

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #18-245

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel: Public Works Staffing; Police Department Staffing; Construction Department Promotion
 - c) Attorney-Client Privilege: Towne Centre Professional Park Tax, LLC Appeal Settlement
 - d) Pending Litigation:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 18, 2018.

Lisa Fania, RMC
Township Clerk

8a.

List of Bills - (All Funds)

Vendor	Description	Current Fund	Payment	Check Total
4624 - A&K EQUIPMENT CO INC		PO 7663 #42 Plow light Repair	80.68	80.68
3490 - AMERICAN TIRE & AUTO		PO 7666 21-09 Police Front Alignment	95.82	95.82
4411 - AMY FLEMING		PO 7645 Mileage	39.74	39.74
3834 - ARROW ELEVATOR INC		PO 7738 December Maintenance	185.00	185.00
1232 - AT&T		PO 7722 NOVEMBER 2018 - POLICE	121.22	
		PO 7793 NOVEMBER 2018	408.59	
2850 - BRION FLEMING		PO 7782 Clothing reimbursement Brion Flemin	575.00	575.00
4079 - CENTRAL JERSEY HSG RESOURCE		PO 7823 Payment for Additional Services	350.00	350.00
895 - CENTURYLINK		PO 7804 NOVEMBER 2018	641.58	641.58
1752 - CENTURYLINK-PAYPHONES		PO 6088 B-2018 PAYPHONE	50.00	50.00
4622 - CHOICE DISTRIBUTION, INC		PO 7675 Repair Parts & Supplies	303.44	303.44
799 - CINTAS CORP		PO 7704 Medical Supplies	231.05	231.05
1710 - CINTAS CORP		PO 7708 Janitorial Supplies	158.23	158.23
1801 - COMCAST		PO 5795 B- INTERNET 2018 (PW)	277.05	277.05
303 - COOPER ELECTRIC		PO 7703 Light Bulbs	36.54	36.54
196 - GANNETT NJN		PO 7791 Legal Notices	50.48	50.48
4444 - CQ FLUENCY		PO 7631 telephone interpreting for October	70.95	70.95
3495 - DANIELLE LANGREDER		PO 7721 PETTY CASH REIMBURSEMENT	47.97	47.97
3258 - DEER CARCASS REMOVAL SERV		PO 7685 October Removal	525.00	525.00
1048 - DEMPSEY UNIFORM & LINEN SUPPLY		PO 7694 Mat Service	175.86	
		PO 7773 Mat Service	110.58	286.44
3833 - DIFRANCESCO, BATEMAN, COLEY ETC		PO 5630 B-2018 LEGAL SERVICES	1,075.24	1,075.24
236 - DITSCHMAN/FLEMINGTON FORD		PO 7547 32 Trans Lines & 39 Door handle	140.60	
		PO 7769 39 Fuel Tank Straps	121.65	262.25
1391 - EAST PENN RE-BUILDERS, IN		PO 7680 Spinner Motors	399.60	
		PO 7765 Plow 175 Angle Cylinders rebuilt	539.70	939.30
263 - ELIZABETHTOWN GAS		PO 7758 10/19/18-11/19/18	1,509.75	1,509.75
4833 - F&S TIRE CORP INC		PO 7674 79 Tire Repair & New Tires for trk	1,068.56	1,068.56
3511 - FASTENAL CO		PO 7696 Red Stakes	8.65	
		PO 7772 Police Parts	111.11	119.76
4330 - FIRE & SAFETY SERVICES		PO 7764 Tower 21 E Stop Repair (FIRE)	2,893.69	2,893.69
873 - FLEMINGTON CHEVROLET		PO 7672 21-14 Motor Mount Police	73.47	
		PO 7679 21-09 Steering Line brackets Polic	22.78	96.25
4204 - FLEMINGTON COMMERCIAL FLOORING		PO 7464 Carpet Replacement in Chief and Cap	3,819.15	3,819.15
302 - FLEMINGTON DEPARTMENT STORE		PO 7621 COLLAR BRASS	29.75	29.75
4609 - GANNETT NJ NEWSPAPERS		PO 7690 OCTOBER 2018	111.80	111.80
4563 - GREATAMERICA FINANCIAL SRVC		PO 5914 B-2018 COPIER RENTALS	1,610.92	1,610.92
3510 - HARRY HAUSHALTER, ESQ.		PO 6097 B-2018 TAX APPEALS	1,901.50	1,901.50
3914 - HOME DEPOT CREDIT SREV		PO 7698 Supplies	1,068.63	1,068.63
4248 - HUNT CNTY ASSESSOR ASSOC		PO 7643 Dues	200.00	200.00
4294 - IAAO		PO 7644 Dues	190.00	190.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4554 - INDUSTRIAL APPRAISAL CO	PO 7623 FIXED ASSET REPORTING	540.00	540.00
430 - INTERSTATE BATTERY SYSTEM	PO 7767 MTP 65 Batteries Stock	239.90	239.90
1062 - J.C. EHRLICH CO INC	PO 7779 Pest Control Maintenance	62.00	62.00
1861 - JAMES HARPER	PO 7745 Clothing Allowance- Jim Harper	575.00	575.00
2241 - JESCO INC	PO 7768 Leafer 57 Belt tensioner	162.33	162.33
664 - JOHNNY ON THE SPOT, INC	PO 7471 October	402.00	402.00
4345 - KRISTI GANO	PO 7687 Municipal Finance Administration Cl	831.00	
	PO 7760 Open Enrollment Refreshments 12/4 a	94.35	925.35
4857 - KUCHINSKY & ROTUNNO	PO 7635 conflict public defender for four c	800.00	800.00
2512 - L-3 COMMUNICATION	PO 7603 Rear Camera Kit and Installation in	370.50	370.50
4815 - LEAF	PO 7595 B-CONTRACT FOR KIP 7170 COPIER SYST	325.08	325.08
4322 - LINK HIGH TECH INC	PO 6298 B-PROACTIVE MONITORING FOR 2018	3,450.00	
	PO 6299 B-PHONE SUPPORT FOR 2018	1,000.00	
	PO 7744 Office Licenses	490.00	4,940.00
2933 - LISA KRIEGER	PO 7714 Glasses Reimbursement	150.00	150.00
1433 - MCELROY, DEUTSCH ETC...	PO 5634 B-2018 LEGAL SERVICES	396.55	396.55
1431 - MCMANIMON & SCOTLAND, L.L.C.	PO 7626 SERVICES FOR CAPITAL SURPLUS FUND -	600.20	600.20
2741 - MICHAEL RASILE	PO 7735 Business Cards	30.88	
	PO 7788 Staff to Supervisor Training	398.99	429.87
4096 - MILFORD MOWER	PO 7667 154 Tamper Foot	360.00	360.00
4061 - NAPA	PO 7662 Service & Repair Parts	307.41	
	PO 7771 Service & Repair Parts	25.65	333.06
3121 - NATIONAL PARTS SUPPLY	PO 7661 Service & Repair Parts	1,957.99	1,957.99
3881 - NEW JERSEY AMERICAN WATER	PO 7723 10/09/18 - 11/09/18	674.58	674.58
4413 - NJSACOP	PO 7637 Orientation Training for Police Che	975.00	975.00
4797 - NU-TEL COMMUNICATIONS OF NJ, INC.	PO 7555 Video Link Interface to SIP	350.00	350.00
393 - ONE CALL CONCEPTS	PO 7736 November Markouts	5.00	5.00
4368 - PATRICK FATTON	PO 7789 Surveyor Caps	82.69	82.69
4484 - PETERSON SERVICE CO, INC	PO 7709 Unit 4 in Municipal Bldg Repairs	3,246.46	3,246.46
4864 - POWERDMS	PO 7642 Web Based Record.Retention for all	4,860.16	4,860.16
4629 - POWERWORX ELECTRICAL SERVICES LLC	PO 7710 Electrical Repairs	1,386.00	
	PO 7776 Electric Repairs	1,023.00	2,409.00
4049 - PRAXAIR	PO 7671 Welding Supplies & Parts	444.19	
	PO 7676 Shop Welder Repair	659.89	
	PO 7677 Torch Lighter	8.50	1,112.58
4861 - PRECISION AUTOMOTIVE & DIESEL	PO 7664 trk 25 Injection Pump Repair	3,078.84	3,078.84
1996 - R & H TRUCK PARTS & SERVICE	PO 7673 trk 12 Spring & Steering Repair, &	2,000.76	
	PO 7716 Trk 18 Rear Springs	2,020.95	
	PO 7780 3/4 inch clean stone	959.30	4,981.01
673 - RACHLES/MICHELE'S OIL CO	PO 7472 Diesel	4,968.83	
	PO 7686 Gasoline- NJ State Contract 80913	10,911.63	
	PO 7737 Gasoline	4,534.97	20,415.43

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
1825 - RADARSIGN, LLC	PO 7492 Refurbish Radar Sign	995.00	995.00
4744 - RICHARD T. JONES	PO 7633 Emergency Fill In for Fire Inspecto	150.00	150.00
1939 - ROBERT H HOOVER & SONS	PO 7669 Truck Repair Parts	1,569.60	
	PO 7770 18 Battery Cover, 16 On Spot Parts	346.68	1,916.28
4236 - ROUTE 23 PATIO	PO 7747 Basin Materials	1,833.10	1,833.10
911 - RUTGERS	PO 7577 A. Fleming PB, ZB Certificate	25.00	25.00
3436 - RUTGERS UNIVERSITY	PO 7718 NJ Compost Operator Certification C	520.00	
	PO 7787 Athletic Field Maintenance Course	790.00	1,310.00
3556 - S.A. COMUNALE CO	PO 7731 Admin Bldg Troubleshooting Alarm Is	1,188.00	1,188.00
767 - SAMZIES UNIFORMS	PO 7618 Trousers with stripe	99.00	99.00
4621 - SCOTT WALLIS	PO 7641 reimbursement for eyeglasses for Sc	150.00	150.00
828 - SHAMMY SHINE CAR WASHES	PO 7624 Detailing of Surveillance Vehicle	319.39	319.39
3475 - STAPLES - POLICE	PO 7659 Internet Cable, floor mat, and wire	122.97	
	PO 7700 Cord Protector, Floor Mat, and Busn	45.96	168.93
3474 - STAPLES - PW	PO 7597 Misc Supplies	148.30	
	PO 7695 Shelf Organizer	319.99	468.29
4747 - STRATIX SYSTEMS	PO 7628 Staples for Copier	49.00	49.00
2672 - V E RALPH AND SONS INC	PO 7607 AED Battery Replacements	219.70	219.70
2142 - VERIZON WIRELESS	PO 5898 B-CARS (OLD) - #682562144	30.33	30.33
918 - VITAL COMMUNICATIONS INC	PO 5655 B-2018 TAX ASSESSOR & COLLECTOR SER	824.00	824.00
4212 - WASTE MANAGEMENT OF NJ	PO 7596 October Disposal	3,861.60	3,861.60
4090 - WB MASON	PO 6944 Office Supplies	347.20	347.20
4090 - WB MASON	PO 7519 Office supply order from WB Mason S	554.16	554.16
4090 - WB MASON	PO 7601 Office Supplies-DVD Discs, Letter P	515.60	
	PO 7620 Office Supplies	1,022.28	1,537.88
4755 - WILLIAM G KERWOOD	State & Federal Grants		
	PO 7331 Magic of Clean Communities Program	3,000.00	3,000.00
	Trust		
1352 - ANIMAL CONTROL SOLUTIONS	PO 5664 B-2018 ANIMAL CONTROL SERVICES	1,750.00	1,750.00
4773 - ARDOM BEARING GROUP	PO 7778 Leafer Bearings	1,047.30	1,047.30
4079 - CENTRAL JERSEY HSG RESOURCE	PO 5637 B-2018 AFFORDABLE HOUSING SERVICES	3,755.50	3,755.50
256 - MACMILLAN OIL CO., INC.	PO 7548 DEF, Hydraulic, and Motor Oil	919.00	919.00
1433 - MCELROY, DEUTSCH ETC...	PO 5633 B-2018 AFFORDABLE HOUSING SERVICES	1,767.93	1,767.93
1014 - NJ STATE DEPT OF HEALTH	PO 7828 Dog Lic. Fees	79.80	79.80
	General Capital		
1361 - DELL MARKETING	PO 7550 Laptop for Courtroom System	888.99	888.99
3204 - GLEN G. HALE INC	PO 7706 Oil & Chip Capital Project Hunterdo	60,412.00	60,412.00
4830 - P.L. CUSTOM BODY & EQUIPMENT CO INC	PO 7292 2019 FORD E-450 EMERGENCY VEHICLE	37,131.00	37,131.00
4629 - POWERWORX ELECTRICAL SERVICES LLC	PO 7776 Electric Repairs	264.00	264.00

