

REVISED 12/18/17

**RARITAN TOWNSHIP COMMITTEE
TUESDAY, DECEMBER 19, 2017
MEETING BEGINS AT 6:30 P.M.**

AGENDA TO THE EXTENT KNOWN

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions Which Require the Consideration of the Township Committee may be Issued when Necessary

1. **MEETING CALLED**

Meeting called to order at: _____

2. **ROLL CALL**

| Roll Call | Present | Absent |
|---------------------------------|---------|--------|
| Richard Chen, Committee Member | | |
| Michael Mangin, Deputy Mayor | | |
| Craig O'Brien, Committee Member | | |
| Lou Reiner, Committee Member | | |
| Karen Gilbert, Mayor | | |

3. **MEETING ADVERTISED**

Mayor Gilbert advised that the meeting was advertised in the January 11, 2017 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Website.

4. **Resolution #17-313 – CLOSED SESSION**

- a. **Contract Negotiations** – Auditor Appointment
- b. **Personnel:** Construction Official; Fire Prevention Inspector; Public Works Personnel; Judge Appointment
- c. **Attorney-Client-Privilege** – PBA Grievances
- d. **Attorney-Client-Privilege and - Land Acquisition** Partridge Run/Morningside Court Resident Concerns

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

9. **REPORTS**

- a. Planning/Engineering Escrow Accounts
- b. Animal Control
- c. Tax Collector
- d. Court
- e. Public Works – Snow Removal Costs

10. **LIAISON REPORTS**

- Karen Gilbert – Historians, Finance, Personnel, Planning Board (Class I – Mayor)
- Richard Chen – Finance, Open Space, Parks & Recreation
- Michael Mangin – Planning Board (Class II – Governing Body), RTMUA
- Louis Reiner – Environmental Commission/Green Team, Fire/Rescue/OEM
- Craig O'Brien – Open Space

11. **UNFINISHED BUSINESS**

- a. 2018 Appointments
- b. Energy Aggregate Program Update
- c. Open Space Parking Update

12. **NEW BUSINESS**

- a. Request for use of Municipal Parking Lot for a bike ride sponsored by the Flemington Jewish Community Center, Sunday, June 3, 2018.
- b. Engineering/Fire Marshall request for Drone Purchase

12. **NEW BUSINESS (CONT.)**

- c. Bond Anticipation Note Certificate of Determination and Award
- d. Request for letter accepting clean fill donation to Raritan Township by Robin Hill Homes

13. **ORDINANCES: (PUBLIC HEARING/FINAL ADOPTION)**

a. **ORDINANCE #17-41**

AN ORDINANCE AMENDING TITLE 5 ENTITLED “BUSINESS LICENSES AND REGULATIONS” BY AMENDING SECTION 5.04.010 ENTITLED “PURPOSE,” AND BY ADDING CHAPTER 5.50 ENTITLED “MASSAGE, BODYWORK OR SOMATIC THERAPY ESTABLISHMENTS” THERETO

Meeting opened to the public.

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-41 on final consideration, same to be published according to law.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O’Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

14. **CORRESPONDENCE**

- a. Letter of Commendation for Ann Marie Silvia, Assistant in Tax Collector Office
- b. Letter of Commendation for Don VanFossen and Steven Barrett, Department of Public Works
- c. Thank you from Flemington Greater Soccer Club regarding lights at Clover Hill
- d. Letter from Department of Agriculture reporting no detection of gypsy moth infestation in the Township

15. **NON-CONSENT AGENDA**

- a. **Resolution #17-300 – Appointing Deputy Coordinators to the Office of Emergency Management**

Mayor Gilbert asks for a motion to adopt Resolution #17-300.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

- b. **Resolution #17-305 – Authorizing the Purchase of a 2017 or Newer Tandem Roller in the Public Works Department**

Mayor Gilbert asks for a motion to adopt Resolution #17-305.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

- c. **Resolution #17-306 – Authorizing the Purchase of a Ford F250 4x4 Super Cab Pickup in the Public Works Department**

Mayor Gilbert asks for a motion to adopt Resolution #17-306.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

15. **NON-CONSENT AGENDA (CONT.)**

d. **Resolution #17-308 – Authorizing the Purchase of a 2017 or Newer Toro Infield Pro 5040 in the Public Works Department**

