RARITAN TOWNSHIP COMMITTEE
REORGANIZATION MEETING
FRIDAY, JANUARY 3, 2020

MEETING BEGINS AT 5:00 P.M.

AGENDA TO THE EXTENT KNOWN

REVISED 1/6/2020

(additional item Resolution approving an agreement with Hampton Borough for shared Court Services)

Please note: A supplemental agenda adding late items to the Open or Closed Sessions which require the consideration of the Township Committee may be issued as needed.

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1. **CALL TO ORDER**

Township Administrator, Donald Hutchins, acting as Temporary Chairman, calls the meeting to order at: _____

2. **MEETING ADVERTISED**

Administrator Hutchins advised that the meeting was advertised December 6, 2019 in the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times, and posted on the municipal bulletin board and the Township website in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

3. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Administrator asks all to join in reciting the Pledge of Allegiance to our flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

4. **OATH OF OFFICE OF ELECTED TOWNSHIP COMMITTEE MEMBERS**

Committee Member Scott MacDade

5. **ROLL CALL OF 2020 TOWNSHIP COMMITTEE BY MUNICIPAL CLERK**

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Scott MacDade, Committee Member		
Louis Reiner, Committee Member		

6. **NOMINATIONS AND ELECTION OF MAYOR FOR 2020**

   a. **Oath of Office of 2020 Mayor**

7. **NOMINATIONS AND ELECTION OF DEPUTY MAYOR FOR 2020**

   a. **Oath of Office of 2020 Deputy Mayor**

(2020 Mayor presides over the meeting)

8. **AMEND/APPROVE AGENDA**

Mayor asks for a motion to amend and/or approve the Agenda.

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Scott MacDade, Committee Member		
Louis Reiner, Committee Member		

9. **RESOLUTION #20-26 – Approving a Month to Month Agreement with the Borough of Hampton for Shared Court Services**

Mayor asks for a motion to adopt Resolution #20-26.

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Scott MacDade, Committee Member		
Louis Reiner, Committee Member		

10. FINANCIAL ISSUES

PAYMENT OF BILLS:

a. Payment of Bills as listed for Raritan Township as of December 31, 2019: **$1,151,459.36**

Mayor asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Scott MacDade, Committee Member		
Louis Reiner, Committee Member		

b. Payment of Bills as listed for the Raritan Township Fire Company as of December 31, 2019: **$15,190.41**

Mayor asks for a motion to approve the Bill List for the Raritan Township Fire Company.

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Scott MacDade, Committee Member		
Louis Reiner, Committee Member		

11. MAYORAL APPOINTMENTS FOR 2020

a. **Environmental Commission:**

Kathleen Hale	12/31/2022
Amy Greene	12/31/2022
Mohammad Rezaul Karim	12/31/2022
Raymond Simonds (Alternate #1 member)	12/31/2021

b. **Planning Board:**

Michael Mangin	Alternate #2 Member 2-year	12/31/2020 (unexpired)

11. **MAYORAL APPOINTMENTS FOR 2020 (CONT.)**

Lisa Fania	Class II Member (Municipal Official)	1-year	12/31/2020
Mayor	Class I Member Mayor	1-year	12/31/2020

12. **NON-CONSENT AGENDA**

a. Resolution #20-15 - Authorizing Change Order #1 with Assuncao Brothers, Inc. for Road Reconstruction of Sunny Hills Section II

Mayor Kuhl asks for a motion to adopt Resolution #20-15.

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Scott MacDade, Committee Member		
Louis Reiner, Committee Member		

b. Resolution #20-16 - Amending Resolution #19-251 Authorizing the Release of Performance Guarantees (Toll NJ, LLP)

Mayor Kuhl asks for a motion to adopt Resolution #20-16.

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Jeff Kuhl, Committee Member		
Scott MacDade, Committee Member		
Louis Reiner, Committee Member		

13. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

a. **Resolution #20-1 – Authorizing 2020 Appointments**

13. **CONSENT AGENDA (CONT.)**

b. **Resolution #20-2 – Establishing Township Committee Meeting Dates for 2020**

c. **Resolution #20-3 – Designating Official Newspapers**

d. **Resolution #20-4 – Designating Official Depositories**

e. **Resolution #20-5 – Authorizing the Tax Collector to Conduct a 2020 Tax Sale**

f. **Resolution #20-6 – Establishing Interest Rates for Delinquent Taxes**

g. **Resolution #20-7 – Appointing Search Officers**

h. **Resolution #20-8 – Designating Officials Authorized to Sign Checks**

i. **Resolution #20-9 – Authorizing Cancellation of Taxes in Amounts Less than $10.00**

j. **Resolution #20-10 – Authorizing the Township Engineer to Sign Temporary Right of Way Easements**

k. **Resolution #20-11 - Adopting a Temporary Budget for 2020**

l. **Resolution #20-12 – Authorizing Re-opening Petty Cash Accounts for Various Departments and Clerk's Office**

m. **Resolution #20-13 – Authorizing the Tax Assessor to Act as Agent for Raritan Township for the Purpose of Filing and Settling Tax Appeals on Behalf of the Taxing District for the Year 2020**

n. **Resolution #20-14 - Authorizing the Appointment of Members to the Community Emergency Response Team (CERT) for 2020**

o. **Resolution #20-17 – Authorizing the Permanent Appointment of Thomas Camporeale to Captain in the Police Department**

p. **Resolution #20-18 – Authorizing the Permanent Appointment of Scott Nelson to Lieutenant in the Police Department**

q. **Resolution #20-19 – Authorizing the Permanent Appointment of Christopher Vallat to Sergeant in the Police Department**

13. **CONSENT AGENDA (CONT.)**

r. **Resolution #20-20 – Authorizing the Permanent Appointment of Michael Dendis to Sergeant in the Police Department**

s. **Resolution #20-21 – Authorizing the Appointment of Timothy Nemeth to Corporal in the Police Department**

t. **Resolution #20-22 – Authorizing the Appointment of Aaron Roth to Corporal in the Police Department**

u. **Resolution #20-23 – Authorizing the Appointment of Geoffrey Benz to Corporal in the Police Department**

v. **Resolution #20-24 – Authorizing the Appointment of Patrol Officer Richard Schenck to Permanent Status in the Police Department**

w. **Resolution #20-25 – Authorizing the Appointment of Members to the Emergency Management Planning Council for 2020**

14. **SWEARING IN OF POLICE DEPARTMENT APPOINTEES**

15. **SWEARING IN OF OFFICERS OF THE RARITAN TOWNSHIP FIRE COMPANY FOR THE YEAR 2020**

16. **SWEARING IN OF 2020 APPOINTEES BY MUNICIPAL CLERK**

17. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

18. **ADJOURNMENT**

Mayor asks for a motion to adjourn the meeting.

Meeting adjourned at _____.