

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-313

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of the specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: Auditor Appointment
 - b) Personnel: Construction Official, Fire Prevention Inspector; Public Works Personnel; Judge Appointment
 - c) Attorney-Client Privilege: PBA Grievances
 - d) Attorney-Client Privilege And Land Acquisition: Partridge Run/Morningside Court Resident Concerns
 - e) Pending Litigation: Sempervive Update

It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

- 3. The Committee will return to Regular Session and may take further action.
- 4. This Resolution shall take effect immediately.

Resolution #17-313
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ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

List of Bills - (All Funds)

89

Vendor	Description	Payment	Check Total
4624 - A&K EQUIPMENT CO INC	Current Fund PO 5223 Supplies	672.16	
	PO 5361 trk 9 Spreader motor	229.00	901.16
7 - AARON & COMPANY	PO 5378 Utility Pump	173.62	173.62
3124 - ADR TOWING	PO 5353 Tow for police vehicle	65.00	65.00
3834 - ARROW ELEVATOR INC	PO 5380 December Maintenance	130.00	130.00
1232 - AT&T	PO 5356 NOVEMBER 2017 - POLICE	126.11	
	PO 5423 NOVEMBER 2017	446.25	572.36
4304 - BALLY'S ATLANTIC CITY	PO 5330 please do not mail	170.82	170.82
38 - BOYCE ASSOCIATES	PO 4870 Hardware bag for "Kid Builders" tra	160.00	160.00
2382 - BRIAN TAGGERT	PO 5430 Clothing Allowance	575.00	
	PO 5443 Office Supplies/ AC Conference	31.91	606.91
2850 - BRION FLEMING	PO 5222 League Municipality Convention 2017	26.69	26.69
4541 - BRION FLEMING, CUST OF PETTY CASH	PO 5340 Supplies	110.12	110.12
2028 - C & M LANDSCAPING SERVICE	PO 5302 Tree Removal Cherryville Hollow	750.00	750.00
1752 - CENTURYLINK-PAYPHONES	PO 5357 NOVEMBER 2017	50.00	50.00
483 - CERTIFIED SPEEDOMETER SERV. INC	PO 5198 Speedometer Certifications from 6/2	350.00	
	PO 5201 Speedometer calibrations	340.00	690.00
799 - CINTAS CORP	PO 5308 Admin. Medical Supplies	68.89	
	PO 5375 DPW Medical Supplies	74.90	143.79
1710 - CINTAS CORP	PO 5304 Janitorial Supplies	210.54	
	PO 5384 Janitorial Supplies	93.02	303.56
4669 - CLIFFSIDE BODY CORP	PO 5325 trk 9 Spreader control	725.87	725.87
1801 - COMCAST	PO 3430 B-2017 INTERNET SERVICE	273.82	273.82
4259 - CONCORD RIDGE	PO 5225 2016 MSA	1,420.53	1,420.53
303 - COOPER ELECTRIC	PO 5333 Lights	64.76	
	PO 5364 33 Plow repair	21.73	86.49
1918 - CORELOGIC REAL ESTATE TAX SERV	PO 5412 REFUND OF TAXES	9,404.62	9,404.62
196 - GANNETT NJN	PO 5236 Legal Notice	42.31	
	PO 5345 IT RFP Legal Ad	12.90	
	PO 5448 Legal Ad	9.89	65.10
4444 - CQ FLUENCY	PO 4984 Interpreting	178.20	
	PO 5146 Interpreting	108.90	287.10
1048 - DEMPSEY UNIFORM & LINEN SUPPLY	PO 5309 November	106.24	
	PO 5383 November	69.09	175.33
3833 - DIFRANCESCO, BATEMAN, COLEY ETC	PO 3254 B-2017 LEGAL SERVICES	10,469.64	
	PO 3255 B-2017 LABOR/LITIGATION SERVICES	449.50	10,919.14
236 - DITSCHMAN/FLEMINGTON FORD	PO 5218 52 OEM Brakes, 21-18 rims, 38 window	725.07	
	PO 5400 # 52 OEM Alarm System, 21-18 & 21-2	608.04	1,333.11
2347 - DON LONGO INC	PO 5211 Wheel Adapters Kit	443.14	443.14
421 - DONALD HUTCHINS	PO 5349 League Expenses	39.45	39.45
613 - EVERITT EQUIPMENT	PO 4791 Mower service filters	170.40	170.40

List of Bills - (All Funds)

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Vendor	Description	Payment	Check Total
3511 - FASTENAL CO	PO 5107 Brooms & Lysol	44.99	
	PO 5212 Tool Sets	36.44	
	PO 5337 Supplies	3.43	84.86
4330 - FIRE & SAFETY SERVICES	PO 5360 Engine 21 cooling system repair	93.73	93.73
302 - FLEMINGTON DEPARTMENT STORE	PO 5128 Clothing	519.77	519.77
315 - FLEMINGTON SUPPLY CO	PO 5303 Supplies	116.28	116.28
331 - GARDEN STATE AUTO ELECTRIC	PO 4940 #25 Charging system	125.00	
	PO 5214 Trk 25 & 26 Alternators	310.00	
	PO 5358 trk 4 Alternator, Leafer hyd motor.	500.00	935.00
4563 - GREATAMERICA FINANCIAL SRVC	PO 3859 B-COPIER FEES FOR 2017	1,571.42	1,571.42
1833 - HMC- OCCUPATIONAL HEALTH	PO 5376 Drug & Alcohol Testing	91.00	91.00
3725 - HUNTERDON COUNTY	PO 5199 Business Cards, Wallis	20.00	
	PO 5246 Business Cards	100.00	120.00
2 - HUNTERDON LOCK & SAFE	PO 5142 New Key pad lock north side of PD	507.48	
	PO 5382 Administration Re-key	280.44	787.92
	PO 5419 MAILBOX REPAIR	139.90	139.90
4377 - HUNTERDON MILL & MACHINE	PO 5407 DPW & PD December	132.00	132.00
1062 - J.C. EHRLICH CO INC	PO 4829 Recruitment Campaign	100.00	100.00
4623 - JAMES A. IEBBAD	PO 5425 NOVEMBER 2017	23,751.41	23,751.41
451 - JCP&L	PO 5301 Half month- November	201.00	
664 - JOHNNY ON THE SPOT, INC	PO 5403 December	234.00	435.00
3327 - JOHNSTON COMMUNICATIONS	PO 5220 Elevator Phone Repair	522.00	522.00
2795 - KOLIMER EQUIPMENT	PO 5314 Sign Shop Supplies	250.00	250.00
2512 - I-3 COMMUNICATION	PO 5191 POLICE VEHICLE VIDEO SYSTEM	459.70	459.70
4640 - LAERDAL MEDICAL AMERICANS	PO 4983 BLS Training DVD Set	75.00	75.00
4407 - LERETA	PO 5410 REFUND OF TAXES	879.11	879.11
4329 - LIFE SAVERS INC	PO 5235 AED	140.00	140.00
4453 - LILLIAN MCDERMOTT	PO 5316 EYE CARE REIMBURSEMENT FOR 2017	150.00	150.00
4322 - LINK HIGH TECH INC	PO 5456 Reimbursement for purchase at Staple	99.99	249.99
4654 - LISA FANIA	PO 5206 Computers for new vehicles	5,809.14	5,809.14
2790 - MAILBOXES.COM	PO 5295 Clerk Conference	35.00	35.00
4649 - MORTON SALT INC	PO 5145 Mailbox for after hours payments	211.98	211.98
28 - MPH INDUSTRIES INC	PO 5111 Road Salt	5,598.95	5,598.95
3191 - MUNICIPAL RECORD SERVICE	PO 5188 RADAR & EQUIPMENT	2,609.30	2,609.30
4061 - NAPA	PO 5192 Tickets & Supplies	1,867.00	1,867.00
1395 - NAPCO	PO 5216 Service and repair parts	1,124.18	1,124.18
4656 - NATIONAL BUSINESS FURNITURE	PO 5386 Blanket - Engineering Large Format	159.32	159.32
4655 - NATIONAL PARK & REC ASSOC	PO 5193 DPW superintendent Desk	1,153.00	1,153.00
3121 - NATIONAL PARTS SUPPLY	PO 5327 CPSI Inspection Kit	240.17	240.17
4354 - NEWTECH RECYCLING INC	PO 5244 Service & Repair Parts	647.13	647.13
	PO 5317 E-waste	676.25	676.25
		789.50	1,465.75

List of Bills - (All Funds)

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Vendor	Description	Payment	Check Total
4658 - NJ DIVISION OF CONSUMER AFFAIRS	PO 5186 SPEED GUN CALIBRATION	40.00	40.00
641 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 5251 RFP-IT	115.00	115.00
638 - NJPTOA	PO 5277 2018 Traffic Officers Assn. Dues	50.00	50.00
4305 - NJSPLS	PO 5373 Please do not mail	620.00	620.00
1295 - NUCCHEM CORP.	PO 5243 Chiller Unit Propylene Glycol (Wint	2,286.25	2,286.25
393 - ONE CALL CONCEPTS	PO 5315 November	225.00	225.00
781 - ONE SOURCE OF NJ LLC	PO 4913 Basin Bolts ,Nuts & Washers, Hand W	547.46	547.46
4486 - PHOENIX ADVISORS	PO 5292 DISCLOSURE AGENT FEES	1,050.00	1,050.00
4660 - PHYSIO-CONTROL INC	PO 5307 AED Battery	408.00	408.00
4629 - POWERWORX ELECTRICAL SERVICES LLC	PO 5197 Admin Office & PD Repairs	134.00	134.00
4049 - PRAXAIR	PO 5363 Cylinder Rent	78.96	78.96
1996 - R & H TRUCK PARTS & SERVICE	PO 5217 27 Starter & 36 Brakes	424.02	424.02
	PO 5321 Quint 21 Brake system repair	1,312.36	1,312.36
	PO 5362 Trk 27 Engine repair	520.04	520.04
	PO 5369 Clean Stone	1,349.94	1,349.94
	PO 5204 Diesel	1,090.75	1,090.75
673 - RACHLES/MICHELE'S OIL CO	PO 3520 B-WATER COOLER 2017	55.80	55.80
4227 - READY REFRESH	PO 5049 trk 9 coolant leak repair	157.30	157.30
1939 - ROBERT H HOOVER & SONS	PO 5196 Hashmarks for Uniforms, Lawrence &	8.00	8.00
767 - SAMZIES UNIFORMS	PO 5219 Leafer tires & 63 Rear tires	1,968.90	1,968.90
3538 - SERVICE TIRE TRUCK CENTERS	PO 5424 DELINQUENCY FOR JULY 2017	213.27	213.27
2498 - STATE OF NJ	PO 5338 Hardscrabble Hill Road	62.40	62.40
4528 - STAVOLA FLEMINGTON ASPHALT	PO 5377 Hardscrabble Hill Rd	570.98	570.98
4472 - STEPHEN TOTTH	PO 5126 sign language interpreting 11/9/16	1,375.00	1,375.00
617 - THE HARTFORD	PO 5313 3RD QRT 2017 - TEMP DISABILITY	1,475.04	1,475.04
4477 - THOMAS MOFFAT	PO 5408 work boots and clothing	408.72	408.72
870 - TIRPOK CLEANERS	PO 5451 November Dry Cleaning	756.25	756.25
	PO 5457 December Dry Cleaning	756.25	756.25
1913 - VERDIN CLOCK	PO 5238 Maintenance Agreement 2018	630.00	630.00
4545 - WALMART	PO 5406 40" monitor and wall bracket	362.96	362.96
4090 - WB MASON	PO 5207 Office Supplies	330.00	330.00
4096 - WE RENT	PO 5215 Pruner Parts	39.10	39.10
4311 - WELLS FARGO HOME	PO 5411 REFUND OF TAXES	2,217.06	2,217.06
Trust			
1352 - ANIMAL CONTROL SOLUTIONS	PO 3858 B-2017 ANIMAL CONTROL SERVICES	3,500.00	3,500.00
	PO 4337 KENNELING & MEDICAL SERVICES	280.00	3,780.00
4079 - CENTRAL JERSEY HSG RESOURCE	PO 4325 B-2017-2018 COAH SERVICES	3,755.50	3,755.50
115 - CORNERSTONE PRINT & IMAGI	PO 5213 Recycle & Non-Recycle Permits 2018	1,044.88	1,044.88
4471 - FIREFLOW	PO 5322 Fire Pump test & Aerial Inspections	2,725.00	2,725.00
510 - J CALDWELL & ASSOC	PO 3944 B- 2017 COAH SERVICES	649.00	649.00
1014 - NJ STATE DEPT OF HEALTH	PO 5241 Dog Fees	63.60	63.60

List of Bills - (All Funds)

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Vendor

Description

Payment

Check Total

Account	Description	Current Yr	Approp. Year	Non-Budgetary	Credit
	General Capital				
4672 - AMT ENVIRONMENTAL SERVICES	PO 5298 Blanket - Please do not mail			278,439.94	278,439.94
4182 - DESANTIS CONSTRUCTION	PO 4490 Sunny Hills Section I			18,427.07	18,427.07
930 - EQUITY ENVIRONMENTAL ENG, LLC	PO 3664 Police Remediation			642.50	
	PO 4721 Soil Testing			2,806.60	
2512 - L-3 COMMUNICATION	PO 4978 Police Remediation			9,119.55	12,568.65
4322 - LINK HIGH TECH INC	PO 5191 POLICE VEHICLE VIDEO SYSTEM			4,139.76	4,139.76
4527 - STAVOLA ASPHALT CO	PO 5190 TABLET/KEYBOARD			2,904.57	2,904.57
	PO 5271 PD Remediation			106.20	106.20
	TOTAL			432,816.12	

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	104,211.95
01-106-04-000-001	CURRENT YEAR TAX RECEIVABLE			12,500.79	
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	317.35			
01-201-20-101-200	POSTAGE & PHOTOCOPYING	1,730.74			
01-201-20-120-200	TOWNSHIP CLERK - OE	35.00			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	1,263.27			
01-201-20-155-200	LEGAL SERVICES OE	10,919.14			
01-201-20-165-200	ENGINEERING SERVICES	943.02			
01-201-22-195-000	CONSTRUCTION OFFICIAL S&W	408.72			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	20.00			
01-201-23-220-200	GROUP INSURANCE	1,475.04			
01-201-25-240-200	POLICE OE	11,771.59			
01-201-25-252-200	EMERGENCY MANAGEMENT OE	240.00			
01-201-25-267-200	FIRE OFFICIAL OE	519.77			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	5,961.82			
01-201-26-295-200	SNOW REMOVAL OE	5,598.95			
01-201-26-306-200	P.E.O.S.H.A. ROADS OE	660.91			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	5,193.68			
01-201-26-315-200	VEHICLE MAINTENANCE OE	10,840.88			
01-201-28-375-200	PARK MAINTENANCE OE	527.78			
01-201-31-440-200	UTILITIES	26,316.14			
01-201-32-465-200	SOLID WASTE	1,465.75			
01-201-43-490-200	MUNICIPAL COURT OE	3,741.08			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY
01-203-25-240-200	(2016) POLICE OE		340.00	
01-203-26-308-200	(2016) MUNICIPAL SERVICES ACT		1,420.53	
TOTALS FOR	Current Fund	89,950.63	1,760.53	12,500.79
03-101-01-000-001	Checking TD Bank			0.00
03-286-10-110-004-000	Reserve for Animal			3,780.00
03-286-10-110-006-000	COAH Trust			4,404.50
03-286-10-110-016-000	Recycling Trust			3,769.88
03-286-55-102	Due To State of New Jersey			63.60
TOTALS FOR	Trust	0.00	0.00	12,017.98
04-101-01-000-001	Checking TD Bank			0.00
04-215-56-298-000	ORD 16-10 VARIOUS CAPITAL EQUIP & IMPROV			288,308.19
04-215-56-299-000	ORD 15-13 Sunny Hills			21,233.67
04-400-65-090-100	Fund Balance			7,044.33
TOTALS FOR	General Capital	0.00	0.00	316,586.19

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Total to be paid from Fund 01 Current Fund 104,211.95
 Total to be paid from Fund 03 Trust 12,017.98
 Total to be paid from Fund 04 General Capital 316,586.19

 432,816.12

Checks Previously Disbursed

PO#	DESCRIPTION	DATE	AMOUNT	DATE
12217	MICROSOFT	B-2017	270.10	12/02/2017
120517	RARITAN TWP PAYROLL AGENCY	PAYROLL	307,019.95	12/05/2017
120517	RARITAN TWP PAYROLL AGENCY	PAYROLL	2,872.24	12/05/2017
120517	RARITAN TWP PAYROLL AGENCY	PAYROLL	35,382.08	12/05/2017
64	CHRYSALIS INVESTORS LLC	Premium	1,000.00	12/08/2017
63	FWDSL & ASSOC	Premium	1,300.00	12/08/2017

Summary By Account

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ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CRF#
30730	THOMAS & CHRISTINA HAYES				
30729	MID STATE REG ASSOC	PO# 4887	REFUND OF 4TH QRT 2017 TAXES	4,225.07	12/08/2017
62	TRADE MONEY, LLC	PO# 5296	Registrar's Meeting	40.00	12/06/2017
30723	HINELINE MOBIL	PO# 5291	Tax Sale Premium	800.00	12/05/2017
30722	RIVERS EDGE RESTORATIONS	PO# 5262	REFUND OF TOWING APPLICATION FEE	100.00	11/30/2017
			ZONING PERMIT REFUND	30.00	11/30/2017
				353,039.44	

Total paid from Fund 01 Current Fund 311,685.12
 Total paid from Fund 02 State & Federal Grants 2,872.24
 Total paid from Fund 03 Trust 38,482.08

 353,039.44

Total for this Bills List: 785,855.56

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Monthly Summary

7-Dec-2017

November

Planning Board Number	Applicant	Rate	Hours	Extension
PLAN REVIEW (Planning Escrow Acct.)				
BOA-16-2016	219 Bedford Falls / Subaru	\$171.96	1.5	\$257.94
BOA-16-2016	219 Bedford Falls / Subaru	\$171.96	0.5	\$85.98
SP-624-P/F	COSTCO - Raritan Junction	\$171.96	0.5	\$85.98
SP-641-PF	Creekside at Hunterdon	\$86.26	3	\$258.78
SP-655-PF	Enclaves	\$86.26	0.5	\$43.13
SP-655-PF	Enclaves	\$171.96	0.25	\$42.99
SP-655-PF	Enclaves	\$171.96	0.25	\$42.99
SP-666-M	Flemington Industrial Park	\$86.26	2	\$172.52
SP-666-M	Flemington Industrial Park	\$86.26	3	\$258.78
SP-666-M	Flemington Industrial Park	\$86.26	2.5	\$215.65
SP-666-M	Flemington Industrial Park	\$86.26	6	\$517.56
SP-666-M	Flemington Industrial Park	\$171.96	0.5	\$85.98
SP-666-M	Flemington Industrial Park	\$171.96	0.5	\$85.98
BOA 15-2017	Fred Beans Imports	\$171.96	0.5	\$85.98
BOA 15-2017	Fred Beans Imports	\$171.96	3	\$515.88
7-2010	Garden Solar / Kuhl	\$171.96	0.75	\$128.97
BOA 10-2017	Morris	\$171.96	0.5	\$85.98
SP651-PF	National Mosiac Co.	\$171.96	1	\$171.96
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$171.96	2	\$343.92
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$171.96	0.5	\$85.98
SP-641-P/F	Pulte Homes	\$171.96	1.25	\$214.95
SP-641-P/F	Pulte Homes	\$171.96	1.25	\$214.95
8-2016	Raritan Solar	\$171.96	0.5	\$85.98
8-2016	Raritan Solar	\$171.96	0.75	\$128.97
8-2016	Raritan Solar	\$171.96	0.5	\$85.98
8-2016	Raritan Solar	\$171.96	1.5	\$257.94
8-2016	Raritan Solar	\$171.96	0.25	\$42.99
8-2016	Raritan Solar	\$171.96	1.5	\$257.94
S-1424-P	Robin Hill IX / Countryside	\$56.94	1.5	\$85.41
S-1424-P	Robin Hill IX / Countryside	\$56.94	3.5	\$199.29
S-1424-P	Robin Hill IX / Countryside	\$56.94	1	\$56.94
S-1424-P	Robin Hill IX / Countryside	\$56.94	1	\$56.94
S-1424-P	Robin Hill IX / Countryside	\$171.96	0.75	\$128.97
SP-649-PF	Sanatana Dharma	\$56.94	1.5	\$85.41
SP-649-PF	Sanatana Dharma	\$171.96	0.5	\$85.98
SP-649-PF	Sanatana Dharma	\$171.96	2.5	\$429.90
SP-649-PF	Sanatana Dharma	\$171.96	0.5	\$85.98
BOA 17-2017	Sprint Spectrum	\$171.96	1	\$171.96
BOA 17-2017	Sprint Spectrum	\$171.96	3	\$515.88
BOA-20-2017	Sprint Spectrum	\$171.96	3.5	\$601.86
BOA-19-2017	Stavola Flemington Asphalt LLC	\$86.26	8	\$690.08
BOA-19-2017	Stavola Flemington Asphalt LLC	\$86.26	1.5	\$129.39
BOA-19-2017	Stavola Flemington Asphalt LLC	\$171.96	0.25	\$42.99
BOA 13-2017	Stothoff	\$86.26	6	\$517.56
BOA 13-2017	Stothoff	\$86.26	4	\$345.04
BOA 13-2017	Stothoff	\$86.26	1	\$86.26
BOA 13-2017	Stothoff	\$171.96	1.25	\$214.95
BOA 13-2017	Stothoff	\$171.96	0.25	\$42.99
BOA 13-2017	Stothoff	\$171.96	2	\$343.92
3-2016	T-mobile	\$171.96	2	\$343.92
BOA 3-2017	T-Mobile Northeast	\$171.96	0.5	\$85.98
SP-654-PF	Villages	\$171.96	0.5	\$85.98
6-2017	Worship Church Inc.	\$171.96	0.5	\$85.98
6-2017	Worship Church Inc.	\$171.96	1	\$171.96
6-2017	Worship Church Inc.	\$171.96	0.75	\$128.97

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Planning Board Number	Applicant	Rate	Hours	Extension
				\$10,683.12

CONSTRUCTION MANAGEMENT (Inspection Escrow Acct.)

