

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-55

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel: LOSAP; Code Enforcement
 - c) Attorney-Client Privilege:
 - d) Pending Litigation: Affordable Housing
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019.

Lisa Fania, RMC
Township Clerk

List of Bills - (All Funds)

Vendor	Description	Current Fund	Payment	Check Total
4624 - A&K EQUIPMENT CO INC		PO 8200 237 Plow Edge & Curb Shoe Kit	325.14	325.14
2587 - A. PETER ENEA		PO 8180 B-PERC TESTING 2019	1,024.15	1,024.15
1640 - APPROVED FIRE PROTECTION CO		PO 7812 Annual Fire Extinguisher Inspection	1,136.13	
		PO 8114 Dry chem system inspection	347.70	
3834 - ARROW ELEVATOR INC		PO 8174 Fire Extinguisher inspections, repa	754.03	2,237.86
1232 - AT&T		PO 8206 Maintenance for the month of Februa	193.00	193.00
4304 - BALLY'S ATLANTIC CTIY		PO 8229 B-SERVICES (ACCT #0303050028001)	424.49	424.49
		PO 8095 3-27-19 Balley's Hotel 2019 15th a	90.00	
		PO 8122 Please give the PO To Brion Fleming	90.00	180.00
1752 - CENTURYLINK-PAYPHONES		PO 8183 DECEMBER 2018	50.00	50.00
4507 - CHRIS KALHAUGE		PO 8165 B-SNOW MEALS 2019	15.00	15.00
1710 - CINTAS CORP		PO 8153 Soap	46.01	46.01
4297 - COMCAST- #939023341		PO 8230 B-2019 INTERNET (PW & MUN BLDGS)	525.30	525.30
4359 - COMCAST-0150731		PO 8247 B-COMCAST SERVICE - PD (84990529101	397.56	397.56
303 - COOPER ELECTRIC		PO 8152 Salt Dome Repair Supplies and new D	151.72	
		PO 8202 DPW Gate Buttons	134.00	285.72
196 - GANNETT NJN		PO 6797 Legal Notice	12.90	
		PO 8234 Legal Ads	85.14	98.04
4360 - DANIEL LORENZI		PO 8163 B-SNOW MEALS 2019	15.00	15.00
814 - DAVID SNYDER		PO 8157 B-SNOW MEALS 2019	15.00	15.00
3258 - DEER CARCASS REMOVAL SERV		PO 8113 December	560.00	560.00
1048 - DEMPSEY UNIFORM & LINEN SUPPLY		PO 8219 Rug & Mop Service	108.58	108.58
3833 - DIFRANCESCO, BATEMAN, COLEY ETC		PO 7966 B-2019 LEGAL SERVICES	170.50	170.50
236 - DITSCHMAN/FLEMINGTON FORD		PO 8078 21-08 Police Steering	116.54	
		PO 8197 trk 8 Water Pump, 32 Shifter &Steer	248.65	365.19
421 - DONALD HUTCHINS		PO 7990 Parking Reimbursement (Conference)	22.00	22.00
3799 - DONALD VANFOSSEN		PO 8170 B-SNOW MEALS 2019	15.00	15.00
3798 - EDWARD WALDRON		PO 8161 B-SNOW MEALS 2019	15.00	15.00
3511 - FASTENAL CO		PO 8138 21-10 Extinguisher, Brackets, 115 M	157.84	157.84
285 - FEDEX		PO 8192 Shipping Charge for MPH	81.41	81.41
302 - FLEMINGTON DEPARTMENT STORE		PO 7658 Work Gloves/Badge Holder	45.94	45.94
4889 - FRED J NANNIELECTRICAL		PO 8196 286 Police Generator	235.00	235.00
331 - GARDEN STATE AUTO ELECTRIC		PO 8071 53 Starter, 80 Loader Starter,Trk 4	661.01	661.01
4758 - GENERAL PLUMBING SUPPLY INC		PO 8150 Municipal Bldg Plumbing Repair	2.36	
		PO 8209 PD Hallway Bathroom Lady's Room Rep	21.76	120.98
4888 - GOVOFFICE		PO 8225 Admin. Bldg employee womens restroo	96.86	
4563 - GREATAMERICA FINANCIAL SRVC		PO 8055 ANNUAL SERVICE PACKAGE	1,500.00	1,500.00
4895 - HAYDEE BALLESTER		PO 8147 B-2019 COPIER AGREEMENT	1,610.92	1,610.92
4403 - HISTAND		PO 8115 Spanish interpreter 1/9/19 and 1/23	380.00	380.00
1833 - HMC- SPEECH & HEARING		PO 7784 hand tools	697.30	697.30
		PO 7796 Annual Hearing Test	1,900.00	1,900.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
2388 - HUNTERDON CO MUNIC. CLERK	PO 8217 Membership Dues	25.00	25.00
1062 - J.C. EHRlich CO INC	PO 8210 January Police Station Service	62.00	62.00
451 - JCP&L	PO 8212 NOVEMBER 2018	6,347.28	
	PO 8250 DECEMBER 2019	1,604.98	
	PO 8251 JANUARY 2019	9,709.25	17,661.51
3031 - JERRY TRSTENSKY	PO 8162 B-SNOW MEALS 2019	15.00	15.00
2413 - JOHN SMITH	PO 8135 2018 Medicare Reimbursement & 2017	3,240.00	3,240.00
664 - JOHNNY ON THE SPOT, INC	PO 8207 February Park Handicap Restrooms	234.00	234.00
4733 - KENT WOOLF	PO 8168 B-SNOW MEALS 2019	15.00	15.00
4322 - LINK HIGH TECH INC	PO 7895 UPGRADE TO WINDOWS 10	1,650.00	
	PO 8044 B-SUPPORT FOR 2019	500.00	
	PO 8175 COMCAST WORK	800.00	
	PO 8176 DATTO CLOUD SERVICE	2,375.00	
	PO 8177 COMPUTER WORK - PROSECUTOR & R. FLE	1,100.00	
	PO 8178 PRINTER-MCDERMOTT/LAMBERT	385.00	
542 - MCANJ	PO 8184 COMCAST WORK 01/28/19 - 01/31/19	882.50	7,692.50
2741 - MICHAEL RASILE	PO 8222 Registration for MCANJ 2019 Educati	350.00	350.00
4361 - MICHAEL TRAUCH	PO 8159 B-SNOW MEALS 2019	15.00	15.00
4096 - MILFORD MOWER	PO 8164 B-SNOW MEALS 2019	15.00	15.00
	PO 8076 Chain Saw Parts, Bars & Chains	147.74	
	PO 8102 Case of 50:1 Oil, 99 Trimmer Sprock	127.56	
4649 - MORTON SALT INC	PO 7999 200 Ton Road Salt Order	9,517.51	
	PO 8034 road salt order	15,348.50	
	PO 8070 Road Salt Order	5,674.18	
	PO 8154 Road Salt 51-HCCPS	9,857.46	
	PO 8155 Road Salt Order 51-HCCPS	5,662.54	
	PO 8173 Road Salt Order 51-HCCPS	12,676.84	
4061 - NAPA	PO 8090 Service & Repair Parts	1,307.56	58,737.03
3121 - NATIONAL PARTS SUPPLY	PO 8085 Shop Supplies, Vehicle Repair	881.98	1,307.56
3121 - NATIONAL PARTS SUPPLY	PO 8193 Police & DPW Repair parts	865.84	881.98
4687 - NICHOLAS DANESE	PO 8166 B-SNOW MEALS 2019	15.00	865.84
393 - ONE CALL CONCEPTS	PO 8203 January Mark Outs	6.32	15.00
2476 - PECKHAM IND, INC	PO 7802 Liquid Calcium	1,968.84	6.32
4484 - PETERSON SERVICE CO, INC	PO 8151 Replaced belt on RTU 3	226.57	1,968.84
4049 - PRAXAIR	PO 8198 Cutting & Welding Gases	142.91	226.57
673 - RACHLES/MICHELE'S OIL CO	PO 8205 Gasoline	2,562.03	142.91
	PO 8228 Diesel Fuel	1,688.50	2,562.03
4892 - RAY FISHER AUTO BODY INC	PO 8089 MDT Mount Equipment Adjustment	360.00	1,688.50
4777 - ROBERT E CHARLES III	PO 8066 181 Plow Repair parts	150.00	360.00
4872 - ROBERT FOLK	PO 8169 B-SNOW MEALS 2019	15.00	150.00
1939 - ROBERT H HOOVER & SONS	PO 8201 trk 24 Brake foot valve, trk 7 Exha	947.22	15.00
531 - ROBERT MARINO	PO 8158 B-SNOW MEALS 2019	15.00	947.22
			15.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check	Total	
911 - RUTGERS	PO 8083 Rutgers Class for Lisa Fania	638.00		883.00	
	PO 8139 Please provide PO to Brion Fleming	245.00		15.00	
3797 - SAMUEL LAVOIE	PO 8160 B-SNOW MEALS 2019	15.00		3,141.76	
767 - SAMZIES UNIFORMS	PO 8084 Various Uniform and Equipment Items	3,141.76		356.20	
4548 - SONYA A SELLERS	PO 8249 01/21/19 - 02/01/19	356.20		718.72	
4557 - SPECIAL T'S	PO 8105 Plastic Badges and Magnetic Police	718.72		2,375.00	
3350 - STASHLUK MECHANICAL CONTRACTORS INC	PO 7891 Admin. Hot Water Pump Repair	2,375.00		15.00	
4688 - STEVEN BARRETT	PO 8167 B-SNOW MEALS 2019	15.00		150.00	
4893 - TINA ESTEP	PO 8172 EYEGLOSS REIMBURSEMENT	150.00		102.97	
4803 - TRACTOR SUPPLY CO	PO 8224 Pintle Hook and Ball for new traile	102.97		522.74	
3187 - TRIUS INC	PO 8086 36 Sweeper Serv & Repair	522.74		57.27	
4383 - ULINE	PO 8220 Atomic Wall Clock for Court Room	57.27		824.00	
918 - VITAL COMMUNICATIONS INC	PO 7953 B-2019 TAX PROGRAM	824.00		873.69	
4090 - WB MASON	PO 7806 Office Supplies	873.69		1,173.68	
	PO 7836 Office Supplies	1,173.68		151.12	
	PO 8032 Various Office Supplies-Desk pads,	151.12		2,198.49	
	Trust				
1352 - ANIMAL CONTROL SOLUTIONS	PO 7947 B-2019 ANIMAL CONTROL SERVICES	1,750.00		2,765.00	
	PO 8248 B-2019 KENNELING	1,015.00		194.16	
11 - GRAINGER	PO 8052 Compost Thermometer	194.16		420.00	
510 - J CALDWELL & ASSOC	PO 8213 B-2019 COAH	420.00		25.80	
1014 - NJ STATE DEPT OF HEALTH	PO 8211 JANUARY DOG LICENSE FEES FOR 2018-2	25.80		128,734.16	
	TOTAL				
				128,734.16	
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK				
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	4,079.50			
01-201-20-101-200	POSTAGE & PHOTOCOPYING	1,610.92			
01-201-20-120-200	TOWNSHIP CLERK - OE	1,755.35			
01-201-20-140-200	DATA PROCESSING SERVICES OE	2,824.00			
01-201-20-155-200	LEGAL SERVICES OE	170.50			
01-201-20-165-200	ENGINEERING SERVICES	335.00			
01-201-21-180-200	PLANNING BOARD OE	1,419.00			
01-201-21-185-200	ZONING BOARD OE	404.14			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	150.00			
01-201-25-240-200	POLICE OE	4,453.01			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	96.32			
				0.00	125,329.20

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-26-295-200	SNOW REMOVAL OE	58,947.03			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	2,962.10			
01-201-26-315-200	VEHICLE MAINTENANCE OE	6,836.22			
01-201-28-375-200	PARK MAINTENANCE OE	336.97			
01-201-31-440-200	UTILITIES	15,307.13			
01-201-43-490-200	MUNICIPAL COURT OE	380.00			
01-203-20-100-200	(2018) TOWNSHIP ADMINISTRATOR O/E		1,650.00		
01-203-20-101-200	(2018) POSTAGE & PHOTOCOPYING		355.98		
01-203-20-150-200	(2018) TAX ASSESSOR OE		50.00		
01-203-20-165-200	(2018) ENGINEERING SERVICES		8,469.97		
01-203-21-180-200	(2018) PLANNING BOARD OE		1,558.68		
01-203-21-185-200	(2018) ZONING BOARD OE		12.90		
01-203-23-220-200	(2018) GROUP INSURANCE		3,240.00		
01-203-25-252-200	(2018) EMERGENCY MANAGEMENT OE		45.94		
01-203-26-290-200	(2018) ROAD REPAIR & MAINTENANCE OE		2,597.30		
01-203-26-295-200	(2018) SNOW REMOVAL OE		1,968.84		
01-203-26-306-200	(2018) P.E.O.S.H.A. ROADS OE		377.40		
01-203-26-310-200	(2018) PUBLIC PROPERTY (B&G) OE		2,375.00		
01-203-32-465-200	(2018) SOLID WASTE		560.00		
TOTALS FOR Current Fund		102,067.19	23,262.01	0.00	125,329.20
03-101-01-000-001	Checking TD Bank			0.00	3,404.96
03-286-10-110-004-000	Reserve for Animal			2,765.00	
03-286-10-110-006-000	COAH Trust			420.00	
03-286-10-110-016-000	Recycling Trust			194.16	
03-286-55-102	Due To State of New Jersey			25.80	
TOTALS FOR Trust		0.00	0.00	3,404.96	3,404.96

