

TOWNSHIP OF RARITAN

COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #17-54

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

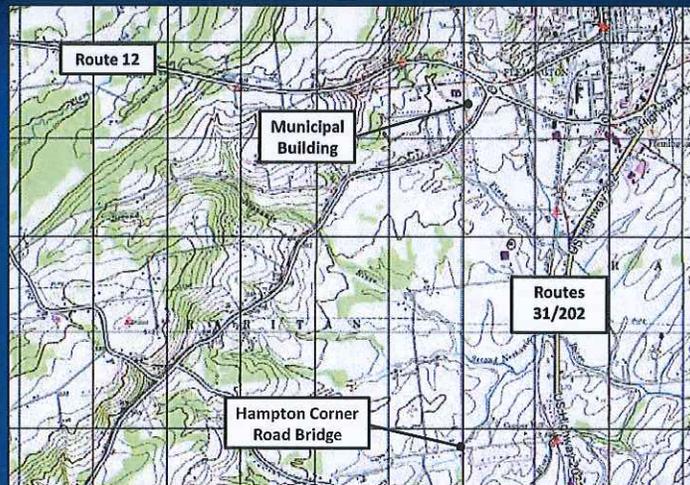
1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations
 - b) Personnel: Deputy Court Administrator, DPW Supervisor, Conflict Tax Attorney
 - c) Litigation:
 - d) Attorney Client Privilege:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Results of Hampton Corner Road Flood Analysis

Raritan Township Committee
February 21, 2017

Storm Water Management Consulting, LLC

Project Location



Storm Water Management Consulting, LLC

HCR Looking East



Storm Water Management Consulting, LLC

Upstream Face of Bridge



Storm Water Management Consulting, LLC

Roadway Low Point



Storm Water Management Consulting, LLC

Upstream of Low Point



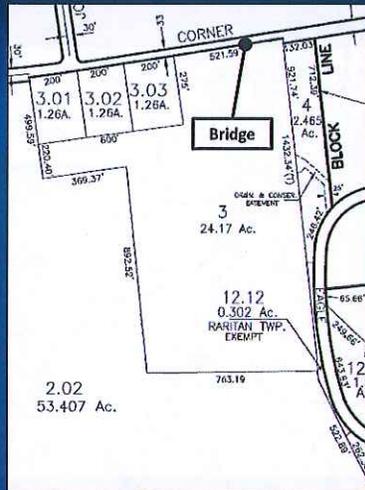
Storm Water Management Consulting, LLC

Topo Upstream of Low Point

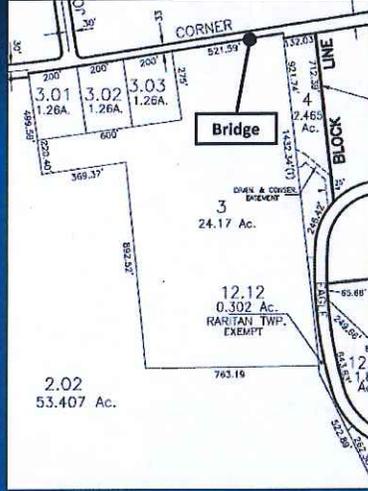


Storm Water Management Consulting, LLC

Tax Map Upstream of Low Point

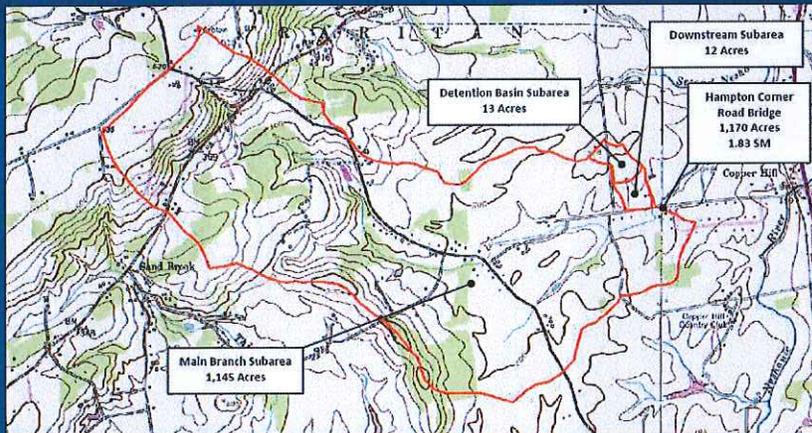


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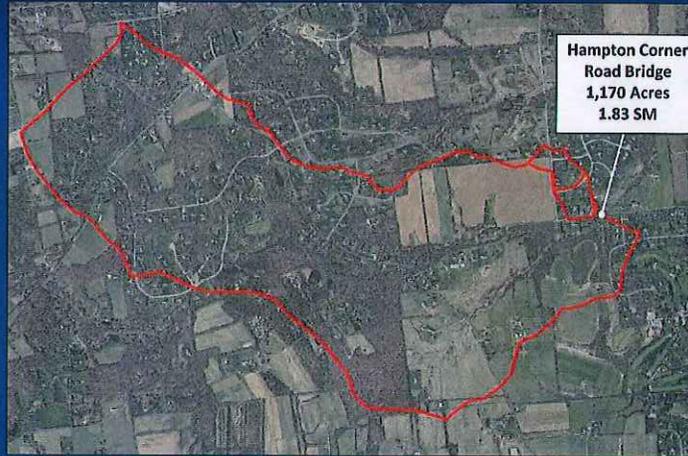
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Drainage Subareas – USGS Topo



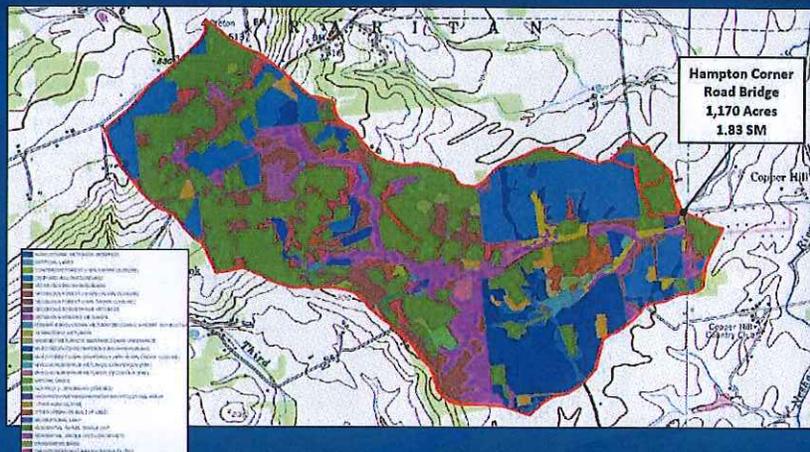
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Drainage Subareas – 2012 Aerial

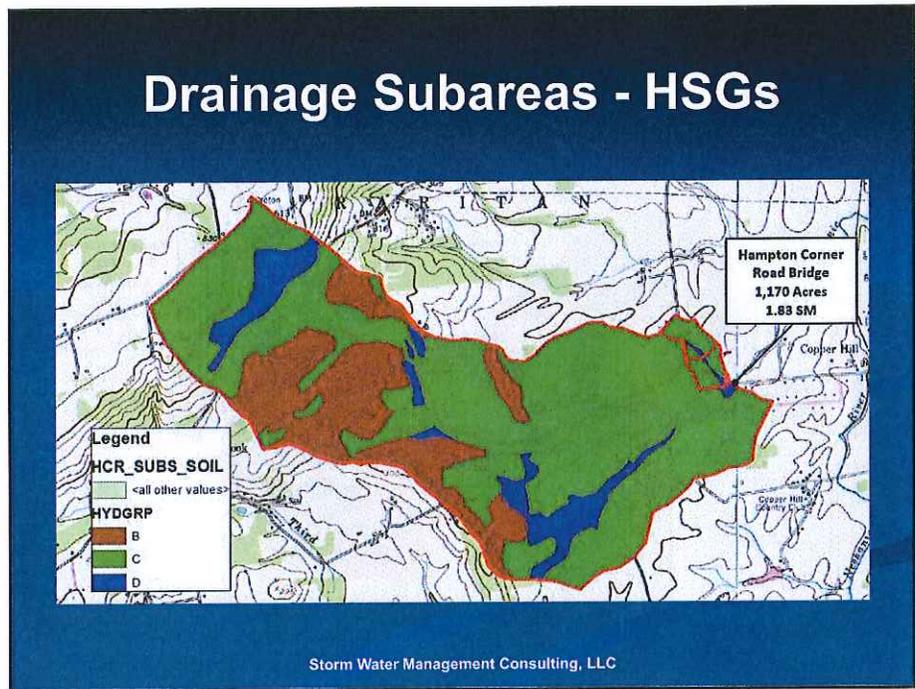
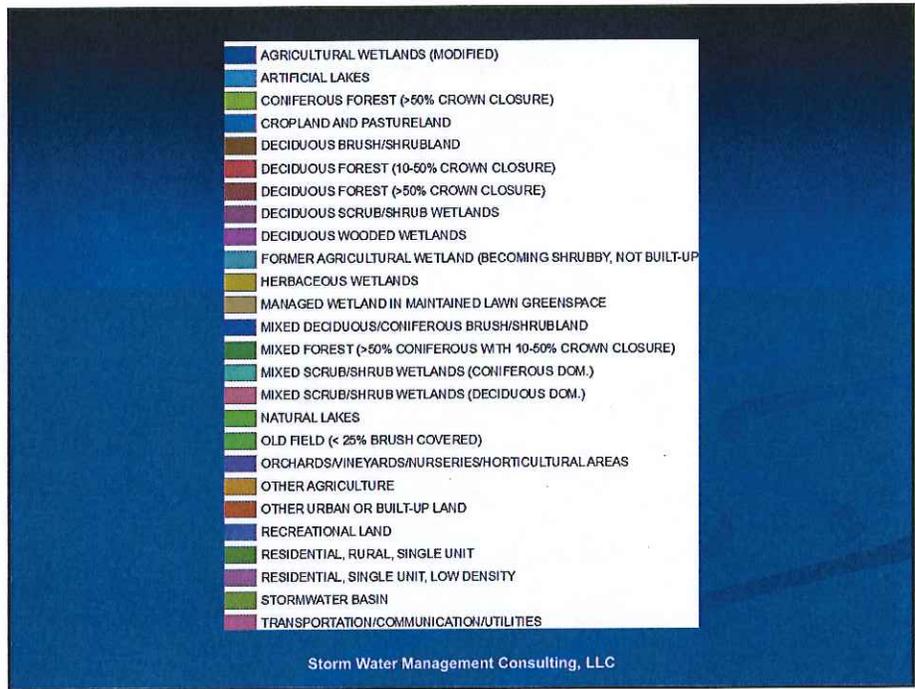


Storm Water Management Consulting, LLC

Drainage Subareas – 2012 LULC



Storm Water Management Consulting, LLC



Upstream Detention Basin



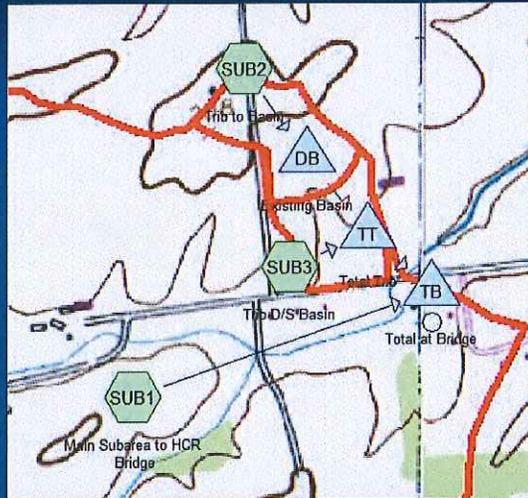
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Upstream Detention Basin



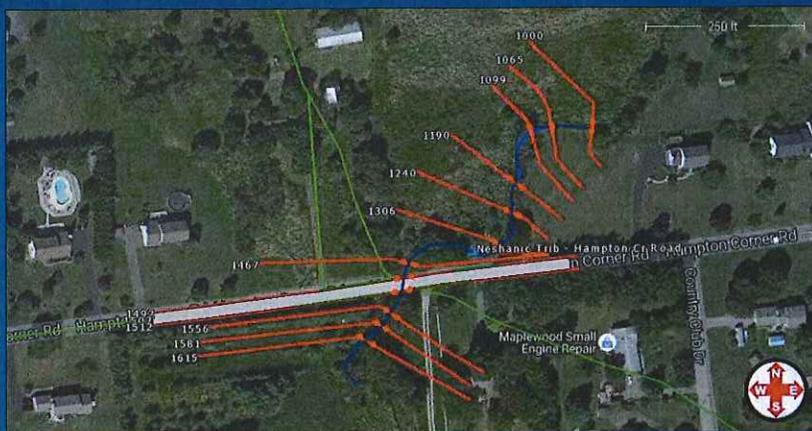
Storm Water Management Consulting, LLC

HydroCAD Model Schematic



Storm Water Management Consulting, LLC

HEC-RAS Model Schematic



Storm Water Management Consulting, LLC

Existing Low Elevation in Roadway =	153.8	NAVD88
Existing Low Chord Elevation =	153.6	NAVD88
Existing Difference (Feet) =	0.2	
Top of Road Elevation at Bridge =	155.8	NAVD88
Existing Deck Thickness (Inches) =	26	
Estimated Capacity without Overtopping =	200	CFS

Existing Upstream Water Surface Elevations:

<u>Recurrence Interval (Years)</u>	<u>Peak Discharge (CFS)</u>	<u>WSEL (NAVD88)</u>	<u>Height Above Low Chord (Feet)</u>	<u>Height Above Low Road (Feet)</u>
0	0	149.10	-4.50	-4.71
1	255	154.07	0.47	0.26
2	389	154.53	0.93	0.72
5	618	155.02	1.42	1.21
10	830	155.36	1.76	1.55
25	1163	155.94	2.34	2.13
50	1457	156.32	2.72	2.51
100	1783	156.73	3.13	2.92

Storm Water Management Consulting, LLC

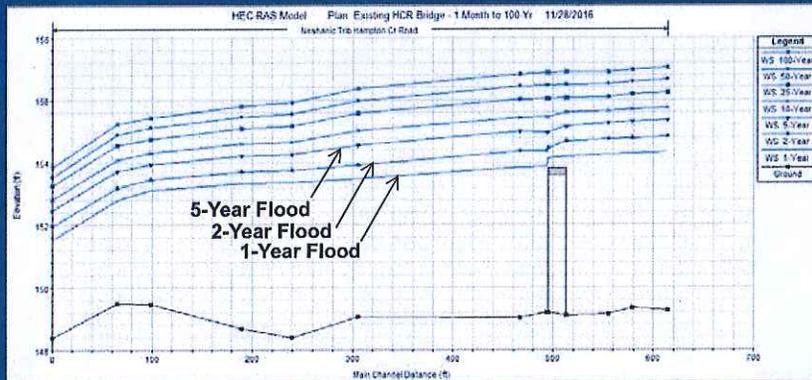
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Existing Downstream Water Surface Elevations:

<u>Storm (Years)</u>	<u>Peak Discharge at Bridge (CFS)</u>	<u>D/S WSEL (Station 1492)</u>	<u>Height Above Road (feet)</u>
1	305	153.86	0.06
2	467	154.35	0.55
5	742	154.97	1.17
10	997	155.46	1.66
25	1,396	156.04	2.24
50	1,748	156.46	2.66
100	2,139	156.87	3.07

Storm Water Management Consulting, LLC

Existing Conditions WS Profiles

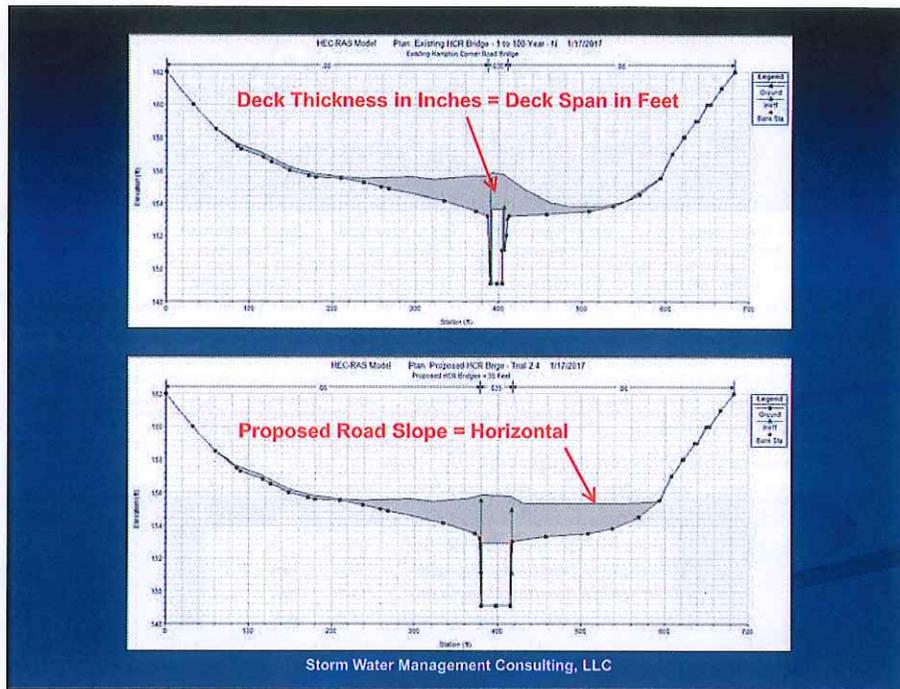


Storm Water Management Consulting, LLC

Potential Road & Bridge Improvements

- Assumptions:
 - Proposed Road Width Same as Existing (i.e., 18 Feet)
 - Proposed Road Slope Horizontal
 - Required Deck Thickness in Inches = Proposed Span in Feet \pm
 - Proposed Discharge = Existing Discharge
 - Normal Depth Starting WSEL
 - No Downstream Channel Improvements

Storm Water Management Consulting, LLC



N.J.A.C. 7:13
 FLOOD HAZARD AREA CONTROL ACT RULES

Statutory authority:
 N.J.S.A. 12:5-3; 13:1D-1 et seq.; 13:1D-29 et seq., specifically 13:1D-33; 13:9A-1 et seq.;
 13:19-1 et seq.; 13:20-1 et seq.; 58:10A-1 et seq.; 58:11A-1 et seq.; and 58:16A-50 et seq.

Date last amended:
 June 20, 2016

(e) In addition to meeting the requirements at (c) above, the Department shall issue an individual permit to reconstruct an existing bridge or culvert only if the following requirements are met:

1. The anticipated impacts to offsite flooding associated with the reconstruction of the bridge or culvert comply with (e)1i through iii below for each flood event described at N.J.A.C. 7:13-12.1(i):
 - i. The proposed construction does not subject any offsite habitable building, railroad, roadway, or parking area to increased depth or frequency of flooding;
 - ii. The proposed construction does not increase offsite flood depths within 500 feet upstream and downstream of the project by more than 0.2 feet, unless compliance with (e)3 below necessarily results in greater increases. In no case shall the project increase offsite flood depths by more than one foot within 500 feet upstream and downstream of the project; and
 - iii. The proposed construction does not increase offsite flood depths in areas located more than 500 feet upstream and downstream of the project.

Storm Water Management Consulting, LLC

Upstream Effects of Road and Bridge Improvements

Height of Road Raising	Trial 1 - Raise Road Existing 14-Foot Span	Trial 2 - Raise Road 20-Foot Span	Trial 3 - Raise Road 25-Foot Span	Trial 4 - Raise Road 30-Foot Span	Trial 5 - Raise Road 35-Foot Span
1 Foot	1-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity
	2-Year Overtops 0.2 Feet Max Rise = 0.56	5-Year Overtops 0.6 Feet Max Rise = 0.40	5-Year Overtops 0.5 Feet Max Rise = 0.32	5-Year Overtops 0.4 Feet Max Rise = 0.29	5-Year Overtops 0.4 Feet Max Rise = 0.28
1.5 Feet	2-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity
	5-Year Overtops 0.5 Feet Max Rise = 0.80	5-Year Overtops 0.3 Feet Max Rise = 0.63	5-Year Overtops 0.2 Feet Max Rise = 0.51	5-Year Overtops 0.1 Feet Max Rise = 0.46	5-Year Overtops 0.1 Feet Max Rise = 0.45
2 Feet	2-Year Capacity	2-Year Capacity	5-Year Capacity	5-Year Capacity	5-Year Capacity
	5-Year Overtops 0.3 Feet Max Rise = 1.09	5-Year Overtops 0.1 Feet Max Rise = 0.90	10-Year Overtops 0.3 Feet Max Rise = 0.73	10-Year Overtops 0.2 Feet Max Rise = 0.68	10-Year Overtops 0.2 Feet Max Rise = 0.66

Existing Frequency Without Overtopping = 1-Year +
 Existing 2-Year Flood Overtopping Depth = 0.72 Feet
 Existing 5-Year Flood Overtopping Depth = 1.21 Feet
 Existing 10-Year Flood Overtopping Depth = 1.55 Feet

Storm Water Management Consulting, LLC

Overall Effects on Floodplain

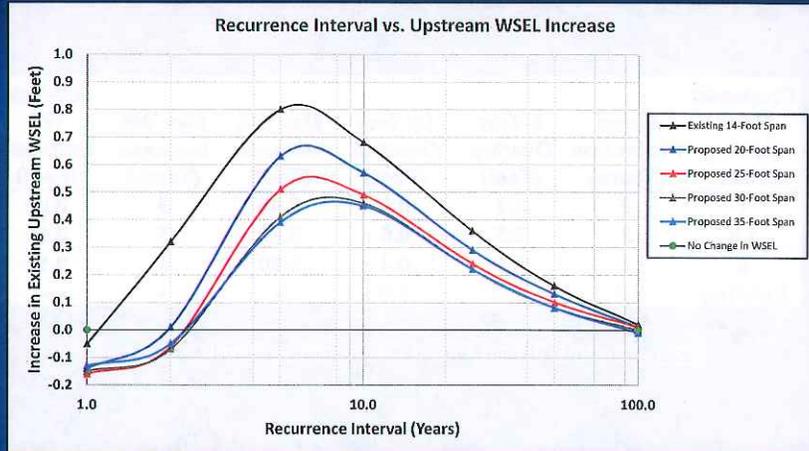
Summary of Results – Raise Road 1.5 Feet

Flood (Years)	Flow (CFS)	Existing 14-Foot Span		Proposed 20-Foot Span		Proposed 25-Foot Span		Proposed 30-Foot Span		Proposed 35-Foot Span	
		WSEL	Diff (FT)								
0	0	149.10	0.00	149.10	0.00	149.10	0.00	149.10	0.00	149.10	0.00
1	255	154.02	-0.05	153.93	-0.14	153.91	-0.16	153.92	-0.15	153.94	-0.13
2	389	154.85	0.32	154.54	0.01	154.47	-0.06	154.46	-0.07	154.48	-0.05
5	618	155.82	0.80	155.65	0.63	155.53	0.51	155.43	0.41	155.41	0.39
10	830	156.04	0.68	155.93	0.57	155.85	0.49	155.82	0.46	155.81	0.45
25	1163	156.30	0.36	156.23	0.29	156.18	0.24	156.16	0.22	156.16	0.22
50	1457	156.48	0.16	156.45	0.13	156.42	0.10	156.40	0.08	156.40	0.08
100	1783	156.75	0.02	156.74	0.01	156.74	0.01	156.73	0.00	156.72	-0.01

2-Year Capacity
 5-Year Overtops 0.2 Feet
 Max Rise = 0.51

Storm Water Management Consulting, LLC

Summary – Raise Road 1.5 Feet



Storm Water Management Consulting, LLC

Potential Road & Bridge Improvements

Height of Road Raising	Trial 1 - Raise Road Existing 14-Foot Span	Trial 2 - Raise Road 20-Foot Span	Trial 3 - Raise Road 25-Foot Span	Trial 4 - Raise Road 30-Foot Span	Trial 5 - Raise Road 35-Foot Span
1 Foot	1-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity
	2-Year Overtops 0.2 Feet	5-Year Overtops 0.6 Feet	5-Year Overtops 0.5 Feet	5-Year Overtops 0.4 Feet	5-Year Overtops 0.4 Feet
	Max Rise = 0.56	Max Rise = 0.40	Max Rise = 0.32	Max Rise = 0.29	Max Rise = 0.28
1.5 Feet	2-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity
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	Max Rise = 1.09	Max Rise = 0.90	Max Rise = 0.73	Max Rise = 0.68	Max Rise = 0.66

Existing Frequency Without Overtopping = 1-Year +
 Existing 2-Year Flood Overtopping Depth = 0.72 Feet
 Existing 5-Year Flood Overtopping Depth = 1.21 Feet
 Existing 10-Year Flood Overtopping Depth = 1.55 Feet

Storm Water Management Consulting, LLC

Summary – 20-Foot Span

Proposed Road Raising (Feet)	Flood Protection (Years)	5-Year Overtop (Feet)	10-Year Overtop (Feet)	Max WS Increase (Feet)	Max WS Increase (Years)	100-Year WS Increase (Feet)
1	2	0.6	0.9	0.40	5	0.00
1.5	2	0.3	0.6	0.63	5	0.01
2	2	0.1	0.4	0.90	5	0.17
Existing	1 ±	1.2	1.6	-	-	-

