

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-22

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: PBA/SOA Proposal
 - b) Personnel:
 1. Appointments
 - a. Municipal Public Defender
 - b. Municipal Prosecutor
 - c. Risk Manager
 2. Healthcare
 3. Police Department Appropriate Authority
 - c) Attorney-Client Privilege:
 - d) Pending Litigation:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk

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List of Bills - (All Funds)

Vendor	Description	Current Fund	Payment	Check Total
3124 - ADR TOWING		PO 7889 Towed 2014 Chevy Tahoe	75.00	75.00
4586 - ALLEN PAPER CO		PO 7726 MCCPC #25 Janitorial Supplies Cat A	43.40	43.40
4647 - ANTONIE HAJJAR, CUST OF PETTY CASH		PO 7956 2019 PETTY CASH	100.00	100.00
1232 - AT&T		PO 7931 12/2018	110.07	110.07
334 - ATLANTIC TACTICAL OF NJ, INC.		PO 7742 Replacement Patrol Rifle AR-15 and	2,872.04	2,872.04
4034 - B & H PHOTO, INC		PO 7602 Speedlite Flash and Camera Cord for	159.97	159.97
2850 - BRION FLEMING		PO 7916 EYE CARE REIMBURSEMENT FOR 2018	115.94	115.94
4541 - BRION FLEMING, CUST OF PETTY CASH		PO 7955 2019 PETTY CASH	150.00	150.00
3297 - CDW GOVERNMENT		PO 7800 Otterbox & Television	893.49	893.49
		PO 7856 Color Printer and Ink	1,203.98	1,203.98
895 - CENTURYLINK		PO 7992 DECEMBER 2018	641.30	641.30
1752 - CENTURYLINK-PAYPHONES		PO 6088 B-2018 PAYPHONE	50.00	50.00
799 - CINTAS CORP		PO 7910 Medical Supplies	60.36	60.36
4317 - CLARKE CATON HINTZ		PO 7762 Mt. Laurel Ct. Appt. Master	487.50	487.50
4444 - CQ FLUENCY		PO 7830 Telephone interpreting for November	62.70	62.70
3495 - DANIELLE LANGREDER		PO 7958 2019 PETTY CASH	100.00	100.00
3258 - DEER CARCASS REMOVAL SERV		PO 7911 November Removal	385.00	385.00
218 - DELTA DENTAL PLAN NJ INC		PO 7951 B-2019 DENTAL	9,583.52	9,583.52
1048 - DEMPSEY UNIFORM & LINEN SUPPLY		PO 7821 Mat Service December	182.49	182.49
3833 - DIFRANCESCO, BATEMAN, COLEY ETC		PO 5630 B-2018 LEGAL SERVICES	49.67	49.67
		PO 7993 B-2018 LEGAL SERVICES	6,894.59	6,894.59
1058 - DURA-WEAR GLOVE & SAFETY CO		PO 7055 Confined Space Kit	1,755.00	1,755.00
802 - EAST COAST EMERGENCY LIGHTING		PO 7428 Center Console for Radio/Siren Moun	784.98	784.98
263 - ELIZABETHTOWN GAS		PO 7943 DECEMBER 2018	2,995.72	2,995.72
4218 - FACILITY DUDE		PO 7936 Inventory Edge	1,060.50	1,060.50
302 - FLEMINGTON DEPARTMENT STORE		PO 7638 Office Desks and Drawers for the Ch	2,572.00	2,572.00
		PO 7887 Boots	420.00	2,992.00
329 - GANN LAW BOOKS		PO 7853 2019 NJ Title 2C-Criminal Code Refe	411.00	411.00
331 - GARDEN STATE AUTO ELECTRIC		PO 7749 Leafer Hoist Motors	537.04	537.04
1551 - GARDEN STATE HIGHWAY PRODUCTS, INC		PO 7739 Basin supplies (warning devices)	2,745.40	2,745.40
		PO 7845 Sign brackets and hardware	1,365.00	1,365.00
4482 - GLOBAL EQUIPMENT CO		PO 7436 ceiling tiles for administration bu	228.99	4,110.40
11 - GRAINGER		PO 7785 Laser Distance Meter	340.56	228.99
4563 - GREATAMERICA FINANCIAL SRVC		PO 5914 B-2018 COPIER RENTALS	1,610.92	340.56
3510 - HARRY HAUSHALTER, ESQ.		PO 7994 B-2018 TAX APPEALS	1,844.50	1,610.92
3725 - HUNTERDON COUNTY		PO 7715 BUSINESS CARDS, ENVELOPES & LETTERH	450.00	1,844.50
		PO 7862 NLHU Farm Letter/Mailing	428.00	878.00
2 - HUNTERDON LOCK & SAFE		PO 7881 PW Key Copies	52.00	52.00
		PO 7926 PD Duplicate Keys	28.32	80.32
451 - JCP&L		PO 7944 OCTOBER & NOVEMBER 2018	9,061.62	9,061.62
		PO 7982 NOVEMBER 2018	4,318.61	4,318.61

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4880 - KAUFMAN ENTERPRISES, LLC	PO 7983 NOVEMBER & DECEMBER 2018	14,969.41	28,349.64
4878 - KAUFMAN TRAILERS OF NC, INC	PO 7844 Delivery Charge for 16' Landscape T	350.00	350.00
2795 - KOLLMER EQUIPMENT	PO 7838 Equipment and Landscape trailer	2,440.20	2,440.20
	PO 7795 Stihl GS 461 Rock Boss Concrete Cha	2,259.99	
	PO 7908 Stihl Portable Pressurized Water Ta	90.00	2,349.99
2512 - I-3 COMMUNICATION	PO 7746 Replacement Batteries for Mic Packs	109.90	109.90
4815 - LEAF	PO 7950 B-2019 COPIER RENTAL	325.08	325.08
4453 - LILLIAN MCDERMOTT	PO 7929 2018 EYE CARE REIMBURSEMENT	150.00	150.00
4887 - LILLIAN MCDERMOTT, CUST OF PETTY CASH	PO 7960 2019 PETTY CASH	100.00	100.00
4322 - LINK HIGH TECH INC	PO 7925 Remote and onsite Computer Support	668.75	668.75
4646 - LISA FANIA, CUST OF PETTY CASH	PO 7959 2019 PETTY CASH	100.00	100.00
589 - M & W COMMUNICATIONS	PO 7872 Ignition Kit for Car Radios	140.00	140.00
5 - MCMASTER-CARR SUPPLY CO.	PO 7790 Salt Spreader Racks	2,569.00	2,569.00
28 - MPH INDUSTRIES INC	PO 7743 Power Cord for Radar Unit	55.00	55.00
4061 - NAPA	PO 7934 Service Parts	106.72	106.72
3121 - NATIONAL PARTS SUPPLY	PO 7826 Repair parts & Lubricants	511.71	
	PO 7933 Police Repair Parts 21-02,21-15,21-	171.22	682.93
3881 - NEW JERSEY AMERICAN WATER	PO 5820 B-2018 FIRE HYDRANT	15,364.05	15,364.05
4224 - NFPA	PO 7564 NFPA ONLINE SUBSCRIPTION	1,495.00	1,495.00
641 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 7930 SEMINAR "BUDGET, ETHICS & PROCUREME	75.00	75.00
4353 - NJRA	PO 7761 Membership Renewals	50.00	50.00
4413 - NJSACOP	PO 7875 Crisis Communications and Media Rel	185.00	185.00
4305 - NJSPLS	PO 7868 Surveying Class	635.00	635.00
1891 - OLD DOMINION BRUSH CO	PO 7935 Leafer Parts	294.00	294.00
3322 - PRO AUTO GLASS INC	PO 7668 21-25 Windshield Police	435.00	435.00
2228 - PSI	PO 7337 Vehicle Wrap	500.00	500.00
1996 - R & H TRUCK PARTS & SERVICE	PO 7932 25 Coolant leak & 18 Brake Chamber	130.86	130.86
673 - RACHLES/MICHELE'S OIL CO	PO 7928 Gasoline	4,923.42	4,923.42
4227 - READY REFRESH	PO 5780 B-2018 WATER COOLER	161.53	161.53
386 - RR DONNELLEY	PO 7691 Vital Records Paper	955.50	955.50
767 - SAMZIES UNIFORMS	PO 7394 Badges #38	505.50	505.50
2510 - SAWYERS	PO 7913 Fire Monitoring Testing	350.02	350.02
1306 - SCHWAAB, INC	PO 7578 Date Stamp, Refill Ink	174.23	174.23
828 - SHAMMY SHINE CAR WASHES	PO 7842 Car Wash Tickets for Patrol Vehicle	608.00	608.00
4881 - Smoke Detector Pole LLC	PO 7864 Smoke Detector Poles	107.00	107.00
4293 - SOMERSET CNTY POLICE ACADEMY	PO 7741 Training Class for Interpersonal Co	50.00	50.00
4528 - STAVOLA FLEMINGTON ASPHALT	PO 7912 Pot Hole Repairs	335.71	335.71
4879 - STREET COP TRAINING	PO 7834 Pro-Active Patrol Training Tactics	199.00	199.00
4348 - TREASURER, ST OF NJ	PO 7962 4th quarter Burial Permits	5.00	5.00
3549 - TREASURER, STATE OF NJ	PO 7961 4th Quarter Marriage Applications	450.00	450.00
3273 - TREASURER, STATE OF NJ	PO 7981 4TH QRT 2018	21,954.00	21,954.00
1913 - VERDIN CLOCK	PO 7941 911 Memorial Clock Maintenance Serv	630.00	630.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total		
2142 - VERIZON WIRELESS	PO 5792 B-PHONES 2018 (742017198-00006)	302.77			
	PO 5897 B- CARS #982593585	560.14	862.91		
4844 - WATTS, TICE & SKOWRONEK	PO 7902 NOVEMBER 2018	262.50	262.50		
4090 - WB MASON	PO 7619 Office Supplies	449.33			
	PO 7750 File Cart, desk pad, and hanging bo	371.45			
	PO 7775 MCCPC Contract #25 Cat C Item 15 Mu	181.35			
	PO 7777 Office Supplies	200.06			
	PO 7794 Office Supplies	116.73			
4090 - WB MASON	PO 7837 Black Leather Office Chair	777.62	2,096.54		
	PO 7888 Bookends and Dry Erase Board	98.91			
	PO 7924 Voice Recorder & trash cans	227.49	326.40		
1690 - WITMER PUBLIC SAFETY, INC	PO 7855 Car Organizer	138.36	138.36		
486 - WOODRUFF ENERGY	PO 5915 B-2018 NATURAL GAS	3,340.50	3,340.50		
Trust					
1352 - ANIMAL CONTROL SOLUTIONS	PO 7947 B-2019 ANIMAL CONTROL SERVICES	1,750.00	1,750.00		
4734 - RUTGERS	PO 7914 Yearly Membership	95.00	95.00		
4079 - CENTRAL JERSEY HSG RESOURCE	PO 7980 B-JANUARY - JULY 2019	3,755.50	3,755.50		
3833 - DIFRANCESCO, BATEMAN, COLEY ETC	PO 5630 B-2018 LEGAL SERVICES	1,790.44	1,790.44		
2771 - FLEMINGTON SOUTH GARDENS	PO 7946 2019 - AFFORDABLE HOUSING SERVICES	5,861.15			
	PO 7946 2019 - AFFORDABLE HOUSING SERVICES	5,893.15	11,754.30		
General Capital					
4808 - Keller & Kirkpatrick, Inc.	PO 6891 Hampton Corner Road Bridge and Road	15,082.98	15,082.98		
TOTAL					
			174,176.41		
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	
01-101-01-000-002	Due To/From Petty Cash - Public Works			150.00	
01-101-01-000-003	Due To/From Petty Cash - Finance			100.00	
01-101-01-000-005	Due To/From Petty Cash - Engineering, Pla			100.00	
01-101-01-000-006	Due To/From Petty Cash - Clerk			100.00	
01-101-01-000-008	Due To/From Petty Cash - Police			100.00	
01-104-03-000-000	DUE TO/FROM ST OF NJ			22,409.00	
01-201-20-155-200	LEGAL SERVICES OE	6,894.59			
01-201-20-165-200	ENGINEERING SERVICES	325.08			
01-201-23-220-200	GROUP INSURANCE	9,583.52			
01-201-43-490-200	MUNICIPAL COURT OE	62.70			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-203-20-100-200	(2017) TOWNSHIP ADMINISTRATOR O/E		815.94		
01-203-20-101-200	(2017) POSTAGE & PHOTOCOPYING		1,610.92		
01-203-20-130-200	(2017) FINANCIAL ADMINISTRATION OE		75.00		
01-203-20-140-200	(2017) DATA PROCESSING SERVICES OE		118.75		
01-203-20-155-200	(2017) LEGAL SERVICES OE		2,381.67		
01-203-20-165-200	(2017) ENGINEERING SERVICES		1,599.12		
01-203-22-195-200	(2017) CONSTRUCTION OFFICIAL OE		1,495.00		
01-203-25-240-200	(2017) POLICE OE		9,975.37		
01-203-25-252-200	(2017) EMERGENCY MANAGEMENT OE		893.49		
01-203-25-254-200	(2017) STORMWATER MANAGEMENT PLAN - ROAD		2,745.40		
01-203-25-266-200	(2017) FIRE HYDRANTS		15,364.05		
01-203-25-267-200	(2017) FIRE OFFICIAL OE		2,789.24		
01-203-25-268-200	(2017) P.E.O.S.H.A. - FIRE OFFICIAL		2,413.16		
01-203-26-290-200	(2017) ROAD REPAIR & MAINTENANCE OE		9,872.92		
01-203-26-310-200	(2017) PUBLIC PROPERTY (B&G) OE		1,525.90		
01-203-26-315-200	(2017) VEHICLE MAINTENANCE OE		3,242.55		
01-203-27-330-200	(2017) BOARD OF HEALTH OE		1,384.73		
01-203-31-440-200	(2017) UTILITIES		41,435.09		
01-203-32-465-200	(2017) SOLID WASTE		385.00		
TOTALS FOR	Current Fund	16,865.89	100,123.30	22,959.00	139,948.19
03-101-01-000-001	Checking TD Bank			0.00	19,145.24
03-286-10-110-004-000	Reserve for Animal			1,750.00	
03-286-10-110-006-000	COAH Trust			17,300.24	
03-286-10-110-016-000	Recycling Trust			95.00	
TOTALS FOR	Trust	0.00	0.00	19,145.24	19,145.24
04-101-01-000-001	Checking TD Bank			0.00	15,082.98
04-215-56-300-000	Cap Ord#17-32Various Capital Improvement			15,082.98	
TOTALS FOR	General Capital	0.00	0.00	15,082.98	15,082.98