List of Bills - (All Funds)

Vendor Description Payment Check Total

TOTAL 204,254.29

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK	890.00			
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E			0.00	93,238.77
01-201-20-101-200	POSTAGE & PHOTOCOPYING	1,659.92			
01-201-20-120-200	TOWNSHIP CLERK - OE	111.80			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	831.00			
01-201-20-140-200	DATA PROCESSING SERVICES OE	6,114.00			
01-201-20-145-200	TAX COLLECTOR OE	1,022.28			
01-201-20-150-200	TAX ASSESSOR OE	390.00			
01-201-20-155-200	LEGAL SERVICES OE	3,576.94			
01-201-20-165-200	ENGINEERING SERVICES	407.77			
01-201-21-180-200	PLANNING BOARD OE	520.00			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	300.00			
01-201-23-220-200	GROUP INSURANCE	94.35			
01-201-25-240-200	POLICE OE	7,528.28			
01-201-25-254-200	STORMWATER MANAGEMENT PLAN - ROADS	1,833.10			
01-201-25-267-200	FIRE OFFICIAL OE	29.75			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	3,877.50			
01-201-26-306-200	P.E.O.S.H.A. ROADS OE	402.00			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	14,147.61			
01-201-26-315-200	VEHICLE MAINTENANCE OE	19,025.29			
01-201-26-316-200	RECYCLING TAX	144.81			
01-201-27-330-200	BOARD OF HEALTH OE	150.00			
01-201-31-440-200	UTILITIES	24,128.53			
01-201-32-465-200	SOLID WASTE	4,241.79			
01-201-43-490-200	MUNICIPAL COURT OE	1,772.31			
01-203-21-180-200	(2017) PLANNING BOARD OE		39.74		

TOTALS FOR Current Fund 93,199.03 39.74 0.00 93,238.77

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT												
02-101-01-000-01	Grant Checking		0.00		3,000.00												
02-213-41-728-000	2018 Grant Expenditures		3,000.00														
TOTALS FOR	State & Federal Grants	0.00	0.00	3,000.00	3,000.00												
03-101-01-000-001	Checking TD Bank		0.00		9,319.53												
03-286-10-110-004-000	Reserve for Animal		1,750.00														
03-286-10-110-006-000	COAH Trust		5,523.43														
03-286-10-110-016-000	Recycling Trust		1,966.30														
03-286-55-102	Due To State of New Jersey		79.80														
TOTALS FOR	Trust	0.00	0.00	9,319.53	9,319.53												
04-101-01-000-001	Checking TD Bank		0.00		98,695.99												
04-215-56-298-000	ORD 16-10 VARIOUS CAPITAL EQUIP & IMPROV		264.00														
04-215-56-300-000	Cap Ord#17-32Various Capital Improvement		60,412.00														
04-215-56-306-000	Cap Ord 18-20 Various Capital Improvemen		37,131.00														
04-215-56-307-000	Cap Ord # 18-23 Various Capital Equipmen		888.99														
TOTALS FOR	General Capital	0.00	0.00	98,695.99	98,695.99												
<table border="0" style="width: 100%;"> <tr> <td>Total to be paid from Fund 01 Current Fund</td> <td style="text-align: right;">93,238.77</td> </tr> <tr> <td>Total to be paid from Fund 02 State & Federal Grants</td> <td style="text-align: right;">3,000.00</td> </tr> <tr> <td>Total to be paid from Fund 03 Trust</td> <td style="text-align: right;">9,319.53</td> </tr> <tr> <td>Total to be paid from Fund 04 General Capital</td> <td style="text-align: right;">98,695.99</td> </tr> <tr> <td></td> <td style="text-align: right;">-----</td> </tr> <tr> <td></td> <td style="text-align: right;">204,254.29</td> </tr> </table>						Total to be paid from Fund 01 Current Fund	93,238.77	Total to be paid from Fund 02 State & Federal Grants	3,000.00	Total to be paid from Fund 03 Trust	9,319.53	Total to be paid from Fund 04 General Capital	98,695.99		-----		204,254.29
Total to be paid from Fund 01 Current Fund	93,238.77																
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Total to be paid from Fund 04 General Capital	98,695.99																

	204,254.29																

Checks Previously Disbursed

120718	MERITAIN HEALTH	PO# 6058	B-2018 HEALTH INSURANCE	40,404.68	12/07/2018
120718	MERITAIN HEALTH	PO# 6145	B-2018 HEALTH INS CLAIMS	21,588.80	12/07/2018
12318	MICROSOFT	PO# 5685	B-2018 MICROSOFT SERVICES	270.10	12/03/2018
32636	ROY KINSLOW	PO# 7650	B-SNOW MEALS FOR 2018	33.00	12/06/2018

Summary By Account

ACCOUNT	DESCRIPTION	PO#	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
102	CHRYSLIS INVESTORS LLC	PO# 7759	Premium		1,300.00	12/06/2018
32635	WILLIAM LAMPERT	PO# 7755	REFUND OF OVERPAYMENT		250.00	12/05/2018
32634	DAVID AMES	PO# 7756	REFUND OF OVERPAYMENT		250.00	12/05/2018
32633	CORELOGIC REAL ESTATE TAX SERV	PO# 7754	REFUND - 4TH QRT 2018 TAXES		6,080.60	12/05/2018
12718	RARITAN TWP PAYROLL AGENCY	PO# 7753	PAYROLL 12/07/18		377,019.86	12/07/2018
12718	RARITAN TWP PAYROLL AGENCY	PO# 7753	PAYROLL 12/07/18		22,473.48	12/07/2018
12718	RARITAN TWP PAYROLL AGENCY	PO# 7753	PAYROLL 12/07/18		383.96	12/07/2018
32632	JON & PATRICIA STELZMILLER	PO# 7752	ELECTRICAL & MECHANICAL PERMIT REF		125.00	12/05/2018
12418	PROACT, INC	PO# 6057	B-RX FOR 2018		27,135.56	12/04/2018
12418	MERITAIN HEALTH	PO# 6145	B-2018 HEALTH INS CLAIMS		41,910.51	12/04/2018
32631	VALIC FINANCIAL ADVISORIS INC	PO# 7681	LOSAP for 2017		38,750.00	11/30/2018
32630	VALIC FINANCIAL ADVISORIS INC	PO# 7682	2017 LOSAP		3,750.00	11/30/2018
					581,725.55	

Total paid from Fund 01 Current Fund 557,568.11
 Total paid from Fund 02 State & Federal Grants 383.96
 Total paid from Fund 03 Trust 23,773.48

 581,725.55

Total for this Bills List: 785,979.84

86.

List of Bills - (0110101000001) CASH TD BANK
Current Fund

Check#	Vendor	Description	Payment	Check Total
0	4312 - AMERICAN TRADE MARK CO	PO 7434 Command Board	1,650.00	1,650.00
	TOTAL			1,650.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	1,650.00
01-201-25-265-200	FIRE COMPANY	1,650.00			
TOTALS FOR	Current Fund	1,650.00	0.00	0.00	1,650.00

Total to be paid from Fund 01 Current Fund

1,650.00
=====

1,650.00



RARITAN TOWNSHIP MEMORANDUM

9a.

Date: November 11, 2018

To: Mayor and Township Committee
Don Hutchins, Township Administrator
Bill Pandos, Certified financial officer
Lisa Fania, Township Clerk

From: Brion Fleming, P.W. Superintendent

Re: Snow Removal Costs
Storm on: 11-15-18 / 11-16-18
Official Accumulation: 6"
Duration: 20 Hours
Services: Salt and Plow

OT Hours	209.75	@ \$51.30	\$ 10,760.18
Salaried Employees	46.50	@ 66.00/hr	\$ 3,069.00

Total Personnel Cost= \$ 13,829.18

Salt	418.75 Tons	@51.31/ton	\$ 21,486.06
Calcium Chloride	1078 Gals	@0.994/gal	\$ 1,071.53
Sidewalk Salt (50lb bag)	3 Bags	@12.00/bag	\$ 36.00

Total Material Cost= \$ 22,593.59

Total Other Expenses(Meals)= \$ 610.00

TOTAL COST OF SNOW REMOVAL = \$ 37,032.77

Notes/Comments:

Estimated amount of salt in the dome at this time is 2605.91 tons.

96.

Monthly Summary
4-Dec-2018

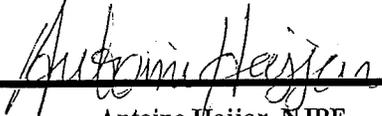
November

Planning Board Number	Applicant	Rate	Hours	Extension
PLAN REVIEW (Planning Escrow Acct.)				
SP-669-PF	263 Route 202, LLC (HF)	\$87.94	3	\$263.82
SP-669-PF	263 Route 202, LLC (HF)	\$175.32	3	\$525.96
SP-669-PF	263 Route 202, LLC (HF)	\$175.32	2.5	\$438.30
Pre-App	ALCO LLC	\$175.32	1	\$175.32
Pre-App	ALCO LLC	\$175.32	0.75	\$131.49
16-2017	Briant	\$175.32	1.25	\$219.15
SP-655-PF	Enclaves	\$175.32	2.5	\$438.30
BOA-17-2018	Everitt Road, LLC	\$87.94	1.5	\$131.91
BOA-17-2018	Everitt Road, LLC	\$87.94	3	\$263.82
BOA-17-2018	Everitt Road, LLC	\$87.94	1	\$87.94
S-1431-P	Fallone Group	\$175.32	1	\$175.32
BOA-16-2018	Garbolino	\$175.32	0.25	\$43.83
BOA-15-2018	JCP&L First Energy	\$175.32	0.75	\$131.49
SP-673-PF	Johanna Foods, Inc.	\$175.32	1	\$175.32
S-1393-M/P	LBP Raritan	\$175.32	0.5	\$87.66
6-2016	Ieffler Hill Associates	\$58.06	2.5	\$145.15
S-1433-M	NJ Conservation Foundation	\$175.32	1	\$175.32
BOA-07-2018	Raritan Partners, LLC	\$175.32	1	\$175.32
BOA-07-2018	Raritan Partners, LLC	\$175.32	4	\$701.28
BOA-07-2018	Raritan Partners, LLC	\$175.32	2	\$350.64
BOA-14-2018	Shanti, LLC	\$175.32	2.5	\$438.30
BOA-09-2018	The Fudge Shoppe	\$87.94	1.5	\$131.91
BOA-09-2018	The Fudge Shoppe	\$87.94	3	\$263.82
BOA-09-2018	The Fudge Shoppe	\$87.94	2.5	\$219.85
BOA-09-2018	The Fudge Shoppe	\$175.32	0.75	\$131.49
BOA-09-2018	The Fudge Shoppe	\$175.32	1	\$175.32
				\$6,198.03

CONSTRUCTION MANAGEMENT (Inspection Escrow Acct.)