Note: Existing 2-Year Flood Overtopping Depth = 0.7 Feet

Storm Water Management Consulting, LLC

Summary and Discussion

- Reduction in Flood Risk Requires Both Road and Bridge Improvements
- Will Require Approval for Upstream WSEL Increase for 5 to 50-Year Floods
- Bridge Size Vs. Level of Protection, Cost, Construction, Maintenance, County/NJDOT Classification
- County Deck Thickness and Road Profile Requirements

Storm Water Management Consulting, LLC

Joseph J. Skupien, PE, PP
President

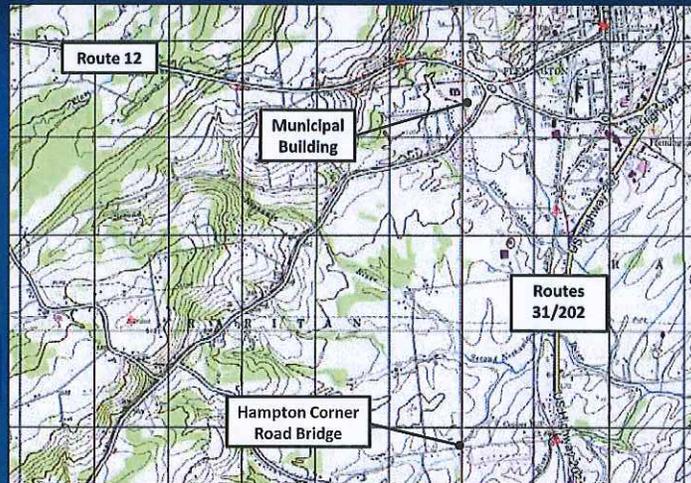
Storm Water Management Consulting, LLC
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P.O. Box 727
Ringoes, New Jersey 08551
Phone: 908-806-7700
Fax: 908-806-7721
joeskupien@swwmconsulting.com

Results of Hampton Corner Road Flood Analysis

Raritan Township Committee
February 21, 2017

Storm Water Management Consulting, LLC

Project Location



Storm Water Management Consulting, LLC

HCR Looking East



Storm Water Management Consulting, LLC

Upstream Face of Bridge



Storm Water Management Consulting, LLC

Roadway Low Point



Storm Water Management Consulting, LLC

Upstream of Low Point



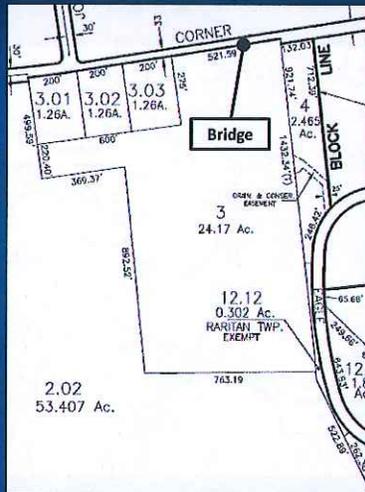
Storm Water Management Consulting, LLC

Topo Upstream of Low Point

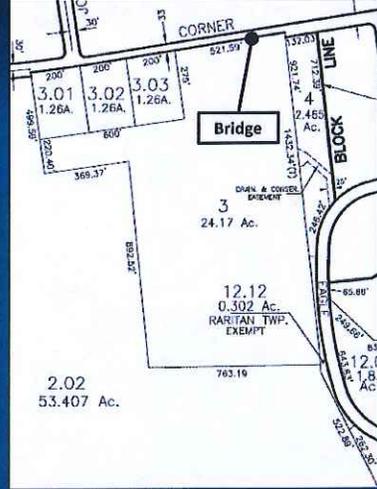


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Tax Map Upstream of Low Point

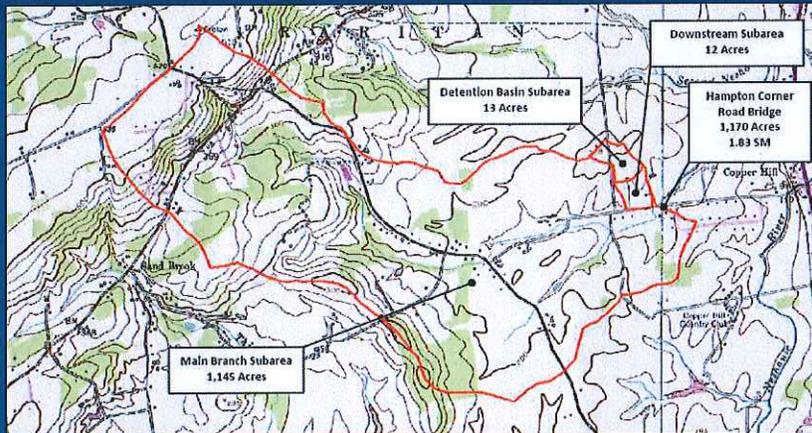


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Drainage Subareas – USGS Topo



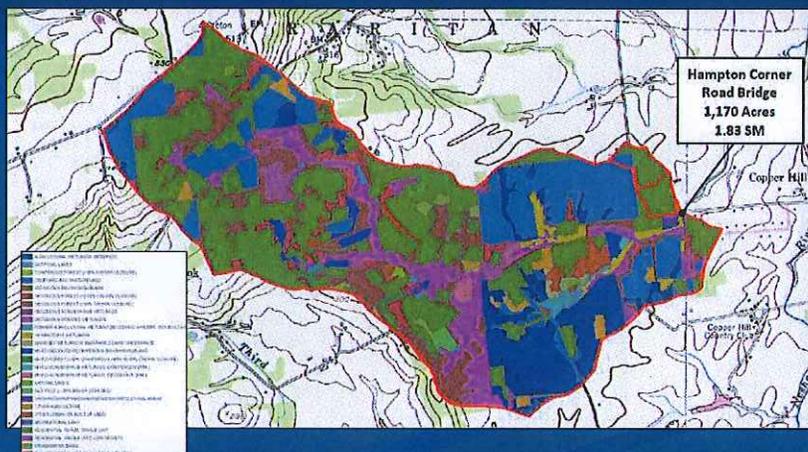
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Drainage Subareas – 2012 Aerial



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Drainage Subareas – 2012 LULC

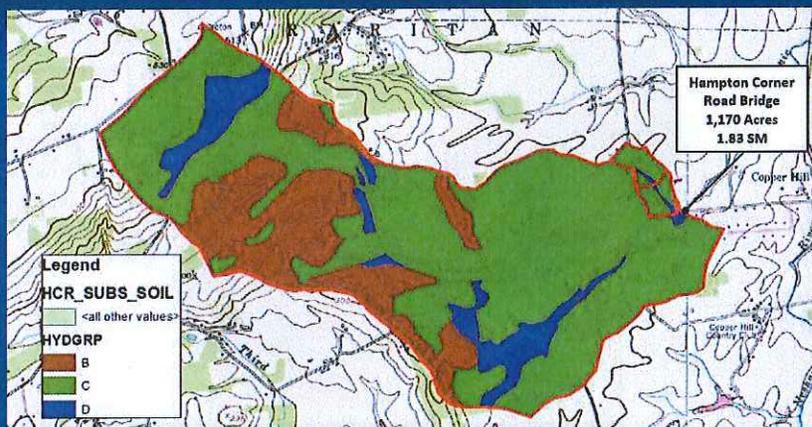


Storm Water Management Consulting, LLC

- AGRICULTURAL WETLANDS (MODIFIED)
- ARTIFICIAL LAKES
- CONIFEROUS FOREST (>50% CROWN CLOSURE)
- CROPLAND AND PASTURELAND
- DECIDUOUS BRUSH/SHRUBLAND
- DECIDUOUS FOREST (10-50% CROWN CLOSURE)
- DECIDUOUS FOREST (>50% CROWN CLOSURE)
- DECIDUOUS SCRUB/SHRUB WETLANDS
- DECIDUOUS WOODED WETLANDS
- FORMER AGRICULTURAL WETLAND (BECOMING SHRUBBY, NOT BUILT-UP)
- HERBACEOUS WETLANDS
- MANAGED WETLAND IN MAINTAINED LAWN GREENSPACE
- MIXED DECIDUOUS/CONIFEROUS BRUSH/SHRUBLAND
- MIXED FOREST (>50% CONIFEROUS WITH 10-50% CROWN CLOSURE)
- MIXED SCRUB/SHRUB WETLANDS (CONIFEROUS DOM.)
- MIXED SCRUB/SHRUB WETLANDS (DECIDUOUS DOM.)
- NATURAL LAKES
- OLD FIELD (< 25% BRUSH COVERED)
- ORCHARDS/WINEYARDS/NURSERIES/HORTICULTURAL AREAS
- OTHER AGRICULTURE
- OTHER URBAN OR BUILT-UP LAND
- RECREATIONAL LAND
- RESIDENTIAL, RURAL, SINGLE UNIT
- RESIDENTIAL, SINGLE UNIT, LOW DENSITY
- STORMWATER BASIN
- TRANSPORTATION/COMMUNICATION/UTILITIES

Storm Water Management Consulting, LLC

Drainage Subareas - HSGs



Storm Water Management Consulting, LLC

Upstream Detention Basin



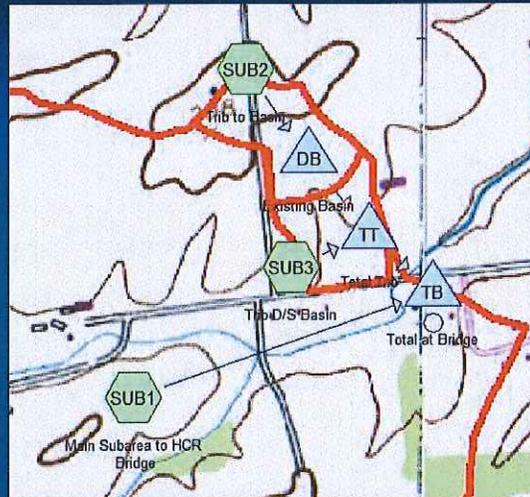
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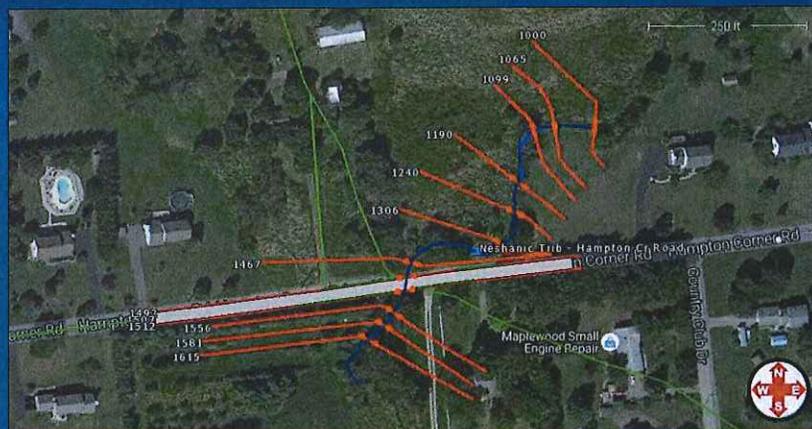
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HydroCAD Model Schematic



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HEC-RAS Model Schematic



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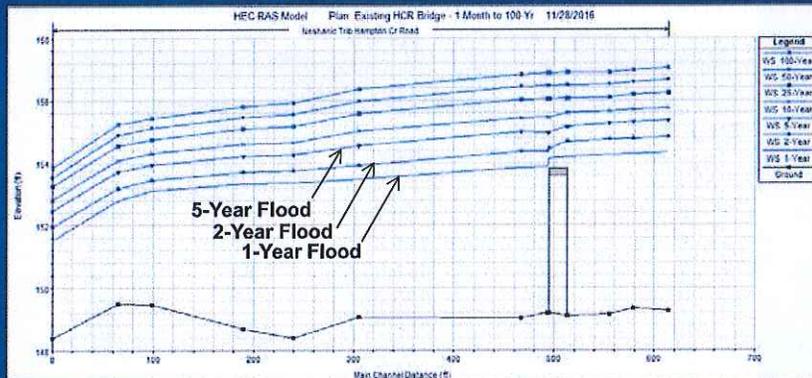
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Existing Conditions WS Profiles

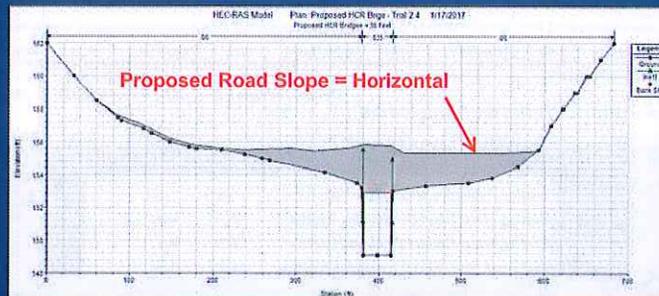
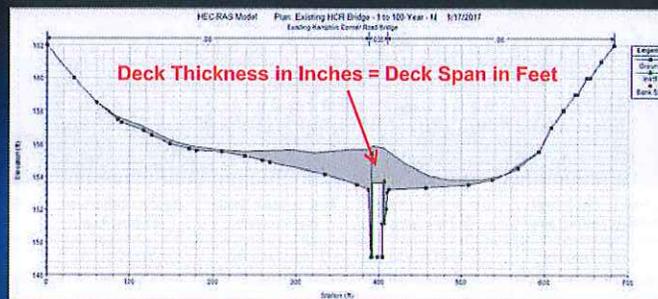


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Potential Road & Bridge Improvements

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Storm Water Management Consulting, LLC



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N.J.A.C. 7:13
FLOOD HAZARD AREA CONTROL ACT RULES

Statutory authority:
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Date last amended:
June 20, 2016

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Storm Water Management Consulting, LLC

Upstream Effects of Road and Bridge Improvements

Height of Road Raising	Trial 1 - Raise Road Existing 14-Foot Span	Trial 2 - Raise Road 20-Foot Span	Trial 3 - Raise Road 25-Foot Span	Trial 4 - Raise Road 30-Foot Span	Trial 5 - Raise Road 35-Foot Span
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 Existing 5-Year Flood Overtopping Depth = 1.21 Feet
 Existing 10-Year Flood Overtopping Depth = 1.55 Feet

Storm Water Management Consulting, LLC

Overall Effects on Floodplain

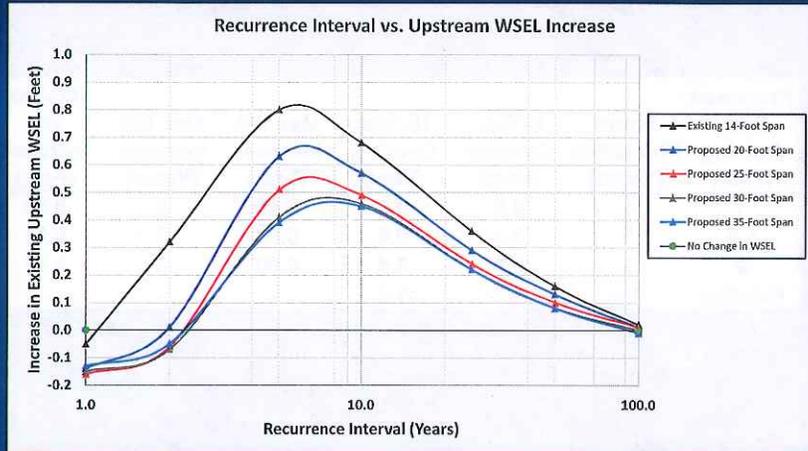
Summary of Results – Raise Road 1.5 Feet

Flood (Years)	Flow (CFS)	Existing 14-Foot Span		Proposed 20-Foot Span		Proposed 25-Foot Span		Proposed 30-Foot Span		Proposed 35-Foot Span	
		WSEL	Diff (FT)								
0	0	149.10	0.00	149.10	0.00	149.10	0.00	149.10	0.00	149.10	0.00
1	255	154.02	-0.05	153.93	-0.14	153.91	-0.16	153.92	-0.15	153.94	-0.13
2	389	154.85	0.32	154.54	0.01	154.47	-0.06	154.46	-0.07	154.48	-0.05
5	618	155.82	0.80	155.65	0.63	155.53	0.51	155.43	0.41	155.41	0.39
10	830	156.04	0.68	155.93	0.57	155.85	0.49	155.82	0.46	155.81	0.45
25	1163	156.30	0.36	156.23	0.29	156.18	0.24	156.16	0.22	156.16	0.22
50	1457	156.48	0.16	156.45	0.13	156.42	0.10	156.40	0.08	156.40	0.08
100	1783	156.75	0.02	156.74	0.01	156.74	0.01	156.73	0.00	156.72	-0.01

2-Year Capacity
 5-Year Overtops 0.2 Feet
 Max Rise = 0.51

Storm Water Management Consulting, LLC

Summary – Raise Road 1.5 Feet



Storm Water Management Consulting, LLC

Potential Road & Bridge Improvements

Height of Road Raising	Trial 1 - Raise Road Existing 14-Foot Span	Trial 2 - Raise Road 20-Foot Span	Trial 3 - Raise Road 25-Foot Span	Trial 4 - Raise Road 30-Foot Span	Trial 5 - Raise Road 35-Foot Span
1 Foot	1-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity
	2-Year Overtops 0.2 Feet	5-Year Overtops 0.6 Feet	5-Year Overtops 0.5 Feet	5-Year Overtops 0.4 Feet	5-Year Overtops 0.4 Feet
	Max Rise = 0.56	Max Rise = 0.40	Max Rise = 0.32	Max Rise = 0.29	Max Rise = 0.28
1.5 Feet	2-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity	2-Year Capacity
	5-Year Overtops 0.5 Feet	5-Year Overtops 0.3 Feet	5-Year Overtops 0.2 Feet	5-Year Overtops 0.1 Feet	5-Year Overtops 0.1 Feet
	Max Rise = 0.80	Max Rise = 0.63	Max Rise = 0.51	Max Rise = 0.46	Max Rise = 0.45
2 Feet	2-Year Capacity	2-Year Capacity	5-Year Capacity	5-Year Capacity	5-Year Capacity
	5-Year Overtops 0.3 Feet	5-Year Overtops 0.1 Feet	10-Year Overtops 0.3 Feet	10-Year Overtops 0.2 Feet	10-Year Overtops 0.2 Feet
	Max Rise = 1.09	Max Rise = 0.90	Max Rise = 0.73	Max Rise = 0.68	Max Rise = 0.66

Existing Frequency Without Overtopping = 1-Year +
 Existing 2-Year Flood Overtopping Depth = 0.72 Feet
 Existing 5-Year Flood Overtopping Depth = 1.21 Feet
 Existing 10-Year Flood Overtopping Depth = 1.55 Feet

Storm Water Management Consulting, LLC

Summary – 20-Foot Span

Proposed Road Raising (Feet)	Flood Protection (Years)	5-Year Overtop (Feet)	10-Year Overtop (Feet)	Max WS Increase (Feet)	Max WS Increase (Years)	100-Year WS Increase (Feet)
1	2	0.6	0.9	0.40	5	0.00
1.5	2	0.3	0.6	0.63	5	0.01
2	2	0.1	0.4	0.90	5	0.17
Existing	1 ±	1.2	1.6	-	-	-

Note: Existing 2-Year Flood Overtopping Depth = 0.7 Feet

Storm Water Management Consulting, LLC

Summary and Discussion

- Reduction in Flood Risk Requires Both Road and Bridge Improvements
- Will Require Approval for Upstream WSEL Increase for 5 to 50-Year Floods
- Bridge Size Vs. Level of Protection, Cost, Construction, Maintenance, County/NJDOT Classification
- County Deck Thickness and Road Profile Requirements

Storm Water Management Consulting, LLC

Joseph J. Skupien, PE, PP
President

Storm Water Management Consulting, LLC
1108 Old York Road
P.O. Box 727
Ringoes, New Jersey 08551
Phone: 908-806-7700
Fax: 908-806-7721
joeskupien@swwmconsulting.com

List of Bills - (All Funds)

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Vendor	Description	Current Fund	Payment	Check Total
1692 - A & S HYDRAULICS	PO 3454 # 66 Cylinder repair	375.00	375.00	
2200 - ACME DIESEL ELECT	PO 3455 trk 6 alternator	290.00	290.00	
4523 - ALLEN & SUSAN FUNK	PO 3525 REFUND OF 1ST QRT 2017 TAXES	600.00	600.00	
3834 - ARROW ELEVATOR INC	PO 3475 February Maintenance	130.00	130.00	
1232 - AT&T	PO 3516 1/2017	483.72	483.72	
4024 - ATLANTIC SALT, INC.	PO 3451 Road Salt	10,389.73	10,389.73	
2277 - BOROUGH OF FLEMINGTON	PO 3519 4 HYDRANTS/1 HYDRANT	2,778.00	2,778.00	
2382 - BRIAN TAGGERT	PO 3321 B-SNOW MEALS 2017	23.00	23.00	
2850 - BRION FLEMING	PO 3324 B-SNOW MEALS 2017	23.00	23.00	
728 - CARTRIDGE WORLD	PO 3403 INK REFILL FOR CFO	52.98	52.98	
	PO 3404 LASER REFILLS	315.95	368.93	
3297 - CDW GOVERNMENT	PO 3106 Switch for PW's wifi	1,742.25	1,742.25	
	PO 3122 Switch/Computer	1,296.37	3,038.62	
895 - CENTURYLINK	PO 3515 1/2017	622.86	622.86	
1752 - CENTURYLINK-PAYPHONES	PO 3518 JANUARY 2017	50.00	50.00	
4507 - CHRIS KALHAUGE	PO 3332 B-SNOW MEALS 2017	23.00	23.00	
799 - CINTAS CORP	PO 3408 Medical Supplies	222.86	222.86	
	PO 3476 Medical Supplies	362.08	584.94	
1710 - CINTAS CORP	PO 3442 Janitorial Supplies	252.03	252.03	
4415 - CUCOA, INC	PO 3433 Membership Dues - Tom Moffat	200.00	200.00	
1801 - COMCAST	PO 3430 B-2017 INTERNET SERVICE	194.06	194.06	
303 - COOPER ELECTRIC	PO 3406 Supplies	90.40	90.40	
1918 - CORELOGIC REAL ESTATE TAX SERV	PO 3523 REFUND - 1ST QRT 2017 TAXES	3,813.20	3,813.20	
196 - COURIER NEWS	PO 3484 0001866908 Resolution #17-14	30.10	30.10	
	PO 3486 0001849096 NOTICE OF REGULAR MEETIN	21.50	51.60	
1351 - CREST PAPER PRODUCTS	PO 3377 Supplies	532.58	532.58	
4360 - DANIEL LORENZI	PO 3330 B-SNOW MEALS 2017	23.00	23.00	
4481 - DAVID FABIANO	PO 3339 B-2017 MILEAGE REIMBURSEMENT	33.48	33.48	
3258 - DEER CARCASS REMOVAL SERV	PO 3444 December 2016	490.00	490.00	
3215 - DEPARTMENT OF FINANCE	PO 3512 3RD QRT 2016 COUNTY HEALTH INSPECTI	7,225.00	7,225.00	
236 - DITSCHMAN/FLEMINGTON FORD	PO 3467 Police Repair	2,140.28	2,140.28	
	PO 3468 Police repair parts	215.82	2,356.10	
3799 - DONALD VANFOSSEN	PO 3327 B-SNOW MEALS 2017	23.00	23.00	
4508 - DONN BROWN	PO 3333 B-SNOW MEALS 2017	23.00	23.00	
802 - EAST COAST EMERGENCY LIGHTING	PO 3280 Vehicle Parts	337.50	337.50	
3798 - EDWARD WALDRON	PO 3326 B-SNOW MEALS 2017	23.00	23.00	
2157 - EDWARD YARD	PO 3319 B-SNOW MEALS 2017	23.00	23.00	
4240 - FAST SIGNS OF FLEMINGTON	PO 2928 Supplies	2,360.00	2,360.00	
873 - FLEMINGTON CHEVROLET	PO 3469 Police Repair Parts	641.99	641.99	
354 - GOODYEAR AUTO CENTER	PO 3458 21-12 Police tires	501.60	501.60	
3914 - HOME DEPOT CREDIT SREV	PO 3405 Supplies	122.93	122.93	