Total to be paid from Fund 01 Current Fund 139,948.19
 Total to be paid from Fund 03 Trust 19,145.24
 Total to be paid from Fund 04 General Capital 15,082.98

 174,176.41

Summary By Account

CURRENT YR APPROP. YEAR NON-BUDGETARY CREDIT

ACCOUNT DESCRIPTION

Checks Previously Disbursed

ACCOUNT	DESCRIPTION	PO#	DATE	AMOUNT	CREDIT
1156	DIFRANCESCO, BATEMAN, COLEY ETC	PO# 5630	B-2018 LEGAL SERVICES	434.00	1/15/2019
32804	HUNTERDON CENTRAL BD OF ED	PO# 7995	PAYMENT: 01/10/19	4,093,815.32	1/10/2019
10419	RARITAN TWP PAYROLL AGENCY	PO# 7991	PAYROLL 01/04/2019	341,335.77	1/04/2019
10419	RARITAN TWP PAYROLL AGENCY	PO# 7991	PAYROLL 01/04/2019	669.96	1/04/2019
10419	PROACT, INC	PO# 7979	B-PX For 2019	47,103.69	1/04/2019
10419	MERITAIN HEALTH	PO# 7963	B-2019 Health Insurance Admin Fees	42,268.56	1/04/2019
10219	MICROSOFT	PO# 7952	B-2019 SERVICES	270.10	1/02/2019
10219	RARITAN TWP MEDICAL CLAIMS TRUST	PO# 7949	2019 MEDICAL FUNDING	150,000.00	1/02/2019
32803	SCJIF	PO# 7945	2019 FIRST ASSESSMENT	303,216.00	1/03/2019
104	SUNSET GLOBAL ASSETS, LLC	Multiple:		1,400.00	12/31/2018
32802	CHIMNEY ROCK INN	Multiple:		3,669.50	12/31/2018
32801	VERIZON WIRELESS	Multiple:		4,610.56	12/31/2018

				4,988,793.46	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	4,986,289.50	139,948.19	5,126,237.69
Fund 03 Trust	2,503.96	19,145.24	21,649.20
Fund 04 General Capital		15,082.98	15,082.98
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BILLS LIST TOTALS	4,988,793.46	174,176.41	<u>5,162,969.87</u>

List of Bills - (0110101000001) CASH TD BANK
Current Fund

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Check#	Vendor	Description	Payment	Check Total
0	1690 - WITMER PUBLIC SAFETY, INC	PO 7732 Firefighting Equipment/Gear & Train	2,478.00	2,478.00
TOTAL				2,478.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	2,478.00
01-203-25-256-200	(2017) P.E.O.S.H.A.-FIRE CO.		1,098.00		
01-203-44-920-200	(2017) PURCHASE FIRE EQUIPMENT		1,380.00		
TOTALS FOR	Current Fund	0.00	2,478.00	0.00	2,478.00

Total to be paid from Fund 01 Current Fund

2,478.00

2,478.00

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Monthly Summary

2-Jan-2019

December

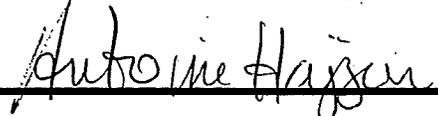
Planning Board Number	Applicant	Rate	Hours	Extension
PLAN REVIEW (Planning Escrow Acct.)				
BOA-05-2018	Benjamin Webb	\$175.32	1	\$175.32
BOA-11-2018	Diamond Communication	\$175.32	1.5	\$262.98
BOA-17-2018	Everitt Road, LLC	\$87.94	1.5	\$131.91
BOA-17-2018	Everitt Road, LLC	\$87.94	1	\$87.94
BOA-17-2018	Everitt Road, LLC	\$175.32	0.75	\$131.49
SP-640-P/F	Flemington Junction/Ingeman	\$175.32	1.5	\$262.98
SP-673-PF	Johanna Foods, Inc.	\$43.96	2	\$87.92
SP-673-PF	Johanna Foods, Inc.	\$43.96	0.5	\$21.98
SP-673-PF	Johanna Foods, Inc.	\$175.32	0.5	\$87.66
SP-673-PF	Johanna Foods, Inc.	\$175.32	0.75	\$131.49
SP-673-PF	Johanna Foods, Inc.	\$175.32	1.5	\$262.98
S-1393-F	LBP Raritan, LLC	\$87.94	3	\$263.82
S-1393-F	LBP Raritan, LLC	\$175.32	1.5	\$262.98
BOA-04-2017	National Mosaic	\$175.32	0.75	\$131.49
BOA-07-2018	Raritan Partners, LLC	\$87.94	1.5	\$131.91
BOA-07-2018	Raritan Partners, LLC	\$87.94	3	\$263.82
BOA-07-2018	Raritan Partners, LLC	\$87.94	3.5	\$307.79
BOA-07-2018	Raritan Partners, LLC	\$87.94	2.5	\$219.85
BOA-07-2018	Raritan Partners, LLC	\$175.32	2	\$350.64
BOA-07-2018	Raritan Partners, LLC	\$175.32	3	\$525.96
BOA-07-2018	Raritan Partners, LLC	\$175.32	4	\$701.28
BOA-14-2018	Shanti, LLC	\$175.32	3	\$525.96
BOA-14-2018	Shanti, LLC	\$175.32	2	\$350.64
BOA-14-2018	Shanti, LLC	\$175.32	0.5	\$87.66
BOA-10-2018	Sprint Spectrum	\$175.32	4	\$701.28
BOA-06-2018	Sprint Spectrum Realty Co	\$175.32	5	\$876.60
BOA 13-2017	Stothoff	\$175.32	0.75	\$131.49
BOA-17-2016	Stothoff	\$175.32	2	\$350.64
3-2016	T-mobile	\$175.32	2	\$350.64
BOA-19-2018	T-Mobile Northeast	\$175.32	0.5	\$87.66
				\$8,266.76

CONSTRUCTION MANAGEMENT (Inspection Escrow Acct.)

S-1409-P/F	Baldacchino	\$58.06	1	\$58.06
S-1293-P	Equestrian Meadows/Friez	\$175.32	0.75	\$131.49
S-1293-P	Equestrian Meadows/Friez	\$175.32	0.5	\$87.66
SP-545-P/F	Flemington Industrial Park	\$175.32	0.5	\$87.66
SP-640-P/F	Flemington Junction/Ingeman	\$175.32	1.5	\$262.98
6-2016	Ieffler Hill Associates	\$58.06	4.5	\$261.27
6-2016	Ieffler Hill Associates	\$175.32	2	\$350.64
6-2016	Ieffler Hill Associates	\$175.32	3.5	\$613.62
SP-672-PF	Living Waters Church	\$87.94	1.5	\$131.91
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$58.06	1	\$58.06
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$175.32	1.25	\$219.15
BOA-19-97	MR Development	\$58.06	0.5	\$29.03
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$58.06	0.5	\$29.03
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$58.06	0.5	\$29.03
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$58.06	0.5	\$29.03
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$87.94	0.5	\$43.97
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$87.94	0.5	\$43.97
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$175.32	2	\$350.64
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$175.32	2	\$350.64
SP-641-P/F	Pulte Homes	\$58.06	0.5	\$29.03
SP-641-P/F	Pulte Homes	\$58.06	0.5	\$29.03

Planning Board Number	Applicant	Rate	Hours	Extension
SP-641-P/F	Pulte Homes	\$58.06	3	\$174.18
SP-641-P/F	Pulte Homes	\$58.06	0.5	\$29.03
SP-641-P/F	Pulte Homes	\$58.06	0.5	\$29.03
SP-641-P/F	Pulte Homes	\$58.06	0.5	\$29.03
SP-641-P/F	Pulte Homes	\$58.06	0.5	\$29.03
SP-641-P/F	Pulte Homes	\$58.06	0.5	\$29.03
SP-641-P/F	Pulte Homes	\$58.06	0.5	\$29.03
SP-641-P/F	Pulte Homes	\$58.06	0.5	\$29.03
SP-641-P/F	Pulte Homes	\$58.06	2	\$116.12
SP-641-P/F	Pulte Homes	\$58.06	2	\$116.12
SP-641-P/F	Pulte Homes	\$58.06	0.5	\$29.03
SP-641-P/F	Pulte Homes	\$87.94	2	\$175.88
SP-641-P/F	Pulte Homes	\$87.94	1	\$87.94
SP-641-P/F	Pulte Homes	\$87.94	1	\$87.94
SP-641-P/F	Pulte Homes	\$175.32	1.5	\$262.98
SP-641-P/F	Pulte Homes	\$175.32	2.25	\$394.47
SP-641-P/F	Pulte Homes	\$175.32	2.5	\$438.30
SP-641-P/F	Pulte Homes	\$175.32	1	\$175.32
SP-641-P/F	Pulte Homes	\$175.32	1	\$175.32
SP-641-P/F	Pulte Homes	\$175.32	2	\$350.64
SP-649-PF	Sanatana Dharma	\$58.06	2	\$116.12
SP-649-PF	Sanatana Dharma	\$58.06	2	\$116.12
SP-649-PF	Sanatana Dharma	\$58.06	0.5	\$29.03
SP-649-PF	Sanatana Dharma	\$58.06	5.5	\$319.33
SP-649-PF	Sanatana Dharma	\$58.06	0.5	\$29.03
SP-649-PF	Sanatana Dharma	\$58.06	0.5	\$29.03
SP-649-PF	Sanatana Dharma	\$58.06	2.5	\$145.15
SP-649-PF	Sanatana Dharma	\$58.06	4.5	\$261.27
SP-649-PF	Sanatana Dharma	\$58.06	0.5	\$29.03
SP-649-PF	Sanatana Dharma	\$58.06	1	\$58.06
SP-649-PF	Sanatana Dharma	\$58.06	5	\$290.30
SP-649-PF	Sanatana Dharma	\$87.94	0.5	\$43.97
SP-649-PF	Sanatana Dharma	\$175.32	2	\$350.64
SP-649-PF	Sanatana Dharma	\$175.32	1.5	\$262.98
SP-649-PF	Sanatana Dharma	\$175.32	2	\$350.64
SP-654-PF	Villages	\$58.06	0.5	\$29.03
SP-654-PF	Villages	\$58.06	1.5	\$87.09
SP-654-PF	Villages	\$58.06	0.5	\$29.03
SP-654-PF	Villages	\$58.06	2.5	\$145.15
SP-654-PF	Villages	\$58.06	1.5	\$87.09
SP-654-PF	Villages	\$58.06	0.5	\$29.03
SP-654-PF	Villages	\$58.06	1	\$58.06
SP-654-PF	Villages	\$58.06	2	\$116.12
SP-654-PF	Villages	\$58.06	0.5	\$29.03
SP-654-PF	Villages	\$87.94	0.5	\$43.97
SP-654-PF	Villages	\$87.94	0.5	\$43.97
SP-654-PF	Villages	\$175.32	2	\$350.64
SP-654-PF	Villages	\$175.32	1.5	\$262.98
SP-654-PF	Villages	\$175.32	1	\$175.32
SP-654-PF	Villages	\$175.32	1.5	\$262.98
				\$10,193.54

Planning Board Number	Applicant	Rate	Hours	Extension
Grand Totals:				
	101 Inspections	156.25 Hours		\$18,460.30



 Antoine Hajjar, NJPE
 Township Engineer

1/2/2019
 Date

2018 Monthly Summary

January	\$ 28,293.97
February	\$ 30,079.39
March	\$ 22,934.48
April	\$ 26,689.32
May	\$ 25,547.20
June	\$ 28,742.24
July	\$ 32,539.93
August	\$ 25,476.61
September	\$ 28,807.73
October	\$ 33,966.14
November	\$ 21,031.57
December	\$ 18,460.30
Total:	\$ 322,568.88

