

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-145

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: Francavilla Property Purchase
 - b) Personnel: Police Retirements; Tax Collector Position; Public Works New Hire
 - c) Attorney-Client Privilege: Dayton Road/ROSI Amendment
 - d) Pending Litigation:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk

**RARITAN TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

REPORT OF AUDIT

**WITH
SUPPLEMENTARY INFORMATION**

**FOR THE FISCAL YEARS ENDED
NOVEMBER 30, 2017 AND 2016**

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
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 For the Fiscal Year Ended November 30, 2017

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**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
ROSTER OF OFFICIALS
As of November 30, 2017**

Authority Commissioners

Peter L. Kinsella

Dr. Lori Buza

Lawrence Grand

John Kendzulak

Valerie E. Robitzski

POSITION

Chairperson

Vice Chairperson

Assistant Treasurer and
Assistant Secretary

Treasurer

Secretary

OFFICIALS

Johnson, Mirmiran & Thompson

Watts, Tice & Skowronek

Gregory LaFerla

Pamela Struening

Wastewater Engineer

Attorney

Chief Operator / Director

Manager Accounting Operations /
Human Resource Administrator

**RARITAN TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

PART I

FINANCIAL SECTION

**FOR THE FISCAL YEARS ENDED
NOVEMBER 30, 2017 AND 2016**

INDEPENDENT AUDITOR'S REPORT

The Chairman and Members of
Raritan Township Municipal Utilities Authority
Flemington, New Jersey

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities of the Raritan Township Municipal Utilities Authority, in the County of Hunterdon, State of New Jersey, a component unit of the Township of Raritan (Authority), as of and for the fiscal years ended November 30, 2017 and 2016 and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of the Raritan Township Municipal Utilities Authority, in the County of Hunterdon, State of New Jersey as of November 30, 2017 and 2016, and the changes in its financial position and its cash flows thereof for the fiscal years then ended, in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

Prior Period Restatement

Because of a correction of an error related to the implementation of GASB Statement No. 45, beginning net position on the comparative statements of revenues, expenses and changes in net position has been restated for the fiscal year ended November 30, 2016, as discussed in note 11 to the financial statements. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of the Authority's proportionate share of the net pension liability, schedule of the Authority's contributions and schedule of funding progress for the OPEB plan as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Authority's basic financial statements. The accompanying supplementary schedules as listed in the table of contents are not a required part of the basic financial statements.

The accompanying supplementary schedules as listed in the table of contents are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information, as listed in the table of contents, are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

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Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 25, 2018 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Respectfully submitted,

Bowman & Company LLP

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

Voorhees, New Jersey
May 25, 2018

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Report Printed 2018-07-11 14:08:58 RARITAN TOWNSHIP

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
2587 - A. PETER ENEA	PO 6787 05/29/2018 - 06/12/2018	1,171.95	1,171.95
7 - AARON & COMPANY	PO 6682 Water Barrel Roads	14.07	14.07
3490 - AMERICAN TIRE & AUTO	PO 6668 21-23 police alignment	94.92	
	PO 6709 33 & 35 Transmission Flush	387.40	482.32
2827 - ANTOINE HAJJAR	PO 6712 Training	52.00	52.00
4334 - AON	PO 5522 ACTUARIAL ANALYSIS FOR GASB 45	8,000.00	8,000.00
1232 - AT&T	PO 6789 JUNE 2018 - POLICE	135.43	135.43
2028 - C & M LANDSCAPING SERVICE	PO 6622 Leffler Hill Tree Removal	1,600.00	1,600.00
4414 - CAFSARS	PO 6713 League Convention	628.00	628.00
3957 - CAROL BAREATI	PO 6728 Colored Paper for Cable Survey	235.06	235.06
3297 - CDW GOVERNMENT	PO 6723 Computer Equip.	104.26	104.26
895 - CENTURYLINK	PO 6790 JUNE 2018	988.28	988.28
1752 - CENTURYLINK-PAYPHONES	PO 6088 B-2018 PAYPHONE	50.00	50.00
4622 - CHOICE DISTRIBUTION, INC	PO 6674 Service & Repair Supplies	1,039.63	1,039.63
799 - CINTAS CORP	PO 6679 PD & Admin Junel	379.87	379.87
1710 - CINTAS CORP	PO 6641 Janitorial Supplies	297.04	
	PO 6739 Janitorial Supplies	297.04	
4317 - CLARKE CATON HINTEZ	PO 6595 Mt. Laurel Matter	387.50	594.08
4359 - COMCAST	PO 5790 B-INTERNET FOR 2018 (PD)	12.95	387.50
4297 - COMCAST	PO 5791 B-INTERNET 2018 (MB)	158.88	12.95
303 - COOPER ELECTRIC	PO 6669 trailer 74 Light repair	52.17	158.88
196 - GANNETT NJN	PO 6706 Legal Ad	25.80	52.17
	PO 6729 Legal Notices	45.58	
	PO 6763 Legal Notice	20.64	
	PO 6794 Legal Notice	32.68	
3258 - DEER CARCASS REMOVAL SERV	PO 6785 May	175.00	124.70
1048 - DEMPSEY UNIFORM & LINEN SUPPLY	PO 6639 June	106.24	175.00
	PO 6767 June	131.81	
3833 - DIFFRANESCO, BATEMAN, COLEY ETC	PO 5630 B-2018 LEGAL SERVICES	7,796.45	238.05
4618 - DISCOVERY BENEFITS	PO 6807 FSA Fees	300.00	7,796.45
236 - DITSCHMAN/FLEMINGTON FORD	PO 6670 49 AC Repair , Serv & repair Parts,	1,336.93	300.00
	PO 6710 35 Engineering Repairs	952.26	
	PO 6746 21-23 & 21-22 Police Repair	438.15	
	PO 6667 Spinner Motors	630.00	2,727.34
1391 - EAST PENN RE-BUILDERS, IN	PO 6744 81 New Mower Drive Motor	778.45	1,408.45
263 - ELIZABETHTOWN GAS	PO 6796 05/22/18-06/22/18	874.70	874.70
3511 - FASTENAL CO	PO 6451 Mower Parts	101.68	
	PO 6642 Road Supplies	7.82	
	PO 6676 Glass bead, Mower bolt	146.59	
285 - FEDEX	PO 6687 Letter to Attorney	28.88	256.09

Account Number	Description	PO Number	Quantity	Unit Price	Total
3083	- FIBAR GROUP, LLC	PO 6795		Shipping Expense for Mic Pack	34.41
4330	- FIRE & SAFETY SERVICES	PO 6630		6MOCCP / MCCPC CONTRACT #42 Wood C	2,482.50
873	- FLEMINGTON CHEVROLET	PO 6703		Engine 21 Engine repair	1,482.08
301	- FLEMINGTON CHRYSLER DODGE	PO 6741		Seat Belt & Steering Wheel	200.00
		PO 6449		305 Splash Pan	87.10
		PO 6671		21-25 Police Tire Sensor	141.70
		PO 6600		D. Concannon Clothing	264.76
		PO 6649		22 Lift Gate Pump rebuild	145.00
		PO 6599		ProScape Bags	1,692.50
		PO 5914		B-2018 COPIER RENTALS	3,221.84
		PO 6748		Back up Alarms & Degreaser	117.32
		PO 6097		B-2018 TAX APPEALS	8,370.00
		PO 6738		Various Supplies	73.68
		PO 6716		Municipal share for advertising, po	16,636.65
		PO 6650		81 Mower Bolts	32.96
		PO 6664		Tower 21 Batteries	845.65
		PO 6745		64 Battery	173.95
		PO 6636		June Service	327.00
		PO 6733		Section 609 Certification, Needed t	20.00
		PO 6702		293 Roller Rotary Beacon	129.53
		PO 6762		Office Supplies	44.99
		PO 6643		296 mower repair	251.84
		PO 6754		Equipment Supplies	970.00
		PO 6298		B-PROACTIVE MONITORING FOR 2018	1,725.00
		PO 6299		B-PHONE SUPPORT FOR 2018	500.00
		PO 6452		NIC Card - Police	45.00
		PO 6592		Remote/On site Support	662.50
		PO 6593		Onsite/Remote Service	195.00
		PO 6594		On-Site Service	425.00
		PO 6596		Software	224.55
		PO 6692		Technical Support	781.25
		PO 6693		Monitor	195.11
		PO 6694		Computer/Monitor	1,251.60
		PO 6695		Remote/Onsite Support	110.00
		PO 6700		Remote Support	98.75
		PO 6701		Onsite/Remote Support	302.50
		PO 6635		Office Supplies	22.91
		PO 6731		Postage, UPS	22.58
		PO 6749		Pet Paper	12.99
		PO 6686		Judge Nameplate	29.84
		PO 6726		2018 EYE CARE REIMBURSEMENT	150.00
		PO 6647		Radio Service call	105.00
		PO 6681		Police Siren Box Repair	175.00
		PO 6699		Service Oils	1,332.00
		PO 6677		Sweeper Spray Nozzles& Diesel Nozzl	351.44
		PO 6720		Sign Shop Nylon Plastic Wasters	35.14
		PO 6591		office supplies - construction perm	2,084.00
		PO 6665		82 Mower Blades	642.59
		PO 6646		Serv & repair Fire trucks and equip	697.13
		PO 6742		Service & Repair	930.63
		PO 5752		Blanket - Ig. Format Printer, Lease	669.96
		PO 6644		Serv & repair parts	778.04
4322	- LINK HIGH TECH INC				1,221.84
4322	- LINK HIGH TECH INC				3,777.05
4322	- LINK HIGH TECH INC				2,436.71
4646	- LISA FANIA, CUST OF PETTY CASH				302.50
4596	- LYNNE TIMLIN				58.48
589	- M & W COMMUNICATIONS				179.84
256	- MACMILLAN OIL CO., INC.				280.00
5	- MCMMASTER-CARR SUPPLY CO.				1,332.00
4215	- MONMOUTH PAPER				386.58
4756	- MONTAGE ENTERPRISES INC				2,084.00
4061	- NAPA				642.59
1395	- NAPCO				1,627.76
3121	- NATIONAL PARTS SUPPLY				669.96
					778.04

Account Number	Vendor Name	PO Number	Description	Amount
3121	NATIONAL PARTS SUPPLY	PO 6708	Service & repair Parts	634.08
		PO 6747	Service & Repair Parts	426.55
3881	NEW JERSEY AMERICAN WATER	PO 5820	B-2018 FIRE HYDRANT	23,436.81
		PO 6791	05/09/18 - 06/08/18	825.68
1455	NJ ANALYTICAL LABORATORIES	PO 6740	June Testing	24,262.49
641	NJ STATE LEAGUE OF MUNICIPALITIES	PO 6597	League Magazine	125.00
4305	NJSPLS	PO 6719	Membership	200.00
4797	NU-TEL COMMUNICATIONS OF NJ, INC.	PO 6750	SIP Conversion	275.00
393	ONE CALL CONCEPTS	PO 6784	June	1,961.00
4484	PETERSON SERVICE CO, INC	PO 6678	Chiller and Boiler Repairs	177.50
		PO 6756	Chiller Repairs	1,707.30
4456	POWER PLACE	PO 6666	#82 pump repair parts	1,641.47
2055	POWERCO INC	PO 6440	63 Thumb Control Coils	229.10
		PO 6526	63 Edge and bolt kit, Keys	75.50
		PO 6704	58 Door Closer	245.92
4629	POWERWORX ELECTRICAL SERVICES LLC	PO 6757	Admin Bldg Repair	85.34
4049	PRAXAIR	PO 6672	Welding Supplies	108.00
1996	R & H TRUCK PARTS & SERVICE	PO 6698	trk5 Kingpins and springs, Trk 6 Sp	160.33
673	RACHLES/MICHELE'S OIL CO	PO 6680	Gasoline	4,096.11
1428	RALPH K BADMANN CORP	PO 6675	Repair parts	4,975.20
4227	READY REFRESH	PO 5780	B-2018 WATER COOLER	188.52
1939	ROBERT H HOOVER & SONS	PO 6673	trk18 Throttle repair/ trk 11 Ac &	61.78
		PO 6711	trk 4 Oil Pan, Service Filters	2,515.88
911	RUTGERS	PO 5874	Brian Taggart CPWM Training	946.20
767	SAMZIES UNIFORMS	PO 6620	UNIFORMS	2,274.00
2510	SAWYERS	PO 6657	3rd Quarter Monitoring	12,129.83
3538	SERVICE TIRE TRUCK CENTERS	PO 6496	Leaf Vacuum Tires	150.00
		PO 6645	20 Front tires	47.26
		PO 6707	79 & 80 Tire Repair, Replace O rings	746.92
		PO 6743	trk 5 Front Tires	980.80
		PO 6774	trk 48 Tires	960.94
828	SHAMMY SHINE CAR WASHES	PO 6554	21-19 Police Detail after Fire Ext	159.70
1246	SHARON BROWN	PO 6684	Conference	359.70
		PO 6685	Estimated Bill Supplies	62.99
4528	STAYOLA FLEMINGTON ASPHALT	PO 6786	Dory Dilts, Pothole patching, & Scr	422.69
1561	STICKEL, KOENIG, SULLIVAN & DRILL	PO 6022	B-2018 NON ESCROW	215.53
4793	SUPLÉE, CLOONEY & COMPANY	PO 6640	2018 BUDGET ASSISTANCE	38.75
3034	TILCON	PO 6758	Winter Mix	5,000.00
879	TRAP ROCK INDUSTRIES	PO 6656	Various Road Pot Hole Patching	1,246.50
1617	TREASURER, ST OF NJ	PO 6812	Certification Renewal	116.03
3549	TREASURER, STATE OF NJ	PO 6815	Marriage 2nd 1/4	50.00
2432	TREASURER-ST OF NJ	PO 6691	ENVIRONMENTAL REGULATION	475.00
2537	U.S. MUNICIPAL SUPPLY CO	PO 6721	Sign Shop Flanged Nut 5/16in	4,050.00
2527	UNLIMITED MOTORSPORTS	PO 6437	#38 Window visors	71.38
2142	VERIZON WIRELESS	PO 5792	B-PHONES 2018 (742017198-00006)	58.00
		PO 5793	B-PHONES 2018 (742071798-00003)	302.77
		PO 6014	B-2018 FIRE MARSHAL (#342014580-000	736.30
		PO 6015	B-2018 (#742071798-00001)	80.02
		PO 6016	B-2018 (742071798-00005-00001)	1,136.36
		PO 6017	B-2018 (#742071798-00008)	372.91
		PO 5655	B-2018 TAX ASSESSOR & COLLECTOR SER	18.02
918	VITAL COMMUNICATIONS INC	PO 6473	Fairland Assessment Forms	824.00
				365.15

4212 - WASTE MANAGEMENT OF NJ	PO 6637	May	2,862.40	2,862.40
4090 - WB MASON	PO 6705	Office supplies	145.22	
	PO 6718	WB Mason order # S079528692	190.19	335.41
4096 - WE RENT	PO 6530	Service parts	23.98	
	PO 6648	114 Muffler, Rake O Vac	157.85	181.83

State & Federal Grants

4784 - BOY SCOUT TROOP 65	PO 6573	road side clean-up Royal and Colony	500.00	500.00
1892 - CRISTAL ASSOCIATES	PO 6571	Clean Community Supplies	1,287.00	1,287.00
4327 - CROWN TROPHY	PO 6572	clean community shirts	1,983.90	1,983.90
4134 - DRAEGER INC	PO 5876	Simulator Solution - Alcotest	240.00	240.00
1058 - DURA-WEAR GLOVE & SAFETY CO	PO 6558	Safety Hard hats	299.80	299.80
2415 - FLEM-RARITAN BASEBALL	PO 6460	Road Side Clean-up Oak Grove Road	500.00	500.00
3914 - HOME DEPOT CREDIT SREV	PO 6569	Tools to replace basin heads	736.91	736.91
4322 - LINK HIGH TECH INC	PO 6552	Computer equipment to perform clean	419.66	419.66
3538 - SERVICE TIRE TRUCK CENTERS	PO 6486	leaf vacuum tires	1,032.72	
	PO 6496	Leaf Vacuum Tires	727.28	1,760.00

Trust

1116 - ABSOLUTE AUTO TRUCK	PO 6655	Recycled Tires	794.50	794.50
1352 - ANIMAL CONTROL SOLUTIONS	PO 5664	B-2018 ANIMAL CONTROL SERVICES	1,750.00	1,750.00
3833 - DIFRANCESCO, BATEMAN, COLEY ETC	PO 5630	B-2018 LEGAL SERVICES	4,292.24	4,292.24
508 - LORCO PETROLEUM SERVICE	PO 6736	Recycled Oil	187.50	187.50
1014 - NJ STATE DEPT OF HEALTH	PO 6798	Dog Lic. Fees	228.60	228.60
2802 - RTG 2 LLC	PO 6768	Tub Grinding	2,000.00	2,000.00
1836 - VOORHEES CORNER VET	PO 6638	RABIES CLINIC FOR 2018	2,125.60	2,125.60

General Capital

4396 - CHAMPION TIRE	PO 6772	Dory Dilts - Grader Tire	153.75	153.75
930 - EQUITY ENVIRONMENTAL ENG,LLC	PO 3664	Police Remediation	1,716.75	
	PO 4978	Police Remediation	2,102.63	3,819.38
325 - FUSCO'S RENTAL WORLD	PO 6771	Roller Rental Dory Dilts	350.00	350.00
4528 - STAVOLA FLEMINGTON ASPHALT	PO 6786	Dory Dilts, Pothole patching, & Scr	1,960.99	1,960.99
TOTAL				189,988.34

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK				
01-104-03-000-000	DUE TO/FROM ST OF NJ				
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	1,727.05			
01-201-20-101-200	POSTAGE & PHOTOCOPYING	3,914.38			
01-201-20-110-200	GOVERNING BODY - OE	125.00			
01-201-20-120-200	TOWNSHIP CLERK - OE	1,232.85			
01-201-20-125-200	ELECTIONS OE	16,636.65			
				0.00	164,598.51
				475.00	

Bills List

01-201-20-135-200	AUDITING	5,000.00		
01-201-20-140-200	DATA PROCESSING SERVICES OE	5,788.21		
01-201-20-145-200	TAX COLLECTOR OE	472.69		
01-201-20-150-200	TAX ASSESSOR OE	365.15		
01-201-20-155-200	LEGAL SERVICES OE	16,582.83		
01-201-20-165-200	ENGINEERING SERVICES	1,274.47		
01-201-21-180-200	PLANNING BOARD OE	20.64		
01-201-21-185-200	ZONING BOARD OE	64.55		
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	190.19		
01-201-23-220-200	GROUP INSURANCE	300.00		
01-201-25-240-200	POLICE OE	12,164.36		
01-201-25-253-200	STORMWATER MGMT PLAN-ENG	4,050.00		
01-201-25-266-200	FIRE HYDRANTS	23,436.81		
01-201-25-267-200	FIRE OFFICIAL OE	264.76		
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	5,746.40		
01-201-26-306-200	P.E.O.S.H.A. ROADS OE	379.87		
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	4,893.40		
01-201-26-315-200	VEHICLE MAINTENANCE OE	28,146.67		
01-201-26-316-200	RECYCLING TAX	107.34		
01-201-28-375-200	PARK MAINTENANCE OE	5,270.00		
01-201-31-440-200	UTILITIES	12,925.34		
01-201-32-465-200	SOLID WASTE	2,930.06		
01-201-43-490-200	MUNICIPAL COURT OE	29.84		
01-203-20-100-200	(2017) TOWNSHIP ADMINISTRATOR O/E	4,000.00		
01-203-20-130-200	(2017) FINANCIAL ADMINISTRATION OE	4,000.00		
01-203-22-195-200	(2017) CONSTRUCTION OFFICIAL OE	2,084.00		
TOTALS FOR	Current Fund	154,039.51	10,084.00	164,598.51
02-101-01-000-01	Grant Checking		0.00	7,727.27
02-213-41-727-001-000	Clean Communities Act 2017		7,487.27	
02-213-41-727-004-000	DRUNK DRIVING ENFORCE FUND - 2017		240.00	
TOTALS FOR	State & Federal Grants	0.00	7,727.27	7,727.27
03-101-01-000-001	Checking TD Bank		0.00	11,378.44
03-286-10-110-004-000	Reserve for Animal		3,875.60	
03-286-10-110-006-000	COAH Trust		4,276.74	
03-286-10-110-011-000	Reserve for Open Space		15.50	
03-286-10-110-016-000	Recycling Trust		2,982.00	
03-286-55-102	Due To State of New Jersey		228.60	
TOTALS FOR	Trust	0.00	11,378.44	11,378.44
04-101-01-000-001	Checking TD Bank		0.00	6,284.12
04-215-56-298-000	ORD 16-10 VARIOUS CAPITAL EQUIP & IMPROV		6,284.12	
TOTALS FOR	General Capital	0.00	6,284.12	6,284.12