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
423 - INT'L ASSOC CHIEFS OF POLICE	PO 3493 Supplies	32.84	155.77
430 - INTERSTATE BATTERY SYSTEM	PO 3279 2017 Dues for International Associa	150.00	150.00
1861 - JAMES HARPER	PO 3453 Batteries	471.80	471.80
451 - JCP&L	PO 3311 B-SNOW MEALS 2017	23.00	23.00
3031 - JERRY TRSTENSKY	PO 3521 DECEMBER 2016 & JANUARY 2017	17,177.89	17,177.89
109 - JOHN BROWN	PO 3328 B-SNOW MEALS 2017	23.00	23.00
664 - JOHNNY ON THE SPOT, INC	PO 3314 B-SNOW MEALS 2017	23.00	23.00
1787 - JONATHON WEBB	PO 3477 Port A Johns	258.00	258.00
859 - KEVIN TETEMER	PO 3329 B-SNOW MEALS 2017	23.00	23.00
4322 - LINK HIGH TECH INC	PO 3312 B-SNOW MEALS 2017	23.00	23.00
841 - IORRAINE STROUSE	PO 3268 SONIC WALL SECURITY BUNDLE	556.96	556.96
589 - M & W COMMUNICATIONS	PO 3385 Medicare Reimbursement	1,258.80	1,258.80
256 - MACMILLAN OIL CO., INC.	PO 3239 Vehicle Antennas	44.90	44.90
5 - MCMASTER-CARR SUPPLY CO.	PO 3470 Shop oils	870.00	870.00
2741 - MICHAEL RASILE	PO 3456 Plastic washers	78.90	78.90
4361 - MICHAEL TRAUCH	PO 3483 Repair supplies	170.93	249.83
1665 - MICHAEL WRIGHT	PO 3323 B-SNOW MEALS 2017	23.00	23.00
28 - MPH INDUSTRIES INC	PO 3331 B-SNOW MEALS 2017	23.00	23.00
321 - MUNCO	PO 3342 B-2017 MILEAGE REIMBURSEMENT	36.89	36.89
4061 - NAPA	PO 3361 Repair of (2) Radar Remotes	164.42	164.42
3121 - NATIONAL PARTS SUPPLY	PO 3432 Membership dues	75.00	75.00
3881 - NEW JERSEY AMERICAN WATER	PO 3452 Service & Repair parts	885.00	885.00
372 - NJ ADVANCED MEDIA	PO 3457 Service & Repair parts	663.04	663.04
641 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 3522 01/10/2017 - 02/07/2017	589.22	589.22
638 - NJPTOA	PO 3511 DECEMBER 2016	414.95	414.95
393 - ONE CALL CONCEPTS	PO 3498 2017 Membership Dues	1,610.00	1,610.00
2476 - PECKHAM IND, INC	PO 3396 2017 Dues- Traffic Officers Associa	50.00	50.00
4484 - PETERSON SERVICE CO, INC	PO 3474 January	122.50	122.50
	PO 3443 Calcium Chloride	1,988.00	1,988.00
	PO 3407 Police Station Repair	700.00	700.00
	PO 3407 Boiler Repairs	773.28	773.28
	PO 3441 PD repair	481.25	481.25
4387 - Pinnacle Insurance Solutions	PO 3492 Police Station Thermostat Replaceme	640.00	2,594.53
691 - PITNEY BOWES	PO 3364 Bond Renewals	1,643.00	1,643.00
2228 - PSI	PO 3494 EZ Seal & Tape	183.98	183.98
673 - RACHLES/MICHELE'S OIL CO	PO 2977 Office Supplies	336.00	336.00
4227 - READY REFRESH	PO 3440 Gasoline	4,108.22	4,108.22
3796 - RICHARD STRUBLE	PO 3520 B-WATER COOLER 2017	17.92	17.92
2729 - RICK GARES	PO 3313 B-SNOW MEALS 2017	23.00	23.00
3973 - RICOH USA, INC	PO 3322 B-SNOW MEALS 2017	23.00	23.00
531 - ROBERT MARINO	PO 3517 JANUARY 2017	127.14	127.14
	PO 3318 B-SNOW MEALS 2017	23.00	23.00

List of Bills - (All Funds)

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Vendor	Description	Payment	Check Total
305 - RONALD FLEMING	PO 3316 B-SNOW MEALS 2017	23.00	
	PO 3471 Car Chargers	144.98	167.98
3797 - SAMUEL LAVOIE	PO 3325 B-SNOW MEALS 2017	23.00	23.00
2245 - SEALMASTER	PO 3445 Pallet of crack fill material	4,824.00	4,824.00
3538 - SERVICE TIRE TRUCK CENTERS	PO 3348 Leaflet Tires& Front rims for18-9-1	3,017.68	3,017.68
801 - SIRCHIE FINGERPRINT LAB	PO 1966 Evidence Supplies	300.41	300.41
518 - STAPLES - ONLINE	PO 3464 Desk Sign-Michelle Calvachire	92.95	
	PO 3465 Memory and cable for monitor	366.66	459.61
1561 - STICKEL, KOENIG, SULLIVAN & DRILL	PO 3528 B-NON ESCROW FOR 2017	410.75	410.75
4253 - STONEGATE HOMEOWNERS	PO 3171 MSA Payment 2015	2,023.90	2,023.90
870 - TIRPOK CLEANERS	PO 3395 December 2016 Dry Cleaning	756.25	756.25
4257 - TOWNSENDE	PO 3173 MSA Payment 2015	3,104.85	3,104.85
879 - TRAP ROCK INDUSTRIES	PO 3410 Asphalt	91.58	91.58
2672 - V E RALPH AND SONS INC	PO 3412 (3) Defib batteries	329.55	
	PO 3413 Medical Equipment for Patrol Vehicl	650.35	979.90
2142 - VERIZON WIRELESS	PO 3513 2/2017 - FIRE MARSHAL	160.04	
	PO 3514 1/2017 - CARS	597.69	757.73
918 - VITAL COMMUNICATIONS INC	PO 3253 B - SERVICES FOR 2017	824.00	824.00
4090 - WB MASON	PO 3261 OFFICE SUPPLIES - FTNANCE	50.72	
	PO 3278 Supplies, Office/Data Processing	161.29	212.01
4311 - WELLS FARGO HOME	PO 3524 REFUND - 1ST QRT 2017 TAXES	4,120.47	4,120.47
736 - WILLIAM RISSMILLER	PO 3315 B-SNOW MEALS 2017	23.00	23.00
State & Federal Grants			
767 - SAMZIES UNIFORMS	PO 3266 VESTS - DENDIS/SUTHERLAND/CANONICA	2,504.70	2,504.70
Trust			
4079 - CENTRAL JERSEY HSG RESOURCE	PO 3270 B-2017 COAH SERVICES	7,511.00	7,511.00
2771 - FLEMINGTON SOUTH GARDENS	PO 3259 B-2017 COAH	6,437.95	6,437.95
3914 - HOME DEPOT CREDIT SREV	PO 3493 Supplies	65.88	65.88
1014 - NJ STATE DEPT OF HEALTH	PO 3485 JAN 2017	82.80	82.80
General Capital			
4322 - LINK HIGH TECH INC	PO 3113 INDOOR DOME/EAGLE EYE/CEILING MOUNT	13,737.00	13,737.00
POTAL			128,445.55

List of Bills - (All Funds)

Summary By Account		Vendor	Description	Payment	Check Total		
ACCOUNT	DESCRIPTION		CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT	
01-101-01-000-001	CASH TD BANK					0.00	98,106.22
01-106-04-000-001	CURRENT YEAR TAX RECEIVABLE					8,533.67	
01-194-16-160-000	LICENSES					7,225.00	
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E		78.71				
01-201-20-101-200	POSTAGE & PHOTOCOPYING		127.14				
01-201-20-110-200	GOVERNING BODY - OE		1,610.00				
01-201-20-120-200	TOWNSHIP CLERK - OE		51.60				
01-201-20-130-200	FINANCIAL ADMINISTRATION OE		50.72				
01-201-20-140-200	DATA PROCESSING SERVICES OE		1,480.03				
01-201-20-165-200	ENGINEERING SERVICES		350.17				
01-201-21-180-000	PLANNING BOARD S&W		37.98				
01-201-21-180-200	PLANNING BOARD OE		55.99				
01-201-21-185-000	ZONING BOARD S&W		54.97				
01-201-21-185-200	ZONING BOARD OE		410.75				
01-201-22-195-200	CONSTRUCTION OFFICIAL OE		480.34				
01-201-23-210-200	OTHER INSURANCE		1,643.00				
01-201-25-240-200	POLICE OE		1,726.72				
01-201-25-266-200	FIRE HYDRANTS		2,778.00				
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE		5,307.96				
01-201-26-295-200	SNOW REMOVAL OE		12,814.73				
01-201-26-306-200	P.E.O.S.H.A. ROADS OE		584.94				
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE		3,009.87				
01-201-26-315-200	VEHICLE MAINTENANCE OE		10,288.58				
01-201-28-375-200	PARK MAINTENANCE OE		258.00				
01-201-31-440-200	UTILITIES		22,155.84				
01-201-43-490-200	MUNICIPAL COURT OE		124.99				
01-203-20-100-200	(2016) TOWNSHIP ADMINISTRATOR O/E			3,038.62			
01-203-20-101-200	(2016) POSTAGE & PHOTOCOPYING			183.98			
01-203-20-120-200	(2016) TOWNSHIP CLERK - OE			414.95			
01-203-20-130-200	(2016) FINANCIAL ADMINISTRATION OE			52.98			
01-203-20-145-200	(2016) TAX COLLECTOR OE			336.00			
01-203-23-220-200	(2016) GROUP INSURANCE			1,258.80			
01-203-25-240-200	(2016) POLICE OE			1,056.66			
01-203-25-252-200	(2016) EMERGENCY MANAGEMENT OE			2,360.00			
01-203-26-290-200	(2016) ROAD REPAIR & MAINTENANCE OE			226.22			
01-203-26-310-200	(2016) PUBLIC PROPERTY (B&G) OE			732.73			
01-203-26-315-200	(2016) VEHICLE MAINTENANCE OE			109.15			

Summary By Account

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ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-203-31-440-200	(2016) UTILITIES		1,845.78		
01-203-32-465-200	(2016) SOLID WASTE		121.90		
01-204-55-000	Accounts Payable		5,128.75		
TOTALS FOR	Current Fund	65,481.03	11,737.77	20,887.42	98,106.22
02-101-01-000-01	Grant Checking			0.00	2,504.70
02-213-41-726-000	2016 Grant Expenditure			2,504.70	
TOTALS FOR	State & Federal Grants	0.00	0.00	2,504.70	2,504.70
03-101-01-000-001	Checking TD Bank			0.00	14,097.63
03-286-10-110-006-000	COAH Trust			13,948.95	
03-286-10-110-016-000	Recycling Trust			65.88	
03-286-55-102	Due To State of New Jersey			82.80	
TOTALS FOR	Trust	0.00	0.00	14,097.63	14,097.63
04-101-01-000-001	Checking TD Bank			0.00	13,737.00
04-215-56-998-000	ORD 16-10 VARIOUS CAPITAL EQUIP & IMPROV			13,737.00	
TOTALS FOR	General Capital	0.00	0.00	13,737.00	13,737.00

Total to be paid from Fund 01 Current Fund
 Total to be paid from Fund 02 State & Federal Grants
 Total to be paid from Fund 03 Trust
 Total to be paid from Fund 04 General Capital

98,106.22
 2,504.70
 14,097.63
 13,737.00

 128,445.55

Checks Previously Disbursed

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
21517	TD BANK	PO# 3506	2016 REFUNDING BOND	6,990.46	2/15/2017
21517	TD BANK	PO# 3506	2016 REFUNDING BOND	26,234.15	2/15/2017
21517	CHASE NYC , D.T.C.	PO# 3507	2009 REFUNDING	1,688.74	2/15/2017
21517	CHASE NYC , D.T.C.	PO# 3507	2009 REFUNDING	17,436.26	2/15/2017
21517	CHASE NYC , D.T.C.	PO# 3508	2012 REFUNDING	1,271.81	2/15/2017
21517	CHASE NYC , D.T.C.	PO# 3508	2012 REFUNDING	8,703.19	2/15/2017
21517	CHASE NYC , D.T.C.	PO# 3509	2016 BONDS	58,017.55	2/15/2017
21517	CHASE NYC , D.T.C.	PO# 3510	2016 BONDS - PRINCIPAL	327,726.39	2/15/2017
29061	COUNTY OF HUNTERDON	PO# 3505	OPEN SPACE TAX - ADDED/OMITTED	303,457.26	2/15/2017
29060	COUNTY OF HUNTERDON	PO# 3504	LIBRARY TAX - ADDED/OMITTED	319,256.54	2/15/2017
29059	COUNTY OF HUNTERDON	PO# 3503	COUNTY TAX -ADDED/OMITTED	3,183,023.56	2/15/2017
29058	FLEMINGTON-RARITAN BD OF ED	PO# 3462	PAYMENT #6	7,664,791.00	2/13/2017
12617	PITNEY BOWES RESERVE ACCOUNT	PO# 3399	POSTAGE	2,000.00	1/26/2017
29057	OXFORD HEALTH PLANS	PO# 3415	B-2017 HEALTH INSURANCE	340,961.42	2/07/2017
-----					12,261,558.33
Total paid from Fund 01 Current Fund					12,251,607.32
Total paid from Fund 03 Trust					9,951.01
-----					12,261,558.33
Total for this Bills List 12,390,003.88					

**List of Bills - (0110101000001) CASH TD BANK
Current Fund**

6 B

Check#	Vendor	Description	Payment	Check Total
0	1058 - DURA-WEAR GLOVE & SAFETY CO	PO 3446 GAS METER REPAIR	151.00	151.00
1	302 - FLEMINGTON DEPARTMENT STORE	PO 3448 UNIFORMS	504.84	504.84
	TOTAL			655.84

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK	655.84			655.84
01-201-25-265-200	FIRE COMPANY			0.00	
TOTALS FOR	Current Fund	655.84	0.00	0.00	655.84

Total to be paid from Fund 01 Current Fund

655.84

655.84



RARITAN TOWNSHIP MEMORANDUM

TO: Antoine Hajjar, Acting Township Engineer

FROM: Allan D. Pietrefesa, Administrator/C.F.O.

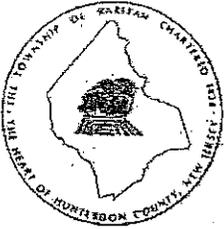
DATE: July 13, 2012

RE: Use of Township Vehicle

This will confirm that the vehicle assigned to you by the Township can be taken home and used to drive to and from work. Your position requires that you be on call in case of emergencies as well as performing duties involving applications before boards that may require inspecting sites after sunset.


Allan D. Pietrefesa

cc: Personnel file



TOWNSHIP OF RARITAN

9 D

MEMORANDUM

TO: Raritan Township Committee

FROM: Antoine Hajjar, NJPE & LS, CME *Antoine Hajjar*

DATE: February 16, 2017

RE: Professional Services for the Police Department Remedial Activities
2017 Scope of Work for Non-Remedial Action Items
Equity Environmental Engineering, LLC

As you are aware Peter Jaran from Equity Environmental Engineering is the Township Licensed Site Remediation Professional (LSRP). The Township staff met with Peter Jaran and Faron Moser, his project manager and discussed the police remediation project on January 27, 2017. The scope of work for the above referenced project is, as follows: the preparation of the plans and specifications including pre-bid meeting with contractors, LSRP services, Remedial Action Workplan (RAW) preparation and submittal, preparation of documents for the permit-by-rule and submittals, baseline groundwater sampling & waste class sampling, pre-remediation monitoring well abandonment, remedial action oversight, post remediation monitoring well re-installation, post remediation groundwater sampling and remedial action report. The total cost for professional services is on the sum of \$134,250.00.

I trust this is satisfactory with the Township Committee. It is my recommendation that you award a contract for the professional services on 2/21/2017 scheduled meeting. An attachment of Equity Environmental Engineering proposal is attached for your examination.

Enclosure

cc: William Bray, Twp. Clerk w/encl.
Don Hutchins, ADM w/encl.
Bill Pandos, CFO w/encl.



February 10, 2017

Mr. Antoine Hajjar, P.E.,
Township Engineer
Township of Raritan
1 Municipal Drive
Flemington, NJ 08822

RE: Police Department Remedial Activities
Revised 2017 Scope of Work for Non-Remedial Action Items

Dear Mr. Hajjar:

Equity Environmental Engineering LLC (Equity) is pleased to provide you with this proposed budget for environmental engineering services related to the Township of Raritan Police Department Site in Flemington, New Jersey. The budget covers anticipated Equity tasks for the 2017 remedial action activities needed to maintain compliance with the New Jersey Department of Environmental Protection (NJDEP) requirements, including, but not limited to groundwater sampling, Licensed Site Remediation Professional Services (LSRP), and general reporting.

The following activities are presented on a Task basis:

- Task 1 – Project Management
- Task 2 – Licensed Site Remediation Professional (LSRP) Services
- Task 3 – Remedial Action Work Plan Preparation and Submittal
- Task 4 – Permit-by-Rule Preparation and Submittal for Remedial Actions
- Task 5 – Baseline Groundwater Sampling Event
- Task 6 – Pre-Remediation Monitoring Well Abandonment
- Task 7 – Remedial Action Observation
- Task 8 – Post Remediation Monitoring Well Re-Installation
- Task 9 – Post Remediation Groundwater Sampling
- Task 10 – Remedial Action Report Preparation and Submittal

Task 1 – Project Management

Included in this task is time for the Project Manager and LSRP to coordinate the remedial activities with representatives of the Township (i.e. Pre-bid meetings, Twp. Board meetings, evaluation of bids, etc.). In addition, time has been included to maintain project budgets and provide monthly status updates to the Township. Also, included in this task is preparation of plan and specifications for the Townships Request for Proposal.



Task 2 – Licensed Site Remediation Professional (LSRP) Services

This task includes the completion of required NJDEP forms and the submittal by Peter Jaran (LSRP) including the Annual Remediation Fee Report, Case Inventory Document, and an update to the Remedial Priority Scoring (RPS) (if warranted.). In addition to the Annual Remediation Fee Report, and pursuant to the NJDEP Fee Guidance Document, the Township will also be responsible for the submission of all appropriate fees on an annual basis.

Task 3 – Remedial Action Work Plan Preparation and Submittal

Under this task, Equity will prepare and submit the Remedial Action Workplan (RAW) for NJDEP review. NJDEP has 60 days to review and comment on said RAW submittal. Should NJDEP not have any comment Equity will proceed with all proposed remedial actions outlined in the Site RAW.

Task 4 – Permit-by-Rule for Remedial Actions (i.e. Bio-Remediation)

Equity will prepare and submit the Discharge to Groundwater Permit-by-Rule authorization request form. This form is completed to propose a discharge to ground water to meet the conditions of the New Jersey Pollutant Discharge Elimination System (NJPDES) permit-by-rule at N.J.A.C. 7:14A-7.5 and 8.5, as applicable, at any site under the purview of the Site Remediation Program. This form will also accompany the Discharge to Ground Water Proposal, which is also required pursuant to the NJPDES rules and Technical Rules for Site Remediation, specifically N.J.A.C. 7:26E-5.6. This proposal outlines the technical information to be submitted to the New Jersey Department of Environmental Protection (NJDEP) regarding the bioremediation and biodegradation using modified CL Solutions® Petrox™.

This task also includes time to prepare and submit the one year Discharge to Groundwater Permit-by-Rule Monitoring Report to NJDEP. This report will be formatted to meet "Information Submittal" of the NJDEP Discharge Approval and Monitoring Requirements Associated with the approved Permit-by-Rule Discharge Authorization. This report will summarize the groundwater treatment through the use of CL Solutions® Petrox™ and provide conclusions based on the post bioremediation GW monitoring results.

Task 5 – Baseline Groundwater Sampling & Waste Class Sampling

Baseline GW Sampling:

There will be one (1), baseline groundwater sampling event conducted onsite during March 2017. The sampling event will be conducted based on NJDEP authorization of the Discharge to Groundwater Permit-by-Rule request.



During the baseline GW sampling event, thirteen (13) monitoring wells (i.e. MW-1, MW-2, MW-3, MW-4, MW-5, MW-6D, MW-7D, MW-9, RW-1, RW-2, OW-1, OW-2, OW-4) will be purged and sampled per the NJDEP technical guidance documents. All monitoring wells onsite will be gauged for depth to water and the presence of free product with an interface probe with an accuracy of 0.01 of a foot. This data will be used to evaluate groundwater direction at the time of sampling and the preparation of groundwater flow diagrams for reporting purposes.

In accordance with applicable NJDEP technical guidance documents, all collected groundwater samples will be analyzed for Volatile Organic Compounds (VOCs) plus Tentatively Identified Compounds (TICs) with the appropriate Quality Assurance/Quality Control (QA/QC) samples (i.e., field and trip blanks and duplicate samples).

Waste Class Soil Sampling

Equity will work with a waste disposal broker to determine potential transportation and disposal firms for the excavated soil. Based on five point composite requirement, Equity will install soil borings and collect the appropriate number of soil samples per boring to create composite samples for waste classification using a direct-push rig. The samples will be collected from multiple depths.

The waste classification samples will be analyzed for the following analytical parameters:

Analytical Method	Facility Requirements	Number of Samples
TAL/TCL+30	3 Sample Sets per 4500 tons	1
Total Hex Chrome	1 Sample per 1200 tons	2
TCLP-Metals	1 Sample per 1200 tons	2
Paint Filter	1 Sample per 1200 tons	2
Reactivity, Ignitability, pH	1 Sample per 1200 tons	2
EPH	1 Sample per 150 tons	14
GRO	1 Sample per 150 tons	14

Note: Number of samples is based on excavation and disposal of approximately 2,100 tons of impacted soils.

The results of the analysis will be used to determine how the soil is to be managed onsite and where to ship it for disposal. The broker(s) will provide recommendations and costs for an appropriate disposal facility for the soil. Equity will assist with the completion of the necessary paperwork for disposal acceptance to the extent possible.

Task 6 – Pre-Remediation Monitoring Well Abandonment

Currently, there are twenty-one (21) groundwater monitoring wells (MWs) located onsite. As discussed, based on a review of the remedial excavation limits, Equity proposes to decommission



eleven (11) groundwater monitoring wells onsite that are within the excavation limits. The wells designated for closure are:

Well ID	Depth to Bottom	Diam of MW
RW-1	17	4" PVC
RW-2	25	4" PVC
MW-1	28	4" PVC
MW-2	29	4" PVC
MW-6D	55	4" PVC
MW-7D	90	4" PVC
OW-1	20	4" PVC
OW-2	20	4" PVC
OW-3	20	4" PVC
OW-4	20	2" PVC
OW-5	20	2" PVC

The wells are required to be decommissioned by a New Jersey licensed well driller who will be under direct contract with Equity. Upon the completion of well closure activities there will be ten (10) monitoring wells left onsite. Equity recommends that six (6) monitoring wells be installed to replace the above mentioned 11 decommissioned wells once the remedial excavation activities have taken place.

Task 7 – Remedial Action Oversight (Excavation)

As agreed to, and outlined in the RAW, the objective of the remedial action at the Police Department Site is the limited source removal of contaminated soils at two (2) separate areas, combined with the addition of the bio-remediation product Petrox® to the open excavations. It is estimated that approximately 1,000 cubic yards (+/- 1,500 tons) of gasoline contaminated soils and 400 cubic yards (+/- 600 tons) of clean overburden soils are to be excavated from these areas. It will be the responsibility of the selected remedial contractor to determine whether shoring is necessary to complete this task. The purpose of the shoring would be to control the amount of groundwater seepage into the excavation and maintain the stability of the excavation sidewalls.

All activities would need to be conducted in accordance with the NJDEP Technical Requirements for Site Remediation (TRSR), and the approved RAW. Because this remedy involves the application of a bio-remediation product into the subsurface, a Discharge to Groundwater permit ("permit by rule") would need to be obtained from the NJDEP Bureau of Groundwater Pollution Assessment prior to commencement (See Task 4). This permit can typically be applied for in the RAW; however, to expedite the process, Equity will submit a permit application separately. The project specific activities pertinent to this task include the following:



1. Remedial Action coordination with the Township;
2. Coordination of the transport & disposal of gasoline-contaminated soil and groundwater;
3. Limited observation of clean overburden stockpiling;
4. Observation and coordination of the excavation of gasoline-contaminated soils;
5. Observation and coordination of excavation dewatering;
6. Post-excavation soil sampling for VOCs.

Equity has prepared this budget with an assumption that all excavation remedial activities will be completed within a three (3) week schedule (i.e. 15 days). Equity also prepared this budget, with the assumption that an outside remediation contractor will be utilized. If the Township elects to undertake the work, all personnel would need to be properly certified in accordance with the OSHA requirements (29 CFR 1910.120). However, based on the February 3, 2017 meeting between Raritan Township Engineering, DPW and Police Departments and Equity, it is our understanding that the selected general contractor and Equity will be conducting all excavation and soil disposal activities. Once the excavation has been deemed clean the Township may elect to complete the clean backfilling of the excavation.

Task 8 – Post Remediation Monitoring Well Re-Installation

Equity will oversee the installation of six (6) monitoring wells. Four (4) monitoring wells will be installed to a shallow depth of twenty feet below grade surface (20 feet bgs) and two (2) monitoring wells will be installed to an intermediate depth of thirty-five feet below grade surface (35 feet bgs). The 20 feet bgs and 35 feet bgs is based on the sampling results from 2013 and 2014 that showed VOCs contamination in the shallow wells and intermediate wells that will be decommissioned prior to the remedial excavation. The water table is approximately 6 -8 feet bgs in the excavation area.

Equity will provide observation of the monitoring well installation and log the soil cuttings. As the soil is being logged, the following soil characteristics will be determined: soil lithology, color, and presence of staining or odors will be described and classified. Each MW boring will be screened using visual and olfactory senses, and a Photo-Ionization Detector (PID) to detect for the presence of VOCs.