Total to be paid from Fund 01 Current Fund 125,329.20
 Total to be paid from Fund 03 Trust 3,404.96

 128,734.16

Checks Previously Disbursed

13944602	DWI-DRE CONSULTING SERVICES INC	PO# 8120	DWI reports for indigent defendant	800.00	2/19/2019
21519	RARITAN TWP PAYROLL AGENCY	PO# 8252	PAYROLL 02/15/19	319,680.90	2/15/2019

Summary By Account

ACCOUNT	DESCRIPTION	PO#	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
21519	RARITAN TWP PAYROLL AGENCY	8252	PAYROLL 02/15/19		142.30	2/15/2019
21519	RARITAN TWP PAYROLL AGENCY	8252	PAYROLL 02/15/19		11,575.76	2/15/2019
2072018	MERITAIN HEALTH	7988	B-2019 Health Insurance Claims		13,447.28	2/07/2019
2	MERITAIN HEALTH	7988	B-2019 Health Insurance Claims		60,739.39	2/08/2019
32984	FLEMINGTON-RARITAN BD OF ED	8188	PAYMENT #6		7,629,401.00	2/11/2019
32983	COUNTY OF HUNTERDON	8187	A/O-LIBRARY TAX 2019		323,467.50	2/13/2019
32982	COUNTY OF HUNTERDON	8186	A/O-OPEN SPACE TAX 2019		307,515.39	2/13/2019
32981	COUNTY OF HUNTERDON	8185	A/O-COUNTY TAX 2019		3,353,854.22	2/13/2019
32980	NJ MOTOR VEHICLE COMMISSION	8181	REGISTRATION FOR LANDSCAPE TRAILER		60.00	2/05/2019
2	MERITAIN HEALTH	7963	B-2019 Health Insurance Admin Fees		43,065.73	2/01/2019
2	MERITAIN HEALTH	7988	B-2019 Health Insurance Claims		25,282.68	2/01/2019
1	PROACT, INC	7979	B-RX For 2019		49,640.52	1/30/2019
20119	MICROSOFT	7952	B-2019 SERVICES		270.10	2/01/2019

					12,138,942.77	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	12,126,424.71	125,329.20	12,251,753.91
Fund 02 State & Federal Grants	142.30		142.30
Fund 03 Trust	12,375.76	3,404.96	15,780.72
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BILLS LIST TOTALS	12,138,942.77	128,734.16	12,267,676.93
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List of Bills - (0110101000001) CASH TD BANK
Current Fund

Check#	Vendor	Description	Payment	Check Total
0	4329 - LIFE SAVERS INC	PO 7733 AED units & supplies	2,547.00	2,547.00
1	1434 - NJ FIRE EQUIPMENT CO.	PO 7885 Single Gas Meters	1,520.00	1,520.00
2	4882 - ROBERT E. ECKERT	PO 7883 Training	600.00	600.00
TOTAL			4,667.00	4,667.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	4,667.00
01-203-25-256-200	(2018) P.E.O.S.H.A.-FIRE CO.		600.00		
01-203-44-920-200	(2018) PURCHASE FIRE EQUIPMENT		4,067.00		
TOTALS FOR	Current Fund	0.00	4,667.00	0.00	4,667.00

Total to be paid from Fund 01 Current Fund

4,667.00
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Monthly Summary
5-Feb-2019

January

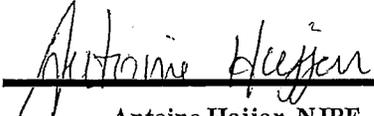
Planning Board Number	Applicant	Rate	Hours	Extension
PLAN REVIEW (Planning Escrow Acct.)				
SP-669-PF	263 Route 202, LLC (HF)	\$89.66	2.5	\$224.15
SP-669-PF	263 Route 202, LLC (HF)	\$89.66	1.5	\$134.49
SP-669-PF	263 Route 202, LLC (HF)	\$89.66	1.5	\$134.49
SP-669-PF	263 Route 202, LLC (HF)	\$178.74	1	\$178.74
SP-669-PF	263 Route 202, LLC (HF)	\$178.74	0.5	\$89.37
SP-669-PF	263 Route 202, LLC (HF)	\$178.74	2	\$357.48
SP-669-PF	263 Route 202, LLC (HF)	\$178.74	3	\$536.22
S-1296-P	Barton Estates /Caplan Sec. I	\$59.18	1.5	\$88.77
S-1296-P	Barton Estates /Caplan Sec. I	\$59.18	1	\$59.18
4-2016	CellCo Partnership	\$178.74	2	\$357.48
BOA-02-2019	Conclave Brewing	\$44.82	2	\$89.64
BOA-02-2019	Conclave Brewing	\$44.82	1	\$44.82
BOA-02-2019	Conclave Brewing	\$44.82	1	\$44.82
BOA-02-2019	Conclave Brewing	\$178.74	0.5	\$89.37
BOA-02-2019	Conclave Brewing	\$178.74	0.25	\$44.69
BOA-11-2018	Diamond Communication	\$178.74	0.5	\$89.37
BOA-11-2018	Diamond Communication	\$178.74	4	\$714.96
BOA-11-2018	Diamond Communication	\$178.74	1	\$178.74
SP-655-PF	Enclaves	\$178.74	1.5	\$268.11
BOA-17-2018	Everitt Road, LLC	\$89.66	2	\$179.32
BOA-17-2018	Everitt Road, LLC	\$89.66	1	\$89.66
BOA-17-2018	Everitt Road, LLC	\$89.66	1	\$89.66
BOA-17-2018	Everitt Road, LLC	\$178.74	0.5	\$89.37
BOA-17-2018	Everitt Road, LLC	\$178.74	0.5	\$89.37
BOA-15-2018	First Energy / JCP&L	\$178.74	1.5	\$268.11
SP-671-PF	Fred Beans Imports of Flemington	\$178.74	4	\$714.96
SP-673-PF	Johanna Foods, Inc.	\$89.66	2	\$179.32
SP-673-PF	Johanna Foods, Inc.	\$178.74	2.5	\$446.85
S-1435-M	M&P Retirement Plan	\$178.74	4.5	\$804.33
S-1432-M	Macedo Industrial Park	\$59.18	3	\$177.54
S-1432-M	Macedo Industrial Park	\$178.74	1.75	\$312.80
S-1432-M	Macedo Industrial Park	\$178.74	1	\$178.74
BOA-18-2018	New Cingular Wireless (AT&T)	\$178.74	0.75	\$134.06
S-1433-M	NJ Conservation Foundation	\$178.74	0.75	\$134.06
BOA-07-2018	Raritan Partners, LLC	\$178.74	4.5	\$804.33
BOA-07-2018	Raritan Partners, LLC	\$178.74	2	\$357.48
SP-668-PF	Raritan Town Square	\$89.66	4	\$358.64
SP-668-PF	Raritan Town Square	\$89.66	2	\$179.32
SP-668-PF	Raritan Town Square	\$89.66	2	\$179.32
SP-668-PF	Raritan Town Square	\$178.74	4.5	\$804.33
BOA-14-2018	Shanti, LLC	\$178.74	2	\$357.48
BOA-13-2018	Sprint Spectrum	\$178.74	4.5	\$804.33
BOA-13-2018	Sprint Spectrum	\$178.74	3.5	\$625.59
BOA-13-2018	Sprint Spectrum	\$178.74	0.75	\$134.06
BOA-13-2018	Sprint Spectrum	\$178.74	4	\$714.96
BOA-01-2018	T-Mobile Northeast	\$178.74	2	\$357.48
BOA-09-2018	The Fudge Shoppe	\$89.66	0.5	\$44.83
BOA-09-2018	The Fudge Shoppe	\$89.66	1	\$89.66
BOA-09-2018	The Fudge Shoppe	\$89.66	1	\$89.66
BOA-09-2018	The Fudge Shoppe	\$178.74	0.5	\$89.37
				\$13,603.86

CONSTRUCTION MANAGEMENT (Inspection Escrow Acct.)

S-1296-P	Barton Estates /Caplan Sec. I	\$178.74	2	\$357.48
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Planning Board Number	Applicant	Rate	Hours	Extension
S-1293-P	Equestrian Meadows/Friez	\$178.74	1	\$178.74
S-1293-P	Equestrian Meadows/Friez	\$178.74	3	\$536.22
S-1293-P	Equestrian Meadows/Friez	\$178.74	4	\$714.96
S-1293-P	Equestrian Meadows/Friez	\$178.74	0.75	\$134.06
S-1431-P	Fallone Group	\$59.18	0.5	\$29.59
S-1431-P	Fallone Group	\$59.18	0.5	\$29.59
SP-640-P/F	Flemington Junction/Ingerman	\$178.74	1.5	\$268.11
SP-640-P/F	Flemington Junction/Ingerman	\$178.74	1	\$178.74
SP-640-P/F	Flemington Junction/Ingerman	\$178.74	3	\$536.22
SP-640-P/F	Flemington Junction/Ingerman	\$178.74	2.5	\$446.85
SP-640-P/F	Flemington Junction/Ingerman	\$178.74	3.5	\$625.59
SP-643-PF	Johanna Foods	\$178.74	2.5	\$446.85
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$59.18	1	\$59.18
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$59.18	1	\$59.18
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$59.18	1	\$59.18
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$178.74	1.5	\$268.11
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$178.74	0.75	\$134.06
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$178.74	0.5	\$89.37
SP-638-P/F	MR Development	\$178.74	1	\$178.74
SP-638-P/F	MR Development	\$178.74	1.5	\$268.11
SP-638-P/F	MR Development	\$178.74	0.75	\$134.06
S-1409-PF	North Bridge Development	\$59.18	1	\$59.18
S-1409-PF	North Bridge Development	\$59.18	0.5	\$29.59
S-1409-PF	North Bridge Development	\$59.18	1	\$59.18
S-1409-PF	North Bridge Development	\$178.74	0.5	\$89.37
S-1409-PF	North Bridge Development	\$178.74	0.25	\$44.69
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$59.18	1	\$59.18
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$59.18	1	\$59.18
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$59.18	1	\$59.18
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$59.18	1	\$59.18
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$59.18	0.5	\$29.59
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$59.18	0.5	\$29.59
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$178.74	1.5	\$268.11
SP-641-P/F	Pulte Homes	\$59.18	0.5	\$29.59
SP-641-P/F	Pulte Homes	\$59.18	1.5	\$88.77
SP-641-P/F	Pulte Homes	\$59.18	0.5	\$29.59
SP-641-P/F	Pulte Homes	\$59.18	1.5	\$88.77
SP-641-P/F	Pulte Homes	\$59.18	0.5	\$29.59
SP-641-P/F	Pulte Homes	\$59.18	2	\$118.36
SP-641-P/F	Pulte Homes	\$59.18	3	\$177.54
SP-641-P/F	Pulte Homes	\$59.18	0.5	\$29.59
SP-641-P/F	Pulte Homes	\$89.66	1	\$89.66
SP-641-P/F	Pulte Homes	\$89.66	1	\$89.66
SP-641-P/F	Pulte Homes	\$89.66	2.5	\$224.15
SP-641-P/F	Pulte Homes	\$89.66	0.5	\$44.83
SP-641-P/F	Pulte Homes	\$89.66	2.5	\$224.15
SP-641-P/F	Pulte Homes	\$178.74	2	\$357.48
SP-641-P/F	Pulte Homes	\$178.74	1.5	\$268.11
SP-641-P/F	Pulte Homes	\$178.74	0.75	\$134.06
SP-641-P/F	Pulte Homes	\$178.74	0.75	\$134.06
SP-641-P/F	Pulte Homes	\$178.74	1.5	\$268.11
SP-641-P/F	Pulte Homes	\$178.74	1.5	\$268.11
SP-641-P/F	Pulte Homes	\$178.74	2.5	\$446.85
SP-641-P/F	Pulte Homes	\$178.74	0.75	\$134.06
8-2016	Raritan Solar	\$178.74	1	\$178.74
SP-649-PF	Sanatana Dharma	\$59.18	1.5	\$88.77
SP-649-PF	Sanatana Dharma	\$59.18	1.5	\$88.77
SP-649-PF	Sanatana Dharma	\$59.18	0.5	\$29.59
SP-649-PF	Sanatana Dharma	\$59.18	1	\$59.18
SP-649-PF	Sanatana Dharma	\$59.18	1	\$59.18
SP-649-PF	Sanatana Dharma	\$59.18	1	\$59.18
SP-649-PF	Sanatana Dharma	\$178.74	1.5	\$268.11