Total to be paid from Fund 01 Current Fund 164,598.51
 Total to be paid from Fund 02 State & Federal Grants 7,727.27
 Total to be paid from Fund 03 Trust 11,378.44
 Total to be paid from Fund 04 General Capital 6,284.12

 189,988.34

Checks Previously Disbursed

Account Number	Check Description	PO#	Check Number	Amount	Date
1034	DAVE'S FLEMINGTON COLLISION	PO# 6628	PAINT WORK FOR CROWN VICTORIA	650.54	7/10/2018
31853	HUNTERDON CENTRAL BD OF ED	PO# 6793	PAYMENT: 07/10/18	4,093,815.33	7/10/2018
31852	FLEMINGTON-RARITAN BD OF ED	PO# 6792	PAYMENT #1	44,600.00	7/03/2018
70318	RARITAN TWSP MEDICAL CLAIMS TRUST	PO# 5753	MEDICAL BILLS FOR 2018	150,000.00	7/03/2018
61918	RARITAN TWSP MEDICAL CLAIMS TRUST	PO# 5753	MEDICAL BILLS FOR 2018	100,000.00	6/19/2018
61418	PITNEY BOWES RESERVE ACCOUNT	PO# 6144	B-POSTAGE 2018	3,000.00	6/14/2018
61518	MICROSOFT	PO# 5745	B-2018 MICROSOFT SERVICE	576.70	6/15/2018
92	US BANK CUST	PO# 6782	Tax Sale Premiums	6,900.00	7/03/2018
91	TRADE MONEY, LLC	PO# 6783	Tax Sale Premiums	1,100.00	7/03/2018
31851	BRION FLEMING, CUST OF PETTY CASH	Multiple:	PO# 6697 PO# 6760	146.35	7/02/2018
90	US BANK AS CUST FOR ACTLIEN HOLDING	PO# 6725	Tax Sale Premium	200.00	6/26/2018
62018	SurveyMonkey Inc.	PO# 6722	SURVEY ANNUAL PLAN	384.00	6/20/2018
89	RIDGEBACK VENTURES, LLC	PO# 6683	Premium	2,000.00	6/19/2018
62218	RARITAN TWP PAYROLL AGENCY	PO# 6715	PAYROLL 06/22/18	314,742.01	6/22/2018
62218	RARITAN TWP PAYROLL AGENCY	PO# 6715	PAYROLL 06/22/18	13,886.64	6/22/2018
31850	FLEMINGTON-RARITAN RECREATION	PO# 6696	2018 BUDGET	65,000.00	6/18/2018
31849	DELTA DENTAL PLAN NJ INC	PO# 5629	B-2018 DENTAL INSURANCE	8,784.74	6/18/2018
88	K C C PROMISED LANDS	PO# 6658	Tax Premium	7,500.00	6/14/2018
88	HUNTERDON LAND TRUST ALLIANCE	PO# 6477	Road side clean-up Plumb Brook Roa	500.00	6/14/2018
94	MCELFROY, DEUTSCH ETC...	PO# 5633	B-2018 AFFORDABLE HOUSING SERVICES	3,208.50	6/19/2018
93	J CALDWELL & ASSOC	PO# 5938	B-COAH FOR 2018	120.00	6/19/2018
92	FLEMINGTON SOUTH GARDENS	PO# 5632	2018 - AFFORDABLE HOUSING SERVICES	11,325.44	6/19/2018
91	DIFRANCESCO, BATEMAN, COLEY ETC	PO# 6631	B-COAH FOR 2018	2,588.50	6/19/2018
90	CENTRAL JERSEY HSG RESOURCE	PO# 5637	B-2018 AFFORDABLE HOUSING SERVICES	3,755.50	6/19/2018
53	NJ STATE DEPT OF HEALTH	PO# 6614	Dog Lic. Fees	2,025.00	6/19/2018
52	ANIMAL CONTROL SOLUTIONS	Multiple:	PO# 5664 PO# 6090	3,085.00	6/19/2018
150	STAYOLA FLEMINGTON ASPHALT	PO# 6625	Rake Rd & Various Road Pot Hole Pa	1,607.94	6/19/2018
87	WILLIAM G KERWOOD	PO# 6196	Magic Communities Assembly	900.00	6/19/2018
86	GREATER FLEMINGTON SOCCER CLUB	PO# 6476	Road side clean-up Clover Hill Roa	500.00	6/19/2018
			-----	4,842,902.19	

Total paid from Fund 01 Current Fund 4,781,049.13
 Total paid from Fund 02 State & Federal Grants 1,900.00

Total paid from Fund 03 Trust
Total paid from Fund 04 General Capital

58,345.12
1,607.94

4,842,902.19

Total for this Bills List 5,032,890.53

Memorandum

11a

To: Mr. William Pandos, CFO

Cc: ✓ Don Hutchins, Administrator
Township Committee

From: ^{MJB} Marianne Busher, Assessor

Date: June 19, 2018

Re: 2018 County and State Tax Appeals

In tax year 2018, 35 tax appeals were filed at the Hunterdon County Board of Taxation. Appeals were heard on May 31, 2018. The appeals were resolved as follows:

# Of Appeals	Disposition
5	Appeal withdrawn
3	Township appeal affirmed to State Tax Court
4	Taxpayer appeal affirmed to State Tax Court
2	Assessment affirmed after hearing by County Tax Board
19	Stipulation of Settlements
2	Dismissed with prejudice

The total reduction to the 2018 ratable base as a result of appeals filed at the Hunterdon County Tax Board is \$1,028,400.00. Based on the 2017 tax rate of \$2.45, the estimated tax dollar to be credited is \$25,195.80. Raritan Township will be credited the County portion of this tax refund during the 2019 budget process.

There are currently 13 properties under appeal at State Tax Court. Of the 13 appeals, 9 are taxpayer appeals and 4 are appeals filed by the Township.

Attached for your information is a list of the appeals pending at State Tax Court.

2018 PENDING STATE TAX APPEALS

Block	Lot	Year of Appeal	Owner	Address	Assessment
40	4	2013	United States Bronze Powders	408 Highway 202	2,300,000
16	27	2014/Town Appeal	P-2 Real Estate Associates	194 Hwy 31	1,800,000
27	34	2015	Flemington Industrial Park	45 River Road	2,930,500
36	52	2015	Flemington Holiday Inn LLC	439 Hwy 202	921,000
18.01	12	2017	Towne Centre Professional Park	5 Walter E. Foran Blvd	1,333,500
67	9	2017	Holly Land Hospitality	250 Hwy 202/31	4,140,700
71	8.01	2017	202 Realty Holdings LLC	180 Hwy 202/31	5,505,000
16	28	2018	Raritan Realty Partners	190 Hwy 31	4,833,200
27	28 & 25	2018	Republic Services of NJ LLC	79 River Road	3,040,100
36.03	8	2018	JMC Equity LLC	2 Kings Court	3,148,000
555	1	Town Appeal	United Telephone	Personal Property	8,064,476
15 14X		Town Appeal	Hunterdon Medical Center	2100 Wescott Drive	54,923,000
15.06 2X		Town Appeal	Hunterdon Medical Center	215 Hwy 31	5,700,000

Department of Fire Safety, Township of Raritan
One Municipal Drive
Flemington, NJ 08822
(908) 806-6100
www.Raritan-Township.com



Dennis B. Concannon, Fire Marsh
(908) 806-6100 ext. 2286
dennis.concannon@raritantwpnj.gov

Don Hutchins, Administrator
Raritan Township
1 Municipal Drive
Flemington, NJ 08822

June 2018
Dept. of Fire Safety

Non-Life Hazard Use Inspections:	11
Life Hazard Use Inspections:	21
Residential 1 & 2 family homes:	63
Reinspections:	84
Complaint/Spot/Other Inspections:	02
<u>TOTAL INSPECTIONS:</u>	181
Violations Found:	384
Fire permits:	14
Fire Investigations	01- Chillis, electrical fire

Fire Prevention fees collected: \$3,489.00

Respectfully Submitted,

Dennis Concannon
Fire Marshal



**Animal Control
Monthly Report: June 2018
Raritan Township**

Total Calls: 16

Bite: 2

Cruelty/Neglect: 1

Enforcement: 3

Other: 3

Stray: 4

Stray Animals Impounded: 2

Wildlife: 2

Seizure: 1

11e

Office of the Tax Collector
Township of Raritan
One Municipal Drive
Flemington, NJ 08822

July 10, 2018

To: Mayor and Township Committee

Re: Tax Reports for Month Ending June 2018

During the month of June, we collected a total of \$890,427.43 which includes current tax payments, delinquent tax payments and interest. We also began preparing for the annual Tax Sale. The first round of letters were sent to residents who have any open tax balances from the previous year. This year's Tax Sale is scheduled to take place on September 11, 2018.

The estimated tax bills were mailed out mid-June and we did it in record time. We would like to thank all of those who took time out of their day to help us stuff envelopes. Once the residents received their bills they had many questions. We were able to explain the estimated bill and also let them know that we anticipate doing estimated August bills going forward.

Should you have any questions, please do not hesitate to call, email or visit us in the office.

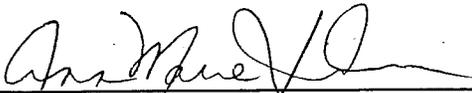


Ann Marie Silvia, CTC
Deputy Tax Collector

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING JUNE 2018

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2018	817,616.17	43,969,594.88
LEVY: TOTAL YEAR 2018 - \$75,485,910.94		
PRIOR YEARS TAXES:	56,765.71	375,367.11
PREPAID TAXES: 2019		
PILOT	0.00	94,543.54
INTEREST: (INCLUDING YEP)	15,950.55	60,018.50
BOUNCED CHECKS:	0.00	(75,487.02)
MISC & COS:		
DUPLICATE BILL FEES:	5.00	300.00
RETURNED CHECK FEES:	80.00	240.00
SEARCH FEES:	10.00	40.00
REFUND FROM STATE FOR VETS & SC		
HOMESTEAD REBATE		378,243.12
TOTAL COLLECTIONS:	890,427.43	44,802,860.13



DEPUTY TAX COLLECTOR

DATE: July 10, 2018

cc: Donald Hutchins, Township Administrator
William B. Pandos, CMFO
Danielle Langreder, Assistant Supervisor of Accounts
Lisa Fania, Township Clerk

June 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018

	MTD	YTD
BALANCE BEGINNING OF MONTH		-355,108.89
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING	26,017,686.04	
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS	12,433.26	
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	817,616.17	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED	250.00	
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION	10,221.12	
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		24,846,923.12

Levy for 3/4 of 2018 = \$75,485,910.94

Collection Rate for 3/4 2018 as of 6/30/18=67.03 %

June 2018

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2017

	MTD	YTD
BALANCE BEGINNING OF MONTH		199,795.51
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS	250.00	
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	56,765.71	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		143,279.80

Levy for Total Year 2017 = 99,060,475.47
Collection Rate for 2017 as of 6/30/18 = 99.85%

June 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
JUDGEMENTS (STATE)		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (STATE)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		0.00

Levy for 1st Half 2019 = N/A

Collection Rate for 2019 as of 6/30/18 = 0%

June 2018

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2017 YEAR END PENALTY

	MTD	YTD
BALANCE BEGINNING OF MONTH		1,793.22
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	1,077.98	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		715.24

Levy for 12/31/17 Year End Penalty \$3,188.25
Collection Rate of YEP as of 6/30/2018 = 77.57%

JUNE 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING	49,702.89	
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		49,702.89

Levy for 3/4 of 2018 = \$144,246.43

Collection Rate for 2018 as of 6/30/18 = 65.54%

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Monthly Summary
10-Jul-2018

June

Planning Board Number	Applicant	Rate	Hours	Extension
PLAN REVIEW (Planning Escrow Acct.)				
BOA-05-2018	Benjamin Webb	\$175.32	0.25	\$43.83
BOA-05-2018	Benjamin Webb	\$175.32	0.5	\$87.66
BOA-1-2017	Cardoso	\$175.32	0.25	\$43.83
S-1431-P	Fallone Group	\$175.32	2	\$350.64
S-1431-P	Fallone Group	\$175.32	3.5	\$613.62
SP-671-PF	Fred Beans Imports of Flemington	\$175.32	0.5	\$87.66
TU-01	Jake's Fireworks	\$175.32	0.25	\$43.83
BOA-12-2018	John T. Dawson	\$175.32	0.25	\$43.83
TU-02	Keystone Fireworks	\$175.32	0.5	\$87.66
TU-02	Keystone Fireworks	\$175.32	0.5	\$87.66
SP-672-PF	Living Waters Church	\$175.32	1.5	\$262.98
SP-672-PF	Living Waters Church	\$175.32	0.75	\$131.49
S-1432-M	Macedo Industrial Park	\$175.32	0.5	\$87.66
SP-601-P/F	Macedo Industrial Park IV	\$175.32	0.75	\$131.49
SP-601-P/F	Macedo Industrial Park IV	\$175.32	0.5	\$87.66
SP-660-PF	Raritan Partners WAWA	\$87.94	1.5	\$131.91
BOA-07-2018	Raritan Partners, LLC	\$175.32	1	\$175.32
SP-668-PF	Raritan Town Square	\$87.94	3	\$263.82
SP-668-PF	Raritan Town Square	\$87.94	1	\$87.94
SP-668-PF	Raritan Town Square	\$87.94	4	\$351.76
SP-668-PF	Raritan Town Square	\$87.94	1.5	\$131.91
SP-668-PF	Raritan Town Square	\$87.94	3.5	\$307.79
SP-668-PF	Raritan Town Square	\$87.94	1	\$87.94
SP-668-PF	Raritan Town Square	\$175.32	5.5	\$964.26
SP-668-PF	Raritan Town Square	\$175.32	3.5	\$613.62
SP-668-PF	Raritan Town Square	\$175.32	1.5	\$262.98
SP-668-PF	Raritan Town Square	\$175.32	3	\$525.96
SP-668-PF	Raritan Town Square	\$175.32	1.5	\$262.98
BOA-02-2018	Roman Shor	\$175.32	1	\$175.32
S-1429-M	Stothoff	\$175.32	0.75	\$131.49
BOA-01-2018	T-Mobile Northeast	\$175.32	2.5	\$438.30
BOA-01-2018	T-Mobile Northeast	\$175.32	1	\$175.32
BOA-01-2018	T-Mobile Northeast	\$175.32	4.75	\$832.77
BOA-01-2018	T-Mobile Northeast	\$175.32	0.75	\$131.49
				\$8,244.38

CONSTRUCTION MANAGEMENT (Inspection Escrow Acct.)

SP-648-PF	22 Royal LLC	\$58.06	1	\$58.06
SP-648-PF	22 Royal LLC	\$58.06	1.5	\$87.09
SP-648-PF	22 Royal LLC	\$58.06	0.5	\$29.03
SP-648-PF	22 Royal LLC	\$58.06	0.5	\$29.03
SP-648-PF	22 Royal LLC	\$58.06	0.5	\$29.03
SP-648-PF	22 Royal LLC	\$58.06	1	\$58.06
SP-648-PF	22 Royal LLC	\$58.06	0.5	\$29.03
SP-648-PF	22 Royal LLC	\$58.06	1	\$58.06
SP-549-P	Bioserv / Foster Corp	\$175.32	0.75	\$131.49
SP-549-P	Bioserv / Foster Corp	\$175.32	2.5	\$438.30
SP-549-P	Bioserv / Foster Corp	\$175.32	2	\$350.64
SP-549-P	Bioserv / Foster Corp	\$175.32	1.75	\$306.81
S1297-PF	Brinkerhoff Ent	\$58.06	1	\$58.06
SP-641-PF	Creekside at Hunterdon	\$58.06	7	\$406.42
SP-641-PF	Creekside at Hunterdon	\$58.06	2	\$116.12
SP-641-PF	Creekside at Hunterdon	\$58.06	1	\$58.06
SP-641-PF	Creekside at Hunterdon	\$58.06	1	\$58.06

Planning Board Number	Applicant	Rate	Hours	Extension
SP-641-PF	Creekside at Hunterdon	\$58.06	1.5	\$87.09
SP-641-PF	Creekside at Hunterdon	\$58.06	1	\$58.06
SP-641-PF	Creekside at Hunterdon	\$58.06	2.5	\$145.15
SP-641-PF	Creekside at Hunterdon	\$58.06	1	\$58.06
SP-641-PF	Creekside at Hunterdon	\$58.06	1.5	\$87.09
SP-641-PF	Creekside at Hunterdon	\$58.06	1.5	\$87.09
SP-641-PF	Creekside at Hunterdon	\$58.06	5	\$290.30
SP-641-PF	Creekside at Hunterdon	\$58.06	0.5	\$29.03
SP-641-PF	Creekside at Hunterdon	\$58.06	2.5	\$145.15
SP-641-PF	Creekside at Hunterdon	\$58.06	1	\$58.06
S-1293-P	Equestrian Meadows/Friez	\$58.06	1.5	\$87.09
S-1293-P	Equestrian Meadows/Friez	\$58.06	2	\$116.12
S-1293-P	Equestrian Meadows/Friez	\$58.06	2	\$116.12
S-1293-P	Equestrian Meadows/Friez	\$58.06	2	\$116.12
S-1293-P	Equestrian Meadows/Friez	\$58.06	2.5	\$145.15
S-1293-P	Equestrian Meadows/Friez	\$58.06	2	\$116.12
S-1293-P	Equestrian Meadows/Friez	\$58.06	2	\$116.12
S-1293-P	Equestrian Meadows/Friez	\$58.06	1.5	\$87.09
S-1293-P	Equestrian Meadows/Friez	\$58.06	2	\$116.12
S-1293-P	Equestrian Meadows/Friez	\$58.06	1.5	\$87.09
S-1293-P	Equestrian Meadows/Friez	\$58.06	2	\$116.12
S-1293-P	Equestrian Meadows/Friez	\$175.32	0.75	\$131.49
SP-545-P/F	Flemington Industrial Park	\$58.06	0.5	\$29.03
SP-545-P/F	Flemington Industrial Park	\$175.32	1.75	\$306.81
SP-545-P/F	Flemington Industrial Park	\$175.32	1.25	\$219.15
SP-640-P/F	Flemington Junction/Ingberman	\$58.06	1	\$58.06
SP-640-P/F	Flemington Junction/Ingberman	\$58.06	0.5	\$29.03
SP-640-P/F	Flemington Junction/Ingberman	\$175.32	1.5	\$262.98
SP-640-P/F	Flemington Junction/Ingberman	\$175.32	1.5	\$262.98
SP-640-P/F	Flemington Junction/Ingberman	\$175.32	0.5	\$87.66
SP-620-P/F	Islamic Center - Mosque	\$58.06	1	\$58.06
TU-01	Jake's Fireworks	\$175.32	0.25	\$43.83
TU-02	Keystone Fireworks	\$87.94	0.5	\$43.97
TU-02	Keystone Fireworks	\$87.94	0.5	\$43.97
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$58.06	1	\$58.06
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$58.06	1	\$58.06
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$58.06	0.5	\$29.03
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$175.32	0.75	\$131.49
SP-638-P/F	MR Development	\$58.06	2	\$116.12
SP-638-P/F	MR Development	\$58.06	1	\$58.06
SP-638-P/F	MR Development	\$58.06	4.5	\$261.27
SP-638-P/F	MR Development	\$58.06	0.5	\$29.03
SP-638-P/F	MR Development	\$58.06	3	\$174.18
SP-638-P/F	MR Development	\$58.06	0.5	\$29.03
SP-638-P/F	MR Development	\$58.06	0.5	\$29.03
SP-638-P/F	MR Development	\$175.32	0.75	\$131.49
SP-638-P/F	MR Development	\$175.32	0.5	\$87.66
SP-638-P/F	MR Development	\$175.32	1.5	\$262.98
SP-638-P/F	MR Development	\$175.32	2	\$350.64
S-1409-PF	North Bridge Development	\$175.32	0.5	\$87.66
S-1409-PF	North Bridge Development	\$175.32	1	\$175.32
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$175.32	2.5	\$438.30
SP-641-P/F	Pulte Homes	\$87.94	1	\$87.94
SP-641-P/F	Pulte Homes	\$87.94	3	\$263.82
SP-641-P/F	Pulte Homes	\$175.32	1.75	\$306.81
SP-641-P/F	Pulte Homes	\$175.32	2.5	\$438.30
SP-641-P/F	Pulte Homes	\$175.32	2.25	\$394.47
SP-641-P/F	Pulte Homes	\$175.32	1.5	\$262.98
SP-641-P/F	Pulte Homes	\$175.32	1	\$175.32
SP-641-P/F	Pulte Homes	\$175.32	3.5	\$613.62
SP-641-P/F	Pulte Homes	\$175.32	2.25	\$394.47
SP-641-P/F	Pulte Homes	\$175.32	1.25	\$219.15

