

**RARITAN TOWNSHIP COMMITTEE  
TUESDAY, JANUARY 16, 2018  
MEETING BEGINS AT 6:30 P.M.**

**AGENDA TO THE EXTENT KNOWN**

**Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions Which Require the Consideration of the Township Committee may be Issued when Necessary**

1. **MEETING CALLED**

Meeting called to order at: \_\_\_\_\_

2. **ROLL CALL**

Roll Call	Present	Absent
Karen Gilbert, Deputy Mayor		
Gary Hazard, Committee Member		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Michael Mangin, Mayor		

3. **MEETING ADVERTISED**

Mayor Mangin advised that the meeting was advertised in the January 10, 2018 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Website.

4. **Resolution #18-20 – CLOSED SESSION**

- a. **Contract Negotiations** – Cable Franchise Renewal Update
- b. **Personnel** – OEM, Tax Assessor, Fire Prevention Volunteer; Probationary Patrol Officer
- c. **Attorney-Client-Privilege** –
- d. **Pending Litigation** –

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

5. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Mangin asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

6. **AMEND/APPROVE AGENDA**

Mayor Mangin asks for a motion to amend and/or approve the Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

7. **PUBLIC COMMENT**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

8. **FINANCIAL ISSUES**

**PAYMENT OF BILLS:**

- a. Payment of Bills as listed for Raritan Township: **\$4,756,448.35**

Mayor Mangin asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

8. **FINANCIAL ISSUES (CONT.)**

**PAYMENT OF BILLS (CONT.):**

- b. Payment of Bills as listed for Raritan Township Fire Company: **\$9,602.37**

Mayor Mangin asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

9. **REPORTS**

- a. Animal Control  
b. Public Works – Snow Removal Costs - December 13, December 15, 2017  
January 4 – 5, 2018  
c. Planning/Engineering Escrow Accounts

10. **2017 LIAISONS TO BOARDS, COMMITTEES, COMMISSIONS**

Karen Gilbert – Historians, Finance, Personnel, Planning Board (Class I – Mayor)  
Richard Chen – Finance, Open Space, Parks & Recreation  
Michael Mangin – Planning Board (Class II – Governing Body Member), RTMUA  
Louis Reiner – Environmental Commission/Green Team, Fire/Rescue/OEM  
Craig O'Brien – Open Space

11. **UNFINISHED BUSINESS**

- a. Proposed Bee Keeping Regulations Update  
b. Mayor Kovach, Town of Clinton, inquiry concerning other Hunterdon County municipalities interest in a joint letter regarding the 2% Interest Arbitration Cap  
c. Update on Odor Mitigation (Summit Custom Spray Drying, Inc.)

12. **NEW BUSINESS**

- a. 2018 Proposed Township Committee Liaisons to Boards, Committees and Commissions:

Michael Mangin: Finance, Personnel, Board of Health, Planning  
(Mayor) Board (Class 1 Member)

Karen Gilbert Historians, Finance, Open Space, Planning Board  
(Deputy Mayor) (Class III - Governing Body Member)

Gary Hazard: Court/Police, RTMUA

Craig O'Brien: Open Space, Environmental Commission,

Louis Reiner: Fire/Rescue/OEM, Public Works,  
Wildlife Management

**To be determined** Agriculture Advisory Board

**To be determined** Parks and Recreation

**To be determined** Green Team

- b. Lentini Auto Salvage Yard Annual License Renewal and Public Hearing

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing.

- c. Request by J.P. Case Middle School PTO to hold a 5K Color Fun Run/Walk within the Township, Sunday, April 15, 2018
- d. Board of Health Ordinance #18-1 – Amending Chapter 17.44 Entitled “Application, Licenses, Permits, and Fee Schedules” by Repealing and Replacing Section 17.44.030 Entitled “Fee Schedule” with new section 17.44.030 Entitled “Fee Schedule”
- e. Board of Health Ordinance #18-2 – Amending Title 17 Entitled “Board of Health Regulations” of the Revised General Ordinances of the Township of Raritan by Amending Section 17.12.010 Entitled “State Regulations Incorporated by Reference”

13. **ORDINANCES: (INTRODUCTION/FIRST READING)**

a. **ORDINANCE #18-1**

**ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING AND SUPPLEMENTING TITLE 16 ENTITLED “LAND DEVELOPMENT” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY AMENDING SECTION 16.02.030 ENTITLED “DEFINITIONS” BY AMENDING SECTION 16.18.090 ENTITLED “PLAT DETAILS” AND BY AMENDING SECTION 16.64.020 ENTITLED “PERMITTED MODIFICATIONS – CLUSTER RESIDENTIAL DEVELOPMENT**

Mayor Mangin asks for a motion to introduce Ordinance #18-1 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of February 6, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O’Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

b. **ORDINANCE #18-2**

**ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING CHAPTER 2.28 ENTITLED “TOWNSHIP ENGINEER” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY AMENDING SECTION 2.28.020 ENTITLED “DUTIES”**

Mayor Mangin asks for a motion to introduce Ordinance #18-2 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of February 6, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O’Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

13. **ORDINANCES: (INTRODUCTION/FIRST READING) (CONT.)**

c. **ORDINANCE #18-3**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDO, NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 8.16 ENTITLED “FIRE CODE ENFORCEMENT” BY REPEALING AND REPLACING SECTION 8.16.090 ENTITLED “OPEN BURNING” WITH NEW SECTION 8.16.090 ENTITLED “OPEN BURNING AND RECREATIONAL FIRES”**

Mayor Mangin asks for a motion to introduce Ordinance #18-3 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of February 6, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

14. **CORRESPONDENCE**

- a. Letters of Commendation for Fire Marshal’s Office from Hunterdon Central Regional High School

15. **NON-CONSENT AGENDA**

- a. **Resolution #18-17 – Appointing Jeffrey Klein as Acting Construction Official for a 90-day term**

Mayor Mangin asks for a motion to adopt Resolution #18-17.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

15. **NON-CONSENT AGENDA**

b. **Resolution #18-23 – Authorizing the Temporary Employment of Tina Hansford in the Code Enforcement Office**

Mayor Mangin asks for a motion to adopt Resolution #18-23.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

***Resolutions:***

- a. **Resolution #18-18 – Authorizing Fourth Quarter 2017 Tax Refunds (Plunkett, Orashen)**
- b. **Resolution #18-19 – Cancelling 1<sup>st</sup> and 2<sup>nd</sup> Quarter 2018 Taxes due to Disabled Veteran Status (Orrell, Burgos)**
- c. **Resolution #18-21 – Proclaiming January as National Radon Action Month**
- d. **Resolution #18-22 – Authorizing 2018 Township Committee Appointments to Boards, Committees and Commissions**
- e. **Resolution #18-24 – Authorizing the Use of Competitive Contracting for the Procurement of the Operating, Management and Administration of Data Processing Services**
- f. **Resolution #18-25 – Authorizing the Refund of a Fire Inspection Permit Fee**
- g. **Resolution #18-26 – Authorizing the Renewal of the 2018 Junkyard License to Lentini Auto Salvage, Inc.**

Mayor Mangin asks for a motion to adopt Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

17. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

18. **CLOSED SESSION**

19. **OPEN SESSION**

20. **FURTHER ACTION**

21. **ADJOURNMENT**

Mayor Mangin asks for a motion to adjourn the meeting.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

Meeting adjourned at: \_\_\_\_\_