Planning Board Number	Applicant	Rate	Hours	Extension
SP-649-PF	Sanatana Dharma	\$178.74	2	\$357.48
SP-649-PF	Sanatana Dharma	\$178.74	1.5	\$268.11
SP-649-PF	Sanatana Dharma	\$178.74	2	\$357.48
SP-649-PF	Sanatana Dharma	\$178.74	1.5	\$268.11
SP-649-PF	Sanatana Dharma	\$178.74	2.75	\$491.54
5-2015	SNNJ1, LLC (Fisher Solar)	\$178.74	1.5	\$268.11
SP-654-PF	Villages	\$59.18	0.5	\$29.59
SP-654-PF	Villages	\$59.18	1	\$59.18
SP-654-PF	Villages	\$59.18	1	\$59.18
SP-654-PF	Villages	\$59.18	0.5	\$29.59
SP-654-PF	Villages	\$59.18	1	\$59.18
SP-654-PF	Villages	\$59.18	2.5	\$147.95
SP-654-PF	Villages	\$59.18	2.5	\$147.95
SP-654-PF	Villages	\$59.18	2	\$118.36
SP-654-PF	Villages	\$59.18	2.5	\$147.95
SP-654-PF	Villages	\$89.66	0.5	\$44.83
SP-654-PF	Villages	\$178.74	1.5	\$268.11
SP-654-PF	Villages	\$178.74	2	\$357.48
SP-654-PF	Villages	\$178.74	1.5	\$268.11
SP-654-PF	Villages	\$178.74	2	\$357.48
SP-654-PF	Villages	\$178.74	1.5	\$268.11
SP-654-PF	Villages	\$178.74	0.75	\$134.06
SP-654-PF	Villages	\$178.74	2.5	\$446.85
SP-654-PF	Villages	\$178.74	0.75	\$134.06
SP-654-PF	Villages	\$178.74	0.5	\$89.37
SP-654-PF	Villages	\$178.74	2	\$357.48
SP-654-PF	Villages	\$178.74	0.5	\$89.37
SP-654-PF	Villages	\$178.74	1.5	\$268.11
SP-654-PF	Villages	\$178.74	1	\$178.74
SP-654-PF	Villages	\$178.74	1	\$178.74
SP-654-PF	Villages	\$178.74	1.5	\$268.11
				\$17,204.34
				\$30,808.20
Grand Totals:	144 Inspections	221.75 Hours		\$30,808.20



 Antoine Hajjar, NJPE
 Township Engineer

2/11/2019

 Date

2019 Monthly Summary

January	\$ 30,808.20
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total:	\$ 30,808.20



RARITAN TOWNSHIP MEMORANDUM

9c

Date: February 14, 2019

To: Mayor and Township Committee
Don Hutchins, Township Administrator
Bill Pandos, Certified financial officer
Lisa Fania, Township Clerk

From: Brion Fleming, P.W. Superintendent

Re: Snow Removal Costs
Storm on: 2-11-19
Official Accumulation: Coating to 1/2 "
Duration: 6 hours
Services: Salt all TWP Roadways

OT Hours	58.17	@ \$51.30/hour	\$ 2,984.12
Salaried Employees	6.5	@ 66.00/hour	\$ 429.00

Total Personnel Cost= \$ 3,413.12

OT Hours Requested in Comp	23.57
Total Hours Employees Will Be Off	35.36

Salt	208.75 Tons	@50.59/ton	\$ 10,560.66
Calcium Chloride	689 Gals	@1.0040/gal	\$ 691.76
Sidewalk Salt (50lb bag)	0 Bags	@12.00/bag	\$ 0.00

Total Material Cost= \$ 11,252.42

Total Other Expenses(Meals)= \$ 128.00

TOTAL COST OF SNOW REMOVAL = \$ 14,793.54

Notes/Comments:

At 12:30am on 2/11/19 15 employees were called in to salt roadways. With the low prediction of this event trucks were not preloaded. Employees loaded trucks before they went out to salt roadways. As the remaining employees arrived into work at their regular time they went out and helped salt areas. The roads were all in good shape before rush hour traffic and school bus routes started. As of 2/14/19 estimated amount of salt in the dome is 2,550 tons.



RARITAN TOWNSHIP MEMORANDUM

Date: February 15, 2019

To: Mayor and Township Committee
Don Hutchins, Township Administrator
Bill Pandos, Certified financial officer
Lisa Fania, Township Clerk

From: Brion Fleming, P.W. Superintendent

Re: Snow Removal Costs
Storm on: 2/12/2019
Official Accumulation: 3.43"
Duration employees worked: 8am 2/12 thru 12:30am 12/13
Services: Salt & Plow

OT Hours	133.35	@ \$51.30/hour	\$ 6,840.86
Salaried Employees	27	@ 66.00/hour	\$ 1,782.00

Total Personnel Cost= \$ 8,622.86

OT Hours Requested in Comp	39.15
Total Hours Employees Will Be Off	59.73

Salt	416.25 Tons	@50.59/ton	\$ 21,058.09
Calcium Chloride	1100 Gals	@1.0040/gal	\$ 1,104.40
Sidewalk Salt (50lb bag)	7 Bags	@12.00/bag	\$ 84.00

Total Material Cost= \$ 22,246.49

Total Other Expenses(Meals)= \$ 345.00

TOTAL COST OF SNOW REMOVAL = \$ 31,214.35

Notes/Comments:

Storm started 8am 2/12/19. Crews salted and plowed roads until the snow mix stopped which was about 7pm when it turned to all rain. Crews at that time made one more pass around plowing the roads and lightly salting. Crews finished up around 12:30am 2/13/19. Amount of salt used from 1/1/19 to present-time is 1,768 tons.



**Animal Control
Monthly Report: January 2019
Raritan Township**

Total Calls: 26

Bite: 2

Enforcement: 4

Other: 4

Stray: 8

Stray Animals Impounded: 6

Wildlife: 8

TOWNSHIP OF RARITAN
ORDINANCE NO. 2019- ____

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 2.104 OF THE REVISED GENERAL
ORDINANCES OF THE TOWNSHIP OF RARITAN
ENTITLED "LOCAL HISTORIANS COMMITTEE" BY
REVISING SECTION 2.104.010 ENTITLED
"ESTABLISHMENT—COMPOSITION."

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Section 2.104.010 entitled "Establishment--Composition" of Chapter 2.104 entitled "Local Historians Committee" is amended as follows:

There is established a Local Historians Committee for the purpose of preserving the Township's heritage and increasing the education, appreciation and communication of such heritage for the enrichment of the citizens of the Township and neighboring communities.

The Local Historians Committee shall be composed of [seven] nine members, one of whom shall be a member of the Township Committee, and one of whom shall be a member of the Planning Board or Board of Adjustment. The representative member of the Planning Board or Board of Adjustment may be a member of the Township Committee where said Township Committee member is a member of the Planning Board or Board of Adjustment and no other Planning Board or Board of Adjustment member wishes to serve on the Local Historians Committee.

Of the members first appointed to the Committee, two shall be appointed for a term of one year, one for a term of two years, and one for a term of three years from the date of annual reorganization of the Township commencing in January, 2000. The Township Committee person shall be appointed by the Mayor with the advice and consent of the Township Committee. Prior to that date, the five persons appointed to the committee shall serve until the annual reorganization in January, 2000.

Annually thereafter, appointments of members whose term expire shall be for a term of three years from the date of such expiration with the exception of the Township Committee person whose term shall be one year. Vacancies in the membership of the Committee, occurring from another cause shall be promptly filled by the Township Committee, for the unexpired term thereof. Members shall serve for their respective terms and until their successors are appointed and qualified.

Section 2. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 3. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect immediately upon its final adoption and publication in accordance with the laws of the State of New Jersey.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on _____ and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of _____ beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE #19-05

**AN ORDINANCE ACCEPTING DEEDS OF ROAD DEDICATION FROM
MARK HOLLENBACK AND ELLEN HOLLENBACK WITH REGARD TO
LOT 12.01, BLOCK 20 AND LOT 12.02, BLOCK 20 AS SHOWN ON THE
TAX MAP OF THE TOWNSHIP OF RARITAN.**

WHEREAS, Mark Hollenback and Ellen Hollenback are the owners of property located at Lot 12.01 in Block 20 and Lot 12.02 in Block 20 (the "Property") as shown on the Tax Map of the Township of Raritan; and

WHEREAS, on May 23, 2018 (the "Applicants") received minor subdivision approval (the "Approval") for the Property from the Raritan Township Planning Board (the "Board"), Application S-1433-M, which Approval was memorialized by a Resolution of Approval No.12-2018 adopted on August 8, 2018 and amended by Planning Board Resolution 12-2018A adopted on January 9, 2019; and

WHEREAS, as a condition of the Approval, the Board required Applicants to grant to the Township certain Deeds of Road Dedication; and

WHEREAS, the proposed Deeds of Road Dedication have been reviewed and approved by the Raritan Township Attorney and Township Engineer; and

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept the Deeds of Road Dedication from Applicants.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Deeds of Road Dedication attached hereto.

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon its adoption, passage and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of March 5, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE #19-06

**CALENDAR YEAR 2019
ORDINANCE TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45:14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 *et. seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said final budget appropriations to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations; and

WHEREAS, a municipality may, by ordinance, bank the difference between its final budget appropriations and the 3.5% increase authorized by this ordinance when said difference is not appropriated as part of the final budget; and

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby determines that this difference in the amount of \$551,473.50 that is not appropriated as part of the final budget shall be retained as an exception to the final appropriations in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Raritan shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$551,473.50, and that the CY 2019 municipal budget for the Township of Raritan be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance, upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of March 5, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

Explanation: This ordinance clarifies the command structure of the Raritan Township Police Department by designating the Township Administrator as the “appropriate authority” over same pursuant to N.J.S.A. 40A:14-118. This ordinance also removes outdated and unused offices by removing references to the Township Public Safety Committee and office of Director of Public Safety.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE #19-02

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2.56 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED “POLICE DEPARTMENT” BY REPEALING AND REPLACING SECTION 2.56.030 ENTITLED “PUBLIC SAFETY COMMITTEE” WITH NEW SECTION 2.56.030 ENTITLED “RESERVED,” AND AMENDING SECTION 2.56.070 ENTITLED “CHIEF OF POLICE;” AND REPEALING AND REPLACING SECTION 2.56.110, SECTION 2.56.120, SECTION 2.56.130, SECTION 2.56.140, AND SECTION 2.56.150 EACH WITH A NEW CORRESPONDING SECTION ENTITLED “RESERVED; AND ADDING A NEW SECTION 2.56.200 ENTITLED “APPROPRIATE AUTHORITY”

WHEREAS, the Township Committee of the Township of Raritan (“Township”) has previously created a Township police department through the adoption of Chapter 2.56 of the Revised General Ordinances of the Township of Raritan; and

WHEREAS, Chapter 2.56 of the Revised General Ordinances of the Township of Raritan has been amended over the years and is in need of clarification in regards to the designation of an “appropriate authority” over the police department pursuant to N.J.S.A. 40A:14-118; and

WHEREAS, the Township Committee is of the opinion that the most efficient and effective person to designate as “appropriate authority” is the office of administrator of the Township of Raritan, subject to the ultimate authority of the Township Committee.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Section 2.56.030 entitled “Public Safety Committee” is repealed and replaced with new Section 2.56.030 entitled “Reserved.”

Section 2. Section 2.56.070 entitled “Chief of Police” is revised as follows:

The Chief of Police shall be the executive head of the Police Department and shall be responsible to the appropriate authority, and ultimately to the Township Committee for the efficiency and routine day-to-day operations thereof. Should the Chief of Police be unavailable, the Chief of Police shall designate an officer to carry out and be responsible for all of the functions of the Chief of Police. If the Chief of Police is unavailable and has not designated an officer to perform the Chief's duties, the Township Committee shall designate an officer to carry out and be responsible for all of the functions of the Chief of Police during the period the Chief of Police is unavailable.

The control and discipline of the Police Department of the Township and of its members shall be vested in the Chief of Police and he or she shall enforce all rules and regulations and any general and special orders or instructions not inconsistent with those of the Township Committee which he or she may from time to time promulgate. Should the Chief of Police deem any violation by a member of the Department to be sufficiently flagrant, he or she shall report it to the Township Committee with his or her recommendations for the filing of charges.

The Chief of Police, with the assistance of the other members of the Department detailed for the purpose, shall keep a complete record on the work of the Department and the Chief of Police shall report in writing [to the chairman for presentation] or in person to the Township Committee at their first regular meeting in each month on all matters of importance pertaining to the Department, making such recommendations as in his or her opinion will increase the efficiency of the Department.

The Chief of Police shall recommend to the Township Committee from time to time the purchase of new equipment or the repair or rearrangement of such old equipment as will increase the efficiency of the Department. He or she shall have full charge and control of all the apparatus and equipment of the Department and its assignment and use, and shall be held responsible for its care, cleanliness and safekeeping.

Section 3. Section 2.56.110 entitled “Director of Public Safety—Establishment—Term” is repealed and replaced in its entirety with new Section 2.56.110 entitled “Reserved.”