Task 9 – Post Remediation Groundwater Sampling

There will be two (2) post groundwater sampling events conducted after the remedial excavation has been completed based on general requirements of the permit-by-rule (i.e. post 10 day event & post 10 week event). The sampling events will be conducted during the Third and Fourth Quarters of 2017. The sampling events are being combined with the general permit-by-rule requirements to create a cost savings by decreasing the amount of analytical costs for Raritan Township. The groundwater sampling will consist of collecting representative groundwater



samples from twelve (12) monitoring wells onsite (i.e. 6 New Wells + MW-3, MW-4, MW-5, MW-9, MW-8, MW-10).

During both groundwater sampling events, all MWs will be gauged for depth to water and the presence of free product with an interface probe with an accuracy of 0.01 of a foot. This data will be used to evaluate groundwater direction at the time of sampling and the preparation of groundwater flow diagrams for reporting purposes. In accordance with applicable NJDEP technical guidance documents, all collected groundwater samples will be analyzed for VOCs plus Tentatively Identified Compounds (TICs) with the appropriate Quality Assurance/Quality Control (QA/QC) samples (i.e., field and trip blanks and duplicate samples).

The results of the groundwater sampling and/or water level gauging will be summarized and included in a Technical Memo, for submittal to the Township. After the completion of all events, one (1) annual Remedial Action Progress Report (RAPR) will be completed. The RAPR will include a summary of the sampling events, groundwater contour maps, and contaminant isopleth figures for Total VOCs, Benzene, Toluene, Ethylbenzene, and Xylenes. In addition, the RAPR will identify any contaminant trends (e.g. increasing/decreasing concentrations), and include recommendations for future monitoring.

Based on prior sampling events, it is our understanding that all purge water generated during groundwater sampling activities will be containerized in 55-gallon drums for disposal by a licensed subcontractor of Equity. Because groundwater sampling is required, Equity anticipates that approximately 300-500 gallons of purge water may be generated per event and removed from drums via vacuum truck. Equity anticipates that the on-site drums will be re-used after each round.

Task 10 – Remedial Action Report

A Remedial Action Report (RAR) will be completed in accordance with the TRSR after the remedial excavation is completed. This will include a summary of the remedial action and future recommendations. An electronic copy of the field data per the NJDEP's Site Remediation Program-Electronic Data Submission (SRP-EDS) requirements will be included along with a reduced data deliverables package from the laboratory. One (1) draft of the RAR will be prepared for review by Raritan Township. Once one (1) round of comments are received and incorporated into the final report.

General Note: Because groundwater at the Police Department Site contains contaminant concentrations above the NJDEP Groundwater Quality Standards (GWQSs), potable well sampling of the residences along Dayton Road and the Township well should continue on an annual basis. The last sampling event for the Dayton Road residences was completed in the second quarter of 2016. The locations of these residences are as follows:

- 12 Dayton Road



- 14 Dayton Road
- 16 Dayton Road
- 18 Dayton Road
- 20 Dayton Road
- Raritan Township Municipal Well

As done previously, it is assumed that the Township will collect the samples in the same manner. Should the Township need assistance with coordinating these events Equity will provide separate costing to complete review of potable data.

Project Team:

Faron Moser will serve as the Project Manager. Support on the project will either be provided by Equity staff, associates of Equity, or subcontractors of Equity, as decided by the Project Manager. Peter Jaran is the LSRP of record and will be responsible for overseeing all future submittals to the NJDEP and approvals.

Project Costs:

The projected costs associated with the Scope of Work described above are presented in the attached table. The projected costs are based on 2017 labor and expense rates. The work will be covered as a Purchase Order under the contract between the Township of Raritan and Equity. If you are in agreement with this Scope of Work and Budget, please sign the attached authorization and return a copy at the address above.

Table 1 – 2017 Estimated Costs				
Task	Labor	Expenses *	Total	Task 1 – 5 Totals
Task 1: Project Management	\$ 18,770.00	\$ 250.00	\$ 19,020.00	\$ 19,020.00
Task 2: LSRP Services	\$ 7,938.00	\$ 0.00	\$ 7,938.00	\$ 7,938.00
Task 3: Remedial Action Work Plan Preparation & Submittal	\$ 5,000.00	\$ 70.00	\$ 5,070.00	\$ 5,070.00
Task 4: Permit-by-Rule Preparation & Submittal for Remedial Actions	\$ 4,050.00	\$ 380.00	\$ 4,430.00	\$ 4,430.00
Task 5: Baseline Groundwater Sampling & Waste Class Sampling	\$ 5,170.00	\$ 10,450.00	\$ 15,620.00	\$ 15,620.00
Task 6: Pre-Remediation Monitoring Well Abandonment	\$ 960.00	\$ 4,450.00	\$ 5,410.00	
Task 7: Remedial Action Observation	\$ 19,185.00	\$ 10,080.00	\$ 29,261.00	



Task 8: Post Remediation Monitoring Well Re-Installation	\$ 4,400.00	\$ 14,831.00	\$ 19,231.00	
Task 9: Post Remediation Groundwater Sampling	\$ 12,794.00	\$ 7,390.00	\$ 20,184.00	
Task 10: Remedial Action Report	\$ 7,886.00	\$ 200.00	\$ 8,086.00	
Total	\$ 86,153.00	\$ 48,101.00	\$ 134,250.00	\$52,078.00

The costs listed above are based on the following assumptions.

- All costs are estimated using 2017 labor and expense rates.
- All costs are estimated for the 2017 calendar year and do not include any future remedial monitoring tasks beyond 2017 (i.e. Remedial Action Outcome (RAO), GW sampling efforts, LSRP efforts, etc.).
- All costs are for professional services only and do not include any remedial action activities completed by the general contractor (e.g. soil excavation, soil backfill, etc.).
- Raritan Township is responsible for all asphalt removal and restoration.
- Raritan Township is responsible for all Above Ground Storage Tank (AST) services (i.e. AST relocation, AST piping upgrade, AST pump upgrades, new pad construction).
- Raritan Township is responsible for the re-location of any sub-surface utilities.
- No mark-ups are applied to subcontractor costs.
- Raritan Township is responsible for all surveying activities associated with the remedial excavation. The RFP will include a cost item for surveying.
- Each groundwater sampling event will take approximately 2 days to complete with a 2-person field team.
- Analytical results will be placed on a standard turnaround (estimated to be 10 days for VOCs & TICs).
- Remedial excavation observation task assumes all activities will be completed within a three (3) week schedule (i.e. 15 days) with excavation limits of 50'L x 40'W x 17'D and 20'L x 10'W x 12'D.
- A New Jersey certified laboratory will be used for sample analysis.
- One (1) copy of all reports and/or NJDEP submittals will be forwarded to Raritan Township for review and comment. One round of revisions is included in the cost. Upon completion and finalization of the document, one (1) copy will be submitted to the NJDEP and one (1) to the Township of Raritan.
- This scope of work is based on the assumption that gasoline contaminated soils and groundwater are the only known contaminants at the Site. If additional contaminants or sources are identified (e.g. chlorinated solvents, waste oil, etc.). Equity will prepare a separate proposal to address them.
- Public Notification and outreach is not included in this proposal.
- Transport and disposal of purge water will be coordinated by Equity; however, Raritan Township will be required to supply all 55-gallon drums to store purge water.



- Potable water sampling and analysis will be performed by the Township.
- NJDEP review fees are not included in this proposal.
- Raritan Twp. is responsible for sampling and analysis of any borrow soil source used for backfilling purposes. Soil needs to be certified as clean fill by the LSRP.

As indicated previously, this proposed budget is for all anticipated Equity actions associated with the remedial action services that could be completed in 2017, which would allow the Township to maintain compliance with the NJDEP.

Task 1 – Task 5 will be covered under a separate Purchase Order for a proposed budget of \$52,078.00, which is based on 2017 Labor and Expense rates on a time and materials basis.

Task 6 – Task 10 will be covered under a separate Purchase Order once all remedial contractor's proposals have been reviewed and an award is made by the Township. The placeholder amount for Task 6 – Task 10 is \$82,172.00, which is based on 2017 Labor and Expense rates on a time and materials basis.

Equity looks forward to providing you with quality environmental engineering services on this effort. If you have any questions, please contact me at (973)-527-7451.

Sincerely

Faron Moser, CHST
Project Manager

Cc: File



Authorization

I am in agreement with the Scope of Work and Budget proposed in the letter from Equity Environmental Engineering, LLC dated February 10, 2017, to the Township of Raritan for the proposal Scope of Work for the site located at Raritan Township Police Department at 2 Municipal Drive, Flemington, New Jersey. The proposed budget is for \$134,250.00 and is based on 2017 Labor and Expense rates on a time and materials basis.

Approved on behalf of the
Township of Raritan

Mr. Antoine Hajjar
Township Engineer

Date:

For Equity Environmental
Engineering, LLC

Peter Jaran, LSRP
Managing Director

Date

Feb 10 2017



Exhibit B
2017 Rates

Labor Rates*

<u>Category</u>	<u>Rate</u>
Senior Environmental Engineer/PE	\$240 per hour
Planner	\$215 per hour
Senior Scientist	\$195 per hour
Project Manager	\$190 per hour
Wetlands Specialist	\$175 per hour
LSRP	\$200 per hour
Senior Geologist	\$175 per hour
Project Scientist	\$145 per hour
CADD Operator	\$95 per hour
Technician	\$85 per hour
Administrative Assistant/Accounting	\$80 per hour

*A 5% administration fee will be applied to the total labor billed against project per invoice.

Expense Rates

<u>Item</u>	<u>Rate</u>
Mileage rate ²	\$0.535 per mile (or current federal)
Tolls	Actual ²
Shipping	Actual ²
Photocopying – black / white	\$0.15 per page
Photocopying – color	\$1.00 per page
Compact Disc	\$2.00 per disc
Rental Vehicle	\$100 per day
Fuel	Actual ²
Per Diem (hotel, food)	\$120 per day
Per Diem (food)	\$25 per day
Field Supplies	Actual ²
Rental Equipment	Actual ²
CAD Plots (2' x 3')	\$30 per plot
Photoionization Detector	\$85 per day
12" Weighted Poly Bailers 1.6x12"	\$9.50 each
12" Weighted Teflon Bailers 1.6x12"	\$18.00 each ¹
Dedicated Field Book	\$10.50 each
1 box Nitrile Gloves	\$19.20
½ box Nitrile Gloves	\$9.60
Monsoon Groundwater Pump w/ Controller	\$100 per day
Whale pump and Battery	\$50 per day
Water Level Indicator (<150')	\$25 per day
Water Level Interface Probe (<150')	\$50 per day
Soil & Groundwater Sample/Decon Kits	\$15 per day
Noise Dosimeter	\$50 per day

1. Work in addition to the original scope of work for this project will be conducted on a Time and Materials basis in accordance with the above labor and expense rates.
2. All expenses and subcontracted services with a ² will be marked up with a 15% administrative charge.

Lobby Information Desk

Proposal:

Establish an Information Desk in the main lobby of the municipal building to be staffed by volunteers from the community.

Purpose:

To offer assistance to visitors to the Municipal Building with:

- determining which office they need to go to
- finding the office they need
- obtaining general information that does not require an employee's assistance (flyers, handouts, etc.)

Volunteer Pool:

- Senior citizens
- High School students
- Anyone who wants to volunteer their time to the Township

Benefits:

- Visitors have instant access to help when they enter the building
- Employees spend less time ushering residents to the correct office
- Creates a welcoming environment
- Allows volunteers to learn about Local Government
- May generate more candidates for our boards and committees

Details:

- Contact Hunterdon County Senior Center and HCRHS Counseling Services to recruit/post for volunteers (already on board to participate)
- Ask 55+ communities to advertise in their newsletters
- Post volunteer opportunity on our Facebook page and website
- Coordinate volunteer schedule through Clerk's office



RARITAN TOWNSHIP MEMORANDUM

9 G

Date: February 10, 2017

To: Mayor and Township Committee
Don Hutchins, Acting Administrator
Bill Pandos, Certified financial officer
William Bray, Acting Township Clerk
Tony Hajjar, Township Engineer

From: Brion Fleming, Acting P.W. Superintendent

Re: Snow Removal Costs
Storm on: 2-9-2017
Official Accumulation: 7"
Duration: 20 Hours
Services: Salt, Plow & Push back drifting

OT Hours	12	@ \$28.50	\$ 342.00
	43	@ \$63.99	\$ 2751.57
	31	@ \$57.63	\$ 1786.53
	46.25	@ \$60.62	\$ 2803.68
	23.25	@ \$30.00	\$ 697.50
Salaried Employees	30.25	@ 60.00/hr	\$ 1815.00

Total Personnel Cost= \$10,196.28

Salt	537.5 Tons	@57.25/ton	\$ 30,771.88
Calcium Chloride	1773.75 Gals	@0.994/gal	\$ 1763.11
Sidewalk Salt (50lb bag)	5 Bags	@12.00/bag	\$ 60.00

Total Material Cost= \$ 32,594.99

Total Other Expenses(Meals)= \$ 483.00

TOTAL COST OF SNOW REMOVAL = \$ 43,274.27

Notes/Comments:

See attached letter.

Snow Report for Storm on 2-9-17

2-8-17 5pm weather report was predicting 10.2 inches of snow starting at 12am on 2-9-17 with a chance of 20%. At 3am the chance of snow was 40%.

We decided to have PW employees report in at 1am on 2-9-17 to pre-salt the roads before the storm started. By doing this the cleanup seemed to be a lot easier at the end of the storm when the sun came out.

As far as the cleanup from the storm we were pretty much wrapped up by 5pm that night. What we did have a problem with was the wind blowing. All crews stayed until 8pm to push back the blowing snow. The weather reports showed the wind to die down around 10pm. We kept 6 employees until 10pm to make sure the roads were passable were the snow was blowing and salted one last time before we went home.

During the storm, we had to pull crews from the snow plowing to remove 4 large trees from the roadway which will be cleaned up sometime next week.

The storm went smooth with only a couple break down problems.



RARITAN TOWNSHIP MEMORANDUM

9 G

Date: 2/15/17

To: Mayor and Township Committee
Don Hutchins, Acting Administrator
Bill Pandos, Certified financial officer
William Bray, Acting Township Clerk
Tony Hajjar, Township Engineer

From: Brion Fleming, Acting P.W. Superintendent

Re: Snow Removal Costs
Storm on: 2/12/17
Official Accumulation: Ice
Duration: 4 Hours
Services: Salt Event

OT Hours	16	@ \$65.09	\$1,041.44
	8	@ \$61.71	\$493.68
	12	@ \$59.04	\$708.48
	4.5	@ \$32.64	\$146.88
	4	@ \$31.10	\$124.40
	0	@ \$29.54	\$0
Salaried Employees	4.5	@ 63.46/hr	\$285.57
Total Personnel Cost=			\$2,800.45
Salt	117.5 Tons	@57.25/ton	\$ 6,726.88
Calcium Chloride	388 Gals	@0.994/gal	\$385.67
Sidewalk Salt (50lb bag)	0 Bags	@12.00/bag	\$0
Total Material Cost=			\$7,112.55
Total Other Expenses(Meals)=			\$0
<u>TOTAL COST OF SNOW REMOVAL = \$9,913.00</u>			

Notes/Comments:

On 2/12/17 we had rain during the day. The roads did not get a chance to dry up before the temperatures dropped below freezing. Police and Communications called at 9:50pm and let us know that the roads were freezing over. 12 employees were called in to salt all roads.



Township of Raritan

Finance Department (908) 806-6100/806-3892 (fax)
1 Municipal Drive
Flemington, NJ 08822

TO: William Bray, Acting Township Clerk
FROM: Danielle Langreder, Asst. Supervisor of Accounts
DATE: January 19, 2017
RE: Resolution – Developers Escrow Return

Please be advised that the following application has been approved by the Township Engineer to release any remaining Developers Escrow funds.

Lowe's
BOA-3-2010

\$402.32

Thank you



Township of Raritan

Finance Department (908) 806-6100/806-3892 (fax)
1 Municipal Drive
Flemington, NJ 08822

TO: William Bray, Acting Township Clerk
FROM: Danielle Langreder, Asst. Supervisor of Accounts
DATE: February 15, 2017
RE: Resolution - Refund of Certified List Fee

Please be advised that I got a request from the Tax Assessor's Office to refund the following:

Name: Ryan Cunningham – Lazor Construction
AMOUNT: \$10.00
FOR: Refund for Certified List Fee

OFFICE OF TAX COLLECTOR
TOWNSHIP OF RARITAN

9 H

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

February 15, 2017

Bill,

Please prepare a resolution for the next committee meeting for refunds due to duplicate payments made by **Wells Fargo** for the following properties which resulted in an overpayment of 4th Qtr. 2016 taxes.

<u>Block</u>	<u>Lot</u>	<u>Qual</u>	<u>Owner</u>	<u>Property</u>	<u>Amount</u>
7	8		Vincent & Dana Marrocco	105 Cherryville Hollow Rd	\$2,320.18
26	12		Ryan & Ashley Mcpartland	147 Old Croton Road	<u>\$1,800.29</u>
Total					\$4,120.47

Thanks!

Sharon

OFFICE OF TAX COLLECTOR
TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

February 15, 2017

Bill,

Please prepare a resolution for the next committee meeting for refunds due to duplicate payments made by **Homeowner** for the following properties which resulted in an overpayment of 1st Qtr 2017 taxes.

<u>Block</u>	<u>Lot</u>	<u>Qual</u>	<u>Owner</u>	<u>Property</u>	<u>Amount</u>
25	4		Allen & Susan Funk	7 West View Drive	\$600.00

Thanks!

Sharon

OFFICE OF TAX COLLECTOR
TOWNSHIP OF RARITAN

9 H

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

February 15, 2017

Bill,

Please prepare a resolution for the next committee meeting for refunds due to duplicate payments made by CoreLogic for the following properties which resulted in an overpayment of 4th Qtr. 2016 taxes.

<u>Block</u>	<u>Lot</u>	<u>Qual</u>	<u>Owner</u>	<u>Property</u>	<u>Amount</u>
15	21.18		Kevin Caldwell & Teresa Gabryszewski	15 Windsor Way	\$ 518.07
72	3	C0111	Virginia & Robert Dimilia	111 Samson Drive	\$ 233.49
99	20		Christopher & Jeanne Bellotti	9 Geary's Ridge Road	<u>\$3,061.64</u>
Total					\$3,813.20

Thanks!

Sharon

TOWNSHIP OF RARITAN

HUNTERDON COUNTY, NEW JERSEY

ORDINANCE NO. 17-02

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING CHAPTER 15.04 ENTITLED "UNIFORM CONSTRUCTION CODE" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO AMEND CERTAIN SECTIONS REGARDING FEES.

BE IT ORDAINED, by the Township Committee of the Township of Raritan, in the County of Hunterdon and State of New Jersey as follows:

Section 1. Subsection B.(1)(k) of Section 15.04.030 entitled "Fees-Biannual Fee Schedule Report-New Construction Surcharge" of Chapter 15.04 entitled "Uniform Construction Code" of Title 15 entitled "Buildings and Construction" of *The Revised General Ordinances of the Township of Raritan* is hereby amended to read as follows:

(k) Buildings moved or relocated, unit rate: sixteen dollars (\$16.00) per one thousand dollars (\$1000.00), with a Minimum Fee of ninety-five dollars (\$95.00); unit rate times the total estimated cost of the following:

- [(1) Cost of moving]
- [2](1) Cost of new foundation
- [3](2) All other costs necessary to complete structure

Section 2. Subsection B.(2)(c) of Section 15.04.030 entitled "Fees-Biannual Fee Schedule Report-New Construction Surcharge" of Chapter 15.04 entitled "Uniform Construction Code" of Title 15 entitled "Buildings and Construction" of *The Revised General Ordinances of the Township of Raritan* is hereby amended to read as follows:

(c) The Minimum Fee shall be charged for each residential sewer, septic and water utility connection. The fee for commercial, industrial and private on-site sanitary and storm sewers, domestic water lines and combination mains shall be seventy-five dollars (\$75.00)[for up to and including the first one hundred feet (100'). Each additional ten feet (10') or portion thereof shall be an additional twenty dollars (\$20.00) per ten feet (10') or portion thereof].

Section 3. Subsection B.(2)(d) of Section 15.04.030 entitled "Fees-Biannual Fee Schedule Report-New Construction Surcharge" of Chapter 15.04 entitled "Uniform Construction Code" of Title 15 entitled "Buildings and Construction" of *The Revised General Ordinances of the Township of Raritan* is hereby amended to read as follows:

(d) The Minimum Fee shall be charged for each of the following: furnace, [water heater], swimming pool water heater, water heater coil, ultraviolet system, [central air conditioning,] hydronic piping, [refrigeration piping,] pool drains, steam shower units, backflow preventer reports and tempering valves. {Gas piping, liquefied] Liquefied petroleum gas piping and fuel oil piping shall be the Minimum Fee and includes provisions for the installation of up to four (4) appliances. The fifth and each additional appliance shall be an additional thirteen dollar (\$13.00) fee.

Section 4. Subsection D. of Section 15.04.030 entitled “Fees-Biannual Fee Schedule Report-New Construction Surcharge” of Chapter 15.04 entitled “Uniform Construction Code” of Title 15 entitled “Buildings and Construction” of *The Revised General Ordinances of the Township of Raritan* is hereby deleted in its entirety. The subsequent subsections are to be renumbered accordingly.

Section 5. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 6. The Ordinance shall take effect upon its adoption, passage and publication according to law.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

William Bray
Acting Township Clerk

TOWNSHIP COMMITTEE OF
TOWNSHIP OF RARITAN

Karen Gilbert
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing Ordinance was introduced at a Township Committee Meeting by the Township Committee of the Township of Raritan on February 21, 2017 the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of March 7, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

William Bray
Acting Township Clerk

TOWNSHIP OF RARITAN

HUNTERDON COUNTY, NEW JERSEY

ORDINANCE NO. 17-03

AN ORDINANCE AMENDING CHAPTER 5.44 ENTITLED "TOWING" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY THE DELETION OF SECTION 5.44.080 ENTITLED "MAXIMUM FEE RATE SCHEDULE" AND THE ADDITION OF NEW SECTION 5.44.080 ENTITLED "TOWING AND STORAGE FEE RATE SCHEDULE".

BE IT ORDAINED by the Township Committee of the Township of Raritan in the County of Hunterdon, State of New Jersey as follows:

SECTION 1. Section 5.44.080 entitled "Maximum fee rate schedule" of Chapter 5.44 entitled "Towing" of *The Revised General Ordinances of the Township of Raritan* is hereby deleted in its entirety and replaced by new Section 5.44.080 entitled "Towing and storage rate schedule" to read as follows:

Section 5.44.080 Towing and storage rate schedule

A. The Police Chief shall recommend to the Township Committee a rate schedule for towing and storage, which rates shall be established by the Township Committee by resolution. A tow operator may only charge the fees established by resolution of the Township Committee, not exceeding the limits set forth therein. No additional fees are permitted other than as set forth below.

B. Fees may be charged for the following:

1. Basic tow, which shall be a flat fee; and
2. In the case of a motor vehicle involved in an accident, the following additional services, if actually performed:
 - a. Waiting time in excess of 15 minutes, which shall be calculated based upon each 15 minutes spent at the site from which a motor vehicle will be towed, with fewer than 15 minutes rounded up to 15;
 - b.. Brush cleaning, including collection of debris that can be picked up by hand, which shall be a flat fee;
 - c.. Site cleanup, which shall be based upon each bag of absorbent used;
 - d. Winching, which shall be based upon each ½ hour spent performing winching;

- e. The use of window wrap, which shall be a flat fee;
- f. Tarping, which shall be a flat fee;
- g. Transmission disconnect, a flat fee, which shall be charged only if a motor vehicle is locked and the tow operator is unable to obtain the keys for the motor vehicle;
- g. Use of a flatbed tow truck, a flat fee, which shall be charged if a motor vehicle can be transported only by a flatbed tow truck;
- i. Use of special equipment other than the first tow truck to recover a motor vehicle that cannot be recovered by winching or pieces of a motor vehicle that cannot be moved by hand, which may be both a labor and equipment charge billed in half-hour increments;
- j. Decoupling;
- k. Storage at a tow operator's storage facility;
- l. More than three trips to the motor vehicle in storage, which may be invoiced as an administrative fee, which shall be a flat fee;
- m. Releasing a motor vehicle from a tow operator's storage facility after normal business hours or on weekends, which shall be a flat fee.

C. A tow operator that engages in private property or other nonconsensual towing shall not charge for the use of a flatbed tow truck if a motor vehicle can safely be towed in an upright position by another type of tow truck, even if the private property tow operator chooses to use a flatbed tow truck for the tow.

D. If a licensed tow operator tows a vehicle at the request of the Police Department, and it is determined by the Police that the vehicle is abandoned, then the police will direct that the vehicle will then be towed to the Police Impound Yard. The Township will only pay the Basic tow rate. All other fees will not apply.