Mayor Gilbert asks for a motion to adopt Resolution #17-308.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

e. **Resolution #17-314 – Authorizing the Purchase of a 2017 or Newer Toro Groundsmaster 4000-D, 30609 Mower in the Public Works Department**

Mayor Gilbert asks for a motion to adopt Resolution #17-314.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

f. **Resolution #17-315 – Authorizing the Purchase of a Ford F250 Crew Cab 4x4 Pickup Truck for Use as a Command Vehicle by the Raritan Township Fire Company**

Mayor Gilbert asks for a motion to adopt Resolution #17-315.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

15. **NON-CONSENT AGENDA (CONT.)**

g. **Resolution #17-301 – Authorizing the Award of a Contract to AON Consulting Worldwide, Inc. for GASB 45 Actuarial Services**

Mayor Gilbert asks for a motion to adopt Resolution #17-301.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

h. **Resolution #17-316 – Authorizing 2017 Budget Transfer #4 (Unfunded)
 (4 votes required for adoption)**

Mayor Gilbert asks for a motion to adopt Resolution #17-316.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

i. **Resolution #17-320 – Authorizing 2017 Budget Transfer #5 (Unfunded)
 (4 votes required for adoption)**

Mayor Gilbert asks for a motion to adopt Resolution #17-320.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

15. **NON-CONSENT AGENDA (CONT.)**

j. **Resolution #17-318 – Authorizing Execution of an Agreement Between the Township of Raritan and the Raritan Township Municipal Utilities Authority**

Mayor Gilbert asks for a motion to adopt Resolution #17-318.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

k. **Resolution #17-317 – Honoring Richard Chen for his Service as Township Committeeman**

Mayor Gilbert asks for a motion to adopt Resolution #17-317.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

l. **Raritan Township Fire Company Applications:**

1. Dean Stafford

Mayor Gilbert asks for a motion to approve the application for Dean Stafford.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

15. **NON-CONSENT AGENDA (CONT.)**

2. Alexandra Pietrucha

Mayor Gilbert asks for a motion to approve the application for Alexandra Pietrucha.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

16. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolutions:

- a. Resolution #17-302 – **Authorizing Fourth Quarter 2017 Tax Refunds (CoreLogic, Lereta, Wells Fargo)**
- b. Resolution #17-303 – **Authorizing the Refund of a Bond for Solicitor's Permit (Quality Home Exteriors)**
- c. Resolution #17-304 – **Authorizing the Refund of a Developer's Escrow (MBI)**
- d. Resolution #17-307 – **Authorizing the Renewal of the Municipal Alliance Application for Grant Year July 1, 2018 to June 30, 2019**
- e. Resolution #17-309 – **Authorizing the Employment of Chris Wilt as Fire Prevention Inspector**
- f. Resolution #17-310 – **Authorizing the Employment of Steven Barrett in the Public Works Department**

16. **CONSENT AGENDA (CONT.)**

- g. Resolution #17-311 – **Authorizing Payment Estimate #1 and Final and Change Order #1 with AWT Environmental Services, Inc. for Police Department Refueling Area Remediation**
- h. Resolution #17-312 – **Authorizing the Reduction in Surety and Cash Performance Guarantees (Flemington Junction, LLC – Ingerman)**
- i. Resolution #17-319 – **Providing for the Insertion of Any Special Item of Revenue in the Budget of any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1985) 2015 NJDEP Recycling Tonnage Grant**
- j. Resolution #17-321 – **Authorizing the Return of Escrow for Off-Track Improvements (Magna-Power Electronics)**

Mayor Gilbert asks for a motion to adopt Consent Agenda.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

17. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

18. **CLOSED SESSION**

19. **OPEN SESSION**

20. **FURTHER ACTION**

21. **ADJOURNMENT**

Mayor Gilbert asks for a motion to adjourn the meeting.

| Roll Call | Moved | Seconded | Ayes | Nays |
|---------------------------------|-------|----------|------|------|
| Richard Chen, Committee Member | | | | |
| Michael Mangin, Deputy Mayor | | | | |
| Craig O'Brien, Committee Member | | | | |
| Lou Reiner, Committee Member | | | | |
| Karen Gilbert, Mayor | | | | |

Meeting adjourned at: _____