Section 4. Section 2.56.120 entitled “Director of Public Safety—Qualifications” is repealed and replaced in its entirety with new section 2.56.120 entitled “Reserved.”

Section 5. Section 2.56.130 entitled “Director of Public Safety—Duties” is repealed and replaced in its entirety with new Section 2.56.130 entitled “Reserved.”

Section 6. Section 2.56.140 entitled “Removal of Director of Public Safety” is repealed and replaced in its entirety with new Section 2.56.140 entitled “Reserved.”

Section 7. Section 2.56.150 entitled “Director of Public Safety—Residency Requirements” is repealed and replaced in its entirety with new section 2.56.150 entitled “Reserved.”

Section 8. New Section 2.56.200 entitled “Appropriate Authority” is added as follows:

Pursuant to N.J.S.A. 40A:14-118 the Township Administrator of the Township of Raritan is appointed the appropriate authority of the Police Department.

Section 9. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 10. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 11. This Ordinance shall take effect immediately upon its final adoption and publication in accordance with the laws of the State of New Jersey.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of February 19, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk’s office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #19-03

AN ORDINANCE REAPPROPRIATING \$25,864.92 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION OF AN IDEMIA TENPRINT/PALMPRINT CAPTURE MACHINE WITH INTEGRATED MUG PHOTO AND RUGGEDIZED FIXED-HEIGHT CABINET FOR THE POLICE DEPARTMENT IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$25,864.92 of the proceeds of obligations originally made available pursuant to the following bond ordinance of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purpose for which the obligations previously were authorized:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Reappropriated
#18-11	Acquisition of a sport utility vehicle for the Police Department in and by the Township of Raritan (4/3/18)	\$20,799.42
#17-11	Acquisition of Police Radios and the new Dry Chemical System for the Police Department in and by the Township of Raritan (6/5/17)	\$5,065.50

Section 2. \$25,864.92 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39, is hereby reappropriated to provide for the purchase of an Idemia Tenprint/Palmprint Capture with Integrated Mug Photo and Ruggedized Fixed-Height Cabinet.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of February 19, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**RAY FISHER AUTO BODY, INC.
301 OLD CROTON ROAD
FLEMINGTON, NJ 08822
(908) 782-7772**

February 11, 2019

To Whom It May Concern:

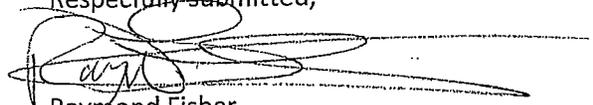
I am writing this letter both personally, and on behalf of our neighboring businesses and property owners, to respectfully request a modification be made regarding traffic control at the intersection of Route 579 and Old Croton Road, located in both Delaware and Raritan Township. Currently the intersection is controlled by stop signs on Old Croton Road, both on the Delaware and Raritan sides, with Route 579 having no controlling lights or signs. I would respectfully request that this intersection be considered for a four way blinking or traffic light, or minimally a lower speed limit of a 25 miles per hour and enforcement of the same.

There have been numerous accidents at this intersection over the years, some of them fatal. Most recently, on January 9th, a motor vehicle accident occurred which resulted in one vehicle hitting my house causing an extensive amount of damage. Again, on February 5th, another accident occurred involving two cars. All three businesses on this intersection have sustained property damage to their buildings over the years due to these accidents.

This intersection is centrally located to restaurants and commercial businesses, which during the day have delivery trucks, tractor trailers and business patrons entering and exiting, not to mention everyday commuters. This area gets quite busy with daily traffic and patrons. Without addressing a modification to traffic control, it will just be a matter of time before more injuries, fatalities and/or damage to personal property will ensue.

I would ask that you please consider my request in an attempt to prevent further accidents resulting in potentially tragic injuries and/or damage.

Respectfully submitted,


Raymond Fisher

- cc: Delaware Township Committee
- Delaware Township Police Chief
- Raritan Township Committee
- Raritan Township Police Chief
- Thomas Matthews, County Engineer

RECEIVED
FEB 13 18
Raritan Township
Administration

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, FEBRUARY 5, 2019**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 6:49 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Louis Reiner; Comm. Karen Gilbert; Comm. Gary Hazard; Comm. Michael Mangin

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Ed Purcell

MEETING NOTICED: Mayor Kuhl advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 8, 2019 issue of the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times and posted on the municipal bulletin board and the Township website.

Attorney, Ed Purcell, read Resolution #19-37 in full.
Mayor Kuhl asked for a motion to approve Closed Session Resolution.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-37

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations: Healthcare Shared Services (RTMUA); Archery Hunting Bid Specs; Risk Manager; Flemington-Raritan Parks and Recreation Agreement
- b) Personnel: Chief of Police Memorandum of Understanding (MOU)
- c) Attorney-Client Privilege:
- d) Pending Litigation: Affordable Housing

- 3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
- 4. The Committee will return to Regular Session and may take further action.
- 5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES #1 WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:19 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to amend or approve the Agenda.

Committee Member Mangin advised of one additional item to the meeting agenda a resolution authorizing budget transfers.

Motion by Mangin, seconded by Reiner to approve the Agenda as amended.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

PRESENTATION – PROCLAMATION RECOGNIZING HEROIC ACTS OF RARITAN TOWNSHIP POLICE OFFICERS

Mayor Kuhl recognized and commended three police officers from the Raritan Township Police Department for their demonstration of exemplary service to the community resulting in the saving of a life. Mayor Kuhl read the proclamation honoring Officers Szatkowski, Swiatek and Schenck for heroism into the record.

PROCLAMATION

**A PROCLAMATION HONORING OFFICER BRETT SZATKOWSKI,
OFFICER ADAM SWIATEK AND OFFICER ROBERT SCHENCK FOR HEROISM**

WHEREAS, the Mayor and the Township Committee of the Township of Raritan places high regard for the need to recognize employees who have shown exemplary service to the Community; and

WHEREAS, there occurred a situation on January 22, 2019 in which Officers of the Raritan Township Police Department responded to a structure fire at 91 Becks Boulevard in the Ringoes section of Raritan Township; and

WHEREAS, Officers Brett Szatkowski, Adam Swiatek and Robert Schenck, upon arrival to the scene, discovered that the homeowner remained trapped inside the residence; and

WHEREAS, Officers Szatkowski, Swiatek and Schenck through quick assessment of the situation, gained access to the heavy fire and smoke-filled environment, located the homeowner and removed the victim to safety; and

WHEREAS, such exemplary bravery undoubtedly saved the life of the resident; and

WHEREAS, the selfless act of Officers Szatkowski, Swiatek and Schenck typifies the high standard of training, moral fortitude and character of the Raritan Township Police Department; and

WHEREAS, the Mayor and the Township Committee of the Township of Raritan wish to bestow their gratitude on behalf of the Township with the presentation of this prestigious accolade in recognition of such admirable service to the community.

NOW, THEREFORE, BE IT PROCLAIMED, that I, Mayor, Jeff Kuhl, and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey on this fifth day of February, two-thousand nineteen, do hereby recognize and extend sincere appreciation to Officer Brett Szatkowski, Officer Adam Swiatek, and Officer Robert Schenck for their outstanding act of bravery in the presence of extremely dangerous circumstances resulting in the saving of a life.

Acting Chief of Police, Al Payne, presented the officers with letters of commendation on behalf of the Police Department for their heroic efforts. Township Committee Members commended and extended gratitude to the Officers as well for their selfless acts of bravery.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive, spoke in opposition to archery hunting in the Township and objected to payments to ANJEC and the New Jersey League of Municipalities presented on the bill list.

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$3,780,164.73**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Payment of Bills as listed for the Raritan Township Fire Company: **\$2,600.00**

Mayor Kuhl asked for a motion to approve the bill list for the Raritan Township Fire Company.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: Mangin

REPORTS

The following reports were acknowledged by the Committee:

Public Works – Snow Removal January 13; January 18; January 19-20; January 29-30;
January 30, 2019

Tax Collector December 2018

Tax Collector – 2018 Annual Statement of Receipts

Animal Control December 2018

LIAISON REPORTS

Karen Gilbert:

Environmental Commission/Green Team; Open Space;
Parks and Recreation; Planning Board (Class III Member)

Committee Member Gilbert reported that the Planning Board meeting was cancelled and advised of correspondence from Amy Greene, Raritan Township Open Space Chair, that Ray Simonds, a member of the Environmental Commission, was recognized for his volunteer efforts in helping achieve a twenty percent (20%) increase in well testing among Township residents. Committee Member Gilbert continued that Ms. Greene attributes the success to outreach such as Community Day. Committee Member Gilbert also announced that the Environmental Commission will be changing its meeting day to the 2nd and 4th Thursday of the month and that the next meeting date is Thursday, February 7.

Gary Hazard:

Court/Police; RTMUA

Committee Member Hazard expressed gratitude for the service of the Township's police and all first responders. Committee Member Hazard advised that he is arranging for John Kendzulak, Chair of the Raritan Township Municipal Utilities Authority (RTMUA), to present an update on the status of the Authority's business at a future regular meeting.

Jeff Kuhl:
(Mayor)

Planning Board (Class I Member); Personnel; Finance; Open Space

Mayor Kuhl reported that 2019 Municipal budget discussions are underway; that reorganization meetings were held for the Open Space Advisory Committee and the Planning Board; and that the regular scheduled meeting of the Planning Board was cancelled.

Michael Mangin:

Board of Health; Finance; Public Works

Committee Member Mangin reported on a meeting of the Board of Health advising of its reorganization and the approval of septic waivers. Committee Member Mangin also reported on a meeting with Brion Fleming, Superintendent of Public Works regarding staffing and other needs of the department. Committee Member Mangin commended the Public Works Department for their efforts regarding storm clean up.

Louis Reiner:
(Deputy Mayor)

Agriculture Advisory Board; Fire/Rescue/OEM; Wildlife Management
Advisory Committee

Deputy Mayor Reiner commended the efforts of the Township's police and first responders and announced the upcoming meeting date (February 14) of the Wildlife Management Advisory Committee. Deputy Mayor Reiner also commented on the nuisance and safety issues regarding deer herds in the Township.

During Liaison Reports, Mr. Hutchins announced that Municipal Clerk, Lisa Fania and Deputy Clerk, Stephanie Haver are being recognized along with Ray Simonds by Raritan Headwaters on February 28, 2019 for their efforts in support of the community well testing program.

UNFINISHED BUSINESS

Local Historians Committee Composition and Appointments – Mayor Kuhl recapped that a discrepancy was discovered in the number of members on the committee and that two (2) of those members were to be appointments, not liaisons, one from the Planning Board or Board of Adjustment and one from the Township Committee. Mayor Kuhl advised that the Local Historians Committee is currently comprised of nine members versus seven per Township Ordinance.

Mayor Kuhl suggested amending the membership to a nine-member committee, seven members plus an appointed member from the Planning Board or Board of Adjustment and an appointed member from the Township Committee.

Mr. Purcell advised that the membership is not a statutory office, therefore, the Township Committee has the authority to amend the membership.

Mayor Kuhl requested that he continue to serve as the appointed member from the Township Committee. A brief discussion was held regarding two Township Committee Members serving on the Local Historians Committee as Committee Member Gilbert had, in the past, served as liaison and Mayor Kuhl as a member of the Planning Board. Mr. Purcell advised that the Township Committee should first seek interest from a member of the Planning Board or Board of Adjustment before appointing two Township Committee Members.

It was the consensus of the Committee to appoint Mayor Kuhl as the Township Committee Member to the Local Historians Committee; determine interest from a Planning Board or Board of Adjustment member; and direct Mr. Purcell to draft an ordinance amending the membership to nine members.

NEW BUSINESS

Public Hearing Request for Return of Performance Guarantee (Friesz/Equestrian Meadows)

Mayor Kuhl asked for a motion to open the public hearing.

Motion by Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Request from Flemington Jewish Community Center for use of the Municipal Parking Lot for the Farmland Ride, Sunday, June 23, 2019 from 7:00 a.m. to 5:30 p.m. – Mayor Kuhl explained that the Flemington Jewish Community Center was seeking use of the Municipal parking lot for its Farmland Ride, Sunday, June 23, 2019 from 7:00 a.m. to 5:30 p.m. Mayor Kuhl expressed safety concerns regarding pedestrian crossing on Route 523.

Mayor Kuhl asked for a motion to approve the request for use of the Municipal parking lot subject to the conditions of submission of certificate of liability insurance and police assistance with pedestrian crossing.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Board of Health Vacancy – Alternate #2 Member – Mayor Kuhl explained that Robyn Fatooh had expressed interest in serving as the Alternate #2 Member on the Board of Health. Mayor Kuhl referred Committee Members to Ms. Fatooh’s resume and solicited questions and comments. There were no objections.