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MONTHLY SUMMARY - RARITAN TOWNSHIP MUNICIPAL COURT 2018

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Total Traffic Complaints Issued	623	514	514	495	608	586	500	466	315	390	381	435	5724
Total Traffic Complaints Disposed	512	484	484	505	722	637	663	589	417	445	489	522	6475
Criminal Complaints- Local & State	67	59	59	58	63	60	43	71	39	68	198	33	810
Total Criminal Complaints Disposed	118	89	89	43	126	66	65	78	49	50	105	200	81
Fines Disbursed to NJ DMV	\$15,097.04	\$17,290.75	\$18,732.55	\$30,941.23	\$26,491.91	\$20,584.79	\$21,062.50	\$15,079.45	\$13,027.30	\$18,132.24	\$16,450.90	\$15,922.42	\$228,813.08
Fines Disbursed to County Treasurer	\$7,900.53	\$6,417.25	\$7,896.00	\$9,909.34	\$9,785.50	\$7,655.00	\$7,371.00	\$7,068.00	\$8,036.00	\$7,781.01	\$7,473.00	\$4,977.00	\$92,269.63
ATS Surcharge	\$2,245.00	\$1,915.00	\$2,310.00	\$2,785.00	\$2,571.50	\$2,373.50	\$2,155.00	\$1,570.00	\$1,570.00	\$1,890.00	\$1,852.00	\$1,860.00	\$25,097.00
VCCB	\$465.00	\$792.50	\$320.00	\$1,625.00	\$775.00	\$605.00	\$270.00	\$515.00	\$450.00	\$600.00	\$550.00	\$250.00	\$7,217.50
DEDR	\$1,736.00	\$3,312.00	\$2,900.00	\$5,374.00	\$5,083.00	\$3,336.00	\$3,193.00	\$2,912.50	\$1,883.00	\$3,382.00	\$3,410.00	\$1,181.00	\$37,702.50
Safe Neighborhood	\$610.50	\$951.00	\$746.50	\$2,270.00	\$1,037.00	\$824.00	\$730.00	\$769.50	\$722.50	\$904.50	\$705.50	\$444.50	\$10,715.50
Municipal Treasurer (inc. POAA)	\$20,759.48	\$16,384.50	\$20,236.45	\$24,969.43	\$22,991.59	\$20,452.21	\$21,397.50	\$15,275.55	\$16,585.70	\$20,683.23	\$20,196.10	\$14,979.58	\$234,911.32
Restitution to Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Public Defender Fee Order by Judge	\$225.00	\$486.50	\$50.00	\$1,540.00	\$490.00	\$700.00	\$100.00	\$450.00	\$400.00	\$400.00	\$100.00	\$600.00	\$5,541.50
Restitution to Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
State Lab Fee	\$220.00	\$248.00	\$282.00	\$537.50	\$452.50	\$260.00	\$200.00	\$250.00	\$127.00	\$343.00	\$351.00	\$150.00	\$3,421.00
State Fish & Game	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$520.00
Hunterdon County Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29.00	\$29.00	\$80.00	\$22.00	\$0.00	\$0.00	\$160.00
Forest & Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NJSPCA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Weights & Measures	\$5,400.00	\$5,800.00	\$700.00	\$7,850.00	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$900.00	\$452.00	\$1,900.00	\$23,752.00
Web Fee	\$663.00	\$547.00	\$772.00	\$711.00	\$766.00	\$645.00	\$558.00	\$495.00	\$422.00	\$499.00	\$460.00	\$489.00	\$7,027.00
TOTAL AMOUNT DISBURSED	\$55,321.55	\$54,144.50	\$54,945.50	\$88,532.50	\$70,704.00	\$57,675.50	\$57,966.00	\$44,414.00	\$43,303.50	\$55,536.98	\$52,000.50	\$42,753.50	\$677,298.03

MONTHLY SUMMARY - HAMPTON BOROUGH MUNICIPAL COURT 2018

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Total Traffic Complaints Issued	21	23	20	20	5	18	14	6	10	8	8	41	194
Total Traffic Complaints Disposed	11	10	17	24	46	19	19	20	32	6	18	34	256
Criminal Complaints - Local and State	8	1	1	0	0	7	0	1	2	4	9	1	34
Total Criminal Complaints Disposed	8	2	2	4	5	4	8	2	3	1	5	3	47
Fines Disbursed to NJ DMV	\$1,137.73	\$1,250.33	\$746.68	\$2,242.62	\$2,802.78	\$1,386.11	\$1,753.68	\$1,683.35	\$4,478.24	\$1,115.81	\$1,741.78	\$2,299.09	\$22,638.20
Fines Disbursed to County Treasurer	\$18.00	\$24.50	\$0.00	\$19.50	\$12.00	\$0.00	\$0.00	\$0.00	\$12.00	\$12.00	\$0.00	\$0.00	\$98.00
ATS Surcharge	\$40.00	\$40.00	\$85.00	\$100.00	\$110.00	\$75.00	\$90.00	\$60.00	\$70.00	\$45.00	\$85.00	\$110.00	\$910.00
VCCB	\$50.00	\$75.00	\$25.00	\$100.00	\$100.00	\$0.00	\$50.00	\$150.00	\$150.00	\$0.00	\$50.00	\$50.00	\$800.00
DEDR	\$75.00	\$15.00	\$30.00	\$0.00	\$0.00	\$50.00	\$405.00	\$0.00	\$575.00	\$0.00	\$12.00	\$25.00	\$1,187.00
Safe Neighborhood	\$100.00	\$80.50	\$0.00	\$145.00	\$195.00	\$0.00	\$54.50	\$280.50	\$150.00	\$75.00	\$44.50	\$25.00	\$1,150.00
Municipal Treasurer (inc POAA)	\$207.27	\$326.17	\$761.32	\$556.88	\$739.22	\$455.89	\$1,587.32	\$658.65	\$612.76	\$348.19	\$432.22	\$597.91	\$7,283.80
Restitution to Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Public Defender Fee Order by Judge	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$420.00
Restitution to Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Lab Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Weights & Measures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Fish & Game	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Web Fee	\$15.00	\$14.00	\$30.00	\$39.00	\$27.00	\$30.00	\$22.00	\$17.00	\$17.00	\$28.00	\$35.00	\$55.00	\$329.00
TOTAL AMOUNT DISBURSED	\$1,643.00	\$2,025.50	\$1,678.00	\$3,403.00	\$3,986.00	\$1,997.00	\$3,962.50	\$2,849.50	\$6,065.00	\$1,624.00	\$2,400.50	\$3,182.00	\$34,816.00



RARITAN TOWNSHIP MEMORANDUM

Ac.

Date: January 9, 2019

To: Mayor and Township Committee
Don Hutchins, Township Administrator
Bill Pandos, Certified financial officer
Lisa Fania, Township Clerk

From: Brion Fleming, P.W. Superintendent

Re: Snow Removal Costs
Storm on: 1/7/2019
Official Accumulation: light coating of ice & snow
Duration: 4 Hours
Services: Salt

OT Hours	17.25	@ \$51.30/hour	\$ 884.93
Salaried Employees	4.5	@ 66.00/hour	\$ 297.00

Total Personnel Cost= \$ 1,181.93

OT Hours Requested in Comp	19.25
Total Time Off Employees Gain	28.89

Salt	75 Tons	@50.59/ton	\$ 3,794.25
Calcium Chloride	682 Gals	@1.0040/gal	\$ 684.73
Sidewalk Salt (50lb bag)	2 Bags	@12.00/bag	\$ 24.00

Total Material Cost= \$ 4,502.98

Total Other Expenses(Meals)= \$ 0.00

TOTAL COST OF SNOW REMOVAL = \$5,684.91

Notes/Comments:

Salt in dome 2849.94 200 Tons on order

DRAFT

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-XXX

**A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO ACT AS AGENT FOR
RARITAN TOWNSHIP FOR THE PURPOSE OF FILING AND SETTLING TAX
APPEALS ON BEHALF OF THE TAXING DISTRICT FOR THE TAX YEAR 2019**

WHEREAS, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in Raritan Township; and

WHEREAS, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36, to set assessments for properties within the Township of Raritan under the Local Property Tax Law, N.J.S.A. 54:4-1 *et seq*; and

WHEREAS, the Township Committee of the Township of Raritan deems the Tax Assessor to be responsible and acting in the best interest of the municipality.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Tax Assessor is hereby authorized to act as agent for the Taxing District without further Township Committee approval to

1. Determine when tax appeals, cross appeals, complaints and counter-claims should be filed on behalf of the Taxing District with regard to any property located in the Township of Raritan and accordingly direct the Township Tax Attorney to file such documents with either the County Tax Board or Tax Court of New Jersey, as deemed appropriate; and
2. Resolve and settle, with the consent of the Township Tax Attorney, tax appeals pending before the County Tax Board, Tax Court or Appellate Court for any tax year and authorize the Township Tax Attorney to formalize such settlements in the appropriate Courts and/or County Tax Board.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

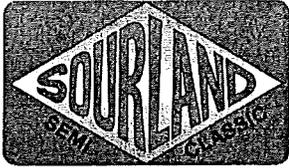
Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk



January 7, 2019

Dear Sirs,

It is our intention to host a recreational bicycle ride ("The Sourland Semi-Classic") on Sunday February 24, 2019 (with a severe weather date of Sunday March 3rd). We are requesting your permission.

The proposed ride will start and finish at V5 Cycles (140 State Route 31) in Raritan Township at 10:00 AM, and will travel along the proposed route, as shown on the attached map and time table. An on-line map can be seen here: https://ridewithgps.com/routes/29133344?privacy_code=a256SvUSB8bZnRde

In order to keep things simple and to minimize impact on the communities, this ride will be limited to 125 participants. The route will not be marked; participants will utilize cue sheets and GPS data, which we will publish.

The purpose of the ride is to enjoy the beautiful back roads of the Sourland region, while raising money and awareness for our charity partners (D&R Greenway & Avery's Hope). As a recreational ride, we are not seeking to close any roads; all participants will be directed and expected to follow all normal rules of the road.

We carry Liability Insurance, will name the township as an additional insured, and provide you with a copy of the certificate. We normally don't receive our certificates until a few weeks before the ride, so we request provisional approval, with final approval pending receipt of the certificate.

The ride will be supported by 1 or 2 support vehicles (SAG wagons), for purposes of mechanical support and transportation, in the event that a participant cannot complete the ride on their own.

As a small recreational ride, we don't believe this will overly impact the area residents. If desired, we will gladly attend a Township Committee Meeting and/or meet with the police to answer any questions and address all concerns. If any questions or concerns come to mind in advance of this, I am available to discuss and address these with you or any other township representatives.

Sincerely,

Brian Ignatin
Event Director
267-744-4538
kermessesport@gmail.com

Explanation: This ordinance would permit home backup power generators to be placed within side yards in the R-9 zone.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE #19-1

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.02 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "PURPOSE, ADMINISTRATION, AND DEFINITIONS" THROUGH THE ADDITION OF A DEFINED TERM TO SECTION 16.02.030 ENTITLED "DEFINITIONS" AND AMENDING AND SUPPLEMENTING CHAPTER 16.24K ENTITLED "R-9 PLANNED AGE RESTRICTED, ASSISTED LIVING FACILITY DEVELOPMENT DISTRICT" BY REVISING SECTION 16.24K.050 ENTITLED "SUPPLEMENTARY REGULATIONS APPLYING TO AGE RESTRICTED HOUSING UNITS WITHIN THE R-9 ZONING DISTRICT"

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Chapter 16.02 entitled "Purpose, Administration and Definitions" is hereby amended and supplemented through the addition of a defined term to Section 16.02.030 entitled "Definitions" as follows:

HELISTOP

An area that is used for the landing and takeoff of helicopters, but without any auxiliary facilities such as helicopter parking areas, waiting rooms, fueling or maintenance equipment.

HOME BACKUP POWER GENERATOR

An electrical generation unit which is installed outside of a home and is designed to act as a source of backup power during temporary electrical outages.

HOME BUSINESS

A single business conducted from a portion of an existing single-family dwelling, or from another building on property on which there is an existing single-family dwelling. Home businesses shall be limited to retail specialty shops and activities, artisans' workshops and offices and shops, including antique, gift, book, bakery, bicycle and candy sales; galleries; photography and art studios; coin, stamp and beauty shops; cabinet making; tutoring; tailoring; professional occupations; shoe repairing; private and nursery schools; dog care; barbershops; caterers; hobby shops; fruit and vegetable markets; florists; real estate agencies; and insurance brokers.

.....

Section 2. Chapter 16.24K entitled “R-9 Planned Age Restricted, Assisted Living Facility Development District” is hereby amended and supplemented through the amendment of Subsection I. of Section 16.24K.050 entitled “Supplementary Regulations Applying to Age Restricted Housing Units within the R-9 Zoning District” as follows:

I. Minimum standards for single-family detached dwellings within a planned age restricted adult community development are as follows:

...

4. Minimum Yard Requirements for Accessory Building. Such accessory building or structure shall only be located in a rear yard, except for Home Backup Power Generators as that term is defined in Section 16.02.030 of the Township code, and not closer than five feet to any property line. On a corner lot, an accessory structure shall not be located closer to a street than the dwelling on such lot and shall not be located closer than five feet to any other property line.

....

Section 3. After introduction, the Township Clerk is hereby directed to submit a copy of the Ordinance to the Planning Board of the Township of Raritan for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within thirty-five (35) days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 5. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 6. This Ordinance shall take effect immediately upon: (i) adoption; (ii) publication in accordance with the laws of the State of New Jersey; and (iii) filing of the final form of adopted Ordinance by the Clerk with the Hunterdon County Planning Board pursuant to N.J.S.A. 40:55D-16.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

Lisa Fania

From: cityclerk@lambertvillenj.org
Sent: Thursday, December 6, 2018 10:34 AM
To: clerk@alexandrianj.gov; 'Jodi McKinney'; 'Ceil Covino'; 'ggclerk'; 'Ella Ruta'; 'Bethlehem Chris Dispenza'; 'Califon-Laura Eidsvagg'; 'Carla Conner'; 'East Amwell-Terri Stahl'; 'FLEMINGTON'; 'Ursula Stryker'; 'Frenchtown-Brenda Shepherd'; 'Cathy Drummond'; 'High Bridge-Adam Young'; 'Holland-Cathy Miller'; 'Kingwood-Cynthia Keller'; 'Lebanon Boro-Karen Romano'; 'Lebanon Twp-Karen Sandorse'; 'Milford-Karen Dysart'; Lisa Fania; 'Readington-Vita Mekovetz'; 'Stockton-Michele Hovan'; 'Tewksbury Roberta Brassard'; 'West Amwell'
Subject: ACO

Good morning everyone!