E. A tow operator that engages in private property or other nonconsensual towing shall calculate storage fees based upon full twenty-four-hour periods a motor vehicle is in the storage facility. For example, if a motor vehicle is towed to a storage facility at 7:00 p.m. on one day and the owner of the motor vehicle picks the motor vehicle up before 7:00 p.m. the next day, the tow operator shall charge the owner of the motor vehicle only for one day of storage. If a motor vehicle is stored for more than 24 hours, but less than 48 hours, the tow operator may charge for two days of storage.

F. For the purposes of this section, the following words shall have the following meanings:

1. "Basic tow" shall mean private property towing and other non-consensual towing as defined in this section and other ancillary services that include the following: arriving at the site from which a motor vehicle will be towed; 15 minutes waiting time; hooking a motor vehicle to, or loading a motor vehicle onto, a tow truck; transporting a motor vehicle to a storage facility; unhooking or unloading a motor vehicle from the tow truck; and situating the motor vehicle in the space in which it will be stored. "Basic tow" also includes issuing documents for the release of a motor vehicle to its owner or other person authorized to take the motor vehicle; issuing an itemized bill; three trips to the motor vehicle in storage, which, if applicable, include making a vehicle available to an insurance adjuster or appraiser; issuing documents for the release of a motor vehicle to its owner or other person authorized to take the motor vehicle; and retrieving a motor vehicle from storage during the hours in which the storage facility is open.

2. "Non-consensual towing" shall mean the towing of a motor vehicle without the consent of the owner or operator of the vehicle, including the towing of a motor vehicle when law enforcement orders the vehicle to be towed whether or not the owner or operator consents.

SECTION 2. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION 3. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Township of Raritan, the provisions hereof shall be determined to govern. All other parts, portions and provisions of *The Revised General Ordinances of the Township of Raritan* are hereby ratified and confirmed, except where inconsistent with the terms hereof.

SECTION 4. This Ordinance shall take effect immediately upon final passage and publication according to law.

ATTEST:

William Bray
Acting Township Clerk

**TOWNSHIP COMMITTEE OF
TOWNSHIP OF RARITAN**

Karen Gilbert
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing Ordinance was introduced at a Township Committee Meeting by the Township Committee of the Township of Raritan on February 21, 2017 the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of March 7, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

William Bray
Acting Township Clerk



SUSTAINABLE JERSEY

11 A

c/o The Sustainability Institute at TCNJ
PO Box 7718, Forcina Hall, 3rd Floor, Ewing, NJ 08628-0718

January 27, 2017

BOARD OF TRUSTEES

Rick Dovey
Atlantic County Utilities Authority
Chairperson
Anne-Marie Peracchio
New Jersey Natural Gas
Vice Chairperson
Edward Mahaney, Ed. D.
City of Cape May
Secretary
Caroline Ehrlich
Woodbridge Township
Treasurer
Jane Kenny
The Whitman Strategy Group
Governance Committee Chairperson

Clinton Andrews, Ph.D.
Rutgers University
Anthony Cancro
Township of Plainsboro
Michael Catania
Duke Farms
Tanuja Dehne
Maureen Hassett
Economic Development Authority
Wanda Monahan, Esq.
Wanda Chin Monahan, LLC
Pam Mount
Lawrence Township
William Pikolycky
Woodbine Borough
Michael Schmid
PSE&G
Cheryl Smith
Retired Superintendent
Gary Sondermeyer
Baysshore Recycling
Donald Webster, Jr.
New Jersey School Boards Assoc.
Sarah Weidel
NRG

EX-OFFICIO

Michael Darcy
New Jersey State League of
Municipalities
Lawrence Feinsod Ed.D.
New Jersey School Boards Assoc.
Gary Finger
New Jersey Board of Public Utilities
Paul Baldauf
New Jersey Department of
Environmental Protection

PROGRAM CO-DIRECTORS

Donna Drewes
Randall Solomon
Sustainability Institute
The College of New Jersey

The Honorable Karen Gilbert
Mayor of Raritan Township
One Municipal Drive
Flemington, NJ 08822

Dear Mayor Gilbert,

Please be advised that your municipality's Sustainable Jersey Certification will expire on **December 31, 2017**. In order to avoid a lapse in certification, an application for recertification must be submitted by **June 4, 2017**. Please see the enclosed Sustainable Jersey 2017 Certification Cycle for more information.

Although a new application is required for recertification highlighting your more recent initiatives, many of your previously approved actions may still be valid.

Remember, Sustainable Jersey certification is **free**. As a certified community, you can take advantage of a host of Sustainable Jersey benefits including:

- A menu of vetted money saving sustainability actions specific to New Jersey municipalities and step-by-step guides on how to complete them.
- Access to extensive support and training.
- Priority access and notification of incentives and grants. For example, the Sustainable Jersey Small Grants Program has funded over \$3 million worth of projects in participating communities and schools.

We will be conducting a one hour webinar, *Stay in the Game! Strategize your Recertification* on February 15 at 1:00pm and 7:00pm for municipal staff and volunteers to review the application process, recertification requirements, and discuss strategies for success. Interested parties can register on the events page at www.sustainablejersey.com. A member of our staff, Samantha McGraw, has also been assigned to serve as your liaison during the recertification process and will be reaching out to your municipal contact to offer support. In the meantime, please do not hesitate to contact her at info@sustainablejersey.com or 609-771-2938 if you have any questions regarding recertification.

Sincerely,

Rick Dovey
Chairperson, Sustainable Jersey

CC: Bill Bray



2017 Certification Cycle

Sustainable Jersey strives to provide municipalities with ample opportunity to achieve certification. To that end, after a municipality submits an initial application it is subject to up to three rounds of Sustainable Jersey reviews and municipal revisions. **Please note there will be only one certification cycle per year.**

2017 Sustainable Jersey Certification Timeline	
June 4, 2017	Online Application Submission Deadline <ul style="list-style-type: none"> Application must indicate all actions the municipality plans to complete for credit by marking those actions "Completed." Action requirements do not have to be completed until the November final application deadline. To be recognized at the NJLM conference, all action requirements must be completed by September 10, 2017*.
Mid-July 2017	First Round Review Comments Provided to Municipality <ul style="list-style-type: none"> Each action will be marked as "Approved" or "Must Revise" and comments will be provided. If the application includes actions marked as "Must Revise" the municipality has the opportunity to complete required activities and/or documentation in order to receive credit for these actions.
September 10, 2017*	First Revised Application Submission Deadline (For those who applied in June only) <ul style="list-style-type: none"> Revisions to applications that include "Must Revise" actions must be submitted by this date in order to be considered for certification and recognized at the Sustainable Jersey Awards Luncheon to be held at the 2017 NJLM Annual Conference in November.
Mid-October, 2017	Second Round Review Comments Provided to Municipality <ul style="list-style-type: none"> All municipalities that have met the certification requirements will be certified at the bronze or silver level based on the accumulated point total and considered for the Sustainable Jersey annual awards. For those certified in this round, each revised action submitted will be marked as "Approved", or "Must Revise," and comments will be provided. Certified communities and annual award winners will be recognized at the Sustainable Jersey Annual Luncheon to be held at the 2017 NJLM Conference in November. For both municipalities that have and have not achieved certification there will be one final opportunity to complete actions marked as "Must Revise" to attain certification or increase a municipality's certified level and/or point total.
November 19, 2017	Final Application Submission Deadline (For those who applied in June only) <ul style="list-style-type: none"> This is the final opportunity for municipalities that submitted in June to resubmit outstanding actions.
Mid-December 2017	Final Decision on Pending Applications <ul style="list-style-type: none"> Each action will be marked as "Approved" or "Not Approved" and comments will be provided. Final determination will be made on whether the municipality has been awarded enough points to achieve bronze or silver certification. Municipalities certified on this date will be recognized at the 2018 Sustainable Jersey Annual Luncheon during the NJLM Conference. Municipalities that do not receive certification can reapply in June 2018. Actions that were approved during the 2017 cycle and have not expired by the June submission deadline will automatically be counted as part of the 2018 application submission.

For more information visit www.sustainablejersey.com, email info@sustainablejersey.com, or contact Samantha McGraw at 609-771-2938



Comcast Cable
195 Leonardville Road
Belford, New Jersey 07718
732-281-3704

January 30, 2017

The Honorable Karen Gilbert
and Members of the Governing Body
Township of Raritan
One Municipal Drive
Flemington, New Jersey 08822-1799

Dear Mayor Gilbert and the Members of the Governing Body:

We at Comcast appreciate the opportunity to serve the citizens of the Township of Raritan. It is our credo that *we will be the company to look to first for the communications products and services that connect people to what's important in their lives.* In living our credo, we look forward to providing broadband services to our customers in Raritan for many years to come. Therefore, we are taking this step to ensure the renewal of our franchise with you.

The Cable Communications Policy Act of 1984 ("Cable Act") encourages franchising authorities and cable companies to reach agreement on a renewal Agreement at any time through an informal process of discussion. However, Section 626 of the Cable Act also provides for a contemporaneous alternative formal renewal procedure with specific substantive and procedural requirements. If either the franchising authority or the cable company does not initiate the formal process within a certain time frame, the protections of that process may be lost.

To that end, Comcast hereby notifies the Township that the renewal period for our franchise agreement under Section 626 is now open, and we request the start of renewal proceedings pursuant to the Section 626(a)(1). To preserve our statutory rights under this formal procedure, this letter is our official notice to you invoking that provision, and further notice that Comcast fully reserves its renewal and any extension rights under the Franchise.

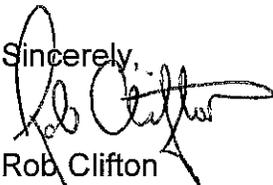
This letter is not intended to preclude informal negotiations, but instead is intended only to preserve the rights of Comcast under the formal renewal process. Comcast has every reason to believe that the Township and Comcast will reach a mutually agreeable renewal of the cable service Agreement through good-faith negotiations, thus making many of the Cable Act's formal procedures unnecessary. The relevant provision of Section 626 on the informal process is brief and reads as follows:

"(h) . . . [A] cable operator may submit a proposal for the renewal of a franchise pursuant to this subsection at any time, and a franchising authority may, after affording the public adequate notice and opportunity for comment, grant or deny such proposal at any time (including after formal proceedings pursuant to this section have commenced) . . ."

I will be happy to discuss this matter with you, or provide any additional information that you may require.

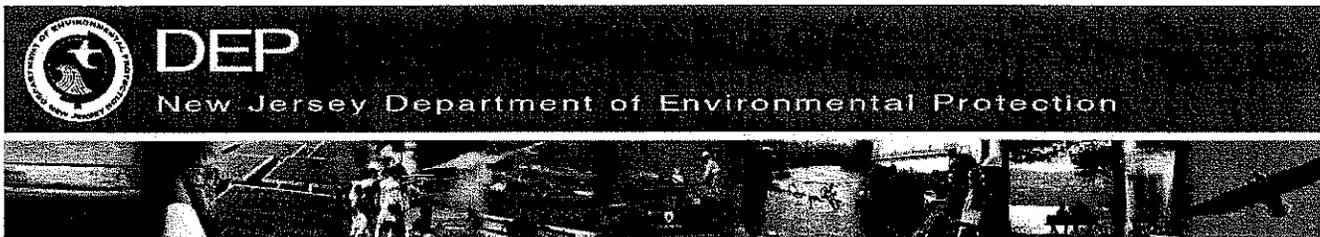
Should you have any questions about this or any other Comcast cable service matter, please do not hesitate to contact me at 732-281-3704.

Sincerely,



Rob Clifton
Senior Director of Government and Regulatory Affairs

cc: Lawanda Gilbert, Director, Office of Cable Television, NJ BPU
Bill Bray, Township Clerk
Jeffrey Lehrer, Township Attorney



IMMEDIATE RELEASE:
February 13, 2017

Contact: Lawrence Hajna (609) 984-1795
Bob Considine (609) 984-1795
Rob Geist (609) 633-7588

**NEW JERSEY STATE FOREST FIRE SEASONAL PRESCRIBED BURNING
PROGRAM IS UNDER WAY**
*PROGRAM PROTECTS LIVES AND PROPERTY BY REDUCING WILDFIRE RISK WHILE
ENHANCING HEALTH OF FORESTS*

(17/9) TRENTON – The New Jersey State Forest Fire Service advises residents that its seasonal prescribed burning program – which reduces wildfire risks by burning away the buildup of undergrowth, fallen trees and branches, leaves, pine needles and other debris on forest floors – is under way. Residents are advised that they may see large plumes of smoke in areas where these controlled burns are being conducted.



Prescribed burns will take place through the end of March, conditions permitting. These burns are generally conducted during the winter – especially toward the late-winter months – to minimize the amount of smoke produced, and when weather conditions tend to be safer for controlled fires.

“Prescribed burning is an important tool in keeping our forests and other wildlands safe and healthy,” said Bill Edwards, Chief of the New Jersey Forest

Fire Service. “These burns are conducted only under exacting conditions by highly trained personnel. By burning them away now, we can reduce the risk of these materials serving as tinder for wildfires later in the year. This practice also improves the overall ecological health of our forests and grasslands.”

The New Jersey Division of Parks and Forestry will provide as much notice as possible of prescribed burns through its Facebook page at: www.facebook.com/newjerseyforests. The public may also contact the State Forest Fire Service at (609) 292-2977 about the prescribed burning program and where burns are expected to be conducted. **When in doubt about the source of smoke or fire, call 9-1-1 or 877-WARN-DEP (877-927-6337).**

The peak wildfire season in New Jersey typically begins in middle to late March and runs through late spring, when the weather tends to be dry, windy and warmer. This also is the time of year when forest canopies and undergrowth have yet to leaf out, making forest debris more susceptible to the drying effects of wind and sunshine.

Because of the types of trees and shrubs it supports, the sprawling Pinelands region of southern New Jersey is particularly susceptible to wildfires and is typically the focus of much of the prescribed burning activity conducted by the Forest Fire Service.

During prescribed burns, Forest Fire Service personnel use hand-held torches to set smaller fires to burn away fallen leaves, pine needles, fallen branches and other debris on the forest floor. The personnel take into account wind, moisture and other conditions. These prescribed fires do not reach the forest canopy or cause significant loss of mature trees as wildfires do.



While the annual burning program began late last year, the Forest Fire Service is entering peak season for controlled burns. The Forest Fire Service expects to burn between 10,000 and 20,000 acres of forests and grasslands this season, depending on weather conditions. Most burns take place on state-owned property, such as state forests, parks and wildlife management areas.

“Prescribed burning has been a successful wildland fire mitigation tool used by the Forest Fire Service since the 1920s, protecting property, lives and infrastructure by creating defensible space around developed areas and strategic fire breaks that help the Forest Fire Service quickly contain wildfires,” said Richard Boornazian, DEP’s Assistant Commissioner for Natural and Historic Resources.

In 2016, the Forest Fire Service responded to 1,065 wildfires, 75 percent of which were a quarter-acre or smaller. The largest was a 464-acre fire in Bass River State Forest in Burlington County.

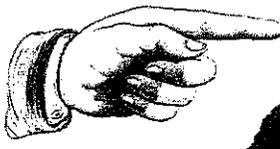
Roads in areas where burns are taking place are clearly marked. Motorists traveling through these areas are advised to observe posted reduced speed limits and to be alert to the presence of trucks and Forest Fire Service personnel. During the burns, firefighters employ best management practices to control smoke impacts, but nearby residents and forest visitors should expect temporary smoke.

For more information on wildfires in New Jersey, steps you can take to protect your property and other resources, visit: www.njwildfire.org. For more information on New Jersey’s Statewide Forest Resource Assessment and Strategies, visit: www.nj.gov/dep/parksandforests/forest/docs/NJFSassessment.pdf.

MEDIA NOTE: Media interested in seeing the program in action can make arrangements through the DEP’s Press Office at the numbers above.

###

FREE TREE SEEDLINGS

for you 



Must apply by February 28, 2017

to receive up to

2,000 FREE TREE SEEDLINGS

for your Community

- 6" – 24" high bare root tree seedlings
- Available for pick-up between March 31 and May 7
- Help to replace trees lost in Super-storm Sandy



New Jersey Tree Recovery Campaign Partners: NJ Forest Service Community Forestry Program and NJ Forest Nursery, New Jersey Soil Conservation Districts, Sustainable Jersey, Arbor Day Foundation, BJ's Wholesale Club, Canon, and FedEx.

NEW JERSEY TREE RECOVERY CAMPAIGN

Super-storm Sandy left your community with many dead and damaged trees. These trees create defining features of many neighborhoods as well as give numerous benefits to residents. Through the NJ Tree Recovery Campaign, you can help your community residents replant those missing trees. Sign your town up for the NJ Tree Recovery Campaign and you will receive up to 2,000 seedlings to distribute to residents for free.

The seedlings:

- are bare root and range in size from six to 24 inches in length, depending on species
- are available for pick-up between March 31 and May 7 (see attached list of pick-up locations)
- must be stored in a cool, damp location prior to distribution

Please note:

1,000 seedlings take up about half a pickup truck bed of space. Your community will be responsible for distributing the seedlings and informational materials free of charge **within 10 days of receiving them**. This is to make sure the trees distributed have the best chance of establishing in your communities.

To participate in the program, a community must:

1. Obtain approval from government officials to receive and distribute tree seedlings. We require an elected official (e.g. Mayor, council) or authorized department representative to support the community's participation in this program.
2. Identify a local group (municipal department, board, nonprofit, or other organized group) to organize and distribute the tree seedlings.
3. Provide a plan for how the tree seedlings will be distributed to residents. Develop a simple outline of activities, timeline, and responsibilities necessary to distribute tree seedling packets.
4. Tree distribution date must be no later than 10 days of receipt of trees from distribution site, and stored in a cool place.
5. Be able to separate bundles of trees into groups of 5 for distribution, bags and tags with species names will be provided.
6. Provide sign-in sheets, pictures, and articles about your event to the program.

Applications must be in by February 28, 2017. Quantities may vary from request depending on number of trees available.

In addition to their financial support, Brothers International, BJ's Wholesale Club, Wyndham Vacation Resorts, and FedEx will also be providing volunteers to help communities hand out seedlings. As communities schedule their events and submit their applications, they will be notified if extra volunteers will be available to assist with their giveaway days.

Please complete the attached application and fax, mail, or email to:

Department of Environmental Protection
State Forestry Services
Mail Code 501-04
PO Box 420
Trenton, NJ 08625
Attn: Tree Recovery Seedlings
NJ Tree Recovery Campaign

For more information, contact:
NJ Forest Service Nursery
(732) 928-0029
Michael.Vorwerk@dep.state.nj.us

New Jersey Tree Recovery Campaign 2017 Seedling Pick-up Locations

1. ATLANTIC COUNTY

Soil Conservation District Office
6260 Old Harding Highway
Mays Landing, NJ 08330
(609) 625-3144

March 31, 9am to 3pm

2. BERGEN COUNTY

James J. Tedesco III Life Safety Complex
1 Jockish Square
Paramus, NJ 07652
(201) 265-2100 ext. 4120 ask for Sarah or Jill

April 21, 10am to 2pm

3. BURLINGTON COUNTY

Soil Conservation District Office
1971 Jacksonville Jobstown Rd
Columbus, NJ 08022
(609) 267-7410

April 7, 8am to 3:30pm

4. CAPE MAY COUNTY

Woodbine MUA
413 Adams Ave,
Woodbine, NJ 08270
(609) 861-2153

March 31, 9am-2pm

5. ESSEX COUNTY

Essex County Environmental Education Center
621 Eagle Rock Road
Roseland, NJ 07068
973-228-8776

April 21, 9am to 3pm

6. GLOUCESTER COUNTY

Soil Conservation District Office
14 Parke Place Blvd.
Suite-C
Sewell, NJ 08080
(856) 589-5250

March 31, 9am to 3pm

7. MERCER COUNTY

Soil Conservation District Office
590 Hughes Drive
Hamilton Square, NJ 08690
(609) 586-9603

April 7, 9am to 4pm

8. MONMOUTH/MIDDLESEX COUNTIES

Soil Conservation District Office
400 Kozloski Road
Freehold, NJ 07728
(732) 683-9140

April 7, 9am to 2:30pm

9. MORRIS COUNTY

Parsippany-Troy Hills Parks & Forestry Office
1 Knoll Drive
Lake Hiawatha, NJ 07034
(973)-263-7254

April 27, 9am to 2pm

10. OCEAN COUNTY

Soil Conservation District Office
714 Lacey Road
Forked River, NJ 08731
(609) 971-7002

April 13, 8am to 2pm

11. SOMERSET/UNION COUNTIES

Soil Conservation District Office
308 Milltown Road,
Bridgewater, NJ 08807
(908) 526-2701

April 28, 9am to 2pm

12. SUSSEX COUNTY

Soil Conservation District Office
186 Halsey Road, Suite 2
Newton, NJ 07860
(973) 579-5074

May 4, 8:30 am to 4pm

13. WARREN COUNTY

Soil Conservation District Offices
224 West Stiger Street
Hackettstown, NJ 07840
(908) 852-2579

May 4, 9am to 2pm

**New Jersey Tree Recovery Campaign 2017
Potential tree species available for communities, by region**

	Size	North	South	Shore		Size	North	South	Shore
Red Maple	L	X	X		<i>Acer rubrum</i>	Norway Spruce	L	X	X
Sugar Maple	L	X			<i>Acer saccharum</i>	Improved Pitch Pine	L	X	X
Pawpaw	S	X	X		<i>Asimina triloba</i>	White Pine	L	X	X
River Birch	L	X	X		<i>Betula nigra</i>	Loblolly Pine	L	X	X
Gray Birch	L	X	X		<i>Betula populifolia</i>	Virginia Pine	L	X	X
Hackberry	L	X	X	X	<i>Celtis occidentalis</i>	Sycamore	L	X	X
Flowering Dogwood	S	X	X	X	<i>Cornus florida</i>	Beach Plum			X
Kousa Dogwood	S	X	X	X	<i>Cornus kousa</i>	Black Cherry	L	X	
Persimmon	S	X	X		<i>Diospyros virginiana</i>	White Oak	L	X	X
American Holly	L		X	X	<i>Ilex opaca</i>	Swamp White Oak	L	X	X
Black Walnut	L	X	X		<i>Juglans nigra</i>	Pin Oak	L	X	
Red Cedar	L	X	X	X	<i>Juniperus virginiana</i>	Willow Oak	L	X	X
Sweetgum	L	X	X	X	<i>Liquidambar styraciflua</i>	Chestnut Oak	L	X	X
Bayberry				X	<i>Myrica pensylvanica</i>	Northern Red Oak	L	X	
Black Gum	L	X	X	X	<i>Nyssa sylvatica</i>	Black Oak	L	X	
						Bald Cypress	L	X	X

*Note: we cannot take requests for species.



NEW JERSEY
TREE RECOVERY CAMPAIGN

Community Application 2017

Community Name

Contact Name Title

Address

City Zipcode

Phone Number Email

Seedling Information

Applications must be in by February 28, 2017 . Quantities may differ depending on what trees are available.

of seedlings Name the volunteer group(s) who will help distribute the trees:
(5 per resident)

How will these trees be distributed?

Tree Distribution Event Info

Please be sure to schedule your event day AFTER the day you plan to pick-up the seedlings.

Date Time

Location of YOUR event. Be as detailed as possible.

Tree Seedling Pick up Locations (choose one from the dropdown menu)
Detailed locations on next page

By participating in the New Jersey Tree Recovery Program, we agree to ensure the seedlings allocated to our community are distributed to our citizens free of charge and in a timely manner.

I understand I am responsible for this information and it will be made public. If any information changes, I will update the information ASAP.

Signature

Title Date

Please complete the attached application and fax, mail or email to:
State of New Jersey
Mail Code 501-04
Department of Environmental Protection
NJ Forest Service
PO Box 420, Trenton, NJ 08625
Attr: Tree Recovery Seedlings

Fax: (609) 984-0378

For more information, contact:
Nj Forest Service Nursery
(732) 928-0029
Michael.Vorwerk@dep.nj.gov



New Jersey Tree Recovery Campaign Partners: NJ Forest Service, Community Forestry Program and State Forest Nursery, New Jersey Soil Conservation Districts, Sustainable Jersey, Arbor Day Foundation, Canon, B.J's Wholesale Club, and FedEx.