Mayor Kuhl asked for a motion to approve the appointment of Robyn Fatooh as Alternate #2 Member to the Board of Health.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Hemp Agricultural Use – Mr. Purcell explained that industrial Hemp, a type of Cannabis separate from marijuana, had been legalized at the Federal level. He continued that Hemp does not have any THC properties but does have some medical uses. Mr. Purcell advised that New Jersey Governor Murphy recently signed legislation which created a pilot program permitting the growth of industrial Hemp with a license from the State Department of Agriculture. He further explained that to date, the State has not issued any regulations regarding such licensing. Mr. Purcell also informed Committee Members that Hemp is protected under the Right-to-Farm Act as it is legal under Federal law but that marijuana is not.

Mr. Purcell commented that the report was for informational purposes only at this time and that he will advise the Committee accordingly as regulations and guidelines become available.

Energy Aggregate – Mr. Hutchins explained that the Township’s consultant, Robert Chilton of Gable Associates had advised that rates appeared favorable at this time and was inquiring as to the Township’s interest in going out to bid. Mr. Hutchins added that the Township had entered into a joint agreement with Flemington Borough with the past energy aggregate program.

Discussion was held regarding the Township’s interest in participating in an energy aggregate program at this time.

Committee Member Gilbert raised several issues of concern surrounding the energy aggregate program including resident complaints of having to “opt out;” reimbursement of costs associated with the dissemination of information to Gable if the Township did not accept the contract awarded; and the inability of the vendor to handle the volume of inquiries by residents once the program was underway.

Mr. Hutchins advised that residents were responsible for a payback amount unbeknownst to them upon the expiration of the program. He continued that residents were outraged as some owed significant amounts.

Committee Member Reiner commented, “I don’t think government should be involved in the energy business.”

Committee Member Hazard added, “I am not a big fan of the process.”

Mayor Kuhl commented, “from what I am hearing, its something we might not want to get involved with.”

Mr. Hutchins commented, “I have not received one phone call or one email from a resident since that program lapsed asking us to get back in. “

Mayor Kuhl asked for a motion to not proceed with the procurement of bids for an energy aggregate program.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Kuhl

NOES: Mangin

ABSTAIN: None

ABSENT: None

NJDEP – It Pay\$ to Plug In Grant Program (Environmental Commission and Green Team)

– Amy Greene, Chair of the Open Space Advisory Committee and member of the Environmental Commission appeared before the Committee seeking authorization to apply for a grant for the purchase and installation of electric charging stations throughout the Township. Ms. Greene explained that the New Jersey Department of Environmental Protection’s (NJDEP) “It Pay\$ to Plug In” Grant Program is designed to expand New Jersey’s growing network of electric vehicle infrastructure allowing residents, business, and government agencies to purchase and utilize electric vehicles. Ms. Greene continued that the grant offers one hundred percent (100%) reimbursement of the purchase and installation costs for electric charging stations up to a maximum of \$5,000.00 per charger. She further added that grants are awarded on a first come, first service basis and require that the stations be available to the public for three years.

Ms. Greene highlighted benefits that included the following:

- *utilization of electric vehicles for the Township, Township employee and public use
- *reduced air pollution
- *reduced risk of pollution from gasoline spills
- *savings on Township vehicle energy use
- *promotes public health

Committee Members raised questions and concerns regarding tangible benefits to the Environmental Commission, if any; battery disposal; maintenance after five or more years of service; proposed locations; application requirements for specific locations; and timeframe for the grant application process.

Joe Lustig, Operations Manager, Amy S. Greene Environmental Consultants and resident of Raritan Township, spoke of his experience with electric charging stations including the grant process advising that submissions are required for each proposed location; maintenance of the chargers; recouping electricity costs from users; capping usage; and battery disposal. Mr. Lustig also commented that the units come with a three-year warranty.

Ms. Greene advised that this initiative helps with the Township’s Sustainable Jersey certification and other grants.

Discussion continued regarding possible locations including the Municipal Building and Lenape and Mine Brook parks. Mr. Hutchins commented about the ongoing vandalism issue throughout the parks and expressed concern for same regarding the charging stations. Mr. Hutchins suggested Public Works as a possible location as well.

Mr. Hutchins clarified that language in the proposed resolution states that, "those locations and types of charging stations will be 'considered' for installation."

All Committee Members concurred to authorize the grant application by resolution later in the meeting agenda.

At this time, Mayor Kuhl requested that Committee Members deviate from the scheduled agenda and advance Resolutions #19-52 and #19-53 as such action is required prior to the reappropriation of funds.

Mayor Kuhl read Resolution #19-52 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-52.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-52

A RESOLUTION AMENDING 2017 CAPITAL BUDGET

A COPY OF RESOLUTION #19-52 IS HEREWITH ATTACHED AND MADE A PART OF THESE MINUTES

Mayor Kuhl read Resolution #19-53 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-53.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-53

A RESOLUTION AMENDING 2018 CAPITAL BUDGET

A COPY OF RESOLUTION #19-53 IS HEREWITH ATTACHED AND MADE A PART OF THESE MINUTES

At this time, Mayor Kuhl reiterated the addition of Resolution #19-54 to the meeting agenda.

Mayor Kuhl read Resolution #19-54 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-54.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-54

A RESOLUTION AUTHORIZING BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following transfers are authorized between appropriations in the **2018 appropriation reserve budget** and that a certified copy of this resolution adopted by not less than a two-thirds (2/3) vote of the full membership of the governing body be transmitted to the Administrator/CFO.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Administration S&W	Snow Removal OE	\$ 204.11
Administration OE	Snow Removal OE	\$ 527.26
Photocopying	Snow Removal OE	\$ 2,449.01
Governing Body OE	Snow Removal OE	\$ 1,197.00
Clerk S&W	Snow Removal OE	\$ 666.36
Clerk OE	Snow Removal OE	\$ 4,493.75

Elections	Snow Removal OE	\$ 3,128.42
Finance Administration S&W	Snow Removal OE	\$ 254.11
Finance Administration OE	Snow Removal OE	\$ 52.56
Auditing	Snow Removal OE	\$11,100.00
Tax Collector S&W	Snow Removal OE	\$ 804.60
Tax Assessor OE	Snow Removal OE	\$ 207.45
Legal	Snow Removal OE	\$36,102.40
Engineering S&W	Snow Removal OE	\$16,548.91
Snow Removal S&W	Snow Removal OE	\$ 8,136.51
Historical	Snow Removal OE	\$ 822.70
Planning Board S&W	Snow Removal OE	\$ 84.42
Planning Board OE	Snow Removal OE	\$10,049.31
Zoning Board OE	Snow Removal OE	\$ 3,094.42
Construction Code S&W	Snow Removal OE	\$31,764.34
Construction Code OE	Snow Removal OE	\$ 260.22
Other Insurance	Snow Removal OE	\$ 8,139.00
Group Insurance – Waivers	Snow Removal OE	\$ 3,864.76
Police OE	Snow Removal OE	\$ 624.72
OEM S&W	Snow Removal OE	\$ 91.79
PEOHSA Fire Co.	Snow Removal OE	\$ 235.59
Fire Co. OE	Snow Removal OE	\$ 75.24
Fire Official S&W	Snow Removal OE	\$ 1,431.86
PEOSHA Fire Official	Snow Removal OE	\$ 248.66
Prosecutor S&W	Snow Removal OE	\$ 950.00
Building & Ground OE	Snow Removal OE	\$ 195.00
Building & Ground S&W	Recycling Program S&W	\$ 4,684.24
Board of Health S&W	Recycling Program S&W	\$ 201.92
Board of Health OE	Recycling Program S&W	\$ 83.19
Environmental Commission	Recycling Program S&W	\$ 365.00
Community Garden	Recycling Program S&W	\$ 480.03
Solid Waste	Recycling Program S&W	\$ 642.59
Municipal Court OE	Recycling Program S&W	\$ 486.25
Unemployment Insurance	Recycling Program S&W	\$ 5,166.33
Municipal Court S&W	Recycling Program S&W	\$ 6,208.16
Municipal Svcs Act	Recycling Program S&W	\$ 6,198.61
Fire Hydrants	Group Health Insurance	\$18,309.12
Streets & Roads S&W	Group Health Insurance	\$45,538.31
Engineering OE	Group Health Insurance	\$ 1,752.21
Vehicle Maint S&W	Group Health Insurance	\$ 5,944.79
Social Security	Group Health Insurance	\$55,301.39

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Kuhl read by title Ordinance #19-02.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2.56 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "POLICE DEPARTMENT" BY REPEALING AND REPLACING SECTION 2.56.030 ENTITLED "PUBLIC SAFETY COMMITTEE" WITH NEW SECTION 2.56.030 ENTITLED "RESERVED," AND AMENDING SECTION 2.56.070 ENTITLED "CHIEF OF POLICE;" AND REPEALING AND REPLACING SECTION 2.56.110, SECTION 2.56.120, SECTION 2.56.130, SECTION 2.56.140, AND SECTION 2.56.150 EACH WITH A NEW CORRESPONDING SECTION ENTITLED "RESERVED; AND ADDING A NEW SECTION 2.56.200 ENTITLED "APPROPRIATE AUTHORITY"

Mr. Purcell explained that the proposed ordinance clarifies the command structure of the Raritan Township Police Department by designating the Township Administrator as the appropriate authority subject to control of the ultimate authority which is the governing body. He further explained that the ordinance also removes reference to outdated and unused offices including the Township Public Safety Committee and the Office of the Director of Public Safety.

Mayor Kuhl asked for a motion to introduce Ordinance #19-02 on first consideration.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for February 19, 2019.

During the vote, Deputy Mayor Reiner commented, "I really like this because it is consistent with what is in place with every other department head. The appropriate authority is the Township Administrator with the ultimate authority, the Township Committee. My vote will be yes."

Mayor Kuhl read by title Ordinance #19-03.

AN ORDINANCE REAPPROPRIATING \$25,864.92 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION OF AN IDEMIA TENPRINT/PALMPRINT CAPTURE MACHINE WITH INTEGRATED MUG PHOTO AND RUGGEDIZED FIXED-HEIGHT CABINET FOR THE POLICE DEPARTMENT IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Kuhl asked for a motion to introduce Ordinance #19-03 on first consideration.
Motion by Hazard, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for February 19, 2019.

Mayor Kuhl read by title Ordinance #19-04.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING AND SUPPLEMENTING SUB-CLAUSE 7 OF SUBSECTION A ENTITLED "PERMITS REQUIRED" OF SECTION 16.72.020 ENTITLED "PERMIT PROCEDURE;" AND SUB-CLAUSE 3 OF SUBSECTION D ENTITLED "GRAND OPENING BANNERS, CELEBRATIONS, BUNTING AND TEMPORARY SIGNS" OF SECTION 16.72.070 ENTITLED "SPECIAL SIGNS AND SIGN REGULATIONS" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN

Mr. Purcell explained that the proposed ordinance permits feathered signs as a permitted accessory use in certain businesses, commercial and industrial zones, subject to certain requirements. He continued that the proposed ordinance also amends the Township's zoning code to permit pennants, banners, sandwich board, and/or temporary ground signs as an accessory use in the B-5 Zone and clarifies an internal inconsistency related to permitting temporary signs.

Mayor Kuhl asked for a motion to introduce Ordinance #19-04 on first consideration.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for March 19, 2019.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

There were no ordinances.

CORRESPONDENCE

There was no correspondence.

