

**RARITAN TOWNSHIP COMMITTEE
TUESDAY, Feb. 7th, 2017
MEETING BEGINS AT 6:30 P.M.**

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary

1. **MEETING CALLED:**

Meeting called to order at: _____

2. **ROLL CALL:**

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

3. **MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was advertised in the January 11, 2017 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Web Site.

3.A **Resolution #17-50 - CLOSED SESSION:**

Contract Negotiations –

Personnel – Deputy Court Administrator, Township Administrator

Pending Litigation -Affordable Housing

Attorney-Client Privilege –

Mayor Gilbert asks for a motion to adopt Resolution #17-50

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

CLOSED SESSION:

OPEN SESSION:

4. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

5. **PUBLIC COMMENT:**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

- a. Economic Development Presentation by Marc Saluk, HC Dir. Eco. Dev.
- b. Electric Cars Presentation by Committeeman Richard Chen
- c. Lenape Park proposed project – Bill Brandt

6. **FINANCIAL ISSUES:**

PAYMENT OF BILLS:

- a. Payment of Bills as Listed for Raritan Township: **\$ 3,226,507.20**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- b. Payment of Bills as Listed for Raritan Township Fire Company: **\$ 1,382.16**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

7. **REPORTS:**

- a. Liaison Reports

Karen Gilbert – Historians, Finance, Personnel, Planning Board (Class I – Mayor)

Michael Mangin – Planning Board (Class II – Governing Body), RTMUA

Louis Reiner – Environmental Commission/Green Team, Fire/Rescue/OEM

Richard Chen – Finance, Open Space, Parks & Recreation

Craig O’Brien – Open Space,

8. **UNFINISHED BUSINESS:**

- a. Outside Employment Policy (Res. #17-48)
- b. Open Government
- c. Snow Event Response Procedure
- d. Budget Transfers

9. **NEW BUSINESS:**

- a. Road Resurfacing (Res. #17-39)
- b. Fee Refunds (Res. #17-41 & #17-42)
- c. Sabo Farm Cost Share (Res. #17-47)
- d. Request to use DPW for overflow parking – Barbiche Brothers Auction
- e. Open Space Tax Referendum Discussion
- f. Risk Manager Appointment (Res. #17-44)
- g. Municipal Liens
- h. On-Call Vehicle Use (Res. #17-49)
- i. Conflict Tax Attorney (Res. #17-40)
- j. Contract Extension – Link High
- k. Green Acres Resolution

10. **ORDINANCES:**

Ordinances Public Hearing and Final Adoption:

a. **ORDINANCE #17-01**

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF DEDICATION FOR A PORTION OF BLOCK 16.02, LOT 41.01, A DETENTION BASIN EASEMENT FOR A PORTION OF BLOCK 16.02, LOT 41.01, AND THREE (3) CONSERVATION EASEMENTS FOR PORTIONS OF BLOCK 16.02, LOT 41.01 AND BLOCK 16.02, LOT 41.02, ALL FROM RARITAN JUNCTION, LLC.

Mayor Gilbert asked for a motion to open the Public Hearing on Ordinance #17-01.

Motion _____, Seconded _____: Voice Vote _____

Meeting opened to the public.

Mayor Gilbert asked for a motion to close the Public Hearing on Ordinance #17-01.

Motion _____, Seconded _____: Voice Vote _____

Mayor Gilbert asks for a motion to adopt Ordinance #17.01 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

Ordinances on First Reading

None

11. **CORRESPONDENCE:**

a. E-mail from Chris Polanski, dated Jan. 24, RE: Team NPF/National Psoriasis Foundation Cycle Event – May 20, 2017.

b. Letter from Donald F. Scholl, dated Jan. 27, 2017, RE: Countryside Plaza, Inc. Previous and Impending Demonstrations of Congressman Leonard Lance

c. Letter from JCP&L, dated Jan. 16, 2017, RE Notice of Electrical Service Disruption.

d. Letter from George Dilts, dated Jan. 19, 2017, RE: Block 84, Lot 34, Block 70
Lots 13 & 14.

e. Letter from Mayor Karen Gilbert, dated Feb. 23, 2017, RE: Summit Custom Spray
Drying

12. **NON CONSENT AGENDA** –

a. **Resolution #17-53 -Appointment of Donald Hutchins as Township
Administrator**

13. **CONSENT AGENDA:**

All matters listed on the Consent Agenda are considered to be routine by the
Township Committee and will be enacted by one motion in the form listed below.
There will be no separate discussion of these items. If discussion is desired, that
item will be removed from the Consent Agenda and will be considered separately.

Minutes:

*Township Committee Meeting Minutes:
Executive Session Minutes: Dec. 20*

Resolutions:

- a. **Resolution #17-36 – Appointment of Valerie Robitzski to RTMUA**
- b. **Resolution #17-37 – Authorizing Tax Refund**
- c. **Resolution #17-38 –Appointment of James Miller as Planning Board
Representative to Open Space Committee**
- d. **Resolution #17-39 – Authorization to award Contract to Stavola
Contracting Co. through Hunterdon County Pricing Co-OP**
- e. **Resolution #17-40 – Appointment of XXXXXX as Conflict Tax Attorney**
- f. **Resolution #17-41 – Refund of Construction Code Fee**
- g. **Resolution #17-42 – Refund of Affidavit of Domestic Partnership Fee**
- h. **Resolution #17-43 – Appointment of Jeffrey Donaldson to Zoning Board
of Adjustment**

- i. **Resolution #17-44 – Appointment of Richard Duthie as Risk Manager**
- j. **Resolution #17-45 – Non Union Salaries and Wages**
- k. **Resolution #17-46 – Tax Collector Salary**
- l. **Resolution #17-47 – Sabo Farm Cost Share**
- m. **Resolution #17-48 – Amending Outside Employment Policy**
- n. **Resolution #17-49 – Authorization for On-Call vehicle use**
- o. **Resolution #17-52 – Approval to extend contract with Link High**

Mayor Gilbert asks for a motion to adopt the Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

14.

PRIVILEGE OF THE FLOOR: Anyone may address the Committee on any issue for three (3) minutes.

15. **Resolution #16-1XX- CLOSED SESSION (if needed):**

Mayor Gilbert asks for a motion to adopt Resolution #17-1XX.

16. **CLOSED SESSION**

17. **OPEN SESSION**

18. **FURTHER ACTION**

19. **ADJOURNMENT:**

Mayor Gilbert asks for a motion to adjourn the meeting.

Meeting adjourned at _____