New Jersey Tree Recovery Campaign 2017 Seedling Pick-up Locations

1. ATLANTIC COUNTY

Soil Conservation District Office
6260 Old Harding Highway
Mays Landing, NJ 08330
(609) 625-3144

March 31, 9am to 3pm

2. BERGEN COUNTY

James J. Tedesco III Life Safety Complex
1 Jockish Square
Paramus, NJ 07652
(201) 265 2100 ext. 4120 ask for Kim or Jill

April 21, 10am to 2pm

3. BURLINGTON COUNTY

Soil Conservation District Office
1971 Jacksonville Jobstown Rd
Columbus, NJ 08022
(609) 267-7410

April 7, 8am to 3:30pm

4. CAPE MAY COUNTY

Woodbine MUA
413 Adams Ave,
Woodbine, NJ 08270
(609) 861-2153

March 31, 9am-2pm

5. ESSEX COUNTY

Essex County Environmental Education Center
621 Eagle Rock Road
Roseland, NJ 07068
973-228-8776

April 21, 9am to 3pm

6. GLOUCESTER COUNTY

Soil Conservation District Office
14 Parke Place Blvd.
Suite-C
Sewell, NJ 08080
(856) 589-5250

March 31, 9am to 3pm

7. MERCER COUNTY

Soil Conservation District Office
590 Hughes Drive
Hamilton Square, NJ 08690
(609)586-9603

April 7, 9am to 4pm

8. MONMOUTH/MIDDLESEX COUNTIES

Soil Conservation District Office
4000 Kozloski Road
Freehold, NJ 07728
(732) 683-8500

April 7, 9am to 2:30pm

9. MORRIS COUNTY

Parsippany-Troy Hills Parks
& Forestry Office
1 Knoll Drive
Lake Hiawatha, NJ 07034
(973)-263-7254

April 28, 9am to 2pm

10. OCEAN COUNTY

Soil Conservation District Office
714 Lacey Road
Forked River, NJ 08731
(609) 971-7002

April 13, 8am to 2pm

11. SOMERSET/UNION COUNTIES

Soil Conservation District Office
308 Milltown Road,
Bridgewater, NJ 08807
(908) 526-2701

April 28, 9am to 2pm

12. SUSSEX COUNTY

Soil Conservation District Office
186 Halsey Road, Suite 2
Newton, NJ 07860
(973) 579-5074

May 4, 8:30 am to 4pm

13. WARREN COUNTY

Soil Conservation District Offices
224 West Stiger Street
Hackettstown, NJ 07840
(908) 852-2579

May 4, 9am to 2pm

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
December 12, 2016
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:09 p.m. in Room D111 at the J.P. Case Middle School.

Members Present

Jessica Abbott Bruce Davidson
Tim Bart Marianne Kenny
Sandra Borucki Michael Stager
Dennis Copeland Anna Fallon

Members Absent

Laurie Markowski

Board Attorney

Alicia Hoffmeyer

Ms. Fallon acknowledged and thanked Mr. Davidson for his service on the Board.

SUPERINTENDENTS REPORT

Dr. Suchorsky presented the Therapy Dog pilot program, as attached. Ms. Fallon asked about allergies. Dr. Suchorsky explained the parameters and the parental involvement. Mr. Bart asked if they could visit other schools. Dr. Suchorsky noted that would be the goal for the future. Dr. Copeland asked if there are any insurance issues. Ms. Voorhees noted Board Policy allows this and we will reach out to our insurance carrier.

Ms. Thornton from New Jersey School Boards presented the Strategic Planning process, as attached. She reviewed the program and timelines. Ms. Fallon thanked Ms. Thornton and Dr. Copeland for their work on this plan.

CITIZENS ADDRESS THE BOARD

Susan Mitcheltree, Raritan Township, congratulated those who were elected to the Board. She thanked Mr. Davidson for his service. She thanked Ms. Slagle for her 19 years of service. She outlined Ms. Slagle's dedication and accomplishments in the Flemington-Raritan School District. She expressed concerns with resignations, suspensions and reassignments.

Wendy Kent, Raritan Township, parent, very sad about the resignation of Ms. Slagle. She noted that Ms. Slagle made a significant impact for her children.

On the motion of Mr. Davidson, seconded by Ms. Borucki, minutes of the Regular Meeting on November 28, 2016* were approved viva voce.

***Dr. Kenny & Mr. Stager abstained.**

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of October 2016 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2016-2017.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of October 31, 2016. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2016-2017.

On the motion of Mr. Bart, seconded by Mr. Davidson, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of October 2016.

Aye: Ms. Abbott Mr. Davidson Nay: 0 Abstain: 0
 Mr. Bart Dr. Kenny
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

PERSONNEL

The next meeting will be December 13, 2016.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Mr. Davidson, seconded by Mr. Bart.

- Approval was given to confirm the resignation of Karen Slagle, Director of Special Services, effective November 30, 2016, in accordance with the parties' agreement, as attached.*
 *Ms. Borucki abstained.
- Approval was given to employ the following staff member for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc.	Effective Date	Salary/Degree/Step	Certification/College
1.	Kellett	Ashley	School Psychologist/SS/JPC	December 19, 2016, <i>pending certification</i>	\$54,970 (prorated)/BA/Step1	School Psychologist (<i>pending</i>)/Seton Hall University

- Approval was given for the following staff members to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Anticipated Date(s)
1.	Matuszkiewicz	Angela	CH	Multiple Disabilities	Medical Leave	January 3, 2017–January 17, 2017-Disability
2.	Totten	Ashley	CH	Resource Center	Maternity Leave	March 6, 2017–May 2, 2017-Disability May 3, 2017–June 30, 2017-FMLA/NJ Paid
3.	Hrabovecky	Gloria	JPC	World Language	Family Medical Leave	January 9, 2017–March 31, 2017-FMLA/NJ FLI April 3, 2017–June 30, 2017-Unpaid Leave

- Approval was given to employ the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Longmore	Jena	RFIS	Computers/ Kathleen Bianco	January 3, 2017- January 31, 2017	Sub Per Diem Pay	Elementary K-6/ Elementary with Specialization in Language Arts 5-8/ Richard Stockton College
					February 1, 2017- February 3, 2017	\$50,860 (prorated)/ BA/Step1	

5. Approval was given to extend the employment of the following leave replacement for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
					Extension Dates*		
1.	Collins	Gina	BS	Guidance Counselor/ Cindy Povall	November 29, 2016- December 23, 2016	Sub Per Diem Pay	Elementary K-6/ Elementary with Specialization in Language Arts 5-8/Richard Stockton College
					*January 3, 2017- Until further notice	\$54,060 (prorated)/ MA/Step 1	

Non-Certified

6. Approval was given to amend the motion of November 28, 2016 as follows:

to confirm the appointment of Raymond Krov as Treasurer of School Monies, Central Office, effective November 18, 2016 for the 2016-2017 school year.

to read:

to confirm the appointment of Raymond Krov as Treasurer of School Monies, Central Office, effective November 18, 2016 for the 2016-2017 school year. Salary to be \$6,000 prorated. Fingerprinting and health exam required.

7. Approval was given to extend the employment of the following staff member for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Dates	Salary
					Extension Dates*	
1.	Hagan	Christopher	CO	Computer Technician & Phone Administrator	July 1, 2016-December 31, 2016	\$80,000 prorated
					*January 1, 2017-June 30, 2017	

All Staff – Additional Compensation

8. Approval was given to employ the following staff members for additional compensation during the 2016-2017 school year as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Clark	Nancy	BS	CPR/AED-Cafeteria Aide	3	\$16.47/hr.
2.	Lucchetto	Laura	BS	Transportation Aide	250	\$21.12/hr.

Substitutes

9. Approval was given to employ the following applicants as Substitutes for the 2016–2017 school year pending fingerprinting:

Item	Last Name	First Name
1.	Demuro	Thomas
2.	Mirra	Madison
3.	Cataldi	Katherine

Aye: Ms. Abbott Mr. Davidson Nay: 0 Abstain: Ms. Borucki #1
 Mr. Bart Dr. Kenny
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting is TBD.

All Curriculum items were approved under one motion made by Mr. Davidson, seconded by Ms. Borucki.

1. Approval was given to employ the following consultant during the 2016-2017 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Book Source Consultant	JPC	Grade level articulation around contemporary literature	1	No cost to the District

2. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016-2017 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Goldman-Botwin	Jill	FAD	K-8 Physical Education Curriculum Committee	50 shared hrs.	\$33.78/hr.
2.	Heierling	Kimberly	JPC	K-8 Physical Education Curriculum Committee		\$33.78/hr.
3.	Karney	Kurt	JPC	K-8 Physical Education Curriculum Committee		\$33.78/hr.
4.	Scheffels	Kathryn	RFIS	K-8 Physical Education Curriculum Committee		\$33.78/hr.
5.	Skove	Reparata	CH	K-8 Physical Education Curriculum Committee		\$33.78/hr.

3. Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Art Supplies	\$250	BS	Artsonia
2.	Raritan Valley Community College Planetarium/Starlab Assembly	\$500	RH	PTO

4. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Kassick	Joseph	Reading Recovery Teacher Leader Professional Development, Lesley University, Cambridge, MA	January 25-27, 2017	O,L,F	\$900
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

5. Approval was given for Francis A. Desmares School to dispose of the attached list of obsolete library books that are no longer useable and are not required as a trade-in or a replacement purchase.

Aye: Ms. Abbott Mr. Davidson Nay: 0 Abstain: 0
 Mr. Bart Dr. Kenny
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

FACILITIES/OPERATIONS

The next meeting is TBD.

TRANSPORTATION

The next meeting will be December 14, 2016.

FINANCE

The next meeting is TBD.

The Finance items were approved under one motion made by Dr. Copeland, seconded by Mr. Davidson.

1. Approval was given of the attached transfer list from November 19, 2016 to December 6, 2016.
2. Approval was given of the attached bill list for the month of December totaling \$1,581,340.96
3. Approval was given for the Superintendent and Business Administrator to transfer funds, pay monthly bills, authorize payroll disbursements and review the Secretary's Report for the month of December 2016.

Aye: Ms. Abbott Mr. Davidson Nay: 0 Abstain: 0
 Mr. Bart Dr. Kenny
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

POLICY DEVELOPMENT

The next meeting will be December 19, 2016.

SPECIAL SERVICES

The next will be TBD.

All Special Services items were approved under one motion made by Mr. Stager, seconded by Mr. Bart.

1. Approval was given for Douglass Developmental Disabilities to conduct a district program evaluation during the 2016-2017 school year at a cost not to exceed \$3,200, as attached.
2. Approval was given for student #4737477586 to attend the New Road School of Somerset for the remainder of the 2016-2017 school year at a per diem rate of \$268.66. Flemington-Raritan Regional School District to provide transportation.
3. Approval was given of the resignation of the following Teacher Assistant, contracted through the Hunterdon County Educational Service Commission, as follows:

Item	Last Name	First Name	Loc	Position	Effective Date
1.	Quinn	Jaime	RFIS	Teacher Assistant	December 16, 2016

4. Approval was given of the employment of the following new Teacher Assistant, contracted through Hunterdon County ESC, for the 2016-2017 school year as follows:

Item	Last Name	First Name	Loc	Position/Replacing	Effective Date
1.	Perkins	Madison	RFIS	Teacher Assistant/Jaime Quinn	January 12, 2017

5. Approval was given to employ the following Transportation Aides for the 2016-2017 school. Fingerprinting and health exam required.

Item	Last Name	First Name	Max # of hours	Rate/Stipend
1.	Christman	Anita	300	\$21.12/hr.
2.	Perry	Maura	300	\$21.12/hr.
3.	Hill	Henry	300	\$21.12/hr.

Aye: Ms. Abbott Mr. Davidson **Nay:** 0 **Abstain:** 0
 Mr. Bart Dr. Kenny
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

MISCELLENEOUS/ACTION ITEMS/INFORMATION ITEMS

The Miscellaneous/Action items were approved under one motion made by Ms. Abbott, seconded by Mr. Bart.

1. Harassment, Intimidation & Bullying Investigations for the 2016-2017 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
CH	Summer-October 2016	1	No	Remedial measures outlined in report.
CH	November 9, 2016	2	No	Remedial measures outlined in report.

2. Drills to date for the 2016-2017 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/09	09/12	09/13	09/07	09/22	09/07
October	10/07	10/28	10/31	10/11	10/13	10/14
November	11/07	11/18	11/18	11/03	11/22	11/18
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/20	09/20	09/21	09/14	09/26	09/21
October	10/24	10/28	10/14	10/17	10/26	10/21
November	11/23	11/30	11/28	11/16	11/30	11/19

Action Items

1. Approval was given to adopt the 2017-2018 Student Calendar, as attached.
2. Approval was given for the following tuition student #2016485 to attend the Copper Hill Preschool Program during the 2016-2017 school year.

Aye: Ms. Abbott Mr. Davidson **Nay:** 0 **Abstain:** 0
 Mr. Bart Dr. Kenny
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

CORRESPONDENCE

None

OLD BUSINESS

Mr. Davidson thanked everyone for their kind wishes and noted he has enjoyed his time on the Board. He also noted that the Board always acts in the best interest of students. Mr. Bart reminded everyone the tickets for the Harlem Wizards basketball game are on sales. Ms. Voorhees reminded everyone of the January 3rd Board Meeting.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Melanie Rosengarden, Raritan Township, School Nurse, asked about the Certification of Gina Collins. It was noted there was an error. She also thanked Ms. Slagle for her years of service.

On the motion of Ms. Borucki, seconded by Mr. Davidson, the meeting was adjourned at 8:06 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2017 Board Meeting

January 3 Reorganization of the Board & 23

February 13 & 27

March 13 & 27

April 24

May 8 Reorganization of the District & 30

June 12 & 26

July 24

August 21

September 11 & 25

October 9 & 23

November 13 & 27

December 11

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REORGANIZATION MEETING
January 3, 2017
MINUTES

The Reorganization Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board Secretary at 7:03 p.m. in Room B132 at the J.P. Case Middle School.

The attached 2016-2017 Election results were shared with the Board.

The Oath of Office was administered to Ms. Abbott, Ms. Borucki, Dr. Copeland, Dr. Kenny & Mr. Walker, by Mr. Comegno, Board Attorney.

Members Present

Jessica Abbott
Tim Bart
Sandra Borucki
Dennis Copeland
Marianne Kenny

Members Absent

Laurie Markowski
Michael Stager
Christopher Walker
Anna Fallon

Board Attorney Present

John Comegno

Ms. Voorhees declared nominations open for President of the Flemington-Raritan Regional Board of Education for the 2016-2017 school year. Ms. Borucki nominated Ms. Fallon for President. No other nominations were received. Nominations were closed.

On the motion of Ms. Borucki, seconded by Dr. Kenny, Ms. Fallon was nominated for President.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
Mr. Bart Mr. Stager
Ms. Borucki Mr. Walker
Dr. Copeland Ms. Fallon
Dr. Kenny

Ms. Fallon declared nominations open for Vice President of the Flemington-Raritan Regional Board of Education for the 2016-2017 school year. Dr. Kenny nominated Mr. Stager for Vice President. Ms. Markowski nominated Mr. Bart. Nominations were closed.

Mr. Comegno asked Mr. Walker to not take action until his conflicts are resolved. Mr. Walker asked what conflicts. Mr. Comegno noted that he asked to meet with Mr. Walker to discuss the ethical conflicts and he refused. The Board took a five minute recess at 7:19 p.m. before Mr. Walker voted. Ms. Fallon, Mr. Comegno and Mr. Walker stepped outside to discuss the conflicts. The Board reconvened at 7:26 p.m. Mr. Walker feels there are no conflicts and is not aware of a shared service conflict. Mr. Comegno noted there are business conflicts. Mr. Walker stated he did not attend the requested meeting because he felt Mr. Comegno being present was a conflict. Mr. Comegno noted he now represents Mr. Walker and wants to be sure there are no conflicts. Mr. Walker stated the basketball camps will not be run here in the district. Ms. Fallon referenced her emails and feels it is inappropriate to discuss now. Mr. Walker wants to discuss this in public so the public is aware that he will no longer run camps at Flemington-Raritan School District. Ms. Fallon noted the conflicts are not only facility use and ended the conversation.

Mr. Bart thanked Ms. Markowski, however, declined the nomination.

On the motion of Dr. Kenny, seconded by Ms. Borucki, Mr. Stager was nominated for Vice President.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
Mr. Bart Mr. Stager
Ms. Borucki Mr. Walker
Dr. Copeland Ms. Fallon
Dr. Kenny

Mr. Comegno reviewed the Code of Ethics and mandated training requirements. The Board reviewed and affirmed the New Jersey School Board Association Code of Ethics.

On the motion of Mr. Bart, seconded by Ms. Markowski the Code of Ethics was affirmed.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
Mr. Bart Mr. Stager
Ms. Borucki Mr. Walker
Dr. Copeland Ms. Fallon
Dr. Kenny

The motion for authorization for the past Board President to sign all legal documents, payrolls and warrants until signatures can be obtained and processed, was deemed unnecessary since Ms. Fallon was re-elected.

CITIZENS ADDRESS THE BOARD

Marie Corfield, Raritan Township, asked about how vote was handled for Vice President. Dr. Caulfield commented.

Susan Mitcheltree, Raritan Township, asked why a salary of \$65,000 was being offered for the Personnel Coordinator. Dr. Caulfield noted she would be happy to discuss this with her and welcomed her to call and set up a meeting. Ms. Mitcheltree then asked why Mr. Walker was not stopped from voting on the Board President. Dr. Caulfield commented.

PERSONNEL

The next meeting is TBD.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Dr. Copeland, seconded by Ms. Markowski.

1. Approval was given to employ Bettyann Monteleone as Director of Special Services, effective January 4, 2017. Salary to be \$125,000, prorated.
2. Approval was given to employ the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/ Step	Anticipated Date(s)
1.	Farley	James	BS	PE & Health/Nick Vitelli	January 5, 2017- April 7, 2017	Sub Per Diem Pay	January 5, 2017-- April 4, 2017
						\$54,060 (prorated)/ MA/Step 1	April 5, 2017-April 7, 2017

3. Approval was given to confirm the resignation of Cynthia Povall, Guidance Counselor at Barley Sheaf School, effective January 3, 2017.

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

4. Approval was given to employ Coleen Zullo as Personnel Coordinator, retroactive to December 13, 2016. Salary to be \$65,000, prorated.
5. Approval was given to employ Janice Hilgen as Personnel Secretary, effective January 4, 2017. Salary to be \$54,959, prorated.

Substitutes

6. Approval was given to employ the following applicants as Substitutes for the 2016–2017 school year pending fingerprinting:

Item	Last Name	First Name
1.	Farley	James
2.	Procopia	Matthew
3.	Martorano	Evan

Aye:	Ms. Abbott	Dr. Kenny	Nay: 0	Abstain:	Ms. Borucki item 1
	Mr. Bart	Ms. Markowski			Mr. Walker items 1-6
	Ms. Borucki	Mr. Stager			
	Dr. Copeland	Ms. Fallon			

MISCELLANEOUS/ACTION ITEMS

The Miscellaneous/Action item was approved under one motion made by Ms. Abbott, seconded by Mr. Bart.

1. Approval was given to contract with the Hunterdon Educational Services Commission to complete data entry in the district's personnel software system at a rate of \$30/hr. for a maximum of 60 hours per month during the 2016-2017 school year, as attached.

Aye:	Ms. Abbott	Dr. Kenny	Nay: 0	Abstain:	Mr. Walker
	Mr. Bart	Ms. Markowski			
	Ms. Borucki	Mr. Stager			
	Dr. Copeland	Ms. Fallon			

Ms. Fallon notified the Board that Committee members will be appointed shortly. Please send your special requests to her. She also thanked the Board of Education for their confidence in her by re-electing her as President. Ms. Fallon thanked the Community for their support for the Suchorsky family. Mr. Bart asked for a date when ethics disclosures are due. Ms. Voorhees noted in April. He also asked for the Board Office to send out the meeting dates. Ms. Voorhees noted they will be sent shortly. Dr. Copeland thanked Mr. Davidson as former Vice President and congratulated Mr. Stager.

On the motion of Ms. Borucki, seconded by Dr. Kenny, the meeting was adjourned at 7:30 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2017 Board Meeting

- January 23
- February 13 & 27
- March 13 & 27
- April 24
- May 8 Reorganization of the District & 30
- June 12 & 26
- July 24
- August 21
- September 11 & 25
- October 9 & 23
- November 13 & 27
- December 11

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
January 30, 2017
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:45 p.m. in Room D111 at the J.P. Case Middle School.

Members Present

Jessica Abbott
Tim Bart
Sandra Borucki
Dennis Copeland
Marianne Kenny

Members Absent

Laurie Markowski
Michael Stager
Christopher Walker
Anna Fallon

Board Attorney

Alicia Hoffmeyer

SUPERINTENDENTS REPORT

Dr. Caulfield introduced Mr. Mitchell and Mr. Truncala to present the Hour of Code Presentation by the K-4 Computer Teachers & Technology Integration Specialists, as attached. The Board took a 10 minute break to join the students in the hall for demonstrations. Ms. Fallon thanked our computer teachers.

CITIZENS ADDRESS THE BOARD

Elana Korn, parent, noted two goals the Board has not completed, communication and strategic planning. She noted both were a failure. She expressed concern that the position in the Behavioral Disabilities program took 32 days to fill. She also noted concerns with Curriculum. She stated our inaction is shameful. The Board of Education is in violation of not giving students equal access to materials. She is very disappointed with the Special Services program. She stated she is not the only person concerned. She feels they are trying to push her child into an out of district placement.

On the motion of Ms. Borucki, seconded by Mr. Bart, minutes of the Executive Session on December 12, 2016* were approved viva voce.

***Mr. Walker & Ms. Markowski abstained.**

On the motion of Mr. Stager, seconded by Ms. Borucki, minutes of the Regular Meeting on December 12, 2016* were approved viva voce.

***Mr. Walker & Ms. Markowski abstained.**

On the motion of Ms. Borucki, seconded by Mr. Bart, minutes of the Regular Meeting on January 3, 2017* were up for discussion.

Mr. Walker requested an amendment on these minutes. Ms. Fallon noted the motion was not on the table yet and could not discuss until a motion was made. On the motion of Ms. Borucki, seconded by Mr. Bart, minutes of the Regular Meeting on January 3, 2017, Ms. Fallon asked any discussion. Mr. Walker requested the minutes be amended because they do not reflect the discussion between Ms. Fallon and Mr. Walker back in December, 2016. Ms. Fallon stated the minutes from that meeting are a reflection of that meeting, not anything that happened in December. Mr. Walker said the minutes are not accurate. He would like the minutes to reflect that he was willing to meet with Ms. Fallon one-on-one, but Ms. Fallon would only meet with the Board Counsel present. Ms. Fallon called for a motion to approve the minutes as written. Dr. Copeland asked if we are permitted to add an amendment to the Board Minutes for the next public meeting. Ms. Fallon asked what would the amendment say, stating Mr. Walkers concern regarding the language which does not accurately account his account of the meeting. Ms. Hoffmeyer explained there is a motion on the table to approve the minutes. She noted that this meetings minutes will then reflect Mr. Walker's request. Ms. Hoffmeyer noted we have two separate issues, the motion on the table for minutes as drafted which you will vote on, and then in the event the motion passes this meetings minutes will then reflect Mr. Walker's comments.

Ms. Voorhees clarified the minutes from tonight's meeting will reflect this discussion and Mr. Walkers call for an amendment.

On the motion of Ms. Borucki, seconded by Mr. Bart, minutes of the Regular Meeting on January 3, 2017* were approved viva voce.

***Mr. Walker voted no.**

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the months of November and December 2016 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2016-2017.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of November 30, 2016 and December 31, 2016. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2016-2017.

On the motion of Mr. Bart, seconded by Mr. Stager, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the months of November and December 2016.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
 Mr. Bart Mr. Stager
 Ms. Borucki Mr. Walker
 Dr. Copeland Ms. Fallon
 Dr. Kenny

PERSONNEL

The next meeting will be February 2, 2017.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved as amended under one motion made by Mr. Stager, seconded by Mr. Bart.

1. Approval was given to suspend employee #499820 with pay, retroactive to January 24, 2017, until further notice.*
 *Mr. Walker abstained.
2. Approval was given to employ Kelliann TenKate as Supervisor of Special Services, effective no later than March 25, 2017.
 Salary to be \$112,138.57, prorated.*
 *Mr. Walker voted no & Ms. Borucki abstained.
3. Approval was given to confirm the following staff members to take a leave of absence as follows:*

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Dates
1.*	Moscaritolo	Katelyn	BS	Behavior Disabilities	Medical	January 9, 2017-January 16, 2017
2.*	Yoos	Dorothy	CH	Stretch	Medical	December 7, 2016-January 3, 2017 January 4, 2017-March 21, 2017-FMLA
3.*	Goldman-Botwin	Jill	FAD	Health & PE	Medical	January 20, 2017-February 7, 2017

*Mr. Walker abstained.

4. Approval was given for the following staff member to take a leave of absence, as follows:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
1.	Guarino	Kelly	RFIS	Grade 6 Math	Maternity	May 30, 2017-June 30, 2017-Disability September 1, 2017-November 22, 2017-FMLA/NJ FLI

5. Approval was given to confirm the extension of the medical leaves of the following staff members, as follows:*

Item	Last Name	First Name	Loc.	Position	Board Approved Dates
					Extension
1.*	Bland	Daniel	CO	Assistant Superintendent	October 25, 2016-December 23, 2016
					December 24, 2016-Until Further Notice
2.*	Collins	Dana	CO	Supervisor of Mathematics/Science	November 17, 2016-January 10, 2017
					January 11, 2017-Until Further Notice

*Ms. Borucki abstained.

6. Approval was given to extend the medical leave of the following staff member, as follows:*

Item	Last Name	First Name	Loc.	Position	Board Approved Dates
					Extension
1.*	Bianco	Kathleen	RFIS	Computers	November 2, 2016-February 1, 2017
					February 2, 2017-April 2, 2017

*Mr. Walker abstained.

