

The Township Committee of the Township of Raritan met on January 5, 2017 at the Municipal Building, One Municipal Drive, Flemington, New Jersey

**MEETING
CALLED**

Acting Township Administrator Donald Hutchins acting as Temporary Chairman called the meeting to order at 5:09 p.m.

Acting Adm. Hutchins asked for a motion to approve the agenda as written. The Motion was made by Comm. Chen, Seconded by Comm. Reiner, Voice 5-0, Motion adopted.

**MEETING
ADVERTISED**

Acting Adm. Hutchins advised that the meeting was advertised in accordance with the Open Public Meetings Act in the December 29, 2016 issue of the Hunterdon County Democrat and was posted on the office bulletin board and the Township Website.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Adm. Donald Hutchins asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a Moment of Silence to remember our Men and Women serving in the Armed Forces and in Particular Those Serving In Troubled Areas Around the World.

TOWNSHIP COMMITTEEMEN SWORN IN

Sen. Christopher Bateman administered the Oath of Office to Michael Mangin as Township Committeeman for a three (3) year term to December 31, 2019.

**ROLL
CALL**

Present were: Comm. Richard Chen, Comm. Karen Gilbert, Comm. Michael Mangin, Comm. Louis Reiner and Comm. Craig O'Brien. Also present was Acting Adm. Donald Hutchins and Township Attorney Jeffrey Lehrer.

ELECTION OF MAYOR:

Acting Township Clerk William Bray asked for names for nomination for Mayor for the year 2017.

Comm. Reiner nominated Comm. Gilbert and was seconded by Comm. Mangin.

Acting Clerk Bray asked if there were any other names for nomination. There were none.

Clerk Bray asked for a motion to close the nominations and elect Karen Gilbert Mayor. The Motion was made by Comm. Mangin, seconded by Comm. Chen. Comm. O'Brien said due to decisions made in the past year he feels the township is moving in the wrong direction. Comm. Reiner said Mayor Gilbert exhibited leadership when

they needed it most and has earned a second term.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member		X		A
Michael Mangin, Deputy Mayor	X		X	
Craig O'Brien, Committee Member				A
Lou Reiner, Committee Member			X	
Karen Gilbert, Mayor			X	

Vote: 3-Yea, 0-Nay, 2-Abstain, Karen Gilbert was elected Mayor for 2017.

Assemblyman Jack M. Ciattarelli administered the Oath of Office to Karen Gilbert as Mayor for 2017.

ELECTION OF DEPUTY MAYOR

Acting Township Clerk William Bray asked for names for nomination for Deputy Mayor for 2017.

Mayor Gilbert nominated Comm. Mangin for Deputy Mayor, seconded by Comm. Reiner.

Acting Clerk Bray asked if there were any other names. There were none.

Acting Clerk Bray asked for a motion to close the nominations for Deputy Mayor. The Motion was made by Mayor Gilbert, seconded by Comm. Chen. Voice Vote 5-0, Motion passed.

Acting Clerk Bray asked for Motion to Elect Michael Mangin Deputy Mayor for 2017. The Motion was made by Mayor Gilbert, Seconded by Comm. Chen.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member		X		A
Michael Mangin, Deputy Mayor	X		X	
Craig O'Brien, Committee Member				A
Lou Reiner, Committee Member			X	
Karen Gilbert, Mayor			X	

Vote: 3-Yea, 0-Nay, 2-Abstain. Motion carried, Michael Mangin elected Deputy Mayor for 2017.

Sen. Bateman administered the Oath of Office to Michael Mangin as Deputy Mayor for 2017.

Mayor Gilbert presided for the balance of the meeting.

Payment of Bills as Listed for Raritan Township: **\$ 850,028.67**

Mayor Gilbert asked for a motion to approve the bills for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member	X		X	
Michael Mangin, Deputy Mayor			X	
Craig O'Brien, Committee Member			X	
Lou Reiner, Committee Member		X	X	
Karen Gilbert, Mayor			X	

Motion was made by Comm. Chen and seconded by Comm. Reiner.
Vote: 5-Yea, 0-Nay, Motion carried.