S-1431-P	Fallone Group	\$87.94	1.5	\$131.91
S-1431-P	Fallone Group	\$87.94	3	\$263.82
S-1431-P	Fallone Group	\$87.94	1	\$87.94
S-1431-P	Fallone Group	\$175.32	3	\$525.96
S-1431-P	Fallone Group	\$175.32	1	\$175.32
6-2016	Ieffler Hill Associates	\$175.32	2.5	\$438.30
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$58.06	0.5	\$29.03
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$175.32	0.75	\$131.49
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$175.32	1	\$175.32
SP-638-P/F	MR Development	\$58.06	4	\$232.24
SP-638-P/F	MR Development	\$58.06	0.5	\$29.03
SP-638-P/F	MR Development	\$58.06	1.5	\$87.09
SP-638-P/F	MR Development	\$58.06	0.5	\$29.03
SP-638-P/F	MR Development	\$58.06	0.5	\$29.03
SP-638-P/F	MR Development	\$58.06	0.5	\$29.03
SP-638-P/F	MR Development	\$58.06	1	\$58.06
SP-638-P/F	MR Development	\$58.06	0.5	\$29.03
SP-638-P/F	MR Development	\$58.06	0.5	\$29.03
SP-638-P/F	MR Development	\$58.06	4	\$232.24
SP-638-P/F	MR Development	\$58.06	1	\$58.06
SP-638-P/F	MR Development	\$175.32	1	\$175.32
SP-638-P/F	MR Development	\$175.32	1.5	\$262.98
SP-638-P/F	MR Development	\$175.32	1	\$175.32
SP-638-P/F	MR Development	\$175.32	1.5	\$262.98
SP-638-P/F	MR Development	\$175.32	1.5	\$262.98

Planning Board Number	Applicant	Rate	Hours	Extension
				\$14,833.54
Grand Totals:			113 Inspections	180 Hours
				\$21,031.57



 Antoine Hajjar, NJPE
 Township Engineer

12/4/2018
 Date

2018 Monthly Summary

January	\$ 28,293.97
February	\$ 30,079.39
March	\$ 22,934.48
April	\$ 26,689.32
May	\$ 25,547.20
June	\$ 28,742.24
July	\$ 32,539.93
August	\$ 25,476.61
September	\$ 28,807.73
October	\$ 33,966.14
November	\$ 21,031.57
December	
Total:	\$ 304,108.58



**Animal Control
Monthly Report: November 2018
Raritan Township**

Total Calls: 28

Bite: 3

Enforcement: 6

Other: 7

Stray: 8

Stray Animals Impounded: 1

Wildlife: 4

MONTHLY SUMMARY - HAMPTON BOROUGH MUNICIPAL COURT 2018

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Total Traffic Complaints Issued	21	23	20	20	20	5	18	14	6	10	8	8	153
Total Traffic Complaints Disposed	11	10	17	24	46	46	19	19	20	32	6	18	222
Criminal Complaints - Local and State	8	1	1	1	0	0	7	0	1	2	4	9	33
Total Criminal Complaints Disposed	8	2	2	4	4	5	4	8	2	3	1	5	44
Fines Disbursed to NJ DMV	\$1,137.73	\$1,250.33	\$746.68	\$2,242.62	\$2,802.78	\$1,386.11	\$1,753.68	\$1,683.35	\$4,478.24	\$1,115.81	\$1,741.78		\$20,339.11
Fines Disbursed to County Treasurer	\$18.00	\$24.50	\$0.00	\$19.50	\$12.00	\$0.00	\$0.00	\$0.00	\$12.00	\$12.00	\$0.00	\$0.00	\$98.00
ATS Surcharge	\$40.00	\$40.00	\$85.00	\$100.00	\$110.00	\$75.00	\$90.00	\$60.00	\$70.00	\$45.00	\$85.00	\$85.00	\$800.00
VCCB	\$50.00	\$75.00	\$25.00	\$100.00	\$100.00	\$0.00	\$50.00	\$150.00	\$150.00	\$0.00	\$50.00	\$50.00	\$750.00
DEDR	\$75.00	\$15.00	\$30.00	\$0.00	\$0.00	\$0.00	\$405.00	\$0.00	\$575.00	\$0.00	\$12.00	\$12.00	\$1,162.00
Safe Neighborhood	\$100.00	\$80.50	\$0.00	\$145.00	\$195.00	\$0.00	\$54.50	\$280.50	\$150.00	\$75.00	\$44.50		\$1,125.00
Municipal Treasurer (inc POAA)	\$207.27	\$326.17	\$761.32	\$556.88	\$739.22	\$455.89	\$1,587.32	\$658.65	\$612.76	\$348.19	\$432.22		\$6,685.89
Restitution to Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Public Defender Fee Order by Judge	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
Restitution to Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Lab Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Weights & Measures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Fish & Game	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Web Fee	\$15.00	\$14.00	\$30.00	\$39.00	\$27.00	\$30.00	\$22.00	\$17.00	\$17.00	\$28.00	\$35.00		\$274.00
TOTAL AMOUNT DISBURSED	\$1,643.00	\$2,025.50	\$1,678.00	\$3,403.00	\$3,986.00	\$1,997.00	\$3,962.50	\$2,849.50	\$6,065.00	\$1,624.00	\$2,400.50	\$0.00	\$31,634.00

MONTHLY SUMMARY - RARITAN TOWNSHIP MUNICIPAL COURT 2018

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Total Traffic Complaints Issued	623	514	495	608	586	500	466	411	315	390	381		5289
Total Traffic Complaints Disposed	512	484	505	722	637	663	589	417	490	445	489		5953
Criminal Complaints- Local & State	67	59	58	63	60	43	71	39	68	198	33		759
Total Criminal Complaints Disposed	118	89	43	126	86	65	78	49	50	200	200		989
Fines Disbursed to NJ DMV	\$15,097.04	\$17,290.75	\$18,732.55	\$30,941.23	\$26,491.91	\$20,584.79	\$21,062.50	\$15,079.45	\$13,027.30	\$18,132.24	\$16,450.90		\$212,890.66
Fines Disbursed to County Treasurer	\$7,900.53	\$6,417.25	\$7,896.00	\$9,909.34	\$9,785.50	\$7,655.00	\$7,371.00	\$7,068.00	\$9,036.00	\$7,781.01	\$7,473.00		\$87,292.63
ATS Surcharge	\$2,245.00	\$1,915.00	\$2,310.00	\$2,785.00	\$2,571.50	\$2,373.50	\$2,155.00	\$1,570.00	\$1,570.00	\$1,890.00	\$1,852.00		\$23,237.00
VCCB	\$465.00	\$792.50	\$320.00	\$1,625.00	\$775.00	\$605.00	\$270.00	\$515.00	\$450.00	\$600.00	\$550.00		\$6,987.50
DEDR	\$1,736.00	\$3,312.00	\$2,900.00	\$5,374.00	\$5,083.00	\$3,335.00	\$3,193.00	\$2,912.50	\$1,883.00	\$3,382.00	\$3,410.00		\$36,521.50
Safe Neighborhood	\$610.50	\$951.00	\$746.50	\$2,270.00	\$1,037.00	\$824.00	\$730.00	\$769.50	\$722.50	\$904.50	\$705.50		\$10,271.00
Municipal Treasurer (inc. POAA)	\$20,759.48	\$16,384.50	\$20,236.45	\$24,969.43	\$22,991.59	\$20,452.21	\$21,397.50	\$15,275.55	\$16,585.70	\$20,683.23	\$20,196.10		\$219,931.74
Restitution to Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Public Defender Fee Order by Judge	\$225.00	\$486.50	\$50.00	\$1,540.00	\$490.00	\$700.00	\$100.00	\$450.00	\$400.00	\$400.00	\$100.00		\$4,941.50
Restitution to Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00		\$150.00
State Lab Fee	\$220.00	\$248.00	\$282.00	\$537.50	\$452.50	\$260.00	\$200.00	\$250.00	\$127.00	\$343.00	\$351.00		\$3,271.00
State Fish & Game	\$0.00	\$0.00	\$0.00	\$20.00	\$260.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$520.00
Hunterdon County Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29.00	\$80.00	\$22.00	\$0.00	\$0.00		\$160.00
Forest & Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
NJSPCA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Weights & Measures	\$5,400.00	\$5,800.00	\$700.00	\$7,850.00	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$900.00	\$452.00		\$21,852.00
Web Fee	\$663.00	\$547.00	\$772.00	\$711.00	\$766.00	\$645.00	\$568.00	\$495.00	\$422.00	\$499.00	\$460.00		\$6,538.00
TOTAL AMOUNT DISBURSED	\$55,321.55	\$54,144.50	\$54,945.50	\$88,532.50	\$70,704.00	\$57,675.50	\$57,966.00	\$44,414.00	\$43,303.50	\$55,536.98	\$52,000.50	\$0.00	\$634,544.53

9e.