Planning Board Number	Applicant	Rate	Hours	Extension
SP-641-P/F	Pulte Homes	\$175.32	3	\$525.96
SP-641-P/F	Pulte Homes	\$175.32	2.5	\$438.30
SP-641-P/F	Pulte Homes	\$175.32	3	\$525.96
SP-641-P/F	Pulte Homes	\$175.32	2.5	\$438.30
SP-641-P/F	Pulte Homes	\$175.32	2	\$350.64
SP-641-P/F	Pulte Homes	\$175.32	2.5	\$438.30
8-2016	Raritan Solar	\$58.06	1	\$58.06
8-2016	Raritan Solar	\$175.32	1.5	\$262.98
8-2016	Raritan Solar	\$175.32	0.75	\$131.49
8-2016	Raritan Solar	\$175.32	0.5	\$87.66
8-2016	Raritan Solar	\$175.32	0.75	\$131.49
8-2016	Raritan Solar	\$175.32	2.5	\$438.30
8-2016	Raritan Solar	\$175.32	1	\$175.32
8-2016	Raritan Solar	\$175.32	1.5	\$262.98
8-2016	Raritan Solar	\$175.32	2.25	\$394.47
SP-649-PF	Sanatana Dharma	\$58.06	0.5	\$29.03
SP-649-PF	Sanatana Dharma	\$58.06	1	\$58.06
SP-649-PF	Sanatana Dharma	\$58.06	0.5	\$29.03
SP-649-PF	Sanatana Dharma	\$175.32	0.5	\$87.66
SP-649-PF	Sanatana Dharma	\$175.32	0.5	\$87.66
SP-654-PF	Villages	\$58.06	1	\$58.06
SP-654-PF	Villages	\$58.06	0.5	\$29.03
SP-654-PF	Villages	\$58.06	0.5	\$29.03
SP-654-PF	Villages	\$58.06	0.5	\$29.03
SP-654-PF	Villages	\$175.32	1.5	\$262.98
SP-654-PF	Villages	\$175.32	1	\$175.32
SP-654-PF	Villages	\$175.32	3.25	\$569.79
SP-654-PF	Villages	\$175.32	2	\$350.64
SP-654-PF	Villages	\$175.32	1.75	\$306.81
SP-654-PF	Villages	\$175.32	3.5	\$613.62
SP-654-PF	Villages	\$175.32	0.75	\$131.49
SP-654-PF	Villages	\$175.32	1.5	\$262.98
SP-654-PF	Villages	\$175.32	2.5	\$438.30
SP-654-PF	Villages	\$175.32	0.5	\$87.66
SP-654-PF	Villages	\$175.32	0.75	\$131.49
SP-654-PF	Villages	\$175.32	0.75	\$131.49
S-1297-P	Wellington Hills (Brinkerhoff)	\$175.32	0.75	\$131.49

\$20,497.86

Grand Totals: 150 Inspections 228 Hours

\$28,742.24

Antoine Hajjar

7/10/2018

**Antoine Hajjar, NJPE
Township Engineer**

Date

Monthly Summary:

2018 Monthly Summary		July	
January	\$ 28,293.97	August	
February	\$ 30,079.39	September	
March	\$ 22,934.48	October	
April	\$ 26,689.32	November	
May	\$ 25,547.20	December	
June	\$ 28,742.24	Total:	\$ 162,286.60



Township of Raritan

Planning and Zoning Department
1 Municipal Drive, Flemington, NJ 08822

(908) 806-6104/806-8031 (fax)

13b

June 12, 2018

Don Hutchins, Raritan Township Administrator
One Municipal Drive
Flemington, NJ 08822

Re: Temporary Use Ordinance

Dear Don,

As per your March 26, 2018 request, we put the Temporary Use Ordinance Provision regarding a food truck / trailer (coffee house) with internal and external seating on our April 25, 2018 agenda under "Discussions and Recommendations".

In that discussion we looked at photos of the subject and talked to Tony Hajjar, Raritan Township Engineer, about some of the details.

The opinion of the Planning Board was that it would be best if the use was to be classified as a food truck and not allow internal seating or any type of patio. Even though the use feels they could meet all building codes, I do not believe that to be true. There would be no way to make it comply unless an ADA bathroom was provided as well as other items.

If the proposed use would like to apply for a temporary use through the Planning Board and comply with the Township's Temporary Use Ordinance they could do so. Planning Board Attorney John Belardo's opinion is that our Temporary Use Ordinance gives the Planning Board flexibility to approve or not approve a temporary use. Therefore, he recommends that no changes be made to the ordinance.

It is also our opinion that there are many other businesses in the township that pay rent, taxes and comply with zoning laws. It would not be fair to those businesses to allow this on a semi-permanent basis for a year to 18 months.

There is a way that they could operate as a food truck and comply with that ordinance or they could open in a commercial space like most other coffee shops in Raritan Township. We do not believe another ordinance provision for this is needed.

I hope this answers your question.

Jeff Kuhl
Planning Board Chairman



RARITAN TOWNSHIP MEMORANDUM

13d.

DATE: JULY 13, 2018

To: MAYOR AND TOWNSHIP COMMITTEE
DON HUTCHINS, ADMINISTRATOR
LISA FANIA, RMC/ TOWNSHIP CLERK
BILL PANDOS, CERTIFIED FINANCIAL OFFICER
CAROL BARBATI, ADMINISTRATIVE ASSISTANT

FROM: BRION FLEMING, CPWM/SUPERINTENDENT OF PUBLIC WORKS

RE: MOWING QUOTES FOR TOWNSHIP PROPERTIES

I would like to let the Mayor and Committee know that I have made up a quote packet for mowing of Raritan Township properties. I was asked by Township Administrator Don Hutchins to do so.

I reached out to three major companies in our area. Two companies never responded to my phone calls. One company has accepted the quote packet and is now presently working on working up some numbers for me.

As soon as I receive any information I will pass that onto the Mayor and Committee.



149.

RARITAN TOWNSHIP MEMORANDUM

TO: Mayor and Township Committee

FROM: Donald Hutchins, Administrator

RE: DPW Retirements and 30 Year Service Acknowledgement (New Business)

John Brown Retirement-

John Brown began his career with Raritan Township Public Works on June 3, 1985. John served the Township for 33 years before retiring on July 1, 2018. John worked in all of the various departments at the DPW during the course of his career and gained knowledge of all aspects of the duties required by DPW personnel. I would like to thank and commend John for his work and wish him well in his retirement.

Rick Gares Retirement –

Rick Gares began his career at Raritan Township Public Works on June 29, 1998. Rick established himself as a knowledgeable and hard working employee in the area of Building, Grounds and Park Maintenance. Rick has helped maintain Lenape, Mine Brook and Blackwell parks athletic fields for the last 20 years and has done an exemplary job. Thank you, Rick for your dedication and service and I wish you well in your retirement.

Robert Marino 30 Years of Service-

Rob Marino has reached a milestone in his employment with Raritan Township with the Department of Public Works, 30 years of service. Rob has been instrumental in helping to run the Township Recycling Depot and has brought new ideas and innovations forward which has helped to make this Department more efficient. Rob has also been the recipient of commendations for his actions in an emergency situation and work performance. Rob, thank you for your service and continued service to the Township.

The growth and success of the Township is largely dependent on valuable and dedicated employees like those above. The contributions made by our employees as valuable members of the Raritan Township team benefits the residents well beyond the years of service.

Lisa Fania

From: Donald Hutchins
Sent: Friday, June 22, 2018 10:15 AM
To: Robert Marino
Cc: Brion Fleming; Kayla Hulcher; Kristi Gano; Lisa Fania
Subject: Anniversary

Dear Rob,
Congratulations on achieving such a great milestone in your employment, 30 years today. We have seen and been through many changes, trials and tribulations together. I am grateful for all your hard work and dedication. You have truly distinguished yourself as fine employee and more so a friend to me. I am forever grateful for your service and loyalty to the Township and the Township is blessed to have you as an employee. I wish you the very best in your continued employment and in whatever the future may hold for you. Please plan on attending the Township Meeting on July 17 so that the Committee may acknowledge your 30 years of service.

God Bless.

Donald Hutchins
Administrator / CPWM
Raritan Township
908-806-6108 x2228
908-963-3786
Donald.Hutchins@raritantwpnj.gov

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Lisa Fania

From: Mary H. Melfi <mhmelfi@co.hunterdon.nj.us>
Sent: Friday, June 15, 2018 3:24 PM
To: Adam Young; Brenda Shepherd-Frenchtown; Carla Conner-Clinton Township; Cathy Drummond-Hampton Boro; Cathy Miller- Holland Twp; Ceil Covino-Town of Clinton; Christine Dispenza- Bethlehem Twp; Cynthia Ege-Lambertville City; Cynthia Keller-Kingwood; Ella Malecki Ruta- Union Twp; Franklin Twp; Jodi McKinney-Delaware Twp; Judith Bass- Glen Gardner Boro; Karen Dysart- Milford; Karen Romano-Lebanon Borough; Karen Sandorse- Lebanon Twp; Laura Eidsvaag-Califon Boro; Lisa Burd-Bloomsbury Boro; Lisa Fania; Lola Burd- Deputy Clerk Bethlehem Twp; Lora Olsen- West Amwell; Michele Bobrowski; Michele Hovan; Clerk; Roberta Brassard-Tewksbury Twp; Sally Graziano-Flemington Borough; Stockton Deputy; Terri Stahl-East Amwell; Ursala Stryker-Franklin Twp; Vita Mekovetz- Readington
Cc: George Wagner
Subject: Ident-a-Shred

Happy Friday,

As many of you know- Ident-a-Shred has been an extremely popular event for the Clerk, Sheriff, Freeholders and County residents. So popular, I am looking for ways to improve the program in 2019.

We currently have 5 events held at Route 12 and 1 event at the June Community Day.

I am looking to see if any municipality would like to partner and have an Ident-a-Shred event in their municipality. Municipal requirements would include an approved location that can handle the truck and traffic flow, volunteers to help with the event (traffic and unloading of vehicles), and the understanding that any county resident is permitted to use the service. The truck will be paid for by the county.

Before I take this to Freeholder level, please discuss with your governing body and let me know if your municipality would like to be considered for a shared service. I understand meetings are sporadic with summer coming. To allow for proper 2019 planning, if your municipality is interested, please contact me by September 7, 2018.

Thanks and I hope to hear from one or two of you☺

Have a great weekend.

Mary H. Melfi
Hunterdon County Clerk
 (908)-788-1214

DISCLAIMER: Any views expressed in this message are those of the individual sender, except where the sender specifies and with authority, states them to be the views of the Hunterdon County Clerk. This e-mail and any attachments to it may contain confidential information and may be legally privileged. If you are not the intended recipient, you must not review, transmit, convert to hard copy, copy, use or disseminate this e-mail or

Donald Hutchins

From: Jim Yanuzzi [REDACTED]
Sent: Thursday, June 7, 2018 11:47 PM
To: Donald Hutchins
Cc: Mike Mangin; Tony Hajjar
Subject: RE: Noise Ordinance
Attachments: NJ DEP ORV Ordinance Final.pdf

Mr. Hutchins:

Thank you for responding to my e-mail.

I absolutely understand Mr. Hajjar's cost and enforcement concerns that could result from enacting such an ordinance.

However, Paragraph 5 Item 3 of the NJDEP and NJNCC model noise ordinance provides a distance method for enforcement which would not require the purchase of special equipment or additional training.

The 400" & 800' distances specified in the model ordinance (see highlighted area of attached document - page 3) would likely resolve most such noise issues and would require nothing more than a tape measure.

Accordingly, I suspect most current township officers including Zoning, Police or Fire could handle enforcement.

NJ does not permit Off Road Vehicle use in New Jersey State Parks and Forests – no exceptions. Many NJ communities have stepped up, taken action and enacted Off-Road Vehicles Ordinances to protect the environment and quality of life for their residents.

There is no palatable justification for the recreational use of off road vehicles in a residential neighborhood.

The current Raritan Township General Noise Ordinance is vague, subject to interpretation and cannot adequately address the use of Off Road Vehicles in the township.

The very fact (as you have outlined below) that a noise complaint has to be taken to the zoning department for referral to the DEP speaks to the need for such an ordinance.

I have no doubt the time is right for an unambiguous and enforceable township ordinance regarding the use of off road vehicles in Raritan Township.

Yes, I would like to attend the Township Committee Meeting.
Please do provide me with the date of the meeting.

With regards to my specific noise matter, a neighbor built an off road vehicle track on a residential property.

I contacted the Zoning Department and Bill Sidote from that department responded quickly and professionally to my complaint.

Mr. Sidote advised me he made contact with the property owner.

However, the noise problem has not been resolved.

Although multi vehicle use of the track seems to have been halted, they now (almost daily) ride a 100db 125cc dirt bike on the property.

Adoption of something along the lines of the NJDEP and NJNCC model noise ordinance could quickly and decisively resolve this matter.

Thanks again,

Jim Yanuzzi
8 Marys Court
[REDACTED]

From: Donald Hutchins [mailto:Donald.Hutchins@raritantwpnj.gov]
Sent: Thursday, June 7, 2018 3:07 PM
To: [REDACTED]
Cc: Mike Mangin; Tony Hajjar
Subject: Noise Ordinance

Dear Mr. Yanuzzi,

Mayor Mangin forwarded your email to me and I asked our Engineer Tony Hajjar to look into the matter. His response is as follows:

- 1) If such an Ordinance is adopted the Township will have to purchase monitoring equipment, train or hire/appoint someone to be a Noise Control Officer/Investigator or see if the County Health Department can provide this service.
- 2) Presently our noise complaints are referred to DEP.

If you are having an issue with noise , please contact our Zoning Department and they will help you with contact information for DEP. In the meantime I will provide your email and supporting document to the Township Committee as part of an upcoming agenda so they may discuss your request. I will advise you of the date of that meeting so you may attend if you so desire.

Donald Hutchins
Administrator / CPWM
Raritan Township
908-806-6108 x2228
908-963-3786
Donald.Hutchins@raritantwpnj.gov

Please be advised that any communication to and from the sender of this email may be subject to disclosure pursuant to the New Jersey Open Public Records Act N.J.S.A. 47: 1A-1 et seq.

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Petition to regulate the excessive noise caused by the recreational use of Off Road Vehicles (ORVs) in Raritan Township Residential Neighborhoods

Noise is recognized as a controllable pollutant. The US Noise Control Act of 1972 empowered the Environmental Protection Agency (EPA) to determine the limits of noise required to protect public health and welfare and to set noise emission standards for sources of noise in the environment.

In 1974 the New Jersey Department of Environmental Protection (NJDEP) Noise Control Regulations set the acceptable outdoor noise limit from stationary commercial and industrial sources at 65dB during the daytime and 50dB during nighttime.

Over the past several decades, advances in off-road vehicle design have flooded the marketplace with light weight, powerful, low cost ORVs that enable riders to drive anywhere on nearly any type of outdoor terrain. Consequently, the popularity of ORV recreation has soared.

The New Jersey Off Highway Association (NJOHVA) estimates there are between 200,000 and 250,000 ORVs in NJ.

Although NJ Law requires ORVs to be registered and insured, this law is neither rigidly followed nor enforced. Therefore, the actual number or usage of ORVs in NJ cannot be accurately determined.

By design, ORVs are inherently loud and unfriendly to the environment.

An exhaustive 2005 California ORV noise study prepared by Wyle Laboratories of El Segundo, CA included noise field testing of ORVs at three separate and varying locations within the state (Jawbone Canyon, Hungry Valley, Hollister Creek). **(See attachment A)**

Note:

For the purposes of this discussion, the Wyle Study provides thorough, readily available, certified ORV noise testing data

The testing criteria included:

- ORVs from 5 major manufacturers (Honda, Kawasaki, KTM, Suzuki, Yamaha)
- A wide range of model years
- Both motorcycles and ATVs
- Both two and four cycle engine designs
- Various engine sizes.

The testing results indicate:

- 54 ORVs were tested at the Jawbone Canyon Location. The average noise level recorded was 94 dB. 10% of the ORVs were recorded in excess of 100 dB. The maximum recorded noise level was 104 dB.
None met the NJDEP 65db acceptable outside noise limit
- 71 ORVs were tested at the Hollister Hills location. The average noise level recorded was 98 dB. 23% of the ORVs were recorded in excess of 100 dB. The maximum recorded noise level was 108 dB.
None met the NJDEP 65dB acceptable outside noise limit
- 72 ORVs were tested at the Hungry Valley location. The average noise level recorded was 95 dB. 19% of the ORVs were recorded in excess of 100 db. The maximum recorded noise level was 110 dB.
None met the NJDEP 65dB acceptable outside noise limit

To better understand these findings, it is important to understand exactly what a dB or decibel is. A decibel is a unit of intensity of sound. The decibel scale is logarithmic such that each interval of 10 dB represents a change of intensity of a factor of 10.

The approximately 95dB average noise level of the ORVs tested in the California study is (10x10x10) or 1000 times more intense than the 65 dB outdoor noise limit defined in the 1974 NJDEP Noise Control Regulation.

The National Institutes of Health (NIH) has determined that exposure to the noise levels produced by ORVs can produce noise induced hearing loss. Of all the factors that cause hearing loss, noise induced hearing loss is the only factor that is completely preventable. The NIH recommends the avoidance of noise sources in excess of 75dB.

Apart from hearing loss and the extreme nuisance caused by excessive ORV noise, the Center for Disease Control (CDC) has determined noise induced hearing loss is a concern because it also causes other health problems. The CDC sites excessive noise exposure as a contributing cause for stress, anxiety, depression, high blood pressure and heart disease.

The 1971 NJ Noise Control Act provides that the citizens of NJ should be ensured an environment that is free from noise which unnecessarily degrades the quality of life and endangers the health and safety of residents.

The 1971 Noise Control Act authorized the NJDEP to develop codes, rules and regulations relating to the control and abatement of noise.

NJ does not permit ORV use in New Jersey State Parks and Forests.

Many NJ communities have stepped up, taken action and enacted ORV Ordinances to protect the environment and quality of life for their residents.

Clearly there is no palatable justification or rational for the recreational use of ORVs in our residential neighborhoods.

Current township noise regulations do not specifically address ORV usage and are woefully inadequate to protect the health and safety needs of residents, pets and wildlife exposed to the excessive noise pollution created by ORVs.

In 2008, the NJDEP in collaboration with the New Jersey Noise Control Council (NJNCC) developed a model noise ordinance to serve as guidance to municipalities specifically seeking to enact noise control standards for ORVs. **(See attachment B)**

The 2008 model noise ordinance sets the maximum allowable limits for ORVs at 65dB during the daytime and 50dB during nighttime. These levels are consistent with those set forth in the 1974 NJDEP Noise Control Regulations and are 1000 times less intense than the average ORV levels recorded in the 2005 Wyle Study.

The reason most often cited for by community leaders for failing to address this issue are cost and enforcement. This too was the case when presented to the township engineer (Mr. Hajjar) for review.

However, the 2008 model noise ordinance provides a distance buffer method for enforcement which would not require the purchase of any special equipment or additional training for the enforcement officer.

