Resolution #18-248.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

d. Resolution #18-249 – Authorizing the Appointment of Deputy Coordinators in the Office of Emergency Management for 2019

Mayor Mangin asks for a motion to approve Resolution #18-249.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

16. **NON-CONSENT AGENDA (CONT.)**

e. **Resolution #18-250 – Authorizing the 2019 Appointment of Members to the Community Emergency Response Team (CERT)**

Mayor Mangin asks for a motion to approve Resolution #18-250.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

f. **Resolution #18-251 – Authorizing the Award of a Non-fair and Open Contract for GASB 75 Actuarial Services to AON Consulting Worldwide, Inc.**

Mayor Mangin asks for a motion to approve Resolution #18-251.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

g. **Resolution #18-252 – Authorizing the Return of a Driveway Bond (Florzak)**

Mayor Mangin asks for a motion to approve Resolution #18-252.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Karen Gilbert, Deputy Mayor | | | | |
| Gary Hazard, Committee Member | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Michael Mangin, Mayor | | | | |

17. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

There are no items on the Consent Agenda.

18. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

19. **CLOSED SESSION**

20. **OPEN SESSION**

21. **FURTHER ACTION**

22. **ADJOURNMENT**

Mayor Mangin asks for a motion to adjourn the meeting.

Meeting adjourned at: _____