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING NOVEMBER 2018

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2018	15,596,232.93	93,751,002.63
LEVY: TOTAL YEAR 2018 - \$101,647,031.61		
PRIOR YEARS TAXES:	0.00	518,646.77
PREPAID TAXES: 2019	80,812.06	402,727.54
PILOT	0.00	192,019.86
INTEREST: (INCLUDING YEP)	9,173.28	119,061.79
BOUNCED CHECKS:	(10,362.93)	(104,442.68)
MISC & COS:		7,367.55
DUPLICATE BILL FEES:	105.00	800.00
RETURNED CHECK FEES:	0.00	260.00
SEARCH FEES:	0.00	50.00
REFUND FROM STATE FOR VETS & SC	0.00	
HOMESTEAD REBATE	0.00	737,822.82
TOTAL COLLECTIONS:	15,675,960.34	95,625,316.28


TAX COLLECTOR
DATE: December 12, 2018

cc: Donald Hutchins, Township Administrator
William B. Pandos, CMFO
Danielle Langreder, Assistant Supervisor of Accounts
Lisa Fania, Township Clerk

November 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2017

	MTD	YTD
BALANCE BEGINNING OF MONTH		-11.14
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		(11.14)

Levy for Total Year 2017 = 99,060,475.47
Collection Rate for 2017 as of 11/30/18 = 100%

NOVEMBER 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2017 YEAR END PENALTY

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		0.00

Levy for 12/31/17 Year End Penalty \$3,188.25
Collection Rate of YEP as of 11/30/2018 = 100%

NOVEMBER 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018

	MTD	YTD
BALANCE BEGINNING OF MONTH		16,474,001.66
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS	64.38	
REFUNDS	3,405.75	
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS	10,167.22	
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	15,596,232.93	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED	500.00	
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION	2,362.01	
TRANSFERRED TO TAX TITLE LIEN	507.56	
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		888,036.51

Levy for 2018 = \$101,647,031.61

Collection Rate for 2018 as of 11/30/18= 99.12%

NOVEMBER 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019

	MTD	YTD
BALANCE BEGINNING OF MONTH		50,415,594.50
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
JUDGEMENTS (COUNTY)		
BOUNCED CHECKS	126.19	
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	80,812.06	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		50,334,908.63

Levy for 1st Half 2019 = 50,231,747.74
Collection Rate for 2019 as of 11/30/18 = 0.79%

NOVEMBER 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		0.00

Levy for 2018 = \$192,019.86

Collection Rate for 2018 as of 11/30/18 = 100%

NOVEMBER 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		144,014.89
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		144,014.89

Levy for 1/2 of 2019 = \$144,014.89

Collection Rate for 2019 as of 11/30/18 = 0%



Township of Raritan

13a

Planning and Zoning Department
1 Municipal Drive, Flemington, NJ 08822

(908) 806-6104/806-8031 (fax)

December 3, 2018

Raritan Township Committee,

The Raritan Township Planning Board has reviewed Ordinance #18-30, an ordinance amending and supplementing chapter 16.64 of the revised general ordinances of the Township of Raritan entitled "General Design and Use Regulation" by amending paragraph 8 of subsection C entitled "Prohibited Uses" of section 16.64.010 entitled "Schedule of Controls"; amending and supplementing chapter 18.12 entitled "Collection Bins" by repealing and replacing same with new chapter 8.12 entitled "Reserved"; and amending and supplementing chapter 5.49 entitled "Charitable Clothing Bins" by repealing and replacing section 5.49.070 entitled "Display of Permit" with new chapter 5.49.070 entitled "Display of Permit".

The Planning Board also reviewed Ordinance #18-31, an ordinance amending and supplementing chapter 16.78 of the revised general ordinances of the Township of Raritan entitled "Administration and Enforcement" by adding subsection G of section 16.78.020 entitled "Zoning Permits"; and amending and supplementing chapter 16.08 of the revised general ordinances of the Township of Raritan entitled "Meetings, Hearings, Notice and Appeals" by amending subsection (I) of section 16.08.090 entitled "Fees"; and amending and supplementing schedule VI of the revised general ordinances of the Township of Raritan entitled "Schedule of Fees" by amending a subsection thereof entitled "Zoning Permit".

The Planning Board determined that these ordinances are not inconsistent with the Township of Raritan's Master Plan.

Amy Fleming
Planning Board Secretary

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #18-30

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.64 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "GENERAL DESIGN AND USE REGULATION" BY AMENDING PARAGRAPH 8 OF SUBSECTION C ENTITLED "PROHIBITED USES" OF SECTION 16.64.010 ENTITLED "SCHEDULE OF CONTROLS;" AMENDING AND SUPPLEMENTING CHAPTER 8.12 ENTITLED "COLLECTION BINS" BY REPEALING AND REPLACING SAME WITH NEW CHAPTER 8.12 ENTITLED "RESERVED;" AND AMENDING AND SUPPLEMENTING CHAPTER 5.49 ENTITLED "CHARITABLE CLOTHING BINS" BY REPEALING AND REPLACING SECTION 5.49.070 ENTITLED "DISPLAY OF PERMIT" WITH NEW CHAPTER 5.49.070 ENTITLED "DISPLAY OF PERMIT"

WHEREAS, because of the incongruity between Section 15:9-4, Chapter 8.12 and Chapter 5.94 of the Revised General Ordinances of the Township of Raritan which, taken together, both prohibit the placement of clothing donation bins in the Township and permits and regulates same, the Township Committee of the Township of Raritan has deemed it necessary to amend the Township's Code; and

WHEREAS, the Township Committee has deemed it advisable to remove clothing donation bins from the list of prohibited uses within the Township.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Chapter 16.64 entitled "General Design and Use Regulations" is hereby amended and supplemented through the revision of Paragraph 8 of Subsection C entitled "Prohibited Uses" of Section 16.64.010 entitled "Schedule of Controls" as follows:

8. [Collection bins of the type typically placed by organizations for the collection of used clothing, toys or other personal property; with the exception of the collection bins which the Township has placed at the Township Recycling Center for the orderly collection and disposition of such type of item] Reserved.;

Section 2. Chapter 8.12 entitled "Collection Bins" is hereby repealed and replaced with new Chapter 8.12 entitled "Reserved."

Section 3. Section 5.49.070 entitled “Display of Permit” of Chapter 5.49 “Charitable Clothing Bins” is hereby repealed and replaced with new Section 5.49.070 entitled “Display of Permit” as follows:

The following information shall be clearly and conspicuously displayed on the exterior of the donation clothing bin:

- A. The name and address of the registered person that owns the bin, and any other entity which may share or profit from any clothing or donations collected via the bin;
- B. The telephone number of the person’s bona fide office and, if applicable, the telephone number of the bona fide office of any other entity which may share or profit from any clothing or other donations collected via the bin;
- C. In cases when any entity other than the person who owns the bin may share or profit from any clothing or other donations collected via the bin, a notice, written in clear and easily understandable manner, indicating that clothing or other donations collected via the bin, their proceeds, or both, may be shared, or given to, an entity other than the person who owns the bin, and identifying all such entities which may share or profit from such donations; and
- D. A statement, consistent with the information provided to the Township in the most recent permit renewal application, indicating the manner in which the person anticipates any clothing or other donations collected via the bin would be used, sold, or dispersed, and the method by which the proceeds of the collected donations will be allocated or spent.

Section 4. After introduction, the Township Clerk is hereby directed to submit a copy of this Ordinance to the Planning Board of the Township of Raritan for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within thirty-five (35) days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 6. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 7. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 8. This Ordinance shall take effect immediately upon: (i) adoption; (ii) publication in accordance with the laws of the State of New Jersey; and (iii) filing of the final form of adopted Ordinance by the Clerk with the Hunterdon County Planning Board pursuant to N.J.S.A. 40:55D-16.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on November 7, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of December 18, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard.



Township of Raritan

Planning and Zoning Department
1 Municipal Drive, Flemington, NJ 08822

(908) 806-6104/806-8031 (fax)

13b.

December 3, 2018

Raritan Township Committee,

The Raritan Township Planning Board has reviewed Ordinance #18-30, an ordinance amending and supplementing chapter 16.64 of the revised general ordinances of the Township of Raritan entitled "General Design and Use Regulation" by amending paragraph 8 of subsection C entitled "Prohibited Uses" of section 16.64.010 entitled "Schedule of Controls"; amending and supplementing chapter 18.12 entitled "Collection Bins" by repealing and replacing same with new chapter 8.12 entitled "Reserved"; and amending and supplementing chapter 5.49 entitled "Charitable Clothing Bins" by repealing and replacing section 5.49.070 entitled "Display of Permit" with new chapter 5.49.070 entitled "Display of Permit".

The Planning Board also reviewed Ordinance #18-31, an ordinance amending and supplementing chapter 16.78 of the revised general ordinances of the Township of Raritan entitled "Administration and Enforcement" by adding subsection G of section 16.78.020 entitled "Zoning Permits"; and amending and supplementing chapter 16.08 of the revised general ordinances of the Township of Raritan entitled "Meetings, Hearings, Notice and Appeals" by amending subsection (I) of section 16.08.090 entitled "Fees"; and amending and supplementing schedule VI of the revised general ordinances of the Township of Raritan entitled "Schedule of Fees" by amending a subsection thereof entitled "Zoning Permit".

The Planning Board determined that these ordinances are not inconsistent with the Township of Raritan's Master Plan.

Amy Fleming
Planning Board Secretary

Explanation: This ordinance would provide for a waiver of zoning permits related to the replacement of existing air conditioning units, generators and propane tanks and makes various revisions to the fees related to the issuance of a zoning permit for new air conditioning units, generators and propane tanks.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #18-31

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.78 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "ADMINISTRATION AND ENFORCEMENT" BY ADDING SUBSECTION G OF SECTION 16.78.020 ENTITLED "ZONING PERMITS;" AND AMENDING AND SUPPLEMENTING CHAPTER 16.08 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "MEETINGS, HEARINGS, NOTICE AND APPEALS" BY AMENDING SUBSECTION (I) OF SECTION 16.08.090 ENTITLED "FEES;" AND AMENDING AND SUPPLEMENTING SCHEDULE VI OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "SCHEDULE OF FEES" BY AMENDING A SUBSECTION THEREOF ENTITLED "ZONING PERMIT"

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Chapter 16.78 entitled "Administration and Enforcement" is hereby amended and supplemented through the addition of Subsection G. of Section 16.78.020 entitled "Zoning Permits" as follows:

G. Notwithstanding the foregoing, the Township's Construction Code Department shall accept zoning permit waivers in lieu of a zoning permit, for generators, central air conditioning units and propane tanks if: 1) said facilities are replacing existing devices; and 2) are installed in the same location as the preexisting devices.

Section 2. Chapter 16.08 entitled "Meetings, Hearings, Notice and Appeals" is hereby amended and supplemented through the amendment of Subsection I of Section 16.08.090 entitled "Fees" as follows:

- I. Zoning Permits. Issued pursuant to Section 16.78.020: [Ten dollars (\$10.00) for the replacement of A/C units;] Fifteen dollars (\$15.00) for generators, central air conditioning units and propane tanks; and thirty dollars (\$30.00) for decks, fences, sheds, finished basements, interior renovations, oil tanks, [A/C units,] and other accessory structures; fifty dollars (\$50.00) for additions (residential and non-residential); one hundred fifty dollars (\$150.00) for single family residential (new structure); one hundred dollars (\$100.00) per

unit for multi-family/attached residential (new structure); two hundred fifty (\$250.00) for commercial - non-residential (new structure).

Section 3. Schedule VI entitled “Schedule of Fees” of the Revised General Ordinances of the Township of Raritan is here by amended and supplemented through revisions to the subsection thereof entitled “Zoning Permit” as follows:

.....
	[\$10 for replacement of A/C units]		[16.08.090 I]			
...
	<u>\$15 for generators, central air conditioning units and propane tanks</u>		<u>16.08.090 I</u>			

Section 4. After introduction, the Township Clerk is hereby directed to submit a copy of this Ordinance to the Planning Board of the Township of Raritan for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within thirty-five (35) days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 5. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 6. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 7. This Ordinance shall take effect immediately upon: (i) adoption; (ii) publication in accordance with the laws of the State of New Jersey; and (iii) filing of the final form of adopted Ordinance by the Clerk with the Hunterdon County Planning Board pursuant to N.J.S.A. 40:55D-16.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on November 7, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of December 18, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard.

TOWNSHIP OF RARITAN
CONSTRUCTION CODE DEPARTMENT

**WAIVER OF ZONING PERMIT FOR REPLACEMENT OF GENERATORS,
CENTRAL AIR CONDITIONING UNITS, AND PROPANE TANKS**

APPLICANT:

HOME OR BUSINESS ADDRESS:

TELEPHONE NUMBER:

SEEKING WAIVER OF A ZONING PERMIT FOR (CIRCLE ONE)

GENERATOR CENTRAL AIR CONDITIONING UNIT *PROPANE TANK*

Please complete and notarize the following certification in order to receive a waiver of zoning permit for the above.