BOA-16-2016	219 Bedford Falls / Subaru	\$86.26	2	\$172.52
SP-648-PF	22 Royal LLC	\$56.94	0.5	\$28.47
S-1409-P/F	Baldacchino	\$56.94	1	\$56.94
S-1409-P/F	Baldacchino	\$171.96	1.5	\$257.94
S-1409-P/F	Baldacchino	\$171.96	0.25	\$42.99
S-1409-P/F	Baldacchino	\$171.96	0.5	\$85.98
S-1296-P	Barton Estates /Caplan Sec. I	\$56.94	2	\$113.88
S-1296-P	Barton Estates /Caplan Sec. I	\$86.26	2	\$172.52
S-1296-P	Barton Estates /Caplan Sec. I	\$86.26	2	\$172.52
SP-549-P	Bioserv / Foster Corp	\$171.96	3	\$515.88
SP-549-P	Bioserv / Foster Corp	\$171.96	0.5	\$85.98
2-2013	Cellco / Verizon	\$171.96	2.5	\$429.90
SP-624-P/F	COSTCO - Raritan Junction	\$171.96	3	\$515.88
SP-624-P/F	COSTCO - Raritan Junction	\$171.96	3	\$515.88
SP-641-PF	Creekside at Hunterdon	\$56.94	4	\$227.76
SP-641-PF	Creekside at Hunterdon	\$56.94	4	\$227.76
SP-641-PF	Creekside at Hunterdon	\$56.94	4	\$227.76
SP-641-PF	Creekside at Hunterdon	\$56.94	4	\$227.76
SP-641-PF	Creekside at Hunterdon	\$56.94	1	\$56.94
SP-641-PF	Creekside at Hunterdon	\$56.94	4	\$227.76
SP-641-PF	Creekside at Hunterdon	\$56.94	3	\$170.82
SP-641-PF	Creekside at Hunterdon	\$56.94	4	\$227.76
SP-641-PF	Creekside at Hunterdon	\$56.94	3.5	\$199.29
SP-641-PF	Creekside at Hunterdon	\$56.94	4	\$227.76
SP-641-PF	Creekside at Hunterdon	\$56.94	1.5	\$85.41
SP-641-PF	Creekside at Hunterdon	\$86.26	3	\$258.78
SP-641-PF	Creekside at Hunterdon	\$86.26	1	\$86.26
SP-641-PF	Creekside at Hunterdon	\$86.26	2.5	\$215.65
SP-641-PF	Creekside at Hunterdon	\$86.26	1	\$86.26
S-1431-P	Fallone Group	\$86.26	4	\$345.04
S-1431-P	Fallone Group	\$86.26	2	\$172.52
SP-545-P/F	Flemington Industrial Park	\$56.94	1	\$56.94
SP-545-P/F	Flemington Industrial Park	\$86.26	2	\$172.52
SP-545-P/F	Flemington Industrial Park	\$171.96	0.5	\$85.98
SP-545-P/F	Flemington Industrial Park	\$171.96	2	\$343.92
SP-640-P/F	Flemington Junction/Ingberman	\$56.94	1.5	\$85.41
SP-640-P/F	Flemington Junction/Ingberman	\$56.94	1	\$56.94
SP-640-P/F	Flemington Junction/Ingberman	\$56.94	2	\$113.88
SP-640-P/F	Flemington Junction/Ingberman	\$56.94	1	\$56.94
SP-640-P/F	Flemington Junction/Ingberman	\$56.94	1	\$56.94
SP-640-P/F	Flemington Junction/Ingberman	\$56.94	0.5	\$28.47
SP-640-P/F	Flemington Junction/Ingberman	\$56.94	0.5	\$28.47
SP-640-P/F	Flemington Junction/Ingberman	\$56.94	1	\$56.94
SP-640-P/F	Flemington Junction/Ingberman	\$56.94	1.5	\$85.41
SP-640-P/F	Flemington Junction/Ingberman	\$56.94	1.5	\$85.41
SP-640-P/F	Flemington Junction/Ingberman	\$56.94	2	\$113.88
SP-640-P/F	Flemington Junction/Ingberman	\$171.96	0.75	\$128.97
SP-640-P/F	Flemington Junction/Ingberman	\$171.96	0.25	\$42.99
SP-640-P/F	Flemington Junction/Ingberman	\$171.96	1	\$171.96
SP-640-P/F	Flemington Junction/Ingberman	\$171.96	0.25	\$42.99
SP-640-P/F	Flemington Junction/Ingberman	\$171.96	1.5	\$257.94
SP-640-P/F	Flemington Junction/Ingberman	\$171.96	0.5	\$85.98
SP-417-P/F	Flemington Mall Partners	\$171.96	1	\$171.96
7-2010	Garden Solar / Kuhl	\$171.96	4	\$687.84
7-2010	Garden Solar / Kuhl	\$171.96	2.5	\$429.90
SP-620-P/F	Islamic Center - Mosque	\$56.94	2.5	\$142.35
SP-620-P/F	Islamic Center - Mosque	\$56.94	0.5	\$28.47

9a

Planning Board Number	Applicant	Rate	Hours	Extension
perctest	J&J Development (WaWa)	\$56.94	2.5	\$142.35
perctest	J&J Development (WaWa)	\$56.94	1	\$56.94
SP-643-PF	Johanna Foods	\$56.94	1	\$56.94
SP-643-PF	Johanna Foods	\$56.94	1	\$56.94
SP-643-PF	Johanna Foods	\$56.94	1	\$56.94
SP-643-PF	Johanna Foods	\$56.94	1.5	\$85.41
SP-643-PF	Johanna Foods	\$56.94	1	\$56.94
SP-643-PF	Johanna Foods	\$56.94	1	\$56.94
SP-643-PF	Johanna Foods	\$56.94	1	\$56.94
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$171.96	0.25	\$42.99
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$171.96	1.5	\$257.94
S-1409-PF	North Bridge Development	\$171.96	0.25	\$42.99
S-1409-PF	North Bridge Development	\$171.96	1.75	\$300.93
S-1409-PF	North Bridge Development	\$171.96	0.5	\$85.98
S-1409-PF	North Bridge Development	\$171.96	0.5	\$85.98
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$86.26	1	\$86.26
SP-641-P/F	Pulte Homes	\$171.96	2.5	\$429.90
SP-641-P/F	Pulte Homes	\$171.96	1.25	\$214.95
SP-641-P/F	Pulte Homes	\$171.96	2	\$343.92
SP-641-P/F	Pulte Homes	\$171.96	0.75	\$128.97
SP-641-P/F	Pulte Homes	\$171.96	3.5	\$601.86
SP-641-P/F	Pulte Homes	\$171.96	2.5	\$429.90
SP-641-P/F	Pulte Homes	\$171.96	1	\$171.96
SP-641-P/F	Pulte Homes	\$171.96	1	\$171.96
SP-641-P/F	Pulte Homes	\$171.96	3	\$515.88
SP-641-P/F	Pulte Homes	\$171.96	3	\$515.88
SP-641-P/F	Pulte Homes	\$171.96	2.5	\$429.90
8-2016	Raritan Solar	\$56.94	1.5	\$85.41
8-2016	Raritan Solar	\$86.26	1	\$86.26
8-2016	Raritan Solar	\$171.96	1.5	\$257.94
8-2016	Raritan Solar	\$171.96	1.5	\$257.94
8-2016	Raritan Solar	\$171.96	1.5	\$257.94
8-2016	Raritan Solar	\$171.96	1.5	\$257.94
8-2016	Raritan Solar	\$171.96	1	\$171.96
S-1424-P	Robin Hill IX / Countryside	\$171.96	1.25	\$214.95
S-1424-P	Robin Hill IX / Countryside	\$171.96	0.5	\$85.98
SP-402-P/F & S-1305-P	RVD (Flemington Fields)	\$171.96	1.5	\$257.94
SP-402-P/F & S-1305-P	RVD (Flemington Fields)	\$171.96	0.25	\$42.99
SP-649-PF	Sanatana Dharma	\$86.26	2.5	\$215.65
SP-649-PF	Sanatana Dharma	\$86.26	3	\$258.78
SP-649-PF	Sanatana Dharma	\$86.26	3	\$258.78
SP-649-PF	Sanatana Dharma	\$86.26	1	\$86.26
SP-649-PF	Sanatana Dharma	\$86.26	2	\$172.52
5-2015	SNNJ1, LLC (Fisher Solar)	\$171.96	0.5	\$85.98
SP-654-PF	Villages	\$86.26	1.5	\$129.39
				\$18,727.07
Grand Totals: 157 Inspections 260.75 Hours				\$29,410.19

Antoine Hajjar

12/7/2017

Antoine Hajjar, NJPE
Township Engineer

Date

Monthly Summary:

January	\$ 27,680.55	July	\$ 38,456.60
February	\$ 23,701.11	August	\$ 36,002.08
March	\$ 35,562.50	September	\$ 31,158.29
April	\$ 33,369.30	October	\$ 30,759.21
May	\$ 40,326.29	November	\$ 29,410.19
June	\$ 42,009.01	Total:	\$ 368,435.13



**Animal Control
Monthly Report: November 2017
Raritan Township**

Total Calls: 28

Bite Cases: 7

Enforcement Calls: 6

Other Reports: 5

Stray Animal Calls: 6

Stray Animals Impounded: 3

Wildlife Calls: 4

9c

OFFICE OF TAX COLLECTOR TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

December 11, 2017

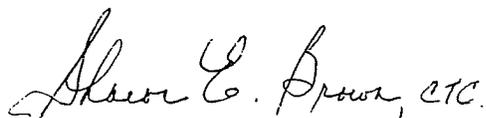
To: Mayor and Township Committee

Re: Tax Reports for Month Ending November 2017

As you all know, 4th quarter taxes were due November 1st with a grace period until November 14th. As usual, we had a very busy quarter with residents coming in and tons of payments via mail. We also had a tremendous amount of phone calls inquiring about tax payments, tax information and lien information. During the month of November, we collected a total of \$17,078,094.43. After our grace period ended, we sent out delinquent notices to residents owing amounts of \$10.00 and above. We sent out approximately 600 notices and were able to collect a little less than half of those delinquencies by the end of the month.

Our collection rate at the end of November was 98.58%. Our total collection rate for 2016 was 99.4% and we are working very hard to either meet or exceed last years rate. As of the end of November, we still had approximately 320 accounts that had delinquencies. We decided to send out a second round of delinquent notices with payoff amounts good through the end of the year. We are hoping the second mailing will boost the collection rate.

As mentioned in our previous month, Homestead Benefit applications were due to be filed by 11/30/17. During November, we assisted many residents via phone or in person with their applications and helped answer all of their questions. Many residents had unique situations and by assisting them with their issues, we are able to learn from their situation and pass the information on to residents with similar issues in the future.



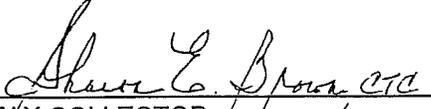
Sharon E. Brown, CTC
Tax Collector

9c

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING NOVEMBER 2017

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2017	17,022,713.79	96,373,623.88
LEVY: TOTAL YEAR 2017 - \$98,483,497.37		
PRIOR YEARS TAXES:		607,878.81
PREPAID TAXES: 2018	56,488.88	277,684.58
INTEREST: (INCLUDING YEP)	11,635.85	144,107.24
BOUNCED CHECKS:	(12,834.09)	(76,549.29)
MISC & COS:		15,561.14
DUPLICATE BILL FEES:	70.00	560.00
RETURNED CHECK FEES:	20.00	240.00
SEARCH FEES:		120.00
REFUND FROM STATE FOR VETS & SC		
HOMESTEAD REBATE		721,017.46
TOTAL COLLECTIONS:	17,078,094.43	98,064,243.82



 TAX COLLECTOR
 DATE: DEC. 11, 2017

cc: Donald Hutchins, Township Administrator
 William B. Pandos, CMFO
 Danielle Langreder, Assistant Supervisor of Accounts
 Lisa Fania, Township Clerk

9c

November 2017

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2017

	MTD	YTD
BALANCE BEGINNING OF MONTH		18,401,211.77
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS	5,702.06	
PAYMENT ADJUSTMENT	336.60	
BILLING ADJUSTMENT		
BOUNCED CHECKS	12,834.09	
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	17,023,050.39	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED	1595.70	
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		1,395,438.43

Levy for Total Year 2017 = \$98,483,497.37
Collection Rate for 2017 as of 11/30/17 = 98.58%

9c

November 2017

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018

	MTD	YTD
BALANCE BEGINNING OF MONTH		49,246,092.08
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS	537.80	
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	56,488.88	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		49,190,141.00

Levy for 1st Half 2018 = \$49,220,904.59
Collection Rate for 1st Half of 11/30/17 = 0.56%

9c

November 2017

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2016

	MTD	YTD
BALANCE BEGINNING OF MONTH		-0.02
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
JUDGEMENTS (STATE)		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (STATE)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		(0.02)

Levy for Total Year 2016 = \$96,927,781.25
Collection Rate for 2016 as of 11/30/17 = 100%

9c

November 2017

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2016 YEAR END PENALTY

	MTD	YTD
BALANCE BEGINNING OF MONTH		
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		0.00

Levy for 12/31/16 Year End Penalty = \$10,524.91
Collection Rate of YEP as of 11/30/2017 = 100%

9c

November 2017

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		
ADDITIONS TO RECEIVABLE	94,543.54	
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		94,543.54

Levy for Total Year 2017 = \$98,483,497.37
Collection Rate for 2017 as of 11/30/17 = 0.00%

MONTHLY SUMMARY - HAMPTON BOROUGH MUNICIPAL COURT 2017

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Total Traffic Complaints Issued	10	24	22	36	32	26	23	17	18	37			263
Total Traffic Complaints Disposed	15	26	15	19	29	26	21	25	15	14			230
Criminal Complaints - Local and State	1	2	10	5	9	4	8	2	1	1	2		45
Total Criminal Complaints Disposed	4	5	2	7	4	2	3	1	7	6			48
Fines Disbursed to NJ DMV	\$1,051.76	\$2,334.60	\$1,180.66	\$986.14	\$2,051.74	\$1,784.10	\$1,502.09	\$2,449.30	\$1,938.91	\$1,465.07	\$587.59		\$17,331.96
Fines Disbursed to County Treasurer	\$36.00	\$62.00	\$25.00	\$60.00	\$12.00	\$24.00	\$0.00	\$100.00	\$0.00	\$0.00	\$12.00		\$331.00
ATS Surcharge	\$50.00	\$115.00	\$90.00	\$105.00	\$105.00	\$105.00	\$70.00	\$85.00	\$90.00	\$50.00	\$45.00		\$910.00
VCCB	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$50.00	\$0.00	\$75.00	\$0.00	\$0.00	\$50.00		\$450.00
DEDR	\$25.00	\$25.00	\$25.00	\$25.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00		\$200.00
Safe Neighborhood	\$5.50	\$75.00	\$50.00	\$0.00	\$139.00	\$80.50	\$30.50	\$75.00	\$75.00	\$19.50	\$75.00		\$625.00
Municipal Treasurer (inc POAA)	\$403.24	\$565.40	\$760.34	\$570.86	\$718.26	\$563.90	\$356.91	\$809.70	\$414.09	\$323.93	\$563.41		\$6,050.04
Restitution to Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Public Defender Fee Order by Judge	\$50.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$200.00	\$0.00	\$0.00	\$0.00		\$425.00
Restitution to Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
State Lab Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Conditional Discharge Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$55.00	\$0.00		\$0.00
Weights & Measures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
State Fish & Game	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Web Fee	\$22.00	\$31.00	\$0.00	\$0.00	\$18.00	\$43.00	\$25.00	\$30.00	\$34.00	\$0.00	\$14.00		\$217.00
TOTAL AMOUNT DISBURSED	\$1,643.50	\$3,408.00	\$2,131.00	\$1,747.00	\$3,144.00	\$2,650.50	\$2,109.50	\$3,824.00	\$2,697.00	\$1,913.50	\$1,347.00	\$0.00	\$26,615.00

9d

MONTHLY SUMMARY - RARITAN TOWNSHIP MUNICIPAL COURT 2017													
	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Total Traffic Complaints Issued	577	505	590	590	507	580	540	562	562	522	490	520	5955
Total Traffic Complaints Disposed	582	571	633	633	536	580	543	539	539	605	632	578	6338
Criminal Complaints- Local & State	243	39	66	66	41	49	51	44	47	45	210	84	919
Total Criminal Complaints Disposed	157	163	96	96	69	70	71	53	76	66	69	69	959
Fines Disbursed to NJ DMV	\$16,351.59	\$14,458.46	\$21,540.80	\$15,155.94	\$18,923.83	\$14,342.97	\$19,692.62	\$19,870.69	\$17,683.09	\$18,617.64	\$17,083.32		\$193,720.95
Fines Disbursed to County Treasurer	\$10,261.75	\$8,743.27	\$10,324.13	\$8,203.00	\$8,854.50	\$7,509.56	\$8,774.94	\$9,189.40	\$8,781.00	\$9,772.70	\$8,670.00		\$99,084.25
ATS Surcharge	\$2,680.00	\$2,471.00	\$2,447.00	\$2,257.00	\$2,407.00	\$2,085.00	\$2,415.00	\$2,276.00	\$2,090.00	\$2,400.00	\$2,305.00		\$2,680.00
VCOB	\$450.00	\$460.00	\$750.00	\$475.00	\$450.00	\$375.00	\$600.00	\$600.00	\$405.00	\$570.00	\$540.00		\$450.00
DEDR	\$1,415.50	\$975.00	\$3,331.00	\$1,203.00	\$2,488.00	\$1,267.00	\$2,326.00	\$3,657.00	\$2,791.00	\$2,217.00	\$1,919.00		\$23,589.50
Safe Neighborhood	\$675.50	\$719.50	\$954.50	\$571.00	\$794.00	\$600.00	\$844.00	\$1,104.00	\$525.00	\$697.50	\$703.00		\$8,188.00
Municipal Treasurer (inc. POAA)	\$30,119.67	\$21,960.27	\$24,677.32	\$23,704.56	\$20,110.67	\$17,709.53	\$20,446.38	\$22,438.91	\$19,044.31	\$22,179.66	\$22,491.68		\$244,882.96
Restitution to Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Public Defender Fee Order by Judge	\$370.00	\$450.00	\$450.00	\$340.50	\$250.00	\$10.00	\$790.00	\$895.00	\$1,005.00	\$1,070.00	\$1,035.00		\$6,665.50
Restitution to Other	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$100.00
State Lab Fee	\$161.00	\$26.00	\$200.00	\$145.00	\$296.50	\$103.50	\$249.00	\$305.00	\$303.00	\$245.00	\$55.00		\$2,089.00
Conditional Discharge Application Fee	\$103.00	\$115.00	\$465.00	\$225.00	\$477.00	\$283.00	\$260.00	\$255.00	\$186.00	\$316.00	\$0.00		\$2,685.00
State Fish & Game	\$145.00	\$1,280.00	\$100.00	\$95.00	\$845.00	\$0.00	\$0.00	\$100.00	\$0.00	\$145.00	\$0.00		\$2,710.00
Hunterdon County Parks	\$3.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00	\$22.00	\$0.00		\$185.00
Forest & Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
NJSPCA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$500.00
Weights & Measures	\$0.00	\$4,350.00	\$0.00	\$3,450.00	\$0.00	\$2,500.00	\$400.00	\$0.00	\$0.00	\$2,100.00	\$1,300.00		\$14,100.00
Web Fee	\$634.00	\$602.00	\$699.00	\$611.00	\$711.00	\$592.00	\$0.00	\$649.00	\$621.00	\$891.00	\$694.00		\$6,504.00
TOTAL AMOUNT DISBURSED	\$63,370.01	\$56,710.50	\$65,938.75	\$56,436.00	\$56,607.50	\$47,377.56	\$57,297.94	\$61,420.00	\$53,514.40	\$61,043.50	\$56,796.00	\$0.00	\$636,512.16



RARITAN TOWNSHIP MEMORANDUM

9e

Date: December 13, 2017

To: Mayor and Township Committee
Don Hutchins, Township Administrator
Bill Pandos, Certified financial officer
Lisa Fania, Township Clerk

From: Brion Fleming, P.W. Superintendent

Re: Snow Removal Costs
Storm on: 12-9-2017
Official Accumulation: 2.64"
Duration: 13 hour storm
Services: Salt & Plow

OT Hours	139.50	@ \$51.30	\$7,156.35
Salaried Employees	29.50	@ 66.00/hr	\$1,947.00

Total Personnel Cost= \$9,103.35

Salt	529 Tons	@51.31/ton	\$ 27,142.99
Calcium Chloride	1474 Gals	@0.994/gal	\$1,465.16
Sidewalk Salt (50lb bag)	2 Bags	@12.00/bag	\$24.00

Total Material Cost= \$28,632.15

Total Other Expenses(Meals)= \$270.00

TOTAL COST OF SNOW REMOVAL = \$38,005.50

Notes/Comments:

DPW made 2 complete rounds salting and 1 complete round of plowing the slush and salting where needed.

