

**RARITAN TOWNSHIP COMMITTEE  
TUESDAY, Feb. 21th, 2017  
MEETING BEGINS AT 6:30 P.M.**

**Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary**

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1. **MEETING CALLED:**

Meeting called to order at: \_\_\_\_\_

2. **ROLL CALL:**

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

3. **MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was advertised in the January 11, 2017 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Web Site.

3.A **Resolution #17-54 - CLOSED SESSION:**

**Contract Negotiations** –

**Personnel** – Deputy Court Administrator, DPW Supervisor, Conflict Tax Attorney

**Pending Litigation -**

**Attorney-Client Privilege** –

Mayor Gilbert asks for a motion to adopt Resolution #17-54

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

**CLOSED SESSION:**

**OPEN SESSION:**

4. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.**

5. **PUBLIC COMMENT:**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

- a. Hampton Corner Road Flooding Study presentation

6. **FINANCIAL ISSUES:**

**PAYMENT OF BILLS:**

- a. Payment of Bills as Listed for Raritan Township: \$

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- b. Payment of Bills as Listed for Raritan Township Fire Company: \$

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

7. **REPORTS:**

- a. Liaison Reports

Karen Gilbert – Historians, Finance, Personnel, Planning Board (Class I – Mayor)

Michael Mangin – Planning Board (Class II – Governing Body), RTMUA

Louis Reiner – Environmental Commission/Green Team, Fire/Rescue/OEM

Richard Chen – Finance, Open Space, Parks & Recreation

Craig O'Brien – Open Space

8. **UNFINISHED BUSINESS:**

- a. Rescue Squad Development & Construction Fees (Res. #17-55)
- b. Budget Transfers
- c. On-Call Vehicle Use (Res. #17-49)
- d. Conflict Tax Attorney (Res. #17-40)
- e. Green Team Appointments (#17-56)
- f. Somerset County JIF Commissioner Appointment (Res. #17-57)

9. **NEW BUSINESS:**

- a. Blue Line Resolution (Res. #17-58)
- b. Recreation Fields Planning Ad-Hoc Committee
- c. Municipal Open Space Allocation (Res. #17-59)
- d. Police Remediation Consultant (Res. #17-60)
- e. Comcast Cable Franchise Renewal
- f. Lobby Information Desk
- g. Snow memos
- h. Fee & Tax refunds

10. **ORDINANCES:**

Ordinances Public Hearing and Final Adoption: NONE

Ordinances on First Reading

- a. **ORDINANCE #17-02**  
 AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING CHAPTER 15.04 ENTITLED “UNIFORM CONSTRUCTION CODE” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO AMEND CERTAIN SECTIONS REGARDING FEES.

Mayor Gilbert asks for a motion to introduce Ordinance #17-02 on first consideration, same to be published according to law with a public hearing and final votes schedule for the meeting of March 7, 2017 beginning at 7 pm at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O’Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- b. **ORDINANCE #17-03**  
 AN ORDINANCE AMENDING CHAPTER 5.44 ENTITLED “TOWING” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY THE DELETION OF SECTION 5.44.080 ENTITLED “MAXIMUM FEE RATE SCHEDULE” AND THE ADDITION OF NEW SECTION 5.44.080 ENTITLED “TOWING AND STORAGE FEE RATE SCHEDULE”.

Mayor Gilbert asks for a motion to introduce Ordinance #17-03 on first consideration, same to be published according to law with a public hearing and final votes schedule for the meeting of March 7, 2017 beginning at 7 pm at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O’Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

**11. CORRESPONDENCE:**

- a. Letter from Rick Dovey, Sustainable Jersey, dated Jan. 27, 2017, RE: Sustainable Jersey Certification.

- b. Letter from Rob Clifton, Comcast, dated Jan. 30, 2017, RE: Cable Franchise Renewal
  - c. E-Mail from Kerry Pflugh, NJ DEP, dated Feb. 13, 2017, RE: Prescribed Burning Program
  - d. E-mail from Kerry Pflugh, NJDEP, dated Feb. 14, 2017, RE: Free Tree Seedlings
  - e. Meeting Minutes from Flemington-Raritan School District for Dec. 12, Jan. 1 and Jan. 30
  - f. Email from Jeanne Clayton, dated Feb. 16, 2017, RE: Banning Puppy Sales at Pet Shops
12. **NON CONSENT AGENDA** –
13. **CONSENT AGENDA:**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Minutes:**

*Township Committee Meeting Minutes: Jan 24*  
*Executive Session Minutes: Jan. 24*

**Resolutions:**

- a. **Resolution #17-40 – Appointment of XXXXXX as Conflict Tax Attorney**
- b. **Resolution #17-49 – Authorization for On-Call vehicle use**
- c. **Resolution #17-55 – Recognizing Flemington-Raritan First Aid & Rescue Squad as an instrumentality of the Township of Raritan**
- d. **Resolution #17-56 – Appointment to Raritan Township Green Team**
- e. **Resolution #17-57 – Appointment of Somerset County Joint Insurance Fund Commissioner**

- f. **Resolution #17-58 – Authorization for Police Blue Line**
- g. **Resolution #17-59 – Authorization to reserve Municipal County Open Space Allocation**
- h. **Resolution #17-60 – Approving Contract for Professional Service Contract**
- i. **Resolution #17-61 – Authorizing fee refund to Ryan Cunningham**
- j. **Resolution #17-62 – Authorizing Escrow return to Lowes**
- k. **Resolution #17-63 – Authorizing refund of tax overpayments**

Mayor Gilbert asks for a motion to adopt the Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

14. **PRIVILEGE OF THE FLOOR:** Anyone may address the Committee on any issue for three (3) minutes.

15. **Resolution #17-XX- CLOSED SESSION (if needed):**

Mayor Gilbert asks for a motion to adopt Resolution #17-XX.

16. **CLOSED SESSION**

17. **OPEN SESSION**

18. **FURTHER ACTION**

19. **ADJOURNMENT:**

Mayor Gilbert asks for a motion to adjourn the meeting.  
 Meeting adjourned at \_\_\_\_\_