I, _____ hereby certify that I propose to replace an existing _____ ("Device") located on Block _____, Lot _____ on the Tax Map of the Township of Raritan and that the replacement Device will be placed in the exact same location as the existing Device.

Signature: _____

Print name: _____

Witness (Notary and Seal)

State of New Jersey, County of _____

Subscribed and sworn before me on this _____ day of _____ in the year _____.

For official use only below this line.

Name of Reviewing Code Official

Date Received:

Date Approved:



Board of Chosen Freeholders
County of Hunterdon
71 Main Street, Building #1
PO Box 2900
Flemington, NJ 08822-2900

MEDIA RELEASE

FOR IMMEDIATE RELEASE

DATE: December 4, 2018

Contact: Matt Holt, Freeholder Director

jmholt@co.hunterdon.nj.us

**Economic Development Grants Awarded To
Frenchtown and Raritan Township MUA**

The Hunterdon County Freeholder Board approved the first grants under the new economic development local grant program to Frenchtown and the Raritan Township Municipal Utilities Authority (RTMUA), at the November 20th Freeholder meeting.

Freeholder Board Director Matt Holt, in announcing the grants, stated, "A primary goal of the economic development initiative has always been to partner with our municipalities, develop programs in conjunction with them, and to provide tools to help them achieve economic growth. These grants help us strive toward that goal."

Frenchtown will receive a grant of \$6750 to assist the Borough's zoning review, which is being conducted to ensure that local zoning rules reflect the current economic environment needed to attract and maintain local businesses. Frenchtown provided a 10% match for the grant.

Hunterdon County will conduct a waste flow study on the behalf of the RTMUA that examines the potential long-term solutions to the Authority's wastewater collection and treatment system capacity issues. The RTMUA will be responsible for a 10% match for the cost of the project.

The study will look to find the best strategy to accommodate future economic growth in the Township and County, Hunterdon Economic Development Director Marc Saluk told the Freeholder Board.

The grants are available on an annual basis to Hunterdon communities looking to implement projects and programs consistent with the goals and objectives of the county's economic development initiative and was created to enhance the ability for the county to partner with municipalities on projects that positively impact the future of Hunterdon.

In 2017, the county agreed to fund the procedural review project in Clinton and Clinton Township, which is an ongoing study set to wrap in 2019. The study evaluates local ordinances, policy, and procedures and will make recommendations to the two towns on better aligning those with their joint economic development goals.

Saluk added, "Since the grant program was announced, a number of communities have expressed a strong interest in partnering with the county in a similar manner... both on projects like the Clinton/Clinton Township procedural review, as well as others project types that are fundamental to the success of the overall economic development effort."

Saluk noted that he is meeting with local officials and discussing projects that could potentially lead to extensive utilization of the grant program in 2019.

For more information, please contact Hunterdon Economic Development Director Marc Saluk at msaluk@co.hunterdon.nj.us or at 908-399-1108.

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, DECEMBER 4, 2018**

MEETING CALLED: Mayor Mangin called the regular meeting to order at 6:30 p.m.

ROLL CALL: The following were present: Mayor, Michael Mangin; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Craig O'Brien (arrived at 6:31 p.m.); Comm. Louis Reiner

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Jeff Lehrer; Attorney, Ed Purcell; Acting Police Chief, Al Payne; Committee Member-Elect, Jeff Kuhl; Township Engineer, Tony Hajjar

MEETING ADVERTISED: Mayor Mangin advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 10, 2018 issue of the Courier News and was posted on the municipal bulletin board and the Township website.

Township Attorney, Jeff Lehrer, read Resolution #18-228 in full.

Mr. Lehrer advised of one additional item to the Closed Session Resolution: Pending Litigation – Affordable Housing Status.

Mayor Mangin asked for a motion to approve Closed Session Resolution as amended.
Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

- AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

RESOLUTION #18-228

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel: DPW Personnel
 - c) Attorney-Client Privilege:
 - d) Pending Litigation: Affordable Housing Status
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Mangin asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Mangin asked for a motion to approve the Agenda.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

POLICE OFFICER SWEARING IN

Mayor Mangin read Resolution #18-235 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-235.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

Township Administrator, Donald Hutchins, administered the Oath of Office to Patrol Officer Alex Soh.

RESOLUTION # 18-235

**A RESOLUTION AUTHORIZING APPOINTMENT OF
ALEX M. SOH AS PROBATIONARY PATROL OFFICER**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and review of applicants, Acting Chief of Police, Alfred Payne, recommends that Alex M. Soh be appointed as a Probationary Patrol Officer.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*Alex M. Soh
Appointed as Probationary Patrol Officer
Effective December 5, 2018*

ACKNOWLEDGEMENT OF RETIRING PERSONNEL

Mayor Mangin announced the retirement of Gary Galoppo in the Police Department and Kevin Tettemer in the Department of Public Works. Mayor Mangin highlighted both individuals' careers recognizing their years of service, accomplishments, and contributions to the community. Committee Members extended gratitude for their service and offered well wishes in future endeavors.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive, voiced opinion regarding board/committee meetings being held on the same day; inquired about attendance of members participating in the

Length of Service Awards Program (LOSAP); and asked about Michael Rasile's qualifications for serving on the Wildlife "killing" Committee.

During Public Comment, Mayor Mangin explained the thirty (30) percent active-duty requirement by a firefighter for participation in LOSAP. Attorney, Ed Purcell, explained that "LOSAP is a program created by State statute that towns could adopt." He continued that the Township does have LOSAP which allows payment to any active-duty firefighter and that the definition of the term "active-duty" firefighter is based on the By-laws of the fire company. Mr. Purcell advised that there had been some discussion as to whether the fire company wishes to amend its By-laws regarding the term "active-duty firefighter and that such amendment requires approval by the Township Committee.

Mayor Mangin commented that the only meeting conflict exists with the Environmental Commission (EC) and the Township Committee. He explained that the meeting night was changed due to the lack of a quorum among EC members. Deputy Mayor Gilbert added that Township Ordinance requires a Township employee to be appointed to the Wildlife Management Committee.

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$15,329,044.09**

Mayor Mangin asked for a motion to approve the bill list for Raritan Township.

At this time, Committee Member O'Brien commented on the \$7,000.00 in legal fees for the month, specifically on the \$1,000.00 fee for a memo about Roberts Rules, and the lack of authorization by the Township Committee to proceed with such. Committee Member O'Brien proceeded to cite comments from the September 18, 2018 meeting minutes including, "A committeeman who is not here....that our spending was up this year even though we lowered our taxes....I noticed between \$700.00 and \$850.00 worth of legal bills that probably did not need to be spent at all and talks about details of those legal bills by OPRA'ing documents and getting information and finally comes up with it was uncontrolled spending." Committee Member O'Brien voiced the opinion that the \$1,000.00 "to settle a personal political difference is definitely uncontrolled spending."

Mr. Purcell advised that the memorandum was done at the request of the Mayor, who, under the Township-form of government, has the authority to do so. Mr. Purcell explained that the purpose of the memo was to clarify protocol of Township Committee meetings. Mr. Purcell commented, "it is not clear to me, the political aspect of this that you are raising."

Committee Member O'Brien further commented, "I would just say it's the process of the Committee that any research...be approved by the entire Committee. That was the policy set forth in the second meeting in January...." Committee Member O'Brien then cited a biblical verse.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: O'Brien

ABSTAIN: None

ABSENT: None

REPORTS

The following reports were acknowledged by the Committee:

*Public Works – Snow Removal November 15, November 16, 2018

*Tax Collector – October 2018

At this time, Committee Member O'Brien pointed out inconsistencies in the figures in the Snow Removal report. Mayor Mangin requested that the report be corrected and reviewed at the next regular scheduled meeting.

LIAISON REPORTS

Karen Gilbert: Environmental Commission/Green Team; Finance; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)
No report.

Gary Hazard: Court/Police; RTMUA
Committee Member Hazard congratulated Acting Chief Payne regarding new hires in the Police Department and announced the retirement of Greg LaFerla, Chief Operator/Director of the Raritan Township Municipal Utilities Authority. Committee Member Hazard reported that efforts are underway to find a replacement.

Craig O'Brien: Open Space
Committee Member O'Brien reported that he had walked the Dayton Road property and that the trails are in good shape and offered to host a tour of such to any interested parties.

Louis Reiner: Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee
Committee Member Reiner commended the Department of Public Works for their snow removal efforts during the past snow storm.

Michael Mangin: Board of Health; Finance; Personnel; Planning Board (Class I Member)
Mayor Mangin reported on a meeting of the Planning Board advising of the approval of the Harbor Freight application at the intersection of 202/31 and Raritan Avenue.

UNFINISHED BUSINESS

- a. **2019 Appointments** – Mayor Mangin reviewed additions to the list of proposed 2019 appointments including Township Auditor, Robert Swisher; Rose Sollena to the Local Historians Committee; and Jesse Allen to the Open Space Advisory Committee. There were no objections to the proposed appointments.
- b. **LOSAP (Length of Service Awards Program) Fire Company By-laws change update** – At this time, Mayor Mangin recused from the discussion due to a conflict as a member of the Raritan Township Fire Company.

Administrator, Don Hutchins, provided an update regarding the status of changes to the Raritan Township Fire Company's By-laws regarding the Length of Service Awards Program (LOSAP). Mr. Hutchins reported that the 2011 By-laws were never approved by the Township Committee and, therefore, the Fire Company is leaning towards remaining with the 2008 By-laws. Mr. Hutchins continued that the Fire Company will advise whether there will be any change as far as percentage, which will need to be approved by resolution by the Township Committee. He added that the Fire Company is in the process of reviewing those participants that may be entitled to LOSAP based on the 2008 By-laws beginning with 2017 and will advise accordingly.

NEW BUSINESS

- a. **Discussion regarding amending the R-9 Zoning District to permit accessory structures in the side yard** – Township Engineer, Tony Hajjar, reported that an issue has been discovered regarding the installation of accessory structures in the side-yard setback at the Walnut Brook development. He advised that the error was discovered with the recent denial of an application for the installation of a new generator. Mr. Hajjar explained that sometime in late 2012, 2013 the Zone was mistaken for an R-3 Zone which permits installation of accessory structures in the side-yard; however, the Walnut Brook development is in the R-9 Zone which does not. Mr. Hajjar suggested amending the ordinance to allow a five (5) foot side-yard setback, permitting the installation of such. He continued that twenty (20) of approximately fifty-five (55) units have generators and that there have been no complaints.

It was the consensus of the Committee to direct Mr. Hajjar to proceed with an ordinance amendment permitting accessory structures in the side-yard in the R-9 Zone for introduction at the second regular meeting in January.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Mayor Mangin read by title Ordinance #18-35.

Mayor Mangin explained that the proposed ordinance establishes fees for fire prevention including non-life hazard inspections.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING AND SUPPLEMENTING TITLE 8 ENTITLED "HEALTH AND SAFETY" BY REVISING SECTION 8.16.040 ENTITLED "LOCAL ENFORCING AGENCY; DUTIES," AND ADDING A NEW SECTION 8.16.110 ENTITLED "NON-LIFE SAFETY HAZARD USES; REQUIRED REGISTRATION, INSPECTIONS AND FEES"

Mayor Mangin asked for a motion to open public hearing.