The Mayor-elect for the City of Lambertville would like to know if any of you would be interested in a shared services agreement, with you being the lead agency, for Animal Control Officer services.

Also, can you send me the name and contact information for the person/company you are currently using and if you are happy with their services?

Thank you!

Cindy

136.



NEW JERSEY SENATE

SENATE CHAMBERS

P.O. Box 099

TRENTON, NEW JERSEY 08625-0099

December 14, 2018

Clerk Lisa Fania
One Municipal Drive
Flemington, New Jersey 08822-1799

Dear Clerk Fania:

I am writing to thank you for attending the roundtable meeting with Senate President Steve Sweeney to discuss the Economic and Fiscal Policy report. It was truly an important and fruitful discussion. Throughout all of the roundtables, the Senate President heard a variety of thoughtful ideas as to how to fix our fiscal problems in New Jersey. We know that this task will be hard to accomplish, but if we come together and show these recommendations are worth fighting for, we will be able to push through the necessary changes to restore fiscal stability in New Jersey.

At the end of each roundtable, many asked: "How can I show my support for the Path to Progress report?" To that end, I have enclosed a draft resolution for your governing body to consider. Its adoption would go a long way in showing the common vision of the State with a clear path to progress. Should your governing body choose to adopt a supportive resolution, I ask you to please forward me a copy to ahinrichs@njleg.org.

If you or your office has any questions on this resolution or Path to Progress, please do not hesitate to contact me at (609) 847-3700.

Sincerely,

Addison B. Hinrichs
Senate Majority Office

Enclosure

RECEIVED

DEC 17 2018

RARITAN TOWNSHIP
CLERKS OFFICE

**Resolution in Support of Path to Progress Recommendations made by New Jersey
Economic and Fiscal Policy Workgroup**

WHEREAS, New Jersey faces a daunting fiscal crisis; and

WHEREAS, for two decades, while county and municipal governments made the proper pension payments, New Jersey governors from both parties severely underfunded the pension system for teachers and State government workers; and

WHEREAS, while local government pension systems are funded at the national average, the State's unfunded liability for pensions and retiree health benefits now tops \$150 billion – four times the size of the State budget; and

WHEREAS, actuaries project the State will have to increase its pension contribution from \$3.2 billion in this year's budget to \$6.7 billion to reach the Actuarially Required Contribution (ARC) by FY 2023; and

WHEREAS, health care costs continue to rise, and New Jersey and its local governments cannot sustain the unparalleled platinum-level benefits that they provide to their employees; and

WHEREAS, municipalities cannot address other major cost drivers, such as career-end sick leave payouts in excess of \$100,000, without relief from State government; and

WHEREAS, the State must bring pension and health care costs under control before they crowd out all other important spending needs, such as reinvestment in NJ Transit, making higher education more affordable and properly funding state aid to school districts to hold down property taxes.

NOW, THEREFORE BE IT RESOLVED that (name of county or municipality) expresses its support for the recommendations of the Path to Progress report issued by the New Jersey Economic and Fiscal Policy Workgroup; and

BE IT FURTHER RESOLVED, that a copy of this Resolution is forwarded to (*insert the names of Assembly Representatives*), (*insert name of State Senator*), Senate President Sweeney, Assembly Speaker Coughlin, Senator Paul Sarlo, Senator Steve Oroho, Assembly Majority Leader Greenwald, Assemblywoman Eliana Pintor-Marin, Senator Tony Bucco, Senator Troy Singleton, Senator Dawn Addiego, the Governor of State of New Jersey, the New Jersey Association of Counties, and the New Jersey State League of Municipalities.

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, DECEMBER 18, 2018**

MEETING CALLED: Mayor Mangin called the regular meeting to order at 8:00 a.m.

ROLL CALL: The following were present: Mayor, Michael Mangin; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Craig O'Brien; Comm. Louis Reiner via remote access

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Attorney, Ed Purcell (for Township Attorney, Jeff Lehrer); Committee Member-Elect, Jeff Kuhl

MEETING NOTICED: Mayor Mangin advised that the meeting was noticed in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the December 10, 2018 issue of the Courier News, Hunterdon County Democrat, Star Ledger, TapInto, Express Times and was posted on the municipal bulletin board and the Township website.

Attorney, Ed Purcell, read Resolution #18-245 in full.
Mayor Mangin asked for a motion to approve Closed Session Resolution.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

- AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

RESOLUTION #18-245

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations:
- b) Personnel: Public Works Staffing; Police Department Staffing; Construction Department Promotion

- c) Attorney-Client Privilege: Towne Centre Professional Park, LLC Tax Appeal Settlement
- d) Pending Litigation:

- 3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
- 4. The Committee will return to Regular Session and may take further action.
- 5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 8:17 a.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Mangin asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

At this time, Mayor Mangin announced that Committee Member Reiner will be participating via remote access. Committee Member Reiner acknowledged such.

AMEND/APPROVE THE AGENDA

Mayor Mangin asked for a motion to approve the Agenda.
Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive, inquired as to the availability to the public of the Comcast Cable Franchise Renewal report.

During Public Comment, Mr. Purcell advised that a discussion regarding the proposed draft of the report is on the scheduled agenda and will be released accordingly once approved by the Township Committee and submitted to the Board of Public Utilities (BPU).

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$785,979.84**

Mayor Mangin asked for a motion to approve the bill list for Raritan Township.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

Payment of Bills as listed for the Raritan Township Fire Company: **\$1,650.00**

Deputy Mayor Gilbert asked for a motion to approve the bill list for the Raritan Township Fire Company.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: Mayor Mangin

REPORTS

The following reports were acknowledged by the Committee:

*Public Works – Amended Snow Removal November 15, November 16, 2018

*Planning/Engineering Escrow Accounts – November 2018

*Animal Control – November 2018

*Court – November 2018

*Tax Collector – November 2018

LIAISON REPORTS

- Karen Gilbert: Environmental Commission/Green Team; Finance; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)
Deputy Mayor Gilbert reported on a meeting of the Open Space Advisory Committee advising of discussion of potential properties and a completeness hearing for Johanna Foods by the Planning Board.
- Gary Hazard: Court/Police; RTMUA
Committee Member Hazard announced that RTMUA Chair, John Kendzulak will provide an update on the overall progress of the RTMUA at a regular meeting of the Township Committee in January.
- Craig O'Brien: Open Space
No report.
- Louis Reiner: Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee
Committee Member Reiner reported on a meeting of the Wildlife Management Advisory Committee and announced that minutes are available in the Clerk's office.
- Michael Mangin: Board of Health; Finance; Personnel; Planning Board (Class I Member)
No report.

UNFINISHED BUSINESS

a. Comcast Cable Franchise Renewal – Municipal Report – Attorney, Ed Purcell, explained that the Township is required to submit a report of its fact-finding regarding cable service experience within the Township by December 31, 2018, one-year from the cable franchise expiration date of December 31, 2019 to the Board of Public Utilities (BPU) and Comcast. Mr. Purcell continued that the report will be used for upcoming negotiations. He reported that forty-five (45%) of Comcast customers were not satisfied; fifty-seven (57%) have had some problem with the service within the last year; and that there seems to be a disconnect between complaints received by the BPU and the survey results. Mr. Purcell commented that the Office of Cable Television of the BPU is the customer service hotline for Comcast and that only ten (10) complaints had been logged from 2005 to 2017. He recommended posting contact information for the Office of Cable Television along with the Municipal Ascertainment Report on the Past Performance and Future Needs of Cable Television and Internet Service in the Township of Raritan on the Township website.

Committee Members raised questions and concerns regarding the opinion of residents of neighboring municipalities; the number of people that attended the public hearing; and whether the report is required for a final decision regarding the franchise renewal.

Mr. Purcell advised that three (3) members of the public attended the public hearing; that he had no information regarding the service facts of surrounding municipalities; and that the decision ultimately lies with the Township regarding the renewal with the caveat that, "if the Township denies the renewal, Comcast could petition the BPU to override the denial."

Motion by Hazard, seconded by Reiner to authorize submission of the Municipal Ascertainment Report on the Past Performance and Future Needs of Cable Television and Internet Service in the Township of Raritan to the Board of Public Utilities and Comcast.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

NEW BUSINESS

There was no new business.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Mayor Mangin read by title Ordinance #18-30.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.64 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "GENERAL DESIGN AND USE REGULATION" BY AMENDING PARAGRAPH 8 OF SUBSECTION C ENTITLED "PROHIBITED USES" OF SECTION 16.64.010 ENTITLED "SCHEDULE OF CONTROLS;" AMENDING AND SUPPLEMENTING CHAPTER 8.12 ENTITLED "COLLECTION BINS" BY REPEALING AND REPLACING SAME WITH NEW CHAPTER 8.12 ENTITLED "RESERVED;" AND AMENDING AND SUPPLEMENTING CHAPTER 5.49 ENTITLED "CHARITABLE CLOTHING BINS" BY REPEALING AND REPLACING SECTION 5.49.070 ENTITLED "DISPLAY OF PERMIT" WITH NEW CHAPTER 5.49.070 ENTITLED "DISPLAY OF PERMIT"

Mayor Mangin asked for a motion to open public hearing.

Motion by Gilbert, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Mangin asked for a motion to close the public hearing and adopt Ordinance #18-30 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised November 12, 2018 The Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #18-30

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.64 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "GENERAL DESIGN AND USE REGULATION" BY AMENDING PARAGRAPH 8 OF SUBSECTION C ENTITLED "PROHIBITED USES" OF SECTION 16.64.010 ENTITLED "SCHEDULE OF CONTROLS;" AMENDING AND SUPPLEMENTING CHAPTER 8.12 ENTITLED "COLLECTION BINS" BY REPEALING AND REPLACING SAME WITH NEW CHAPTER 8.12 ENTITLED "RESERVED;" AND AMENDING AND SUPPLEMENTING CHAPTER 5.49 ENTITLED "CHARITABLE CLOTHING BINS" BY REPEALING AND REPLACING SECTION 5.49.070 ENTITLED "DISPLAY OF PERMIT" WITH NEW CHAPTER 5.49.070 ENTITLED "DISPLAY OF PERMIT"

WHEREAS, because of the incongruity between Section 15:9-4, Chapter 8.12 and Chapter 5.94 of the Revised General Ordinances of the Township of Raritan which, taken together, both prohibit the placement of clothing donation bins in the Township and permits and regulates same, the Township Committee of the Township of Raritan has deemed it necessary to amend the Township's Code; and

WHEREAS, the Township Committee has deemed it advisable to remove clothing donation bins from the list of prohibited uses within the Township.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Chapter 16.64 entitled "General Design and Use Regulations" is hereby amended and supplemented through the revision of Paragraph 8 of Subsection C entitled "Prohibited Uses" of Section 16.64.010 entitled "Schedule of Controls" as follows:

8. [Collection bins of the type typically placed by organizations for the collection of used clothing, toys or other personal property; with the exception of the collection bins which the Township has placed at the Township Recycling Center for the orderly collection and disposition of such type of item] Reserved.;

Section 2. Chapter 8.12 entitled "Collection Bins" is hereby repealed and replaced with new Chapter 8.12 entitled "Reserved."

Section 3. Section 5.49.070 entitled "Display of Permit" of Chapter 5.49 "Charitable Clothing Bins" is hereby repealed and replaced with new Section 5.49.070 entitled "Display of Permit" as follows:

The following information shall be clearly and conspicuously displayed on the exterior of the donation clothing bin:

- A. The name and address of the registered person that owns the bin, and any other entity which may share or profit from any clothing or donations collected via the bin;
- B. The telephone number of the person's bona fide office and, if applicable, the telephone number of the bona fide office of any other entity which may share or profit from any clothing or other donations collected via the bin;
- C. In cases when any entity other than the person who owns the bin may share or profit from any clothing or other donations collected via the bin, a notice, written in clear and easily understandable manner, indicating that clothing or other donations collected via the bin, their proceeds, or both, may be shared, or given to, an entity other than the person who owns the bin, and identifying all such entities which may share or profit from such donations; and
- D. A statement, consistent with the information provided to the Township in the most recent permit renewal application, indicating the manner in which the person anticipates any clothing or other donations collected via the bin would be used, sold, or dispersed, and the method by which the proceeds of the collected donations will be allocated or spent.

Section 4. After introduction, the Township Clerk is hereby directed to submit a copy of this Ordinance to the Planning Board of the Township of Raritan for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within thirty-five (35) days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 6. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 7. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 8. This Ordinance shall take effect immediately upon: (i) adoption; (ii) publication in accordance with the laws of the State of New Jersey; and (iii) filing of the final form of adopted Ordinance by the Clerk with the Hunterdon County Planning Board pursuant to N.J.S.A. 40:55D-16.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

Committee Member O'Brien left the meeting at 8:35 a.m.

Mayor Mangin read by title Ordinance #18-31.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.78 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "ADMINISTRATION AND ENFORCEMENT" BY ADDING SUBSECTION G OF SECTION 16.78.020 ENTITLED "ZONING PERMITS;" AND AMENDING AND SUPPLEMENTING CHAPTER 16.08 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "MEETINGS, HEARINGS, NOTICE AND APPEALS" BY AMENDING SUBSECTION (I) OF SECTION 16.08.090 ENTITLED "FEES;" AND AMENDING AND SUPPLEMENTING SCHEDULE VI OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "SCHEDULE OF FEES" BY AMENDING A SUBSECTION THEREOF ENTITLED "ZONING PERMIT"

Mayor Mangin asked for a motion to open public hearing.