NOMINEES FOR REAPPOINTMENT FOR 2018
(*indicates interest expressed for reappointment)

ONE-YEAR

TOWNSHIP ATTORNEY	Jeffrey Lehrer*
TOWNSHIP AUDITOR	Heidi Wohlleb*
MUNICIPAL PROSECUTOR	Katty Wong-Taylor*
ALTERNATE PROSECUTOR	Charles Schalk*
MUNICIPAL PUBLIC DEFENDER	Jennifer Toth*
BOND COUNSEL	Andrea Kahn
TAX ATTORNEY	Harry Haushalter*
LABOR COUNSEL	Richard Flaum*
PLANNING BOARD ATTORNEY	John Belardo*
SPECIAL COUNSEL ON AFFORDABLE HOUSING	John Belardo*
TOWNSHIP PHYSICIAN	Mark Shaber
BOARD OF HEALTH ATTORNEY	Richard Tice*
LOCAL HISTORIAN	Richard Stothoff*
PUBLIC AGENCY COMPLIANCE OFFICER	Carol Barbati
HUNTERDON COUNTY SENIOR SERVICES	
MUNICIPAL COORDINATOR	Jayne Gilbert
SENIOR PROTECTED TENANCY	Jayne Gilbert
SOMERSET COUNTY JOINT INSURANCE FUND	
COMMISSIONER	Donald Hutchins
SOMERSET COUNTY JOINT INSURANCE FUND	
DEPUTY COMMISSIONER	Carol Barbati
SOLID WASTE ADVISORY COUNCIL	Raymond Simonds
ZONING BOARD ATTORNEY	Jonathan Drill*

THREE OR MORE YEARS

	TERM	NOMINEE	EXPIRATION
MUNICIPAL JUDGE	3-year		12/31/2020
TAX COLLECTOR	4-year	Sharon Brown	12/31/2021

BOARDS, COMMITTEES, COMMISSIONS

AGRICULTURE ADVISORY BOARD (1-year, expires 12/31/2018)

John Micek	Resident/Farmer Member
Oliver Elbert	Resident/Farmer Member
Tom Watkinson*	Resident/Farmer Member
Diane Tracy*	Resident Member/Liaison to Hunterdon County Agricultural Advisory Board

VACANCY

BOARD OF HEALTH (3-year, expires 12/31/2020)

Frank Nagy*
Jeannie Geremia*

ENVIRONMENTAL COMMISSION

	TERM	EXPIRATION
Mohammed Rezaul Karim, Regular Member	4-year, unexpired	12/31/2019
Robert Ivanoff, Regular Member	4-year	12/31/2021
Jayne Gilbert*, Regular Member	4-year	12/31/2021
Ray Simonds, Alternate #1 Member	2-year	12/31/2019
VACANCY, Alternate #2 Member	2-year, unexpired	12/31/2018

GREEN TEAM (1-year, expires 12/31/2018)

Antoine Hajjar	Employee, Engineer
Brion Fleming	Employee, Public Works
Michelle Cavalchire	Resident
Tom Smith	Resident
Oliver Elbert	Business
Mohammed Rezaul Karim	Business

LOCAL HISTORIANS (3-year, expires 12/31/2020)

Jeannie Geremia*
Peter Kinsella*
Jeffrey Kuhl*
Richard Stothoff*
Joan Wolseifer*

OPEN SPACE ADVISORY COMMITTEE (2-year, expires 12/31/2019)

	TERM	EXPIRATION
James Miller* VACANCY, Township Committee Member	1-year	12/31/2018

PLANNING BOARD

	TERM	EXPIRATION
Mayor or Mayor Designee, Class I Member	1-year	12/31/2018
Edward Gettings*, Municipal Official, Class II Member	1-year	12/31/2018
VACANCY, Township Committee Member, Class III Member	1-year	12/31/2018
James Miller*, Alternate #1 Member	2-year	12/31/2019

FLEMINGTON-RARITAN PARKS AND RECREATION COMMITTEE

	TERM	EXPIRATION
Edward Gettings*, Management	1-year	12/31/2018
Robert LaNicca, Trustee	2-year	12/31/2019

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (5-year, expires 12/31/2022)

John Kendzulak*

WILDLIFE MANAGEMENT COMMITTEE

	TERM	EXPIRATION
Brion Fleming, Superintendent Public Works or his designee	1-year	12/31/2018
VACANCY, Township Committee Member	1-year	12/31/2018

ZONING BOARD OF ADJUSTMENT

	TERM	EXPIRATION
Roger Ahrens, Regular Member	4-year	12/31/2021
James Ferraro, Alternate #1 Member	2-year, unexpired	12/31/2018
VACANCY, Alternate #2 Member	2-year	12/31/2019



Flemington Raritan Community Energy Aggregation

December 2017 Program Alert for Budget Billing Customers

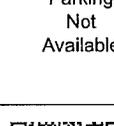
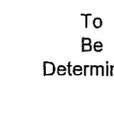
The power supply contract with TriEagle Energy under Round 1 of the Flemington Raritan Community Energy Aggregation (FRCEA) program is expiring with participating residents' December 2017 meter read, and all participants are being returned to JCP&L power supply. For those residents who are on a budget billing plan, your December 2017 JCP&L bill will reflect TriEagle's final True-Up on your budget amount.

The level monthly budget amount was originally calculated based upon your historical level of energy usage. The true-up amount being assessed on your bill should reflect the difference between the monthly budget amounts that you paid to TriEagle over the term of the contract, and the sum of charges that would have been assessed based upon your actual usage if you had not been on a budget plan. This is a calculation that JCP&L also goes through periodically for their portion of charges; however, unlike JCP&L which simply rolls over any imbalance into the next year, TriEagle has a finite contract term and must therefore implement a final True-up at the end of their contract.

For some budget billing customers this final True-Up is a credit, and for some customers this final True-Up is a charge. We understand that some residents have experienced a large True-Up charge on their December bills. If you are one of those budget billing residents who have seen a large True-Up charge from TriEagle on your bill, and are seeking verification that the amount is correct, the Township's energy consultant can provide assistance. You can send an email to the energy consultant's help desk dedicated to the Township's program at: FRCEA-info@gabelassociates.com. Please include in the subject line of your email 'FRCEA True-Up', and include in your email the first and last name on your JCP&L electric account, address, your 20-digit JCP&L customer number (located on your JCP&L bill underneath the segment that reads 'charges from JCP&L', it's a 20-digit number beginning with '08'), and any other information you wish to provide (ex. copy of December bill).

The energy consultant will seek the relevant billing and usage information for your account from TriEagle, and run the calculations to verify that the True-Up amount is accurate. A True-Up balance would typically occur in those cases where actual usage over the contract term multiplied by the FRCEA contract price was greater than the total budget payments made to TriEagle over the contract term. In the end, you should only pay for what you used, no more, no less, over the contract term, at the contract rate under the Township's energy program (which contract rate has been less than the JCP&L tariff price for power supply).

The Township also wishes to inform affected residents that they can call JCP&L at 1-800-662-3115 to request an installment plan for the True-Up amount, if the amount is on the bill, once validated, is a hardship to pay-off in one month.

RARITAN TOWNSHIP OPEN SPACE PROPERTY						12/1/2017
#	NAME	Google Map Access		#	NAME	Google Map Access
1	Raritan Estates 32 Acres Trails 42 William Barnes Road			13	Plum Brook Preserve 76 Acres 55 Plum Brook Rd.	
2	Lone Cedar Park 62 Acres Parking, Trails 92 Old Clinton Rd			14	Neshanic Preserve Lands 161 Acres 50 Harmony School Rd	
3	Cherryville Hollow Rd. Preserve 18 Acres 102 Cherryville Hollow Road			15	Thomason Preserve 25 Acres 143 Sergeantsville Road	
4	Urbach Farm 108 Acres Parking, Trails 110 Klinsville Road			16	Lenape Park 80 Acres - Parking, Trails, Rec Fields, Play Area 119 Sergeantsville Road	
5	Walnut Brook Preserve (Barton) 45 Acres 97 Barton Hollow Road			17	Dayton Road Preserve 20 Acres 68 Dayton Road	
6	Walnut Brook Preserve (Levico) 46 Acres 181 Thatchers Hill Rd			18	Micek Farm Park 94 Acres Parking, Trails 82 Johanna Farms Road	
7	Thatcher Hill Preserve 13 Acres Edwards Drive	Parking Not Available		19	Clover Hill Park 19 Acres - Parking, Trails, Rec Fields, Play Area 1 Clover Hill Road	
8	Bushkill Brook Tributary Preserve 21 Acres 7 Lowrey Lane			20	Everitt Road Preserve 15 Acres 79 Everitts Road	Parking Not Available
9	Hard Scrabble Road Preserve 66 Acres 29 Hardscrabble Hill Road	To Be Determined		21	Blackwell Park 28 Acres - Parking, Trails, Picnic Area, Rec Fields, Play Area 40 Lavada Lane	
10	Morales Park 52 Acres - Parking 115 Capner St.			22	Erich/Salamon Preserve 98 Acres 11 Haas Road	
11	Mine Brook Park 16 Acres - Parking, Trails, Picnic Area, Rec Fields, Playground 20 Old Croton Rd					

11c

12	Dvoor Circle Properties 7 Acres Dvoor Circle	Parking Not Available				
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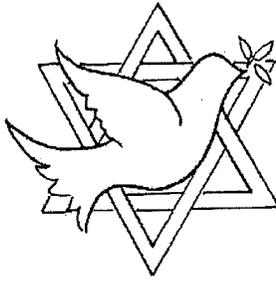
11c

11c

yellow = RT bow hunting for deer program during hunting season							RARITAN TOWNSHIP OPEN SPACE PROPERTY		12/5/2017
	Purchase Date	Purchase Price	OWNER	NAME	LOCATION ACCESS	ACRES	Parking Lot		
1	2006	\$1	Sol & Ada Urbach & Stickel Properties LLC	Raritan Estates	#42 William Barnes Road William Barnes Road 40.560636 -74.875695 Old Clinton Road 40.565399 -74.869290	32.3			
2	2005	\$1	Adolfas & Alice Akelaitis	Lone Cedar Park	#92 Old Clinton Rd/#12 Packers Island Lane Old Clinton Rd 40.559898 -74.865402 Packers Island La 40.560057 -74.861568	62.7	yes		
3	1993	\$1	Lifestyle 80's Inc.	Cherryville Hollow Rd Preserve	#102 Cherryville Hollow Road Cherryville Hollow Road 40.550977 -74.886783	17.8			
4	2012	\$1,500,000	Sol & Ada Urbach	Urbach Farm	#110 & #114 Klinesville Road County Route #617 40.546456 -74.891163 40.543447 74-884284	108.2	yes		
5	2003	\$1	Barton Estates	Walnut Brook Preserve (Barton)	#97 Barton Hollow Road Barton Hollow Road 40.540834 -74.888602	45.1			
6	2000	\$980,000	Levico Development	Walnut Brook Preserve (Levico)	#181 Thatchers Hill Rd County Route #617 40.530581 -74.877691	45.7			
7	1999	\$280,000	xx	Thatcher Hill Preserve	Edwards Drive No Parking Lot	12.5			
8	2005	\$1	Max & Ruth Raskin	Bushkill Brook Tributary Preserve	#7 Lowrey Lane Lowrey Lane 40.523276 -74.863393	21.0			
9	2006	\$925,000	Reagent Chemical Corp	Hard Scrabble Road Preserve	#29 Hardscrabble Hill Road Hinkly Road 40.510063 -74.859662	66.2			
10	1979	\$83,200	Edwin & Mary Large	Morales Park	#115 Capner St. Capner Street 40.511932 -74.874476	52.1	yes		
11	1982	\$59,800	Dvoor Family	Mine Brook Park	#116 Capner St./#20 Old Croton Rd. Capner Street 40.511482 -74.874455 Old Croton Road 40.509612 -74.874406	15.8	yes		

11c

12	1999, 2004	\$1	NA	Dvoor Circle Properties	Dvoor Circle No Parking Lot	7.0	
13	2011, 2015	\$589,122	Kangas & Pizzolato	Plum Brook Preserve	#55 Plum Brook Road Plum Brook Road 40.504452 -74.918345	75.7	
14	2000	\$840,000	Ando, Doby & Sollner	Neshanic Preserve Lands	#50 Harmony School Rd 40.498403 -74.906697	161.3	
15	2004	\$687,000	Robert & Janet Thomason	Thomason Preserve	#143 Sergeantsville Road County Route #523 40.489704 -74.893648	25.0	
16	1991	\$750,000	Herbert Dvoor	Lenape Park	#119 Sergeantsville Road County Route #523 40.493251 -74.890090	80.1	yes
17	2006	\$1	Beazer Home Corp.	Dayton Road Preserve	#68 Dayton Road Dayton Road 40.493829 -74.864098	19.6	
18	2002	\$1,414,350	Micek Family	Micek Farm Park	#82 Johanna Farms Road Johanna Farms Road 40.484278 -74.879999	94.3	yes
19	1997	\$1	Merck Co. Inc.	Clover Hill Park	#1 Clover Hill Road Clover Hill Road 40.500261 -74.806244	18.6	yes
20	1999	\$555,895	Vella & Mastyk Families	Everitt Road Preserve	#79 Everitts Road No Parking Lot	14.6	
21	1999	Included in above	Vella & Mastyk Families	Blackwell Park	#40 Lavada Lane Lavada Lane 40.464249 -74.844330	27.6	yes
22	1998	\$910,500	Erich Development Inc.	Erich/Salamon Preserve	#11 Haas Road/#25 Geary's Ridge Rd Haas Road 40.454341 -74.844664 Geary's Ridge Road 40.453542 -74.853642	98.4	
Total:		\$9,574,875			Total Parkland:	1,101.56	



Flemington Jewish Community Center

5 Sergeantsville Rd Flemington, New Jersey 08822

(908) 782-6410 Fax (908) 806-7736

office@flemingtonjcc.org

Eric S. Cohen, PhD - Rabbi

Mindy Engle-Friedman, PhD - President

November 30, 2017

VIA EMAIL ONLY (Donald.hutchins@raritantwpnj.gov)

Raritan Township Administrator

ATTN: Donald Hutchins

RE: Parking at Raritan Municipal Building

Dear Mr. Hutchins:

The Flemington Jewish Community Center ("FJCC") is sponsoring a bike ride on **Sunday, June 3, 2018**. To accommodate parking for all the participants, we are requesting permission from the township to use the parking lot at the municipal building from 7:00 a.m. to 4:30 p.m. on the 3rd. Please advise what else, if anything, we need to do administratively to procure the township's permission.

Thank you and we look forward to hearing from you in connection with this matter. Please forward your response to my attention via email (dscibilia50@yahoo.com).

Very truly yours,

Dena K. Scibilia

DENA K. SCIBILIA
on behalf of the FJCC
Bike Ride Committee

cc: Mindy Engle Friedman (via email only)



TOWNSHIP OF RARITAN

MEMORANDUM

TO: Raritan Township Committee

FROM: John P. Tully, Senior Engineering Assistant
Dennis Concannon, Fire Marshall

DATE: December 12, 2017

RE: 2017 Budget Expenditure – Drone Purchase

Recently the Township has made great strides to embrace technology to aid staff in performing their job requirements and providing information access to residents. The implementation of GPS Survey, 311, SDL and constant website updates has allowed staff and residents to access information that help make staff more productive and residents more informed.

The engineering department uses GPS survey to gather information to design Township projects such as roads. We also use GPS to gather data for GIS mapping that is used to create various Townships maps such as open space, wetlands, zoning, etc. This mapping will be embedded into the SDL mapping in the near future which will provide all SDL users, staff and residents alike, access to a larger amount of data.

The Engineering Department is also tasked with performing construction inspections of all projects within the Township. On a daily basis we inspect projects throughout the Township to ensure compliance with various approvals and Township standards. The number of projects has increased in the last few months. The Pulte/Creekside subdivision is currently under construction and is expected to be completed in three years. The Villages, Fairfield by Marriot, Enclave, Fallone-Subdivision, Raritan Solar and Flemington-Raritan Rescue Squad are all on pace to start construction at various points in the next 6 months. Much of our time will be spent inspecting these projects.

In addition to construction inspections, we are also mandated by NJDEP to inspect all stormwater management facilities within the Township. As you can imagine this is a time intensive task as stormwater management facilities are part of all existing, under construction and future projects. The extent of the inspection includes visual, photographic and volumetric calculations. The volume verification ensures that the basins are maintained at the design volume. This requires a periodic field survey of the basin followed by a volume calculation. The average time to complete a single basin is 4-6 hours. We anticipate that time to be reduced to 2 hours with the use of a drone.

In keeping with the Township's technology advancement, we have researched the use of a drone to aid in performing inspections more effectively. Our research has revealed that a drone can also perform additional tasks to help our department operate more efficiently.

Below you will find a list of tasks that a drone can help perform.

- Complete daily aerial photography of construction sites for inspection and record keeping
- Video of construction sites for inspection and record keeping
- Video record of completed projects (private and Township)
- Aerial photographic and video inspections of stormwater management facilities
- Aerial photographic and video inspections of Open Space parcels to verify hunting sign placement and verification of tree stand locations prior to and during hunting season
- Creation of topographical mapping of Township sites, roads and parks. This would allow for the creation of maps with aerial photo background that can be added to the website, SDL and the township GIS system
- Volume calculations for stormwater facility inspections as well as soil movement confirmation for construction projects
- Safe inspection of emergency situations, flooding conditions, post storm conditions, etc.
- Creation of 'Virtual Tours' of Open Space trails, parks, etc. that can posted to the website

The basic process for drone flight is to first locate points with the GPS survey equipment. The points are then used to create a flight path. GPS coordination allows any info gathered to be coordinated with Township, County and State GIS mapping.

One example of time savings would be inspection of Open Space parcels. The property corners would be located and assigned GPS coordinates. Additional points would be created at a set distance towards the interior of the parcel. Once the new points are created and entered into the drone flight system, the drone is launched and follows the flight path with its camera aimed at the tree line. The video of this flight can then be viewed to confirm signs, fences, tree stands, etc. The approximate flight time for a 10 acre parcel is 20 minutes. The flight path would be cataloged to the parcel for use in later flights.

Another example is roadway construction. We are scheduled to survey Sunny Hills Phase II and Laurelton Trail in the upcoming months. These surveys will be the base plan for the roadway design. As part of the survey process the roadway centerline data is collected at 50' intervals. As we are using GPS survey, every survey point has a GPS coordinate. Once the project moves to construction, we can program a flight path using the centerline coordinates gathered during survey. We can fly the drone along this flight path every day to gather a photographic/video record of the construction progress. In addition, once the paving commences we can fly the same path to record the base course paving followed by the top course paving and perform a volume calculation to verify pavement quantities.

I spoke to Jack Flood from SDL regarding the potential use of the drone information within the SDL database. He confirmed my thoughts that as the SDL mapping is GPS driven, any data gathered by the drone can be directly added to the database. We can perform a stormwater management inspection with the drone and immediately upload the video/photos to the parcel data as part of the inspection process.

As you can see, there are a multitude of uses for drone technology that directly apply to our responsibilities. The upcoming construction for the projects mentioned above leaves us questioning the need for additional staff to perform inspections while maintaining the processing of office work. We feel that a drone would enhance our inspection efficiency and mapping abilities potentially delaying the immediate need for additional staffing.

We also conferred with the Fire Marshall's office as they are contemplating the purchase/use of a drone. We researched the features and cost of the units as it relates to our needs. We agreed on a single manufacturer that addresses our needs and is not cost prohibitive. While the base drone is the same, the model required for the engineering department has a different camera/scanner and software for processing the information due to the mapping feature. Both models are equipped with the same flight controls which would enable interdepartmental use for the units should there be a need for two units to complete a task or if one is in need of repair. Free flight training is included with the purchase.

The Fire Marshall's office anticipates initially using a drone for the following:

- Ability to capture aerial pictures of fire scenes for fire investigation purposes. This will allow pictures to be taken when the use of a ladder truck cannot be accommodated.
- Access to burned and structurally compromised sections of buildings which are unsafe to enter for fire investigations.
- Ability to create more accurate and detailed layouts of buildings for fire investigations
- With the help of the Engineering Department, plot water supply locations by GPS coordinates which can be photographed and imported into SDL
- Create up-to-date images and building layouts for pre-fire plans
- Allow for a vantage point during inspections where access to a building roof is limited or unsafe
- Provide an additional resource which can be used by the Fire Dept., OEM, or EMS on large scale incidents where a layout of the scene would be helpful such as structure fires, brush fires, train derailments, and land searches.