Motion by Hazard, seconded by Gilbert

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Mangin asked for a motion to close the public hearing and adopt Ordinance #18-35 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: O'Brien

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised November 27, 2018 The Courier News. Posted on municipal bulletin board as required by law.

During the Vote, Committee Member O'Brien commented, "I think inspections are great and I hope that you keep doing them. I think you have been doing them for awhile and they have a lot of value but this is a tax increase; a \$200,000.00 tax increase and we are doing it on the backs of businesses primarily. We shouldn't be doing that. We should be doing the inspections but not taxing. I vote no."

Mayor Mangin commented, "I think this is a fee for a service that is needed. We heard about all the hazards that are out there. It protects not only the people that are creating the hazard, the people next to them and the residents that go into that business. I say yes."

ORDINANCE #18-35

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING AND SUPPLEMENTING TITLE 8 ENTITLED "HEALTH AND SAFETY" BY REVISING SECTION 8.16.040 ENTITLED "LOCAL ENFORCING AGENCY; DUTIES," AND ADDING A NEW SECTION 8.16.110 ENTITLED "NON-LIFE SAFETY HAZARD USES; REQUIRED REGISTRATION, INSPECTIONS AND FEES"

BE IT ORDAINED, by the Township Committee of the Township of Raritan, in the County of Hunterdon and State of New Jersey as follows:

Section 1. Section 8.16.040 entitled "Local Enforcing Agency; Duties" hereby amended as follows:

A. Duties. The Bureau of Fire Prevention shall enforce the New Jersey Uniform Fire Code (N.J.S.A. 52:27D-192 et seq.) in all buildings, structures and premises within the established boundaries of the Township, other than owner-occupied one and two-family dwellings and shall faithfully comply with the requirements of the New Jersey Uniform Fire Code.

B. Required Life Hazard Use Inspections; Fees. The Bureau of Fire Prevention shall carry out the cyclical [periodic] inspections of life hazard uses as required by the New Jersey Uniform Fire Code on behalf of the Commissioner of the Department of Community Affairs. The Bureau of Fire Prevention shall also carry out [periodic] inspections of [Non-Life Hazard] non-life hazard uses pursuant to Section 8.16.110 of the Revised General Ordinances of the Township of Raritan. [All fire safety uses as stated herein above shall be inspected biannually for compliance with the provisions of this chapter and the Uniform Fire Code.] When in the opinion of the Fire Marshal there exist conditions likely to cause fire, contribute to the spread of fire, interfere with firefighting operations, endanger life or violate the provisions or intent of this chapter, additional inspections may be made as often as necessary for the purpose of ascertaining these conditions and causing them to be corrected.

C. Fees. The Bureau of Fire Prevention shall also collect fees for permits, certificates of fire code compliance and certificates of smoke detector and carbon monoxide alarm compliance (CSDCMAC) as set forth in the New Jersey Uniform Fire Code and Section 8.16.40 (B[.]) as follows:

Type 1 permit.....	[\$42.00]	<u>\$55.00</u>
Type 2 permit.....	[\$166.00]	<u>\$215.00</u>
Type 3 permit.....	[\$331.00]	<u>\$430.00</u>
Type 4 permit.....	[\$497.00]	<u>\$ 645.00</u>
Type 5 permit.....		\$ Reserved

The application fee for a certificate of smoke detector and carbon monoxide alarm compliance shall be:

1. Requests for a CSDCMAC received more than 10 business days prior to the change of occupancy ~~[\$35.00]~~ \$50.00
2. Requests for a CSDCMAC received 4 to 10 business days prior to the change of occupancy ~~[\$70.00]~~ \$100.00
3. Requests for a CSDCMAC received fewer than 4 business days prior to the change of occupancy ~~[\$125.00]~~ \$160.00

A ~~[\$35.00]~~ \$50.00 re-inspection fee will be charged for all failed inspections.

Certificate of Code Compliance: \$65.00.

Section 2. Section 8.16.110 entitled “Non-life Hazard Uses; Registration, Inspections and Fees” is hereby added as follows:

A. Registration. Non-life-hazard uses shall be registered with the Raritan Township Bureau of Fire Prevention. Specifically, all non-life-hazard businesses and multiple-dwelling residential buildings in the Township of Raritan shall register with the Township on a form provided by the Fire Marshal. New businesses and multiple-dwelling residential buildings must be registered within 30 days of occupancy. Failure to register will subject the owner of the business or multiple-dwelling residential building to a penalty of \$250 issued by the Fire Marshal.

B. Inspections. Non-life-hazard uses shall be inspected through a cyclical program established by the Raritan Township Department of Fire Safety which shall be done on a biannual basis.

C. Registration fees. The operator of a non-life-hazard business or multiple-dwelling residential building shall pay to the Raritan Township Bureau of Fire Prevention a registration fee. This fee shall be assessed upon inspection. The fee shall be as follows (square footage is based upon gross floor area of all floors, including basements):

(1) As to business uses:

- (a) Occupancy under 2,000 square feet: \$65.00
- (b) Occupancy 2,001 to 3,999 square feet: \$75.00
- (c) Occupancy 4,000 to 5,999 square feet: \$125.00
- (d) Occupancy 6,000 to 7,999 square feet: \$175.00
- (e) Occupancy 8,000 to 9,999 square feet: \$225.00
- (f) Occupancy 10,000 to 11,999 square feet: \$275.00
- (g) Occupancy 12,000 to 13,999 square feet: \$325.00
- (h) Occupancy over 14,000 square feet: \$375.00
- (i) Retail or commercial common area: \$175.

(2) As to multiple-family residential dwellings:

- (a) Multiple-family dwelling:
 - i. 1 to 5 units: \$100.00
 - ii. 6 to 25 units: \$125.00
 - iii. Over 25 units: \$225.00

D. Failure to pay registration fees. It shall be unlawful to refuse to pay the registration fee after being given notice to do so as per the fee schedule established by this subsection. Any penalties assessed are in addition to others previously assessed. Full payment shall be made within 30 days of issuance of the notice by the Township for payment of the registration fee. If payment is not received in 30 days, the matter will be referred to the Township Attorney for summary collection pursuant to the Penalty Enforcement Law (N.J.S.A. 2A:58-10 et seq.). A minimum \$25.00 late penalty will be assessed.

Section 3. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. The Ordinance shall take effect upon its adoption, passage and publication according to law.

Section 5. Within two weeks of adoption, the Raritan Township Municipal Clerk shall file a copy of this Ordinance with the New Jersey Division of Fire Safety in accordance with N.J.A.C. 5:71-2.7(a)(1).

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ORDINANCES (INTRODUCTION/FIRST READING)

There were no ordinances.

Township Committee Regular Meeting Minutes

Mayor Mangin asked for a motion to approve the Regular Meeting Minutes of November 7, 2018.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: Hazard
ABSENT: None

Mayor Mangin asked for a motion to approve the Regular Meeting Minutes of November 20, 2018.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

Township Committee Executive Session Meeting Minutes

Mayor Mangin asked for a motion to approve the Executive Session Meeting Minutes #1 and #2 of November 7, 2018

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: Hazard

ABSENT: None

Mayor Mangin asked for a motion to approve the Executive Session Meeting Minutes of November 20, 2018.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

Township Committee Special Meeting Minutes

Mayor Mangin asked for a motion to approve the Special Meeting Minutes of November 20, 2018.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

Mayor Mangin read Resolution #18-229 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-229.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-229

A RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1985) RADON AWARENESS PROGRAM GRANT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Raritan has been awarded \$1,000.00 from the Bureau of Radiation Protection for Radon Test Kits and wishes to amend its 2018 Budget to include this amount as a revenue.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$1,000.00 which is available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local
Government Services:

Public and Private Revenues Off-Set with
Appropriations:
2018 Radon Awareness Program – Test Kits

BE IT FURTHER RESOLVED that a like sum of \$1,000.00 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from Caps
Public and Private Programs Off-Set by
Revenues:

2018 Radon Awareness Program – Test Kits
Other Expenses

BE IT FURTHER RESOLVED that the Township Clerk forward two copies of the required Certification to the Director of Local Government Services within three days.

Mayor Mangin read Resolution #18-230 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-230.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-230

AUTHORIZING THE RENEWAL OF THE MUNICIPAL ALLIANCE APPLICATION FOR GRANT YEAR: 2020 (JULY 1, 2019 TO JUNE 30, 2020)

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuse in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED that the Township of Raritan, County of Hunterdon, State of New Jersey, hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Central Hunterdon Municipal Alliance grant for fiscal year 2020 in the amount of:

DEDR:	\$31,844.00
Cash Match:	\$ 7,961.00
In-Kind:	\$23,883.00

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

3. The Township Committee further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

Mayor Mangin read Resolution #18-231 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-231.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-231

**A RESOLUTION AUTHORIZING THE EMPLOYMENT OF
STEVEN STRICKLAND IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, there exists a vacancy in the Department of Public Works for the position of Public Works Personnel; and

WHEREAS, Superintendent of Public Works, Brion Fleming, has interviewed prospective candidates and made a recommendation to Administrator, Donald Hutchins; and

WHEREAS, Administrator, Donald Hutchins, recommends Steven Strickland for the position of Department of Public Works Personnel.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Steven Strickland is hereby employed as Department of Public Works Personnel effective December 5, 2018 at the hourly rate of \$20.07 as set forth in the Teamsters Local 469 Contract pending the outcome of a pre-employment physical and drug screening.

Mayor Mangin read Resolution #18-232 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-232.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-232

**A RESOLUTION AUTHORIZING THE EMPLOYMENT OF
CODY JACOB SWIFT IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, there exists a vacancy in the Department of Public Works for the position of Public Works Personnel; and

WHEREAS, Superintendent of Public Works, Brion Fleming, has interviewed prospective candidates and made a recommendation to Administrator, Donald Hutchins; and

WHEREAS, Administrator, Donald Hutchins, recommends Cody Jacob Swift for the position of Department of Public Works Personnel.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Cody Jacob Swift is hereby employed as Department of Public Works Personnel effective December 5, 2018 at the hourly rate of \$20.07 as set forth in the Teamsters Local 469 Contract pending the outcome of a pre-employment physical and drug screening.

Mayor Mangin read Resolution #18-234 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-234.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-234

A RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE: A) AN AGREEMENT FOR WASTEWATER TREATMENT CAPACITY FOR THE PROVISION OF AFFORDABLE HOUSING WITH THE RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AND; B) AN ASSIGNMENT AND ASSUMPTION AGREEMENT FOR WASTEWATER TREATMENT CAPACITY FOR THE PROVISION OF AFFORDABLE HOUSING WITH ENCLAVE AT RARITAN, LLC

WHEREAS, The Township of Raritan ("Township") has an obligation to meet certain affordable housing requirements as set forth in the Fair Housing Act, N.J.S.A. 52:27D-301, and by the New Jersey Supreme Court pursuant to Southern Burlington County N.A.A.C.P. v. Twp of Mount Laurel, 67 N.J. 151 (1975) ("Mount Laurel I") and its progeny; and

WHEREAS, the Township has filed a declaratory judgement action pursuant to the New Jersey Supreme Court's decision in IMO the Adoption of N.J.A.C. 5:96 and 5:97, 221 N.J. 1 (2015); and

WHEREAS, the Township is attempting to settle this matter on favorable terms, the result of which will be that affordable units will be developed within the sewer service area and will need to be served by the Raritan Township Municipal Utilities Authority ("RTMUA"); and

WHEREAS, in order to obtain such necessary wastewater treatment capacity, the Township must enter into an Agreement for Wastewater Treatment Capacity for the Provision of Affordable Housing with the RTMUA; and

WHEREAS, to ensure that said capacity is used for affordable housing purposes, the Township must also enter into an Assignment and Assumption Agreement for Wastewater Treatment Capacity for the Provision of Affordable Housing with Enclave at Raritan, LLC a developer of affordable housing in the Township.