Paragraph 5 line item 3 of the model ordinance reads:

When not measuring dBAs and upon the audible determination by the NCO or NCI, no ORVs shall be operated within 400 feet of an affected person's occupied property during the day (7am to 10pm) or within 800 feet of an affected person's property during the night (10pm to 7am).

The 400' & 800' distances specified in the model ordinance would likely resolve most if not all such residential ORV noise issues and would require nothing more than a tape measure.

Accordingly, current township enforcement officers including Zoning, Police or Fire could handle enforcement.

Homes should be a sanctuary to return to after the chaos of a hectic day. Homes should be a place of tranquility, not stress. Homes should be a safe place where we can shut off from the rest of the world and enjoy quality time with family and friends.

To ensure a home environment that is free from ORV noise which unnecessarily degrades the quality of life and endangers the health and safety of township residents, the overwhelming data demands the 2008 NJ model ORV noise control ordinance must be adopted by this committee.

James Yanuzzi
8 Marys Court

[REDACTED]
[REDACTED]

Attachment A

*Appendix F: Field Noise Measurement Data for
Jawbone Canyon, Hollister Hills SVRA, and Hungry Valley SVRA*

**Field Noise Measurement Data for
Jawbone Canyon, Hollister Hills SVRA, and Hungry Valley SVRA**

California Off-Highway Vehicle Noise Study

A Report to the California Legislature

As Required by Public Resources Code Section 5090.32(o)

WR 04-31 • September 2005

*Appendix F: Field Noise Measurement Data for
Jawbone Canyon, Hollister Hills SVRA, and Hungry Valley SVRA*

Table F-2. Jawbone Canyon (BLM) Vehicle Testing Data

Vehicle	Year	Engine Size (cc)	2-Stroke	4-Stroke	M/C	ATV	Noise Level (dBA)	No Maint	<15 Hrs	>20 Hrs	Greater than 97.5 dBA
January 3, 2004											
Honda	2001	250	YES		YES		91.0			YES	
Yamaha	2004	250	YES		YES		92.0		YES		
Suzuki	1997	250	YES		YES		95.0			YES	
Honda	2002	650		YES	YES		98.0			YES	YES
Yamaha	2002	426		YES	YES		96.0		YES		
Yamaha	2004	250		YES	YES		100.0		YES		YES
Honda	2002	400		YES	YES		94.0	YES			
Honda	2002	650		YES	YES		98.5			YES	YES
Honda	2003	450		YES	YES		96.5		YES		
Honda	2002	450		YES	YES		96.5			YES	
Yamaha	1998	400		YES	YES		105.0			YES	YES
Yamaha	2002	85	YES		YES		91.0			YES	
Yamaha	2003	250	YES		YES		91.0		YES		
Honda	2000	650		YES	YES		96.5			YES	
ATK	1997	260	YES		YES		96.0			YES	
Kawasaki	2002	250	YES		YES		92.0		YES		
KTM	2004	450		YES	YES		95.0		YES		
Honda	1983	200		YES	YES		95.0			YES	
Suzuki	2003	400		YES		YES	87.0	YES			
Kawasaki	1994	80	YES		YES		94.0			YES	
Honda	2003	230		YES	YES		81.0	YES			
Honda	2003	50		YES	YES		89.0		YES		
Honda	2003	150		YES	YES		81.0	YES			
Honda	1997	80	YES		YES		94.0			YES	
Yamaha	2001	125	YES		YES		91.0		YES		
Yamaha	2002	426		YES	YES		100.0		YES		YES
Bombardier	2004	650		YES		YES	95.0		YES		
Yamaha	2003	250	YES		YES		95.0		YES		
Yamaha	2003	660		YES		YES	98.0		YES		YES
Yamaha	2002	426		YES	YES		104.0		YES		YES
Honda	2001	250	YES		YES		92.0		YES		
Honda	2003	90		YES		YES	89.0	YES			
Kawasaki	2001	300		YES	YES		97.0		YES		
Suzuki	2003	400		YES		YES	90.0	YES			
Honda	2004	450		YES	YES		94.0		YES		
Honda	1988	250	YES		YES		94.0			YES	
Suzuki	2003	400		YES		YES	95.5		YES		
Yamaha	2001	250		YES	YES		104.0			YES	YES
Honda	2000	250	YES		YES		94.0			YES	
Honda	2002	650		YES	YES		93.0	YES			
Kawasaki	1995	500	YES		YES		95.0		YES		

California Off-Highway Vehicle Noise Study

A Report to the California Legislature

As Required by Public Resources Code Section 5090.32(o)

WR 04-31 • September 2005

*Appendix F: Field Noise Measurement Data for
Jawbone Canyon, Hollister Hills SVRA, and Hungry Valley SVRA*

Table F-2. Jawbone Canyon (BLM) Vehicle Testing Data (concluded)

Vehicle	Year	Engine Size (cc)	2-Stroke	4-Stroke	M/C	ATV	Noise Level (dBA)	No Maint	<15 Hrs	>20 Hrs	Greater than 97.5 dBA	
January 3, 2004												
Honda	2002	650		YES	YES		98.0		YES		YES	
Honda	2002	650		YES	YES		95.0	YES				
Honda	2003	450		YES	YES		97.0		YES			
Kawasaki	2002	300		YES	YES		92.0		YES			
Yamaha	2000	400		YES	YES		104.0			YES	YES	
January 4, 2004												
Honda	2002	400		YES	YES		98.5			YES	YES	
KTM	2002	400		YES	YES		95.0			YES		
KTM	2002	400		YES	YES		95.0		YES			
Honda	2001	650		YES	YES		95.0		YES			
Honda	2001	650		YES	YES		91.0		YES			
Honda	1988	100		YES	YES		84.0			YES		
KTM	1999	200	YES		YES		85.0			YES		
KTM	2003	450		YES	YES		94.0			YES		
Averages			29.7%	70.6%	89.1%	11.1%	94.0	14.8%	46.4%	38.9%	20.4%	
	79.6%	Pass	Passing vehicles average				92.6					
	20.4%	Fail	Failing vehicles average				100.7					

California Off-Highway Vehicle Noise Study

A Report to the California Legislature

As Required by Public Resources Code Section 5090.32(o)

WR 04-31 • September 2005

Appendix F: Field Noise Measurement Data for
Jawbone Canyon, Hollister Hills SVRA, and Hungry Valley SVRA

Table F-2. Hollister Hills SVRA Vehicle Testing Data

Vehicle	Year	Engine Size (cc)	2-Stroke	4-Stroke	M/C	ATV	Noise Level (dBA)	No Maint	<15 Hrs	>20 Hrs	Greater than 97.5 dBA
January 17, 2004											
Yamaha	2003	426		YES	YES		103.7				YES
Yamaha	2001	660		YES		YES	100.8				YES
Honda	2002	400		YES	YES		100.0				YES
Honda	1984	500	YES		YES		99.0				YES
Honda	2002	450		YES	YES		95.6				
KTM	2001	200	YES		YES		91.3				
Honda	2003	450		YES	YES		97.4				
Honda	2002	450		YES	YES		96.9				
Yamaha	2002	250		YES	YES		104.9				YES
Yamaha	2000	426		YES	YES		98.3				YES
Honda	2003	400		YES	YES		94.8				
Suzuki	2003	380		YES		YES	99.9				YES
Yamaha	2001	426		YES	YES		98.0				YES
Yamaha	2001	426		YES	YES		108.0				YES
Suzuki	2004	125		YES	YES		85.0				
Honda	1994	250	YES		YES		94.5				
Honda	2003	450		YES	YES		97.4				
Yamaha	2001	250		YES	YES		104.9				YES
Honda	2003	230		YES	YES		94.8				
Honda	2004	450		YES	YES		96.5				
Honda	2001	125	YES				91.3				
Yamaha	2003	250	YES		YES		94.4				
Yamaha	2003	250		YES	YES		94.9				
Suzuki	2003	400		YES		YES	92.3				
Yamaha	2003	85	YES		YES		93.0				
Suzuki	2004	250	YES		YES		96.0				
Yamaha	2003	250		YES	YES		107.3				YES
Yamaha	1992	350		YES		YES	93.3				
Yamaha	2003	450		YES	YES		96.8				
Yamaha	2001	80	YES		YES		96.8				
Yamaha	1998	400		YES	YES		106.9				YES
Honda	2000	400		YES	YES		95.5				
Honda	2000	400		YES	YES		103.2				YES
Honda	2004	450		YES	YES		97.4				
Honda	1986	250		YES	YES		92.5				
Honda	2001	400		YES	YES		101.6				YES

California Off-Highway Vehicle Noise Study

A Report to the California Legislature

As Required by Public Resources Code Section 5090.32(o)

WR 04-31 • September 2005

*Appendix F: Field Noise Measurement Data for
Jawbone Canyon, Hollister Hills SVRA, and Hungry Valley SVRA*

Table F-2. Hollister Hills SVRA Vehicle Testing Data (concluded)

Vehicle	Year	Engine Size (cc)	2-Stroke	4-Stroke	M/C	ATV	Noise Level (dBA)	No Maint	<15 Hrs	>20 Hrs	Greater than 97.5 dBA
January 18, 2004											
Suzuki	2001	125	YES		YES		93.5				
Honda	1994	250		YES	YES		90.4				
Yamaha	2002	426		YES	YES		97.2				
Yamaha	2001	426		YES	YES		102.1				YES
Yamaha	1998	400		YES	YES		96.5				
Yamaha	1991	125		YES		YES	95.0				
Honda	2000	600		YES	YES		100.8				YES
Honda	2004	450		YES	YES		103.0				YES
Honda	2002	450		YES	YES		103.8				YES
Honda	2000	600		YES	YES		93.8				
Honda	1980	500	YES		YES		97.3				
Yamaha	2003	250		YES	YES		97.2				
Suzuki	2000	250	YES		YES		93.5				
Suzuki	2000	400		YES	YES		96.5				
Honda	2001	250	YES		YES		96.8				
Yamaha	2003	250	YES		YES		95.5				
Kawasaki	1990	250	YES		YES		93.6				
Yamaha	1999	350		YES		YES	98.0				YES
Yamaha	2000	400		YES	YES		95.9				
Kawasaki	2000	300		YES	YES		96.5				
Yamaha	2002	426		YES	YES		101.3				YES
Yamaha	2000	426		YES	YES		97.5				
KTM	2001	520		YES	YES		102.5				YES
Honda	1992	500	YES		YES		98.4				YES
Yamaha	2004	450		YES		YES	88.5				
Suzuki	2000	400		YES	YES		96.4				
Yamaha	1998	80	YES		YES		93.6				
Yamaha	1982	175	YES		YES		96.6				
Honda	1988	500	YES		YES		97.8				YES
Honda	2003	150		YES	YES		91.5				
Yamaha	2003	250		YES	YES		96.5				
Yamaha	2001	125	YES		YES		89.5				
Honda	2004	450		YES	YES		95.1				
Honda	1997	250	YES		YES		93.3				
Suzuki	1989	250	YES		YES		99.4				YES
Averages:			30%	70%	90%	10%	98.0				34%
	66%	Pass	Passing vehicles average				94.6				
	34%	Fail	Failing vehicles average				101.8				

California Off-Highway Vehicle Noise Study

A Report to the California Legislature

As Required by Public Resources Code Section 5090.32(o)

WR 04-31 • September 2005

Appendix F: Field Noise Measurement Data for
Jawbone Canyon, Hollister Hills SVRA, and Hungry Valley SVRA

Table F-3. Hungry Valley SVRA Vehicle Testing Data

Vehicle	Year	Engine Size (cc)	2-Stroke	4-Stroke	M/C	ATV	Noise Level (dBA)	No Maint	<15 Hrs	>20 Hrs	Greater than 97.5 dBA
January 24, 2004											
Yamaha	2001	250		YES	YES		96.5				
Honda	2002	250	YES		YES		93.0				
Honda	1989	125	YES		YES		98.6				YES
Honda	1989	250	YES		YES		93.0				
Honda	2001	70		YES	YES		79.0				
Yamaha	1985	200	YES		YES		88.0				
Suzuki	2003	400		YES		YES	89.0				
Honda	2002	250	YES		YES		91.0				
KTM	2003	300	YES		YES		89.0				
Honda	2001	600		YES	YES		83.0				
Honda	1994	650		YES	YES		94.5				
Honda	1992	500	YES		YES		97.2				
Kawasaki	1992	125	YES		YES		102.0				YES
Honda	2003	125	YES		YES		100.0				YES
Honda	1987	500	YES		YES		99.0				YES
Honda	2004	230		YES	YES		80.2				
Honda	2003	650		YES	YES		92.0				
Yamaha	2003	250	YES		YES		94.4				
Yamaha	1997	350		YES		YES	96.5				
Honda	1986	250	YES		YES		103.0				YES
Yamaha	1980	465	YES		YES		110.0				YES
Suzuki	1997	160		YES		YES	87.0				
Yamaha	2002	125		YES	YES		89.0				
Kawasaki	2000	650		YES	YES		99.0				YES
Honda	1989	350	YES			YES	109.0				YES
Yamaha	2003	250		YES	YES		99.0				YES
Kawasaki	2004	110		YES	YES		94.9				
Yamaha	2000	250	YES		YES		98.0				YES
Honda	2002	80		YES	YES		84.0				
Honda	2002	650		YES	YES		92.8				
Honda	1997	250	YES		YES		98.0				YES

California Off-Highway Vehicle Noise Study

A Report to the California Legislature

As Required by Public Resources Code Section 5090.32(o)

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Appendix F: Field Noise Measurement Data for
Jawbone Canyon, Hollister Hills SVRA, and Hungry Valley SVRA

Table F-3. Hungry Valley SVRA Vehicle Testing Data (continued)

Vehicle	Year	Engine Size (cc)	2-Stroke	4-Stroke	M/C	ATV	Noise Level (dBA)	No Maint	<15 Hrs	>20 Hrs	Greater than 97.5 dBA
January 25, 2004											
Yamaha	2003	450		YES	YES		96.5				
Yamaha	2003	450		YES	YES		94.0				
Yamaha	2003	450		YES	YES		94.5				
Yamaha	2003	450		YES	YES		93.5				
Honda	2002	450		YES	YES		96.0				
Yamaha	1998	250	YES		YES		95.0				
Yamaha	2004	450		YES	YES		95.5				
KTM	2004	450		YES	YES		98.5				YES
Yamaha	2004	450		YES	YES		94.5				
Yamaha	1999	80	YES		YES		100.0				YES
Suzuki	2003	85	YES		YES		89.0				
Yamaha	1985	350		YES		YES	99.5				YES
Suzuki	1980	400	YES		YES		98.0				YES
Honda	2001	80	YES		YES		97.0				
Honda	1985	125	YES		YES		99.5				YES
Honda	2001	400		YES	YES		100.5				YES
Yamaha	2001	125	YES		YES		98.5				YES
KTM	2003	450		YES	YES		94.5				
KTM	2003	525		YES	YES		97.5				
Yamaha	2002	250		YES	YES		100.0				YES
Yamaha	2001	426		YES	YES		102.0				YES
KTM	2002	450		YES	YES		95.1				
Suzuki	2002	85	YES		YES		94.5				
Honda	2002	400		YES	YES		101.0				YES
Honda	2004	450		YES	YES		94.5				
Yamaha	1996	250	YES		YES		95.0				
Kawasaki	1998	250	YES		YES		93.0				
Yamaha	2002	250		YES	YES		103.0				YES
Honda	2002	400		YES	YES		97.0				
Suzuki	2003	400		YES		YES	97.6				YES
Yamaha	2002	660		YES		YES	99.0				YES
Honda	1994	650		YES	YES		97.1				YES
Yamaha	2002	660		YES		YES	103.0				YES
Honda	1979	250		YES	YES		100.5				YES
Honda	2003	80			YES		85.0				
Yamaha	2003	125		YES			89.6				
Yamaha	2002	250		YES	YES		93.0				
Honda	2001	100		YES	YES		85.0				
Honda	2002	400		YES	YES		86.5				
Yamaha	2003	660		YES		YES	102.0				YES
Suzuki	1988	250	YES		YES		96.0				YES

California Off-Highway Vehicle Noise Study

A Report to the California Legislature

As Required by Public Resources Code Section 5090.32(o)

WR 04-31 • September 2005

*Appendix F: Field Noise Measurement Data for
Jawbone Canyon, Hollister Hills SVRA, and Hungry Valley SVRA*

Table F-3. Hungry Valley SVRA Vehicle Testing Data (concluded)

Vehicle	Year	Engine Size (cc)	2-Stroke	4-Stroke	M/C	ATV	Noise Level (dBA)	No Maint	<15 Hrs	>20 Hrs	Greater than 97.5 dBA
January 25, 2004											
Kawasaki	1994	80	YES		YES		99.0				YES
Honda	1989	125	YES		YES		97.0				
Averages:			39%	61%	86%	14%	95.0				41%
	59%	Pass	Passing vehicles average				90.2				
	41%	Fail	Failing vehicles average				100.6				

Attachment B

State of New Jersey
Model Noise Ordinance for Off-Road Vehicles

Disclaimer: The NJDEP in collaboration with the New Jersey Noise Control Council has developed this model noise ordinance to serve as guidance to municipalities seeking to enact noise control standards for off-road vehicles. Any municipality that adopts this ordinance with decibel standards, whether changes have been made or not, must submit the document for approval to the NJDEP, Bureau of Local Environmental Management, PO Box 420, Mail Code 401-04N, 401 East State Street, Trenton, NJ 08625-0420.

I. Purpose

The purpose of this ordinance is to establish standards for the operation of motor-driven off-road vehicles within the municipality of _____ to minimize the impact of noise from the operation of such vehicles on residents of the municipality and the environment.

II. Definitions

The following words and terms, when used in this ordinance, shall have the following meanings, unless the context clearly indicates otherwise. Terms not defined in this ordinance have the same meaning as those defined in N.J.A.C. 7:29.

"Affected Person" means any person on a regulated property who has registered a noise complaint with an authorized enforcement agency and such person has an interest in the protected property as an owner, tenant or employee.

"Department" means the New Jersey Department of Environmental Protection.

"Motor vehicle" means any vehicle that is propelled other than by human or animal power on land.

"Muffler" means a properly functioning sound dissipative device or system for abating the sound of escaping gasses on equipment.

"Noise Control Officer" means an employee of a local, county or regional health agency which is certified pursuant to the County Environmental Health Act (N.J.S.A. 26:3A2-21 et seq.) to perform noise enforcement activities; or a municipality with a Department-approved noise control ordinance and the employee has received noise enforcement training and is currently certified in noise enforcement. The employee must be acting within his or her designated jurisdiction and must be authorized to issue a summons in order to be considered a noise control officer.

"Noise Control Investigator" means an employee of a municipality, county or regional health commission that has a Department-approved noise control ordinance and the employee has not received noise enforcement training. However, they are knowledgeable about their model noise ordinance and enforcement procedures. A Noise Control Investigator may only enforce sections of the ordinance that does not require the use of a sound level meter. The employee must be acting within his or her designated jurisdiction and must be authorized by their municipality, county or regional health commission to issue a violation and/or summons.

"*Occupied Property*" means any affected person's property including but not limited to their home, studio, pool, tennis courts, barn, stable, penned areas, or similar structure or confined area occupied by livestock.

"*Off-Road Vehicle*"(ORV) means motor vehicles that are capable of human transport and designed or used for the purpose of recreation off of the public right-of-way by, but not limited to, all-terrain vehicles (ATV), trail/dirt bikes, minibikes, go-carts and snowmobiles.

"*Private right-of-way*" means any street, avenue, boulevard, road, highway, sidewalk, alley or easement that is owned, leased, or controlled by a non-governmental entity.

"*Public right-of-way*" means any street, avenue, boulevard, road, highway, sidewalk, alley or easement that is owned, leased, or controlled by a governmental entity.

"*Public space*" means any real property or structures thereon that are owned, leased or controlled by a governmental entity.

"*Real property line*" means the imaginary line including its vertical extension that separates one parcel of real property from another.

III. Applicability

All off-road vehicles as defined in Section II. shall comply with the requirements herein.