7. Approval was given to confirm the voluntarily transfer of Erin McNamara, 1.0 Reading Recovery Teacher at Copper Hill School, to .6 Reading Recovery and .4 Stretch Teacher at Copper Hill School, effective January 12, 2017 through March 22, 2017. Effective March 23, 2017, Erin McNamara will return to her 1.0 Reading Recovery Teacher position at Copper Hill School.
8. Approval was given to accept the resignation of Kimberly DeMaio, Project Success Teacher at Reading-Fleming Intermediate School, effective February 20, 2017.
9. Approval was given to confirm the resignation of Kristine Voorhees, Kindergarten Teacher Leave Replacement at Barley Sheaf School, effective January 3, 2017.
10. Approval was given to confirm the employment of the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Schuster	Kaitlin	BS	Kindergarten/ Suzanne Galletta	January 3, 2017- March 30, 2017	Sub Per Diem Pay	Teacher of Preschool through Grade 3(CEAS)/West Chester University
					March 31, 2017- June 30, 2017	\$50,860 (prorated)/ BA/Step 1	
2.	Martini	Danielle	FAD	Physical Education & Health/Jill Goldman- Botwin	January 20, 2017- February 16, 2017	Sub Per Diem Pay	Teacher of Health & Physical Education/Kean University
					February 17, 2017- June 2, 2017	\$50,860 (prorated)/ BA/Step 1	

11. Approval was given to employ the following leave replacements for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Ksiezopolski	Brittany	JPC	Support Skills - Math/Anna Maguire	February 7, 2017- May 10, 2017	Sub Per Diem Pay	Elementary School Teacher with Math Specialization, Elementary K-6 (CEAS)/Stockton University
					May 11, 2017- June 30, 2017	\$50,860 (prorated)/ BA/Step 1	
2.	Griffith	Meaghan	CH	Resource Center/ Kimberly Veneziano	February 1, 2017- May 4, 2017	Sub Per Diem Pay	Students with Disabilities (CEAS)/Elementary School Teacher K-6 (CEAS) <i>(Both Certs Pending)</i> /Kean University
					May 5, 2017- June 30, 2017	\$50,860 (prorated)/ BA/Step 1	

12. Approval was given to amend the November 14, 2016 motion: *

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
1.	Maguire	Anna	JPC	Support Skills-Math	Disability Leave	February 16, 2017-March 24, 2017
					Family Leave/NJ Paid	March 27, 2017-June 30, 2017

to read:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
1.*	Maguire	Anna	JPC	Support Skills-Math	Disability Leave	February 9, 2017-March 24, 2017
					Family Leave/NJ Paid	March 27, 2017-June 30, 2017

*Mr. Walker abstained

**start date altered*

13. Approval was given to amend the following motion from January 3, 2017:

to employ the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Salary/Degree/Step	Anticipated Date(s)
1.	Farley	James	BS	PE & Health/ Nick Vitelli	January 5, 2017- April 7, 2017	Sub Per Diem Pay	January 5, 2017- April 4, 2017
						\$54,060 (prorated)/ MA/Step 1	April 5, 2017- April 7, 2017

to read:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Farley	James	BS	PE & Health/ Nicholas Vitelli	January 5, 2017- April 3, 2017	Sub Per Diem Pay	Teacher of Health & Physical Education- CEAS <i>(pending)</i> / William Paterson University
					April 4, 2017- April 7, 2017	\$50,860 (prorated)/ BA/Step 1	

**dates, degree and salary corrected; certification indicated.*

14. Approval was given to amend the following motion from December 12, 2016:

to employ the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Longmore	Jena	RFIS	Computers/ Kathleen Bianco	January 3, 2017- January 31, 2017	Sub Per Diem Pay	Elementary K-6/Elementary with Specialization in Language Arts 5-8/Richard Stockton College
					February 1, 2017- February 3, 2017	\$50,860 (prorated)/ BA/Step1	

to read:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Longmore	Jena	RFIS	Computers/ Kathleen Bianco	January 6, 2017- February 3, 2017	Sub Per Diem Pay	Elementary K- 6/Elementary with Specialization in Language Arts 5-8/Richard Stockton College
					February 4, 2017- April 5, 2017	\$50,860 (prorated)/ BA/Step1	

**effective date corrected as original date overlapped with current employment; leave extended.*

15. Approval was given to amend the following motion from December 12, 2016:*

to employ the following staff member for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc.	Effective Date	Salary/Degree/Step	Certification/College
1.	Kellett	Ashley	School Psychologist/ SS/JPC	December 19, 2016 <i>pending Certification</i>	\$54,970 (prorated)/ BA/Step1	School Psychologist <i>(pending)</i> /Seton Hall University

to read:

Item	Last Name	First Name	Position/Loc.	Effective Date	Salary/Degree/Step	Certification/College
1.*	Kellett	Ashley	School Psychologist/ SS/JPC	December 19, 2016	\$54,970 (prorated)/ MA+30/Step1	School Psychologist <i>(emergency certification issued)</i> /Seton Hall University

***Mr. Walker abstained.**

**certificate issued; degree corrected*

16. Approval was given to amend the following motion from December 12, 2016:

to extend the employment of the following leave replacement for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
					Extension Dates*		
1.	Collins	Gina	BS	Guidance Counselor/ Cindy Povall	November 29, 2016- December 23, 2016	Sub Per Diem Pay	Elementary K- 6/Elementary with Specialization in Language Arts 5-8/Richard Stockton College
					*January 3, 2017- Until further notice	\$54,060 (prorated)/ MA/Step 1	

to read:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
					Extension Dates		
1.	Collins	Gina	BS	Guidance Counselor/ Cynthia Povall	November 29, 2016-	Sub Per Diem Pay	Student Personnel Services/Elementary School Teacher/ The College of New Jersey
					December 23, 2016 January 3, 2017		

**date finalized; certificate corrected*

17. Approval was given to confirm the employment of the following staff member for the 2016-2017 school year. Fingerprinting and health exam required.*

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree/Step	Certification/College
1.*	Collins	Gina	Guidance Counselor/BS	January 4, 2017	\$54,725 (prorated)/ MA/Step 3	Student Personnel Services/ Elementary School Teacher/ The College of New Jersey

***Mr. Walker abstained.**

18. Approval was given to appoint the following staff member for the 2016-2017 school year as follows:*

Item	Last Name	First Name	Position/Location	Appointment
1.*	Collins	Gina	School Counselor/BS	Anti-Bullying Specialist

***Mr. Walker abstained.**

19. Approval was given to amend the 2016-2017 salary of the following staff member for advancement on the salary guide as follows:*

Item	Last Name	First Name	Position/Location	Degree	From	To	Retroactive Date
1.*	O'Brien	Brittany	Grade 1/ FAD	MA	\$51,860	\$54,060	January 1, 2017

***Mr. Walker abstained.**

Non-Certified

20. Approval was given to employ Urmi Foster as the 10-Month Health Office Secretary at Reading-Fleming Intermediate School, effective February 7, 2017 at a salary of \$41,636 (prorated) based on Step 1 of the 2016-2017 10-Month Secretarial Guide with no public school experience. Fingerprinting and health exam required.

21. Approval was given to compensate the following former staff member for accrued, unused vacation days, as per the FREA contract, as follows:

Item	Last Name	First Name	Position/Location	Vacation Days
1.	Nobile-Liskowacki	Gina	Personnel Coordinator/CO	13

All Staff – Additional Compensation

22. Approval was given to employ the following staff members for additional compensation during the 2016-2017 school year, as follows:*

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Stipend
1.	Benedetti	Anthony	CH	Chaperone-Winter Concert	2	\$30.62/hr.
2.	Skove	Repy	CH	Chaperone-Winter Concert	2	\$30.62/hr.
3.	Sullivan	Kevin	RFIS	*Co-Advisor Winter Chess Club	7.5	\$30.62/hr.
4.	Agabiti	Joseph	JPC	Technology Showcase	2	\$30.62/hr.
5.	Colaccico	Nicholas	JPC	Technology Showcase	2	\$30.62/hr.
6.	Corson	Seth	JPC	Technology Showcase	2	\$30.62/hr.
7.	Heirling	Kimberly	JPC	Technology Showcase	2	\$30.62/hr.
8.	Hering	Carly	JPC	Technology Showcase	2	\$30.62/hr.
9.	Kosensky	Matthew	JPC	Technology Showcase	2	\$30.62/hr.
10.	Lanza	Maria	JPC	Technology Showcase	2	\$30.62/hr.
11.	Lyman	Margaret	JPC	Technology Showcase	2	\$30.62/hr.
12.	Schultz	Daniel	JPC	Technology Showcase	2	\$30.62/hr.
13.	Stines	Kristen	JPC	Technology Showcase	2	\$30.62/hr.
14.	Vita	Matthew	JPC	Technology Showcase	2	\$30.62/hr.
15.	Bontempo	Emil	JPC	Lunch Duty-Every Other Day	52 Days	\$17.64/hr.
16.	Collins	Gina	BS	Anti-Bullying Specialist Training & Planning	15	\$33.78/hr.
17.	Hopkins	Kenneth	RH	CPR/AED-ERT	3	\$33.78/hr.
18.*	Christman	Anita	CH	Transportation Aide training	1	\$21.12/hr.
19.*	Dyer	MaryLu	CH	Transportation Aide training	1	\$21.12/hr.
20.*	Hansen	Laura	CH	Transportation Aide training	1	\$21.12/hr.
21.*	Hill	Henry	CH	Transportation Aide training	1	\$21.12/hr.
22.*	Hoff	Evelyn	CH	Transportation Aide training	1	\$21.12/hr.
23.*	Kernan	JoAnn	CH	Transportation Aide training	1	\$21.12/hr.
24.*	Ketelsen	Martha	CH	Transportation Aide training	1	\$21.12/hr.
25.*	Lewis	Heather	CH	Transportation Aide training	1	\$21.12/hr.
26.*	Nardelli	Kyle	CH	Transportation Aide training	1	\$21.12/hr.
27.*	Perry	Maura	CH	Transportation Aide training	1	\$21.12/hr.

*Second advisor needed to support enrollment. Club salaries are paid from student activity fees.

*Mr. Walker abstained.

Substitutes

23. Approval was given to employ the following applicants as substitutes for the 2016-2017 school year.

Item	Last Name	First Name
1.	Bruce	Meredith
2.	McDonald	Elizabeth
3.	Ksiezopolski	Brittany
4.	Denzer	Ia
5.	Griffith	Meaghan

Field Placements

24. Approval was given for Leigh Ann Koch, student at Rutgers University, to extend her field practicum with Kathleen Kolvites, School Nurse at Barley Sheaf School, for a maximum of 150 hours from January 17, 2017 through May 10, 2017.
25. Approval was given to confirm eight Hunterdon County Polytech students to observe classes at Francis A. Desmares School during January, February and March 2017 for two hours on 13 occasions accompanied by Natalie Guarino, Hunterdon County Polytech instructor.
26. Approval was given to employ the following staff member for the 2016-2017 school year. Fingerprinting and health exam required.*

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree/Step	Certification/College
1.	Finch	Katherine	Project Success/ RFIS	February 13, 2017	\$50,860 (prorated)/ BA/Step 1	Elementary School Teacher K-6 (CEAS)/ Teacher of Students with Disabilities K-12 (CEAS) <i>Both Certs Pending/ Rider University</i>

*Mr. Walker abstained.

Substitutes

27. Approval was given to employ the following applicant as a substitute for the 2016-2017 school year.

Item	Last Name	First Name
1.	Finch	Katherine

Mr. Walker asked questions regarding item #2. Ms. Fallon verified that the candidate is an in house employee and the position will be replaced.

Aye: Ms. Abbott Ms. Markowski **Nay:** Mr. Walker #2 **Abstain:** Ms. Borucki #2, #5 (1-2)
 Mr. Bart Mr. Stager
 Ms. Borucki Mr. Walker
 Dr. Copeland Ms. Fallon
 Dr. Kenny

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting will be February 9, 2017.

All Curriculum items were approved under one motion made by Ms. Borucki, seconded by Ms. Bart.

1. Approval was given to employ the following consultant during the 2016-2017 school year:

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Nex Level Fitness	JPC	Provide professional development to the Physical Education staff members	1	\$600

2. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016-2017 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Marino	Jennifer	RH	K-8 Physical Education Curriculum Committee	50 shared hrs.	\$33.78/hr.

3. Approval was given to confirm the following staff members, or their alternates, for additional compensation during the 2016-2017 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Meyer	Misti	RFIS	Prepare a workshop for January 24 PD	3.25	\$33.78/hr.
2.	Reed	Christine	RFIS	Prepare a workshop for January 24 PD	3.25	\$33.78/hr.

4. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016-2017 school year to be funded from the ESSA grant. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Truncale	Christopher	FAD	FAD Literacy Learning Club	20-232-100-100-001-05-17	108 shared hrs.	\$30.62/hr.

5. Approval was given of the following field trips for the 2016-2017 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 4	FAD	Camp Mason	June 7, 2017	\$4,674	PTO
2.	7 th and 8 th Grade Choir Groups	JPC	JPC Music Department Presentation to RFIS students	February 9, 2017	Transportation Costs	JPC Student Fund Account

6. Approval was given to purchase the following item that exceeds the \$40,000 bid threshold using a State Contract.

Item	Quantity	Description	Total Cost	Vendor
1.	760	Dell Chromebook 11	\$173,151	Dell Computer Corp.

7. Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Living Voices: The New American Assembly	\$840	BS	PTO
2.	Gift Card for Art Supplies	\$150	FAD	Artsonia
3.	Small logo prizes for Jump for the Heart 10 th Anniversary	\$50	FAD	NJ Devils
4.	Racquet prize for Jump for the Heart 10 th Anniversary	\$50	FAD	Courtside Racquet Club
5.	Camp Membership prize for Jump for the Heart 10 th Anniversary	\$200	FAD	Healthquest
6.	Six headphones	\$44.34	FAD	PTO
7.	Six back jack chairs	\$270.36	FAD	PTO
8.	Chair Pockets for Kindergarten	\$436.76	FAD	PTO
9.	Edward Masessa Author Visit	No cost	FAD	N/A
10.	Shane Carey Author Visit	\$1,800	FAD	PTO
11.	Who's Who at the Zoo Assembly	\$475	RH	PTO

12.	Edward Masessa Author Visit	No cost	RH	N/A
13.	Donation to Student Activity Fund	\$1,000	RFIS	Karaka Family
14.	Chick-fil-A Gift Cards & keychains for Caught Being Safe prizes	\$550	RFIS	Chick-fil-A
15.	Introduce a Girl to Science & Engineering Day – Presentation & Supplies for lessons	\$150	JPC	Exxon Mobil

8. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Bontempo	Emil	Directors of Athletics Association of NJ Annual Conference, Atlantic City, NJ	March 13-15, 2017	R,M	\$620
2.	Bergstrom	Carly	Council for Exceptional Children National Conference, Boston, MA	April 19-21, 2017	R,M	\$500
3.	Plichta	David	Annual Refresher for AHERA Management Planners, Piscataway, NJ	February 9, 2017	R	\$300
4.	Shumate	James	Annual Refresher for AHERA Management Planners, Piscataway, NJ	February 9, 2017	R	\$300
5.	Weil	Meredith	Judy Freeman's Winners! Workshop, Somerset, NJ	May 10, 2017	R,M	\$230
6.	Dibetta	Crystal	Judy Freeman's Winners! Workshop, Somerset, NJ	May 10, 2017	R,M	\$235
7.	Kolvites	Kathleen	NJ State School Nurses Association Spring Conference, Iselin, NJ	March 25, 2017	R	\$199

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

9. Approval was given for Copper Hill School to dispose of the attached list of obsolete library books that are no longer useable and are not required as a trade-in or a replacement purchase.

10. Approval was given of the 2017-2018 Technology Department Calendar, as attached.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
 Mr. Bart Mr. Stager
 Ms. Borucki Mr. Walker
 Dr. Copeland Ms. Fallon
 Dr. Kenny

FACILITIES/OPERATIONS

The next meeting will be February 7, 2017.

TRANSPORTATION

The next meeting will be February 8, 2017.

FINANCE

The next meeting will February 15, 2017.

The Finance items were approved under one motion made by Dr. Copeland, seconded by Ms. Borucki.

1. Approval was given of the attached transfer list from December 7, 2016 to January 17, 2017.

2. Approval was given of the attached bill list for the month of December totaling \$915,014.62.
3. Approval was given of the attached bill list for the month of January totaling \$2,561,245.40.
4. Approval was given to authorize the procurement of goods and services through the attached list of state contract vendors for the 2016-2017 school year.

Dr. Copeland updated the Board on the need for air conditioning for the Health and Safety of students and staff. In the fall, the Committee discussed exploring HVAC upgrades (specifically Heating and Air Conditioning at F.A. Desmares and the Reading-Fleming Intermediate School. In December DLB Associates conducted an assessment. On January 18th we reviewed the assessment from DLB Associates. The next steps we are taking are Ms. Voorhees is collecting information on the architecture, financial and electrical and will review the information with the Committee. In February, the Committee plans to present the information to the Full Board and Community.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
 Mr. Bart Mr. Stager
 Ms. Borucki Mr. Walker
 Dr. Copeland Ms. Fallon
 Dr. Kenny

POLICY DEVELOPMENT

The next meeting will be January 30, 2017.

SPECIAL SERVICES

All Special Services items were approved under one motion made by Ms. Abbott, seconded by Mr. Stager.

1. Approval was given for Mountain Lakes Board of Education to provide 2016-2017 Itinerant Teacher of the Deaf services for student #2016955 at a cost of \$4,320.
2. Approval was given to contract with First Children Services, LLC (Regional Enrichment and Learning Center, LLC) to provide student #2013103 with home instruction services for the remainder of the 2016-2017 school year at a per diem rate of \$185.
3. Approval was given to confirm the transfer of the following Teacher Assistant, contracted through Hunterdon County Educational Services Commission, for the 2016-2017 school year as follows:

Item	Last Name	First Name	From Location/Position	To Location/Position	Effective Date
1.	Heldt	Lorraine	RH/Grade 1	CH/Multiple Disabilities	January 27, 2017

4. Approval was given to confirm the employment of the following Teacher Assistant, contracted through Hunterdon County Educational Services Commission, for the 2016-2017 school year as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Conover	Lisa	FAD	Grades 2 and 3	January 23, 2017

5. Approval was given to employ the following Transportation Aide for the 2016-2017 school year. Fingerprinting and health exam required.*

Item	Last Name	First Name	Max # of hours	Rate/Stipend
1.	Fenneman	Laurie	300	\$21.12/hr.

*Mr. Walker abstained.

6. Approval was given to amend the 2017 IDEA-B Grant to allocate 2016 IDEA-B Grant carryover funds as follows:

2016 IDEA-B Carryover	Public	Nonpublic	Total
Basic	\$93,252	\$1,283	\$94,535
Preschool	\$ 2,645	0	\$ 2,645
Total	\$95,897	\$1,283	\$97,180

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: Mr. Walker #5
 Mr. Bart Mr. Stager
 Ms. Borucki Mr. Walker
 Dr. Copeland Ms. Fallon
 Dr. Kenny

INFORMATION ITEMS

1. Harassment, Intimidation & Bullying Investigations for the 2016-2017 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
CH	November 2016	3	No	Remedial measures outlined in report
JPC	December 8, 2016	4	No	None
RFIS	January 3, 2017	1	No	Remedial measures outlined in report

2. Suspensions for the month of December and January:

School	Infraction	# of Days
RFIS	Insubordination, physical aggression and non-compliance	2 Days
RFIS	Insubordination, non-compliance, throwing objects, calling staff names	1 Day
BS	Physical aggression toward staff members	1 Day
RH	Physical aggression toward another student	1 Day
RH	Defiance in the classroom	2 Days

3. Drills to date for the 2016-2017 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/09	09/12	09/13	09/07	09/22	09/07
October	10/07	10/28	10/31	10/11	10/13	10/14
November	11/07	11/18	11/18	11/03	11/22	11/18
December	12/01	12/08	12/22	12/09	12/14	12/09
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/20	09/20	09/21	09/14	09/26	09/21
October	10/24	10/28	10/14	10/17	10/26	10/21
November	11/23	11/30	11/28	11/16	11/30	11/19
December	12/15	12/19	12/19	12/20	12/22	12/20

MISCELLEANBOUS/ACTION ITEMS

The Miscellaneous/Action items were approved under one motion made by Ms. Markowski, seconded by Ms. Borucki.

Action Items

1. Approval was given to adopt the 2017-2018 Secretarial Calendar, as attached.

- 2. Approval was given to confirm J.P. Case Middle School 8th-grade student #502465 to volunteer after school with the Reading-Fleining Intermediate School Bucket Club (percussion group) for ten weeks beginning January 12, 2017 through March 2017.
- 3. Approval was given to confirm the following tuition student #2016486 to attend the Copper Hill Preschool Program during the 2016-2017 school year.
- 4. Approval was given to appoint the Superintendent of Schools as the representative to the Hunterdon County ESC Board for the 2017 calendar year.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
 Mr. Bart Mr. Stager
 Ms. Borucki Mr. Walker
 Dr. Copeland Ms. Fallon
 Dr. Kenny

CORRESPONDENCE

Ms. Fallon noted she received a letter from a parent regarding a staff member. The letter was addressed.

OLD BUSINESS

Mr. Bart thanked Dr. Caulfield for participating in the Wizards game. He also reminded everyone on March 21st the Hunterdon Harmonizers will be singing with the student music groups.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Sue Mitcheltree, Raritan Township, asked Dr. Caulfield to finish her thoughts when discussing Ms. TenKate's background. Dr. Caulfield explained the process and Ms. TenKate's background. She also asked about why we contracted out for Home Instruction. Dr. Caulfield noted specialized services may have been needed as well as staff may not have been available.

On the motion of Ms. Borucki, seconded by Ms. Markowski, the meeting was adjourned at 8:15 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

- 2017 Board Meeting
- February 13 & 27
- March 13 & 27
- April 24
- May 8 Reorganization of the District & 30
- June 12 & 26
- July 24
- August 21
- September 11 & 25
- October 9 & 23
- November 13 & 27
- December 11

William Bray

From: Jeanne Clayton <jclayton625@gmail.com>
Sent: Thursday, February 16, 2017 12:59 AM
To: gilbertkrt@comcast.net; chenrrt@comcast.net; reinerl@comcast.net;
manginm@comcast.net; obrienrct@comcast.net
Cc: sollenar@comcast.net; Alan Braslow
Subject: RARITY TOWNSHIP: BREAKING NEWS - THE PUPPY BARN IN SPRINGFIELD CLOSED -
JUST PUPS IN EAST HANOVER SHUT DOWN
Attachments: MODEL ORDINANCE.pdf

Dear Mayor Gelbert and Committee Members,

Whether or not you currently have a local pet store, the attached news articles illustrate the advisability of proactively passing an ordinance in order to avoid the problems faced by Springfield Township until The Puppy Barn closed it's doors on Thursday.

The store had an outbreak of parvo, a highly communicable and deadly disease on January 30th. Ultimately 1 puppy died, some are under vet care and all are in quarantine for 2 weeks. The Puppy Barn shut down while the Burlington County Health Dept. and the BCSPCA investigated. It was announced on Feb. 10 that the store was staying closed for good.

<http://www.trentonian.com/health/20170209/burlco-puppy-barn-closed-due-to-parvovirus>

There was a similar scenario in East Hanover where a Just Pups store was closed down by the East Hanover Dept. of Health on February 4th. On Thursday, Feb. 9th, all 70 puppies were removed from the store. Most of them are being treated for respiratory illnesses. Mayor Pannullo of East Hanover said, **"We are going to take steps to assure this will never happen again."**

Stores were also closed in East Brunswick, Paramus and Emerson last year for the same violations of sick or dying puppies.

<http://www.northjersey.com/story/news/2017/02/08/last-location-troubled-just-pups-chain-closed-under-probe/97664470/>

We are asking that you join 86 other NJ municipalities and consider adopting a **simple ordinance** to prohibit the sale of commercially bred animals in pet stores that may try to open in your town. The fact is that pet stores **will not open in towns with an ordinance.**

It is time to end the sourcing of puppies from the large inhumane commercial puppy mill factories. It is the right and humane thing to do.

I have attached the model ordinance we are encouraging you to pass. **If you follow it with no changes to Section 2**, it will not conflict with any current state laws.

Feel free to contact us if you have any questions.
Thank you.

Jeanne Clayton
NJ Residents Against Puppy Mills
609-367-4563

Alan Braslow
Dog Advocacy and Rescue
"Save Them All"
856-261-9402

On Sat, Nov 5, 2016 at 4:01 PM, Jeanne Clayton <yclayton625@gmail.com> wrote:

**New Jersey Residents Against Puppy Mills
Release – 11/5/2016**

For Immediate

NORMAN'S LAW: A HUMANE IDEA BECOMES A MOVEMENT

80 NJ Towns Ban Puppy Mill Sales

8 Counties Inspire Local Ordinances

When Camden County Freeholder Jeffrey Nash adopted his dog **Norman** from the County Shelter, he had no idea that his new companion would come to symbolize a campaign against animal cruelty. *"As a dog owner and elected official, I wanted to ensure our neighbors have the ability to adopt healthy dogs and cats and never have to worry about where they come from or how they are raised,"* Nash reflected, as he assessed the progress of his year-old initiative to stop the sale of puppies and kittens in NJ pet shops.