Both departments feel that once the drone is implemented into daily use, we will undoubtedly discover new uses for the technology.

We inquired with our insurance carrier regarding drone usage. A separate application for each drone and the user must be submitted to add it to the insurance. This equipment will fall under the existing policy.

Both departments have the funding available in the current 2017 budget. The issue is that the funding is allocated for other resources that were not encumbered this year. We are requesting that the Committee approve the use of the available unencumbered funds to purchase the drones.

cc: Don Hutchins, Township Administrator
Tony Hajjar – Township Engineer

CERTIFICATE OF DETERMINATION AND AWARD

I, William B. Pandos, Chief Financial Officer of the Township of Raritan, in the County of Hunterdon, New Jersey (hereinafter referred to as the "Township"), HEREBY CERTIFY as follows:

1. I hereby determine to issue the Bond Anticipation Note (the "Note") hereinafter described by virtue of the authority conferred upon me by the bond ordinance of the Township referred to in the attached chart by reference to number, date of adoption and amount of bonds or notes authorized, such note to be issued in the amount indicated in the chart.

<u>TOTAL</u>		<u>NUMBER</u>	<u>DENOMINATION</u>
<u>PRINCIPAL</u>			
<u>AMOUNT:</u>	\$753,193	2017-1	\$753,193
<u>DATE:</u>	12/14/2017		
<u>MATURITY:</u>	9/14/2018		
<u>INTEREST</u>			
<u>RATE PER</u>			
<u>ANNUM:</u>	1.7899%		
<u>PLACE OF</u>			
<u>PAYMENT:</u>	Township of Raritan, in the County of Hunterdon, New Jersey		

2. Pursuant to the authority so conferred upon me, I have awarded and sold the Note to Passaic Valley Water Commission, at the price of \$753,193, plus an amount equal to the interest on the Note accrued to the date of payment of the purchase price.

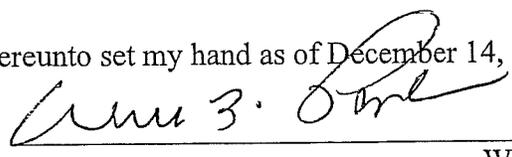
3. No bonds of the Township have heretofore been issued pursuant to the bond ordinance referred to in Section 1 hereof.

4. The date of the first note or other obligation issued in anticipation of the issuance of the bonds that the Note is issued in anticipation of, whether or not now outstanding, is as stated in the attached chart.

5. No grants have been received, no paydowns have been made and no cancellations have been enacted that would reduce the debt authorization below the amount of notes outstanding under the bond ordinance described above.

6. No notes or other obligation in anticipation of the issuance of bonds have heretofore been issued pursuant to the bond ordinance referred to above and now remain outstanding and unpaid.

IN WITNESS WHEREOF, I have hereunto set my hand as of December 14, 2017.



William B. Pandos
Chief Financial Officer

TOWNSHIP OF RARITAN, IN THE
 COUNTY OF HUNTERDON, NEW JERSEY

\$753,193 Bond Anticipation Note

Dated: December 14, 2017

Maturity: September 14, 2018

BOND ORDINANCE NUMBER	DESCRIPTION OF IMPROVEMENT, DATE OF ADOPTION AND PERIOD OF USEFULNESS OF BOND ORDINANCE	ORIGINAL BOND AUTHORIZATION	NEW MONEY	CONSTRUCTION(1)	AMOUNT REIMBURSED TO GENERAL FUND/DATE OF FIRST EXPENDITURE(2)	AMOUNT TO BE ISSUED
17-32	Various capital improvements, finally adopted 11/6/2017	\$753,193.10	\$753,193	\$340,000	\$0	\$753,193

1. **Construction Proceeds** – Applies to New Money Only. The amount from the sale of the note that will be used for construction projects, including ALL soft costs in connection with construction. In short, anything that isn't an acquisition project, is construction. There is a construction exception for rebate, which is why we ask for this information.
2. **Reimbursement** - Only include in this column amounts used to reimburse expenditures not funded by bond or note proceeds (i.e. payments made from the general fund). This does not include amounts interfunded from bond or note accounts (i.e. Capital Fund) to another. It only means amounts expended from an account funded from the budget through taxes that were used on a project before issuing bonds or notes.

ROBIN HILL

H O M E S

Robin Hill Homes | 79 US highway 202 #101 Ringoes, NJ 08551 | ren@robinhill.com | 908-782-1980

December 8, 2017

Raritan Township Committee Members
1 Municipal Drive
Flemington, NJ 08822

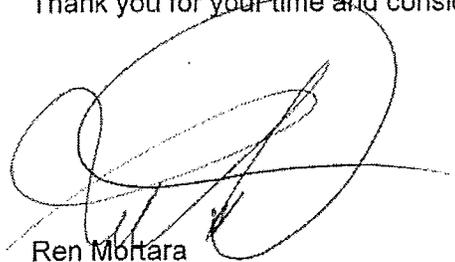
Re: Donation of Fill & Machine Time

Dear Raritan Township Committee,

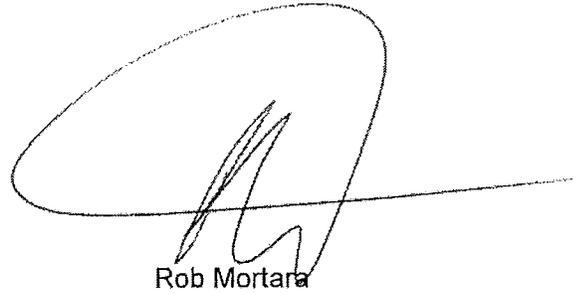
Robin Hill has donated 100 loads of clean fill at \$250 a load and 10 hours of machine time at \$150 an hour to Raritan Township in regards to the site cleanup taking place at 1 Municipal Drive for the police station.

We are writing today to request a donation letter from the township in regards to our donation, valued at \$26,500.

Thank you for your time and consideration,



Ren Mortara
Robin Hill Homes



Rob Mortara
Robin Hill Homes

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

NOTICE OF PENDING ORDINANCE

ORDINANCE #17-41

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on December 5, 2017 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of December 19, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Said Ordinance may be reviewed at the Office of the Municipal Clerk during regular business hours.

SUMMARY OF ORDINANCE

AN ORDINANCE AMENDING TITLE 5 ENTITLED "BUSINESS LICENSES AND REGULATIONS" BY AMENDING SECTION 5.04.010 ENTITLED "PURPOSE," AND BY ADDING CHAPTER 5.50 ENTITLED "MASSAGE, BODYWORK OR SOMATIC THERAPY ESTABLISHMENTS" THERETO

Ordinance No. 17-41 establishes a licensing requirement for the operation of massage, bodywork or somatic therapy establishments ("establishments") within the Township of Raritan ("Township"). Currently, these establishments are not regulated by the Township. This ordinance would require that each establishment annually procure a license from the Township and also requires annual inspections to ensure compliance with health and safety requirements. The ordinance also imposes a number of record keeping requirements.

Pursuant to Ordinance No. 17-41, the application for a license requires a number of disclosures from the person or entity wishing to operate a massage, bodywork or somatic therapy establishment. These disclosures include, but are not limited to, disclosure of personal information regarding the applicant or its stockholders, the names and addresses of all massage, bodywork or somatic therapists employed by the establishment, business history, and a list of any criminal convictions, other than misdemeanor traffic violations. Ordinance No. 17-41 does not impose an application fee or a renewal fee. Applicants must also submit a New Jersey Uniform Fingerprint Form. The ordinance does not impose a license fee. However, the ordinance does impose a fifty-dollar (\$50.00) late fee and a one hundred and fifty-dollar (\$150) re-inspection fee where an initial inspection discloses violations.

Ordinance No. 17-41 also proscribes certain activities. These prohibited activities include, but are not limited to prostitution, the use of any part of the establishment as sleeping quarters and bulk food storage.

Ordinance No. 17-41 allows for the Township of Raritan to, at any time, suspend an establishment's license if it finds that a subsequent health hazard or nuisance has arisen and/or that there is a failure to comply with the requirements of the ordinance. If the Township determines that an establishment's license should be revoked, then the ordinance provides for a hearing thereon. This ordinance does not apply to massage or bodywork therapies given: 1) in the office of a licensed physician, chiropractor or physical therapist; 2) by a regularly established medical center, hospital or sanatorium having a staff which includes licensed physicians, chiropractors and/or physical therapists; or 3) by any licensed physician, chiropractor or physical therapists in the residence of his or her patient; or 4) by a licensed barber or cosmetologist/hairdresser to the areas of the face, neck, scalp or upper part of the body as set for in the Cosmetology and Hairstyling Act of 1984.

Ordinance No. 17-41 establishes penalties for violations. Any person, firm, corporation or entity, upon their first conviction of a violation of the provisions of the ordinance shall be subject to a fine of two hundred and fifty dollars (\$250.00), and five hundred dollars (\$500.00) upon their second conviction, and one thousand dollars (\$1,000.00) and/or imprisonment in jail for a period not exceeding 90 days, or both, at the discretion of the judge imposing such a penalty/fine, upon their third conviction.

Lisa Fania
Township Clerk

TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY

ORDINANCE #17-41

AN ORDINANCE AMENDING TITLE 5 ENTITLED "BUSINESS LICENSES AND REGULATIONS" BY AMENDING SECTION 5.04.010 ENTITLED "PURPOSE," AND BY ADDING CHAPTER 5.50 ENTITLED "MASSAGE, BODYWORK OR SOMATIC THERAPY ESTABLISHMENTS" THERETO

BE IT ORDAINED by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey as follows:

SECTION 1. Section 5.04.010 "Purpose" is hereby amended as follows:

The purpose of this chapter is to provide a uniform set of procedures for administering the issuance, renewal, and revocation of all licenses issued by the township, except alcoholic beverage licenses, dog licenses, massage therapy establishments and bodywork therapy establishment licenses, and taxicab licenses.

SECTION 2. Chapter 5.50 "Massage, Bodywork or Somatic Therapy Establishments" is hereby added as follows:

5.50.010 Definitions.

The following words, terms and phrases, as used in this Chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

"Administrative Authority of the Raritan Township Board of Health" or "Administrative Authority" shall mean the entity acting as the enforcement and compliance agent of the Raritan Township Board of Health.

"Massage, Bodywork or Somatic Therapies" means any systems of activity of structured touch which include, but are not limited to, holding, applying pressure, positioning and mobilizing soft tissue of the body by manual technique and use of visual, kinesthetic, auditory and palpating skills to assess the body for the purpose of applying therapeutic massage, bodywork or somatic principles. Such applications may include, but are not limited to, the use of therapies such as heliotherapy or hydrotherapy, bodywraps, the use of moist hot or cold external applications, external applications of herbal or topical preparations not classified as prescription drugs, movement and neuromyofacial education and education in self-care and stress management. Massage and bodywork therapies do not include the diagnosis or treatment of illness, disease, impairment or disability.

“Massage, Bodywork or Somatic Therapist” means any person licensed pursuant to the provisions of the Massage and Bodywork Therapist Licensing Act, N.J.S.A. 45:11-53 et seq.

“Massage, Bodywork or Somatic Therapist Employer” means any individual or entity that employs another person to engage in providing massage, bodywork or somatic therapy.

“Massage, Bodywork or Somatic Therapy Establishment” means any establishment wherein Massage, Bodywork or Somatic Therapies are administered or are permitted to be administered, when such therapies are administered for any form of compensation.

5.50.020 License required.

A. No person, firm, corporation or other entity shall operate any establishment or utilize any premises in the Township of Raritan as a Massage, Bodywork or Somatic Therapy Establishment unless or until such person, firm or corporation has first obtained a license from the Raritan Township Clerk in accordance with the terms and provisions of this section.

B. No person shall practice massage or related therapies as a Massage, Bodywork or Somatic Therapist, employee or otherwise unless such person has a valid and subsisting massage and bodywork therapist’s license issued to him or her by the New Jersey Board of Massage and Bodywork Therapy pursuant to the terms and provisions of the Massage and Bodywork Therapist Licensing Act, N.J.S.A. 45:11-53 et seq.

C. No person or entity shall employ a Massage, Bodywork or Somatic Therapist as an employee unless such employee has a valid New Jersey Board of Massage and Bodywork Therapy therapist license.

D. No Massage, Bodywork or Somatic Therapist Employer shall engage in, advertise or hold itself out as offering Massage, Bodywork or Somatic Therapies unless such employer has registered with the New Jersey Board of Massage and Bodywork Therapy.

5.050.030 Application for massage and bodywork therapy establishment license.

Any person desiring a Massage, Bodywork or Somatic Therapy Establishment license shall file a written application with the Raritan Township Board of Health upon a form provided by the Raritan Township Clerk.

5.050.040 Application requirements.

A. Any person, firm, corporation, organization or other entity applying for a Massage, Bodywork or Somatic Therapy establishment license shall submit the required application, which shall include the following information:

1. The business name and type of ownership of the business, i.e., whether individual, partnership, corporation or any other form of business organization.

2. The trade name, style and designation under which the business is to be conducted.
3. The address and all telephone numbers, including facsimile, where the establishment will be maintained, operated and conducted, and the email address of the applicant.
4. A list and full description of all Massage, Bodywork or Somatic Therapy services to be offered.
5. A complete list of the names and residence addresses of all Massage, Bodywork or Somatic Therapists and employees of the business and the name and residence address of the owner, manager or other person principally in charge of the business. It shall be the responsibility of the owner, manager or other person principally in charge of the business to maintain an updated employee list and to provide same to the Raritan Township Board of Health. The Raritan Township Board of Health shall be notified in writing within thirty (30) days, transmitted by regular mail, email or facsimile, of any and all changes to the employee list. The employee list shall be made available during all inspections of the massage, bodywork or somatic therapy establishment.
6. A sworn statement attached to the employee list required above indicating that all Massage, Bodywork or Somatic Therapists employed or to be employed by the establishment or otherwise permitted to work at the establishment have been licensed by the State of New Jersey pursuant to the Massage and Bodywork Therapist Licensing Act, N.J.S.A. 45:11-53 et seq.
7. A written disinfection plan for all linens, towels and reusable instruments used by the establishment, and all surfaces within the establishment, which disinfection plan must comply with the requirements of N.J.A.C. 13:37A-3.2.
8. Personal information concerning the applicant shall be provided for each of the following persons:
 - a. An individual applicant;
 - b. Each stockholder holding more than 10% of the stock of the corporation, and each officer and director, if the applicant is a corporation;
 - c. Each partner, including each limited partner, if the applicant is a partnership; and
 - d. The manager or other person principally in charge of the operation.

The information to be provided for each of the above shall be as follows:

- 1). The applicant name, complete residence address, residence telephone number and email address;

- 2). Two previous residence addresses immediately prior to the present residence address of the applicant;
- 3). A copy of a current driver's license or other government-issued photo identification;
- 4). Two front-face portrait photographs taken within thirty (30) days of the date of the application and at least two (2") inches in size;
- 5). The massage, bodywork or somatic therapy establishment business history and experience, including, but not limited to, whether or not such person has previously operated or is currently operating, in this or another municipality or state, under a license agreement or permit, or has a license or permit ever been denied, revoked or suspended and the reason therefor, in addition to the business activities or occupations subsequent to such action or denial, suspension or revocation;
- 6). All criminal convictions other than misdemeanor traffic violations, fully disclosing the jurisdiction in which convicted, the offense for which convicted and the circumstances thereof.

B. In addition to the completed application, the applicant, who shall be a principal of the business, may be required to submit additional documentation, including, but not limited to, a sketch, floor plan, building layout, diagram, zoning permit and/or certificate of occupancy as applicable to the application.

C. In addition to the completed application, the applicant shall provide a criminal background check to be provided through the filing of a New Jersey Uniform Fingerprint Form provided by the Raritan Township Clerk.

D. The applicant shall provide proof of General Liability insurance. This policy shall be maintained at all times by the establishment.

E. The applicant shall provide proof of ownership or shall provide a copy of a signed lease agreement for the property location where the Massage, Bodywork or Somatic Therapy Establishment shall be operated. If a signed lease, the applicant must be listed on the lease agreement.

F. All changes in ownership of ten (10%) percent or more must be reported to the Raritan Township Board of Health by regular mail, email or facsimile, within ten (10) days of the occurrence of such change.

G. The Raritan Township Board of Health may refuse, after notice, to grant a Massage, Bodywork or Somatic Therapy Establishment license. Reasons for such refusal include, but are not limited to, the following:

- 1. Fraud, misrepresentation, false statement, or omission of any requires information in the application for the establishment license.
- 2. The conviction of an owner/operator, manager or any employee of the establishment for a crime or disorderly person offense involving moral turpitude, a felony, an offense involving sexual misconduct, keeping or residing in a house of prostitution, or any crime involving dishonesty, or evidence that applicant has had its Massage, Bodywork or Somatic Therapy Establishment license revoked previously in the Township or another municipality.
- 3. Failure to provide a criminal background check as required by Section 5.05.040(C) of the Revised General Ordinances of the Township of Raritan.

5.050.050 Building requirements; Inspections.

A. The Administrative Authority of the Raritan Township Board of Health, upon receipt of the application, shall refer same to the Construction Department, the Fire Safety Services Department, the Police Department, the Building, Planning and Engineering Department, and any other department deemed necessary. Such departments shall make recommendations to the Administrative Authority of the Raritan Township Board of Health concerning compliance with all municipal and state codes.

B. No Massage, Bodywork or Somatic Therapy Establishment license shall be issued until an applicant has satisfactorily passed inspections by all governmental entities provided for by subsection A of this section.

C. In addition, the establishment must comply with the hygiene requirements found at N.J.A.C. 13:37A-3.2

5.050.060 Transferability; Licenses; Renewal; Reinspections

A. Massage, Bodywork or Somatic Therapy Establishment licenses granted under this Chapter are only valid to the applicant to whom it was granted at the address stated on the application, and are not transferable in any way. A new license must be obtained in the event of the sale or other transfer of the establishment.

B. All licenses issued pursuant to this Chapter shall expire each year on December 31, unless sooner suspended or revoked. In order to renew a Massage, Bodywork or Somatic Therapy Establishment license, licensee shall submit a renewal form provided by the Raritan Township. Said renewal form shall require licensee to update its list of Massage, Bodywork or Somatic Therapists and certify that licensee has not been convicted of a crime related to its massage

activities, or a sexual offense. Upon satisfactory review of same, the Raritan Township Board of Health shall issue a renewal license. As a requirement of the annual renewal, the Raritan Township Police Department may request an updated background check from any Massage, Bodywork or Somatic Therapy Establishment owner(s), therapist(s), and employee(s).

C. All licenses issued pursuant to this Chapter are subject to a fifty (\$50.00) dollar late fee for failure to renew the license with payment by January 15 of each calendar year.

D. All establishment licenses are subject to immediate suspension and closure of the establishment as described in Section 5.050.70 for failure to renew the license by January 15 of each year.

E. Should a re-inspection of a Massage, Bodywork or Somatic Therapy Establishment be required as determined by the Administrative Authority of the Raritan Township Board of Health as a result of a violation observed during an initial inspection, a re-inspection fee of one hundred fifty (\$150.00) dollars shall be charged to the establishment for each subsequent re-inspection, until all violations have been abated. The re-inspection fee must be paid by the establishment to the Raritan Township Board of Health within ten (10) business days of the date the violation requiring re-inspection was issued. All licenses are subject to immediate suspension and the establishment subject to closure for failure to remit the re-inspection fee within ten (10) business days of the date the violation requiring re-inspection was issued.

5.050.070 Inspections.

The Administrative Authority of the Raritan Township Board of Health shall, from time to time, at least once a year, make an inspection of each Massage, Bodywork or Somatic Therapy Establishment granted a license under the provisions of this Chapter, for the purpose of determining whether the provisions of this Chapter and any applicable rules, regulations, ordinances and/or laws are being complied with. Such inspections shall be made at reasonable times and in a reasonable manner. In addition to an annual inspection, the Administrative Authority of the Raritan Township Board of Health may also perform an inspection upon any reasonable report of a violation by any person. It shall be unlawful for any Massage, Bodywork or Somatic Therapy Establishment or employee thereof to fail to allow such inspection officer to gain access to the establishment or to hinder such officer in any manner.

- A. The Administrative Authority of the Raritan Township Board of Health shall ensure that:
1. That the establishment has a written disinfection plan as required by Section 5.050.040(8) of the Revised General Code of the Township of Raritan and is in conformance all requirements of N.J.A.C. 13:37A-3.2.
 2. That all licenses issued by the state and the Township are posted in a visible place as required by Section 5.050.80 of the Revised General Ordinances of the Township of Raritan.
 3. The establishment is maintaining records as required by Section 5.050.90(E) & (F) of the Revised General Ordinances of the Township of Raritan.

4. There is no evidence of sleeping or living quarters in the establishment.
5. That the establishment is in conformance with all other requirements of the Revised General Ordinances of the Township of Raritan, state statute and state regulation.