Payment of Bills as listed for the Raritan Township Fire Company: **\$395.00**

Mayor Gilbert asked for a motion to approve the bills for the Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member		X	X	
Michael Mangin, Deputy Mayor				A
Craig O'Brien, Committee Member			X	
Lou Reiner, Committee Member	X		X	
Karen Gilbert, Mayor			X	

Motion was made by Comm. Reiner and seconded by Comm. Chen.
Vote: 4-Yea, 0-Nay, 1-Abstain Motion carried.

Resolution #17-1 – Yearly Appointments

Mayor Gilbert told the Committee that Amy Greene is the Environmental Commission Member on the Open Space Committee and as Michael Mangin is the Class III member of the Planning Board.

Mayor Gilbert asked for a motion to adopt Resolution #17-1 as amended.

Motion was made by Comm. Mangin and seconded by Comm. Chen.

RESOLUTION #17-1

BE IT RESOLVED, that the following appointments be made and I request that they

be confirmed by my fellow Committee Members:

Township Attorney	Jeffrey Lehrer DiFrancesco Bateman, Coley, Yospin, Kunzman, Davis, Leherer & Flaum, P.C.	- 1 year
Township Auditor	Heidi A. Wohlleb Nisiviccio, LLP	- 1 year
Alternate Prosecutor	Steven Farsiou	- 1 year
Public Defender	Jennifer Toth	- 1 year
Bond Counsel	Andrea Kahn McMannimon, Scotland & Baumann, LLC	- 1 year
Tax Attorney	Harry Haushalter	- 1 year
Labor Counsel	Richard P. Flaum DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis Leherer & Flaum, P.C.	- 1 year
Special COAH Counsel	John Belardo McElroy, Deutsch, Mulvaney & Carpenter, LLP	- 1 year
Township Physician	Marc L. Shaber	- 1 year
Local Historian	Richard Stothoff	- 1 year
<u>AGRICULTURE ADVISORY BOAR</u>		
John Micek	Resident/Farmer Member	- 1 year
Roger Everitt	Resident/Farmer Member	- 1 year
Diane Tracy	Resident/Member	- 1 year
Oliver Elbert	Resident/Farmer Member	- 1 year
Hunterdon County Agriculture Advisory Board Liaison	Diane Tracy	- 1 year
<u>BOARD OF ADJUSTMENT</u>		
Randy Block	Member	- 4 years
Alicia Dominguez	Member	- 4 years
John Collins	Member	- 4 years
John Gudelis	Member	- 4 years
<u>BOARD OF HEALTH</u>		
Deborah L. Hoskins	Member	- 3 years
Mark Peters II	Member	- 3 years
Carolee Zak	Member	- 3 years
Rose Sollena	Alternate #1	- 3 years
<u>ENVIRONMENTAL COMMISSION</u>		
Amy Greene	Member	- 3 years
Nicholas W. Tauriello	Member	- 3 years
Kathleen Hale	Alternate #2	- 3 years
<u>LOCAL HISTORIANS COMMITTEE</u>		
Susan Miller	Member	- 3 years
<u>OPEN SPACE TRUST ADVISORY COMMITTEE</u>		
Ryan Edge	Resident Member	- 2 years

(Unexpired Term-12/31/18)

PLANNING BOARD

Michael Mangin Class III (Governing Body) - 1 year

FLEMINGTON-RARITAN JOINT RECREATION COMMITTEE

Ray Simmonds Trustee - 2 years

Tim McCarthy Trustee - 2 years

Joseph McNulty Management - 1 year

(Unexpired term 12/31/17)

HUNTERDON COUNTY SENIOR SERVICES

Jayne Gilbert Municipal Coordinator - 1 year

SOLID WASTE ADVISORY COUNCIL

Ray Simonds Member - 1 year

PUBLIC AGENCY COMPLIANCE OFFICER (Affirmative Action)

Carol F. Barbati - 1 year

SOMERSET COUNTY JOINT INSURANCE FUND (JIF)

Carol F. Barbati Alternate Commissioner - 1 year

DEPUTY EMERGENCY MANAGEMENT COORDINATORS

Frank M. Veneziale Deputy -1 year

Tony E. Veneziale Deputy -1 year

Christopher Wilt Deputy -1 year

Daniel DJ Wright Deputy -1 year

Nicholas Tsentas Deputy -1 year

Don Gootee Deputy -1 year

WILDLIFE MANAGEMENT COMMITTEE

Donald Hutchins Superintendent of DPW - 2 year

Richard Chen Township Committee Rep. - 1 year

Amy Green Open Space Advisory Rep. - 2 year

Steve Della Vella Member - 3 year

John P. Schrade Member - 3 year

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member		X	X	
Michael Mangin, Deputy Mayor	X		X	
Craig O'Brien, Committee Member			X	
Lou Reiner, Committee Member			X	
Karen Gilbert, Mayor			X	

Vote: 5-Yea, 0-Nay, Motion carried.