IV. Exceptions

1. ORVs specifically used for farming activities under the New Jersey Right-to-Farm regulations, yard work and snow removal.
2. ORVs engaged in government or emergency functions included but not limited to utility repair, search and rescue operations, fire fighting or vehicles engaged in scientific research in otherwise inaccessible areas.
3. ORVs in transit to or from public roadways or when being loaded or unloading from their transport vehicles.
4. Lawn mowers, tractors, lawn, garden or similar equipment for residential use. This equipment must however operate with a factory-installed or functionally equivalent muffler.
5. Public celebrations that are government sponsored or government permitted events.
6. Permitted motor vehicle racetracks.
7. Safety training by a certified instructor under the Motorcycle Safety Foundation (MSF) or another sanctioned curriculum and with written, permitted approval from the municipality.

8. Cleaning, maintenance or repair of an ORV or ORVs, between the hours of (to be determined by the town) when the engine use or operation of one or more ORVs does not exceed 15 minutes in any hour, no more than 2 times per day for a total of 30 minutes, unless sound levels are below 65 dBA at or within a complainant's property line.

V. Prohibited Acts

1. Sound levels made by an ORV or ORVs shall not exceed the day (7am to 10pm) and nighttime (10pm to 7am) limits of 65dBA and 50dBA respectively when measured at or within a complainant's property line unless otherwise specified in this ordinance; or
2. No person shall operate or cause to be operated any ORV not equipped with a factory-installed or functionally equivalent muffler in good working order and in constant operation; or
3. When not measuring dBAs and upon the audible determination by the NCO or NCI, no ORVs shall be operated within 400 feet of an affected person's occupied property during the day (7am to 10pm) or within 800 feet of an affected person's property during the night (10pm to 7am). If the NCO or NCI determines the use of an ORV or ORVs is not impacting on the complainant's enjoyment of life and property as a result of relative loudness, distance to the property line, number of vehicles or frequency of drive bys, even if the ORV operator(s) is within 400 or 800 feet depending on the time of day, a violation does not exist.

VI. Enforcement

1. Any violation of this ordinance shall be cause for an enforcement document to be issued to the violator or the property owner on which the ORV or ORVs was operated, by the noise control officer or noise control investigator according to procedures set forth at N.J.A.C. 7:29. The recipient of an enforcement document with a monetary penalty shall be entitled to a hearing in municipal court having jurisdiction to contest such action.
2. Any person who violates any provision of this ordinance shall be subject to a civil penalty for each offense of not more than \$2,000. If the violation is of a continuing nature, each day during which it occurs shall constitute an additional, separate and distinct offense. The violator can request a settlement conference to discuss potential reductions in penalty or to enter a payment schedule.
3. No provision of this ordinance shall be construed to impair any common law or statutory cause of action, or legal remedy therefrom, of any person for injury or damage arising from any violation of this ordinance or from other law.
4. It shall be unlawful for the owner or person having control or custody of an ORV to allow or enable a minor (under age 18) to operate said ORV in a manner violating any section of this ordinance. When a minor operates an ORV in violation of this ordinance, it shall be a refutable presumption that the parent or guardian enabled the ORV to be so operated and as such the parent or guardian shall be an additional responsible party.

Severability and Repealer

1. If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by federal or State law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated.
2. All ordinances or parts of ordinances that are inconsistent with any provisions of this ordinance are hereby repealed as to the extent of such inconsistencies.

noise-off road vehicle/Model Off Road Vehicle Noise Ordinance final

14d.



33 Bartles Corner Road, Flemington, NJ 08822
Program/Intake: (908) 806-4220
FAX: (908) 806-4290
Administrative Offices: (908) 806-7913
FAX: (908) 806-7135
G. Tracy Ginsburg, Founder
Ernestine Winfrey, Executive Director
Dawn P. Davidson Community Outreach Director

July 11, 2018

Mr. Donald Hutchins
Township Administrator
Raritan Municipal Court Clerk's Office
1 Municipal Drive
Flemington NJ 08822

Dear Mr. Hutchins:

The Good News Home, a non-profit residential treatment facility for women recovering from addictions to drugs and/or alcohol will be holding its 15th annual Harvest Festival and Craft Fair on Saturday, September 8, 2018 from 8:30 am – 4:30 pm to raise community awareness about our facility and to raise greatly needed revenue. The festival will be held on our property located at 33 Bartles Corner Road, Flemington, New Jersey.

Hunterdon County Board of Chosen Freeholders granted us permission to conduct a coin toss and we are writing to also request permission to hold a coin toss at the intersection of County Road 523 and River Road on that date.

We sincerely appreciate your consideration in this request and look forward to hearing from you. Should you have questions or require information, please contact me at (908) 806-7913, extension 323 or dawn@goodnewshome.org.

Very truly yours,

Dawn P. Davidson
Community Outreach Director

THREE BRIDGES VOLUNTEER FIRE CO.



14e.

PO Box 127, 467 Main St., Three Bridges, N.J. 08887

The Township of Raritan
Township Building
One Municipal Drive
Flemington, NJ 08822-1799
Attn: Donald Hutchins – Administrator

June 15, 2018

Dear Mr. Hutchins,

The Three Bridges Volunteer Fire Company sponsored a Three Bridges 5 Mile Run as a fundraiser for our department. This event proved to be a successful fundraising event since being reestablished in 2015. The Three Bridges Volunteer Fire Company would like to host our 5 Mile Run again this year. I am writing this letter to request approval to hold the 8th Annual Three Bridges 5 Mile Run again this year. As with our previous 5 mile runs a portion of the course will go into Raritan Township, in the area of Main Street, Three Bridges Road and Hillsborough Road. We are seeking your permission to hold this event on these roads.

The run is slated to take place at 9:00 AM on Saturday, August 11th, 2018 and is expected to attract 150 runners. As you can see from the enclosed map the run will start and finish at the Three Bridges Fire Department. Based on previous year's events, this run should be completed by no later than 10:30 AM. After the run all participants will be invited back to the fire house on Main Street for an award ceremony and refreshments.

The course will be monitored by the members of the fire company with traffic cones and members placed at all intersections that can be considered high traffic areas. We are willing to work with Raritan Township to make this a safe and community friendly event. We look forward to working with your police department to make this an enjoyable event for all that participate. With your Township Committee's support we feel that this can be a great annual event that will help raise funds for the fire department and will bring a sense of community to the area.

Please review the enclosed map and respond with any comments or concerns that you may have. We are seeking approval to have this event on the roads that pass through Raritan Township. Please respond as soon as possible, so that we may begin advertising and planning the next stages.

Please contact me, Dennis Concannon- Chief, at (cell) 908 391-8974 or e-mail at Chief_33@tbvfc.com if you have any further questions.

Thank you in advance for your consideration,

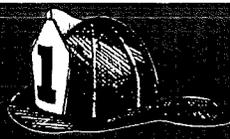
Sincerely,

Dennis Concannon

Chief

Three Bridges Volunteer Fire Company

THREE BRIDGES VOLUNTEER FIRE CO.



PO Box 127, 467 Main St., Three Bridges, N.J. 08887

June 15, 2018

Township of Raritan
Township Building
One Municipal Drive
Flemington, NJ 08822

✓ Attn: Donald Hutchins – Administrator
Attn: Glenn Tabasko – Police Chief

The Three Bridges Volunteer Fire Company has contacted their company Insurance Agent (G. S. Newborn & Associates) with regards to the hosting of a 5 Mile Run and the required insurance coverage necessary for the event.

Verification of insurance coverage will be provided to the Township of Raritan. This coverage will identify that Raritan Township will be held harmless with reference to incidents that may take place and result of this event being delivered.

Please contact me, Dennis Concannon - Chief, at (cell) 908 391-8974 or e-mail at Chief_33@tbvfc.com if you have any further questions.

Thank you in advance for your consideration in this matter,

Sincerely

A handwritten signature in black ink, appearing to read 'Dennis Concannon', written over a horizontal line.

Dennis Concannon
Chief
Three Bridges Volunteer Fire Company

14f.

Lisa Fania

From: Caine Fowler <caine@skunktowndistillery.com>
Sent: Monday, July 2, 2018 2:19 PM
To: Clerk
Subject: Special Event Request

To whom it may concern,

After a successful initial season of food trucks under this new ordinance; I am writing to submit a request for a special event "2018 Summer Weekends at the Distillery" on the following dates:

(every Friday and Saturday of Summer):

7/20/18
7/21/18
7/27/18
7/28/18
8/3/18
8/4/18
8/10/18
8/11/18
8/17/18
8/18/18
8/24/18
8/25/18
8/31/18
9/1/18
9/7/18
9/8/18
9/14/18
9/15/18
9/21/18
9/22/18
9/28/18
9/29/18
10/5/18
10/6/18
10/19/18
10/20/18

Please let me know when this request is scheduled for consideration.

Thank you,
Caine Fowler
Owner/Partner
Skunktown Distillery
908-751-5911

To stop receiving messages from Clerk group, stop following it.



149.

State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

June 18, 2018

Raritan Township
Lisa Fania, Township Clerk
One Municipal Drive
Flemington, New Jersey 08822

RE: NJDOT Property: Route 202, Section 7, Parcels 25B, 27, 29, 29B, 30A & Part of R22, Raritan Township, Hunterdon County

Dear Ms. Fania:

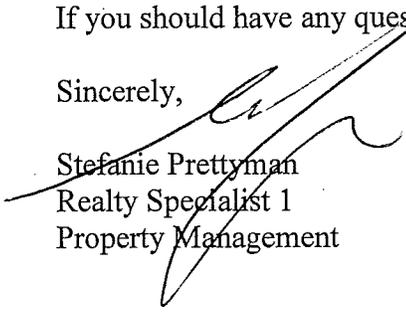
The Property Management Unit has received a request from JCP&L & adjoining property owner to coordinate a small easement between JCP&L and NJDOT to run electric lines across Ridge Road from an existing JCP&L pole located in the corner of Parcel 25B. The issue presented was just as the houses were being constructed and the power lines were about to be installed by JCP&L, it was then discovered that a small portion was on NJDOT ROW, and in turn two houses that have been constructed are not connect to electric. The area of the proposed on NJDOT property is known as acquired Parcels 25B, 27, 29, 29B, & Part of Parcel R22 of the Route 202, Section 7 Project located in Raritan Township, Hunterdon County; also known as adjacent to Block 36.01, Lot 85; Block 36.01, Lot 72 & Block 84, Lot 36.04. The subject area is part of local roadways covered under a Jurisdictional Agreement with the Municipality having jurisdiction of the roadway, I've attached a copy of the agreement for your review. Therefore, since this location is covered under jurisdictional of the Township it's suggested that Raritan Township acquire these parcels in fee for transportation purposes for One Dollar (\$1.00), and JCP&L would be able to install the utility easement. It should be noted that when the Department relocated Ridge Road landscape plantings were installed as a screen for the residents, this should be maintained or replaced if removed. I've enclosed a copy of the General Property Parcel Map and Aerial overview for your review. It is recommended that since Parcel R22 abuts the State ROW if the State should hold jurisdiction over this over instead of the municipality.

In order to proceed with the conveyance of the above referenced parcels, VX Maps and Parcel Descriptions would have to be prepared. In order to enter into the agreement of Sale, an ordinance and resolution would be needed to indicate that the municipality will enter into an agreement with NJDOT to purchase the parcels for the specified public use for \$1.00. Please send the letter of intent, along with a copy of the resolution and ordinance to my attention at the following:

NJDOT-ROW
1035 Parkway Avenue
P.O. Box 600
Trenton, New Jersey 08625-0600

If you should have any questions, please contact me at (609) 530-2769.

Sincerely,



Stefanie Prettyman
Realty Specialist 1
Property Management

4556

NEW JERSEY DEPARTMENT OF TRANSPORTATION
JURISDICTIONAL AGREEMENT No. 4556

THIS AGREEMENT, made this 20th day of November, Two Thousand Six, 2006, between the TOWNSHIP OF RARITAN in Hunterdon County, hereinafter referred to as the "Township", and the STATE OF NEW JERSEY, acting through its Commissioner of Transportation, hereinafter referred to as the "State", witnesseth that:

WHEREAS, the State will be making intersection improvements to Route U.S. 202 and Case Boulevard; and

WHEREAS, Case Boulevard and Ridge Road are Township roadways; and

WHEREAS, in order to prevent future legal or maintenance problems in these areas, it is necessary that the Township and the State apportion the jurisdiction for highway maintenance and control in an equitable manner pursuant to N.J.S.A. 27:7-1 et seq.; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Township and the State agree as follows:

FIRST, the Township agrees to:

- (a) Assume or retain jurisdiction for highway maintenance and control, upon completion of construction and final acceptance by the State, in those areas as shown with cross hatching on a map entitled "NEW JERSEY DEPARTMENT OF TRANSPORTATION, JURISDICTIONAL LIMIT MAP, ROUTE U.S. 202 AND CASE BOULEVARD, TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, SCALE: AS NOTED", which map is appended hereto and made a part hereof.
- (b) Upon completion of construction and final acceptance by the State, maintain drainage easements, as indicated on the said map.
- (c) Upon completion of construction and final acceptance by the State, maintain sight triangle easements, as indicated on the said map.

SECOND, the State agrees to:

- (a) Assume or retain jurisdiction for highway maintenance and control, upon completion of construction and final acceptance by the State, in that area shown shaded on the said map.
- (b) Upon completion of construction and final acceptance by the State, maintain drainage, as indicated on the said map.
- (c) Upon completion of construction and final acceptance by the State, maintain the retaining wall, as indicated on the said map.

455b

(d) Upon completion of construction and final acceptance by the State, maintain the easement, as indicated on the said map.

THIRD, both the Township and State agree that:

(a) Nothing contained in this agreement shall be construed to affect the legal and/or maintenance responsibilities for any traffic signal systems, overhead lighting, or other electrical facilities involved in the subject roadway areas.

(b) To the extent of the jurisdictional limits established herein, upon completion of construction and final acceptance by the State, any provisions of this agreement which may be inconsistent with that of a prior agreement, the provisions of this agreement shall control. All remaining provisions of any prior agreement will continue in full force and effect.

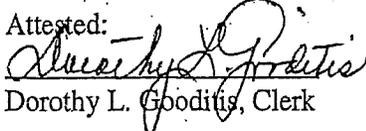
(c) This agreement will not be binding until executed by the Commissioner of Transportation or the Commissioner's designee.

4556

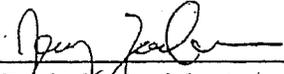
IN WITNESS WHEREOF, the parties have signed, sealed, and attested to this agreement.

THE TOWNSHIP OF RARITAN
IN HUNTERDON COUNTY

Attested:

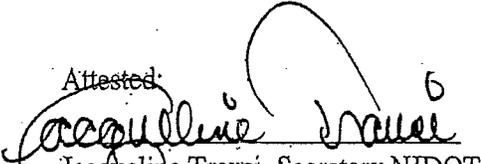

Dorothy L. Gooditis, Clerk

By

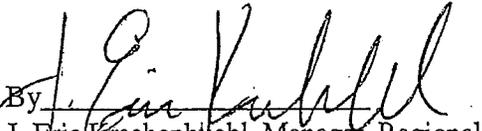

Jerry Zemplachenko, Mayor

THE STATE OF NEW JERSEY

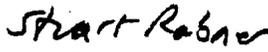
Attested:


Jacqueline Trausi, Secretary NJDOT
Date: November 20, 2006

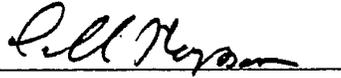
By


J. Eric Kraehenbuehl, Manager, Regional
Design, Surveys & Jurisdiction
Date: 11/20/06

This Agreement has been
reviewed and approved
as to form:

~~Zelma V. Farber~~ 
Stuart Rabner
Attorney General of New Jersey

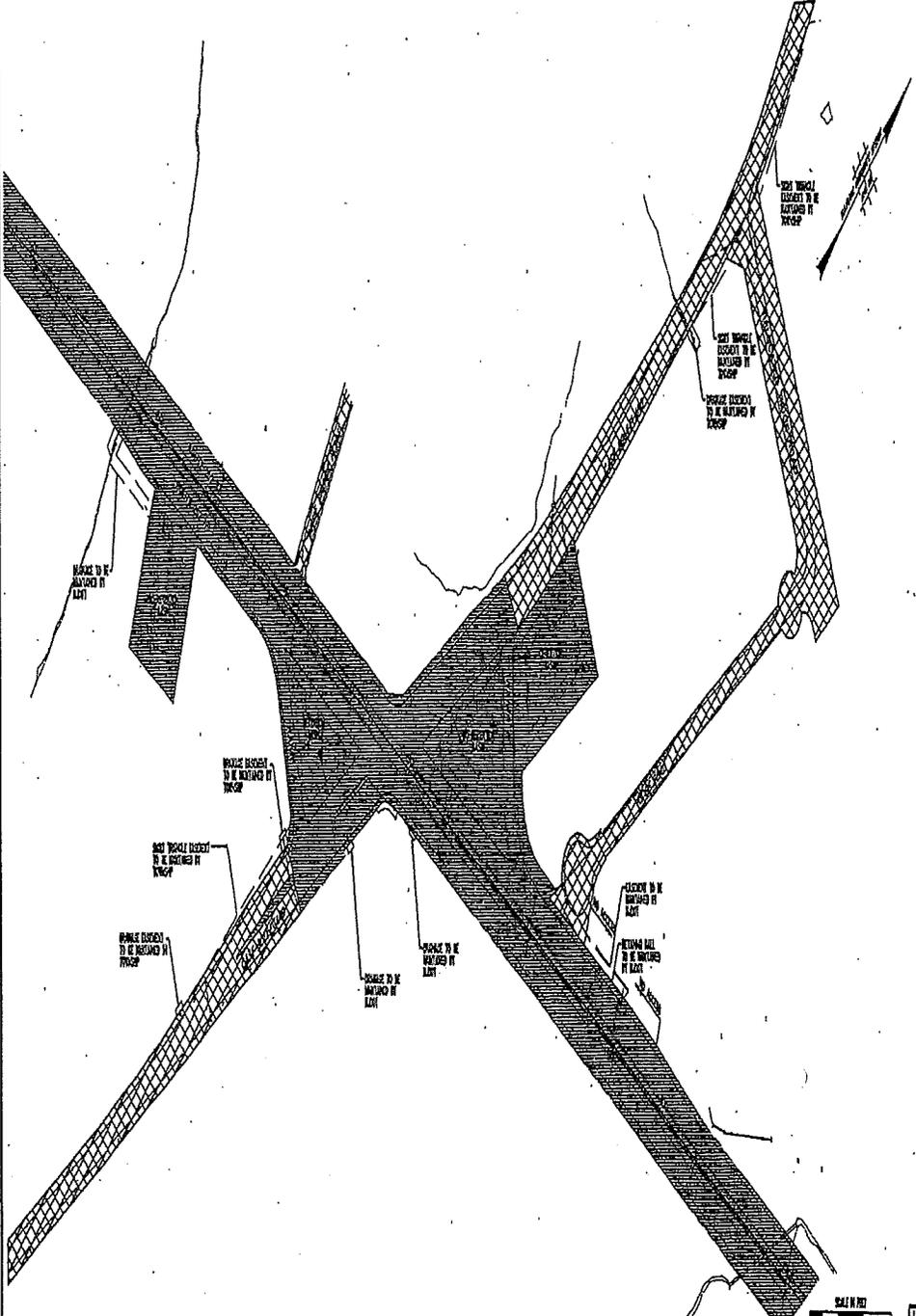
By:


Deputy Attorney General

Date:

10/4/06

TOWNSHIP OF BARTON COUNTY OF HANTERDON



- LEGEND**
-  PORTION TO BE ACQUIRED BY STATE
 -  PORTION TO BE ACQUIRED BY COUNTY
 -  PORTION TO BE ACQUIRED BY TOWNSHIP
 -  BOUNDARY OF THE TOWNSHIP
 -  BOUNDARY OF THE COUNTY
 -  BOUNDARY OF THE STATE

ADDITIONAL NOTES:
 JURISDICTIONAL LIMITS ARE SHOWN BY THE BOUNDARIES OF THE STATE, COUNTY AND TOWNSHIP.
 PORTION TO BE ACQUIRED BY STATE IS SHOWN BY THE HATCHED PATTERN.
 PORTION TO BE ACQUIRED BY COUNTY IS SHOWN BY THE CROSS-HATCHED PATTERN.
 PORTION TO BE ACQUIRED BY TOWNSHIP IS SHOWN BY THE DOTTED PATTERN.



