RARITAN TOWNSHIP COMMITTEE
TUESDAY, FEBRUARY 20, 2018
MEETING BEGINS AT 6:30 P.M.

AGENDA TO THE EXTENT KNOWN

REVISED 2/21/2018

(additional Item: New Business – 12d: Appointment of John Kendzulak as RTMUA Commissioner)

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions Which Require the Consideration of the Township Committee may be Issued when Necessary

---

1. **MEETING CALLED**

Meeting called to order at: _____

2. **ROLL CALL**

Roll Call	Present	Absent
Karen Gilbert, Deputy Mayor		
Gary Hazard, Committee Member		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Michael Mangin, Mayor		

3. **MEETING ADVERTISED**

Mayor Mangin advised that the meeting was advertised in the January 10, 2018 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Website.

4. **Resolution #18-37 – CLOSED SESSION**

a. **Contract Negotiations** –

b. **Personnel** – **RTMUA appointment; Construction Code Official, Auditor Appointment; Judge Appointment**

c. **Attorney-Client-Privilege** –

d. **Pending Litigation** – **Dayton Road property**

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

5. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mayor Mangin asks all to join in reciting the Pledge of Allegiance to our flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

6. AMEND/APPROVE AGENDA

Mayor Mangin asks for a motion to amend and/or approve the Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

7. PUBLIC COMMENT

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

8. FINANCIAL ISSUES

PAYMENT OF BILLS:

a. Payment of Bills as listed for Raritan Township: **$12,259,696.16**

Mayor Mangin asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

8. **FINANCIAL ISSUES (CONT.)**

PAYMENT OF BILLS:

b. Payment of Bills as listed for Raritan Township Fire Company: **$4,256.78**

Mayor Mangin asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

9. **REPORTS**

a. Public Works – Snow Removal Costs – February 2, 5, 7, 2018
b. Planning/Engineering Escrow Accounts – January 2018
c. Fire Safety – January 2018
d. Animal Control – January 2018

10. **LIAISONS REPORTS**

Karen Gilbert	Finance; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)
Gary Hazard	Court/Police; RTMUA
Craig O'Brien	Open Space
Louis Reiner	Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee
Mayor Mangin	Board of Health; Finance; Personnel; Planning Board (Class I Member)

*Environmental Commission/Green Team no assignment

11. UNFINISHED BUSINESS

a. Construction Code Fee Schedule Update
b. Hampton Corner Road Study Update

12. NEW BUSINESS

a. Proposal on increasing openness and transparency
b. New 2017 New Jersey State Tax Exemption for Veterans
c. Draft resolution establishing Joint Infrastructure Planning Committee
d. Appointment of John Kendzulak as RTMUA Commissioner

13. ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

a. ORDINANCE #18-4

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF DEDICATION FOR BLOCK 44, LOT 24.44 TO BE USED AS A SATELLITE FIRE DEPARTMENT BUILDING; A STORM SEWER EASEMENT FOR BLOCK 44, LOTS 24.16 THROUGH 24.25 & LOT 24.01 AND BLOCK 44.02, LOTS 35, 44 & 45; AND A SIGHT TRIANGLE EASEMENT FOR BLOCK 44, LOTS 24.10 & 24.21, BLOCK 44.02, LOTS 26, 32, 38 & 39, AND BLOCK 44.03, LOTS 1 & 5; ALL FROM TOLL, NJ, L.P.

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-4 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

13. **ORDINANCES (FINAL ADOPTION/PUBLIC HEARING) (CONT.)**

b. ORDINANCE #18-5

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A WATER TANK EASEMENT, A DETENTION BASIN AND DRAINAGE EASEMENT, AN EMERGENCY AND DETENTION BASIN ACCESS EASEMENT, AND A CONSERVATION EASEMENT THROUGH PORTIONS OF BLOCK 60, LOT 20 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-5 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

14. **ORDINANCES (INTRODUCTION/FIRST READING)**

a. ORDINANCE #18-6

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Mangin asks for a motion to introduce Ordinance #18-6 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of March 6, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

14. **ORDINANCES (INTRODUCTION/FIRST READING) (CONT.)**

b. ORDINANCE #18-7

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY, WAGE AND COMPENSATION PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES IN THE CWA LOCAL 1040 WHITE COLLAR BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Mangin asks for a motion to introduce Ordinance #18-7 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of March 6, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

c. ORDINANCE #18-8

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING ORDINANCE #02-13, AND ESTABLISHING THE POLICY FOR SICK LEAVE FOR EMPLOYEES NOT COVERED BY COLLECTIVE NEGOTIATION AGREEMENTS