Mayoral Appointments

Mayor Gilbert made the following appointments that do not require the approval of the governing body.

Planning Board: Class IV Members

Jeff Kuhl (1/1/17-12/31/20)

Donna Drewes (1/1/17-12/31/20)
Michele Cavalchire (1/1/17-12/31/18)
Alternate #2
Scott MacDade (1/1/17-12/31/19)

Comm. O'Brien asked that these appointments be made by consensus as it has been since a popular member of the planning board was removed about ten years ago. Mayor Gilbert said the appointments are by the mayor according to state law. Mayor Gilbert told the Committee this should have been discussed during earlier appointment discussions.

Acting Clerk Bray administered the Oath of Office to the members of the boards and committee appointed by the mayor or listed on Resolution #17-1 who were present.

Resolution 17-2 Mayor Gilbert asked the Committee if the resolution could be amended to change the next meeting from Jan 17 to Jan 24 to accommodate Att. Lehrer's schedule. Comm. O'Brien asked that the June meeting be moved from June 6 to June 5 to avoid the Primary Election. Mayor Gilbert asked for a Motion to Approve Resolution #17-2 as amended. The Motion was made by Comm. Chen and seconded by Comm. Mangin.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member		X	X	
Michael Mangin, Deputy Mayor	X		X	
Craig O'Brien, Committee Member			X	
Lou Reiner, Committee Member			X	
Karen Gilbert, Mayor			X	

Resolution #17-2

WHEREAS, the Township Committee in accordance with N.J.S.A. 10:4-6 et. seq. desires to establish meeting dates and times for its regular meeting during 2017; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee meetings will start at 6:30 p.m. for the purpose of retiring into Executive Session, followed by the Regular Session at 7:00 p.m.
2. The Township Committee shall meet at the Township Municipal Complex, located at One Municipal Drive, Flemington NJ 08822 on the following dates: JANUARY 24, 2017, FEBURARY 7, 2017, FEBURARY 21, 2017, MARCH 7, 2017, MARCH 21, 2017, APRIL 4, 2017, APRIL 18, 2017, MAY 2, 2017, MAY 16, 2017, JUNE 5, 2017, JUNE 20, 2017, JULY 18, 2017, AUGUST 15, 2017, SEPTEMBER 5, 2017, SEPTEMBER 19, 2017, OCTOBER 3, 2017, OCTOBER 17, 2017, NOVEMBER 6, 2017, NOVEMBER 21, 2017, DECEMBER 5, 2017, DECEMBER 19, 2017

Vote: 5-Yea, 0-Nay, Motion carried.

ORDINANCES Mayor Gilbert told the Committee that due to time constraints she'd like to table both Ordinance up for consideration to the Jan. 24th meeting.

Mayor Gilbert asked for a Motion to table Ordinance 16-23 to the Jan. 24 meeting. The Motion was made by Comm. Reiner, Seconded by Comm. Mangin. Voice Vote: 5-0, Motion carried.

Mayor Gilbert asked for a Motion to table Ordinance 16-26 to the Jan. 24 meeting. The Motion was made by Comm. Reiner, Seconded by Comm. Mangin. Voice Vote: 5-0, Motion carried.

CORRESPONDENCE

Mayor Gilbert asked if there any questions regarding the Correspondence. Mayor Gilbert said the Township is looking into the request from the Rescue Squad to waive their development fees. Att. Lehrer said he is working on this issue with the Construction Official Hans Warnebold.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Gilbert said Resolution #17-2 was already passed and is removed from the Consent Agenda. Mayor Gilbert asked if anyone on the Committee wanted an item removed for a separate vote. Comm. O'Brien asked to have Resolution #17-9 pulled from the Consent Agenda for a separate vote.