NON-CONSENT

Township Committee Regular Meeting Minutes

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of January 15, 2019.
Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Township Committee Executive Session Meeting Minutes

Mayor Kuhl asked for a motion to approve the Executive Session Meeting Minutes of January 15
#1 and #2, 2019
Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Township Committee Special Meeting Minutes

Mayor Kuhl asked for a motion to approve the Special Meeting Minutes of January 15, 2019.
Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Kuhl read Resolution #19-42 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-42.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-42

A RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS FOR LICENSE OF ARCHERY HUNTING ON CERTAIN TOWNSHIP PROPERTIES

WHEREAS, the Township Committee of the Township of Raritan has determined that the over-population of whitetail deer that exists within the Township is a threat to the health, safety and welfare of its residents; and

WHEREAS, the Township Committee of the Township of Raritan has determined that the over-population of whitetail deer that exists in the Township is causing the degradation of the local environment; and

WHEREAS, the present archery hunting program has proven to be effective in reducing the over-population of whitetail deer, the threat to the health and safety of its residents and the degradation of the local environment; and

WHEREAS, the Wildlife Management Advisory Committee has recommended that the Township continue to allow archery hunting on certain properties; and

WHEREAS, the Township Committee of the Township of Raritan wishes to reduce the population of whitetail deer through the continuance of the archery hunting program as proposed by the Wildlife Management Advisory Committee; and

WHEREAS, the Township Committee proposes to allow the continuance of the archery hunting program by public bid on the following public lands:

- NESHANIC PRESERVE, BLOCK 43, LOTS 20, 24, AND 46 AND BLOCK 59, LOTS 5 AND 8.01
- PLUM BROOK PRESERVE, BLOCK 43, LOTS 3 AND 4
- ERICH/SALAMON BROOK PRESERVE, BLOCK 85, LOT 15.01
- URBACH FARM PRESERVE, BLOCK 7, LOT 13
- CHERRYVILLE HOLLOW ROAD PRESERVE, BLOCK 6.13, LOT 51
- WALNUT BROOK PRESERVE (BARTON), BLOCK 13, LOT 7
- WALNUT BROOK PRESERVE (LEVICO), BLOCK 25, LOT 1
- BUSHKILL BROOK PRESERVE, BLOCK 15, LOT 59
- THOMASON PRESERVE, BLOCK 63, LOT 41
- DAYTON ROAD PRESERVE, BLOCK 63.14, LOT 23

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township hereby authorizes the solicitation of public bids for a license to allow archery deer hunting rights on the properties identified herein, pursuant to certain conditions, as follows:

1. The Township will award one (1) license, subject to Green Acres approval, for each of the following properties, with minimum bids per year set as follows:
 - A. Neshanic Preserve (Block 43, Lots 20, 24 & 46 and Block 59, Lots 5 & 8.01) – Minimum bid-lump sum \$3,140.00 per year
 - B. Plum Brook Preserve (Block 43, Lots 3 & 4) – Minimum bid-lump sum \$1,500.00 per year
 - C. Erich/Salamon Brook Preserve (Block 85, Lot 15.01) - Minimum bid-lump sum \$1,960.00 per year
 - D. Urbach Farm Preserve (Block 7, Lot 13) - Minimum bid-lump sum \$2,100.00 per year
 - E. Cherryville Hollow Road Preserve (Block 6.13, Lot 51) - Minimum bid-lump sum \$90.00 per year
 - F. Walnut Brook Preserve (Barton) (Block 13, Lot 7) - Minimum bid-lump sum \$225.00 per year
 - G. Walnut Brook Preserve (Levico) (Block 25, Lot 1) - Minimum bid-lump sum \$228.50 per year
 - H. Bushkill Brook Preserve (Block 15, Lot 59) - Minimum bid-lump sum \$75.00 per year
 - I. Thomason Preserve (Block 63, Lot 41) - Minimum bid-lump sum \$125.00 per year
 - J. Dayton Road Preserve (Block 63.14, Lot 23) - Minimum bid-lump sum \$98.00 per year
 2. The award of a license, subject to the approval of the New Jersey Department of Environmental Protection, shall be awarded to the highest responsible bidder for each property.
 3. Bidders must comply with all applicable State laws, regulations, including all applicable Green Acres regulations, and municipal ordinances, as well as all bid specifications.
-

Mayor Kuhl read Resolution #19-43 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-43.
Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-43

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
MUNICIPAL PUBLIC DEFENDER AND FIRM**

WHEREAS, the Township Code, Chapter 2.64 Pursuant to P.L. 1997 c.256 of the Township of Raritan stipulates that the Township Committee of the Township of Raritan shall appoint a Municipal Public Defender whose duty is to represent eligible, indigent defendants charged in a Court with a crime as specified in N.J.S.A. 2B:12-18 or if in the opinion of the Court there is a likelihood that the defendant, if convicted of any other offense, will be subject to imprisonment or other consequence of magnitude; and

WHEREAS, the Township Committee of the Township of Raritan has advertised a Request for Qualifications for Municipal Public Defender; and

WHEREAS, the Township Administrator has reviewed proposals and interviewed prospective candidates; and

WHEREAS, the Township Administrator has recommended that Jennifer Toth, Esq. and the firm of Winegar, Wilhelm, Glynn and Roemersma, 305 Roseberry Street, Phillipsburg, New Jersey, 08865 be appointed as Public Defender; and

WHEREAS, the Township Committee has reviewed the Administrator's recommendation and proposal submitted by Jennifer Toth, Esq. and Winegar, Wilhelm, Glynn and Roemersma and wishes to appoint Jennifer Toth, Esq. and the firm of Winegar, Wilhelm, Glynn and Roemersma as Municipal Public Defender.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Jennifer Toth, Esquire and the firm of Winegar, Wilhelm, Glynn and Roemersma, 305 Roseberry Street, Phillipsburg, New Jersey, 08865 is hereby appointed as Municipal Public Defender effective immediately and terminating on December 31, 2019.

BE IT FURTHER RESOLVED, that compensation shall be \$175.00 per case.

Mayor Kuhl read Resolution #19-44 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-44.
Motion by Hazard, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-44

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
MUNICIPAL PROSECUTOR AND FIRM**

WHEREAS, in order to effectuate the proper operation of the Raritan Township Municipal Court, it is necessary to have a Municipal Prosecutor appointed; and

WHEREAS, the Township Committee of the Township of Raritan has advertised a Request for Qualifications for Municipal Prosecutor; and

WHEREAS, the Township Committee has reviewed the qualifications and conducted interviews with prospective candidates; and

WHEREAS, the Township Committee has selected Michael P. O'Grodnick, Esq. and the Firm of Savo, Schalk, Gillespie, O'Grodnick and Fisher, P.A. of 77 North Bridge Street, Somerville, New Jersey 08876 as Municipal Prosecutor for the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Michael O'Grodnick, Esq., and the firm Savo, Schalk, Gillespie, O'Grodnick and Fisher, 77 North Bridge Street, Somerville, New Jersey 08876 is hereby appointed as Municipal Prosecutor effective immediately and terminating on December 31, 2019.

BE IT FURTHER RESOLVED THAT,

- 1) Compensation shall be \$813.34 per session, for the thirty-six (36) regular Court Sessions scheduled per calendar year.
- 2) Additional Court Sessions shall be compensated at an hourly rate of \$155.00 for attendance at and for preparation for such additional Court Sessions.

Mayor Kuhl read Resolution #19-45 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-45.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-45

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
MUNICIPAL CONFLICT PROSECUTOR**

WHEREAS, in order to effectuate the proper operation of the Raritan Township Municipal Court, it is necessary to have a Municipal Conflict Prosecutor appointed; and

WHEREAS, the Township Committee of the Township of Raritan has advertised a Request for Qualifications for Municipal Prosecutor; and

WHEREAS, the Township Committee has reviewed the qualifications and conducted interviews with prospective candidates; and

WHEREAS, the Township Committee has selected Erik C. Peterson, Esq. as Municipal Conflict Prosecutor for the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Erik C. Peterson Esq., 49-51, Suite 2, Main Street, Clinton, New Jersey 08809 is hereby appointed as Municipal Conflict Prosecutor effective immediately and terminating on December 31, 2019.

BE IT FURTHER RESOLVED THAT,

- 1) Compensation shall be \$813.34 per session.

Mayor Kuhl read Resolution #19-46 by title.

At this time, Deputy Mayor Reiner expressed opposition to the proposed resolution and requested comment from Acting Police Chief, Al Payne.

Chief Payne advised that the designation is a state mandate and that it is out of the Township's hands. He continued to explain that the Township is the first in the County to take initiative in training and preparedness. Committee Member Gilbert expressed gratitude for such efforts by the Police Department.

Mayor Kuhl asked for a motion to adopt Resolution #19-46.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Mayor Kuhl

NOES: Reiner

ABSTAIN: None

ABSENT: None

RESOLUTION #19-46

**A RESOLUTION AUTHORIZING THE DESIGNATION OF A
MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER**

WHEREAS, an application for designation as a municipal humane law enforcement officer shall be submitted by the governing body of a municipality to the chief law enforcement officer of the municipality, Chief of Police, Alfred C. Payne III, as per P.L. 2017, Chapter 331, Section 25 and 26; and

WHEREAS, upon receipt of the application, the chief law enforcement officer of the municipality shall examine the character, competency and fitness of the applicant for the position, including initiating a criminal background check; and

WHEREAS, Corporal Brian Sutherland will be appointed the Municipal Humane Law Enforcement Officer title subject to successful completion of the background check and the approval of the chief law enforcement officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Corporal Brian Sutherland be appointed the Municipal Humane Law Enforcement Officer subject to successful completion of a background check and approval by the chief law enforcement officer, Chief of Police, Alfred C. Payne III.

Mayor Kuhl read Resolution #19-47 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-47.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-47

**A RESOLUTION AUTHORIZING GREEN TEAM MEMBERSHIP
ON THE HUNTERDON COUNTY CREATIVE TEAM**

WHEREAS, the Township Committee of the Township of Raritan has authorized no less than one (1) Green Team member to be a part of the Hunterdon Creative Team — a county-wide Creative Initiative in the Sustainable Jersey™ program which seeks to create connections between a variety of Creatives — painters, writers, actors, musicians, craft people etc., within our community; and

WHEREAS, the Creative Team hopes to provide a vehicle for Hunterdon County to nurture and enhance our cultural profile; and

WHEREAS, we will enrich our individual neighborhoods and connect the various municipalities throughout Hunterdon County with a broader vision toward the integration of the Arts into our community; and

WHEREAS, the Township Committee of the Township of Raritan agrees that Creative Initiatives are supported by the Township.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township of Raritan is hereby a member of the Hunterdon Creative Team and that the Township of Raritan Green Team shall provide no less than one active liaison to the Hunterdon County Creative Team and provide volunteer support and access to grant opportunities to the Hunterdon Art Tour.

Mayor Kuhl read Resolution #19-50 by title.

Committee Member Mangin expressed concern regarding safety and liability.

Committee Member Hazard also expressed concern regarding vandalism and asked for clarification of the locations of the charging stations.

Mr. Hutchins clarified that language in the resolution specifies “consideration” of the locations for installation.

Mayor Kuhl asked for a motion to adopt Resolution #19-50.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: Mangin

ABSENT: None

RESOLUTION #19-50

**A RESOLUTION AUTHORIZING THE APPLICATION FOR NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
“IT PAYS TO PLUG IN” GRANT PROGRAM**

WHEREAS, the Raritan Township Committee desires to promote the utilization of electric vehicles for Township use, Township employee use and public use in order to reduce air pollution, reduce the risk of pollution from gasoline spills, promote public health, save money on Township vehicle energy use and benefit Township employees and the public; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) is offering grants to public entities to reimburse one-hundred percent (100%) of the cost of purchasing and installing electric vehicle charging stations up to a maximum of \$5,000.00 for a single Level 2 charger; and

WHEREAS, the NJDEP It Pay\$ to Plug In grant program is designed to expand New Jersey's growing network of electric vehicle infrastructure, allowing residents, businesses and government agencies to purchase and drive electric vehicles; and

WHEREAS, electric vehicles dramatically reduce vehicle emissions and improve air quality for everyone.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey authorizes the preparation and submission of application to the NJDEP "IT PAY\$ TO PLUG IN" electric vehicle charging grant program that will be available for use by the public, Township employees and the Township.

BE IT FURTHER RESOLVED, that the following locations and types of charging stations will be considered for installation:

1. Four (4) Single Port Chargers at the Raritan Township Municipal Building
2. Two (2) Single Port Chargers at Raritan Township Mine Brook Park
3. Two (2) Single Port Chargers at Raritan Township Lenape Park

BE IT FURTHER RESOLVED, that the final number of charging stations and locations will be determined by the amount of the grant received.

Mayor Kuhl read Resolution #19-51 by title.

Mr. Purcell explained that the proposed resolution authorizes the continuance of an agreement that the Township entered into with Mr. Strawser in 2018 for the clean-up and remediation of his property for which he was operating an illegal junkyard. Mr. Purcell stated that progress had been made but that the property was still not compliant. He further stated that Mr. Strawser had since passed away and that continuance of the agreement is now with his estate until September 2019.

Mayor Kuhl asked for a motion to adopt Resolution #19-51.

Motion by Mangin, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-51

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT
BETWEEN THE TOWNSHIP OF RARITAN AND JOHN EDWARD STRAWSER**

WHEREAS, John Edward Strawser is the owner of certain residential real property located at 66 Cherryville Hollow Road, Raritan Township, Hunterdon County, New Jersey and further described on the tax rolls of the Township as Block 6.12, Lot 64 (the "Property"); and

WHEREAS, Raritan Township (the “Township”) issued two zoning summonses against Mr. Strawser, to wit: SC 003254 (Operating an Illegal Junkyard), in violation of Ordinance 16.64.010.C.4, dated November 17, 2014, and SC 003255 (No Open or Outdoor Storage of Manufacturing or Other Materials, Junk, Scrap, Raw Materials, Parts of Waste Products), in violation of Ordinance 16.74.130, dated November 17, 2014 (hereinafter collectively referred to as the “Complaints;” and

WHEREAS, Mr. Strawser pleaded guilty and agreed to continue to clean up and remediate the Property so that it would be placed into compliance with the Revised General Ordinances of the Township of Raritan; and

WHEREAS, the Township acknowledges that Mr. Strawser has taken substantial steps towards remediating the Property but that more work remains; and

WHEREAS, the Township is willing to give Mr. Strawser until September 1, 2019 to finish remediating the Property; and

WHEREAS, the Township is desirous of entering into an agreement with Mr. Strawser to ensure that the Property is properly cleaned and remediated by September 1, 2019; and

WHEREAS, Mr. Strawser passed away on January 6, 2019 thus necessitating that the administrator of Mr. Strawser’s estate enter into this agreement with the Township; and

WHEREAS, pursuant to an order of the Hunterdon County Surrogate Court, dated January 25, 2019 (Docket No. 51541), Ms. Alice L. Strawser is the administrator of Mr. Strawser’s estate.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, does hereby authorize the following:

1. The Mayor shall execute two (2) copies of the agreement, attached hereto as Exhibit “A,” on behalf of the Township.
2. The Township Clerk shall transmit both copies of the agreement to John W. Thatcher, Esq. with a request that Alice L. Strawser execute same and transmit one (1) copy back to the Township.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Kuhl asked for a motion to approve the Consent Agenda.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-38

A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO ACT AS AGENT FOR RARITAN TOWNSHIP FOR THE PURPOSE OF FILING AND SETTLING TAX APPEALS ON BEHALF OF THE TAXING DISTRICT FOR THE TAX YEAR 2019

WHEREAS, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in Raritan Township; and

WHEREAS, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36, to set assessments for properties within the Township of Raritan under the Local Property Tax Law, N.J.S.A. 54:4-1 *et seq*; and

WHEREAS, the Township Committee of the Township of Raritan deems the Tax Assessor to be responsible and acting in the best interest of the municipality.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Tax Assessor is hereby authorized to act as agent for the Taxing District without further Township Committee approval to

1. Determine when tax appeals, cross appeals, complaints and counter-claims should be filed on behalf of the Taxing District with regard to any property located in the Township of Raritan and accordingly direct the Township Tax Attorney to file such documents with either the County Tax Board or Tax Court of New Jersey, as deemed appropriate; and
2. Resolve and settle, with the consent of the Township Tax Attorney, tax appeals pending before the County Tax Board, Tax Court or Appellate Court for any tax year and authorize the Township Tax Attorney to formalize such settlements in the appropriate Courts and/or County Tax Board.