NEW JERSEY DEPARTMENT OF TRANSPORTATION
 JURISDICTIONAL LIMIT MAP
 ROUTE U.S. 212 AND CASE BOULEVARD
 TOWNSHIP OF BARTON
 COUNTY OF HANTERDON
 SCALE: 1" = 1000'

Map 4556

Prepared by: ALBERT D. RYLAKE, ESQ

DEED FOR FUTURE ROADWAY PURPOSES

THIS INDENTURE made this 17 day of JANUARY 2002, BETWEEN STOWAWAY SELF STORAGE III, L.L.C. whose address is PO Box 5297, North Branch, New Jersey 08876, hereinafter designated as the grantor (the masculine singular is used throughout this instrument to refer to the grantor whether there may be one grantor or more, and whether or not the grantor may be a Corporation), and

THE TOWNSHIP OF RARITAN, a public corporation of the State of New Jersey, having its principal office at One Raritan Avenue, Flemington, New Jersey 08822 hereinafter referred to as the Township.

Transfer of Ownership. The Grantor grants and conveys (transfers ownership of) the property described below to the Grantee. This transfer is made for the sum of One (\$1.00) Dollar and for the adequate and sufficient consideration and in accordance with condition no. 17 of Resolution No. 2001-17 of the Raritan Township Board of Adjustment adopted on July 19, 2001.

The Grantor acknowledges receipt of this money.

Tax Map Reference. (N.J.S.A. 46:15-2.1) Municipality of Raritan Township Block No. 36.01, Portion of Lot 72 to be conveyed to Raritan Township

Property. The property consists of the land and all the buildings and structures on the land in the Township of Raritan, County of Hunterdon and State of New Jersey. The legal description is:

See Schedule A attached hereto and made a part hereof.

The within Deed conveys 0.679 Ac. of the parcel, (which consists of 0.967 Ac.) to the Township of Raritan for future roadway purposes. The remaining 0.288 Ac. portion of the parcel shall be retained by grantor. Said 0.967 Ac. parcel subdivision was approved by Resolution No. 2001-17 of the Raritan Township Board of Adjustment adopted on July 19, 2001.

This deed reserves the right for ingress and egress to the Grantor along and through the parcel conveyed herein together with the right to run utilities through said parcel as well. The right of ingress and egress and the right to run utilities reserved herein is subject, however, to all required governmental approvals including but not limited to site plan or revised site plan approval by the Raritan Township Board of Adjustment.

This deed further reserves the rights of the grantor to collect any and all compensation for any eminent domain taking of the 0.967 acre portion of Lot 72 by the New Jersey Department of Transportation. The reservation of grantor's rights herein is made pursuant to condition no. 17 of Resolution No. 2001-17 of the Raritan Township Board of Adjustment adopted on July 19, 2001.

Consideration: 1.00
Realty Tax: 0.00 B
Fees: 26.00





FUTURE MASTER PLAN ROADWAY DESCRIPTION

TO THE TOWNSHIP OF RARITAN

BLOCK 36.01, LOT 22

TOWNSHIP OF RARITAN, HUNTERDON COUNTY, NJ

BEGINNING at a point, said point being located at the intersection of the common line between Block 36.01, Lots 72 and 92, with the northerly sideline of U.S. Route 202 and running thence:

- 1) Along the common line between Block 36.01, Lot 72 with Block 36.01, Lots 92-85, North 12 degrees 07 minutes 43 seconds East 847.22 feet to a point, thence;
- 2) Along the common line between Block 36.01, Lots 72 and 22, with Block 36.01, Lot 85, North 81 degrees 35 minutes 31 seconds West 176.00 feet to a point, the true point of beginning. Thence;
- 3) Along Block 36.01 Lots 84 and 76.02 North 81 degrees 35 minutes 31 seconds West 407.47 to a point, thence;
- 4) Along Block 36.01 Lot 17 North 13 degrees 58 minutes 36 seconds East 70.33 feet to a point, thence;
- 5) Through Block 36.01 Lot 22, the following five (5) courses and distances:
South 81 degrees 35 minutes 31 seconds East 335.65 feet to a point, thence;
- 6) On a curve to the left having a radius of 15.00 feet, a length of 23.56 feet, and whose chord bears North 53 degrees 24 minutes 29 seconds East 21.21 feet to a point, thence;
- 7) North 08 degrees 24 minutes 29 seconds East 10.00 feet to a point, thence;
- 8) South 81 degrees 35 minutes 31 seconds East 50.00 feet to a point, thence;
- 9) South 08 degrees 24 minutes 29 seconds West 95.00 to the point and place of Beginning.

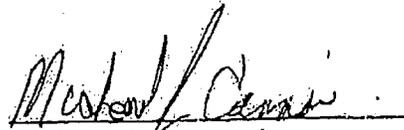


BEING the same 70-foot wide Access Easement as shown on a map entitled "Easement Map for Stowaway Self Storage Facility," dated October 20, 2000, revised through September 13, 2001 prepared by Brokaw FG, now Schoor DePalma.

BEING a portion of the same premises as conveyed by the deed from F. Richard Karas, executor and F. Richard Karas dated June 25, 1997 and recorded in the Hunterdon County Clerk's office in Deed Book 1168, Page 0626.

All bearings being in accordance with The New Jersey State Plane Coordinate System. The easement contains an area of 0.679 acres (29582 SF) of land, more or less, as calculated by Michael J. Cannoni PLS, NJ License No. 42555 for Schoor DePalma.

Subject also to any other easements or restrictions of record that an accurate title search may disclose.


Michael J. Cannoni
Professional Land Surveyor
NJ License No. 42555

P.O. Box 5192, Clinton, NJ 08809-0192 Tel: 908.735.7750 Fax: 908.735.7746
Manalapan ■ Brick ■ Parsippany ■ Phillipsburg ■ Voorhees ■ Philadelphia ■ Atlantic City ■ Kulpsville ■ Clinton
www.schoordepalma.com

n:/project/private01/e01219E/accesseas.des 7/9/01

Being a portion of the same lands and premises conveyed to Stowaway Self Storage L.L.C., by Deed of Richard F. Karas, and thereafter a portion of the same lands and premises conveyed to Stowaway Self Storage L.L.C. by Deed of Stowaway Self Storage L.L.C., both of which are dated even herewith and both of which are about to be recorded in the Hunterdon County Clerk's Office simultaneously herewith.

IN WITNESS WHEREOF, the grantor has hereunto set his hand and seal, or if a corporation, has caused these presents to be executed by the grantor's proper corporate officers the day and year first written above.

Signed, sealed and delivered in the presence of or attested by

William J. Gianos
WILLIAM J. GIANOS

STOWAWAY SELF STORAGE III, L.L.C.
BY: Robert Vollers
ROBERT VOLLERS, Member

STATE OF NEW JERSEY
SS.:
COUNTY OF HUNTERDON

BE IT REMEMBERED, that on JANUARY 17 2002, before me, an Attorney-At-Law of New Jersey, personally appeared ROBERT VOLLERS, who, I am satisfied is the person named in and who executed the within instrument and thereupon he acknowledged that he signed, sealed and delivered the same as his act and deed, for the uses and purposes therein expressed.

William J. Gianos
WILLIAM J. GIANOS
An Attorney At Law of New Jersey

DEED FOR FUTURE ROADWAY PURPOSES DATE: JAN 17, 2002

STOWAWAY SELF STORAGE III, L.L.C. R&R:

Grantor,

LAW OFFICES OF RYLAK & GIANOS
12 LOWER CENTER STREET
P.O. BOX 5365
CLINTON, NEW JERSEY 08809

to

TOWNSHIP OF RARITAN,

Grantee.

TOWNSHIP OF RARITAN - HUNTERDON COUNTY
MINOR SUBDIVISION APPROVAL

MINOR SUBDIVISION APPROVED BY: PLANNING BOARD
 ZONING BOARD
 COMPREHENSIVE ZONING ORDINANCE

DATE OF APPROVAL July 19, 2001

APPROVED BY: [Signature]

APPROVED BY: [Signature]



END OF DOCUMENT

FILED WITHIN 150 DAYS OF THE DATE
EXPIRE January 25, 2002 OR
IF SHALL EXPIRE. THIS APPROVAL
IS SET FORTH IN
Res. No. 2001-17 OF THE APPROVING
COMMISSION PLAN.

TOWNSHIP
INSTRUMENT
20040902002332810
PAGE 5

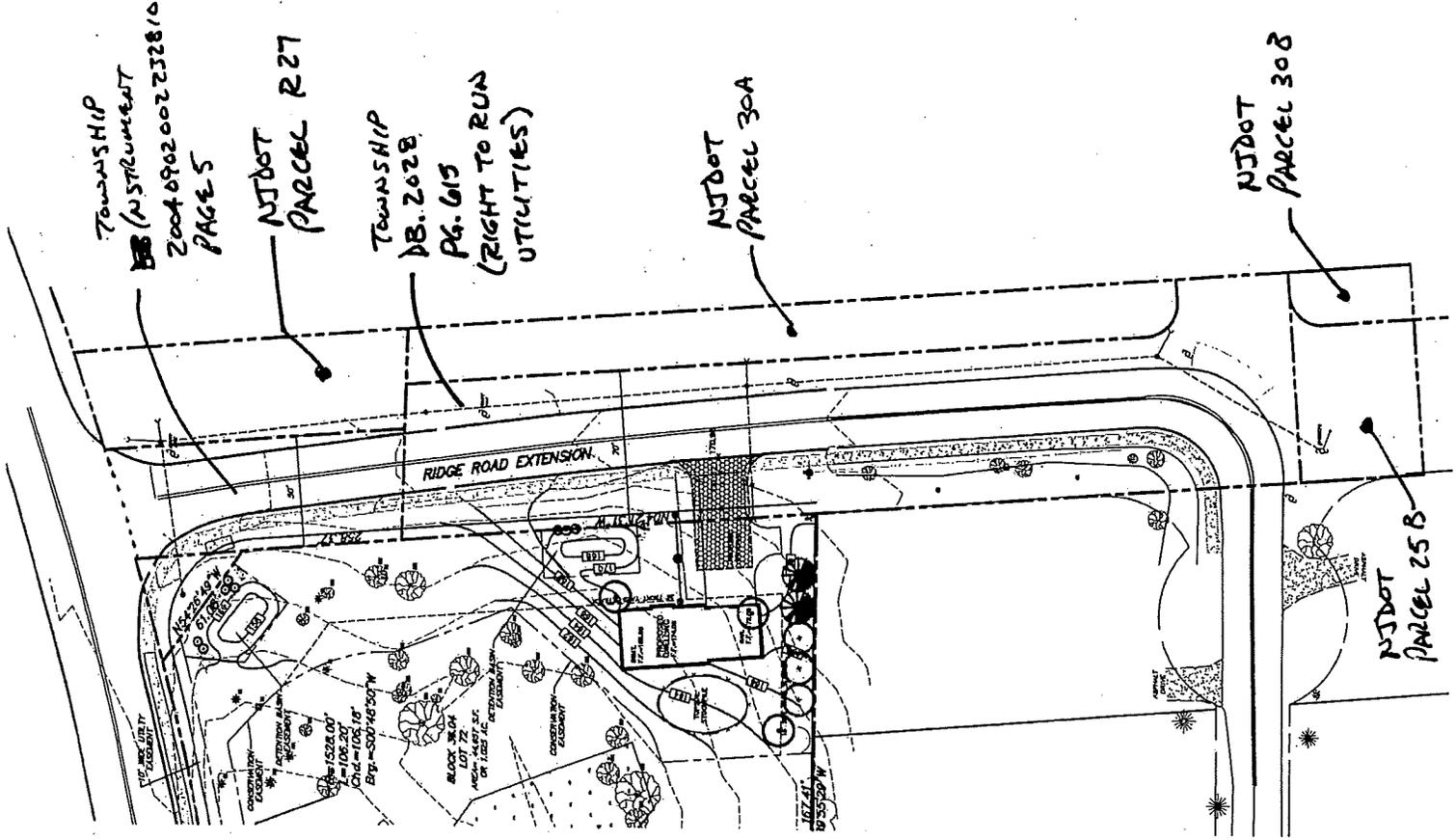
NJDOT
PARCEL R27

TOWNSHIP
DB. 2028
PG. 615
(RIGHT TO RUN
UTILITIES)

NJDOT
PARCEL 30A

NJDOT
PARCEL 30B

NJDOT
PARCEL 25B





STATE OF NEW JERSEY
TRANSPARENCY CENTER

Governor Phil Murphy · Lt. Governor Sheila Oliver [Logout](#)

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Property Tax Information As of January 10, 2017

Tax List Details | **Property Map**

[Return To Previous Screen](#)

[Return To Search Page](#)

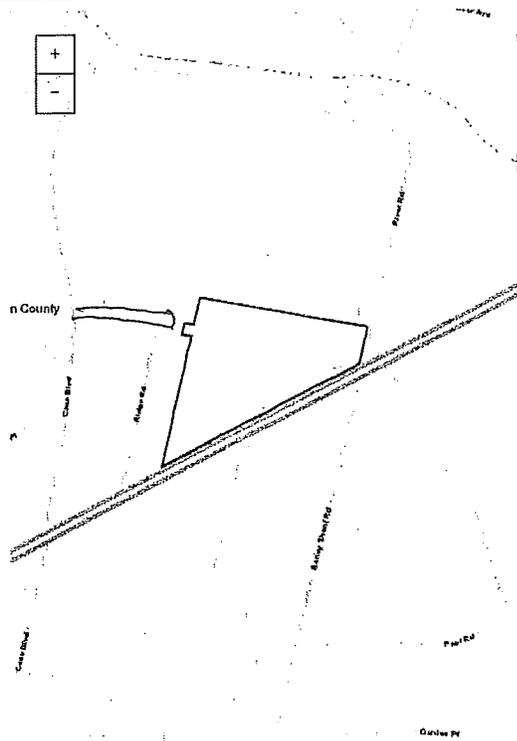
Tax Year

OWNER INFORMATION

Owner Name **STOWAWAY SELF STORAGE III LLC**
Owner Address **PO BOX 5297**
NORTH BRANCH NJ 08876

PROPERTY INFORMATION

Street Address **479 HWY 202**
County **HUNTERDON**
RARITAN TWP
Block Number **36.01**
Lot Number **72**
Qualifier
Property Class **COMMERCIAL**
Land Description **17.884 AC.**
Building Description
Acreage **17.884**
Land Value **\$1,967,200.00**
Building Value **\$5,532,800.00**
Net Value **\$7,500,000.00**
Prior Year Tax Amount **\$180,450.00**



Ridge Rd



20061005000047790 3/12
10/05/2006 12:30:06 PM 0
Bk: 2167 Pg: 661
Dorothy K. Tlrook
Hunterdon County Clerk

DEED

Date This Deed is made on 8/30/2006 2006 between

LOT 72
BLK 36.01

Parties:

(Seller) Grantor: Stowaway Self Storage III, L.L.C.
A New Jersey Limited Liability Company

Address: PO BOX 5297,
North Branch, New Jersey 08876

Grantor and

(Buyer) Grantee: The State of New Jersey,
Department of Transportation,
1035 Parkway Avenue, PO Box 614
Trenton, New Jersey 08625-0616

Grantee

(The words "Grantor" and Grantee" include all Grantors and all Grantees under this Deed.)

Consideration In return for the payment to the Grantor by the Grantee the sum of **Twenty Two Thousand and Four Hundred Dollars (\$ 22,400.00)**

Conveyance The Grantor grants and conveys to the Grantee all the land and premises located in the **Township of Raritan** and **County of Hunterdon** and the **State of New Jersey**, specifically described below. The Grantor further grants and conveys to the Grantee an easement over and across the remaining property of Grantor as follows:

Description of Land

SEE SCHEDULE "A" ATTACHED

The Grantor retains all other rights to use the remaining property not conveyed in fee simple, which is subject to the easement, for a legal purpose not inconsistent, contrary or in conflict with the terms of

PREPARED BY: *Bradley W. Stainrook* 8/30/06
Bradley W. Stainrook

MH:mh 3/30/2005

All that certain lands and premises, situate, lying and being in the Township of Raritan, in the County of Hunterdon and State of New Jersey, more particularly described as follows:

PARCELS 25A and 25B as indicated on a map entitled: "NEW JERSEY DEPARTMENT OF TRANSPORTATION, GENERAL PROPERTY PARCEL MAP, ROUTE U.S. 202 (1953) SECTION 7, FLEMINGTON CIRCLE TO RARITAN RIVER, Showing Existing Right Of Way And Parcels To Be Acquired In The Borough Of Flemington And The Township of Raritan, County Of Hunterdon, February 2004"; And as shown more particularly on a map attached hereto, marked "Exhibit B", entitled "NEW JERSEY DEPARTMENT OF TRANSPORTATION, ROUTE U.S. 202 (1953) SECTION 7, FLEMINGTON CIRCLE TO RARITAN RIVER, PARCELS 25A and 25B, Township Of Raritan, County Of Hunterdon, February, 2004"; And also being construction project ROUTE U.S. 202 AND CASE BLVD INTERSECTION IMPROVEMENTS, CONTRACT NO. 950723012;

Parcel 25A, including specifically all the land and premises located at about Station 99+50 (Route U.S. 202 Existing and Proposed Base Line Stationing), and more particularly as follows:

BEGINNING at a point in the proposed right of way line of Route U.S. 202 (1953) Section 7, said point being 69.00 feet, measured northwesterly and perpendicular from the Route U.S. 202 Base Line Stationing 99+40.32 and running thence:

1. Along the said proposed right of way line, as laid down on the aforesaid maps, $N66^{\circ}10'38''E$ (calculated), 222 feet (scaled), to a point in the existing northwesterly right of way line of Route U.S. 202 (1953) Section 7;
2. Along the said existing right of way line, $S62^{\circ}27'06''W$ (deed), 366 feet (scaled), to a point in the division line of Lots 72 and 92 in Block 36.01, Township of Raritan;
3. Along the said division line, $N12^{\circ}07'43''E$ (deed), 18 feet (scaled), to a point in the proposed right of way line of Route U.S. 202 (1953) Section 7;
4. Along the said proposed right of way line, as laid down on the aforesaid maps, $N62^{\circ}33'58''E$ (calculated), 133 feet (scaled), to the point and place of beginning;

Containing 3495 square feet more or less.

Being also known as part of Lot 72 in Block 36.01 on the tax map of the Raritan Township.

Parcel 25B, including specifically all the land and premises located at about Station 511+00 (Relocated Ridge Proposed Base Line Stationing), and more particularly as follows:

MH:mh 3/30/2005

BEGINNING at a point of tangency in the division line of Lots 72 and 22 in Block 36.01, Township of Raritan and running thence:

1. Along the said division line, $S81^{\circ}35'31''E$ (deed), 42 feet (scaled), to a point in the proposed line of Relocated Ridge Road;
2. Along the said proposed line, as laid down on the aforesaid maps, $S08^{\circ}31'38''W$ (calculated), 70 feet (scaled), to a point in the division line of Lots 72 and 85 in Block 36.01, Township of Raritan;
3. Along the said division line, $N81^{\circ}23'31''W$ (deed of dedication), 57 feet (scaled), to a point in the division line of Lot 72, Block 36.01 and right of way previously acquired by the Township of Raritan;
4. Along the said division line, $N08^{\circ}24'29''E$ (deed of dedication), 95.00 feet (deed of dedication), to a point of cusp in the division line of Lot 72 in Block 36.01 and right of way previously acquired by the Township of Raritan;
5. Along the said division line, on a curve to the left with a radius of 15.00 feet (deed), southeasterly an arc length of 23.56 feet (deed), to the point and place of beginning;

Containing 4040 square feet more or less.

Being also known as part of Lot 72 in Block 36.01 on the tax map of the Raritan Township.