Mayor Gilbert asked for a Motion to adopt the Consent Agenda as amended. The Motion was made by Comm. Mangin, Seconded by Comm. Chen.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member		X	X	
Michael Mangin, Deputy Mayor	X		X	
Craig O'Brien, Committee Member			X	
Lou Reiner, Committee Member			X	
Karen Gilbert, Mayor			X	

Vote:5-Yea, 0-Nay, Motion carried.

RESOLUTION #17-3

WHEREAS, N.J.S.A. 54:5-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes of assessments; and

WHEREAS, N.J.S.A. 54:5-67 has been amended to permit the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum of any amount in excess of \$1,500, and allows an additional penalty of a flat 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes or other municipal charges becoming delinquent after due date and 18% per annum on any amount of taxes or other municipal charges in excess of \$1,500.00 becoming delinquent after due date, and if a delinquency (including interest) is in excess of \$10,000.00 and remains in arrears after December 31, an additional flat penalty of 6% shall be charged against the delinquency.

RESOLUTION #17-4

BE IT RESOLVED by the Township Committee of the Township of Raritan that the following banks and any banks as may be designated at a later date by the Township Committee are hereby designated as the depositories for the monies of the Township of Raritan for the year 2017:

TD Bank, N.A
Bank of America
Soverign Bank
State of New Jersey Cash Management Fund
United Trust Bank

RESOLUTION #17-5

WHEREAS, R.S. 54:5-11 provides for the appointment of a search officer for unpaid liens, and

WHEREAS, R.S. 54:5-18.1 provides for the appointment of an official to make official searches for Municipal Improvements authorized by ordinance but not assessed;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon that:

1. **Sharon Brown** be appointed to make searches for the Municipal liens under R.S. 54:5-14 and R.S. 54:5-15, and

2. **William Bray** be appointed to make searches and issue certificates as to liability for assessment for Municipal improvements set forth under R.S. 54:5-14 and R.S. 54:5-15.

All fees collected shall be turned over to the Township Treasurer.

RESOLUTION #17-6

WHEREAS, the Open Public Meetings Act (Ch. 231, P.L. 1975) provides for the giving of annual notice by public bodies of the time, date and location of the regular meetings of such public body to be held during the succeeding year, and,

WHEREAS, the Open Public Meetings Act (Ch. 231, P.L. 1975) hereinafter referred to as the Act, authorizes a public body to make certain other determinations and take certain

other actions in conformance therewith:

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, and State of New Jersey, as follows:

1. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to Annual Notice and 48-hour Notice:

- a. The Courier News which is the official newspaper of this public body.
- b. The Hunterdon County Democrat, The Express-Times and The Star Ledger, which are hereby determined to be the other newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings.
- c. Tap Into Flemington-Raritan is hereby designated as the electronic news source for which notices and other matters are to be provided under the Open Public Meetings Act.

2. Copies of this Resolution and any revision or modification thereof, certified to be true copies by the Clerk of the Township, be disseminated and distributed as required by the Act as follows:

- a. Posted and maintained throughout the 2017 calendar year on the bulletin board at the Raritan Township Municipal Building;
- b. Mailed, faxed, emailed or hand delivered to the newspapers designated in paragraph 1 a of this resolution;
- c. Filed with the Clerk of the Municipality, and
- d. Mailed to such other persons as may be entitled thereto under the terms of the Act and this Resolution.

3. Pursuant to Section 14 of the Act, the Clerk of this Township is hereby authorized and directed to mail such notice as may be required and authorized under the Act to any person requesting the same providing that person has first complied with the following terms and conditions:

- a. Any and all requests for notice under the Act shall be made in writing either by letter or by signing a Request List to be maintained in the office of the Township Clerk; and
- b. Any person requesting such notice, other than the news media which is expressly excluded from payment of any fee hereunder, shall pay to the Township of Raritan the amount of which is calculated solely to reimburse this Township for the costs incurred in providing the said notice; including, but not limited to printing, photocopying, faxing, clerical time and postage.