RESOLUTION #19-39

**A RESOLUTION AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(NJR CLEAN ENERGY)**

WHEREAS, NJR Clean Energy has requested the return of a Developer's Escrow; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated January 17, 2019 and recommended the return of the following Developer's Escrow:

NJR Clean Energy	SP-612-PF	\$1,464.38
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NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$1,464.38 posted by NJR Clean Energy is hereby refunded.

RESOLUTION #19-40

**A RESOLUTION AUTHORIZING THE RETURN OF INSPECTION ESCROW
(HAUCK PROPERTIES)**

WHEREAS, Hauck Properties has requested the return of an Inspection Escrow; and
WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated January 17, 2019 and recommended the return of the following Inspection Escrow:

Hauck Properties	SP-517-M	\$1,544.64
------------------	----------	------------

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Inspection Escrow in the amount of \$1,544.64 posted by Hauck Properties is hereby refunded.

RESOLUTION #19-41

**A RESOLUTION AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(HAUCK PROPERTIES)**

WHEREAS, Hauck Properties has requested the return of a Developer's Escrow; and
WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated January 17, 2019 and recommended the return of the following Developer's Escrow:

Hauck Properties	SP-517-M	\$2,232.61
------------------	----------	------------

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$2,232.61 posted by Hauck Properties is hereby refunded.

RESOLUTION #19-48

**A RESOLUTION APPROVING CONTRACT EXTENSION OF MANAGEMENT
AND ADMINISTRATION OF DATA PROCESSING SERVICES TO
LINK HIGH TECHNOLOGIES**

WHEREAS, the Township of Raritan has an existing contract for Management and Administration of Data Processing Services with Link High Technologies; and

WHEREAS, the award of contract by Resolution #18-43 allows for two (2), one-year extensions; and

WHEREAS, there remains an option to extend the contract for two (2), one-year extensions; and

WHEREAS, the Township Administrator recommends that the contract with Link High Technologies be extended for one (1) year; and

WHEREAS, the Township Committee of the Township of Raritan wishes to extend the contract for Management and Administration of Data Processing Services with Link High Technologies; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #19-02 for the amount of \$27,600.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

- 1) That it hereby authorizes a contract extension for the Management and Administration of Data Processing Services with Link High Technologies, 51 Gibraltar Drive, Suite 2A, Morris Plains, New Jersey 07950 for a one-year extension effective February 21, 2019 and terminating February 21, 2020.
- 2) For an annual sum of \$27,600.00 which includes a \$500.00 monthly retainer for remote and on-site support, proactive monitoring of 63 workstations and 3 servers.
- 3) Additional support and service at \$110.00 per hour.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-49

**A RESOLUTION AUTHORIZING THE RELEASE OF SURETY BOND AND CASH
PERFORMANCE BOND (FRIESZ/EQUESTRIAN MEADOWS)**

WHEREAS, the Developer, Imre and Immaculate Friesz, has requested the release of Surety Bond #UB0265098 and cash performance bond; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of Surety Bond #UB0265098 in the amount of \$345,431.14 and Cash Performance Bond in the amount of \$38,381.24 plus any accrued interest with certain conditions; and

WHEREAS, the Developer shall satisfy the following conditions prior to release of Surety Bond #UB0265098 and the cash performance bond in the amount of \$38,381.24 plus any accrued interest:

1. The Developer shall provide a two-year maintenance bond in the amount of \$162,216.32 to the Township of Raritan;
2. The Developer shall provide affidavit of publication and proof of notice to property owners within 200 feet of the development of a public hearing request for the release of said performance guarantees to the Township Clerk, Lisa Fania

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Surety Bond #UB0265098 and cash performance bond in the amount of 38,381.24 plus any accrued interest are hereby returned.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive, requested email addresses for different committees such as the Open Space Committee; inquired as to the status of the Comcast Cable Franchise renewal; asked if any information on the use of electric vehicles was presented to the Township by the Environmental Commission; commented on battery recycling for electric vehicles, the driving distance per charge, potential congestion at charging stations from use, and inquired as to what other towns are doing concerning the use of electric vehicles; asked for clarification regarding the budget resolutions; and advised of difficulty hearing Deputy Mayor Reiner when he speaks.

During Public Comment, Mr. Purcell reported that the Township had filed a report with the Board of Public Utilities and continued to explain that Comcast has to now file an application for municipal consent to the Township. Mr. Purcell advised that he is in the process of following up and will advise accordingly at a future regular meeting. Committee Member Gilbert advised that the Township has no choice regarding the selection of cable provider and that Comcast is the only available vendor. Mayor Kuhl clarified that the resolution regarding electric charging stations only authorizes the grant application process. Mr. Hutchins provided an explanation of the budget transfers explaining that when funds are reappropriated due to the fact that they were not used for the purpose originally intended for, the respective Capital Budget must be amended to reflect the reappropriation.

Closed session reconvened at 8:50 p.m.

CLOSED SESSION MINUTES #2 WILL BE DONE IN A SEPARATE DOCUMENT

Regular session reconvened at 9:58 p.m.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.

Motion by Gilbert, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 9:58 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN CAPITAL BUDGET AMENDMENT

RESOLUTION # 19-52

Whereas, the local capital budget for the year 2017 was adopted on May 02, 2017; and
Whereas, it is desired to amend the capital budget section;
 Now, Therefore Be It Resolved, by a majority of the full membership of the Governing Body of the Township of Raritan, County of Hunterdon
 that the following capital budget amendment be made:

RECORDED VOTE: AYES NAYS (None)
 (Gilbert
 (Hazard
 (Mangin
 (Reiner
 (Mayor Kuhl
 (None
 (None
 (None
 (None
 (None

ABSTAIN (None) (None)
 ABSENT (None) (None)

Project Title	Project Number	Cost Estimate as Adopted	Cost Estimate as Amended	Funding as Amended		
				Capital Improvement Fund	Capital Surplus	Debt Authorized
<u>Reappropriated from:</u> Ordinance #17-11 Acquisition of Police Radios and the new Dry Chemical Fire Suppression System for the Police Department		\$ 5,065.50	\$ -	\$	\$ -	
<u>Reappropriate to:</u> Acquisition of an Idemia Finger Print Machine		\$ -	\$ 5,065.50			
Total - All Projects		\$ 5,065.50	\$ 5,065.50	\$ -	\$ -	\$ -

Be It Further Resolved, that one certified copy of this resolution be filed forthwith in the Office of the Director of Local Government Services, and one copy be forwarded to the Township Auditor and filed with the Chief Financial Officer.

It is hereby certified that this is a true copy of a resolution adopted by the Governing Body on the 5th day of February, 2019.

2/5/19
 Date _____

 Lisa Fania
 Municipal Clerk

167C

**RARITAN TOWNSHIP COMMITTEE SPECIAL MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, FEBRUARY 5, 2019**

MEETING CALLED: Mayor Kuhl called the special meeting to order at 5:33 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Louis Reiner; Comm. Karen Gilbert; Comm. Gary Hazard; Comm. Michael Mangin

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Chief Financial Officer, Bill Pandos; Public Works Superintendent, Brion Fleming; Office of Emergency Management Coordinator, Chris Phelan; Deputy Chief, Raritan Township Fire Company, Keith Paradiso; former Fire Chief, Raritan Township Fire Company, Steve Wetter; Captain, Raritan Township Fire Company, Chris Wilt

MEETING NOTICED: Mayor Kuhl advised that the meeting was noticed in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 January 21, 2019 to the Courier News, Hunterdon County Democrat, Star Ledger, TapInto, Express Times and was posted on the municipal bulletin board and the Township website.

2019 BUDGET DISCUSSION

Mr. Hutchins explained that tonight's discussion will focus on the 2019 Capital Budget.

Office of Emergency Management

Chris Phelan, Coordinator, Raritan Township Office of Emergency Management (OEM), presented 2019 Capital Budget requests that included the following:

- *one (1) new four-wheel drive vehicle

Mr. Phelan presented Committee Members with a handout detailing 2018 highlights, accomplishments and 2019 goals for the department.

Mr. Phelan explained that the department is seeking to purchase a 2019 Tahoe Sports Utility Vehicle utilizing funds reimbursed through the Federal Emergency Management Agency (FEMA). Mr. Phelan reported that the Township received \$126,993.00 from FEMA in the fourth quarter of 2018 from Jonas. He continued that the 2018 quote for the proposed vehicle was \$38,000.00 and included the total fit-out.

Discussion was held regarding vehicle specifications and life-span; OEM vehicles coming out of service; potential for leasing; and additional needs of the department.

During the discussion, Mr. Phelan advised that the newest vehicle in the OEM fleet is about twelve years old, a Crown Victoria, that will likely be removed from service with the purchase of a new vehicle. Mr. Hutchins advised that a Sports Utility Vehicle cannot be leased it must be a capital purchase. He continued that the purchase will have no effect on the 2019 Municipal Budget as the funding will come from the Snow Trust. Mr. Pandos advised that there is \$131,040.00 currently in the Snow Trust.

Mr. Phelan expressed a desire for a town-wide messaging system. He reported that the department is able to utilize the County system to some level but is looking into Nixel or other comparable messaging systems. Mr. Phelan advised that the subscription for the Nixel system is approximately \$5,000.00 annually.

Fire Company

Keith Paradiso, Deputy Chief, Raritan Township Fire Company, explained that the Fire Company is seeking a five percent (5%) increase across the board.

Committee Members raised questions and concerns regarding the status of fundraising efforts; and the status of utility bills including percentage increases.

During the discussion, Mr. Paradiso explained that fundraising figures have steadily declined since 911 and that utility bills have steadily increased. Mr. Paradiso advised that the Fire Company is working on ways towards saving money including the elimination of phone and fax lines, installation of LED lighting and SMART thermostats. Mr. Paradiso did not have percentage increases regarding utility bills.

Steve Wetter, former Fire Chief, Raritan Township Fire Company, explained that the Fire Company is seeking a new apparatus to replace the existing 2003 Quint ladder truck. Mr. Wetter continued that the front-line emergency apparatus is frequently out of service with repair costs over the last ten years at approximately \$82,000.00 with two-thirds of the repairs occurring in the last four to five years. Mr. Wetter advised Committee Members that in accordance with NFPA standards the service life for an aerial apparatus is fifteen years to reserve status and retirement at twenty years and the Quint is currently at fifteen years of service.

Mr. Wetter also expressed safety concerns regarding fire suppression for the new multi-family dwelling developments in the Township. Mr. Wetter explained that the HealthQuest development is comprised of buildings four and a half stories tall and that the existing Quint cannot access the top of these buildings. He also informed Committee Members that the Tower ladder presents maneuverability issues within tighter spaces like the parking lots of these developments.

Chris Wilt, Captain, Raritan Township Fire Company, added that the current Quint has been out of service for a combined total of thirteen or fourteen months.

Mr. Paradiso further commented that obtaining reliable service for the apparatus is also an issue.

Committee Members raised questions and concerns regarding the cost of a new truck; lead time for completion; means of funding; capital plan for future apparatus replacement; and lease option.

During the discussion, Mr. Wetter advised that the cost is approximately \$1.1 million; that state contract pricing increases every July by three or four percent which would increase the 2018 quote another thirty or forty thousand dollars; and that there is some trade in value in the current truck. Mr. Wilt advised that completion could take about ten months.

Discussion continued regarding the bonding process and the possibility of discounts. Mr. Hutchins advised that the order cannot be placed unless the funding is available and spoke in favor of bonding. Committee Member Hazard spoke of the disadvantages of leasing.