TOGETHER WITH the permanent right to form and maintain slopes for grading the said Route U.S. 202 (1953) as far as the line marked Slope E on the aforesaid maps, including the right to topsoil; seed, plant trees, vines and shrubs, in such a manner, so as not to interfere with points of access and to maintain the same so as to support the adjoining roadway; stabilize the soil, prevent erosion and/or to improve the aesthetic aspects of the roadway; areas of existing or proposed driveways, parking lots or other paved areas that are to remain in accordance with the construction plans and specifications for the project, may be replaced with equal or better paving or impervious or semi-impervious materials. The owner shall retain the right to use the area within said slope easement consistent with the purposes and rights described above, however, the owner shall not have the right to remove vegetative material, add or remove material from the slope to be constructed, construct walls or other structures, or in any manner modify said slope easement rights, without first applying for permission to the New Jersey Department of Transportation (NJDOT). The permission to modify or release said slope may be obtained from the NJDOT, Office of ROW, where it is demonstrated by the owner, to the satisfaction of the NJDOT in its sole discretion, that the slope is no longer needed to support the roadway or that the proposed modification will not interfere with or adversely affect the integrity of the slope; the NJDOT, however, reserves the right to impose such terms and

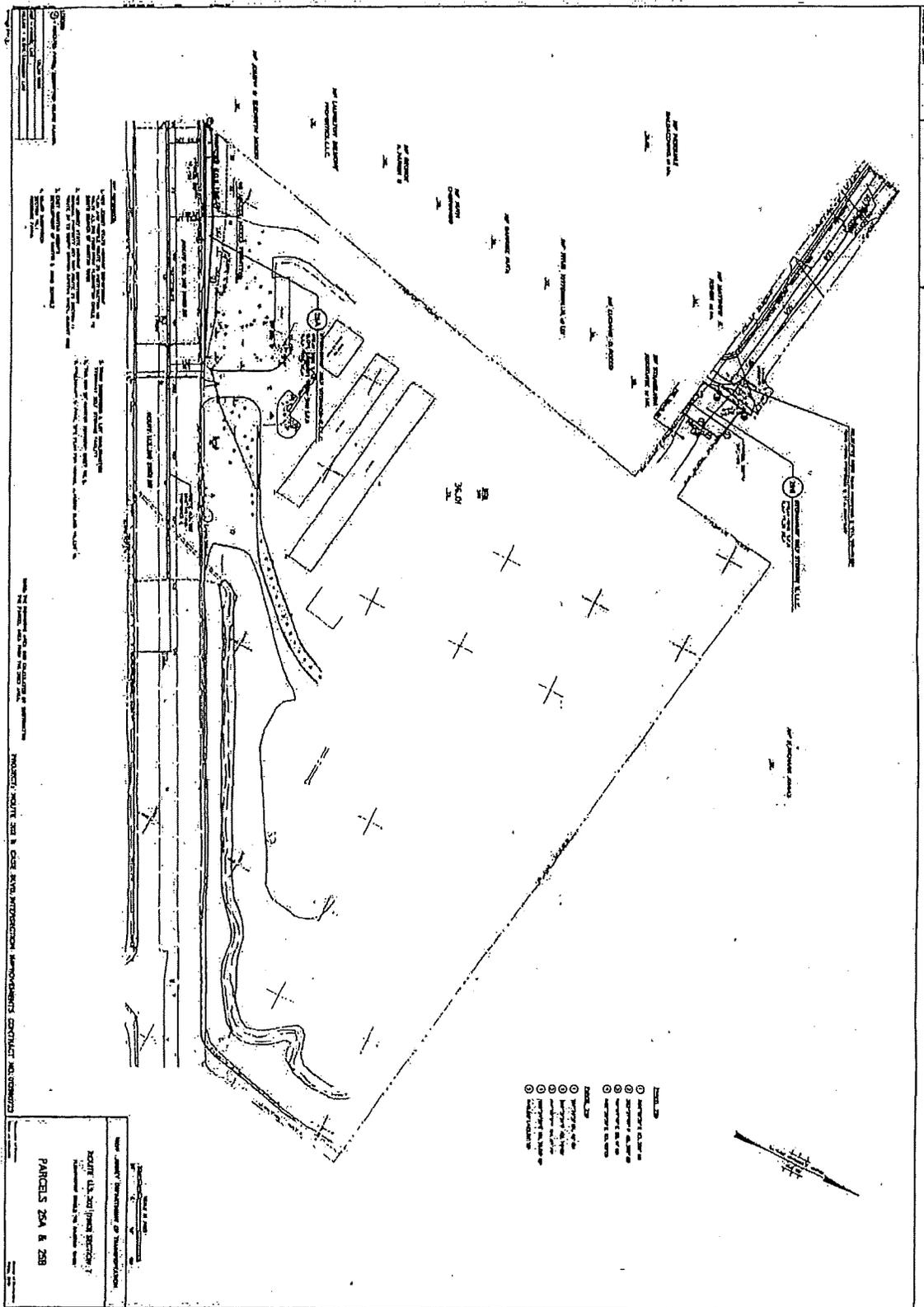
MH:mh 3/30/2005

conditions on the release of any slope rights that are necessary to ensure the stability of the adjacent roadway;

AND ALSO any direct access which the owner may have to Route U.S. 202; (EXCEPT that the owner shall have direct access as far as the line marked ACCESS PERMITTED) as shown on the aforesaid maps;

AND ALSO any ownership, reversionary or associated right, title and interest to the underlying fee of the right of way for the adjoining roadway known as Route U.S. 202 (1953), that the owner may have as shown on the aforesaid maps;;

SUBJECT, HOWEVER, to all public utility easements, recorded or unrecorded, affecting the herein described premises;

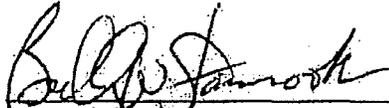


this easement as described in Schedule "A".
Maintenance of the property, which is subject to the
easement, shall remain the obligation of the Grantor
except to the extent stated otherwise in Schedule "A".

The Grantor further reserves the Right for Ingress and Egress which was
created and established in a deed for future roadway purposes, dated
January 17, 2002 and recorded January 25, 2002 and set forth in in Deed
Book 2028 page 615 in, along and through parcel 25B.

The Grantor further reseves the Right of ingress and egress to run
utilities through the parcel 25B as well and reserved therein.

This Deed was Prepared for the State by:



Bradley W. Stainrook

**Covenant as to
Grantor's Acts**

The Grantor covenants that the Grantor has done no act to encumber the property or the easement across the remaining property. (This covenant or promise means that the Grantor has not done anything to effect the rights granted to the State under the terms of this Deed as to either the property conveyed in fee simple or as to the easement across the remaining property).

**Receipt of
Consideration**

The Grantor acknowledges receipt of full payment, due under the terms of the contract, for the property and easement and acknowledges it to be sufficient and proper consideration for the transfer of the ownership and the granting of the easement.

Signature The Grantor signs this Deed on the first date above.

*L.L.C. Corporation,
Company*

**Stowaway Self Storage III,
A New Jersey Limited Liability**


**Robert Vollers,
Managing Member**

State of New Jersey

) SS.:

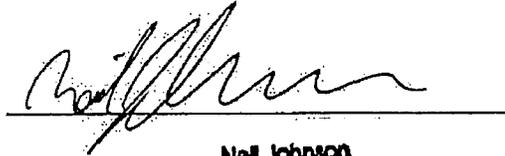
COUNTY OF SOMERSET

I CERTIFY, that on August 30th, 2006, Robert Vollers is the **Managing Member of Stowaway Self Storage III L.L.C., A New Jersey Limited Liability Company**, personally came before me and acknowledged under oath, to my satisfaction that this person(s) (or if more than one, each person);

(a) is the grantor(s) named herein and personally signed this

Deed;

- (b) signed and delivered this Deed as his or her act and deed;
- (c) made this Deed for \$ 22,400.00 as the full and actual consideration paid or to be paid for the transfer of title. (Such consideration is defined in N.J.S.A. 46:15-6.)



Neil Johnson
Notary Public
State of New Jersey
MY COMM. EXP. 8/23/2010

Route 202(1953) Section 7 Parcels 25A & 25B
Case ID# 302521

DEED

*Stowaway Self Storage III, L.L.C.
A New Jersey Limited Liability Company*

TO

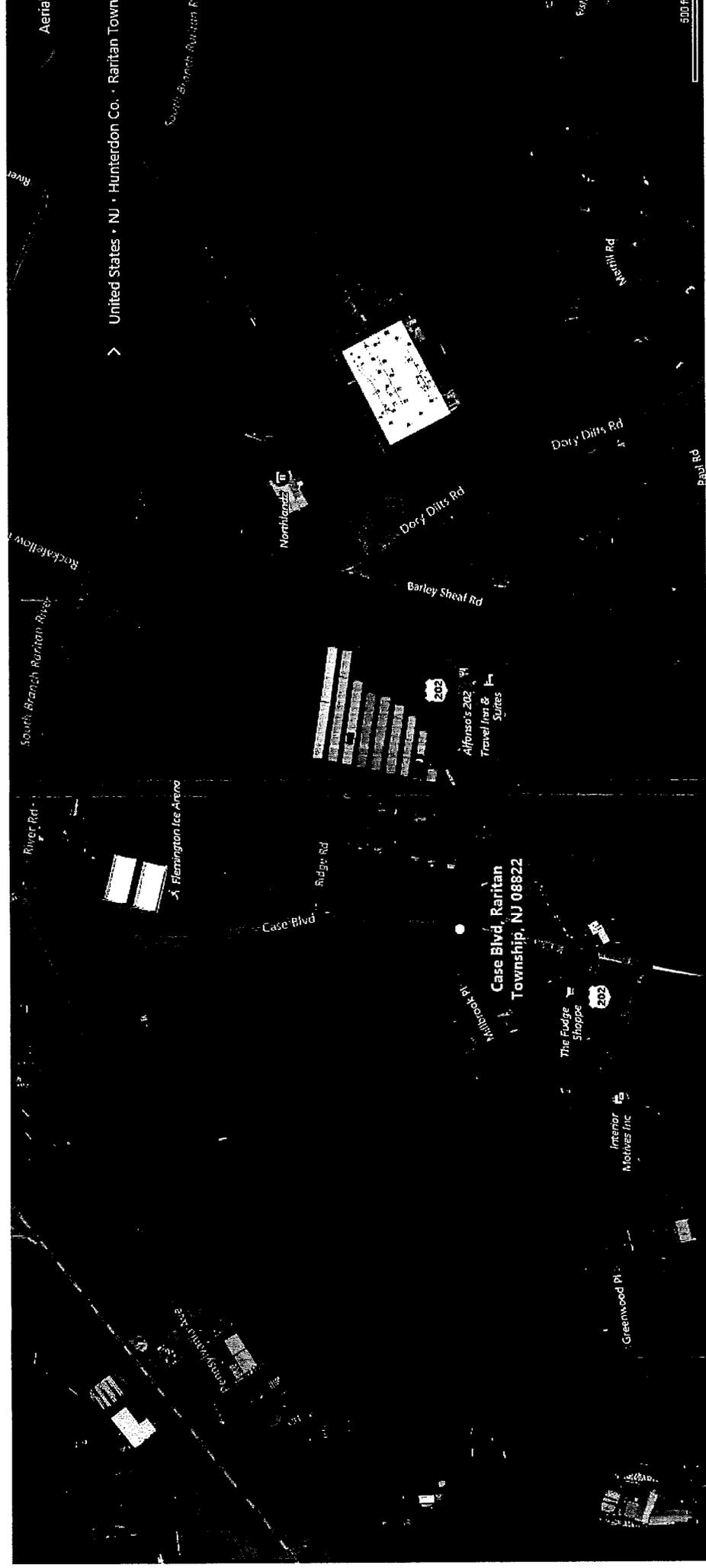
The State of New Jersey, Department of Transportation

Dated: August 30th 2006

State Highway Route: 202 (1953)

County: HUNTERDON

*Record and Return to: Bradley W. STAINBANK
@ NJDOT
1035 Parkway Ave
TRENTON NJ 08625-0616
Row/Titles*





Don't merit!

Hunterdon County Sheriff's Office

14h.

71 Main Street
PO Box 2900
Flemington, NJ 08822-2900
(908) 788-1166 Fax (908) 806-4624
www.co.hunterdon.nj.us/sheriff.htm

Frederick W. Brown
Sheriff

Robert W. Smith
Undersheriff

Frank J. Della Serra
Undersheriff

Edward W. Davis
Chief Warrant Officer

Frank J. Cordero
Undersheriff

May 30, 2018

Mayor Michael Mangin
Raritan Township
One Municipal Drive
Flemington, NJ 08822

Dear Mayor Mangin:

The Hunterdon County Sheriff's Office operates the "Project Lifesaver" program. This program places bracelets on people who tend to wander, making locating them much easier. We currently have 40 clients ranging in age from youths to senior citizens. Having the tracking bracelets on clients has resulted in successfully locating numerous clients, many in situations that could have easily resulted in serious or fatal consequences.

The Sheriff's Office has never charged a client for this service. The cost of the tracking device and the monthly replacement of batteries has always been completed free of charge. Each client is visited by a Sheriff's Officer on a regular basis to check the equipment, change the battery, and to familiarize the client with the Sheriff's Officer. The Sheriff's Office has relied on donations and has conducted fundraisers to fund this project in the past. The number of clients has steadily increased each year. As a result, continued funding has become an issue. We currently have clients in 18 different municipalities. In order to continue this program cost free to the clients, I am requesting each municipality contribute \$500.00 per year. The contributed money would only be used for equipment and would be dedicated to "Project Lifesaver". The cost for the Officers would continue to be funded from the Sheriff's Office budget. This program saves each municipality funds by providing extra Officers in the event of a missing person to search for the client.

Please consider this request and advise me of your decision. If you have questions or concerns, I would be more than happy to appear at your meeting to discuss this.

Respectfully,

Fred W. Brown
Sheriff of Hunterdon County

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #18-23

ORDINANCE REAPPROPRIATING \$224,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION AND INSTALLATION OF VIDEO LINK SYSTEM, RECORDING SYSTEM, SERVER ROOM RENOVATION AND LEFFLER HILL COMPLETE AND OLD CROTON PARTIAL CHIP SEAL TREATMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:]

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$224,000.00 of the proceeds of obligations originally made available pursuant to the following bond ordinance of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purpose for which the obligations previously were authorized:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Reappropriated
#15-13	Road Reconstruction for roads in section 1 of the Sunny Hills Area of the Township and roads adjacent thereto or in the area thereof, finally adopted 09/01/2015	\$224,000.00

Section 2. \$224,000.00 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39, is hereby reappropriated to provide \$14,000 for the purchase of a Video Link System, \$14,000 for the purchase of a Courtroom Recording System, \$6,000 for the server room renovation and \$190,000 for Leffler Hill Complete and Old Croton Partial Chip Seal Treatments.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor



RARITAN TOWNSHIP MEMORANDUM

TO: Mayor and Township Committee

FROM: Donald Hutchins, Administrator

RE: Courtroom Video Link/ Recording System Replacement/Server Room Renovation

Video link

Judge Mennen has addressed the benefits of a Video Link system as it pertains to the functions of the Court. Also, Lt. Payne has addressed the savings in manpower that such a system would create.

The system would also allow for presentations by applicants to the Planning Board, Board of Adjustment and presentations to the Township Committee. The system will also allow participation by Committee if they were unable to attend a meeting where the absent individual can see the people being addressed and those in the audience can see the absent individual. This makes for a much better situation in these cases.

Presentations can be made through a USB cable provided at the tables in front of the dais as well as wirelessly. There would also be a USB cable provided to the dais.

The system would also allow for meetings to be recorded if so desired.

The initial cost of the system is \$12,696.00 including the annual service and is broken down by component in the attached quote. IMPACT Technology Solutions has provided the lowest cost option and is also the most responsive vendor contacted with excellent references. There will be some additional expense for some electrical work beyond the contract with IMPACT, I have added the estimated cost to the quote total.

IMPACT Total Cost = \$12,696.00 initial year with annual service cost included.

Electrical Work Estimate = \$1,000.00

Total = \$13,696.00

There will be an annual expense of \$2,160.00 for this system for service and for Video Bridge/Recording Capability and service.

Recording System

The second part of the work needed in the Courtroom is the replacement of the recording system. This has been brought to the attention of the Committee during meetings by people in



RARITAN TOWNSHIP MEMORANDUM

attendance. We have had ongoing issues with the present system requiring repairs and a few instances where the equipment was operating marginally at best during meetings.

Please see the quotes attached regarding the replacement of the system.

GRAMCO has offered the lowest price at \$13,422.00 and seems to be the best fit as they are our current provider and we have been satisfied with their service.. They offer full service and come highly recommended.

Server Room Renovation

The present situation has the server and associated equipment in an unsecure location which is adjacent to the office area. The current situation is also creating an uncomfortable noise level in the office. The proposed remedy is to construct a wall between the sever and office area and install a secondary AC unit for the server room as once the wall is constructed there will not be AC available in the newly constructed server room. The work will need to be contracted out as the DPW does not have time available for this project.

Anticipated Estimated Cost = \$6,000.00

Leffler Hill Complete and Old Croton Partial Chip Seal treatments

These projects were discussed during the Capital Budget Sessions and it was decided that we would re-appropriate from Ordinance 15-13 as this project is completed. I am proposing to re-appropriate \$190,000.00 for this project.

There are funds available through a re-appropriation from 15-13 Sunny Hills Section One of remaining funds that are not needed to complete the project. There will be \$35,017.45 remaining encumbered for remaining payments to complete Sunny Hills Section One. There is



RARITAN TOWNSHIP MEMORANDUM

\$265,259.10 remaining and I am proposing to use \$224,000.00 for these Four Projects. There will be \$41,259.10 remaining unencumbered in the original Ordinance after this re-appropriation.

You will see that this re-appropriation Ordinance Introduction appears on the agenda as well. I am highly recommending that the Committee authorize these three re-appropriations.

Raritan Township Police Department

To: Mr. Donald Hutchins, Township Administrator
From: Lieutenant Alfred Payne
Date: June 27, 2018
Re: Video Conferencing

Mr. Hutchins,

It was brought to my attention that the municipal court is interested in installing video conferencing for the purpose of dealing with individuals that are currently incarcerated.

The concept of video conferencing has been used by numerous courts throughout this State for many years and would only benefit this township. Using video conferencing for those currently held in county jails instead of sending officers to pick up those prisoners would allow us to properly staff the township and maintain a level of officer safety. The current method requires us to either send two patrol officers or a detective and a patrol officer to pick up those incarcerated throughout the State for municipal court. Far too often situations arise that cause service issues or manpower becomes dangerously low due to transporting a prisoner.

Additionally, once the prisoner is brought to court, the officers involved must remain with that prisoner until the case is heard. Occasionally, taking a great deal of time before they are called before the judge. Again, this part of the process detains those officers from functioning in other duties that are beneficial to this community and leaves the remaining team of that particular squad burdened.

I feel that this addition to our municipal court would only streamline the judicial process for the township. More importantly it would allow us to keep officers available and ready for whatever situation may arise in a daily shift.

MEMORANDUM

To: Donald Hutchins
Township Administrator

From: William Mennen
Judge, Municipal Court 

Re: Proposed Courtroom Video System

Date: 20 June 2018

Dear Don:

As a follow up to our meeting of earlier today, I would like to reiterate the benefits that a video system would present to the municipal court. At present, defendants who are incarcerated must be picked up from the jail and transported to our court. This involves significant manpower. If we had a video system in the court (as many of the courts in the vicinage already do), I would be able to address the defendant remotely. This could be particularly helpful in first appearances where defendants must be seen by a judge within 48 hours of incarceration. Often times we are not holding a court session within the 48 hour period, so the defendant must be released.

In addition to seeing defendants who are incarcerated (in any jail – not just Somerset County), a video system would aid the court during trials. Evidence (video, dashcam, photo, etc) could be shown on the video system with ease.

Lastly, as the requirements to address defendants who do not speak English increase, many advisements are being provided by video. Here again, the video system would be a great aid in those cases.

Please do not hesitate to contact me if you have any further questions.