RESOLUTION #17-7

OFFICIALS SIGNING CHECKS

BE IT RESOLVED that the following officials of the Township of Raritan are hereby authorized to sign checks for the Township of Raritan, County of Hunterdon as follows:

1. **PAYROLL**
CFO/Supervisor of Accounts or Assistant Supervisor of Accounts

2. **DEVELOPER'S PERFORMANCE TRUST ACCOUNTS**
Clerk or Deputy Clerk
3. **GENERAL, CAPITAL and GRANT ACCOUNTS**
Mayor and CFO/Supervisor of Accounts or Assistant Supervisor of Accounts
4. **TAX COLLECTOR'S CURRENT & LIEN ACCOUNT**
Tax Collector, CFO/Supervisor of Accounts or Assistant Supervisor of Accounts
5. **HOUSING TRUST FUND**
Mayor and CFO/Supervisor of Accounts or Assistant Supervisor of Accounts
6. **ALL OTHER ACCOUNTS**
CFO/Supervisor of Accounts or Assistant Supervisor of Accounts

RESOLUTION #17-8

WHEREAS, 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00;

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that authorization is hereby given to the Tax Collector to cancel said tax amounts as deemed necessary; and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Tax Collector and Township Auditor.

RESOLUTION #17-10

WHEREAS, the Tax Assessor of the Township of Raritan may be called upon to review, adjust and stipulate modifications to the assessment of real property, which require the execution of formal Stipulations of Settlement of assessment appeals by the Township Attorney; and

WHEREAS, from time to time, corrections must be made in assessments on properties located within the Township; and

WHEREAS, the Hunterdon County Board of Taxation requires a resolution from the Township Committee of the Township of Raritan authorizing the Township Attorney, in consultation with the Tax Assessor, to sign said Stipulations and also to file Corrective Appeals; and

WHEREAS, the Tax Court of the State of New Jersey also requires that the Township Attorney have authorization by resolution from the Township Committee of the Township of Raritan authorizing the Township Attorney, in consultation with the Tax Assessor, to sign Stipulations of Settlement and file Corrective Appeals with the Tax Court; and

WHEREAS, on those aforesaid appeals in which the assessed value of the property is less than \$1,000,000.00 (Tax Court Jurisdiction), the Township Committee is desirous of providing such authorization to the Township Attorney, in consultation and upon recommendation of its Tax Assessor.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan that the Township Attorney is hereby authorized to execute said Stipulations and to file Corrective Appeals with the Hunterdon County Board of Taxation and/or the Tax Court of the State of New Jersey, on properties on which the assessed value is less than \$1,000,000.00, without further Township Committee approval.

BE IT FURTHER RESOLVED that, regarding a property for which an appeal is being filed, either by the taxpayer or the Township, and the assessed value is equal to or exceeds \$1,000,000.00, and the Tax Assessor has recommended said settlement and/or correction, the Township Attorney shall, in consultation with and based upon the recommendations of the Tax Assessor, review all such proposed Stipulations and/or Corrections with the Township Committee, and specific authorization by Resolution will be granted to the Township Attorney to execute such Stipulations and file such Corrective appeals thereon.

RESOLUTION #17-11

Authorizing the Township Attorney, Upon Advice of and after Request from the Tax Assessor, to File Corrective Appeals and Counter Claims with the Hunterdon County Tax Board and the New Jersey Tax Court, and to Sign Stipulations of Settlement at the Hunterdon County Tax Board

WHEREAS, the Township Committee of the Township of Raritan, Hunterdon County, New Jersey has been informed by the Tax Assessor of the Township of Raritan that, from time to time, errors are made in computing the tax assessments relating to real property located within the Township of Raritan, and

WHEREAS, the Tax Assessor of the Township of Raritan has requested the Township Committee to authorize her to consult with, request and authorize the Township Attorney to file corrective appeals of such errors in assessment with the Hunterdon County Board of Taxation and the New Jersey Tax Court, and

WHEREAS, the Tax Assessor of the Township of Raritan has requested the Township Committee to authorize the Township Attorney to file, in cases of increases, decreases, or counter-claims as she deems necessary, after consultation with the Township Attorney, petitions, complaints and cross appeals/counterclaims with the Hunterdon County Board of Taxation and the Tax Court of New Jersey, and

WHEREAS, the Tax Assessor and Township Attorney of the Township of Raritan are called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan is hereby authorized to request, after consultation with the Township Attorney, and the Township Attorney is authorized to thereby file cross appeals/counterclaims appeals with the Hunterdon County Board of Taxation and the New Jersey Tax Court in defense of appeals filed with said Board and said Court, and

BE IT FURTHER RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan be and is hereby authorized, after consultation with the Township Attorney, to request that and authorize the Township Attorney to file counter claims in cases of increase with the Hunterdon County Board of Taxation and the New Jersey Tax Court, as the Tax Assessor, after consultation with the Township Attorney, deems necessary, proper and in the best interests of the Township, and

BE IT FURTHER RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan and the Township Attorney are authorized to sign stipulations of settlement to be filed with the Hunterdon County Board of Taxation only, on behalf of the Township of Raritan which the Assessor, after consultation with the Township Attorney, deems necessary, proper and in the best interests of the Township.