5.050.080 Display of licenses.

A. All Massage, Bodywork or Somatic Therapy Establishments shall display the establishment license issued pursuant to this Chapter in an open and conspicuous place on the premises of the establishment near the public entrance.

B. The State license of each and every Massage, Bodywork or Somatic Therapist employed in the establishment must be posted prominently in an open and conspicuous place on the premises of the establishment near the public entrance. A two (2") inch by two (2") inch passport-sized color photograph of each licensed Massage, Bodywork, or Somatic Therapist must be affixed to each therapist's displayed license.

C. Each and every Massage, Bodywork or Somatic Therapist employed in the establishment shall have in his or her possession at all times while on the premises government-issued photographic identification, which must be available for review.

5.050.090 Requirements.

A. Each room of the establishment in which Massage, Bodywork or Somatic Therapy is conducted shall have an adequate area within the room for clients to store personal items during therapy sessions.

B. With the exception of guide animals, hearing animals and service animals, no animals shall be permitted in the establishment.

C. Price rates for all services shall be prominently displayed in an open and conspicuous area on the premises of the establishment near the public entrance.

D. A written exclusion policy shall be kept on the premises stating that the establishment shall not knowingly serve any patron infected with any fungus or other skin infections, nor perform any service on any patron exhibiting skin inflammation or eruptions, provided that a duly licensed physician may certify that a person may be safely provided with a massage, bodywork or somatic therapy prescribing the conditions thereof. The written exclusion policy shall be prominently displayed in an open and conspicuous area on the premises of the establishment near the public entrance.

E. Client intake records must be kept for each and every client who receives services from the Massage, Bodywork or Somatic Establishment pursuant to N.J.A.C. 13:37A-5.2.

F. Client service records must be kept for each and every client who receives services from the Massage, Bodywork or Somatic Therapy Establishment. These service records must be available

for review by the Administrative Authority of the Raritan Township Board of Health and Police Department for a period of not less than seven (7) years from the date on which the service was performed. These service records shall include a service form filled out by the therapist, which form will include, at a minimum:

1. Date of service.
2. Description of type of service.
3. Therapist's full name.
4. Therapist's State Massage Therapist License number.

G. The establishment shall prominently post signage specifying the age restriction of patrons and the client record-keeping requirements in an open and conspicuous area on the premises of the establishment near the public entrance.

H. The written disinfection plan submitted with the application for the establishment license shall be kept on the premises at all times for review by the Board of Health. The employees of the massage, bodywork or somatic therapy establishment shall demonstrate to the Administrative Authority of the Raritan Township Board of Health an understanding of and compliance with the written disinfection plan. The establishment shall comply with all parts of the written disinfection plan at all times.

I. All employees, including Massage, Bodywork or Somatic Therapists, shall wear nontransparent outer garments. Employee dressing rooms must be available on the premises of the establishment. Doors to such dressing rooms shall be self-closing.

J. All Massage, Bodywork or Somatic Therapy Establishments shall provide clean linens (including, but not limited to, laundered sheets and towels) in sufficient quantity, which shall be laundered after each use thereof and stored in a sanitary manner. All linens shall either be laundered on the premises of the establishment with properly functioning commercial-grade washer and drying appliances, or shall be laundered by a professional linen supply service, the contract of which shall be made available to the Administrative Authority of the Raritan Township Board of Health at any time.

K. The Sexual or Genital Area of patrons must be covered by towels, cloths or undergarments when in the presence of an employee or a massage, bodywork or somatic therapist.

L. All walls, ceilings, floors, pools, showers, bathtubs, steam rooms and all other physical facilities and surfaces shall be in good repair and maintained in a clean and sanitary condition. Wet and dry heat rooms, steam or vapor rooms or steam or vapor cabinets and shower compartments and toilet rooms shall be thoroughly cleaned and sanitized each day the business is in operation. Bathtubs and showers shall be thoroughly cleaned and sanitized after each use. When carpeting is used on the floors, it shall be kept in a dry, clean and sanitary condition.

M. Each Massage, Bodywork or Somatic Therapist shall wash his or her hands and arms up to and including the elbows with soap and hot running water prior to administering any Massage, Bodywork or Somatic Therapy to each client.

N. All Massage, Bodywork or Somatic Therapy Establishments and employees thereof shall at all times provide access to a sanitary restroom for patrons of the establishment.

O. If ordered closed by the Administrative Authority of the Raritan Township Board of Health, the Massage, Bodywork or Somatic Therapy Establishment must immediately cease operations and close to the public, and must remain closed until the Raritan Township Board of Health permits the establishment to reopen.

P. The Massage, Bodywork or Somatic Therapy Establishment shall observe and conform to all applicable rules, regulations and prohibitions set forth by the New Jersey Board of Massage and Bodywork Therapy, as same may be amended from time to time.

5.050.100 Prohibited acts.

A. 1. No owner of a Massage, Bodywork or Somatic Therapy Establishment or any employee thereof shall tolerate in any Massage, Bodywork or Somatic Therapy Establishment any activity or behavior prohibited by the State of New Jersey, particularly, but not limited to, (i) laws proscribing prostitution, indecency and obscenity, including the sale, uttering or public communication of obscene material; or (ii) N.J.A.C. 13:37A-3.5.

2. Any conviction of any employee of a Massage, Bodywork or Somatic Therapy Establishment of a violation of the aforementioned statutes and codes shall devolve upon the owner or manager of such establishment, to the extent that it constitutes sufficient cause for the suspension or revocation of the establishment's license.

B. The owner, manager or any employee of the Massage, Bodywork or Somatic Therapy Establishment shall not permit the following upon the premises:

1. The presence or use of table showers.

2. Ear candling.

3. Any and all procedures that involve ear picks, ear scoops or ear spoons.

4. Cupping, or applying the open end of a vessel of glass or other material onto the client's skin and utilizing a heating mechanism to heat the vessel.

5. Any activities or therapies that utilize any form of terrestrial or aquatic animals during therapy, including, but not limited to, fish foot spas.

6. Any activities that utilize animal waste or the use of any products that contain animal waste as an ingredient.
7. Colon cleansing.
8. Electrical muscle stimulation.
9. Any materials, paraphernalia, or acts depicting, promoting or associated with sexual activity.
10. Controlled dangerous substances or illegal drugs.
11. Alcoholic beverages.
12. The use of any part of the establishment as sleeping quarters. This provision shall not preclude the location of a Massage, Bodywork or Somatic Therapy Establishment in separate quarters of a building housing a hotel or other separate business or club.
13. Any owner, operator, employee or patron knowingly placing his or her hand upon or touching with any part of his or her body, to fondle in any manner, or to massage a Sexual or Genital Area of any other person, and/or any owner, manager or employee performing or offering to perform any act which would require the touching of any other person's Sexual or Genital Area.
14. The application of any pest control chemicals by any person other than a Commercial Pesticide Applicator licensed by the State of New Jersey.
15. Laundering of any personal items belonging to the owner, manager or any employee upon the premises of the establishment, or the commingling of any personal items with linens laundered by a professional linen supply service.
16. Storage on the premises of excessive personal items belonging to the owner, manager or any employee of the establishment.
17. Bulk food storage, cooking apparatus or meal preparation on the premises of the establishment.
18. The presence of any individual under the age of 18 years old, unless accompanied by a parent or legal guardian.
19. Any therapy performed on any individual under the age of 18 without the express written authorization of, and presence of, a parent or legal guardian.
20. The presence upon the premises of the establishment of any therapist infected with any fungus, skin infection, skin inflammation, skin eruption or any communicable disease, and/or tolerating any such therapist to perform any massage, bodywork or somatic therapy on any client or other person upon the premises of the establishment.

21. The presence of any persons upon the premises who are not necessary to the operation of the establishment.

22. Removing any signage posted by any Township Department upon the premises of the establishment.

23. Placing, publishing, distributing or causing to be placed, published or distributed any print or electronic advertising material that depicts any portion of the human body that would reasonable suggest to prospective clients that any services are available other than those therapies described in the establishment license application.

24. Indicating in text in any print or electronic advertising material that any services are available other than those therapies included in the establishment license application.

25. Depicting in any print or electronic advertising material any persons dressed in such a manner or behaving in such a manner as to suggest that they or the establishment is engaged in keeping or residing in a house of ill repute, soliciting of a lewd or unlawful act, prostitution or pandering.

5.050.110 Suspension or revocation of establishment license; closure

A. The Administrative Authority of the Raritan Township Board of Health may at any time suspend the establishment license if it finds that a subsequent health hazard or nuisance has arisen and/or that there is a failure to comply with any part of this Chapter. Upon suspension of the license, the establishment must immediately cease operations, and may not resume operations until the suspension of the license has been lifted by the Raritan Township Board of Health. The suspension of a license may be lifted only after all of the violations have been abated to the satisfaction of the Health Officer or his or her designee and all applicable fees and penalties have been remitted in full.

B. If the Administrative Authority of the Raritan Township Board of Health finds, determines or has reason to believe that an establishment license should be permanently revoked, then in such event the Administrative Authority of the Raritan Township Board of Health shall schedule a hearing on the matter, and shall so notify the license holder in writing by delivering a copy to him or her personally or by mailing a copy of the notice by certified mail, return receipt requested, at the last known address. The notice shall include the time, date and place of the hearing.

C. The Township Administrator or his or her designee shall serve as the hearing officer for any hearing pursuant to this section. The hearing officer shall notify the license holder of his or her decision either personally at the conclusion of the hearing, which decision shall be confirmed in writing, or by written notice sent by certified mail, return receipt requested.

D. Any license holder who fails to appear at the time and place designated for the hearing shall not be entitled to any further hearing, and in that event, the license may, as a matter of course, be

revoked. In such an event, the hearing officer shall so notify the license holder by written notice sent by certified mail, return receipt requested.

E. Reasons for automatic suspension and/or revocation of a license include, but are not limited to, the following:

1. Fraud, misrepresentation, false statement, or omission of any required information in the application for a license.

2. Fraud, misrepresentation, or omission of any required information made or given while operating the establishment.

3. Any violation of this Chapter.

4. Conviction of the owner, manager or any employee of the establishment of a crime involving moral turpitude, a felony, an offense involving sexual misconduct, keeping or residing in a house of prostitution, and/or any crime involving dishonesty.

5. The owner, manager or any employee refusing entry to any duly authorized official from the Administrative Authority of the Raritan Township Board of Health, Police Department, Construction Department, Fire Safety Services Department or Building, Planning and Engineering Department, or any other authorized Township Official to inspect the premises or operations therein.

F. Should an establishment have its license revoked for any reason, at no point in the future shall the same premises be used again for the purpose of operating a massage, bodywork or somatic therapy establishment.

5.050.120 Exceptions.

A. The provisions of this Chapter shall not apply to massage and bodywork therapies given:

1. In the office of a licensed physician, chiropractor or physical therapist; or

2. By a regularly established medical center, hospital or sanatorium having a staff which includes licensed physicians, chiropractors and/or physical therapists; or

3. By any licensed physician, chiropractor or physical therapist in the residence of his or her patient; or

4. By a licensed barber or cosmetologist/hairdresser to the areas of the face, neck, scalp or upper part of the body as set forth in the Cosmetology and Hairstyling Act of 1984, N.J.S.A. 45:5B-1.

5.050.130 Enforcement

The Administrative Authority of the Raritan Township Board of Health and any other designated official, shall implement, administer and enforce this Chapter, and are hereby authorized to issue all rules and regulations consistent with this Chapter, and shall have all necessary powers to carry out the purposes of this Chapter and to enforce this Chapter, and are authorized to issue citations for any violation of this Chapter.

5.050.140 Violations and Penalties.

A. Any person, firm, corporation or entity, upon their first conviction of a violation of any of the provisions of this Chapter, shall be subject to a fine of two hundred fifty (\$250.00) dollars. Any person, firm, corporation or entity, upon their second conviction of a violation of any of the provisions of this Chapter, shall be subject to a fine of five hundred (\$500.00) dollars. Any person, firm, corporation or entity, upon their third conviction of a violation of any of the provisions of this Chapter, shall be subject to a fine of one thousand (\$1000.00) dollars and/or by imprisonment in jail for a period not exceeding 90 days, or both, at the discretion of the judge imposing such penalty and/or fine.

B. Each and every day that a violation of this Chapter is found to occur shall constitute a unique and separate violation of this Chapter.

C. Any conviction of any owner, manager, operator or employee of a Massage, Bodywork or Somatic Therapy Establishment of any activity or behavior prohibited by the laws of the State of New Jersey, particularly, but not limited to laws proscribing indecency, prostitution and obscenity, including the sale, uttering or public communication of obscene material; or N.J.A.C. 13:37A-3.5 shall devolve upon the owner of such establishment, it being specifically declared that following such conviction of an employee, manager or owner of the establishment, the owner shall be prosecuted as an accessory to such violation, and the license which has been issued for the establishment shall be revoked.

Section 3. All ordinances or parts of ordinances inconsistent with this Chapter are hereby repealed to the extent of any inconsistencies.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Chapter is for any reason deemed invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

Section 5. This Ordinance shall take effect upon final passage according to law.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania
Township Clerk

Karen Gilbert
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on December 5, 2017 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of December 19, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, NJ at which time all interested persons will be heard.

Lisa Fania, RMC
Township Clerk

From: JAQUILINE GROSS [REDACTED]
Sent: Wednesday, December 6, 2017 5:29 AM
To: Sharon Brown
Cc: Karen Gilbert
Subject: Ann Marie: Thank you to her for her help.

I wanted to bring to your attention the wonderful and thoughtful help that Ann Marie from the Tax Collector office gave to me yesterday.

I have lived in Flemington since 2003. During this time I have been paying my taxes and applying for NJ's Homestead Tax Rebate. This year I completely forgot to file and noticed my situation and contacted the Division of Taxation on Monday, December 4th. I was told of the consequences: a new application will be mailed to me and then the Appeal process begins.

Since I have always gotten such professional attention and knowledge from the Tax Collector's office, and you thank you Ms. Brown, I reached out to the office. I spoke to Ann Marie. Not only did she advised me of the procedure and her knowledge of my circumstance but she informed me of New Jersey's rebate rules and her experiences of others found in similar situations. Ann Marie also offered to help me further with information she may be able to pass on to me later this week.

You know in these times I can dismiss if I must the loss in money which as a single semi retired person is significant **since I finally** contacted and received from Ann Marie such empathy, professionalism, and real kindness which unfortunately today is hard to receive from anyone.

For these reasons, I wanted to bring to your attention what an asset you have in your staff member which I trust you already know and I want to applaud you in having her. She certainly knows her stuff, gives 150% and can deliver to all us residents that live here. THANK YOU for employing her she certainly can run the office.

Please extend Ann Marie my sincere gratitude. Happy holidays and New Year.

Jacqueline Gross

From: SHARON [REDACTED]
Sent: Friday, December 8, 2017 12:45 PM
To: Karen Gilbert
Subject: DPW

14b

Mayor Gilbert

My name is Chris Thatcher I live at 2 Stewart Lane, I just wanted to let you know that today two township employee's were working in my development cleaning up leaves. Those two did an excellent job and managed to complete their task in a short period of time. Some may think that it is just leaves but every task completed with professionalism especially before a snow storm is a plus for the township.

VERY/RESPECTFULLY

Chris Thatcher (USN-RET)

Sent from XFINITY Connect Application

Employees were Don Vanfossen and Steven Barrett

From: Ira Rosenheim [REDACTED]
Sent: Saturday, December 9, 2017 9:11 PM
To: Karen Gilbert; Mike Mangin; Richard Chen; Craig O'brien; Louis Reiner
Cc: Steve Fecho
Subject: Clover Hill Lights - Thank you!

14c

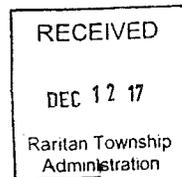
Mayor Gilbert and the Raritan Township Committee,
On behalf of the Greater Flemington Soccer Club, I would like to extend our sincere thanks and appreciation to the Committee for supporting our request for temporary lights at Clover Hill Park. The lights were removed from Clover Hill Park on November 18th. Just so you are aware, this Resolution had a very positive effect and impact on our program as it enabled us to maintain the same levels of training throughout the fall season where historically we have had trouble doing so. It also provided some relief to the parents who did not have to rearrange their schedules to get the kids to practice earlier than usual. Most importantly, the children loved the experience of being able to practice under the lights at our beautiful Clover Hill facility. I've attached some pictures showing our use of the field under the lights; having been there myself for many of the practice sessions, I can say that the excitement in the air from the kids was electric! Many thanks and wishes for a joyous holiday season and a Happy New Year.

Sincerely,

Ira Rosenheim

Vice President

Greater Flemington Soccer Club



State of New Jersey

DEPARTMENT OF AGRICULTURE
HEALTH / AGRICULTURE BUILDING
PO Box 330
TRENTON NJ 08625-0330

14d

CHRIS CHRISTIE
Governor
KIM GUADAGNO
Lt. Governor

DOUGLAS H. FISHER
Secretary

December 7, 2017

Mr. Donald Hutchins
Township Administrator
Fairfield Township
1 Municipal Drive
Flemington, New Jersey 08822

Dear Mr. Hutchins:

The New Jersey Department of Agriculture is pleased to report that no major infestations were detected in your municipality from our fall gypsy moth egg mass survey. Therefore, the Department is not recommending any aerial treatment next spring.

The combination of past biological spraying with *Bacillus thuringiensis*, along with declines in gypsy moth population levels caused by fungal and viral diseases as well as parasites and predators, have reduced the population to near innocuous levels in your municipalities forested residential areas.

The Department believes that our policy of exclusively utilizing biological control techniques against the gypsy moth is working very well. Aerial spraying would only be used when egg mass counts are high and defoliation and tree loss are likely.

Thank you for your interest and cooperation in the Department's Gypsy Moth Program. The Department will continue to aerially monitor the gypsy moth population and should it reappear, you will be contacted. Feel free to contact the Department at (609) 406-6939 if you have any other questions.

Sincerely,

Joseph W. Zoltowski
Director, Division
of Plant Industry

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-300

**AUTHORIZING THE 2018 APPOINTMENT OF DEPUTY COORDINATORS
IN THE OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, the Township of Raritan is required to have an Emergency Operations Plan to provide for actions to be taken to mitigate, prepare for, respond to and recover from the effects of an emergency; and

WHEREAS, the members of the Office of Emergency Management (OEM) must be appointed by resolution of the governing body.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan that the following individuals are hereby appointed as Deputy OEM Coordinators for a one-year term effective January 1, 2018:

- Frank Veneziale
- Tony Veneziale
- Chris Wilt
- Nick Tsentas
- Daniel "DJ" Wright
- Don Gootee

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk



15b

RARITAN TOWNSHIP MEMORANDUM

DATE: NOVEMBER 27, 2017
To: MAYOR AND TOWNSHIP COMMITTEE
DON HUTCHINS, ACTING ADMINISTRATOR
BILL PANDOS, CERTIFIED FINANCIAL OFFICER
CAROL BARBATI, ADMINISTRATIVE ASSISTANT
FROM: BRION FLEMING, SUPERINTENDENT OF PUBLIC WORKS
RE: 2017 OR NEWER BOMAG BW183AD-5 VIBRATORY TANDEM ROLLER

This expenditure was approved in the 2017 capital equipment budget by Ordinance #17-32, line B.

This vehicle is being purchased through the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) Contract #: 15/16-08 Grounds Equipment, CO-OP # 65 MRESC. This contract was extended until 2-19-18. Total price of the purchase is \$54,374.20

Jesco of 118 Saint Nicholas Av., South Plainfield, NJ 07080 has been awarded the contract through ESCNJ.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-305

**AUTHORIZING THE PURCHASE OF A 2017 OR NEWER BOMAG BW138AD-5
VIBRATORY TANDEM ROLLER IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, the Township of Raritan is in need of an additional vibratory roller for the Department of Public Works; and

WHEREAS, Jesco of 118 Saint Nicholas Ave., South Plainfield, NJ 07080 has been awarded contract #MRESC 15/16-08 Grounds Equipment, CO-OP #65 MCESCCPS through Educational Services Commission of New Jersey Cooperative System (ESCNJ); and

WHEREAS, the Superintendent of Public Works recommends the purchase of one 2017 or newer Bomag BW138AD-5 Vibratory Tandem Roller under ESCNJ Contract #MRESC 15/16-08 Grounds Equipment, CO-OP #65; and

WHEREAS, the cost of this will be at the bid price as documented by ESCNJ and appropriated through Ordinance #17-32 for the amount of \$54,374.20; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of funds #17-19 for the purchase of said roller.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the procurement of one 2017 or newer Bomag BW138AD-5 Vibratory Tandem Roller will be purchased through Jesco, of 118 Saint Nicholas Ave., South Plainfield, NJ 07080 at the sum of \$54,374.20.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 17-19

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: 2017 or newer Bomag BW 138AD-5 Vibratory Tandem Roller

Vendor: Jesco of 118 St. Nicholas Ave, South Plainfield

Amount(s): 54,374.20 P.O. No. (if applicable)

2. Funds are available as follows:

Fund name: [] Current [X] Capital [] Other

Budget year: 2017 Any contingency? [X] No [] Yes

Account title(s): Capital Ordinance 17-32 Various Capital Imp.