Motion by Gilbert, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Mangin asked for a motion to close the public hearing and adopt Ordinance #18-31 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: O'Brien

ORDINANCE ADOPTED

Ordinance advertised November 13, 2018 The Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #18-31

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.78 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "ADMINISTRATION AND ENFORCEMENT" BY ADDING SUBSECTION G OF SECTION 16.78.020 ENTITLED "ZONING PERMITS;" AND AMENDING AND SUPPLEMENTING CHAPTER 16.08 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "MEETINGS, HEARINGS, NOTICE AND APPEALS" BY AMENDING SUBSECTION (I) OF SECTION 16.08.090 ENTITLED "FEES;" AND AMENDING AND SUPPLEMENTING SCHEDULE VI OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "SCHEDULE OF FEES" BY AMENDING A SUBSECTION THEREOF ENTITLED "ZONING PERMIT"

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Chapter 16.78 entitled "Administration and Enforcement" is hereby amended and supplemented through the addition of Subsection G. of Section 16.78.020 entitled "Zoning Permits" as follows:

G. Notwithstanding the foregoing, the Township's Construction Code Department shall accept zoning permit waivers in lieu of a zoning permit, for generators, central air conditioning units and propane tanks if: 1) said facilities are replacing existing devices; and 2) are installed in the same location as the preexisting devices.

Section 2. Chapter 16.08 entitled "Meetings, Hearings, Notice and Appeals" is hereby amended and supplemented through the amendment of Subsection I of Section 16.08.090 entitled "Fees" as follows:

- I. Zoning Permits. Issued pursuant to Section 16.78.020: [Ten dollars (\$10.00) for the replacement of A/C units;] Fifteen dollars (\$15.00) for generators, central air conditioning units and propane tanks; and thirty dollars (\$30.00) for decks, fences, sheds, finished basements, interior renovations, oil tanks, [A/C units,] and other accessory structures; fifty dollars (\$50.00) for additions (residential and non-residential); one hundred fifty dollars (\$150.00) for single family residential (new structure); one hundred dollars (\$100.00) per unit for multi-family/attached residential (new structure); two hundred fifty (\$250.00) for commercial - non-residential (new structure).

Section 3. Schedule VI entitled "Schedule of Fees" of the Revised General Ordinances of the Township of Raritan is here by amended and supplemented through revisions to the subsection thereof entitled "Zoning Permit" as follows:

.....	
		[\$10 for replacement of A/C units]		[16.08.090 I]			
...	
		<u>\$15 for generators, central air conditioning units and propane tanks</u>		<u>16.08.090 I</u>			

Section 4. After introduction, the Township Clerk is hereby directed to submit a copy of this Ordinance to the Planning Board of the Township of Raritan for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within thirty-five (35) days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 5. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 6. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 7. This Ordinance shall take effect immediately upon: (i) adoption; (ii) publication in accordance with the laws of the State of New Jersey; and (iii) filing of the final form of adopted Ordinance by the Clerk with the Hunterdon County Planning Board pursuant to N.J.S.A. 40:55D-16.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ORDINANCES (INTRODUCTION/FIRST READING)

There were no ordinances.

CORRESPONDENCE

a. Economic Development Grant Award to Raritan Township Municipal Utilities Authority (RTMUA) - Mayor Mangin explained that Hunterdon County will conduct a waste flow study on behalf of the RTMUA to examine long-term solutions to the Authority's wastewater collection and treatment system capacity issues. He continued that the RTMUA will be responsible for a ten percent (10%) match for the cost of the project.

Committee Members expressed praise and gratitude for the award.

Committee Member Hazard further commented that the Association of Environmental Authorities (AEA), an association comprised of volunteer municipal utility engineers and administrators, is conducting an assessment of the RTMUA's processes, at no cost, for improved productivity, etc.

Township Committee Regular Meeting Minutes

Mayor Mangin asked for a motion to approve the Regular Meeting Minutes of December 4, 2018.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: O'Brien

Township Committee Executive Session Meeting Minutes

Mayor Mangin asked for a motion to approve the Executive Session Meeting Minutes of December 4, 2018

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: O'Brien

Mayor Mangin read Resolution #18-246 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-246.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: O'Brien

RESOLUTION #18-246

**A RESOLUTION AUTHORIZING THE FULL-TIME EMPLOYMENT OF
KENNETH P. LAMBERT IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, there exists a vacancy in the Department of Public Works for the position of Public Works Personnel; and

WHEREAS, Superintendent of Public Works, Brion Fleming, has interviewed prospective candidates and made a recommendation to Administrator, Donald Hutchins; and

WHEREAS, Administrator, Donald Hutchins, recommends Kenneth P. Lambert for the position of Department of Public Works Personnel.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Kenneth P. Lambert is hereby employed as Department of Public Works Personnel effective December 19, 2018 at the hourly rate of \$20.07 as set forth in the Teamsters Local 469 Contract.

Mayor Mangin read Resolution #18-247 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-247.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: O'Brien

RESOLUTION #18-247

**A RESOLUTION PROMOTING GERALD PANACCIONE
AS FULL-TIME BUILDING INSPECTOR**

WHEREAS, there is a vacancy in the position of full-time Building Inspector; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desires to fill this position; and

WHEREAS, Gerald Panaccione has served since May 7, 2018 as the part-time Building Inspector; and

WHEREAS, the Township Administrator has interviewed and recommends the promotion of Gerald Panaccione as full-time Building Inspector.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Gerald Panaccione is hereby promoted to the position of full-time Building Inspector effective January 1, 2019 at an annual salary of \$65,000.00, all other terms and conditions are contained in the CWA Local 1040 Non-Supervisory Bargaining Agreement.

BE IT FURTHER RESOLVED that the appointment of Gerald Panaccione shall be for the remainder of the (4) year appointment effective May 7, 2018 in accordance with N.J.S.A. 52:27D-126.

Mayor Mangin read Resolution #18-248 by title.

Mayor Mangin explained that the proposed resolution authorizes a tax appeal settlement for 2017 and 2018 with Towne Centre Professional Park, LLC including a \$13,000 refund.

Mayor Mangin asked for a motion to adopt Resolution #18-248.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: O'Brien

RESOLUTION #18-248

A RESOLUTION AUTHORIZING THE SETTLEMENT OF TAX APPEAL

(TOWNE CENTRE PROFESSIONAL PARK LLC V. RARITAN TOWNSHIP
BLOCK 18.01, LOT 12; 5 WALTER E. FORAN BOULEVARD
DOCKET NOS. 006251-2017; 001276-2018)

WHEREAS, tax appeals are pending in the New Jersey Tax Court for tax years 2017 and 2018 filed by Towne Centre Professional Park, LLC for Block 18.01, Lot 12 and located at 5 Walter E. Foran Boulevard (hereinafter "subject property") under the Local Property Tax in the Township of Raritan, New Jersey; and

WHEREAS, a settlement was reached with the taxpayer resolving the tax appeals for the pending tax years for the subject property; and

WHEREAS, the settlement is as follows:

<u>Tax Year</u>	<u>Original Assessment</u>	<u>Revised Assessment Per Settlement</u>
2017	\$1,333,500.00	\$1,333,500.00
2018	\$1,333,500.00	\$ 800,000.00

WHEREAS, this settlement is in the best interest of the Township of Raritan and secures fairness and uniformity in the assessment process under the Local Property Tax.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Raritan hereby approve the noted settlement.

BE IT FURTHER RESOLVED, that the settlement involves crediting the refund for tax year 2019 and authorizing the Tax Collector to revise the tax bills for the subject property for February and May 2019 to facilitate the crediting of refunds generated by the settlement.

BE IT FURTHER RESOLVED, by the Mayor and Township committee of the Township of Raritan that Special Tax Counsel, Harry Haushalter, Esquire, be and is hereby authorized to file such documents with the Tax Court of New Jersey as required to implement this settlement.

Mayor Mangin read Resolution #18-249 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-249.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: O'Brien

RESOLUTION #18-249

A RESOLUTION AUTHORIZING THE 2019 APPOINTMENT OF DEPUTY COORDINATORS IN THE OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, the Township of Raritan is required to have an Emergency Operations Plan to provide for actions to be taken to mitigate, prepare for, respond to and recover from the effects of an emergency; and

WHEREAS, the members of the Office of Emergency Management (OEM) must be appointed by resolution of the governing body.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan that the following individuals are hereby appointed as Deputy OEM Coordinators for a one-year term effective January 1, 2019:

Don Gootee	Frank Venezia
William H. Pandos	Tony Venezia
John Trimmer	Chris Wilt
Nicholas Tsentas	Daniel "DJ" Wright

Mayor Mangin read Resolution #18-250 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-250.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: O'Brien

RESOLUTION #18-250

A RESOLUTION AUTHORIZING THE 2019 APPOINTMENT OF MEMBERS TO THE COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

WHEREAS, the Township of Raritan is required to have an Emergency Operations Plan to provide for actions to be taken to mitigate, prepare for, respond to and recover from the effects of an emergency; and

WHEREAS, the members of the Community Emergency Response Team (CERT) must be appointed by resolution of the governing body.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following individuals are hereby appointed as members of the Raritan Township CERT for a one-year term, effective January 1, 2019.

Jane Block	Ed Jakubowski
Randy Block	Craig Proctor
Raymond Demarco	Rudy Ress
Jim Hager	John Smith
Raymond Hartung	John Trimmer
Paul Hutchins	Gregory Veneziale

Mayor Mangin read Resolution #18-251 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-251.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: O'Brien

RESOLUTION #18-251

**A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR GASB 75 ACTUARIAL SERVICES
TO AON CONSULTING WORLDWIDE, INC.**

WHEREAS, there exists a need for professional services for GASB 75 Actuarial Services for the year as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer recommends that AON Consulting Worldwide, Inc. be retained for GASB 75 Actuarial Services for a term of one year beginning December 18, 2018; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, prior to the execution of a contract, AON Consulting Worldwide, Inc. will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger in AON Consulting Worldwide, Inc., from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a

public contract because that entity made a contribution to any committee during calendar year 2017, pursuant to N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, this was not awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #18-27 for such professional actuarial services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan as follows:

1. The Township of Raritan will enter into a contract with AON Consulting Worldwide, Inc., for a one-year term effective December 18, 2018.
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
3. The Business Disclosure Entity Certification shall be placed on file with this resolution.
4. The fees to be paid for such services not to exceed \$8,000.00.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

Mayor Mangin read Resolution #18-252 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-252.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: O'Brien

RESOLUTION #18-252

**A RESOLUTION AUTHORIZING THE RELEASE OF A DRIVEWAY BOND
(KEVIN FLORCZAK)**

WHEREAS, Kevin Florczak has requested the release of a driveway bond posted in the amount of \$1,000.00 for Block 72.28, Lot 26 (2 Pierce Court); and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the driveway bond in the amount of \$1,000.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the release of the driveway bond in the amount of \$1,000.00 posted by Kevin Florczak is hereby granted.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

There were no items on the Consent Agenda.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Jeff Kuhl, a resident of 61 Kuhl Road, expressed gratitude to Committee Member O'Brien for his service to the community, his country, and his church and wished him well.

Barbara Sachau, a resident of 2 Glenway Drive, commented on the \$26,000.00 available in the Wildlife Killing Committee Trust; asked if attorneys' fees are encumbered against these funds; expressed concern for the control of the appropriation of such funds; and spoke in opposition to deer exclosures in the Township.

Deputy Mayor Gilbert reported on the new gavel on the dais explaining that, in recognition of Jeff Kuhl's "many, many years of service on the Planning Board and as chairman" the Planning Board presented him with a new gavel with which he "bequeathed" to the Township.

Mayor Mangin expressed appreciation for all of the support this past year and announced that there will be recognition regarding Committee Member O'Brien's term of office at a future scheduled meeting.

During Public Comment, Mr. Hutchins advised that there have been no attorney fees since the collection of funds. He continued that the bid process will commence soon and such funds will be appropriated for any attorney fees incurred during the process.

ADJOURNMENT

Mayor Mangin asked for a motion to adjourn.
Motion by Gilbert, seconded by Hazard
MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:50 a.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

14Ic

**RARITAN TOWNSHIP COMMITTEE REORGANIZATION MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
THURSDAY, JANUARY 3, 2019**

MEETING CALLED: Administrator, Donald Hutchins, called the regular meeting to order at 5:04 p.m.

MEETING ADVERTISED: Mr. Hutchins advised that the meeting was advertised December 6, 2018 in the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times and posted on the municipal bulletin board and the Township website in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mr. Hutchins asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

OATH OF OFFICE OF ELECTED TOWNSHIP COMMITTEE MEMBERS

Senator Kip Bateman administered the oath of office to elected Township Committee Member Karen Gilbert.

Senator Kip Bateman administered the oath of office to elected Township Committee Member Jeff Kuhl.

ROLL CALL – the 2019 Township Committee answered the roll call of Municipal Clerk, Lisa Fania:

COMMITTEE MEMBERS PRESENT: Gilbert, Hazard, Kuhl, Mangin, Reiner

ABSENT: None

STAFF PRESENT: Administrator, Donald Hutchins; Township Attorney, Jeff Lehrer; Township Attorney, Ed Purcell; Municipal Clerk, Lisa Fania

NOMINATIONS AND ELECTION OF MAYOR FOR THE YEAR 2019

Municipal Clerk Fania called for the nominations for the office of Mayor for the year 2019. Committee Member Gilbert nominated Committee Member Kuhl for Mayor for the year 2019, seconded by Committee Member Reiner. Ms. Fania noted for the record that Committee Member Kuhl was nominated and called for further nominations for the Office of Mayor. There were no further nominations from the floor and the nominations were closed.

Ms. Fania called for a vote on the nomination of Committee Member Kuhl for Mayor.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Kuhl, Mangin, Reiner

NOES: None

ABSTAIN: None

ABSENT: None

Ms. Fania noted for the record that Committee Member Kuhl was duly elected Mayor for the year 2019.