RESOLUTION #17-12

BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Tax Collector is hereby authorized to conduct a tax sale for all prior year's delinquent taxes pursuant to New Jersey Law, Chapter 99.

RESOLUTION #17-13

WHEREAS, the Township of Raritan, as part of its municipal responsibilities, may find it necessary to encroach upon private property in the discharge of its duties for the construction and reconstruction of roads and other public works projects in the public interest or to sign street light agreements with GPU Energy when ordering new street lights for developments; and

WHEREAS, when such a situation arises it is necessary for the Township of Raritan to receive permission from property owners by way of a right-of-access permit and temporary construction easement to expedite these projects or to execute certain agreements so that street lighting can be installed in a timely and cost-effective manner in new developments;

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Raritan does hereby grant authority to Antoine Hajjar, Raritan Township Engineer, to sign and execute all right-of-access permits, temporary construction easements and Street Light Agreements with GPU Energy on behalf of the Township of Raritan; and

BE IT FURTHER RESOLVED that Engineer Antoine Hajjar is authorized to sign all Stream Encroachment and Wetlands Permits for the NJDEP applications on behalf of the Township of Raritan; and

AND BE IT FURTHER RESOLVED that Engineer Antoine Hajjar will keep the Township Committee informed of all right-of-access permits and temporary construction easements acquired by the Township and all Street Light Agreements executed.

RESOLUTION #17-14

RESOLUTION APPOINTING KATTY C. WONG-TAYLOR AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF RARITAN

WHEREAS, there is currently a vacancy in the position of Municipal prosecutor of the Township of Raritan; and

WHEREAS, local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for Professional services without competitive Bids must be publicly advertised ; and

WHEREAS, N.J.S.A. 2B:24-4(a) and Chapter 2.24 of the revised General Ordinances of the Township of Raritan allow the Township Committee to appoint a Municipal Prosecutor; and

WHEREAS, Katty C. Wong - Taylor ESQ. is qualified under the Statute to serve as Municipal Prosecutor; and

WHEREAS, the Township Committee desires to appoint Katty C. Wong - Taylor ESQ. as Municipal Prosecutor.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. Katty C. Wong - Taylor ESQ. is hereby appointed as Municipal Prosecutor for the term commencing on January 1, 2017 and ending December 31, 2017 AT AN ANNUAL SALARY OF \$ 27,770.00.
2. This resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that this appointment is awarded as Professional Services under the provisions of the Local Public Contracts Law as said appointment encompasses Professional Services recognized, licensed, and regulated by law; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the Hunterdon County Democrat within 10 days of adoption.

RESOLUTION #17-15

WHEREAS, there exists a vacancy in the position of Zoning Officer/Planner; and

WHEREAS, the Township Committee of the Township of Raritan wishes to fill this position temporarily to ensure the continuation of essential public services provided by the Zoning Officer/Planner; and

WHEREAS, Township Engineer Antoine Hajjar is licensed by the State of New Jersey as a Zoning Officer/Professional Planner; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, New Jersey that Antoine Hajjar is appointed the Interim Zoning Officer/Planner for the Township of Raritan effective Jan. 6, 2017 until such time that the position of Zoning Officer/Planner is filled permanently.

Mayor Gilbert said the Temporary Budget is adopted each year to allow the Township to pay bills until the budget is adopted. Comm. O'Brien said the Temporary Budget is \$150,000 more than in 2016 which is a \$600,000 increase in spending last year. Comm.

O'Brien said the spending increase could easily get out of control. Comm. Reiner said that is why he opposed \$3.6 million in bonded debt without voter approval.

