

**AGENDA
 RARITAN TOWNSHIP COMMITTEE
 REORGANIZATION MEETING
 JANUARY 5, 2017
 Public Meeting Begins at 5:00 p.m.**

Please note: A supplemental agenda adding late items to the Open or Closed Sessions which require the consideration of the Township Committee may be issued as needed.

1. CALL TO ORDER: (5:00 p.m.)

Acting Township Administrator, Donald Hutchins, acting as Temporary Chairman calls the meeting to order at: _____

2. MEETING ADVERTISED:

This meeting has been advertised in the Hunterdon County Democrat in accordance with the Open Public Meetings Act in the December 29, 2016 issue and posted on the office bulletin board and the Township Website.

3. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: The Township Administrator asks all to join in the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

3A. TOWNSHIP COMMITTEE SWORN IN:

Acting Township Clerk William Bray administers the Oath of Office to Michael Mangin as Township Committeeman for a three (3) year term.

4. ROLL CALL:

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

5. ELECTION OF MAYOR:

Clerk Bray asks for names for nomination for Mayor for 2017.

Comm. _____ nominates Comm. _____ seconded by Comm. _____

Clerk Bray asks if there are any other names for nomination.

Clerk Bray asks for a motion to close the nominations for Mayor and elect

Comm. _____ as Mayor for 2017.

Motion: _____ Second: _____ Roll Call Vote: _____

Assemblyman Jack Ciatterelli administers the Oath of Office to the 2017 Mayor

6. **ELECTION OF DEPUTY MAYOR:**

Clerk Bray asks for names for nomination for Deputy Mayor for 2017.

Comm. _____ nominates Comm. _____ seconded by Comm. _____

Clerk Bray asks if there are any other names for nomination.

Clerk Bray asks for a motion to close the nominations for Deputy Mayor and elect

Comm. _____ as Deputy Mayor for 2017.

Motion: _____ Second: _____ Roll Call Vote: _____

Clerk Bray administers the Oath of Office to the 2017 Deputy Mayor

Mayor _____ presides for the balance of the meeting.

7A. **Payment of 12/31/16 Bills as Listed for Raritan Township: \$ 850,028.67**

Mayor _____ asks for a motion to approve the Bill List.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

7B. **Payment of Bills as Listed for the Raritan Township Fire Company: \$ 395.00**

Mayor _____ asks for a motion to approve the Bill List for the Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

7C. **Resolution #17-1 – Yearly Appointments**

Mayor _____ asks for a motion to adopt Resolution #17-1.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

7D. **MAYORAL APPOINTMENTS**

Mayor _____ announces the 2017 Mayoral Appointments.

7E. **OATHS OF OFFICE ADMINISTERED:**

(Clerk Bray administers the Oaths of Office to all Appointees)

8. **ORDINANCES:**

Ordinances Public Hearing and Final Adoption

a. **ORDINANCE #16-23**

AN ORDINANCE REPEALING AND REPLACING SECTION 15.04.030 ENTITLED “FEE-BIENNIAL FEE SCHEDULE REPORT-NEW CONSTRUCTION SURCHARGE”

Mayor _____ asked for a motion to open the Public Hearing on Ordinance #16-23.

Motion _____, Seconded _____: Voice Vote _____

Meeting opened to the public.

Mayor _____ asked for a motion to close the Public Hearing on Ordinance #16-23.

Motion _____, Seconded _____: Voice Vote _____

Mayor _____ asks for a motion to adopt Ordinance #16-23 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

b. **ORDINANCE #16-26**

AN ORDINANCE TO REORGANIZE DEPARTMENTS OF ENGINEERING AND PLANNING

Mayor _____ asked for a motion to open the Public Hearing on Ordinance #16-26.

Motion _____, Seconded _____: Voice Vote _____

Meeting opened to the public.

Mayor _____ asked for a motion to close the Public Hearing on Ordinance #16-26.

Motion _____, Seconded _____: Voice Vote _____

Mayor _____ asks for a motion to adopt Ordinance #16-26 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays	Abstain	Absent
Richard Chen, Committee Member						
Michael Mangin, Deputy Mayor						
Craig O'Brien, Committee Member						
Lou Reiner, Committee Member						
Karen Gilbert, Mayor						

9. **CORESPONDENCE:**

- a. Letter from NJ Senate President Stephen Sweeney, dated Dec. 16, 2016, Re: S2254/A3821.
- b. Letter from George Dilts, dated Dec. 23, 2016, Re: Flemington-Raritan First Aid & Rescue Squad.
- c. Postcards against Deer Hunting on Municipal Land

10. **CONSENT AGENDA:** All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolutions:

- a. **Resolution #17-2 – Meeting Dates for 2017**
- b. **Resolution #17-3 – Delinquent Taxes**
- c. **Resolution #17-4 – Bank Depositories**
- d. **Resolution #17-5 – Appointment of Search Officer**
- e. **Resolution #17-6 – Designating Official Newspapers**
- f. **Resolution #17-7 – Officials Signing Checks**
- g. **Resolution #17-8- Authorizing the Tax Collector to Cancel Tax Refunds of Delinquent Amounts of Less than \$10.00**
- h. **Resolution #17-9 – Temporary Budget**
- i. **Resolution #17-10 – Authorizing the Assessor to Sign Stipulations**

- j. **Resolution #17-11 – Authorizing Township Attorney to File Tax Appeals on Behalf of the Township**
- k. **Resolution #17-12 – Authorizing the Tax Collector to Conduct a Tax Sale for Prior Years’ Delinquent Taxes**
- l. **Resolution #17-13 – Authorizing the Engineer to Sign Temporary Right-of-Way Easements**
- m. **Resolution #17-14 – Appointment of Municipal Prosecutor**
- n. **Resolution #17-15 – Appointment of Interim Planner/Zoning Officer**

Mayor _____ asks for a motion to adopt the Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O’Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

11. **PRIVILEGE OF THE FLOOR:** Anyone may address the Committee on any issue for three (3) minutes.

11. **DINNER ANNOUNCEMENT:**

The Mayor announces that a Reorganization Dinner will be held at The Three Bridges Fire House, 467 Main Street, Three Bridges, New Jersey immediately following the Reorganization Meeting at 6:00 p.m.

12. **ADJOURNMENT:**

Mayor _____ asks for a motion to adjourn the meeting.

Motion: _____ Second: _____ Vote: _____

Meeting adjourned at _____.