

**RARITAN TOWNSHIP COMMITTEE
TUESDAY, DECEMBER 5, 2017
MEETING BEGINS AT 6:30 P.M.**

AGENDA TO THE EXTENT KNOWN

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions Which Require the Consideration of the Township Committee may be Issued when Necessary

1. **MEETING CALLED**

Meeting called to order at: _____

2. **ROLL CALL**

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

3. **MEETING ADVERTISED**

Mayor Gilbert advised that the meeting was advertised in the January 11, 2017 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Website.

4. **Resolution #17-296 – CLOSED SESSION**

- a. **Contract Negotiations** – Renewal of Somerset County Joint Insurance Fund Membership (Rich Duthie to present quotes)
- b. **Personnel:** Judge appointment; public defender
- c. **Attorney-Client-Privilege** – PBA Grievances
- d. **Pending Litigation:** –

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

5. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

6. **AMEND/APPROVE AGENDA**

Mayor Gilbert asks for a motion to amend and/or approve the Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

7. **PRESENTATION – NATIONAL RADON AWARENESS**

8. **PUBLIC COMMENT**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

9. **FINANCIAL ISSUES**

PAYMENT OF BILLS:

- a. Payment of Bills as Listed for Raritan Township: **\$1,277,447.66**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- b. Payment of Bills as Listed for Raritan Township Fire Company: **\$1,238.48**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

10. **REPORTS**

- a. Department of Fire Safety

11. **LIAISON REPORTS**

- Karen Gilbert – Historians, Finance, Personnel, Planning Board (Class I – Mayor)
- Richard Chen – Finance, Open Space, Parks & Recreation
- Michael Mangin – Planning Board (Class II – Governing Body), RTMUA
- Louis Reiner – Environmental Commission/Green Team, Fire/Rescue/OEM
- Craig O'Brien – Open Space

12. **UNFINISHED BUSINESS**

- a. Revised fire prevention fee schedule
- b. Open burn ordinance draft

13. **NEW BUSINESS**

- a. U.S. Census Bureau – LUCA Government Entity Participation Reports (NJ)
- b. 2018 Appointments
- c. Adopt-a-road application

14. **ORDINANCES: (PUBLIC HEARING/FINAL ADOPTION)**

a. **ORDINANCE #17-40**

AN ORDINANCE ACCEPTING A SIGHT EASEMENT AND A STORMWATER MANAGEMENT (BMP) FACILITY EASEMENT AGREEMENT FROM FLEMINGTON INDUSTRIAL PARK, LLC FOR LOT 34 IN BLOCK 27 AND LOT 5 IN BLOCK 28 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN

Meeting opened to the public.

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-40 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

15. **ORDINANCES: (INTRODUCTION AND FIRST READING)**

a. **ORDINANCE #17-41**

AN ORDINANCE AMENDING TITLE 5 ENTITLED "BUSINESS LICENSES AND REGULATIONS" BY AMENDING SECTION 5.04.010 ENTITLED "PURPOSE," AND BY ADDING CHAPTER 5.50 ENTITLED "MASSAGE, BODYWORK OR SOMATIC THERAPY ESTABLISHMENTS" THERETO

Mayor Gilbert asks for a motion to introduce Ordinance #17-42 on first consideration same to be published according to law with a public hearing and a final vote scheduled for the meeting of December 19, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

16. **CORRESPONDENCE**

- a. Brian Taggert Playground Inspector Certification

17. **NON-CONSENT AGENDA**

- a. **Resolution #17-294 – Amending the Terms and Conditions of Resolution #17-53 Regarding the Selling of Unused Sick Time for the Township Administrator**

Mayor Gilbert asks for a motion to adopt Resolution #17-294.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- b. **Resolution #17-295 – Awarding a Contract to J Caldwell & Associates, LLC for Master Plan Reexamination Services**

Mayor Gilbert asks for a motion to adopt Resolution #17-295.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- c. **Resolution #17-297 – Authorizing 2017 Budget Transfer #3 (Emergency)
 (4 votes required for adoption)**

Mayor Gilbert asks for a motion to adopt Resolution #17-297.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

17. **NON-CONSENT AGENDA (CONT.)**

d. **Resolution #17-298 – Authorizing the Use of Open Space Funds for the Installation of Parking Lots on Various Open Space Properties**

Mayor Gilbert asks for a motion to adopt Resolution #17-298

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

18. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

I. **Minutes:**

- a. Executive and Regular Meeting Minutes of November 6, 2017

II. **Resolutions:**

- a. **Resolution #17-288 – Authorizing the Refund of a Developer's Escrow (MBI)**
- b. **Resolution #17-289 -- Authorizing a Tax Refund Due to Disabled Person Deduction (Furey-Bell)**
- c. **Resolution #17-290 - Authorizing the Refund of a Zoning Permit Fee (River Edge Restorations, LLC)**
- d. **Resolution #17-291 – Authorizing the Renewal of the Somerset County Joint Insurance Fund Membership**
- e. **Resolution #17-292 – Accepting Agreement for E-Recycling Program**
- f. **Resolution #17-293 – Authorizing Fourth Quarter 2017 Tax Refund (Hayes)**

Mayor Gilbert asks for a motion to adopt Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

19. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

20. **CLOSED SESSION**

21. **OPEN SESSION**

22. **FURTHER ACTION**

23. **ADJOURNMENT**

Mayor Gilbert asks for a motion to adjourn the meeting.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

Meeting adjourned at: _____