OATH OF OFFICE OF MAYOR – Senator Kip Bateman administered the Oath of Office to Mayor Kuhl.

NOMINATIONS AND ELECTION OF DEPUTY MAYOR FOR THE YEAR 2019

Ms. Fania called for nominations for the Office of Deputy Mayor for the year 2019. Committee Member Hazard nominated Committee Member Reiner for Deputy Mayor for the year 2019, seconded by Committee Member Gilbert.

Ms. Fania noted for the record that Committee Member Reiner was nominated and called for further nominations for the Office of Deputy Mayor. There were no further nominations from the floor and the nominations were closed.

Ms. Fania called for a vote on the nomination of Committee Member Reiner for Deputy Mayor.

Motion by Gilbert, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Ms. Fania noted for the record that Committee Member Reiner was duly elected Deputy Mayor for the year 2019.

OATH OF OFFICE OF DEPUTY MAYOR – Senator Michael Doherty administered the Oath of Office to Deputy Mayor Reiner.

AMEND/APPROVE AGENDA

At this time, Mayor Kuhl advised of one additional item to the meeting agenda, Resolution #19-21 Authorizing 2019 Appointments to the Zoning Board of Adjustment.

Mayor Kuhl asked for a motion to approve the agenda as amended.

Motion by Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township as of December 31, 2018: **\$602,165.34**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Payment of Bills as listed for the Raritan Township Fire Company as of December 31, 2018: **\$2,941.99**

Mayor Kuhl asked for a motion to approve the bill list for the Raritan Township Fire Company.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: Mangin

2019 MAYORAL APPOINTMENTS

Mayor Kuhl announced the following 2019 appointments to the Environmental Commission:

Michelle Cavalchire	Regular Member	3-year term (unexpired)	12/31/2021
Grace Mitchko	Alternate #2 Member	2-year term	12/31/2020

Mayor Kuhl announced the following 2019 Mayoral appointments to the Planning Board:

Edward Gettings	Class IV Member	4-year (unexpired)	12/31/2020
Michelle Cavalchire	Class IV Member	4-year	12/31/2021
Judi DiGiandomenico	Class IV Member	4-year	12/31/2021
Scott MacDade	Alternate #2 Member	2-year	12/31/2020
Lisa Fania	Class II Member (Municipal Official)	1-year	12/31/2019
Jeff Kuhl	Class I Member (Mayor)	1-year	12/31/2019

At this time, Mayor Kuhl requested the Committee consider action regarding the appointment of a Township Committee Member as the Class III Member to the Planning Board. Committee Member Gilbert requested consideration for said appointment. There were no objections.

Mayor Kuhl asked for a motion to approve the 2019 appointment of Township Committee Member, Karen Gilbert as Class III Member to the Planning Board for a one-year term expiring December 31, 2019.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

- AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

NON-CONSENT AGENDA

Mayor Kuhl read Resolution #19-20 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-20.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

- AYES:** Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

RESOLUTION #19-20

**A RESOLUTION AUTHORIZING 2018 BUDGET TRANSFER #3
(EMERGENCY)**

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service;

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following transfers are authorized between appropriations in the 2018 budget and that a certified copy of this resolution adopted **by not less than a two-thirds (2/3) vote of the full membership of the governing body** be transmitted to the Administrator/CFO.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Streets & Roads S&W	Township Clerk S&W	\$ 1,500.00
Streets & Roads S&W	Tax Collector S&W	\$ 1,300.00
Park Maintenance S&W	Public Property S&W	\$10,500.00
Social Security	Defined Contrib. Retire Plan	\$ 725.00

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

At this time, Mayor Kuhl advised of the removal of Resolution #19-1, Authorizing 2019 Appointments as further discussion was required. Committee Member Mangin also requested the removal of Resolution #19-11, Adopting a Temporary 2019 Budget for further consideration.

Mayor Kuhl asked for a motion to adopt the Consent Agenda as amended with the removal of Resolutions #19-1 and 19-11.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-2

A RESOLUTION ESTABLISHING TOWNSHIP COMMITTEE MEETING DATES FOR THE YEAR 2019

WHEREAS, Section 13 of the Open Public Meetings Act requires the posting of annual meetings together with notification of said meetings to the official newspapers of the Township, and submission of the same to those persons requesting copies of said notice; and

WHEREAS, the Township Committee of the Township of Raritan desires to set forth a schedule of public meetings for the year 2019.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township Committee shall hold Executive Sessions beginning at 6:30 p.m., followed by the Regular Session at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, on the 1st and 3rd Tuesday of each month, except when that Tuesday is on a Primary and General Election day, then the meeting will be held the Wednesday evening after.

BE IT FURTHER RESOLVED that meeting days are as follows:

JANUARY 15	JULY 16
FEBRUARY 5	AUGUST 20
FEBRUARY 19	SEPTEMBER 3
MARCH 5	SEPTEMBER 17
MARCH 19	OCTOBER 1
APRIL 2	OCTOBER 15
APRIL 16	NOVEMBER 6
MAY 7	NOVEMBER 19
MAY 21	DECEMBER 3
JUNE 5	DECEMBER 17
JUNE 18	

BE IT FURTHER RESOLVED that copies of this Resolution be posted and maintained posted throughout the year in accordance with the statutes; and

BE IT FURTHER RESOLVED that copies of this Resolution and schedule be forwarded to the official newspapers.

RESOLUTION #19-3

A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Courier News, the Hunterdon County Democrat, the Express-Times and the Star Ledger are hereby designated as the official newspapers of the Township of Raritan for the year 2019.

BE IT FURTHER RESOLVED, that Tap Into Flemington-Raritan is hereby designated as the electronic news source for the year 2019.

RESOLUTION #19-4

A RESOLUTION DESIGNATING STATE APPROVED PUBLIC DEPOSITORIES AS OFFICIAL DEPOSITORIES OF THE TOWNSHIP OF RARITAN

BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following banks and any banks as may be designated at a later date by the Township Committee are hereby designated as the depositories for the monies of the Township of Raritan for the year 2019:

TD Bank, N.A
State of New Jersey Cash Management Fund
Bank of New York Mellon Trust Company

RESOLUTION #19-5

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR
TO CONDUCT A 2019 TAX SALE**

BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Tax Collector is hereby authorized to conduct a tax sale for all prior year's delinquent taxes pursuant to New Jersey Law, Chapter 99.

RESOLUTION #19-6

**A RESOLUTION ESTABLISHING INTEREST RATES
FOR DELINQUENT TAXES**

WHEREAS, N.J.S.A. 54:5-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments; and

WHEREAS, N.J.S.A. 54:5-67 has been amended to permit the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum of any amount in excess of \$1,500.00 and allows an additional penalty of a flat 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes or other municipal charges becoming delinquent after due date and 18% per annum on any amount of taxes or other municipal charges in excess of \$1,500.00 becoming delinquent after due date, and if a delinquency (including interest) is in excess of \$10,000.00 and remains in arrears after December 31, an additional flat penalty of 6% shall be charged against the delinquency.

RESOLUTION #19-7

A RESOLUTION APPOINTING SEARCH OFFICERS

WHEREAS, R.S. 54:5-11 provides for the appointment of a search officer for unpaid liens; and

WHEREAS, R.S. 54:5-18.1 provides for the appointment of an official to make searches for municipal improvements authorized by ordinance but not assessed.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that:

1. Ann Marie Silvia, Tax Collector, be appointed to make searches for the municipal liens; and
2. Lisa Fania, Municipal Clerk, be appointed to make searches and issue certificates as to liability for assessment for municipal improvements; and
3. All fees collected shall be turned over to the Township Treasurer.

RESOLUTION #19-8

**A RESOLUTION DESIGNATING OFFICIALS
AUTHORIZED TO SIGN CHECKS**

BE IT RESOLVED that the following officials of the Township of Raritan are hereby authorized to sign checks for the Township of Raritan, County of Hunterdon as follows:

1. **PAYROLL**
CFO/Assistant Supervisor of Accounts
2. **DEVELOPER'S PERFORMANCE TRUST ACCOUNTS**
Clerk or Deputy Clerk
3. **GENERAL, CAPITAL and GRANT ACCOUNTS**
Administrator and CFO/Assistant Supervisor of Accounts
4. **TAX COLLECTOR'S CURRENT & LIEN ACCOUNT**
Tax Collector, CFO/Assistant Supervisor of Accounts
5. **HOUSING TRUST FUND**
Administrator and CFO/Assistant Supervisor of Accounts
6. **ALL OTHER ACCOUNTS**
Administrator and CFO/Assistant Supervisor of Accounts

RESOLUTION #19-9

**A RESOLUTION AUTHORIZING THE CANCELLATION
OF TAXES IN AMOUNTS LESS THAN \$10.00**

WHEREAS, 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts of less than \$10.00; and

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that authorization is hereby given to the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Tax Collector and Township Auditor.

RESOLUTION #19-10

**A RESOLUTION AUTHORIZING TOWNSHIP ENGINEER TO
SIGN TEMPORARY RIGHT-OF-WAY EASEMENTS**

WHEREAS, the Township of Raritan, as part of its municipal responsibilities, may find it necessary to encroach upon private property in the discharge of its duties for the construction and reconstruction of roads and other public works projects in the public interest or to sign street light agreements with Jersey Central Power & Light (JCP&L) when ordering new street lights for developments; and

WHEREAS, when such a situation arises it is necessary for the Township of Raritan to receive permission from property owners by way of a right-of-access permit and temporary construction easement to expedite these projects or to execute certain agreements so that street lighting can be installed in a timely and cost-effective manner in new developments.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Raritan does hereby grant authority to Antoine Hajjar, Raritan Township Engineer, to sign and execute all right-of-access permits, temporary construction easements and street light agreements with JCP&L on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED that Township Engineer, Antoine Hajjar, is authorized to sign all stream encroachment and wetlands permits for NJDEP applications on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED that Township Engineer, Antoine Hajjar will keep the Township Committee informed of all right-of-access permits and temporary construction easements acquired by the Township and all street light agreements executed.

RESOLUTION #19-12

A RESOLUTION AUTHORIZING THE FINANCE DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND FOR 2019 IN THE AMOUNT OF \$100.00; POLICE DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; BUILDING DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; PUBLIC WORKS DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$150.00; FIRE PREVENTION DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; ENGINEERING, PLANNING AND ZONING DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; AND THE CLERK'S OFFICE TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of Petty Cash funds for Finance; Police; Building; Public Works; Fire Prevention; Engineering, Planning and Zoning Departments and the Clerk's Office; and

WHEREAS, said petty cash funds were established by resolution dated September 19, 2017 by the Township Committee of the Township of Raritan; and

WHEREAS, it is the desire of the Township Committee that said funds be continued under the direction of Finance; Police; Building; Public Works; Fire Prevention; Engineering, Planning and Zoning, and Clerk's Office, respectively.

NOW, THEREFORE BE IT RESOLVED, on this 3rd day of January, 2019, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that effective January 1, 2019, the Finance, Police, Building, Fire Prevention; Engineering, Planning and Zoning Departments and the Clerk's Office be and hereby are authorized and permitted to re-open petty cash funds in the amount of \$100.00 respectively, and Public Works in the amount of \$150.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash funds will be used by such office or department to pay claims for small miscellaneous expenses.

RESOLUTION #19-13

A RESOLUTION AUTHORIZING THE TOWNSHIP TAX ATTORNEY TO FILE CORRECTIVE TAX APPEALS IN CASES OF INCREASES, DECREASES OR COUNTER-CLAIMS AND SIGN STIPULATIONS OF SETTLEMENT WITH THE HUNTERDON COUNTY BOARD OF TAXATION

WHEREAS, the Township Committee of the Township of Raritan, Hunterdon County, New Jersey has been informed by the Tax Assessor of the Township of Raritan that from time to time errors are made in computing the tax assessments covering certain property locations within the Township of Raritan, and

WHEREAS, the Tax Assessor of the Township of Raritan has requested the Township Committee to authorize her to consult with, request and authorize the Township Tax Attorney to file corrective appeals of such errors in assessment with the Hunterdon County Board of Taxation and the New Jersey Tax Court, and

WHEREAS, the Tax Assessor of the Township of Raritan has requested the Township Committee to authorize the Township Tax Attorney to file, in cases of increases, decreases, or counter-claims as she deems necessary, after consultation with the Township Tax Attorney, petitions, complaints and counterclaims with the Hunterdon County Board of Taxation and the Tax Court of New Jersey, and

WHEREAS, the Tax Assessor and Township Tax Attorney of the Township of Raritan are called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan is hereby authorized to request after consultation with the Township Tax Attorney, and the Township Tax Attorney is authorized to thereby file corrective appeals with the Hunterdon County Board of Taxation and the New Jersey Tax Court in defense of appeals filed with said Board and said Court.

BE IT FURTHER RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan be and is hereby authorized, after consultation with the Township Tax Attorney, to request that and authorize the Township Tax Attorney to file counter claims in cases of increase with the Hunterdon County Board of Taxation and the New Jersey Tax Court, as the Tax Assessor, after consultation with the Township Tax Attorney, deem necessary, proper and in the best interests of the Township.

BE IT FURTHER RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan and the Township Tax Attorney are authorized to sign stipulations of settlement to be filed with the Hunterdon County Board of Taxation only, on behalf of the Township of Raritan which the Tax Assessor, after consultation with the Township Attorney, deem necessary, proper and in the best interests of the Township.