Resolution/Ordinance Date: 12/19/17

Resolution/Ordinance Number: 17-305

Account no.(s):

Amounts

Adopted budget
 Ordinance
 Trust fund Temporary budget

a. 04-215-56-300-499	\$54,374.20	_____
b. _____	_____	_____
c. _____	_____	_____

William B. Pandos

William B. Pandos

12/14/17

Date

cc: Finance
C. Barbati

156



John Deere Construction, Industrial & Utility Equipment

Date: 11/22/2017

Quoted To:
Township Of Raritan
One Municipal Dr
Flemington NJ 08822

Location: S. Plainfield
Quote Number: Q13120
Expiry Date: 01/21/2018
Salesperson: David Smith
(908) 753-8080
davids@jesco.us
Invoice Rep: David Smith

We propose to furnish the equipment described herein in accord with the specification, terms, and conditions outlined.

NEW 2017 BOMAG BW138AD-5 VIBRATORY TANDEM ROLLER 54,374.20
Stock Number: 028119 Machine Serial #: 000000101650341084

****INCLUDING THE FOLLOWING OPTIONS****
BW138AD-5 VIBR. TANDEM ROLLER.....\$63,485.00
FT4 KUBOTA DIESEL ENGINE.....IN BASE
ROTARY BEACON.....240.00
E2-LIGHTING PACKAGE.....700.00
HINGED ROPS.....STANDARD
ECONOMIZER FACTORY INSTALLED.....1,885.00
TOTAL LIST PRICE.....\$66,310.00
LESS ESCNJ DISCOUNT(18%).....-11,935.80
ESCNJ CONTRACT PRICE.....\$54,374.20

STATE APPROVED CO-OP # 65 MCESCCPS
CONTRACT # MRESC 15/16-08

Net Price: 54,374.20
Tax:
Balance Due: 54,374.20

Accepted by:

Prepared by:



RARITAN TOWNSHIP MEMORANDUM

DATE: NOVEMBER 20, 2017

To: MAYOR AND TOWNSHIP COMMITTEE
 DON HUTCHINS, ACTING ADMINISTRATOR
 BILL PANDOS, CERTIFIED FINANCIAL OFFICER
 CAROL BARBATI, ADMINISTRATIVE ASSISTANT

FROM: BRION FLEMING, SUPERINTENDENT OF PUBLIC WORKS

RE: 2018 OR NEWER FORD F250 4x4 SUPER CAB PICK UP

This expenditure was approved in the 2017 capital equipment budget by Ordinance #17-32, line C.

This vehicle is being purchased through the 2017-2018 Morris County Cooperative Pricing Council. MCCPC-Contract #15-C, Item #9. The total price is \$30,000.00.

DFFLM, LLC of 215 US Highway 202 Flemington, NJ 08822 has been awarded the contract through Morris County Cooperative Purchasing Council.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-306

**AUTHORIZING THE PURCHASE OF A 2018 FORD F250 SUPER CAB GAS 4X4
PICK-UP TRUCK IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, the Township of Raritan is in need of an additional pick-up truck for the Department of Public Works; and

WHEREAS, DFFLM, LLC, T/A Ditschman/Flemington Ford, 215 US Highway 202 Flemington, NJ 08822 has been awarded contract #15-C Utility Vehicles (2018 or newer Models) through the Morris County Cooperative Pricing Council (MCCPC); and

WHEREAS, the Superintendent of Public Works recommends the purchase of one 2018 or newer Ford F250 Super Cab 4x4 Gas Pick-up truck under MCCPC Contract #15-C, item #9; and

WHEREAS, the cost of this will be at the bid price as documented by the MCCPC and appropriated through Ordinance #17-32 for the amount of \$30,000.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of funds #17-20 for the purchase of said truck.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the procurement of one new 2018 or newer Ford F250 Super Cab 4x4 Gas Pick-up truck will be purchased through DFFLM, LLC, T/A Ditschman/Flemington Ford, 215 US Highway 202 Flemington, NJ 08822 for the sum of \$30,000.00

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

Resolution #17-306
Page 2

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 17-20

15c

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: 2018 cc newer Ford F-250 4x4 Super Cab Pick up

Vendor: DFFLM, LLC of 215 US Highway 202 Flemington

Amount(s): \$ 30,000⁰⁰ P.O. No. _____
(if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2017 Any contingency? No Yes

Account title(s): Capital Ordinance 17-32 Various Capital Imp.

Resolution/Ordinance Date: 12/19/17

Resolution/Ordinance Number: 17-306

Amounts

- Adopted budget
- Ordinance
- Trust fund
- Temporary budget

a. 04-215-56-300-435 30,000⁰⁰

b. _____

c. _____

William B. Pandos
William B. Pandos

12/19/17
Date

cc: Finance
C. Barbati

DFFLM, LLC., T/A DITSCHMAN/FLEMINGTON FORD

15c

215 US HIGHWAY 202, FLEMINGTON, NJ 08822

PHONE: (908) 782-3673 / FAX: (908) 782-7305

Paul Yachimiak - pyachimiak@flemington.com

CUSTOMER

RARITAN

2018 FORD F250 SUPERCAB GAS 4X4 PICK UP MCCPC - CONTRACT #15-C, ITEM #9

STANDARD EQUIPMENT

Powertrain

6.2L V8 Engine

6 speed automatic transmission

Fuel Tank Capacity: 34 gal.

Suspension/Handling

Front Mono-beam non-independent suspension

Rear rigid axle leaf suspension with HD shocks

Hydraulic power-assist steering

Front and rear 17" x 7.5" argent steel wheels

LT245/75SR17.0E BSW AS front and rear tires

Body Exterior

2 doors

Black door mirrors

Black bumpers - rear step bumper

Trailer sway control

Roof Clearance Lights

Convenience

Manual air conditioning

Manual tilt steering wheel

Manual telescopic steering wheel

Day-night rearview mirror

Front cupholders

Passenger visor vanity mirror

Upfitter Switches

Seats and Trim

Seating capacity of 3

Front 40-20-40 vinyl split-bench seat

4-way driver seat adjustment

Manual driver lumbar support

4-way passenger seat adjustment

Center front armrest with storage

Entertainment Features

AM/FM stereo radio with 2 speakers

Fixed antenna

Lighting, Visibility and Instrumentation

Halogen aero-composite headlights

Variable intermittent front windshield wipers

Front reading lights

Tachometer and Oil pressure gauge

Outside temperature display

Low tire pressure warning

Trip odometer

Safety and Security

4-wheel ABS brakes

Brake assist

4-wheel disc brakes

AdvanceTrac w/Roll Stability Control

Dual front impact airbags

Dual seat mounted side impact airbags

Manually adjustable front head restraints

ADDITIONAL CONTRACT OPTIONS - Commercially applied Rustproof & Undercoating, Vinyl Floor Liners and access to manufacturer's online Factory Tech Support (shop, service, wiring, electrical, engine diagnostic manuals and Technical Service Bulletins) where applicable.

Base Price

\$ 29,111.00

FACTORY OPTIONS

15c

512	Spare Tire, Jack and Wheel		included
18B	Factory Installed Running Boards		included
473	Snow Plow Package		included
76C	Exterior Back-up Chime		included
90L	Power Equip Group on XL		included
52B	Trailer Brake Controller		included
61S/62S	Splash Guards - Front & Rear		included
592	Roof Clearance Lights		included
66S	Upfitter Switches		included
67D	Extra HD Alternator		included
85S	Factory applied Tough Bed Spray In Bedliner		included
	Ball & Pintle - size to be determined at time of order		included
91M	SYNC System - requires AM/FM/CD Radio	\$	640.00
585	AM/FM/CD Radio	\$	275.00
148" WB	6.75' Bed	\$	-
164" WB	8' Bed	\$	-
	MCCPC Contract Discount - 5%	\$	(45.75)
Options Total		\$	869.25
Total Price with Options		\$	29,980.25

Exterior Paint Color will be _____
 Interior Trim will be _____

Date 11/20/2017

Quote is good for 60 Days
 Please sign here to accept _____



RARITAN TOWNSHIP MEMORANDUM

15d

DATE: NOVEMBER 27, 2017
TO: MAYOR AND TOWNSHIP COMMITTEE
DON HUTCHINS, ACTING ADMINISTRATOR
BILL PANDOS, CERTIFIED FINANCIAL OFFICER
CAROL BARBATI, ADMINISTRATIVE ASSISTANT
FROM: BRION FLEMING, SUPERINTENDENT OF PUBLIC WORKS
RE: 2017 OR NEWER TORO INFIELD PRO 5040, UNIT, 08705

This expenditure was approved in the 2017 capital equipment budget by Ordinance #17-32, line B.

This vehicle is being purchased through the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) Contract #: 15/16-08 Grounds Equipment, CO-OP # 65 MRESC. This contract was extended until 2-19-18. Total price of the purchase is \$28,568.20

Storr Tractor of 3191 U.S. Highway 22, Branchburg, NJ 08876 has been awarded the contract through ESCNJ.

15d

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-308

**AUTHORIZING THE PURCHASE OF A 2017 OR NEWER TORO INFIELD PRO 5040,
UNIT, 08705 IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, the Township of Raritan is in need of a new Toro Infield Pro for the Department of Public Works; and

WHEREAS, Storr Tractor of 3191 U.S. Highway 22, Branchburg, NJ 08876 has been awarded contract #MRESC 15/16-08 Grounds Equipment, CO-OP #65 MCECCPS through Educational Services Commission of New Jersey Cooperative System (ESCNJ); and

WHEREAS, the Superintendent of Public Works recommends the purchase of one 2017 or newer Toro Infield Pro 5040, Unit 08705 under ESCNJ Contract #MRESC 15/16-08 Grounds Equipment, CO-OP #65; and

WHEREAS, the cost of this will be at the bid price as documented by ESCNJ and appropriated through Ordinance #17-32 for the amount of \$28,568.20; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of funds #17-21 for the purchase of said equipment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the procurement of one 2017 or newer Toro Infield Pro 5040, Unit 08705 will be purchased through Storr Tractor of 3191 U.S. Highway 22, Branchburg, NJ 08876 at the sum of \$28,568.20.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 17-21

15d

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: 2017 or newer Terra Infield PRO 5040, UNIT, 08705

Vendor: Storr Tractor US Highway 22 Branchburg NJ

Amount(s): 28,568.25 P.O. No. _____ (if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other _____

Budget year: 2017 Any contingency? No Yes _____

Account title(s): Capital Ordinance 17-32 Various Capital Imp

Resolution/Ordinance Date: 12/19/17

Resolution/Ordinance Number: 17-308

Amounts

- Adopted budget
- Ordinance
- Trust fund
- Temporary budget

a. 04-215-56-300-499 28,568.25 _____

b. _____

c. _____

William B. Pandos
William B. Pandos

12/19/17
Date

cc: Finance
C. Barbati



Storr Tractor Company



Distributors of Quality Commercial Turf Care Equipment & Supplies

3191 Route 22, Somerville, New Jersey 08876 · Phone: 908-722-9830 · Fax: 908-722-9847
175 13th Avenue, Ronkonkoma, New York 11779 · 631-588-5222 · Fax: 631-588-5222

Brion Fleming
Raritan Twp DPW.
204 Pennsylvania Ave
Flemington, NJ 08822

November 22, 2017

Dear Brion:

I am pleased to submit these recently updated prices Sean requested based on the NJ State Approved Co-Op #65 MRESC15/16-08. Literature and specifications on the equipment you requested as per the enclosed State Wide Co-Op.

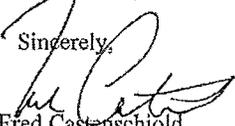
~Quotation~

- 1) Toro Infield Pro 5040, Unit, 08705, equipped with a twin cylinder 18 hp. gas engine, three wheel drive hydraulic system series parallel feature, forced air-cooled hydraulic cooler, 11-MPH transport speed, 22 x 11.00-8 tires, power steering, rear quick attach system for attachment changeover.

Qty	Model	Item	Toro Retail	MRESC Contract
1	08705	5040 Sand Pro	\$20,089.00	\$16,071.20
1	08731	Mid Mount Assembly	\$ 1,463.00	\$ 1,170.40
1	08732	Weeder Tine Toolbar	\$ 970.00	\$ 776.00
1	08766	Sports Field Edger	\$ 3,751.00	\$ 3,000.80
1	08754	Finish Grader Rear Quick Connect	\$ 2,744.00	\$ 2,195.20
1	08752	Spring Rake Kit	\$ 740.00	\$ 592.00
1	08712	Front lift Frame Assembly	\$ 1,809.00	\$ 1,447.20
1	08712	Front Remote Hydraulics	\$ 660.00	\$ 528.00
1	08781	Rear Remote Hydraulics	\$ 1,959.00	\$ 1,567.20
1	51-153001	Flow Divider Valve. Non Contract	\$ 400.00	\$ 400.00
1	08713	Front Flex Blade	\$ 1,026.00	\$ 820.00

Total per MRESC Co-Op New \$28,568.20

The above Middlesex Co-Op pricing bid # MRESC 15/16-08 includes set up and delivery to your facility. Should you have any questions concerning the equipment or the pricing, feel free to contact me at your earliest convenience. The above products are currently in stock.

Sincerely,

 Fred Castenschold
 Sales Consultant

Bid #: MRESC 15/16-08 Grounds Equipment	
Vendor	North Jersey Bobcat, Inc.
Representative	Vincent Ryan
Address	201 Maltese Drive, Totowa, NJ 07512
Telephone #	973-774-9500
Fax #	973-774-9503
Email	vryan@njbobcat.com
Website	www.njbobcat.com

Bid #: MRESC 15/16-08 Grounds Equipment	
Vendor	Power Place, Inc.
Representative	Peter Kitchin
Address	297 Route 22 East, Whitehouse NJ 08889
Telephone #	908-534-2837, Ext. 307
Fax #	908-534-5845
Email	pete@powerplaceinc.com
Website	www.powerplaceinc.com

Bid #: MRESC 15/16-08 Grounds Equipment	
Vendor	Storr Tractor
Representative	Ken Indyk
Address	3191 U.S. Highway 22, Branchburg, NJ 08876
Telephone #.	908-722-9830; Ext. 145
Fax #	908-722-9847
Email	kindyk@storrtractor.com
Website	www.storrtractor.com

Bid #: MRESC 15/16-08 Grounds Equipment	
---	--



RARITAN TOWNSHIP MEMORANDUM

15e

DATE: NOVEMBER 27, 2017
TO: MAYOR AND TOWNSHIP COMMITTEE
DON HUTCHINS, ACTING ADMINISTRATOR
BILL PANDOS, CERTIFIED FINANCIAL OFFICER
CAROL BARBATI, ADMINISTRATIVE ASSISTANT
FROM: BRION FLEMING, SUPERINTENDENT OF PUBLIC WORKS
RE: 2017 OR NEWER TORO GROUNDSMASTER 4000-D, 30609

This expenditure was approved in the 2017 capital equipment budget by Ordinance #17-32, line B.

This vehicle is being purchased through the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) Contract #: 15/16-08 Grounds Equipment, CO-OP # 65 MRESC. This contract was extended until 2-19-18. Total price of the purchase is \$62,049.80

Storr Tractor of 3191 U.S. Highway 22, Branchburg, NJ 08876 has been awarded the contract through ESCNJ.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-314

**AUTHORIZING THE PURCHASE OF A 2017 OR NEWER TORO GROUNDSMASTER
4000-D MOWER IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, the Township of Raritan is in need of a new Toro Groundsmaster 4000-D Mower for the Department of Public Works; and

WHEREAS, Storr Tractor of 3191 U.S. Highway 22, Branchburg, NJ 08876 has been awarded contract #MRESC 15/16-08 Grounds Equipment, CO-OP #65 MCESCCPS through Educational Services Commission of New Jersey Cooperative System (ESCNJ); and

WHEREAS, the Superintendent of Public Works recommends the purchase of one 2017 or newer Groundsmaster 4000-D 30609 under ESCNJ Contract #MRESC 15/16-08 Grounds Equipment, CO-OP #65; and

WHEREAS, the cost of this will be at the bid price as documented by ESCNJ and appropriated through Ordinance #17-32 for the amount of \$62,049.80; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of funds #17-22 for the purchase of said equipment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the procurement of one 2017 or newer Toro Groundsmaster 4000-D 30609 Mower will be purchased through Storr Tractor of 3191 U.S. Highway 22, Branchburg, NJ 08876 for the sum of \$62,049.80

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 17-22 15e

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: 2017 or newer Toro Groundmaster 4000-D 30609

Vendor: Starr Tractor of 3191 US Highway 22, Branchburg

Amount(s): 62,049.80

P.O. No. _____
(if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2017 Any contingency? No Yes

Account title(s): Capital Ordinance 17-32 Various Capital Imp.

Resolution/Ordinance Date: 12/19/17

Resolution/Ordinance Number: 17-314

Amounts

Account no.(s):

- Adopted budget
- Ordinance
- Trust fund
- Temporary budget

a. 04-215-56-300-499 62,049.80

b. _____

c. _____

William B. Pandos
William B. Pandos

12/14/17
Date

cc: Finance
C. Barbati

15e



Storr Tractor Company



Distributors of Quality Commercial Turf Care Equipment & Supplies

3191 Route 22, Somerville, New Jersey 08876 · Phone: 908-722-9830 · Fax: 908-722-9847
175 13th Avenue, Ronkonkoma, New York 11779 · 631-588-5222 · Fax: 631-588-5222

November 22, 2017

Brion Fleming
Raritan Twp DPW.
204 Pennsylvania Ave
Flemington, NJ 08822

Dear Brion:

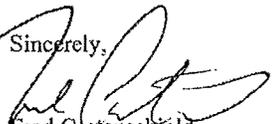
I am pleased to submit the following prices which are based on the current MRESC C0-OP #65MCESCCPS, bid ESC 15/16-08. Literature and specifications on the equipment you requested are included.

~Quotation~

- 1) **Toro Groundsmaster 4000-D**, 30609, equipped with a 60 hp liquid cooled Tier IV diesel engine, 62", 104" and 148" mower deck with splined spindles and pulleys, hydraulic weight transfer system, traction speed control, hydraulic drive to mowers with belt final drive at mower decks, hydrostatic transmission with standard four wheel drive traction mode, independent, fully enclosed multi disc brakes on traction wheels, 6 tie downs, automotive steering wheel with power steering, temperature controlled auto reverse radiator fan, tilt out hydraulic fluid cooler, 55 amp. alternator, heavy duty Donaldson air filter, 6.5 gallon hydraulic fluid reservoir, four warning lights, two gauges, hour meter, O-ring face seal connectors, water in fuel warning system, 2 year warranty and all other standard features as outlined in the enclosed literature.

Qty	Model	Item	Toro Retail	MRESC Contract
1	30609	GM4000	\$76,897.00	\$61,517.60
1	30349	Canopy	\$ 669.00	\$.....535.20

The above Middlesex Regional Educational Services Commission Cooperative Purchase contract pricing includes set up and delivery to your facility and includes a two year warranty. Should you have any questions concerning the equipment or the pricing, feel free to contact me at your earliest convenience.

Sincerely,

Fred Castenschold
Sales Consultant

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-315

AUTHORIZING THE PURCHASE OF A FORD F250 CREW CAB 4X4 GAS PICK UP TRUCK FOR USE AS A COMMAND VEHICLE FOR THE RARITAN TOWNSHIP FIRE COMPANY

WHEREAS, the Raritan Township Fire Compnay is in need of a Command Vehicle; and

WHEREAS, DFFLM, LLC, T/A Ditschman/Flemington Ford, 215 US Highway 202, Flemington, New Jersey 08822 has been awarded Contract #15-C, Utility Vehicles, Item #10 through the Morris County Cooperative Pricing Council; and

WHEREAS, the Township of Raritan is a member of the Morris County Cooperative Pricing Council (MCCPC); and

WHEREAS, the cost of the Ford F250 Crew Cab 4x4 Gas Pickup Truck under Item #10 of the MCCPC, including options, is \$32,805.25; and

WHEREAS, the Township of Raritan has appropriated the funds for this purchase through Ordinance 17-39 in the amount of \$65,000.00; and

WHEREAS, the Raritan Township Fire Company has also provided funds in the amount of \$4,000.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available through the Certificate of Availability of Funds # 17-24 attached to this resolution.

NOW, THEREFORE BE IT RESOLVED that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, authorizes the purchase of a Ford F250 Crew Cab 4x4 Gas Pickup Truck for use as a Command Vehicle for the Raritan Township Fire Department through DFFLM, LLC, T/A Ditschman/Flemington Ford, 215 US Highway 202, Flemington, New Jersey, 08822 for the sum of \$32,805.25.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

15f

Resolution #17-315
Page 2

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 17-24

15f

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: Ford F250 Crew Cab 4x4 Gas
P/V Truck for use as a Command Vehicle for the
Raritan Township Fire Dept
Vendor: Ditschman Ford - 215 Highway 202 Flemington
Amount(s): \$65,000.00 P.O.No. _____
(if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other _____
Budget year: 2017 Any contingency? No Yes _____

Account title(s): Capital Fund Balance

Resolution/Ordinance Date: 12/19/17
Resolution/Ordinance Number: 17-315

Account no.(s):	Amounts		
	<input type="checkbox"/> Adopted budget	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Trust fund
a. <u>04-400-65-090-100</u>	<u>\$65,000</u>		<input type="checkbox"/> Temporary budget
b. _____	_____		
c. _____	_____		

William B. Pandos
William B. Pandos

12/19/17
Date

cc: Finance
C. Barbati

DFFLM, LLC., T/A DITSCHMAN/FLEMINGTON FORD

215 US HIGHWAY 202, FLEMINGTON, NJ 08822

PHONE: (908) 782-3673 / FAX: (908) 782-7305

Paul Yachimiak - pyachimiak@flemington.com

15f

CUSTOMER

RARITAN

2018 FORD F250 CREW CAB GAS 4X4 PICK UP

MCCPC - CONTRACT #15-C, ITEM #10

STANDARD EQUIPMENT

Powertrain

6.2L V8 Engine

6 speed automatic transmission

Fuel Tank Capacity: 34 gal.