NOW, THEREFORE BE IT RESOLVED, on this 4th day of December, 2018, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that:

1. The Mayor and Township Clerk are authorized to execute the Agreement for Wastewater Treatment Capacity for the Provision of Affordable Housing with the RTMUA, attached hereto as Exhibit "A."
2. The Mayor and Township Clerk are authorized to execute the Assignment and Assumption Agreement for Wastewater Treatment Capacity for the Provision of Affordable Housing, attached hereto as Exhibit "B."

Mayor Mangin read Resolution #18-236 by title.

At this time, Committee Member O'Brien commented that the Committee, in accordance with Township procedures, should have received a memo associated with each transfer explaining the nature of the emergency, what happened and how to fix it in the future.

Committee Member O'Brien stated, "I am very concerned about the \$35,000.00. When we did the budget back in March...I pointed out that there we were at least \$20,000.00 short of gas money. I don't think we are using any more, gas prices have gone up and we were short in that section at budget and it comes out of surplus when we do that...."

Mr. Hutchins commented, "So the reason that the utilities were actually only \$7,000... we realized last year what happens is that we don't get all of the utility bills from December until January. And, this year we paid those utilities that we incurred the cost in 2017...So, the reason that we are budgeting more, that we are transferring more, is to cover those costs that we expended from the previous year....But overall, when you look at a \$19 million budget, I think that \$50,000.00 is not a whole lot to be concerned about...I will say that the clerk salary and wages was unknown because we had all of the minutes that had to be taken care of so the clerk was authorized to work additional hours; the administration salary and wages was due to my raise that was given after the budget; the tax collection salary and wages was due to retirement of our previous tax collector. In order to ensure a smooth transition, we elected to have three (3) employees in that department.....; the Planning Board had additional hours due to a lot of extra, long meetings; the fire hydrants -- we received a rate increase that we were unaware of. So out of a \$19 million budget, we are looking at a \$35,000.00 transfer and of that \$17,000.00 that we might have known about....."

Mr. Purcell indicated that "Mr. Hutchins' oral report to the Township Committee as to the rationale behind the necessity of the fund transfers as a matter of emergency" was sufficient notification.

Mayor Mangin asked for a motion to adopt Resolution #18-236.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin
NOES: O'Brien
ABSTAIN: None
ABSENT: None

RESOLUTION #18-236

**A RESOLUTION AUTHORIZING 2018 BUDGET TRANSFER #2
(EMERGENCY)**

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service;

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following transfers are authorized between appropriations in the 2018 budget and that a certified copy of this resolution adopted by **not less than a two-thirds (2/3) vote of the full membership of the governing body** be transmitted to the Administrator/CFO.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Streets & Roads S&W	Township Clerk S&W	\$ 5,000.00
Streets & Roads S&W	Administration S&W	\$ 3,700.00
Streets & Roads S&W	Tax Collection S&W	\$ 1,700.00
Streets & Roads S&W	Planning Board	\$ 200.00
Streets & Roads S&W	Fire Hydrants	\$10,000.00
Police S&W	Utilities	\$35,300.00

Mayor Mangin read Resolution #18-237 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-237.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #18-237

**A RESOLUTION AUTHORIZING FOURTH QUARTER 2018 TAX REFUND
 (CORELOGIC)**

WHEREAS, the Township Tax Collector has recommended the refund of overpayments;
 and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Corelogic receive a refund in the amount specified due to duplicate payments for Fourth Quarter, 2018 taxes.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>	<u>Qual</u>
CORELOGIC				
Gandra, Vinay B. Rao & Sabitha (24 Clearbrook Lane)	\$1,868.14	18.14	24	
Gonzalez, Edgar & Kristen N. (10 Summit Trail)	\$2,218.03	15	3.17	
Leu, Antoinette & Kristen K. (907 Yorkshire Drive)	\$635.73	72.23	1	C0907
Brown, Ryan & Sun Min Lee (13 Cedar Court)	\$1,358.70	72.11	10	
Total Refund to Corelogic:	\$6,080.60			

Mayor Mangin read Resolution #18-238 by title.
 Mayor Mangin asked for a motion to adopt Resolution #18-238.
 Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Mayor Mangin
NOES: Reiner
ABSTAIN: None
ABSENT: None

RESOLUTION #18-238

**APPOINTING JENNIFER TOTH, ESQUIRE
AS ACTING MUNICIPAL PUBLIC DEFENDER**

WHEREAS, the Township Code, Chapter 2.64 Pursuant to P.L. 1997 c.256 of the Township of Raritan stipulates that the Township Committee of the Township of Raritan shall appoint a Municipal Public Defender whose duty is to represent eligible, indigent defendants charged in a Court with a crime as specified in N.J.S.A. 2B:12-18 or if in the opinion of the Court there is a likelihood that the defendant, if convicted of any other offense, will be subject to imprisonment or other consequence of magnitude; and

WHEREAS, there exists a temporary vacancy for Municipal Public Defender for the Court beginning January 1, 2019 and terminating February 1, 2019; and

WHEREAS, the Township Committee wishes to fill this temporary vacancy; and

WHEREAS, Jennifer Toth, Esquire, Attorney at Law in the State of New Jersey, duly licensed and in good standing before the Supreme Court of New Jersey, has agreed to this temporary appointment.

NOW, THEREFORE BE IT RESOLVED that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby appoints Jennifer Toth of Winegar, Wilhelm, Glynn and Roemersma, 305 Roseberry Street, Phillipsburg, New Jersey, 08865 as Acting Municipal Public Defender beginning January 1, 2019 and terminating February 1, 2019.

BE IT FURTHER RESOLVED that the Acting Municipal Public Defender shall be compensated at the rate of the Municipal Public Defender as established by Ordinance #18-6.

Mayor Mangin read Resolution #18-239 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-239.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-239

**A RESOLUTION AUTHORIZING \$250 TAX REFUND
DUE TO VETERAN DEDUCTION**

WHEREAS, the Township Tax Collector has recommended the refund of this overpayment; and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following receive a refund in the amount specified.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
William Lampert (15 Honeyman Drive)	\$250.00	15	58.13
David Ames (3 Marys Court)	\$250.00	73	19.24

Mayor Mangin read Resolution #18-240 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-240.
Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #18-240

A RESOLUTION AUTHORIZING THE APPOINTMENT OF ACTING MUNICIPAL PROSECUTOR FOR JANUARY 1, 2019 TO JANUARY 31, 2019

WHEREAS, in order to effectuate the proper operation of the Raritan Township Municipal Court it is necessary to have a Municipal Prosecutor appointed; and

WHEREAS, the Township Committee of the Township of Raritan has advertised a Request for Quote for Municipal Prosecutor; and

WHEREAS, there will not be sufficient time before December 31, 2018 for the Township Committee to review the Request for Quotes and conduct interviews, therefore, an Acting Municipal Prosecutor must be appointed for the time period beginning January 1, 2019 and terminating on January 31, 2019; and

WHEREAS, the Administrator has secured a replacement to serve and recommends that Michael O'Grodnick, Esquire of the firm Savo, Schalk, Gillespie, O'Grodnick and Fisher serve as the Acting Municipal Prosecutor for the time period beginning January 1, 2019 and terminating on January 31, 2019.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Michael O'Grodnick, Esquire of the firm Savo, Schalk, Gillespie, O'Grodnick and Fisher, 77 North Bridge Street, Somerville, New Jersey 08876 is hereby appointed as Acting Municipal Prosecutor for the time period beginning January 1, 2019 and terminating on January 31, 2019.

Mayor Mangin read Resolution #18-241 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-241.
Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #18-241

**A RESOLUTION IN SUPPORT OF SEEKING RESOURCES
FROM GOVERNMENTAL AGENCIES TO COMBAT
EMERALD ASH BORER/INSECT INFESTATIONS**

WHEREAS, insect infestations are problematic and require extensive resources to combat; and

WHEREAS, there is a concern in the Township of Raritan and surrounding municipalities in Hunterdon County that the Emerald Ash Borer has the distinct probability of killing the vast majority of ash trees in our region; and

WHEREAS, the result will leave many dead and dying ash trees, posing a legitimate and serious threat to life and property; and

WHEREAS, the financial burden of removing these dead and dying ash trees will most certainly prove to be extensive.

NOW, THEREFORE BE IT RESOLVED that the Township of Raritan supports the County of Hunterdon in seeking financial support for the actions that must be undertaken to properly steward public properties in the Township of Raritan, the County of Hunterdon and all other municipalities located therein.

BE IT FURTHER RESOLVED that the Township of Raritan supports the County of Hunterdon to petition the following governmental agencies to consider the eligibility of resources at their disposal to help combat and remediate the damage and cost associated with preventative treatment of healthy ash trees and removal of those that are dead or dying:

- *New Jersey Department of Agriculture
- *New Jersey Department of Environmental Protection
- *New Jersey Department of Agriculture Protections, Division of Parks and Forestry
- *United States Department of Agriculture, Animal and Plant Health Inspection Services
- *United States Department of Agriculture, Forest Service
- *United States Department of Agriculture, National Resource Conservation Services
- *United States Department of Agriculture, National Resource Conservation Services,
New Jersey Office

BE IT FURTHER RESOLVED that a copy of this Resolution shall be shared with the Governor of the State of New Jersey, 16th District Legislative Representatives, Hunterdon County Municipalities and the New Jersey State League of Municipalities.

Mayor Mangin read Resolution #18-242 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-242.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-242

**A RESOLUTION AUTHORIZING THE RELEASE OF CASH PERFORMANCE
GUARANTEE (PADERO SOLAER – FISHER SOLAR FARM)**

WHEREAS, Padero Solaer USA, Inc. in February, 2017 posted a \$850,645.20 cash performance guarantee; and

WHEREAS, Padero Solaer USA, Inc. requested a reduction of its cash performance guarantee March 9, 2017 and April 12, 2017 in the amounts of \$177,312.10 and \$380,370.00 respectively; and

WHEREAS, Padero Solaer USA, Inc. was refunded a reduction of its cash performance guarantee in the amounts of \$177,312.10 and \$380,370.00 respectively; and

WHEREAS, the Township of Raritan had retained \$189,150.00; and

WHEREAS, Padero Solaer USA, Inc. was refunded a reduction of its cash performance guarantee in the amount of \$136,050 August 15, 2017; and

WHEREAS, the Township of Raritan had retained \$53,100.00; and

WHEREAS, Padero Solaer USA, Inc. has requested the return of its remaining cash performance guarantee on November 16, 2018; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the return of the remaining cash performance guarantee in the amount of \$53,100.00 plus any accrued interest.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the cash performance guarantee in the amount of \$53,100.00 plus any accrued interest is hereby returned.

