

**RARITAN TOWNSHIP COMMITTEE
TUESDAY, FEBRUARY 6, 2018
MEETING BEGINS AT 6:30 P.M.**

AGENDA TO THE EXTENT KNOWN

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions Which Require the Consideration of the Township Committee may be Issued when Necessary

1. **MEETING CALLED**

Meeting called to order at: _____

2. **ROLL CALL**

Roll Call	Present	Absent
Karen Gilbert, Deputy Mayor		
Gary Hazard, Committee Member		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Michael Mangin, Mayor		

3. **MEETING ADVERTISED**

Mayor Mangin advised that the meeting was advertised in the January 10, 2018 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Website.

4. **Resolution #18-30 – CLOSED SESSION**

a. **Contract Negotiations** –

b. **Personnel** –

Sick time accrual for non-union employees; longevity compensation; Auditor appointment; RTMUA appointment; Construction Code Official

c. **Attorney-Client-Privilege** –

Sempervive Update

d. **Pending Litigation** –

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

5. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Mangin asks all to join in reciting the Pledge of Allegiance to our flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

6. **AMEND/APPROVE AGENDA**

Mayor Mangin asks for a motion to amend and/or approve the Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

7. **PRESENTATION – RARITAN TOWNSHIP ON-LINE INFORMATION
 SDL PORTAL – John Tully**

8. **PUBLIC COMMENT**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

9. **FINANCIAL ISSUES**

PAYMENT OF BILLS:

- a. Payment of Bills as listed for Raritan Township: **\$3,371,745.74**

Mayor Mangin asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

9. **FINANCIAL ISSUES (CONT.)**

PAYMENT OF BILLS:

b. Payment of Bills as listed for Raritan Township Fire Company: **\$2,088.26**

Mayor Mangin asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

10. **REPORTS**

- a. Public Works – Snow Removal Costs – January 8, 17, 30, 2018
- b. Tax Collector – December 2017
- c. Tax Collector – 2017 Annual Statement of Receipts
- d. Fire Safety – 2017 End of Year Report
- e. Court – December 2017

11. **LIAISONS REPORTS**

- Karen Gilbert Finance; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)
- Gary Hazard Court/Police; RTMUA
- Craig O'Brien Open Space
- Louis Reiner Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management
- Mayor Mangin Board of Health; Finance; Personnel; Planning Board (Class I Member)

*Environmental Commission/Green Team no assignment

12. **UNFINISHED BUSINESS**

None.

13. **NEW BUSINESS**

- a. Approval of new taxi cab license (Angeles Taxi)
- b. Joint Infrastructure Planning Committee
- c. Request from Flemington Jewish Community Center to hold a Farmland Ride, Sunday, June 10, 2018
- d. Amendment to Construction Code Fee Schedule

14. **ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)**

a. **ORDINANCE #18-2**

ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING CHAPTER 2.28 ENTITLED "TOWNSHIP ENGINEER" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY AMENDING SECTION 2.28.020 ENTITLED "DUTIES"

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-2 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

b. **ORDINANCE #18-3**

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 8.16 ENTITLED "FIRE CODE ENFORCEMENT" BY REPEALING AND REPLACING SECTION 8.16.090 ENTITLED "OPEN BURNING" WITH NEW SECTION 8.16.090 ENTITLED "OPEN BURNING AND RECREATIONAL FIRES"

14. **ORDINANCES (FINAL ADOPTION/PUBLIC HEARING) (CONT.)**

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-3 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

15. **ORDINANCES (INTRODUCTION/FIRST READING)**

a. **ORDINANCE #18-4**

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF DEDICATION FOR BLOCK 44, LOT 24.44 TO BE USED AS A SATELLITE FIRE DEPARTMENT BUILDING; A STORM SEWER EASEMENT FOR BLOCK 44, LOTS 24.16 THROUGH 24.25 AND LOT 24.01 AND BLOCK 44.02, LOTS 35, 44 AND 45; AND A SIGHT TRIANGLE EASEMENT FOR BLOCK 44, LOTS 24.10 AND 24.21, BLOCK 44.02, LOTS 26, 32, 38 AND 39; AND BLOCK 44.03, LOTS 1 AND 5; ALL FROM TOLL, NJ LP