Suspension/Handling

Front Mono-beam non-independent suspension

Rear rigid axle leaf suspension with HD shocks

Hydraulic power-assist steering

Front and rear 17" x 7.5" argent steel wheels

LT245/75SR17 BSW AS front and rear tires

Body Exterior

2 doors

Black door mirrors

Black bumpers - rear step bumper

Trailer sway control

Roof Clearance Lights

Convenience

Manual air conditioning

Manual tilt steering wheel

Manual telescopic steering wheel

Day-night rearview mirror

Front cupholders

Passenger visor vanity mirror

Upfitter Switches

Seats and Trim

Seating capacity of 6

Front 40-20-40 vinyl split-bench seat

4-way driver seat adjustment

Manual driver lumbar support

4-way passenger seat adjustment

Center front armrest with storage

Entertainment Features

AM/FM stereo radio with 2 speakers

Fixed antenna

Lighting, Visibility and Instrumentation

Halogen aero-composite headlights

Variable intermittent front windshield wipers

Front reading lights

Tachometer and Oil pressure gauge

Outside temperature display

Low tire pressure warning

Trip odometer

Safety and Security

4-wheel ABS brakes

Brake assist

4-wheel disc brakes

AdvanceTrac w/Roll Stability Control

Dual front impact airbags

Dual seat mounted side impact airbags

Manually adjustable front head restraints

ADDITIONAL CONTRACT OPTIONS - Commercially applied Rustproof & Undercoating, Vinyl Floor Liners and access to manufacturer's online Factory Tech Support (shop, service, wiring, electrical, engine diagnostic manuals and Technical Service Bulletins) where applicable.

Base Price

\$ 30,397.00

FACTORY OPTIONS

512	Spare Tire, Jack and Wheel		included
18B	Factory Installed Running Boards		included
473	Snow Plow Package		included
76C	Exterior Back-up Chime		included
90L	Power Equip Group on XL		included
52B	Trailer Brake Controller		included
61S/62S	Splash Guards - Front & Rear		included
592	Roof Clearance Lights		included
66S	Upfitter Switches		included
67D	Extra HD Alternator		included
85S	Factory applied Tough Bed Spray In Bedliner		included
	Ball & Pintle - size to be determined at time of order		included
X3E	Limited Slip Rear Axle, 3.73	\$	390.00
TBM	LT245/75Rx17E BSW All Terrain Tires	\$	165.00
41P	Skid Plate Package	\$	100.00
61N	Wheel Well Liners - Front & Rear	\$	325.00
76S	Remote Start System	\$	195.00
91M	SYNC System - requires AM/FM/CD Radio	\$	640.00
96V	XL Value Package - Chrome Bumpers, AM/FM/CD, Cruise Control	\$	720.00
148" WB	6.75' Bed	\$	-
	MCCPC Contract Discount - 5%	\$	(126.75)
Options Total		\$	2,408.25

15f

ADDITIONAL TRUCK EQUIPMENT

Options Total	\$	-
Total Price with Options	\$	32,805.25

Exterior Paint Color will be Race Red
 Interior Trim will be Medium Earth Gray

Date 12/13/2017

Quote is good for 60 Days

Please sign here to accept _____

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-301

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR GASB 45 ACTUARIAL SERVICES
TO AON CONSULTING WORLDWIDE, INC.**

WHEREAS, there exists a need for professional services for GASB 45 Actuarial Services for the year as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer recommends that AON Consulting Worldwide, Inc. be retained for GASB 45 Actuarial Services for a term of one year beginning December 19, 2017; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, prior to the execution of a contract, AON Consulting Worldwide, Inc. will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger in AON Consulting Worldwide, Inc., from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2016, pursuant to N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, this was not awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #17-23 for such professional financial services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan as follows:

1. The Township of Raritan will enter into a contract with AON Consulting Worldwide, Inc., for a one-year term effective December 19, 2017.
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
3. The Business Disclosure Entity Certification shall be placed on file with this resolution.
4. The fees to be paid for such services not to exceed \$8,000.00.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 17-23

159

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Construction/reconstruction
- Materials, supplies or equipment
- Major repairs

Description: GASB 45 Actuarial Services

Vendor: AON Consulting, Atrium Drive, Somerset NJ.

Amount(s): NOT TO EXCEED \$8,000.00 P.O. No. (if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2017 Any contingency? No Yes

Account title(s): Admin Misc Services Finance Consultants

12/19/17

Resolution/Ordinance Date:

Resolution/Ordinance Number: 17-301

Amounts

- Adopted budget
- Ordinance
- Trust fund
- Temporary budget

a. 01-201-20-100-299	4,000.00	
b. 01-201-20-130-215	4,000.00	
c. _____	_____	_____

William B. Pandos

William B. Pandos

12/14/17

Date

cc: Finance C. Barbati

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #17-316

A RESOLUTION AUTHORIZING 2017 BUDGET TRANSFER #4
(UNFUNDED)

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service;

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following transfers are authorized between appropriations in the 2017 budget and that a certified copy of this resolution adopted by not less than a two-thirds (2/3) vote of the full membership of the governing body be transmitted to the Administrator and Chief Financial Officer.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Social Security	Utilities	\$ 8,000.00
Legal Services OE	Utilities	\$12,000.00
	Total	<hr/> \$20,000.00

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

15h

Resolution #17-316
Page 2

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

APPLICATION FOR EMPLOYMENT (page 2)

EMPLOYMENT (present employer first)

1. Company name: Bannello Trattoria Address: 300 Old croton Road

Job Title: waiter / busser Employed from December 2015 to present

Reason for leaving _____

2. Company name: _____ Address: _____

Job Title: _____ Employed from _____ to _____

Reason for leaving _____

ACTIVITIES

Have you ever been a member of any other organization? (yes) (no) Please list

Name _____ Address _____ Phone _____

1. _____

2. _____

3. _____

PREVIOUS FIREFIGHTING EXPERIENCE

Do you have any previous firefighting experience? (yes) (no) If yes, when _____

Name of Department _____

Address _____

Positions held _____ Reason for leaving _____

List all training completed _____

Please attach copy of all certificates of training and drivers' license. In order to be exempt from retraining a copy of certificate for basic firefighter training must be attached.

I authorize the investigation of the above information and to the best of my knowledge hold them to be true. I understand that misrepresentation or omission of facts is cause for dismissal.

Further, I understand and agree that my acceptance is dependent upon the successful completion of a six (6) month probationary period, a complete physical examination by a licensed physician and the completion and/or certification of Basic Firefighter Training.

Applicant's signature [Signature] Date 10/7/17

157 Recd 10-11

Raritan Township Fire Company
Established 1958
303 South Main Street Flemington,
N.J. 08822

1512

Application for Membership

Name: Alexandra Pietrucha Soc. Sec. No.:# [REDACTED]

Address: 77 Mine Street [REDACTED] Badge it _____

City: Flemington State: NJ Zip Code: 08822

Home # [REDACTED] Work # _____ Cell # [REDACTED]

Date of Birth: [REDACTED] Age: [REDACTED] Height: [REDACTED] Weight: [REDACTED]

Married: Yes No Spouses Name: _____

Drivers License No.: [REDACTED] State: NJ Expiration Date: 8-31-20

Email address: [REDACTED]

Do you own or have access to an Automobile? Yes No

Is your driver's license currently suspended or revoked? Yes No

Have you ever been convicted of a felony charge including convictions for driving under the influence of alcohol or drugs? Yes No

Do you have any disabilities? Yes No If Yes, explain: _____ (use back)

EDUCATION

Highest level of education completed: 11th grade Major/Degree: _____

Name of College or Trade School: Hunterdon Central High School

City, State Flemington NJ

MILITARY

Have you served in the Armed Forces? Yes No If Yes, what branch: _____

Dates served: From _____ to _____ Rank: _____

Occupational specialty: _____

Were dishonorably discharged? Yes / No - If so, explain: _____

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-302

AUTHORIZING FOURTH QUARTER 2017 TAX REFUNDS

WHEREAS, the Township Tax Collector has recommended the refund of overpayments;
and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan that the following receive a refund in the amount specified due to duplicate payments for Fourth Quarter, 2017 taxes.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
CORELOGIC			
Weatherford, James R & Sharon K 8 Cherryville-Stanton Road	\$376.58	3	4.04
Olsavsky, Peter & Jana 17 Rolin's Mill Road	\$209.82	5	17.08
McMorrow, Leah & Brendan 3 Brookside Terrace	\$284.49	6.07	38
Apanovitch, Anne Marie 46 Kentworth Court	\$928.74	18.02	65
Holloran, Michele E 47 Cummington Lane	\$442.60	18.03	23
Hilgen, David T & Janice R 37 New York Avenue	\$256.67	32	1
Mentuck, Justin & Courtney Dameron 11 Mill Brook Road	\$276.60	36	54.01
Zhao, Qin & Chunxin Xia 5 Blossom Lane	\$376.18	45.03	4
Sibhatu, Mebrahtu & Ferwoine Fshaye 89 Saxonney Circle	\$449.60	71.13	2

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Mustafa, Moonis & Nida Syed 25 Holly Court	\$948.86	72.01	48
Frycki, Dawn M 17 Elm Terrace	\$107.92	72.07	17
Yalenti, Jonathan & Jeanne 28 Elm Terrace	\$937.78	72.07	28
Becker, Lisa 282 Spruce Court	\$1,466.47	72.08	1 (C0282)
Flynn, Jessica & Ryan Fisher 11 Krenkel Court	\$104.07	72.10	42
Brown, Ryan & Sun Min Lee 13 Cedar Court	\$1,368.58	72.11	10
Patrocinio, Jr. Frederick & Lisa D 22 Plennert Road	\$414.51	78	3.03
Fisher, Albert T Jr. 32 Country Club Drive	<u>\$455.15</u>	84.01	1
TOTAL:	\$9,404.62		

LERETA

Kachmarik, Vadim & Yelena Belkina 48 Surrey Lane	\$443.25	53.06	61
Ames, David A & Heidi A 3 Marys Court	<u>\$435.86</u>	73	19.24
TOTAL:	\$879.11		

WELLS FARGO

Yildiz, Mustafa E & Michelle Hanh 11 Cross Creek Drive	\$859.97	7	22.08
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169

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Rhoads, Jonathan & Christie 7 Beehive Lane	\$879.06	63.11	13
Schmidt, Stanley G & Miriam D 4 Indian Plantation Street	\$191.50	71.24	26 (C0004)
Merritt, Larissa & Joseph Gall 7 Kenner Court	\$286.53	72.10	4
TOTAL:	\$2,217.06		

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

OFFICE OF TAX COLLECTOR
TOWNSHIP OF RARITAN

169.

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

17-362

December 6, 2017

Lisa,

Please prepare a resolution for the next committee meeting for refunds due to duplicate payments made by CoreLogic for the following properties which resulted in an overpayment of 4th Qtr. 2017 taxes.

Block	Lot	Qual	Owner	Property	Amount
3	4.04		Weatherford, James R & Sharon K	8 Cherryville-Stanton Rd	\$ 376.58
5	17.08		Olsavsky, Peter & Jana	17 Rolin's Mill Rd	\$ 209.82
6.07	38		McMorrow, Leah & Brendan	3 Brookside Terr.	\$ 284.49
18.02	65		Apanovitch, Anne Marie	46 Kentworth Ct.	\$ 928.74
18.03	23		Holloran, Michele E.	47 Cummington Ln	\$ 442.60
32	1		Hilgen, David T & Janice R	37 New York Ave.	\$ 256.67
36	54.01		Mentuck, Justin & Courtney Dameron	11 Mill Brook Rd.	\$ 276.60
45.03	4		Zhao, Qin & Chunxin Xia	5 Blossom Ln	\$ 376.18
71.13	2		Sibhatu, Mebrahtu & Ferwoine Fshaye	89 Saxonney Cir.	\$ 449.60
72.01	48		Mustafa, Moonis & Nida Syed	25 Holly Ct.	\$ 948.86
72.07	17		Frycki, Dawn M.	17 Elm Terr.	\$ 107.92
72.07	28		Yalenti, Jonathan & Jeanne	28 Elm Terr.	\$ 937.78
72.08	1	C0282	Becker, Lisa	282 Spruce Ct.	\$1,466.47
72.10	42		Flynn, Jessica & Ryan Fisher	11 Krenkel Ct.	\$ 104.07
72.11	10		Brown, Ryan & Sun Min Lee	13 Cedar Ct.	\$1,368.58
78	3.03		Patrocinio Jr. Frederick & Lisa D	22 Plennert Rd.	\$ 414.51
84.01	1		Fisher, Albert T. Jr.	32 Country Club Dr.	\$ 455.15
Total					\$9,404.62

16a.

OFFICE OF TAX COLLECTOR
TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

December 6, 2017

Lisa,

Please prepare a resolution for the next committee meeting for refunds due to duplicate payments made by **Lereta** for the following properties which resulted in an overpayment of 4th Qtr. 2017 taxes.

<u>Block</u>	<u>Lot</u>	<u>Qual</u>	<u>Owner</u>	<u>Property</u>	<u>Amount</u>
53.06	61		Kachmarik, Vadim & Yelena Belkina	48 Surrey Lane	\$443.25
73	19.24		Ames, David A. & Heidi A.	3 Marys Court	<u>\$435.86</u>
Total					\$879.11

Thanks!

Sharon

16a.

OFFICE OF TAX COLLECTOR
TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

December 6, 2017

Lisa,

Please prepare a resolution for the next committee meeting for refunds due to duplicate payments made by **Wells Fargo** for the following properties which resulted in an overpayment of 4th Qtr 2017 taxes.

<u>Block</u>	<u>Lot</u>	<u>Qual</u>	<u>Owner</u>	<u>Property</u>	<u>Amount</u>
7	22.08		Yildiz, Mustafa E & Michelle Hanh	11 Cross Creek Drive	\$ 859.97
63.11	13		Rhoads, Jonathan & Christie	7 Beehive Lane	\$ 879.06
71.24	26	C0004	Schmidt, Stanley G. & Miriam D.	4 Indian Plantation St.	\$ 191.50
72.10	4		Merritt, Larissa & Joseph Gall	7 Kenner Court	<u>\$ 286.53</u>
Total					\$2,217.06

Thanks!

Sharon

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-303

**AUTHORIZING THE RETURN OF A BOND POSTED
FOR A SOLICITOR'S PERMIT**

WHEREAS, Quality Home Exteriors posted a \$500.00 bond July 13, 2017 as part of an application for a Solicitor's permit; and

WHEREAS, the application was denied by the Raritan Township Police Department; and

WHEREAS, Quality Home Exteriors has requested the return of said bond.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the \$500 bond posted by Quality Home Exteriors is hereby returned.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

Quality Home Exteriors Inc.
520 Sutherland Rd
Ewing NJ 08618

Township of Raritan
Attn: Ms. Lisa Fania
One Municipal Drive
Flemington, NJ 08822

RE: Request for Refund of Bond Amount

Dear Ms.Fania

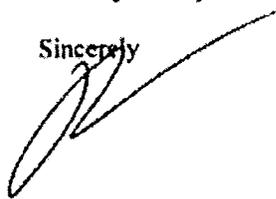
On July 13, 2017, Quality Home Exteriors Inc. applied for a solicitor's license with the Township of Raritan for two of the company's salesmen in the names of Timothy Alford and Allan Bergamini which was denied.

The township required a bond deposit of Five Hundred Dollars (\$500.00) that the company paid via check number 000723. I am hereby writing to request a refund of this deposit amount per conversation with your township staff.

I would greatly appreciate your kind assistance in promptly resolving this matter. I can be reached at 609-789-8174 if you have any questions or require additional information.

Thank you for your assistance.

Sincerely



Pamela Jenkins
President

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-304

AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW (MBI)

WHEREAS, MBI has requested the return of its Developer's Escrow; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated December 6, 2017 and recommended the return of the following Developer's Escrow:

MBI SP-424-PF \$125.47

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$125.47 posted by MBI is hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk



Township of Raritan

Finance Department (908) 806-6100/806-3892 (fax)
1 Municipal Drive
Flemington, NJ 08822

TO: Lisa Fania, Township Clerk
FROM: Kristi Gano, Payroll/HR Coordinator
DATE: December 6, 2017
RE: Developers Escrow Refund

Please process a Resolution for refund of the Developers Escrow for the following:

MBI
SP-424-PF
Amount: \$ 125.47

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-307

**AUTHORIZING THE RENEWAL OF THE MUNICIPAL ALLIANCE APPLICATION
FOR GRANT YEAR JULY 1, 2018 TO JUNE 30, 2019**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuse in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED that the Township of Raritan, County of Hunterdon, State of New Jersey, hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Central Hunterdon Municipal Alliance grant for fiscal year 2019 in the amount of:

DEDR:	\$31,844.00
Cash Match:	\$ 7,961.00
In-Kind:	\$23,883.00

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Resolution #17-307
Page 2

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-309

**RESOLUTION AUTHORIZING THE EMPLOYMENT OF
CHRIS WILT AS FIRE PREVENTION INSPECTOR**

WHEREAS, there is a vacancy in the position of full-time Fire Prevention Inspector; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desire to fill this position; and

WHEREAS, the Township Administrator and Fire Official, Dennis Concannon, have conducted interviews and recommend that Chris Wilt be employed as full-time Raritan Township Fire Prevention Inspector.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that Chris Wilt is hereby employed as full-time Raritan Township Fire Prevention Inspector at a salary of \$48,000.00 effective December 20, 2017.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-310

**AUTHORIZING THE EMPLOYEMENT OF STEVEN BARRETT
IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, there exists a vacancy in the Department of Public Works for the position of Public Works Personnel; and

WHEREAS, Superintendent of Public Works, Brion Fleming, has interviewed prospective candidates and made a recommendation to Administrator, Donald Hutchins; and

WHEREAS, Administrator, Donald Hutchins, recommends Steven Barrett for the position of Department of Public Works Personnel.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Steven Barrett is hereby employed as Department of Public Works Personnel effective January 2, 2018 at the hourly rate of \$20.07 as set forth in the Teamsters Local 469 Contract.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk



TOWNSHIP OF RARITAN

MEMORANDUM

TO: Raritan Township Committee

FROM: Antoine Hajjar, P.E. & LS, CME
Township Engineer *Antoine Hajjar*

DATE: December 11, 2017

RE: Payment Estimate # 1 & Final and Change Order # 1
Police Department Refueling Area Remediation
AWT Environmental Services, Inc.

This is to advise you that AWT Environmental Services has completed the above referenced project in accordance with the Township Plans and Specifications. AWT did an outstanding job and finished the project 2 weeks ahead of schedule. I am enclosing for your review and approval of Payment Estimate No. 1 and Final in the amount of \$278,439.94. Hence, by approving this payment, the Township has also accepted this project. Furthermore, I also enclosing Change Order # 1 in which it reflects the "As Built" quantities. Change Order # 1 resulted in a reduction of the contract price in the amount of \$60,623.26 or 17.88%.

I trust you will resolve to approve these documents by Resolution so that the Mayor and the Township Clerk may sign and attest the change order.

I trust this is satisfactory.

Enclosures

cc: Don Hutchins, Administrator w/ encl.
Lisa Fania, Township Clerk w/ encl.
Bill Pandos, CFO w/ Encl.
Danielle Langreder, Asst. Supervisor of Accts w/ encl.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-311

**RESOLUTION AUTHORIZING PAYMENT ESTIMATE #1 AND FINAL AND
CHANGE ORDER #1 WITH AWT ENVIRONMENTAL SERVICES, INC. FOR POLICE
DEPARTMENT REFUELING AREA REMEDIATION**

WHEREAS, a contract was awarded on September 19, 2017 for remediation services of the refueling area of the Police Department; and

WHEREAS, the project was awarded to AWT Environmental Services, Inc., P.O. Box 128, Sayreville, New Jersey in the amount of \$339,063.20; and

WHEREAS, the Township Engineer recommends Change Order #1, which decreases the total contract amount by \$60,623.26, be approved by the Township Committee for the reasons outlined in the memorandum dated December 11, 2017.

NOW, THEREFORE BE IT RESOLVED, on this 19th day of December, 2017 by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey:

1. That Change Order #1 representing a decrease in the amount of \$60,623.26 be and is hereby approved with respect to the contract for remediation services of the refueling area at the Police Department.
2. That the amount of all Change Orders be a 17.88% decrease to the total contract amount for a new contract amount with AWT Environmental Services, Inc. of \$278,439.94.