RESOLUTION #19-14

**A RESOLUTION AUTHORIZING THE TOWNSHIP TAX ATTORNEY TO FILE
CORRECTIVE TAX APPEALS AND EXECUTE STIPULATIONS OF SETTLEMENT ON
PROPERTIES WITH ASSESSED VALUE LESS THAN \$1,000,000.00**

WHEREAS, the Tax Assessor of the Township of Raritan may be called upon to review, adjust and stipulate modifications to the assessment of real property, which require the execution of formal Stipulations of Settlement of assessment appeals by the Township Attorney; and

WHEREAS, from time to time, corrections must be made in assessments on properties located within the Township; and

WHEREAS, the Hunterdon County Board of Taxation requires a resolution from the Township Committee of the Township of Raritan authorizing the Township Tax Attorney, in consultation with the Tax Assessor, to sign said Stipulations and also to file Corrective Appeals; and

WHEREAS, the Tax Court of the State of New Jersey also requires that the Township Tax Attorney have authorization by resolution from the Township Committee of the Township of Raritan authorizing the Township Attorney, in consultation with the Tax Assessor, to sign Stipulations of Settlement and file Corrective Appeals with the Tax Court; and

WHEREAS, on those aforesaid appeals in which the assessed value of the property is less than \$1,000,000.00 (Tax Court Jurisdiction), the Township Committee is desirous of providing such authorization to the Township Tax Attorney, in consultation and upon recommendation of its Tax Assessor.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan that the Township Tax Attorney is hereby authorized to execute said Stipulations and to file Corrective Appeals with the Hunterdon County Board of Taxation and/or the Tax Court of the State of New Jersey, on properties on which the assessed value is less than \$1,000,000.00, without further Township Committee approval.

BE IT FURTHER RESOLVED that, regarding a property for which an appeal is being filed, either by the taxpayer or the Township, and the assessed value is equal to or exceeds \$1,000,000.00, and the Tax Assessor has recommended said settlement and/or correction, the Township Tax Attorney shall, in consultation with and based upon the recommendations of the Tax Assessor, review all such proposed Stipulations and/or Corrections with the Township Committee, and specific authorization by Resolution will be granted to the Township Tax Attorney to execute such Stipulations and file such Corrective appeals thereon.

RESOLUTION #19-15

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
BENEDICT DONARUMA TO THE RANK OF CAPTAIN**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Acting Chief of Police, Alfred C. Payne III has recommended that Lieutenant Benedict Donaruma be promoted and appointed to the rank of Captain.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*Benedict Donaruma
Appointed to Captain
Effective January 3, 2019*

RESOLUTION #19-16

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
JOSEPH CANONICA TO THE RANK OF LIEUTENANT**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Acting Chief of Police, Alfred C. Payne III has recommended that Sergeant Joseph Canonica be promoted and appointed to the rank of Lieutenant.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*Joseph Canonica
Appointed to Lieutenant
Effective January 3, 2019*

RESOLUTION #19-17

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
THOMAS CAMPOREALE TO THE RANK OF LIEUTENANT**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Acting Chief of Police, Alfred C. Payne III has recommended that Detective Sergeant Thomas Camporeale be promoted and appointed to the rank of Lieutenant.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*Thomas Camporeale
Appointed to Lieutenant
Effective January 3, 2019*

RESOLUTION #19-18

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
DAVID CARSON TO THE RANK OF SERGEANT**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Acting Chief of Police, Alfred C. Payne III has recommended that Corporal David Carson be promoted and appointed to the rank of Sergeant.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*David Carson
Appointed to Sergeant
Effective January 3, 2019*

RESOLUTION #19-19

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
RYAN GARBOLINO TO THE RANK OF SERGEANT**

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Acting Chief of Police, Alfred C. Payne III has recommended that Corporal Ryan Garbolino be promoted and appointed to the rank of Sergeant.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

*Ryan Garbolino
Appointed to Sergeant
Effective January 3, 2019*

Mayor Kuhl read by title Resolution #19-1.

Mayor Kuhl explained that the proposed resolution reflects amendments including the addition of “and/or Ed Purcell” for Township Attorney and the appointments of Township Employee, Jeff Vaccarella to the Green Team; Township Committee Members Karen Gilbert and Jeff Kuhl to the Open Space Advisory Board; Township Committee Member Karen Gilbert to the Flemington-Raritan Parks and Recreation Committee; and Township Committee Member Lou Reiner to the Wildlife Management Advisory Committee.

Mayor Kuhl asked for a motion to adopt Resolution #19-1 as amended.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-1

A RESOLUTION AUTHORIZING 2019 APPOINTMENTS

BE IT RESOLVED, that the following appointments be made and I request that they be confirmed by my fellow Committee Members:

One-Year (expiring 12/31/2019)

TOWNSHIP ATTORNEY	Jeffrey Lehrer and/or Ed Purcell
TOWNSHIP AUDITOR	Robert Swisher
MUNICIPAL PROSECUTOR	VACANCY
ALTERNATE PROSECUTOR	VACANCY
MUNICIPAL PUBLIC DEFENDER	VACANCY
BOND COUNSEL	Andrea Kahn
TAX ATTORNEY	Harry Haushalter
LABOR COUNSEL	Richard P. Flaum
PLANNING BOARD ATTORNEY	John Belardo
SPECIAL COUNSEL ON AFFORDABLE HOUSING	John Belardo
TOWNSHIP PHYSICIAN	Marc L. Shaber
BOARD OF HEALTH ATTORNEY	Richard L. Tice
LOCAL HISTORIAN	Richard Stothoff
PUBLIC AGENCY COMPLIANCE OFFICER	Carol Barbati
HUNTERDON COUNTY SENIOR SERVICES MUNICIPAL COORDINATOR	Jayne Gilbert
SENIOR PROTECTED TENANCY	Jayne Gilbert
SOMERSET COUNTY JOINT INSURANCE FUND COMMISSIONER	Donald Hutchins

SOMERSET COUNTY JOINT INSURANCE FUND
 DEPUTY COMMISSIONER
 SOLID WASTE ADVISORY COUNCIL
 SOLID WASTE ADVISORY COUNCIL, ALTERNATE
 MEMBER
 ZONING BOARD OF ADJUSTMENT ATTORNEY

Carol Barbati
 Ray Simonds

Kayla Hulcher
 Jonathan Drill

AGRICULTURE ADVISORY BOARD (1-year, expiring 12/31/2019)

Oliver Elbert	Resident/Farmer Member
John Micek	Resident/Farmer Member
David Moutner	Resident Member
Diane Tracy	Resident Member and Liaison to the Hunterdon County Agriculture Advisory Board
Tom Watkinson	Resident/Farmer Member

BOARD OF HEALTH (3-year, expiring 12/31/2021)

Jeannie Geremia	Regular Member	12/31/2019 (unexpired)
Venkata Lanka	Regular Member	
Patrick Morlando	Regular Member	
Tom Smith	Regular Member	
Rose Sollena	Alternate #1 Member	12/31/2020 (unexpired)
VACANCY	Alternate #2 Member	12/31/2021

GREEN TEAM (1-year, expiring 12/31/2019)

Antoine Hajjar (Township Engineer)
 Michelle Cavalchire (Environmental Commission representative)
 Oliver Elbert
 Mohammad Rezaul Karim
 Tom Smith
 Jeff Vaccarella

LOCAL HISTORIANS COMMITTEE (3-year, expiring 12/31/2021)

Kerry Rhea
 Rose Sollena

OPEN SPACE ADVISORY COMMITTEE (3-year, expiring 12/31/2021)

Jesse Allen	
Antoine Hajjar	
Timothy McCarthy	
Joel Throne	
Harry Quinn	
Karen Gilbert	1-year
Jeff Kuhl	1-year

FLEMINGTON-RARITAN JOINT RECREATION COMMITTEE (2-year Trustee; 1-year Management)

Karen Gilbert	Management Member	1-year	12/31/2019
Joseph McNulty	Trustee Member	2-year	12/31/2020
Raymond Simonds	Trustee Member	2-year	12/31/2020

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (5-year)

Township Committee Member (to be determined)	2/1/2019 through 1/31/2024
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WILDLIFE MANAGEMENT COMMITTEE

Michael Rasile (Township Employee)	3-year	12/31/2021
Amy Greene	3-year	12/31/2021
Lou Reiner	1-year	12/31/2019

Mayor Kuhl read by title Resolution #19-21.
 Mayor Kuhl asked for a motion to adopt Resolution #19-21.
 Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner
NOES: None
ABSTAIN: Mayor Kuhl
ABSENT: None

RESOLUTION #19-21

**A RESOLUTION AUTHORIZING 2019 APPOINTMENTS
 TO THE ZONING BOARD OF ADJUSTMENT**

WHEREAS, there exists vacancies on the Zoning Board of Adjustment; and
WHEREAS, the Mayor and Township Committee of the Township of Raritan desires to fill said vacancies.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following appointments are approved:

Kevin Kuhl	Regular Member	4-year	12/31/2022
Cynthia Schaefer	Regular Member	4-year	12/31/2022
James Ferraro	Alternate #1 Member	2-year	12/31/2020
Jeff Anclien	Alternate #2 Member	2-year	12/31/2019
		(unexpired)	

Mayor Kuhl read by title Resolution #19-11.

Committee Member Mangin explained that the temporary budget totaling 26.25% of the total appropriations for the preceding year, authorizes temporary appropriations for the period between the beginning of the fiscal year and the adoption of the budget.

Committee Member Mangin highlighted points regarding the 2018 budget that included budget amount, spending activity and surplus. Committee Member Mangin further commented, "we are \$750,000 to the good and it is the fortitude of, and I am taking the governing body out of it, we gave the Township a reduction in taxes and still came in under budget. That is the employees mostly in this room. I want to specifically mention Don Hutchins and Bill Pandos for a great job on the 2018 budget."

Mayor Kuhl asked for a motion to adopt Resolution #19-11.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-11

A RESOLUTION ADOPTING A 2019 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Law provides that if any contracts, commitments or payments are to be made prior to the adoption of the budget, the governing body shall, by resolution adopted prior to January 31 of the fiscal year, make temporary appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget. The total of the appropriations so made shall not exceed 26.25% of the total appropriations made for all purposes in the budget for the preceding year excluding, in both instances, appropriations made for debt service, capital improvements, and public assistance/state aid; and

WHEREAS, the total of all appropriations in the 2018 budget excluding debt service, capital improvements, and public assistance/state aid is \$16,968,535.71; and

WHEREAS, 26.25% of \$16,968,535.71 allows for 2019 temporary appropriations in the amount of \$4,454,240.62 excluding appropriations for debt service, capital improvements, and public assistance/state aid.

NOW, THEREFORE BE IT RESOLVED that the following 2019 temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer of the Township of Raritan.

<u>APPROPRIATIONS WITHIN 26.25% EXPENSES</u>	<u>SAL. & WAGES</u>	<u>OTHER</u>
Governing Body	\$9,025	\$2,000
Township Clerk	\$37,500	\$7,500
Postage & Photocopying		\$23,000
Administration	\$65,000	\$9,000
Data Processing Services		\$55,000
Group Health Insurance		\$625,000
Other Insurance		\$154,000
Workers Compensation Insurance		\$154,000
Legal Services		\$50,000
Financial Administration	\$68,000	\$5,000
Tax Assessor	\$48,000	\$3,500
Collection of Taxes	\$30,750	\$1,200
Engineering	\$78,250	\$2,000
Planning Board	\$17,000	\$2,000
Board of Adjustment	\$18,000	\$2,500
Environmental Commission		\$500
Police	\$1,052,565	\$45,000
Prosecutor	\$7,750	
Public Defender	\$2,000	
Municipal Court	\$62,500	\$4,000
Fire Official	\$75,000	\$4,000
Fire Hydrants		\$90,000
Fire Company		\$30,000
PEOSHA - Fire Company		\$1,500
Construction Official	\$189,000	\$6,000
Emergency Management	\$1,600	\$6,000
Street/Road Repair & Maintenance	\$407,500	\$40,000
Snow Removal	\$60,000	\$130,000
Vehicle Maintenance	\$90,500	\$60,000
Recycling Program	\$25,000	
PEOSHA- Roads		\$2,000
Utilities		\$150,000
Solid Waste		\$15,000
Public Bldg. & Grounds	\$37,500	\$45,000
Park Maintenance	\$80,000	\$15,000
Board of Health	\$18,500	\$10,000
F.I.C.A.		\$196,000
Unemployment Compensation		\$18,250
Defined Contribution Retirement System		\$4,000
Recycling Tax		\$1,300
Storm Water General Permit		\$4,050
TOTAL:	\$2,480,940	\$1,973,300

TOTAL WITHIN 26.25%: \$4,454,240

APPROPRIATIONS EXCLUDED FROM 26.25%

Municipal Debt Service \$2,018,005
Capital Improvements \$ 145,251

TOTAL EXCLUDED FROM 26.25% \$2,163,256

GRAND TOTAL \$6,617,497

OATH OF OFFICE TO POLICE DEPARTMENT APPOINTEES

Township Administrator, Donald Hutchins administered the Oath of Office to Captain Benedict Donaruma; Lieutenant Joseph Canonica; Lieutenant Thomas Camporeale; Sergeant David Carson; and Sergeant Ryan Garbolino.