Mayor Mangin asks for a motion to introduce Ordinance #18-8 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of March 6, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

14. **ORDINANCES (INTRODUCTION/FIRST READING) (CONT.)**

d. ORDINANCE #18-9

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING AND REVISING TITLE 5 ENTITLED "BUSINESS LICENSES AND REGULATIONS" OF THE GENERAL REVISED ORDINANCES OF THE TOWNSHIP OF RARITAN BY REPEALING AND REPLACING CHAPTER 5.24 ENTITLED "PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS" WITH CHAPTER 5.24 ENTITLED "PEDDLERS, SOLICITORS, CANVASSERS, AND TRANSIENT MERCHANTS," ADDING CHAPTER 5.25 ENTITLED "REGULATION OF FOOD CARTS, FOOD TRUCKS, AND OTHER VEHICLE-BASED COMMERCIAL ACTIVITIES," AND AMENDING SECTION 5.36.010 ENTITLED "SPECIAL EVENTS, DEFINED"

Mayor Mangin asks for a motion to introduce Ordinance #18-9 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of March 6, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

15. **CORRESPONDENCE**

None.

16. **NON-CONSENT AGENDA**

Minutes:

A. Township Committee Regular Meeting Minutes:
(All Committee Members present unless otherwise noted)

1. October 3, 2017 (Abstain: Hazard)

16. **NON-CONSENT AGENDA (CONT.)**

Minutes:

Mayor Mangin asks for a motion to approve the Township Committee Regular Meeting Minutes of October 3, 2017.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

Resolutions:

a. Resolution #18-41 – Certifying Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

Mayor Mangin asks for a motion to adopt Resolution #18-41.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

b. Resolution #18-42 – Authorizing Application to Hunterdon County Municipal Grant Fund for Francavilla Property Purchase

Mayor Mangin asks for a motion to adopt Resolution #18-42.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **NON-CONSENT AGENDA (CONT.)**

c. Resolution #18-43 – Authorizing Award of Contract to Link High Technologies for Data Processing Services

Mayor Mangin asks for a motion to adopt Resolution #18-43.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

d. Resolution #18-44 – Approving an Amendment to the Raritan Township Personnel Policies and Procedures Manual (Maggie's Law)

Mayor Mangin asks for a motion to adopt Resolution #18-44.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

e. Resolution #18-45 – Authorizing 2017 Budget Transfer #6 (Emergency) (Requires 4 votes for adoption)

Mayor Mangin asks for a motion to adopt Resolution #18-45.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **NON-CONSENT AGENDA (CONT.)**

f. Resolution #18-46 – Increasing Bid Threshold and Appointing A Qualified Purchasing Agent

Mayor Mangin asks for a motion to adopt Resolution #18-46.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

g. Resolution #18-47 – Rescinding the Award of Contract to D&L Paving Contractors, Inc. for Curb Replacement (Dory Dilts Road)

Mayor Mangin asks for a motion to adopt Resolution #18-47.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

h. Resolution #18-48 – Authorizing a Contract Award to Cifelli & Son General Contracting for Curb Replacement

Mayor Mangin asks for a motion to adopt Resolution #18-48.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **NON-CONSENT AGENDA (CONT.)**

i. **Resolution #18-49 – Authorizing Tax-Exempt Status for 100% Disabled Veteran and Refund of First Quarter 2018 Taxes to Jose Enrique Pacheco**

Mayor Mangin asks for a motion to adopt Resolution #18-49.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

j. **Resolution #18-50 – Authorizing the Cancellation of 2nd Quarter 2018 Taxes Due to 100% Disabled Veteran Status (Pacheco)**

Mayor Mangin asks for a motion to adopt Resolution #18-50.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

17. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolutions:

a. **Resolution #18-38 – Return of Overpayment of 3rd and 4th Quarter 2018 Taxes**

b. **Resolution #18-39 – Tax Refunds 1st Quarter 2018 (Wells Fargo, CitiMortgage, Toll NJ, LP)**

c. **Resolution #18-40 – Tax Refunds 1st Quarter 2018 (CoreLogic)**

17. **CONSENT AGENDA**

d. Resolution #18-51 – Authorizing an Emergency Temporary Appropriation #1

e. Resolution #18-52 – Authorizing Return of Inspection Escrow (Roman Jewelers)

Mayor Mangin asks for a motion to adopt Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

18. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

19. **CLOSED SESSION**

20. **OPEN SESSION**

21. **FURTHER ACTION**

22. **ADJOURNMENT**

Mayor Mangin asks for a motion to adjourn the meeting.

Meeting adjourned at: _____