Mayor Mangin read Resolution #18-243 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-243.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-243

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
ACTING MUNICIPAL PROSECUTOR FOR DECEMBER 19, 2018 COURT SESSION**

WHEREAS, in order to effectuate the proper operation of the Raritan Township Municipal Court it is necessary to have Acting Municipal Prosecutors appointed who may serve in the event of the absence of or conflict of the appointed prosecutor; and

WHEREAS, there will be a vacancy for Municipal Prosecutor for the December 19, 2018 Court session; and

WHEREAS, the Municipal Prosecutor has secured a replacement to serve on her behalf; and

WHEREAS, the Township Committee wishes to temporarily fill this vacancy.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee that Phil George, Esquire is hereby appointed as Acting Prosecutor for the Court session on December 19, 2018.

Mayor Mangin read Resolution #18-244 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-244.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-244

**A RESOLUTION AUTHORIZING THE RETURN OF CERTAIN ESCROW MONEYS
AND AUTHORIZING THE MAYOR AND CLERK TO EXECUTE AN
INDEMNIFICATION AGREEMENT WITH AMBOY BANK**

WHEREAS, the Township of Raritan ("Township") is in possession of certain escrow moneys related to development in the Township; and

WHEREAS, more specifically the Township holds moneys in an escrow established by MRC of NJ as a developer's escrow in the amount of \$1,616.64 and by MRC at Savannah Ridge, LLC as an inspection escrow in the amount of \$1,383.83; and

WHEREAS, these moneys will not be used in the foreseeable future; and

WHEREAS, both M. Rieder Companies and Amboy Bank both separately requested that these moneys be returned to each entity; and

WHEREAS, the Township's counsel has reviewed documentation provided by Amboy Bank showing that MRC at Savannah Ridge, LLC assigned its escrow to Amboy Bank's designee, G.S. Realty Corp.; and

WHEREAS, a further review of the escrow records show that the moneys originally placed into escrow established by MRC of NJ were used by the Township and were replenished by Amboy Bank; and

WHEREAS, it is the opinion of counsel that the escrow moneys now within the escrow established by MRC at Savannah Ridge, LLC should be returned to G.S. Realty Corp. and that the moneys within the escrow established by MRC of NJ should be returned to Amboy Bank; and

WHEREAS, counsel advises that the Township should enter into indemnification agreements with Amboy Bank in relation to this matter.

NOW, THEREFORE BE IT RESOLVED, on this 4th day of December, 2018, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that:

1. Moneys in the amount of \$1,616.64 held in escrow account 11377-MTD220000929186297-000000, established by MRC of NJ are hereby released to Amboy Bank, care of Daniel Incardone, 3590 U.S. Highway 9 S., Old Bridge, New Jersey 08857.
2. Moneys in the amount of \$1,383.83 held in escrow account 11527-MTD22000092918186207, established by MRC at Savannah Ridge, LLC are hereby released to G.S. Realty Corp., care of Daniel Incardone, 3590 U.S. Highway 9 S., Old Bridge, New Jersey 08857.
3. The Mayor and Township Clerk are authorized to execute the indemnification agreements, attached hereto as Exhibit "A" and Exhibit "B," between Amboy Bank and the Township.

Raritan Township Fire Company Application

Deputy Mayor Gilbert asked for a motion to approve the application for Dan Clerico.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: Mayor Mangin

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Mangin asked for a motion to approve the Consent Agenda.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #18-233

**A RESOLUTION AUTHORIZING THE REFUND OF AN
ELECTRICAL AND MECHANICAL PERMIT FEE**

WHEREAS, Jon and Patricia Stelzmler have requested the refund of a permit fee paid to the Construction Department; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts has submitted a memo dated November 26, 2018 recommending the return of the following electrical and mechanical permit fees:

Jon and Patricia Stelzmler	Electric:	\$50.00
	Mechanical:	\$75.00
TOTAL:		\$125.00

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the electrical and mechanical permit fee paid by Jon and Patricia Stelzmler in the amount of \$125.00 is hereby refunded.

PRIVILEGE OF THE FLOOR

There was no public comment.

At this time, Committee Member O'Brien acknowledged the passing of President, George H. W. Bush, highlighting career accomplishments and expressing deepest sympathy for our Nation's great loss.

Committee Member Reiner reiterated same condolences.

ADJOURNMENT

Mayor Mangin asked for a motion to adjourn.
Motion by Reiner, seconded by Gilbert
MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 7:57 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-246

**A RESOLUTION AUTHORIZING THE FULL-TIME EMPLOYMENT OF
KENNETH P. LAMBERT IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, there exists a vacancy in the Department of Public Works for the position of Public Works Personnel; and

WHEREAS, Superintendent of Public Works, Brion Fleming, has interviewed prospective candidates and made a recommendation to Administrator, Donald Hutchins; and

WHEREAS, Administrator, Donald Hutchins, recommends Kenneth P. Lambert for the position of Department of Public Works Personnel.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Kenneth P. Lambert is hereby employed as Department of Public Works Personnel effective December 19, 2018 at the hourly rate of \$20.07 as set forth in the Teamsters Local 469 Contract.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 18, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-247

**A RESOLUTION PROMOTING GERALD PANACCIONE
AS FULL-TIME BUILDING INSPECTOR**

WHEREAS, there is a vacancy in the position of full-time Building Inspector;
and

WHEREAS, the Mayor and Township Committee of the Township of Raritan
desires to fill this position; and

WHEREAS, Gerald Panaccione has served since May 7, 2018 as the part-time
Building Inspector; and

WHEREAS, the Township Administrator has interviewed and recommends the
promotion of Gerald Panaccione as full-time Building Inspector.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township
Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that
Gerald Panaccione is hereby promoted to the position of full-time Building Inspector
effective January 1, 2019 at an annual salary of \$65,000.00, all other terms and
conditions are contained in the CWA Local 1040 Non-Supervisory Bargaining
Agreement.

BE IT FURTHER RESOLVED that the appointment of Gerald Panaccione shall
be for the remainder of the (4) year appointment effective May 7, 2018 in accordance
with N.J.S.A. 52:27D-126.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 18, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-248

A RESOLUTION AUTHORIZING THE SETTLEMENT OF TAX APPEAL

(TOWNE CENTRE PROFESSIONAL PARK LLC V. RARITAN TOWNSHIP
BLOCK 18.01, LOT 12; 5 WALTER E. FORAN BOULEVARD
DOCKET NOS. 006251-2017; 001276-2018)

WHEREAS, tax appeals are pending in the New Jersey Tax Court for tax years 2017 and 2018 filed by Towne Centre Professional Park, LLC for Block 18.01, Lot 12 and located at 5 Walter E. Foran Boulevard (hereinafter "subject property") under the Local Property Tax in the Township of Raritan, New Jersey; and

WHEREAS, a settlement was reached with the taxpayer resolving the tax appeals for the pending tax years for the subject property; and

WHEREAS, the settlement is as follows:

<u>Tax Year</u>	<u>Original Assessment</u>	<u>Revised Assessment Per Settlement</u>
2017	\$1,333,500.00	\$1,333,500.00
2018	\$1,333,500.00	\$ 800,000.00

WHEREAS, this settlement is in the best interest of the Township of Raritan and secures fairness and uniformity in the assessment process under the Local Property Tax.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Raritan hereby approve the noted settlement.

BE IT FURTHER RESOLVED, that the settlement involves crediting the refund for tax year 2019 and authorizing the Tax Collector to revise the tax bills for the subject property for February and May 2019 to facilitate the crediting of refunds generated by the settlement.

BE IT FURTHER RESOLVED, by the Mayor and Township committee of the Township of Raritan that Special Tax Counsel, Harry Haushalter, Esquire, be and is hereby authorized to file such documents with the Tax Court of New Jersey as required to implement this settlement.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 18, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-249

**A RESOLUTION AUTHORIZING THE 2019 APPOINTMENT OF DEPUTY
COORDINATORS IN THE OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, the Township of Raritan is required to have an Emergency Operations Plan to provide for actions to be taken to mitigate, prepare for, respond to and recover from the effects of an emergency; and

WHEREAS, the members of the Office of Emergency Management (OEM) must be appointed by resolution of the governing body.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan that the following individuals are hereby appointed as Deputy OEM Coordinators for a one-year term effective January 1, 2019:

- Don Gootee
- William H. Pandos
- John Trimmer
- Nicholas Tsentas
- Frank Veneziale
- Tony Veneziale
- Chris Wilt
- Daniel "DJ" Wright

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 18, 2018.

Lisa Fania, RMC
Township Clerk

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**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-250

**A RESOLUTION AUTHORIZING THE 2019 APPOINTMENT OF MEMBERS
TO THE COMMUNITY EMERGENCY RESPONSE TEAM (CERT)**

WHEREAS, the Township of Raritan is required to have an Emergency Operations Plan to provide for actions to be taken to mitigate, prepare for, respond to and recover from the effects of an emergency; and

WHEREAS, the members of the Community Emergency Response Team (CERT) must be appointed by resolution of the governing body.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following individuals are hereby appointed as members of the Raritan Township CERT for a one-year term, effective January 1, 2019.

- Jane Block
- Randy Block
- Raymond Demarco
- Jim Hager
- Raymond Hartung
- Paul Hutchins
- Ed Jakubowski
- Craig Proctor
- Rudy Ress
- John Smith
- John Trimmer
- Gregory Veneziale

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 18, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-251

**A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR GASB 75 ACTUARIAL SERVICES
TO AON CONSULTING WORLDWIDE, INC.**

WHEREAS, there exists a need for professional services for GASB 75 Actuarial Services for the year as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer recommends that AON Consulting Worldwide, Inc. be retained for GASB 75 Actuarial Services for a term of one year beginning December 18, 2018; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, prior to the execution of a contract, AON Consulting Worldwide, Inc. will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger in AON Consulting Worldwide, Inc., from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2017, pursuant to N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, this was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #18-27 for such professional actuarial services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan as follows:

1. The Township of Raritan will enter into a contract with AON Consulting Worldwide, Inc., for a one-year term effective December 18, 2018.
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
3. The Business Disclosure Entity Certification shall be placed on file with this resolution.
4. The fees to be paid for such services not to exceed \$8,000.00.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 18, 2018.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 18-27

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Construction/reconstruction
- Materials, supplies or equipment
- Major repairs

Description: GASB 75 Actuarial Service Fee
the year

Vendor: AON Consulting Worldwide, Inc

Amount(s): Not to exceed \$8,000

P.O. No. 7448
(if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2018 Any contingency? No Yes

Account title(s): Contract - Finance Authority \$6,000
Administration - Misc Service \$2,000

18-251

Resolution/Ordinance Date:

Resolution/Ordinance Number:

12/18/18

Amounts

- Adopted budget
- Ordinance
- Trust fund
- Temporary budget

Account no.(s):

a. 01-201-20-130-215

\$6,000

b. 01-201-20-100-299

\$2,000

c. _____

William B. Pandos

William B. Pandos

12/12/18
Date

cc: Finance
C. Barbati

1611g.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-252

**A RESOLUTION AUTHORIZING THE RELEASE OF A DRIVEWAY BOND
(KEVIN FLORCZAK)**

WHEREAS, Kevin Florczak has requested the release of a driveway bond posted in the amount of \$1,000.00 for Block 72.28, Lot 26 (2 Pierce Court); and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the driveway bond in the amount of \$1,000.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the release of the driveway bond in the amount of \$1,000.00 posted by Kevin Florczak is hereby granted.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 18, 2018.

Lisa Fania, RMC
Township Clerk