OATH OF OFFICE TO 2019 APPOINTEES

Municipal Clerk, Lisa Fania administered the Oath of Office to the 2019 Appointees to Township boards, committees and commissions that were in attendance.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive, expressed opposition to the appointment of Township employees to certain boards, committees, and commissions and requested the Township consider a resolution in opposition to State legislation supporting a one-hundred million-dollar investment in race tracks.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 5:38 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

RESOLUTION #19-23

**A RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK
TO EXECUTE DEVELOPER'S AGREEMENTS AND POST LAND-USE
APPROVAL COMPLIANCE DOCUMENTS**

WHEREAS, often times the Planning Board or the Zoning Board of Adjustment of the Township of Raritan requires the execution of a developer's agreement and certain easements, restrictions, deeds of dedication and other documentation (hereinafter referred to as "documents") by the applicant for the development of land; and

WHEREAS, the Township Attorney and the Planning Board Attorney have jointly prepared and approved a form developer's agreement and the Township Attorney, the Planning Board Attorney and the Township of Raritan Engineering Department have approved the easements, restrictions, deeds and other documents to be utilized to fulfill the aforesaid resolution requirements before same are provided to the Mayor and Township Clerk for their execution; and

WHEREAS, the said agreements are generally ministerial and/or technical in nature and not concerned with policy; and

WHEREAS, the agreements, after completion, are to be reviewed in detail by the Township of Raritan Engineer, Planning Board Attorney or the Board of Adjustment Attorney and Township Attorney for compliance with the terms of the resolution of the approving Board; and

WHEREAS, the Mayor and Township Clerk execute the said agreements and documents for the purpose of satisfying recording requirements only; and

WHEREAS, there does not exist a requirement for individual resolutions of the Township Committee authorizing execution of the said developer's agreements and other documents, provided the Township Committee passes this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. During the calendar year 2019, the Mayor and Township Clerk are hereby authorized to execute all developer's agreements and post-land use compliance documents required by the Planning Board and the Zoning Board of Adjustment after a request to do so by the Board requiring the same and also after approval of the agreements and documents by the Board Attorney, the Township Attorney and Township of Raritan Engineering Department.

2. In the event the Mayor believes that any portion of a developer's agreement or document should be viewed by the entire Township Committee before execution of the same, the Mayor is directed to discuss the agreement with the committee at large before such execution.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by vote by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk

14IIb.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-24

**A RESOLUTION APPROVING EXTENSION OF MUNICIPAL MANAGEMENT
SOFTWARE CONTRACT WITH SPATIAL DATA LOGIC (SDL)**

WHEREAS, the Township of Raritan has an existing contract for purchase and licensing of Municipal Management System Software to manage the Construction, Fire Inspection, Planning/Zoning/Engineering, Tax Assessor, Clerk and Administration Departments; and

WHEREAS, the award of contract by Resolution #17-73 allows for two (2) one-year extensions; and

WHEREAS, there remains an option to extend the contract for one (1) additional year; and

WHEREAS, the Township Administrator recommends that the contract be extended for one (1) year; and

WHEREAS, the Township Committee of the Township of Raritan wishes to extend the contract for purchasing and licensing Municipal Management System Software through Spatial Data Logic (SDL); and

WHEREAS, Spatial Data Logic Municipal Management Software qualifies to be purchased and licensed using State Bid Contract #A89851, from SHI International Corporation, Kevin Gordon, Account Executive, 300 Davidson Drive, Somerset, New Jersey 08873, at a cost of \$ 31,500.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #19-1.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract for the purchase and licensing of Spatial Data Logic Municipal Management Software, under State Bid Contract #A89851 from SHI Corporation, Somerset, New Jersey at a cost of \$31,500.00 for a contract period of one-year, to commence upon the date of the expiration of the existing contract is hereby authorized.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 19-1

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: Purchase + licensing of Municipal Mgmt Software to manage various Municipal Departments

Vendor: Spinal Data Logic Municipal Mgmt Software

Amount(s): \$31,500 P.O. No. (if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2019 Any contingency? No Yes Contingent on supplied

funds being appropriated and adopted in the 2019 Budget

Account title(s): Data Processing Services

Resolution/Ordinance Date: 1/15/19

Resolution/Ordinance Number: 19-24

Amounts

<u>Account no.(s):</u>	<input type="checkbox"/> Adopted budget	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Trust fund	<input checked="" type="checkbox"/> Temporary budget
a. 01-201-20-140-200	\$31,500			
b. _____	_____			
c. _____	_____			

William B. Pandos

1/10/19 Date

cc: Finance C. Barbati

14IIc

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-26

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF GARY HAZARD
AS RTMUA COMMISSIONER EFFECTIVE FEBRUARY 1, 2019**

WHEREAS, a vacancy for a Commissioner on the Raritan Township Municipal Utilities Authority (the "RTMUA") will exist as of February 1, 2019; and

WHEREAS, the Raritan Township Committee desires to fill this vacancy within the RTMUA.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Gary Hazard is hereby appointed as follows:

*Commissioner
Effective February 1, 2019 – January 31, 2023*

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-27

**A RESOLUTION APPROVING AN AMENDMENT TO THE
RARITAN TOWNSHIP PERSONNEL POLICIES AND PROCEDURES MANUAL**

WHEREAS, it is the policy of the Township of Raritan to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the ADA Amendments Act of 2008, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers' Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Security and Financial Empowerment Act and the Open Public Meetings Act; and

WHEREAS, the Township Committee has established a Personnel Policies and Procedures Manual (the "Manual") by Resolution 17-249; and

WHEREAS, the Township Committee at its sole discretion may amend and supplement the Manual at any time; and

WHEREAS, the Administrator has recommended to the Township Committee that Section 6.6 Personal Appearance, be amended to add Appendix A-6 Clothing Allowance Reimbursement Procedure and Items Eligible for Reimbursement; and

WHEREAS, the Township Committee wishes to amend Section 6.6. Personal Appearance.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Section 6.6. Personal Appearance, of the Township of Raritan Personnel Policies and Procedures Manual, be amended as follows and attached hereto:

Section 6.6. Personal Appearance

Employees who are provided uniforms, clothing allowance or reimbursement for clothing by the Township should present themselves in an appropriate manner.

Please see Appendix A-6 for List of Items Eligible for Reimbursement and Reimbursement Procedure

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

ATTEST:

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk

APPENDIX A-6

TOWNSHIP OF RARITAN

CLOTHING ALLOWANCE REIMBURSEMENT POLICY/ ITEMS ELIGIBLE FOR REIMBURSEMENT

Reimbursement Procedure:

- 1) Employee must submit receipts which describe the clothing purchased to the Department Head. If employee is a Department Head then request will be sent directly to the Administrator/designee for approval.
- 2) The Department head shall review and approve based on the policy and submit to the Administrator/designee for approval.
- 3) Upon approval by the Administrator/designee, the Department head shall submit a requisition through the Township purchasing system.

Item/description (All items must be appropriate for the employee's job requirements for the position as determined by the Administrator/ Designee)

Shirts
Pants
Rain gear
Shoes
Boots
Coat/Jacket/Sweatshirt
Work gloves
Coveralls/Overalls
Hats
Personal Protective Equipment

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-28

**A RESOLUTION PROCLAIMING JANUARY AS
NATIONAL RADON AWARENESS MONTH**

WHEREAS, radon is a naturally occurring radioactive gas that is the second leading cause of lung cancer, causing as many as 500 lung cancer deaths annually in New Jersey; and

WHEREAS, elevated radon levels are found in many homes and pose a serious health threat to families residing in these homes; and

WHEREAS, any home may have high levels of radon – even if neighboring homes do not; and

WHEREAS, radon testing is easy and inexpensive – and elevated levels of radon can be effectively reduced at the cost of a typical home repair; and

WHEREAS, a significant number of homes in the Township of Raritan may have elevated levels of radon; and

WHEREAS, the New Jersey Department of Environmental Protection and the United States Environmental Protection Agency are collaborating during the month of January to promote the need for radon testing in an effort to protect lives of New Jersey residents; and

WHEREAS, if all New Jersey homes with concentrations at or above 4 pCi/L were mitigated, about 83 lives could be saved this year.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby proclaim the month of January 2019 as

RADON ACTION MONTH

and call upon all residents who have not yet tested their homes for radon and to reduce radon levels if elevated levels are found to protect their families from the serious health risk of radon.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk

**RARITAN TOWNSHIP
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-29

**A RESOLUTION AUTHORIZING THE RENEWAL OF A 2019 JUNKYARD
LICENSE TO LENTINI AUTO SALVAGE, INC.**

WHEREAS, Darryl L. Carman, President, Lentini Auto Salvage, Inc., has made application for renewal of a Junk Yard License for 2019; and

WHEREAS, the renewal fee of \$25.00 has been paid; and

WHEREAS, Mr. Carman advertised in the Courier News on January 7, 2019 and January 9, 2019 advising of his intent to seek renewal of said license and provided the Township Clerk with an Affidavit of Publication; and

WHEREAS, the Township Clerk of the Township of Raritan has received no objections to said renewal of the license.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the renewal of the Junk Yard License for Darryl L. Carman, President, Lentini Auto Salvage, Inc. located at 130 Highway 202, Ringoes, New Jersey be approved from January 15, 2019 through January 31, 2020.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk



130 Hwy. 202 • Ringoes, NJ 08551
800-735-8464 • Fax 908-782-6966

December 12, 2018

Raritan Township Committee,

I, Darryl Carman, President at Lentini Auto Salvage Incorporated located in Raritan Township on Route 202/31 would like to renew our Junkyard (auto Salvage) license for 2019.

The public notices will be in the Courier News prior to the January 15th 2019 township meeting to satisfy the ordinance requirement.

A check for \$25.00 fee is enclosed for this license.

Sincerely,

A handwritten signature in black ink, appearing to read "Darryl L. Carman", with a long horizontal flourish extending to the right.

Darryl L. Carman, President

**RARITAN TOWNSHIP
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-30

**A RESOLUTION AUTHORIZING TAX-EXEMPT STATUS FOR
100 PERCENT DISABLED VETERAN AND REFUND OF A PORTION OF
FOURTH QUARTER 2018 TAXES**

WHEREAS, on December 17, 2018, Juan Calix, who resides at 331 Highway 31, Block 8, Lot 14, presented and filed an official letter from the Department of Veterans Affairs with the Raritan Township Tax Assessor, Marianne Busher; and

WHEREAS, the official letter stated that his service-connected disability is evaluated at 100 percent with an effective date of November 30, 2018; and

WHEREAS, Mr. Calix is seeking property tax exemption and refund; and

WHEREAS, N.J.A.C. 18:28-2.11 specifically states "Provided all other legal criteria are met, the exemption must be granted as of the date of the letter from the Department of Veterans Affairs granting the rating and provided a written claim is filed with the Assessor. The governing body of a municipality, however, has the discretion to make the exemption retroactive to the date of 100 percent disability stated on the Veteran's Affairs letter provided other legal criteria are met;" and

WHEREAS, Mr. Calix has been granted a 100 percent disabled veteran exemption by the Township Tax Assessor, and

WHEREAS, the Township Tax Collector has recommended a partial refund of fourth quarter 2018 taxes in the amount of \$346.85.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that property tax exemption is granted effective December 17, 2018 and a refund in the amount of \$346.85 for a portion of fourth quarter 2018 property taxes is hereby granted to Juan Calix.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #19-32

A RESOLUTION AUTHORIZING THE CANCELLATION OF
FIRST & SECOND QUARTER 2019 TAXES DUE TO
100% DISABLED VETERAN EXEMPTION

WHEREAS, N.J.S.A. 54:4-3.30 *et. seq.* provides for one-hundred percent (100%) disabled veterans and their spouses to be exempt from property taxes on their principal residences; and

WHEREAS, the property owners listed below have received such designation by the U.S. Veterans Administration and have subsequently applied and been approved for such exemption from the Township of Raritan Tax Assessor; and

WHEREAS, this designation can result in the overpayment of property taxes and require the cancellation of future tax payments; and

WHEREAS, the Township Tax Collector, as a result of recently approved one-hundred percent (100%) disabled veteran status, recommends the cancellation of the first and second quarter 2019 tax payments as listed.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following first and second quarter 2019 taxes be cancelled due to one-hundred percent (100%) disabled veteran exemption.

<u>Taxpayer</u>	<u>Qtr.</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Juan Calix (331 Highway 31)	1 st	\$2,091.17	8	14
	2 nd	\$2,091.16		
Danny Jaghab (12 Claridge Lane)	1 st	\$5,007.73	79.09	25
	2 nd	\$5,007.72		
Theodore Landers (35 Phipps Court)	1 st	\$1,968.01	71.20	37
	2 nd	\$1,968.01		
Jose Pacheco (10 Red Robin Way)	1 st	\$4,051.09	8	8.26
	2 nd	\$4,051.08		
Irving Smith (4 Old Field Court)	1 st	\$4,949.88	63.11	4
	2 nd	\$4,949.87		

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-33

**A RESOLUTION AUTHORIZING \$250 TAX REFUND
DUE TO VETERAN DEDUCTION**

WHEREAS, the Township Tax Collector has recommended the refund of this overpayment; and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following receive a refund in the amount specified.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Mark Stipanovic (118 Copper Hill Rd)	\$250.00	84	23

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-35

**A RESOLUTION AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(DARREN HERRLING)**

WHEREAS, Darren Herrling has requested the return of a Developer's Escrow; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated January 8, 2019 and recommended the return of the following Developer's Escrow:

Darren Herrling \$600.00

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$600.00 posted by Darren Herrling is hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-36

**A RESOLUTION AUTHORIZING THE RELEASE OF CASH PERFORMANCE
GUARANTEE (HUNTERDON DIGESTIVE HEALTH SPECIALISTS)**

WHEREAS, Hunterdon Digestive Health Specialists posted a cash performance guarantee May 8, 2018 in the amount of \$5,462.53; and

WHEREAS, Hunterdon Digestive Health Specialists has requested the return of the cash performance guarantee; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the cash performance guarantee in the amount of \$5,462.53 plus any accrued interest.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the cash performance guarantee posted by Hunterdon Digestive Health Specialist in the amount of \$5,462.53 plus any accrued interest is hereby returned.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on January 15, 2019.

Lisa Fania, RMC
Township Clerk