Mayor Gilbert asked for a Motion to Adopt Resolution 17-9. The Motion was made by Comm. Mangin, Seconded by Comm. Reiner.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member			X	
Michael Mangin, Deputy Mayor	X		X	
Craig O'Brien, Committee Member			X	
Lou Reiner, Committee Member		X	X	
Karen Gilbert, Mayor			X	

Vote: 5-Yea, 0-Nay, Motion carried.

RESOLUTION #17-9

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Law provides that if any contracts, commitments or payments are to be made prior to the adoption of the budget, the governing body shall, by resolution adopted prior to January 31 of the fiscal year, make temporary appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget. The total of the appropriations so made shall not exceed 26.25% of the total appropriations made for all purposes in the budget for the preceding year excluding, in both instances, appropriations made for debt service, capital improvements, and public assistance/state aid; and

WHEREAS, the total of all appropriations in the 2016 budget excluding debt service, capital improvements, and public assistance/state aid is \$15,749,901; and

WHEREAS, 26.25% of \$15,749,901 allows for 2017 temporary appropriations in the amount of \$4,134,349 excluding appropriations for debt service, capital improvements, and public assistance/State Aid;

NOW THEREFORE BE IT RESOLVED, that the following 2017 Temporary Appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer of the Township of Raritan.

<u>APPROPRIATIONS WITHIN 26.25%</u>	<u>SAL. & WAGES</u>	<u>OTHER</u>
<u>EXPENSES</u>		
Governing Body	\$ 9,025.	\$ 2,000.
Township Clerk	27,100.	7,008.
Postage & Photocopying		23,000.
Administration	18,500.	9,000.
Data Processing Services		35,000.
Group Health Insurance		650,000.
Other Insurance		185,000.
Workers Compensation Insurance		185,000.
Legal Services		60,000.
Financial Administration	42,500.	5,000.
Tax Assessor	36,750.	3,500.
Collection of Taxes	26,750.	1,200.
Engineering	67,500.	2,000.
Planning Board	11,000.	2,000.
Board of Adjustment	11,000.	2,500.
Environmental Commission		500.

Reorganization Meeting
January 5, 2017

Police	941,516.	45,000.
Prosecutor	7,750.	
Public Defender	1,700.	
Municipal Court	50,000.	4,000.
Fire Official	17,500.	4,000.
Fire Hydrants		75,000.
Fire Company		30,000.
PEOSHA - Fire Company		1,500.
Construction Official	145,000.	6,000.
Emergency Management	1,500.	6,000.
Street/Road Repair & Maint.	395,000.	40,000.
Snow Removal	60,000.	130,000.
Vehicle Maintenance	80,000.	60,000.
Recycling Program	25,000.	
PEOSHA- Roads		2,000.
Utilities		150,000.
Solid Waste		15,000.
Public Bldg. & Grounds		45,000.
Park Maintenance	70,000.	15,000.
Board of Health	15,000.	10,000.
Joint Parks & Recreation Committee		15,000.
Historical Commission		1,200.
Community Garden		500.
Accumulated Sick Leave		45,000.
F.I.C.A.		175,000.
Unemployment Compensation		20,000.
Defined Contribution Retirement System		1,000.
Recycling Tax		1,300.
Storm Water General Permit		4,050.
TOTALS	\$2,060,091.	\$2,074,258.
	TOTAL WITHIN 26.25%:	\$4,134,349.
	<u>APPROPRIATIONS EXCLUDED FROM 26.25%</u>	
Bond Principal		\$2,270,000.
Bond Interest		337,758.
	TOTAL EXCLUDED FROM 26.25%	2,607,758
	GRAND TOTAL	<u>\$6,742,107.</u>

PRIVILEGE OF THE FLOOR: Anyone may address the Committee on any issue for three (3) minutes. There was no comment.

DINNER ANNOUNCEMENT:

Mayor Gilbert announced that the Reorganization Dinner will follow the meeting at the Three Bridges Fire House, 467 Main Street, Three Bridges, New Jersey.

ADJOURN-

MENT

Mayor Gilbert asked for a motion to adjourn the meeting and thanks Deputy Clerk Kristi Gano for her effort to organize the annual Reorganization Dinner.

Motion was made by Comm. Mangin and seconded by Comm. Chen
Vote: 5-0, Motion carried.

Meeting adjourned at: 6:42 p.m.

Respectfully submitted,

William Bray
Acting Township Clerk