Norman's Law, an ordinance developed in cooperation with the Humane Society of the United States, is now spreading throughout the state as more and more towns join the movement to close the pipeline between pet stores and cruel, commercial puppy and kitten producers. In the year since its creation, the model ordinance has been adopted in 80 NJ municipalities.

Puppies and kittens from these puppy mill factories are shipped to pet stores around the country and sold to unsuspecting consumers at exorbitant prices. Many commercially bred animals have latent genetic abnormalities. Others develop physical and behavioral problems resulting in expensive veterinary care and heartbreak for unsuspecting buyers. Many of these poor creatures wind up in publicly subsidized shelters. Anti-Puppy Mill Ordinances encourage adoption and curtail the for profit importation of unhealthy animals into our communities.

State Legislation Pending:

Bill S63, an important revision of the New Jersey Pet Purchase Protection Act, was passed by the State Senate on June 30th. It now awaits action by the General Assembly. If this bill becomes law, it will strengthen existing protections against puppy mill sales but will not prevent current stores from buying from puppy mills. It is not intended to be a substitute for local ordinances. **It actually provides and encourages local municipalities to impose additional restrictions that ban the sale of commercially raised dogs and cats in pet stores.**

Why Adopt a Local Ordinance?

-To help end the cruelty of factory breeding, which causes puppies and kittens to be born in deplorable conditions (documented by USDA inspection reports and HSUS investigations);

-To encourage the adoption of deserving dogs and cats from taxpayer supported shelters and lower the number of animals unnecessarily euthanized in New Jersey (which currently stands at 21,000 per year);

-To safeguard a consumer's right to purchase a pet from a responsible breeder in a face-to-face sale where they meet the breeder and the puppy's parents;

-To protect citizens from the heartbreak and financial hardship that can result from purchasing a sick, factory-bred puppy.

If I can answer any questions or supply you with further information, please don't hesitate to call or email me.

Thank you for considering this ordinance. I look forward to hearing from you.

I have attached a copy of a model ordinance, an investigative report from the HSUS showing a direct link between NJ pet stores and puppy mills, and a list of towns that have passed ordinances

Jeanne Clayton
NJ Residents Against Puppy Mills
609-367-4563
jclayton625@gmail.com

On Tue, Sep 6, 2016 at 9:32 PM, Jeanne Clayton <jclayton625@gmail.com> wrote:
Dear Mayor and Committee Members:

You may be asking "why are we getting this letter, we don't have a pet store in our town". This is exactly why you need to read on. A **proactive approach** is the only protection you will have if a pet store wants to move into your town. Without an ordinance in place, a pet store would have every right to do so. Four towns in northern New Jersey have been pursuing legal, health, and animal cruelty avenues through the court system to remove pet stores from their towns. The amount of time, money, legal fees, and bad publicity they have endured has been a nightmare for each town.

Over 65 jurisdictions (attached list) in New Jersey have already passed an ordinance to protect their towns and to put an end to the horrific, inhumane treatment of dogs suffering in "puppy mills". A dozen more are in process, and many more are in discussion.

We have been asked, why not just leave puppy store oversight to the state and the proposed law, S63?

The answer: First, this is a proposed law and while we are optimistic, there is no guarantee it will pass the Assembly or that the Governor will sign it. **State Senator Lesniak, the sponsor of S63, has stated** that this bill is not intended to be a substitute for local ordinances. In fact, it provides for local municipalities to impose additional restrictions on pet shops, and you are encouraged to do so. For example, municipalities can enact stricter laws that ban the sale of commercially raised dogs and cats in pet stores, as is stated in the attached sample ordinance, which has been enacted in over 65 New Jersey municipalities. This will protect your community from the possibility of a store that sells puppy mill dogs opening up in your town.

What is a Puppy Mill?

Although 2.5 million healthy, adoptable, dogs are euthanized in this country every year, including 20,000 in New Jersey, commercial breeders continue to mass produce puppies and kittens in appalling conditions. The parent animals, housed in unsanitary environments, enjoy no human contact, receive no veterinary care, are never groomed. Many live entire lives in wire cages the size of a dishwasher. When they can no longer reproduce, they are discarded. Kittens and puppies from these factories are shipped to pet stores around the country and sold to unsuspecting consumers at exorbitant prices. A recent investigation of New Jersey pet stores by the Humane Society graphically illustrates the connection between pet stores and puppy mills.

The Ordinance Protects Your Citizens

The Humane Society, ASPCA, NJSPCA, Best Friends Animal Society and Friends of Animals United - NJ support legislation to stop the retail sale of puppies and kittens from these real-life houses of horror. These ordinances protect your citizens as well because commercially bred animals often have genetic abnormalities. Others have physical and behavioral problems resulting in expensive veterinary care and heartbreak for unsuspecting buyers. Many of these poor creatures wind up in shelters. Municipalities pay for these shelters with tax dollars. Consumers will retain the right to choose from a wide selection of deserving animals from shelters, rescues and responsible breeders (who never sell through pet stores).

Could a Puppy Store Open in Your town?

The owner of the pet stores that I mentioned at the beginning of this letter has publicly stated that he hopes to open more stores in New Jersey! A puppy store opened in Cherry Hill last summer. Protesters picketed the store for months. The owner, with help from the animal community, converted to an adoption center that now sells only dogs from rescues and shelters. They have placed over 1,000 rescued puppies with loving families since last Fall. A community confronted inhumanity, worked together, and lives are being saved.

Immunize Your Community

We are asking you to join us and the other towns of our state in passing an ordinance prohibiting stores from selling puppy mill dogs and cats. Each of these towns has expressed by legislative action a public policy that condemns inhumane practices. As more and more municipalities take action, those that hesitate are at greater risk of a pet store opening in their community. Once open, such stores are difficult to regulate and even more difficult to shut down.

Adopt the Ordinance as Written

We have attached a copy of a model ordinance. If you decide to have your solicitor draft an ordinance, please share a copy with us prior to introduction. The model ordinance was created by Humane Society attorneys with extensive experience on this issue. Ordinances that followed this model have stood up to legal challenges in ~~several~~ states. The language in the model complies fully with existing New Jersey law. Deviating from the suggested wording may result in an ordinance that is unenforceable.

Please contact us if you need any additional information.
We look forward to hearing from you.

Sincerely,
Jeanne Clayton
New Jersey Residents Against Puppy Mills
609-367-4563

Alan Braslow
Dog Advocacy and Rescue
856-261-9402

--
Jeanne Clayton
NJ Residents Against Puppy Mills
(609) 367-4563

AN ORDINANCE OF *MUNICIPALITY* BANNING THE SALE OF DOGS AND CATS
FROM PET SHOPS

WHEREAS, a significant number of puppies and kittens sold at pet shops come from large-scale, commercial breeding facilities where the health and welfare of the animals are not adequately provided for ("puppy mills" and "kitten mills," respectively). According to The Humane Society of the United States, it is estimated that 10,000 puppy mills produce more than 2,400,000 puppies a year in the United States and that most pet shop dogs and cats come from puppy mills and kitten mills; and

WHEREAS, the documented abuses endemic to puppy and kitten mills include over-breeding; inbreeding; minimal to non-existent veterinary care; lack of adequate and nutritious food, water and shelter; lack of socialization; lack of adequate space; and lack of adequate exercise; and

WHEREAS, the inhumane conditions in puppy and kitten mill facilities lead to health and behavioral issues in the animals bred in those facilities, which many consumers are unaware of when purchasing animals from pet shops due to both a lack of education on the issue and misleading tactics of pet shops in some cases. These health and behavioral issues, which may not present themselves until some time after the purchase of the animals, can impose exorbitant financial and emotional costs on consumers; and

WHEREAS, current Federal and State regulations do not adequately address the sale of puppy and kitten mill dogs and cats in pet shops; and

WHEREAS, restricting the retail sale of puppies and kittens to only those that are sourced from shelters or rescue organizations is likely to decrease the demand for puppies and kittens bred in puppy and kitten mills, and is likely to increase demand for animals from animal shelters and rescue organizations; and

WHEREAS, according to the New Jersey Department of Health 2014 Animal Intake and Disposition Survey, due in large part to pet overpopulation, more than 20,000 dogs and cats are euthanized in New Jersey animal shelters annually, in-

cluding nearly 1,500 in the County of Camden. Restricting the retail sale of puppies and kittens to only those that are sourced from animal shelters and rescue organizations will likely reduce pet overpopulation and thus the burden on such agencies and financial costs on local taxpayers; and

WHEREAS, across the country, thousands of independent pet shops as well as large chains operate profitably with a business model focused on the sale of pet services and supplies and not on the sale of dogs and cats. Many of these shops collaborate with local animal shelters and rescue organizations to offer space and support for showcasing adoptable homeless pets on their premises; and

WHEREAS, this Ordinance will not affect a consumer's ability to obtain a dog or cat of his or her choice directly from a breed-specific rescue organization or a shelter, or from a hobby breeder where the consumer can see directly the conditions in which the dogs or cats are bred, or can confer directly with the hobby breeder concerning those conditions; and

WHEREAS, the Municipal Council believes it is in the best interests of this Municipality to adopt reasonable regulations to reduce costs to the Municipality and its residents, protect the citizens of the Municipality who may purchase cats or dogs from a pet shop or other business establishment, help prevent inhumane breeding conditions, promote community awareness of animal welfare, and foster a more humane environment in the Municipality.

Section 1. Definitions

Animal care facility means an animal control center or animal shelter, maintained by or under contract with any state, county, or municipality, whose mission and practice is, in whole, or significant part, the rescue and placement of animals in permanent homes or rescue organizations.

Animal rescue organization means any not-for-profit organization which has tax-exempt status under Section 501(c)(3) of the United States Internal Revenue Code,

whose mission and practice is, in whole or in significant part, the rescue and placement of animals in permanent homes.

Cat means a member of the species of domestic cat, *Felis catus*.

Dog means a member of the species of domestic dog, *Canis familiaris*.

Offer for sale means to sell, offer for sale or adoption, advertise for the sale of, barter, auction, give away or otherwise dispose of a dog or cat.

Pet shop means a retail establishment where dogs and cats are sold, exchanged, bartered or offered for sale as pet animals to the general public at retail. Such definition shall not include an animal care facility or animal rescue organization, as defined.

Section 2. Restrictions on the Sale of Animals

(1) A pet shop may offer for sale only those dogs and cats that the pet shop has obtained from or displays in cooperation with:

- (a) An animal care facility; or
- (b) An animal rescue organization.

(2) A pet shop shall not offer for sale a dog or cat that is younger than eight weeks old.

Section 3. Severability.

If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this Ordinance which shall continue in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 4. Effective Date.

This ordinance shall become effective 90 days after passage.

TOWNSHIP OF RARITAN

COUNTY OF HUNTERDON

RESOLUTION #17-40

AUTHORIZING THE APPOINTMENT OF CONFLICT TAX ATTORNEY

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of appointing a substitute attorney in the event that Harry Haushalter, Esq. has a conflict on any particular tax appeal matter; and

WHEREAS, after a review of credentials and recommendations by the Township Tax Assessor, the Township Committee has determined that a competent candidate has been found for this substitute position.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that:

*_____ is hereby appointed as Conflict Attorney for
appeals with conflicts by the current Raritan Township Tax Attorney at the
Hunterdon Tax Board Appeal and at the State Tax Court of New Jersey at a rate of
\$125.00 Per Hour*

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

William Bray
Acting Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, William Bray, Acting Clerk of the Township of Raritan, County of Hunterdon, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on Feb. 21, 2017.

William Bray
Acting Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

13 B

RESOLUTION #17-49

WHEREAS, the Township of Raritan recognizes that certain designated employees, as determined by the Township Administrator, with the advice and consent of the Township Committee, may be required to be available and on call beyond normal business hours, for emergencies and other Township responsibilities; and

WHEREAS, these employees have a need to be able to respond in an efficient and timely manner; and

WHEREAS, the Township of Raritan recognizes that allowing these employees the use of Township-owned vehicles beyond normal business hours will be in the best interests and safety of the residents of the Township of Raritan.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, New Jersey that the Township Administrator, consistent with his duties under Chapter 2.12 of The Revised General Ordinances of the Township of Raritan, and with the advice and consent of the Township Committee, may authorize the use of Township vehicles for certain designated employees who are required to be available and on call for emergencies and other Township responsibilities beyond normal Township business hours. .

BE IT FURTHER RESOLVED, that the employees in the following positions have been designated and authorized by the Township Administrator, with the consent of the Township Committee, to use Township vehicles beyond normal working hours;

Superintendent of Public Works
Road Foreman Public Works
Vehicle Maintenance Foreman Public Works
Fire Marshal
Deputy Fire Marshal
Fire Inspector
Township Engineer
Police Department Captain
Police Department Lieutenant
Police Department Detective
Police Department Detective Sargent
OEM Coordinator
Deputy OEM Coordinator

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Resolution #17-49
Page 2

William Bray
Acting Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, William Bray, Acting Clerk of the Township of Raritan, County of Hunterdon, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on.

William Bray
Acting Township Clerk

COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #17-55**RESOLUTION RECOGNIZING THE FLEMINGTON-RARITAN FIRST AID AND RESCUE SQUAD AS AN INSTRUMENTALITY OF THE TOWNSHIP OF RARITAN FOR THE PURPOSES OF N.J.S.A. 52:27D-126c.**

WHEREAS, the Flemington-Raritan First Aid and Rescue Squad (the "Rescue Squad") provides emergency medical and rescue services for the residents of Raritan Township; and

WHEREAS, the State Uniform Construction Code Act, N.J.S.A. 52:27D-119 et seq. (the "UCC Act") requires a municipal governing body to set, by ordinance, enforcing agency fees for, among other things, plan review, construction permits, certificates of occupancy and other fees pertaining to the operation of the enforcing agency; and

WHEREAS, the Rescue Squad has applied for preliminary and final site plan approval (the "Application") from the Raritan Township Planning Board for a new rescue squad facility to be located at Block 36.02, Lot 19 as shown on the tax map of the Township of Raritan; and

WHEREAS, by letter dated December 23, 2016, the Rescue Squad has requested that certain fees in connection with the Application be waived by the Township; and

WHEREAS, N.J.S.A. 52:27D-126c. provides that no county, municipality or agency thereof shall be required to pay any municipal fee or charge in order to secure a construction permit for the erection or alteration of any public building from any municipality in which the building is located; and

WHEREAS, in consideration of the services rendered to the residents of Raritan Township by the Rescue Squad, the Township Committee recognizes the Rescue Squad as an instrumentality of Raritan Township for the purposes of the UCC Act.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, as follows:

1. In recognition of the Rescue Squad as an instrumentality of Raritan Township for the purposes of the UCC Act, the Township Committee hereby waives all municipal fees in connection with the Application
2. The Rescue Squad shall still be required to pay any and all State and third party enforcing agency fees, as well as any escrow fees for professional services in connection with this Application.

3. A certified copy of this Resolution shall be forwarded to the Rescue Squad and to the Raritan Township Planning Board.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

William Bray
Acting Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, William Bray, Acting Township Clerk of the Township of Raritan, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on Feb. 21, 2017.

William Bray
Acting Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #17-56

**RESOLUTION AUTHORIZING THE
APPOINTMENT OF THE GREEN TEAM**

WHEREAS, the Township of Raritan has established a Green Team as part of its participation in Sustainable Jersey; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desire to make the annual appointments to this board; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that the following appointments are approved:

Tom Smith (Resident)
2/22/2017 to 12/31/2017

Don Hutchins (Employee- Administrator)
2/22/2017 to 12/31/2017

Antoine Hajjar (Employee-Engineer)
2/22/2017 to 12/31/2017

Oliver Elbert (Business)
2/22/2017 to 12/31/2017

Michelle Cavalchire (Resident)
2/22/2017 to 12/31/2017

Mohammad Rezaul Karim (Business)
2/22/2017 to 12/31/2017

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

William Bray,
Acting Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, William Bray, Acting Township Clerk of the Township of Raritan, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a Resolution adopted by the Township Committee of the Township of Raritan at a meeting held on Feb. 21, 2017.

William Bray
Acting Township Clerk

TOWNSHIP OF RARITAN

COUNTY OF HUNTERDON

RESOLUTION #17-57

WHEREAS as a condition of membership in the Somerset County Joint Insurance Fund, it is necessary to designate a Township Official as a Commissioner to represent the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Raritan, County of Hunterdon, State of New Jersey, that Donald Hutchins be designated as the Commissioner for the Township of Raritan.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

William Bray
Acting Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, William Bray, Acting Clerk of the Township of Raritan, County of Hunterdon, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on Feb. 21, 2017.

William Bray
Acting Township Clerk

TOWNSHIP OF RARITAN

COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #17-58**RESOLUTION AUTHORIZING THE PAINTING OF A BLUE LINE ON MUNICIPAL DRIVE IN SUPPORT OF THE RARITAN TOWNSHIP POLICE DEPARTMENT**

WHEREAS, police officers ensure the public safety and place their lives on the line while performing their duties; and

WHEREAS, the “Thin Blue Line” is a symbol used to commemorate fallen officers and to recognize the protection provided to the public by police officers; and

WHEREAS, many municipalities in New Jersey have chosen to support the law enforcement community by painting a thin blue line along a road within their municipality; and

WHEREAS, the Township of Raritan supports the Raritan Township Police Department and recognizes its service to the public.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that a blue line be painted along Municipal Drive in support of the law enforcement community in Raritan Township.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

William Bray
Acting Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, William Bray, Acting Township Clerk of the Township of Raritan, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on Feb. 21, 2017.

William Bray
Acting Township Clerk

RARITAN TOWNSHIP
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #17-59

WHEREAS, the Township receives monies from the County Open Space Trust Fund annually; and

WHEREAS, the Township seeks to reserve or bank this year's FY 2016/CY 2017 Municipal Allocation until a project application is initiated and completed.

WHEREAS, the funds will be used for any of the following purposes: future acquisition of land, recreation, conservation, farmland preservation and/or historic preservation until a project application for the Open Space Trust Funds will be initiated and completed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan that the Township seeks to reserve or bank this year's FY 2016/CY 2017 Municipal Allocation.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

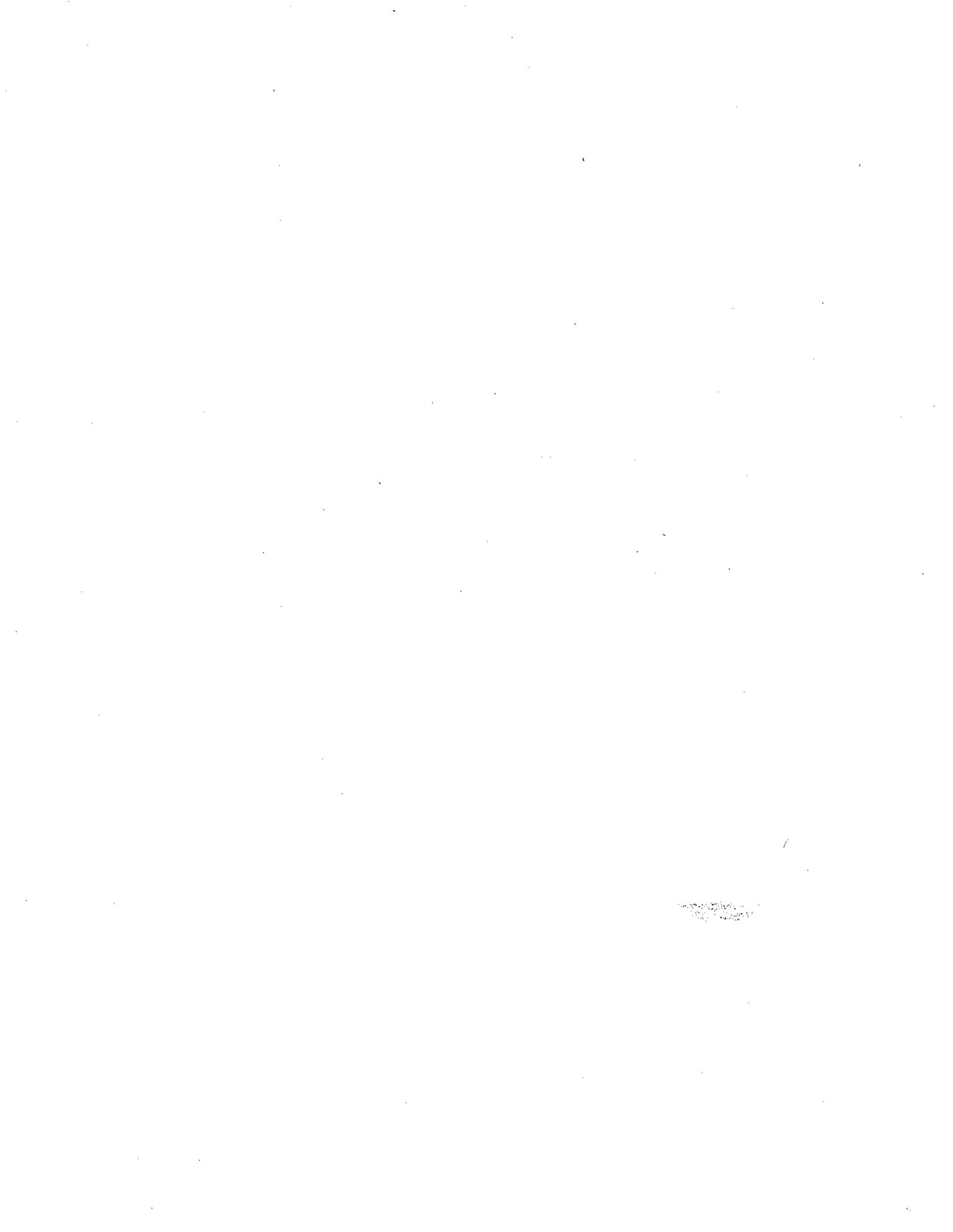
William Bray
Acting Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, William Bray, Acting Township Clerk of the Township of Raritan, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on Feb. 21, 2017.

William Bray
Acting Township Clerk



TOWNSHIP OF RARITAN
COUNTY OF HUNTERDEON, NEW JERSEY

RESOLUTION #17-60

WHEREAS, there exists a need for a Licensed Site Remediation Professional and Environmental Engineering services in connection with Raritan Township Police Department remedial activities; and

WHEREAS, the Township desires to award a contract for these professional services based upon the merits and abilities of Equity Environmental Engineering, LLC; and

WHEREAS, this contract for professional services will not be awarded through a "non-fair and open" process pursuant to N.J.S.A. 19:44A-20.4 et seq.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Equity Environmental Engineering, LLC for the preparation of the plans and specifications including pre-bid meeting with contractors, LSRP services, Remedial Action Workplan (RAW) preparation and submittal, preparation of documents for the permit-by-rule and submittals, baseline groundwater sampling and waste class sampling, pre-remediation monitoring well abandonment, remedial action oversight, post remediation monitoring well reinstallation, post remediation groundwater sampling and redial action report.
2. That the contract be awarded to Equity Environmental Engineering, LLC in a sum not to exceed \$134,250.00.
3. This contract for professional services will not be awarded through a "non-fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. That the Chief Financial Officer certified that funds are available in the Capital Budget to award the contract to Equity Environmental Engineering, LLC evidenced by the Certification of Availability of Funds 17-04 attached to this resolution.
5. A notice of this action shall be printed in the official newspaper as required by law within ten (10) days of its passage.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

William Bray
Acting Township Clerk

Karen Gilbert
Mayor

I, William Bray, Acting Township Clerk of the Township of Raritan, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on Feb 21, 2017.

William Bray
Acting Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 17-4

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: Professional Services for the Police
Department Remedial Activities

Vendor: Equity Environmental Engineering

Amount(s): \$134,250⁰⁰ P.O. No. _____
 (if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other _____

Budget year: _____ Any contingency? No Yes _____

Account title(s): a. Capital Ordinance 16-10
 b. _____
 c. _____

Amounts

- Adopted budget
- Ordinance
- Trust fund
- Temporary budget

Account no(s):
 a. 04-21556-998-299 \$134,250⁰⁰
 b. _____
 c. _____

William B. Pandos
 William B. Pandos

2/17/17
 Date

cc: Finance
 C. Barbati

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #17-61

WHEREAS, Ryan Cunningham – Lazor Construction has requested the refund of a Certified List Fee from the Tax Assessor’s Office; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated Feb. 15, 2017, and recommended the refund of the Certified List Fee in the amount of \$10.00.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Certified List Fee in the amount of \$10.00 posted by Ryan Cunningham – Lazor Construction, is hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

William Bray
Acting Township Clerk

Karen Gilbert
Mayor

I, William Bray, Acting Township Clerk of the Township of Raritan, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on Feb 21, 2017.

William Bray
Acting Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #17-62

WHEREAS, Lowes has requested the return of its Developer's Escrow from the Township Engineer's Office; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated Jan. 19, 2017, and recommended the return of the Developer's Escrow in the amount of \$402.32.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Developer's Escrow in the amount of \$402.32 posted by Lowes, is hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

William Bray
Acting Township Clerk

Karen Gilbert
Mayor

I, William Bray, Acting Township Clerk of the Township of Raritan, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on Feb 21, 2017.

William Bray
Acting Township Clerk