Fire Company to advise on discounts if payments are made upfront based on the completion of sections of the apparatus, i.e. the Chassis and the ladder, as well as leasing options.

At the end of the discussion, Committee Member Mangin advised that a donation was presented to the fire company from residents in the vicinity of the Becks Boulevard fire.

Engineering/Planning/Zoning

Mr. Hutchins provided handouts for revised 2019 Capital Budget items for the Engineering/Planning/Zoning and Public Works departments. Mr. Hutchins reviewed the following amendments:

- *decrease in the overall capital budget from \$3.7 million to a little over \$2.2 million
- *removal of Hart Boulevard to 2020
- *addition of Concord Ridge Road
- *decreased engineering capital budget to \$1.3 million
- *removal of Belmont Court and Laurelton Trail from Engineering Capital to Public Works Capital
- *approximately \$52,000 for continued remediation at the Police Department
- *removal of heating units

Mr. Hutchins advised that Township Engineer, Tony Hajjar, has applied for a NJDOT grant for Case Boulevard, however, it will still be included in the bond ordinance. Mr. Hutchins continued to explain that the Township will receive notification regarding grant award sometime around April.

Mr. Hutchins reviewed additional roads in the proposed road reconstruction and maintenance schedule that included the following:

2019

Sunny Hills II

2020

Hart

Sun Ridge

2021

Bristol

2022

Manchester

Londonderry

Aberdeen

Devonshire

Mr. Hutchins added that the proposed schedule may be altered based on grant awards as the Township can apply for more than one grant with priority given to major thoroughfares first.

Committee Members raised questions and concerns regarding the likelihood of grant award; basis for schedule; consistency of proposed schedule with resident inquiries and requests; timeline for grant applications; and developer responsibility for road repair.

Public Works

Mr. Hutchins advised of the following proposed 2019 Public Works Capital Budget items:

Road Reconstruction and Maintenance

*Belmont Court and Laurelton Trail reclamation

Oil and Chip Seal

*Leffler Hill

*Old Croton

Mr. Hutchins advised that Harmony School and Bonetown roads also need to be done for oil and chip. Brion Fleming, Superintendent of Public Works, commented that a lot of the cost for Old Croton is due to stormwater regulations regarding retrofitting the inlets and bicycle-safe grates.

During the discussion, Mr. Hutchins addressed the inquiry regarding developer responsibility for damaged roads advising that they are only responsible for road repair if they cause damage but not for overuse.

Police Parking Lot Remediation

Mr. Hutchins advised that remediation is still ongoing and the estimated cost for completion is approximately \$100,000 for which \$52,000 will need to be bonded, as there is some original funding remaining.

Mr. Hutchins advised that the heating unit replacements have been removed from the proposed Capital budget. He continued to explain that the vendor, that did the Township's retrofits approximately ten years ago, provided a cost of \$66,000 for a complete retrofit of interior and exterior lighting, with the exception of some outdoor lighting, to LED lighting; and a retrofit of all of the heating units at the Police Department, Public Works and boilers at the Municipal Building. He further added that the cost includes a seventy percent (70%) state rebate, resulting in a savings to the Township of \$144,000. Mr. Hutchins and Mr. Pandos to advise regarding the funding of the \$66,000.

Discussion was held regarding the budget meeting schedule. Mr. Hutchins proposed a budget introduction the second meeting in March. He advised that the State has extended introduction to March 27. Committee Member Gilbert asked if getting the budget done on time is a Best Practices question. Mr. Pandos advised that it is.

Next budget meeting February 19, 2019 at 5:30 p.m.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Angela Franco, a resident of 41 Manchester Road, thanked the Committee for the education regarding the budget process; spoke of the poor condition of Manchester Road; expressed safety concerns; and requested the road be advanced on the schedule. Ms. Franco also advised of the submission of photos depicting condition of the road. Ms. Franco also spoke on behalf of Sara Catedra, a resident of 13 Manchester, relaying Ms. Catedra's concern of the accessibility of emergency services vehicles to residents due to the poor road conditions.

Donna Foran, a resident of 23 Manchester Road, commented that the road has been falling apart for the last three or four years and asked that the record reflect the request to have it pushed up on the schedule.

PRIVILEGE OF THE FLOOR (CONT.)

Allen Fishman, a resident of 7 Manchester Road, commented on the poor condition of the road; snow being pushed into the driveways during removal; and the poor design of the driveway aprons.

During Public Comment, Brion Fleming, Superintendent of Public Works, advised that Public Works has been patching on Manchester and that the snow cannot be pushed into oncoming traffic but must be pushed to the side of the lane that the truck is in. Mayor Kuhl commented on the possibility of reviewing the road design from an engineering standpoint.

Residents of Manchester Road were advised to submit additional photos to the Clerk.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn the meeting.

Motion by Reiner, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 6:48 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-57

A RESOLUTION AUTHORIZING A BUDGET TRANSFER

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following transfers are authorized between appropriations in the **2018 appropriation reserve budget** and that a certified copy of this resolution adopted by not less than a two-thirds (2/3) vote of the full membership of the governing body be transmitted to the Administrator/CFO.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Group Health Insurance	HealthCare Trust Reserve	\$347,375.19
Recycling Program S&W	Recycling Trust Reserve	\$ 24,518.32
Snow Removal OE	Snow Trust Reserve	\$148,322.14

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on February 19, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION # 19-58

**A RESOLUTION DESIGNATING RAYMOND L. HUGHES II AS
RISK MANAGER FOR THE TOWNSHIP OF RARITAN**

WHEREAS, a condition of membership in the Somerset County Joint Insurance Fund is that a Risk Manager be designated to represent the Township of Raritan.

WHEREAS, the Township Administrator advertised for Request for Qualifications for Risk Manager; and

WHEREAS, the Township Administrator and the Township Committee reviewed the Request for Qualifications submitted; and

WHEREAS, the Township Committee has selected Raymond L. Hughes II of New Jersey Risk Managers and Consultants, Inc., 20 West End Avenue, P.O. Box 367, Somerville, New Jersey 08876 to provide the services of Risk Manager for Raritan Township.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Raymond L. Hughes II be designated as the Risk Manager for the Township of Raritan.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-59

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
MEMORANDUM OF AGREEMENT BETWEEN THE TOWNSHIP OF
RARITAN AND ALFRED C. PAYNE III, CHIEF OF POLICE**

WHEREAS, this Memorandum of Understanding is effective as of April 1, 2019 by and between the TOWNSHIP OF RARITAN, a Municipality of the County of Hunterdon, State of New Jersey, hereinafter referred to as the Township and Alfred C. Payne, III, Chief of Police, hereinafter referred to as the Chief; and

WHEREAS, Chief Alfred C. Payne, III, was hired on May 15, 1996 as a Patrolman in the Raritan Township Police Department, and distinguished himself in service to the department and community, rising through the ranks of Patrolman, Sergeant, Lieutenant, to the rank of Chief of Police on April 1, 2019; and

WHEREAS, Chief Alfred C. Payne, III, while serving as a Patrolman, Sergeant, and Lieutenant received those benefits and compensation for services as set forth in the contracts executed between the Township and the Police Unions; however, upon assuming the rank of Chief in the Police Department, he no longer qualified for membership nor was he covered by the terms of the Police Union contracts; and

WHEREAS, The Township and Chief wish to memorialize their respective understanding of the compensation and benefits provided to Chief Alfred C. Payne, III, and establish consistency between the position of Chief and other police personnel as to the general terms of employment.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby authorizes the Mayor to execute the Memorandum of Understanding attached hereto, between the Township of Raritan and Alfred C. Payne II, Chief of Police effective April 1, 2019.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-60

**A RESOLUTION RATIFYING AND CONFIRMING THE APPOINTMENT OF
ROBYN FATOOH TO THE RARITAN TOWNSHIP BOARD OF HEALTH**

WHEREAS, there exists a vacancy on the Board of Health for the Alternate #2 Member, for the term expiring December 31, 2021; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desires to fill this position.

WHEREAS, at its February 5, 2019 meeting, the Township Committee by roll call vote approved the appointment of Robyn Fatooh as Alternate #2 Member.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following appointment is hereby ratified and confirmed:

**ROBYN FATOOH
ALTERNATE #2 MEMBER
THREE-YEAR TERM EXPIRING DECEMBER 31, 2021**

This resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on February 19, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-61

**A RESOLUTION PURSUANT TO N.J.S.A. 40A:11-4.3 AUTHORIZING
THE USE OF COMPETITIVE CONTRACTING FOR THE
PROCUREMENT OF ANIMAL CONTROL SERVICES**

WHEREAS, the Township of Raritan ("Township") desires to contract with a vendor to provide Animal Control Services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1 *et seq.*, the Township may use competitive contracting in lieu of public bidding for the procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(b)(3) permits the use of competitive contracting for Animal Control Services; and

WHEREAS, N.J.S.A. 40A:11-4.3(b) permits the Township Administrator to administer the process for the purchase pursuant to the rules governing the competitive contracting process; and

WHEREAS, under the competitive contracting process, the contract for the Animal Control Services will be awarded to that entity submitting a proposal that, when evaluated, most successfully meets the stated criteria and, therefore, achieves the highest ranking, rather than based solely on the lowest price; and

WHEREAS, the Township desires to conduct the bidding process for the aforesaid goods and services pursuant to the competitive contracting process as set forth by N.J.S.A. 40A:11-4.1 *et seq.*

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that the Township Administrator is hereby authorized to utilize and administer the competitive contracting process as set forth in N.J.S.A 40A:11-4.1 *et seq.*, to procure a contract with a vendor to provide Animal Control Services, pursuant to the rules governing the competitive contracting process.

This resolution shall take effect immediately.

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

ATTEST:

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on February 19, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-62

A RESOLUTION AUTHORIZING BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following transfers are authorized between appropriations in the 2018 budget and that a certified copy of this resolution adopted by **not less than a two-thirds (2/3) vote of the full membership of the governing body** be transmitted to the Administrator/CFO.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Group Health Insurance	Municipal Svcs Act	\$ 1,504.53
Group Health Insurance	Data Processing Svcs	\$ 1,100.00

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-64

A RESOLUTION CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S “ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964”

WHEREAS, N.J.S.A. 40A4-5 as amended by P.L. 2017, c. 183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964” as amended, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the Township Committee have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019.

Lisa Fania, RMC
Township Clerk

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

We, members of the governing body of the Township of Raritan being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Committee of the Township of Raritan in the county of Hunterdon;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)Jeff Kuhl, Mayor

(L.S.)

(L.S.)Louis Reiner, Deputy Mayor

(L.S.)

(L.S.)Karen Gilbert

(L.S.)

(L.S.)Gary Hazard

(L.S.)

(L.S.) Michael Mangin

(L.S.)

Sworn to and subscribed before me this

_____ day of _____

Notary Public of New Jersey

Lisa Fania, Township Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-56

**A RESOLUTION AUTHORIZING THE RETURN OF LETTER OF CREDIT
(AMBOY BANK/ SAVANNAH RIDGE)**

WHEREAS, Amboy Bank/G.S. Realty (formerly known as Savannah Ridge/JEM Contracting) has requested the return of Letter of Credit #1908; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the Letter of Credit #1908 in the amount of \$60,229.95.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, that the Letter of Credit #1908 in the amount of \$60,229.95 is hereby returned.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on February 19, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-63

**A RESOLUTION AUTHORIZING A CONTRACT WITH CIT-E-NET, LLC
TO PROVIDE ELECTRONIC FUNDS TRANSFERS**

WHEREAS, the Department of Community Affairs, Division of Local Government Services, has promulgated regulations N.J.A.C. 5:30-9 authorizing municipalities to utilize credit cards, debit cards and electronic transfers as a mechanism to collect local unit obligations; and

WHEREAS, the Township Committee of the Township of Raritan wishes to provide a more efficient and convenient method of payment for the property owners in Raritan Township; and

WHEREAS, the use of electronic funds transfer will provide such relief for property owners for payment of property taxes, pet licensing, recycling permits and other such payments that may be designated in the future; and

WHEREAS, the Township Committee may set a fee per transaction per N.J.A.C. 5:30-9 to cover the costs of administration of such service; and

WHEREAS, the Township Administrator and the Certified Financial Officer recommends a fee of One (1) dollar (\$1.00) per transaction; and

WHEREAS, the Township Administrator, Certified Financial Officer and the Tax Collector have recommended that CIT-e-NET, LLC, 1395 Route 23 South, Suite 6, Butler, New Jersey 07405 be authorized to provide this service to the Township of Raritan.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Administrator is authorized to execute a contract with CIT-e-NET LLC, 1395 Route 23 South, Suite 6, Butler, New Jersey 07405 to provide Electronic Fund Transfer services at an initial cost of \$2,250.00 and at an annual fee of \$1,250.00 thereafter.

BE IT FURTHER RESOLVED, that a fee of One (1) dollar (\$1.00) per transaction will be implemented and collected.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on February 19, 2019.

Lisa Fania, RMC
Township Clerk