

**RARITAN TOWNSHIP COMMITTEE  
REORGANIZATION MEETING  
THURSDAY, JANUARY 3, 2019**

**MEETING BEGINS AT 5:00 P.M.**

**AGENDA TO THE EXTENT KNOWN**

**Please note: A supplemental agenda adding late items to the Open or Closed Sessions which require the consideration of the Township Committee may be issued as needed.**

---

**1. CALL TO ORDER**

Township Administrator, Donald Hutchins, acting as Temporary Chairman, calls the meeting to order at: \_\_\_\_\_

**2. MEETING ADVERTISED**

Administrator Hutchins advised that the meeting was advertised December 6, 2018 in the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times, and posted on the municipal bulletin board and the Township website in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

**3. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Administrator asks all to join in reciting the Pledge of Allegiance to our flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

**4. OATH OF OFFICE OF ELECTED TOWNSHIP COMMITTEE MEMBERS**

Committee Member Karen Gilbert  
Committee Member Jeff Kuhl

**5. ROLL CALL OF 2019 TOWNSHIP COMMITTEE BY MUNICIPAL CLERK**

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Michael Mangin, Committee Member		
Louis Reiner, Committee Member		

6. **NOMINATIONS AND ELECTION OF MAYOR FOR 2019**

a. **Oath of Office of 2019 Mayor**

7. **NOMINATIONS AND ELECTION OF DEPUTY MAYOR FOR 2019**

a. **Oath of Office of 2019 Deputy Mayor**

**(2019 Mayor presides over the meeting)**

8. **AMEND/APPROVE AGENDA**

Mayor asks for a motion to amend and/or approve the Agenda.

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Michael Mangin, Committee Member		
Louis Reiner, Committee Member		

9. **FINANCIAL ISSUES**

**PAYMENT OF BILLS:**

- a. Payment of Bills as listed for Raritan Township as of December 31, 2018:  
**\$602,165.34**

Mayor asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Michael Mangin, Committee Member		
Louis Reiner, Committee Member		

- b. Payment of Bills as listed for the Raritan Township Fire Company as of December 31, 2018: **\$2,941.99**

9. **FINANCIAL ISSUES (CONT.)**

Mayor asks for a motion to approve the Bill List for the Raritan Township Fire Company.

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Michael Mangin, Committee Member		
Louis Reiner, Committee Member		

10. **MAYORAL APPOINTMENTS FOR 2019**

a. **Environmental Commission:**

Michelle Cavalchire	Regular Member	3-year	12/31/2021
Grace Mitchko	Alternate #2 Member	2-year	12/31/2020

b. **Planning Board:**

Edward Gettings	Class IV Member	4-year (unexpired)	12/31/2020
Michelle Cavalchire	Class IV Member	4-year	12/31/2021
Judi DiGiandomenico	Class IV Member	4-year	12/31/2022
Scott MacDade	Alternate #2 Member	2-year	12/31/2020
Lisa Fania	Class II Member (Municipal Official)	1-year	12/31/2019
Mayor	Class I Member	1-year	12/31/2019
Township Committee Member (to be determined)	Class III Member	1-year	12/31/2019

11. **NON-CONSENT AGENDA**

a. **Resolution #19-20 – Authorizing 2018 Budget Transfer #3  
 (Requires 4 votes for adoption)**

Mayor asks for a motion to adopt Resolution #19-20.

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Michael Mangin, Committee Member		
Louis Reiner, Committee Member		

12. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

***RESOLUTIONS:***

- a. Resolution #19-1 – **Authorizing 2019 Appointments**
- b. Resolution #19-2 – **Establishing Township Committee Meeting Dates for 2019**
- c. Resolution #19-3 – **Designating Official Newspapers**
- d. Resolution #19-4 – **Designating Official Depositories**
- e. Resolution #19-5 – **Authorizing the Tax Collector to Conduct a 2019 Tax Sale**
- f. Resolution #19-6 – **Establishing Interest Rates for Delinquent Taxes**
- g. Resolution #19-7 – **Appointing Search Officers**
- h. Resolution #19-8 – **Designating Officials Authorized to Sign Checks**
- i. Resolution #19-9 – **Authorizing Cancellation of Taxes in Amounts Less than \$10.00**
- j. Resolution #19-10 – **Authorizing the Township Engineer to Sign Temporary Right of Way Easements**
- k. Resolution #19-11 - **Adopting a Temporary 2019 Budget**
- l. Resolution #19-12 – **Authorizing Re-opening Petty Cash Accounts for Various Departments and Clerk's Office**
- m. Resolution #19-13 – **Authorizing the Township Tax Attorney to File Corrective Tax Appeals in Cases of Increases, Decreases or Counter-Claims and Sign Stipulations of Settlement with the Hunterdon County Board of Taxation**
- n. Resolution #19-14 – **Authorizing the Township Tax Attorney to File Corrective Tax Appeals and Execute Stipulations of Settlement on Properties with Assessed Value Less than \$1,000,000.00**

12. **CONSENT AGENDA (CONT.)**

- o. **Resolution #19-15 – Authorizing the Appointment of Benedict Donaruma to Captain in the Police Department**
- p. **Resolution #19-16 - Authorizing the Appointment of Joseph Canonica to Lieutenant in the Police Department**
- q. **Resolution #19-17 - Authorizing the Appointment of Thomas Camporeale to Lieutenant in the Police Department**
- r. **Resolution #19-18 - Authorizing the Appointment of David Carson to Sergeant in the Police Department**
- s. **Resolution #19-19 - Authorizing the Appointment of Ryan Garbolino to Sergeant in the Police Department**

Mayor asks for a motion to adopt the Consent Agenda.

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Michael Mangin, Committee Member		
Louis Reiner, Committee Member		

13. **OATH OF OFFICE TO POLICE DEPARTMENT APPOINTEES**

14. **OATH OF OFFICE OF 2019 APPOINTEES BY MUNICIPAL CLERK**

15. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

16. **ADJOURNMENT**

Mayor asks for a motion to adjourn the meeting.

Meeting adjourned at \_\_\_\_\_.