BE IT FURTHER RESOLVED that a copy of this Change Order shall be affixed and made part of this resolution and that a certified copy be sent to AWT Environmental Services, Inc.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

Resolution #17-311
Page 2

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk

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RARITAN TOWNSHIP ENGINEERING DEPARTMENT

One Municipal Drive, Flemington, New Jersey 08822
(908) 806-6102 Fax (908) 806-8031

Change Order Number 1

Project: Police Department Refueling Area Remediation
Municipality: Raritan Township
County: Hunterdon
Contractor: AWT Environmental Services, Inc.

In accordance with the project specifications and contract documents, the following are changes in the contract quantities.

Item	Description	Unit	Quantity	Unit Price	Amount
EXTRA QUANTITY ITEMS					
8	Transportation and Proper Disposal of Contaminated Soil	Tons	258.07	\$ 49.45	\$ 12,761.56
11	Sub grade replacement - 2-1/2" stone (if and where directed)	Tons	10.33	\$ 30.55	\$ 315.58
13	Support Equipment for Ground Water Pumping	LS	1	\$ 4,700.00	\$ 4,700.00
14	Box Shoring - Rental Fees and installation	LF	60	\$ 344.13	\$ 20,647.80

Total Extra Quantity Item \$ 38,424.94

REDUCTION QUANTITY ITEMS					
5	Excavation Rock, Subsurface Structures (if any)	CY	25	\$ 157.80	\$ 3,945.00
9	Removal and Disposal of Contaminated Groundwater	Gal	25000	\$ 0.98	\$ 24,500.00
9	Shoring Rental, Installation, and Removal	LF	180	\$ 392.24	\$ 70,603.20

Total Reduction Quantity Item \$ 99,048.20

Extras	\$ 38,424.94
Reductions	\$ (99,048.20)
Total Changes	\$ (60,623.26)

Amount of Original Contract	\$ 339,063.20
Change Order # 1	\$ (60,623.26)
Adjusted Amount Based on Changes	\$ 278,439.94
% Change in Contract	-17.88%

Approvals:

Antonietta Hayyan 12/11/2017
 Township Engineer Date

Mayor

[Signature] 12/11/17
 Contractor Date

Township Clerk/Attest

169

Raritan Township Engineering Department

Payment Estimate No.

1 and Final

Date: 12/11/2017

Job Description:

Police Department Refueling Area
Remediation

Contractor: AWT Environmental
Services, Inc.

Municipality:

Raritan Township

Item No.	Description	Unit	Original Contract Quantity	Extra or Supplemental	Reduction Quantity	Adjusted Quantity	Completed to date	Unit Price	Total Amount
1	Mobilization and Demobilization	LS	LS				100%	\$ 7,035.00	\$ 7,035.00
2	Soil Erosion and Sediment Control	LS	LS				100%	\$ 3,200.00	\$ 3,200.00
3	Site Clearing	LS	LS				100%	\$ 1,855.00	\$ 1,855.00
4	Excavation Unclassified	CY	1500				1500	\$ 46.75	\$ 70,125.00
5	Excavation Rock, Subsurface Structures (if any)	CY	25		-25	0	0	\$ 157.80	\$ -
6	Backfill and Compaction of Non-contaminated soil from excavation	CY	400				400	\$ 23.65	\$ 9,460.00
7	Compaction of Non-contaminated soil from Town Borrow Source	CY	1300				1300	\$ 19.45	\$ 25,285.00
8	Transportation and Proper Disposal of Contaminated Soil	Tons	1800	258		2058	2058.07	\$ 49.45	\$ 101,771.56
9	Removal and Disposal of Contaminated Groundwater	Gal	25000		-25000	0	0	\$ 0.98	\$ -
10	Site Restoration	LS	LS				100%	\$ 3,495.00	\$ 3,495.00
11	Sub grade replacement - 2-1/2" stone (if and where directed)	Tons	1000	10.33		1010.33	1010.33	\$ 30.55	\$ 30,865.58
12	Shoring Rental, Installation, and Removal	LF	180		-180	0	0	\$ 392.24	\$ -
13	Support Equipment for Ground Water Pumping	LS	0	1		1	1	\$ 4,700.00	\$ 4,700.00
14	Box Shoring - Rental Fees and installation	LF	0	60		60	60	\$ 344.13	\$ 20,647.80

Total Completed To Date: \$ 278,439.94

Contract Price \$ 339,063.20
 Extra & Supplemental Work (E&S items) \$ 38,424.94
 Total \$ 377,488.14
 Reduction (R Items) \$ (99,048.20)
 Adjusted Contract Amount \$ 278,439.94
 Total Cost of Work Completed to Date \$ 278,439.94
 Less Retained Percentage at 2% \$ -
 Sub-Total \$ 278,439.94
 Less Previous Payment \$ -
 Total \$ 278,439.94

Prepared By: Tony Hajjar

Date: 12/11/2017

Contractor Approval: [Signature]

Date: 12/11/2017

Township Engineer: [Signature]

Date: 12/11/2017

PURCHASE ORDER

THIS P.O.# MUST APPEAR ON ALL VOUCHERS, CORRESPONDENCE, INVOICE, SHIPMENTS, ETC.

5298

BILL TO

TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE
FLEMINGTON, NJ 08822-1799
PHONE: (908) 806-6100
FAX: (908) 806-3892

Claims are approved by township committee on the 1st and 3rd Tuesdays of the month

PO DATE

11/30/2017

CONTRACT NO.

169

REQ NO.

5347

DEPARTMENT

Planning

VENDOR

4672
AWT ENVIRONMENTAL SERVICES INC
3220 BORDENTOWN TURNPIKE
PARLIN NJ 08859

SHIP TO

~~ENGINEERING~~

Raritan Township
One Municipal Drive
Flemington NJ 08822

RECEIVED
DEC 01 2017
RARITAN TOWNSHIP
PLANNING DEPT.

SPECIAL INSTRUCTIONS

Blanket - Please do not mail

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
0421556998501	1.000		CAPITAL IMPROVEMENTS Police Department Refueling Area Remediation per contract. Blanket	339063.200	339,063.20
PO Total					339,063.20

Please Pay
\$278,439.94

APPROVAL FOR PAYMENT

Andrew Hayzen 12/11/2017
DATE

DATE

CERTIFICATION OF FUNDS

Ann S. Paul 11/30/17
CHIEF FINANCIAL OFFICER DATE

PAYMENT RECORD

Date	Check Number	Amount

VENDOR'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X *[Signature]* 12/11/17
Vendor sign here DATE

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-312

**AUTHORIZING REDUCTION IN SURETY AND CASH PERFORMANCE
GUARANTEES FOR WILLOWS AT FLEMINGTON JUNCTION, LLC (INGERMAN)**

WHEREAS, Flemington Junction, LLC originally posted a cash performance bond in the amount of \$210,268.38 and a surety bond in the amount of \$1,892,415.42; and

WHEREAS, Flemington Junction, LLC requested a reduction of its cash and surety bonds in November, 2016; and

WHEREAS, the Township Committee authorized the reduction of the cash performance bond to \$117,386.52 and the surety bond to \$1,056,478.68 November 14, 2016; and

WHEREAS, Flemington Junction, LLC has requested a second reduction of its cash and surety bonds as a result the completion of improvements; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends a reduction of the cash performance bond to \$63,080.51 and a reduction in the surety bond to \$567,724.63; and

WHEREAS, the cash performance amount to be released to Flemington Junction, LLC is \$54,306.01.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the cash performance bond is reduced to \$63,080.51; the surety bond is reduced to \$567,724.63; and \$54,306.01 of the cash performance bond is hereby released to Flemington Junction, LLC.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

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Resolution #17-312
Page 2

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on December 19, 2017.

Lisa Fania, RMC
Township Clerk



TOWNSHIP OF RARITAN

MEMORANDUM

TO: Raritan Township Committee

FROM: Antoine Hajjar, NJPE & LS, CME
Township Engineer

DATE: December 11, 2017

RE: Flemington Junction, LLC
Ingerman
Planning Board Application SP-640-PF
Block 16.01, Lot 54.01

Antoine Hajjar

I am advised by Lisa Fania, RMC, Township Clerk, that the above referenced applicant has requested a reduction in their standing performance guarantee based upon site improvements completed to date. Our records show that the current performance guarantee now held by the Township is \$117,386.52 plus any accrued interest in cash and a surety bond in the amount of \$1,056,478.68. We have inspected the site and revised the cost estimate based on the improvements remaining. A copy of our estimate dated 3/9/2016, last revised 12/7/2017 is attached for your information. The estimated cost of the remainder of the work is computed to be \$391,142.50 and this amount is less than the 30% allowed to retain in accordance with Municipal Land Use Law, NJSA 40:55D-31, e (1) when the project is considered substantially complete. The 30% of the original cost estimate is \$525,670.95 plus 20% equates the performance guarantee in the amount \$630,805.14. Therefore, my recommendation is to reduce the surety bond from \$1,056,478.68 to \$567,724.63 and retain \$63,080.51 in cash. I trust that this recommendation will result in the necessary bond reductions and cash retainage at your next regularly scheduled meeting.

I trust this is satisfactory.

Attachment

CC: Lisa Fania, RMC, Township Clerk w/attach.
Don Hutchins, Administrator w/attach.
Aaron Waltzer, Ingerman w/attach (email)
Peter Hartenstine, Ingerman w/attach (email)

Engineer's Cost Estimate

Project: **Flemington Junction Apartments**
Block 16.01, Lots 37.01 & 54 (proposed Lot 54.01)

Date: **3/9/2016**
 Revised: **11/9/2016**
 Revised: **12/7/2017**

Item #:	Description	Unit	Quantity	Unit Price	Total Amount
1	Site Clearing and Grubing	Acres	0.0	\$900.00	\$ -
2	Test Pit	LS	0.0	\$3,000.00	\$ -
3	Tree Protection Fence	LF	0.0	\$1.00	\$ -
4	Soil Erosion Control: Super Silt Fence	LF	0.0	\$4.00	\$ -
5	Soil Erosion Control: Silt Fence (maintenance and removal)	LF	2,000.0	\$3.00	\$ 6,000.00
6	Soil Erosion Control: Inlet Protection	Unit	10.0	\$100.00	\$ 1,000.00
7	Soil Erosion Control: 6" Thick Construction Access Pad (maintenance and removal)	SY	0.0	\$3.00	\$ -
8	Soil Erosion Control: Temp Seed	SY	500.0	\$1.00	\$ 500.00
9	General Grading	SY	0.0	\$3.00	\$ -
10	Storm Sewer: Type "A" Inlets	Unit	0.0	\$2,000.00	\$ -
11	Storm Sewer: Type "B" Inlets 0-4' Deep	Unit	0.0	\$2,875.00	\$ -
12	Storm Sewer: Type "B" Inlets 0-6' Deep	Unit	0.0	\$3,500.00	\$ -
13	Storm Sewer: Type "B" Inlets 0-8' Deep	Unit	0.0	\$4,300.00	\$ -
14	Storm Sewer: Type "B" Inlets 0-10' Deep	Unit	0.0	\$5,000.00	\$ -
15	Storm Sewer: Type "E" Inlets 0-4' Deep	Unit	0.0	\$2,875.00	\$ -
16	Storm Sewer: Type "E" Inlets 0-6' deep	Unit	0.0	\$3,500.00	\$ -
17	Storm Sewer: Type "E" Inlets 0-8' deep	Unit	0.0	\$4,300.00	\$ -
18	Storm Sewer: Storm Manhole 4 ft (<8')	Unit	0.0	\$3,000.00	\$ -
19	Storm Sewer: Storm Manhole 4 ft (>8')	Unit	0.0	\$4,000.00	\$ -
20	Storm Sewer: 15" Flared End Structure with Safety Grate (Safety Grate Only)	Unit	3.0	\$500.00	\$ 1,500.00
21	Storm Sewer: 18" Head Walls with safety grate (Safety Grate Only)	Unit	1.0	\$550.00	\$ 550.00
22	Storm Sewer: 24" Head Walls with safety grate (Safety Grate Only)	Unit	2.0	\$600.00	\$ 1,200.00
23	Storm Sewer: 30" Head Walls with safety grate (Safety Grate Only)	Unit	1.0	\$750.00	\$ 750.00
24	Storm Sewer: Outlet Structures	Unit	0.0	\$7,500.00	\$ -
25	Storm Sewer: Anti-Seep Collar	Unit	0.0	\$1,000.00	\$ -
26	Storm Sewer: Yard Drains	Unit	0.0	\$750.00	\$ -
27	Storm Sewer: Contech	Unit	0.0	\$50,000.00	\$ -
28	Storm Sewer: 12" HDPE	LF	0.0	\$35.00	\$ -
29	Storm Sewer: 15" HDPE	LF	0.0	\$48.00	\$ -
30	Storm Sewer: 18" HDPE	LF	0.0	\$52.00	\$ -
31	Storm Sewer: 24" HDPE	LF	0.0	\$65.00	\$ -
32	Storm Sewer: 8" ADS N-12 PE pipe	LF	0.0	\$25.00	\$ -
33	Storm Sewer: 24" RCP	LF	0.0	\$80.00	\$ -
34	Storm Sewer: 30" RCP	LF	0.0	\$87.00	\$ -
35	Storm Sewer Rip Rap (maintenance)	CY	3.0	\$75.00	\$ 225.00
36	Sanitary Sewer: Mobilization and Clearing	LS	0.0	\$3,000.00	\$ -
37	Sanitary Sewer: Soil Erosion and Sediment Control	LS	0.0	\$2,000.00	\$ -
38	Sanitary Sewer: Test pits to verify depths of utilities	LS	0.0	\$1,200.00	\$ -
39	Sanitary Sewer: 8" PVC Pipe (0-6' depth)	LF	0.0	\$100.00	\$ -
40	Sanitary Sewer: 8" PVC SDR 35 Pipe (0-12' Depth)	LF	0.0	\$125.00	\$ -
41	Sanitary Sewer: 6" PVC SCH 40 Lateral	LF	0.0	\$50.00	\$ -
42	Sanitary Sewer: 6" PVC SCH 40 Inspection Risers	Unit	0.0	\$325.00	\$ -
43	Sanitary Sewer: Manhole (0-6' depth)	Unit	0.0	\$2,875.00	\$ -
44	Sanitary Sewer: Manhole (0-12' depth)	LF	0.0	\$4,000.00	\$ -
45	Sanitary Sewer: Site restoration & Clean Up	LS	0.0	\$1,000.00	\$ -
46	Sanitary Sewer: Testing	LS	0.0	\$2,000.00	\$ -
47	Sanitary Sewer: "As Built"	LS	1.0	\$3,000.00	\$ 3,000.00
48	Belgium Block Curb (Maintenance and Repairs)	LF	362.0	\$25.00	\$ 9,050.00
49	6" Soil Aggregate Designation I-5	Tons	0.0	\$26.00	\$ -
50	4" HMA 25M64 (Maintenance and Repairs)	Tons	154.0	\$80.00	\$ 12,320.00
51	Tack Coat - 0.14 Gallons per square yard (For Repairs)	Gal	100.0	\$3.00	\$ 300.00

RARITAN TOWNSHIP ENGINEERING DEPARTMENT

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Engineer's Cost Estimate

Project: Flemington Junction Apartments
Block16.01, Lots 37.01 & 54 (proposed Lot 54.01)

Date: 3/9/2016
Revised: 11/9/2016
Revised: 12/7/2017

Item #:	Description	Unit	Quantity	Unit Price	Total Amount
52	2" HMA9.5M64 (Maintenance and Repairs)	Tons	77.0	\$85.00	\$ 6,545.00
53	Handicap Ramps with Detectable warning (Repairs)	Unit	12.0	\$500.00	\$ 6,000.00
54	Concrete Sidewalk; 4" class "B" concrete & 4" Clean Stone (Maintenance and Repairs)	SF	1,290.0	\$6.00	\$ 7,740.00
55	Stone Path (Pavement)	SF	3,220.0	\$20.00	\$ 64,400.00
56	Split Rail Wood Fence	LF	0.0	\$45.00	\$ -
57	LED Bollard	Unit	9	\$500.00	\$ 4,500.00
58	LED Luminaire and Pole	Unit	0	\$2,700.00	\$ -
59	LED Luminaire Double Fixture and Pole	Unit	0	\$3,200.00	\$ -
60	Handicap Parking Signs (Repairs)	Unit	6	\$50.00	\$ 300.00
61	Traffic Signs with Breakaway Base (Repairs)	Unit	31	\$50.00	\$ 1,550.00
62	Street Sign (Repairs)	Unit	1	\$40.00	\$ 40.00
63	Masonry Trash Enclosure (Repairs)	Unit	2	\$1,000.00	\$ 2,000.00
64	Reinforced 6" concrete Slab for trash Enclosure	SF	0	\$8.00	\$ -
65	Bollard for trash enclosure	Unit	0	\$300.00	\$ -
66	Block Retaining Walls	LF	0	\$150.00	\$ -
67	No Parking Striping	SF	260	\$6.00	\$ 1,560.00
68	Line Painting - Road and Parking	LF	3,600	\$0.50	\$ 1,800.00
69	Pavement Marking	Unit	6	\$75.00	\$ 450.00
70	Paving Marking	SF	300	\$6.00	\$ 1,800.00
71	Fire Hydrant Assembly	Unit	0	\$4,435.00	\$ -
72	Fire Department Connection	Unit	9	\$750.00	\$ 6,750.00
73	Basin Excavation	CY	0	\$6.00	\$ -
74	Landscaping: Shade Tree (Decidious)	Unit	45	\$450.00	\$ 20,250.00
75	Landscaping: Ornamental Tree (Decidious)	Unit	40	\$400.00	\$ 16,000.00
76	Landscaping Evergreen Trees	Unit	23	\$350.00	\$ 8,050.00
77	Landscaping : Shrubs #3 Container	Unit	156	\$50.00	\$ 7,800.00
78	Landscaping : Shrubs # 5 Container	Unit	33	\$75.00	\$ 2,475.00
79	Ground Cover	Unit	2,000	\$2.50	\$ 5,000.00
80	Foundation Planting (per building)	Unit	8	\$3,900.00	\$ 31,200.00
81	Native Tree Supplemental Plantings	Unit	20	\$250.00	\$ 5,000.00
82	Basin # 1 ERNMX 183 Seed Mix	SY	1,290	\$2.00	\$ 2,580.00
83	Basin # 1 ERNMX 128 Seed Mix	SY	450	\$1.50	\$ 675.00
84	Basin # 2 ERNMX 183 Seed Mix	SY	430	\$2.00	\$ 860.00
85	Basin # 2 ERNMX 128 Seed Mix	SY	565	\$1.50	\$ 847.50
86	Disturbed areas North of Community Bldg ERNMX 153	SY	2,560	\$3.00	\$ 7,680.00
87	Disturbed areas South of Community Bldg ERNMX 153	SY	2,400	\$3.00	\$ 7,200.00
88	Disturbed areas South of Community Bldg ERNMX 128	SY	825	\$1.50	\$ 1,237.50
89	Bio-retention Mix	CY	150	\$75.00	\$ 11,250.00
90	Bioretention/recharge Area ERNMX 128 Seed Mix	SY	225	\$1.50	\$ 337.50
91	Grass Banked Parking (topsoil, Fert. Seed)	SY	510	\$7.00	\$ 3,570.00
92	Turfareas (Topsoil, Fert. Seed.)	SY	6,000	\$7.00	\$ 42,000.00
93	TotLot equipment installed	LS	1	\$45,000.00	\$ 45,000.00
94	PlayBound poured in place	LS	1	\$10,000.00	\$ 10,000.00
95	Benches	Unit	5	\$1,000.00	\$ 5,000.00
96	Conservation easement Pins	Unit	24	\$200.00	\$ 4,800.00
97	Conservation Easement Signs	Unit	24	\$125.00	\$ 3,000.00
98	Bus Shelter with concrete slab	LS	1	\$7,500.00	\$ 7,500.00
Total					\$ 391,142.50

Engineer's Cost Estimate

Project: **Flemington Junction Apartments**
Block 16.01, Lots 37.01 & 54 (proposed Lot 54.01)

Date: 3/9/2016
Revised: 11/9/2016
Revised: 12/7/2017

Original Cost Estimate for the project	\$1,752,236.50
30% Retainage in accordance with NJSA 40:55D-53.e.1	\$525,670.95

Performance Guarantee @120% of 30% Retainage	\$630,805.14
Cash Bond @10%	\$63,080.51
Surety or Letter Credit @90%	\$567,724.63

References"

- 1 - Plans: "Final Site Plans - Flemington Junction Apartments" prepared by Carroll Engineering dated 3/9/2015 last revised 2/8/2016
- 2 - Engineer's Estimate of Probable Site Work Costs for Flemington Junction Apartments prepared by Carroll Engineering dated 3/4/2016.
- 3 - 2014 RSMeans Site Work & Landscape Cost Data
- 4 - Raritan Township Cost Estimate dated 3/9/2016

Note: If an item (s) has been overlooked in this estimates, it will be the responsibility of the Applicant to complete said item (s) prior to final inspection and approval and in accordance with the approved plans and pertinent Township Resolution

Antoine Hajjar
Antoine Hajjar, PE & LS
Township Engineer

12/11/2017
Date