Mayor Mangin asks for a motion to introduce Ordinance #18-4 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of February 20, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

15. **ORDINANCES (INTRODUCTION/FIRST READING) (CONT.)**

b. **ORDINANCE #18-5**

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A WATER TANK EASEMENT, A DETENTION BASIN AND DRAINAGE EASEMENT, AN EMERGENCY AND DETENTION BASIN ACCESS EASEMENT, AND A CONSERVATION EASEMENT THROUGH PORTIONS OF BLOCK 60, LOT 20 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN (ROBIN HILL IX)

Mayor Mangin asks for a motion to introduce Ordinance #18-5 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of February 20, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **CORRESPONDENCE**

- a. Letter of Congratulations to Bill Pandos, Chief Financial Officer, for achieving Qualified Purchasing Agent (QPA) Certification
- b. Letter of Congratulations to Ann Marie Silva, Tax Collector Assistant, for achieving her Tax Collector Certification
- c. Don Vanfossen, Public Works, Crew Chief to permanent status
- d. Edward Harrington, part-time Public Works employee to permanent status
- e. Barrie Eberstein, part-time Public Works employee to permanent status

17. **NON-CONSENT AGENDA**

Minutes:

Township Committee Regular Meeting Minutes:
 (All Committee Members present unless otherwise noted)

17. **NON-CONSENT AGENDA (CONT.)**

October 3, 2017
 November 21, 2017
 Reorganization, January 4, 2018 (Absent: Committee Member O'Brien)
 January 16, 2018

Mayor Mangin asks for a motion to approve the Township Committee Regular Meeting Minutes of October 3, 2017; November 21, 2017; January 16, 2018.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

Mayor Mangin asks for a motion to approve the Township Committee Reorganization Meeting Minutes of January 4, 2018.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

Executive Session Meeting Minutes:

(All Committee Members present unless otherwise noted)

November 21, 2017
 January 16, 2018

Mayor Mangin asks for a motion to approve the Executive Session Minutes of November 21, 2017 and January 16, 2018.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

17. **NON-CONSENT AGENDA (CONT.)**

Resolutions:

a. Resolution #18-31 – Designating Richard Duthie as Risk Manager for Raritan Township

Mayor Mangin asks for a motion to adopt Resolution #18-31.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

b. Resolution #18-33 – Authorizing the Part-time Employment of Kent Woolf In the Department of Public Works

Mayor Mangin asks for a motion to adopt Resolution #18-33.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

c. Resolution #18-34 – Approving an Amendment to the Raritan Township Personnel Policies and Procedures Manual (Professional Development)

Mayor Mangin asks for a motion to adopt Resolution #18-34.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

d. Resolution #18-36 – Authorizing the Return of Overpayments for Third and Fourth Quarter 2018 Property Taxes

17. **NON-CONSENT AGENDA (CONT.)**

Mayor Mangin asks for a motion to adopt Resolution #18-36.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

e. **Raritan Township Fire Department Applications**

1. Brett Colavito

Mayor Mangin asks for a motion to approve the application for Brett Colavito.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

2. Joel Thorsen

Mayor Mangin asks for a motion to approve the application for Joel Thorsen.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

3. Blake Boxwell

Mayor Mangin asks for a motion to approve the application for Blake Boxwell.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

18. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolutions:

- a. **Resolution #18-29 – Authorizing John Trimmer as a Volunteer**
- b. **Resolution #18-32 – Authorizing the Refund of a Developer’s Escrow (Stinson, Prime Design Landscapes)**
- c. **Resolution #18-35 – Authorizing 2018 Professional Services Agreement (Assessor Services, LLC)**

Mayor Mangin asks for a motion to adopt Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O’Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

19. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

20. **CLOSED SESSION**

21. **OPEN SESSION**

22. **FURTHER ACTION**

23. **ADJOURNMENT**

Mayor Mangin asks for a motion to adjourn the meeting.

Meeting adjourned at: _____