

**RARITAN TOWNSHIP COMMITTEE
REORGANIZATION MEETING
THURSDAY, JANUARY 4, 2018
MEETING BEGINS AT 5:00 P.M.
AGENDA TO THE EXTENT KNOWN**

Please note: A supplemental agenda adding late items to the Open or Closed Sessions which require the consideration of the Township Committee may be issued as needed.

1. CALL TO ORDER

Township Administrator, Donald Hutchins, acting as Temporary Chairman calls the meeting to order at: _____

2. MEETING ADVERTISED

The meeting has been advertised in the December 13, 2017 issue of the Courier News and posted on the municipal bulletin board and Township website in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975

3. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

The Township Administrator asks all to join in the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

4. OATH OF OFFICE OF ELECTED TOWNSHIP COMMITTEE MEMBERS

Committee Member Gary Hazard
Committee Member Louis Carl Reiner

5. ROLL CALL OF 2018 TOWNSHIP COMMITTEE BY MUNICIPAL CLERK

Roll Call	Present	Absent
Karen Gilbert, Committee Member		
Gary Hazard, Committee Member		
Michael Mangin, Committee Member		
Craig O'Brien, Committee Member		
Louis Reiner, Committee Member		

6. **NOMINATIONS AND ELECTION OF MAYOR FOR 2018**

6a. **OATH OF OFFICE OF 2018 MAYOR**

7. **NOMINATIONS AND ELECTION OF DEPUTY MAYOR FOR 2018**

7a. **OATH OF OFFICE OF 2018 DEPUTY MAYOR**

(2018 Mayor presides over the meeting)

8. **FINANCIAL ISSUES**

PAYMENT OF BILLS:

8a. **Payment of Bills as listed for Raritan Township as of December 31, 2017: \$526,499.65**

Mayor asks for a motion to approve the Bill List for Raritan Township.

8b. **Payment of Bills as listed for the Raritan Township Fire Company as of December 31, 2017: \$6,397.00**

Mayor asks for a motion to approve the Bill List for the Raritan Township Fire Company.

9. **NON-CONSENT AGENDA**

9a. **Resolution #18-1 – 2018 Appointments**

Mayor asks for a motion to adopt Resolution #18-1.

9b. **Resolution #18-14 – Authorizing the Reappointment and Granting of Tenure to Sharon Brown, Tax Collector**

Mayor asks for a motion to adopt Resolution #18-14.

9. **NON-CONSENT AGENDA (CONT.)**

9c. **Resolution #18-10 – Authorizing the Appointment of Heidi Wohlleb of Nisivoccia, LLP as Municipal Auditor for 90-day Term**

Mayor asks for a motion to adopt Resolution #18-10.

9d. **Mayoral Appointments**

Mayor announces the 2018 Mayoral Appointments.

Environmental Commission:

Mohammed Rezaul Karim	Regular Member	3-year (unexpired)	12/31/2019
Robert Ivanoff	Regular Member	3-year	12/31/2020
Jayne Gilbert	Regular Member	3-year	12/31/2020
Ray Simonds	Alternate #1 Member	2-year	12/31/2019

9e. **OATHS OF OFFICE BY MUNICIPAL CLERK**

10. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

- a. **Resolution #18-2 – Establishing Township Committee Meeting Dates for the Year 2018**
- b. **Resolution #18-3 – Designating Official Newspapers**
- c. **Resolution #18-4 – Designating Official Depositories**

- d. Resolution #18-5 – Authorizing the Tax Collector to Conduct a 2018 Tax Sale
- e. Resolution #18-6 – Establishing Interest Rates for Delinquent Taxes
- f. Resolution #18-7 – Appointing Search Officers
- g. Resolution #18-8 – Designating Officials Authorized to Sign Checks
- h. Resolution #18-9 – Authorizing Cancellation of Taxes in Amounts Less than \$10.00
- i. Resolution #18-11 – Authorizing the Township Engineer to Sign Temporary Right of Way Easements
- j. Resolution #18-12 - Adopting a Temporary 2018 Budget
- k. Resolution #18-13 – Authorizing Re-opening Petty Cash Accounts for Various Various Departments and Clerk’s Office
- l. Resolution #18-15 – Authorizing the Township Attorney to Execute Stipulations of Settlement and File Corrective Tax Appeals with the Hunterdon County Board of Taxation
- m. Resolution #18-16 – Authorizing the Township Attorney to Execute Stipulations of Settlement and File Corrective Tax Appeals with the Hunterdon County Board of Taxation and/or Tax Court of New Jersey

Mayor asks for a motion to adopt the Consent Agenda.

- 11. **PRIVILEGE OF THE FLOOR:** Anyone may address the Committee on any issue for three (3) minutes.

- 12. **DINNER ANNOUNCEMENT**

The Mayor announces that a Reorganization Dinner will be held at The Three Bridges Fire House, 467 Main Street, Three Bridges, New Jersey immediately following the Reorganization Meeting at 6:00 p.m.

13. **ADJOURNMENT**

Mayor asks for a motion to adjourn the meeting.

Meeting adjourned at _____.