VIDEO LINK



Videoconferencing and Presentation Quote for Rariton Township

High Definition - Group System With 12x Zoom camera

<u>Qty</u>	<u>Item</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
<u>System</u>				
1	Polycom Group 310 EEIV 12x zoom	Videoconference Camera/Codec - includes Polycom Group 310 codec, Eagle Eye camera with 10x optical zoom, remote control.	\$ 4,495	\$ 4,495
2	Monitor - 65" LED	TV and wall mount tilt style	\$ 1,085	\$ 2,170
1	Camera Shelf	Holds Camera above monitor	\$ 229	\$ 229
1	Cables, Misc	Cables, misc hardware	\$ 185	\$ 185
1	Wireless presentation system opening remarks in Spanish DWI and Parking evidence	Allows PC, MAC, tablet, or smartphone to present wirelessly to video system	\$ 985	\$ 985
1	Integrate w IP Phone System	Allows Language Line in conference with jail or telephone call through video system	\$ 495	\$ 495
3	Wired HDMI presentation w Cat 5e	HDMI to run over CAT5e To allow HDMI input to 2 TVs	\$ 195	\$ 585
2	HDMI splitter	Allows 1 HDMI input to 2 TVs	\$ 125	\$ 250
<u>Installation</u>				
1	Installation of Group 310	Installation, Programming, Training On-Site Includes wall mounting of TVs and camera Run cable from TV to recording system Integrate with recording system output	\$ 1,795	\$ 1,795
<u>Service</u>				
1	Service Contract	Annual On-Site Service on equipment above	\$ 1,165	\$ 1,165
200	IP to ISDN conversion service billed on per minute usage	Includes IP to ISDN conversion service setup and minutes of service estimated. Additional charges apply as minutes are exceeded.	\$ 1.71	\$ 342
1	Video Bridge & Recording Svc Out of state defendants	Annual service allows 50 video and audio callers to conference via PC, phone, tablet, or browser. Conferences can be recorded and uploaded to internet. Allows out of state defendants to video.	\$ 995	\$ 995
Total				\$ 12,896

Customer Responsibility

Provide electric outlet behind TV
Run CAT 5e or better cable from cable modem to video unit
Forward provided ports on router from WAN to LAN IP

State Of New Jersey

VIDEO LINK

General Service Administration

NJ State Contract # T1466 (3/31/19)

Account Name: Raritan Municipal Court

Customer Name: Kristan Glinko

Project Description: AV with Polycom

Proposal # 30717

Date: 6/20/2018

Presentation Sales
Tele-Measurements, Inc.
 145 Main Avenue, Clifton, NJ 07014
 973-473-8822 Fax: 973-473-9032
 BOB STEVENS - EXT 204

Item	Qty.	Manf.	Model #	Description	List Price	Discount	User Price
1	1	Polycom	7200-65340-001	RealPresence Group 310-720p: Group 310 HD codec, EagleEyeV-4x camera, mic array, univ. remote, NTSC/PAL Cables: 1 HDMI 1.8m, 1 CAT 5E LAN 3.6m, 1 HDCl digital 3m, Power AMER-Type B, NEMA 5-15, Maintenance Contract Required (Item #00001)	\$5,599.00	35%	\$3,639.35
2	1	Polycom	4877-65340-533	Polycom Advantage, Three Year, RealPresence Group 310 720p: Group 310 HD CODEC, EagleEyeV-4x camera (Item #00001)	\$1,955.00	15%	\$1,661.75
3	1	Polycom	2215-68875-001	Universal Camera Mounting for EagleEyeV-12x and 4x. Mounts on the wall/other flat surfaces over 6.5in deep or flat screen displays greater than 5/8in thick. Includes tripod mount. Also supports EagleEye Director, EagleEye HD, EagleEye III, EagleEye View (Item #00001)	\$155.00	30%	\$108.50
4	1	LG	65LX341C	65" Prosumer LED Television (Item #00004)	\$1,450.00	20%	\$1,160.00
5	1	Premier Mounts	AM95	Low-Profile Dual Stud - Dual Arm Swing Out Mount for Flat Panels up to 95 lbs./43 kg (Item #00004)	\$179.00	25%	\$134.25
6	1	Extron	60-1568-01	Wireless Collaboration Gateway - Dual Band; US (Item #00004)	\$1,690.00	25%	\$1,267.50
7	4	TMI	Lot	Miscellaneous materials, including cables and wire as needed and 12x zoom camera add-on at \$250.00 each (Schedule P3, Line # 00012)			\$1,000.00
8	16	TMI	Lot	Technical Service Department Installation at \$150.00 per hour (Item #00012)			\$2,400.00
9	8	TMI	Lot	Engineering/Programming and Training at \$175.00 per hour (Item #00011)			\$1,400.00
				Total:			\$12,774.35

*The customer is responsible for electrical and network requirements.

Bob Stevens

Account Representative

Approved by

*All contents of this proposal are the sole property of Tele-Measurements Inc. and may not be shared or re-created in any way.

RECORDING

Media Consultants LLC
6 Woodland Hills Drive
Sussex NJ 07461
(973) 670-5638 Fax (973) 702-7618
Mediaconllc@aol.com
Jim Signorini

Estimate

Date 6/22/18

Customer: Township of Raritan
Attn: Lisa Fania, Twsp. Clerk
One Municipal Drive
Flemington, NJ 08822

P.O Number Terms Job: Sound System Upgrade
N/A N/A

Item	Description	Unit Price	Total
11	Shure MX418D/C	299.00	3289.00
1	Shure H/H Mic with Floor Stand		348.00
1	Shure H/H Wireless Mic System		769.00
2	Lectrosonics DM812 DSP Mixer	3199.00	6398.00
1	Bogen GS150 AMP/Mixer		895.00
12	JBL Control 4 speakers	198.00	2376.00

***OPTIONAL**

1-Williams Sound PV37	1449.00	Add to
Includes: 4 -RCV		Total
2-NC		

14,750.00

Labor, Dismantle old rack, install new system,
Calibrate, test all functions 3450.00

TOTAL 17,525.00

6/20/18

Mayor Michael Mangini
 1 Municipal Drive
 Flemington, NJ 08822

Dear Mr. Mangini

I would like to take this opportunity to compliment you on Fleming at the Dept of Public Works in regards to an issue of overgrown trees on Rt Blvd. (off Reaville Ave going toward Home Depot).

The trees have blocked sidewalks for walking which is a safety issue for my husband + I walk that road. We need to be able to see in the street which is dangerous.

I spoke with Brian Fleming

and he was very helpful + polite. He followed through and called me back right away after he addressed it with Homeowners Association in that area + was assured that this will be taken care of shortly. They are aware of issue.

So many times people take the time to complain and I feel it is important to compliment a job well done. You are very lucky to have such a nice young man on your staff. He is definitely an asset.

Thank You,
 Linda Carosella
 8 Shippin Court
 Flemington, NJ 08822

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-146

**RESOLUTION AUTHORIZING CHANGE ORDER #3 WITH DESANTIS
CONSTRUCTION, INC. FOR ROAD RECONSTRUCTION
OF SUNNY HILLS SECTION 1**

WHEREAS, a contract was awarded on May 2, 2017 for the road reconstruction of Sunny Hills Section I; and

WHEREAS, the project was awarded to DeSantis Construction, Inc. of Somerset, New Jersey in the amount of \$1,130,366.00; and

WHEREAS, on September 5, 2017, the Township authorized Change Order #1 increasing the total contract amount by \$825.00; and

WHEREAS, on November 6, 2017, the Township authorized Change Order #2 decreasing the total contract amount by \$6,716.24; and

WHEREAS, the Township Engineer recommends Change Order #3, which decreases the total contract amount by \$183,327.46, be approved by the Township Committee for the reasons outlined in the memorandum dated July 9, 2018.

NOW, THEREFORE BE IT RESOLVED, on this 17th day of July 2018 by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey:

1. That Change Order #3 representing a decrease in the amount of \$183,327.46 be and is hereby approved with respect to the contract for road reconstruction of Sunny Hills Section I.
2. That the amount of all Change Orders be a 16.74% decrease to the total contract amount for a new contract amount with Desantis Construction, Inc. of \$94,114.73.

BE IT FURTHER RESOLVED that a copy of this Change Order shall be affixed and made part of this resolution and that a certified copy be sent to DeSantis Construction, Inc. of Somerset, New Jersey.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk



TOWNSHIP OF RARITAN

MEMORANDUM

TO: Raritan Township Committee

FROM: Antoine Hajjar, P.E. & LS, CME
Township Engineer

DATE: July 9, 2018

RE: Payment Estimate # 7 & Final
Change Order # 3
Sunny Hills Section I
DeSantis Construction, Inc.

This is to advise you that DeSantis Construction, Inc. had substantially completed the above referenced project in accordance with the Township Plans and Specifications on or about December 7, 2017. The contractor came back late spring and completed our punch list. Therefore, the work required by this contract has been completed and accepted by me. I am enclosing for your review and approval of Payment Estimate No. 7 and Final in the amount of \$35,017.45. In addition, please find Change Order # 3 which reflects a reduction in the contract price in the amount of \$183,327.46 based on the "as built" quantities and value engineering.

The amount of the original contract was \$1,130,366.00 and the adjusted amount based on change order 1 thru 3 is \$941,147.30. The changes made during construction resulted in a reduction of the contract price by \$189,218.70 or 16.74%.

I recommend that you approved the change order and the payment at your next scheduled meeting. Please note that the payment shall not be released until the contractor posts a maintenance bond equal to 10% of the final contract price or \$94,114.73 for one year.

I trust this is satisfactory.

Enclosures

cc: Don Hutchins, Administrator w/ encl.
Lisa Fania, Township Clerk w/ encl.
Bill Pandos, CFO w/ Encl.
Danielle Langreder, Asst. Supervisor of Accts w/ encl.

PURCHASE ORDER

THIS P.O.# MUST APPEAR ON ALL
VOUCHERS, CORRESPONDENCE,
INVOICE, SHIPMENTS, ETC.

4490

BILL TO

TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE
FLEMINGTON, NJ 08822-1799
PHONE: (908) 806-6100
FAX: (908) 806-3892

Claims are approved by township committee on the 1st and 3rd Tuesdays of the month

PO DATE

8/ 1/2017

CONTRACT NO.

REQ NO.

4529

DEPARTMENT

Zoning

VENDOR

4182
DESANTIS CONSTRUCTION
491 ELIZBETH AVE
SOMERSET NJ 08873

SHIP TO

~~ENGINEERING~~
Raritan Township
One Municipal Drive
Flemington NJ 08822

RECEIVED

AUG 01 2017

RARITAN TWP
PLANNING DEPT.

SPECIAL INSTRUCTIONS

Sunny Hills Section I

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
0421556999501	1.000		Capital Improvements Reconstruction of Sunny Hills Section I as scoped in the contract documents; plans and specification. This is a blanket purchase order	1130366.0001	1,130,366.00
PO Total					1,130,366.00

Please pay
\$ 35,017.45
DB

APPROVAL FOR PAYMENT

Antoine Hajjar _____ DATE 7/9/2018

_____ DATE

CERTIFICATION OF FUNDS

Wm B. Ford _____ DATE 8/1/17

CHIEF FINANCIAL OFFICER

PAYMENT RECORD

Date	Check Number	Amount

VENDOR'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

x *[Signature]* _____ DATE 7-9-18

Vendor sign here

Raritan Township Engineering Department

Payment Estimate No. 7

Date: 7/6/2018

Job Description:

Sunny Hills Section I

Contractor: Desantis Construction, Inc

Municipality:

Raritan Township

Item No.	Description	Unit	Original Contract Quantity	Extra or Supplemental	Reduction Quantity	Adjusted Quantity	Completed to date	Unit Price	Total Amount
1	Soil Erosion and Sediment Control	LS	LS				100%	\$ 7,500.00	\$ 7,500.00
2	Site Clearing	LS	LS				100%	\$ 51,100.00	\$ 51,100.00
3	Traffic Control	LS	LS				100%	\$ 5,100.00	\$ 5,100.00
4	Excavation Unclassified	CY	3000		-3000	0	0	\$ 18.00	\$ -
5	Excavation Rock	CY	25		-25	0	0	\$ 100.00	\$ -
6	Belgian Block Curb	LF	12100		-66	12034	12034	\$ 20.70	\$ 249,103.80
7	Roadway Milling 4"	SY	16000		-16000	0	0	\$ 3.82	\$ -
8	DGA Sub-base - 4" th. compacted	SY	16000		-16000	0	0	\$ 4.82	\$ -
9	Hot Mixed Asphalt Base Course HMA 19M64 - 4" Thick Compacted	SY	16000		-16000	0	0	\$ 15.64	\$ -
10	Hot Mixed Asphalt Surface Course HMA 9.5M64 - 2" Thick Compacted	SY	16000		-16000	0	0	\$ 9.28	\$ -
11	8" Curb Piece and Bicycle Safe Gate	Unit	15	0	0	15	15	\$ 2,576.00	\$ 38,640.00
12	Type B Doghouse Inlet, Bicycle Safe Gate	Unit	1	0	0	1	1	\$ 2,450.00	\$ 2,450.00
13	Ex. Type B Inlet - Convert to E Frame and Bicycle Safe Gate	Unit	7	0	0	7	7	\$ 1,075.00	\$ 7,525.00
14	Ex. Type B Inlet - Retrofit with Type 'N-ECO' Phase II 8" Curb Piece and Bicycle Safe Gate, Reset Gate	Unit	14	0	0	14	14	\$ 265.00	\$ 3,710.00
15	Ex. Type E Inlet - Convert to B Frame with Type 'N-ECO' Phase II Head and Bicycle Safe Gate, Reset Gate	Unit	3	0	0	3	3	\$ 990.00	\$ 2,970.00
16	Ex. Type A Inlet - Retrofit with Bicycle Safe Gate	Unit	2	0	0	2	2	\$ 250.00	\$ 500.00
17	Drainage Structure Box Repairs	Unit	27	0	0	27	27	\$ 550.00	\$ 14,850.00
18	15" RCP Complete w/ Excavation &	LF	2121	0	0	2121	2121	\$ 34.25	\$ 72,644.25
19	House Drain Connection to Storm Sewer	Unit	10		-9	1	1	\$ 400.00	\$ 400.00
20	Traffic Striping, 24" White Thermoplastic (Stop Bar)	LF	165		-44	121	121	\$ 11.55	\$ 1,397.55
21	Traffic Striping, Double 4" yellow, epoxy	LF	1100		-300	800	800	\$ 2.42	\$ 1,936.00
22	Regulatory Signs	Unit	15		-7	8	8	\$ 275.00	\$ 2,200.00
23	Driveway Restoration - Hot Mix Asphalt	SY	1150	118		1268	1268	\$ 27.88	\$ 35,351.84
24	Site Restoration	LS	LS				100%	\$ 15,000.00	\$ 15,000.00
25	Geogrid Mechanically Stabilized Layer	SY	3200		-3200	0	0	\$ 1.31	\$ -
26	2-1/2" Stone - Subgrade Replacement	Tons	1000		-1000	0	0	\$ 15.50	\$ -
27	Target area soil testing	Unit	0	5		5	5	\$ 165.00	\$ 825.00
28	Full Depth Reclamation	SY	0	15781		15781	15781	\$ 14.96	\$ 236,083.76
29	Yard Inlet 2 x 2		0	3		3	3	\$ 2,933.50	\$ 8,800.50
30	Hot Mixed Asphalt Surface Course HMA 9.5M64 - 2 1/2" Thick	SY	0	15781			15781	\$ 11.60	\$ 183,059.60

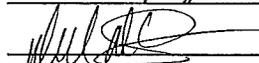
Total Completed To Date: \$ 941,147.30

Contract Price \$ 1,130,366.00
 Extra & Supplemental Work (E&S items) \$ 432,058.70
 Total \$ 1,562,424.70
 Reduction (R Items) \$ (621,277.40)
 Adjusted Contract Amount \$ 941,147.30
 Total Cost of Work Completed to Date \$ 941,147.30
 Less Retained Percentage at 2% \$ -
 Sub-Total \$ 941,147.30
 Less Previous Payment \$ 906,129.85
 Total \$ 35,017.45

Prepared By: Tony Hajjar

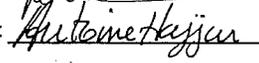
Date: 7/6/2018

Contractor Approval:



Date: 7-9-18

Township Engineer:



Date: 7/9/2018

RARITAN TOWNSHIP ENGINEERING DEPARTMENT

One Municipal Drive, Flemington, New Jersey 08822
(908) 806-6102 Fax (908) 806-8031

Change Order Number 3

Project: Sunny Hills section I
Municipality: Raritan Township
County: Hunterdon
Contractor: Desantis Construction, Inc.

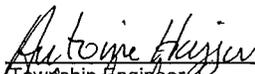
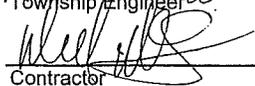
In accordance with the project specifications and contract documents, the following are changes in the contract quantities.

The description and reason for changes are shown on the attached sheet

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
EXTRA QUANTITY ITEMS					
23	Driveway Restoration - Hot Mix Asphalt	SY	118	\$ 27.88	\$ 3,289.84
29	Yard Inlet 2x2	Unit	3	\$ 2,933.50	\$ 8,800.50
30	Hot Mixed Asphalt Surface Course HMA 9.5M64 - 2 1/2" Th.	SY	15781	\$ 11.60	\$ 183,059.60
Total Extra Quantity Item					\$ 195,149.94
REDUCTION QUANTITY ITEMS					
4	Excavation Unclassified	CY	3000	\$ 18.00	\$ 54,000.00
5	Excavation Rock	CY	25	\$ 100.00	\$ 2,500.00
6	Belgian Block Curb	LF	66	\$ 20.70	\$ 1,366.20
7	Roadway Milling, 4"	SY	6000	\$ 3.82	\$ 22,920.00
8	DGA Sub-base, 4" thick Compacted	SY	6000	\$ 4.82	\$ 28,920.00
9	Hot Mixed Asphalt Base Course HMA 19M64 - 4" Th.	SY	6000	\$ 15.64	\$ 93,840.00
10	Hot Mixed Asphalt Surface Course HMA 9.5M64 - 2" Th.	SY	16000	\$ 9.28	\$ 148,480.00
19	House Drain Connection to Storm Sewer	Unit	9	\$ 400.00	\$ 3,600.00
20	Traffic Striping, 24" White Thermoplastic (Stop Bar)	LF	44	\$ 11.55	\$ 508.20
21	Traffic Striping, Double 4" Yellow Epoxy	LF	300	\$ 2.42	\$ 726.00
22	Regulatory Signs	Unit	7	\$ 275.00	\$ 1,925.00
25	Geogrid Mechanically Stabilized Layer	SY	3200	\$ 1.31	\$ 4,192.00
26	2 1/2" Stone - Subgrade Replacement	Tons	1000	\$ 15.50	\$ 15,500.00
Total Reduction Quantity Item					\$ 378,477.40
Extras					\$ 195,149.94
Reductions					\$(378,477.40)
Total Changes					\$(183,327.46)

Amount of Original Contract	\$ 1,130,366.00
Change Order # 1, 2 & 3	\$ (189,218.70)
Adjusted Amount Based on Changes	\$ 941,147.30
% Change in Contract	-16.74%

Approvals:

 _____ Township Engineer	7/9/2018 _____ Date
 _____ Contractor	7-9-18 _____ Date

_____ Mayor	_____ Township Clerk/Attest
----------------	--------------------------------

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-213

**RESOLUTION AUTHORIZING PARTIAL PAYMENT AND CHANGE ORDER #1
TO DESANTIS CONSTRUCTION, INC. FOR ROAD RECONSTRUCTION
OF SUNNY HILLS SECTION 1**

WHEREAS, a contract was awarded on May 2, 2017 for the road reconstruction of Sunny Hills Section I; and

WHEREAS, the project was awarded to DeSantis Construction, Inc. of Somerset, New Jersey in the amount of \$1,130,366.00.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan that the contract with DeSantis Construction, Inc., of Somerset, New Jersey is hereby amended as follows:

Original Contract		\$1,130,366.00
Prior Amendments		.00

Current Contract		\$1,130,366.00
Change Order #1	+	\$825.00

New Contract Amount		\$1,131,191.00

BE IT FURTHER RESOLVED that a copy of this Change Order shall be affixed and made part of this resolution and that a certified copy be sent to DeSantis Construction, Inc. of Somerset, New Jersey.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-270

**RESOLUTION AUTHORIZING CHANGE ORDER #2 WITH DESANTIS
CONSTRUCTION, INC. FOR ROAD RECONSTRUCTION
OF SUNNY HILLS SECTION 1**

WHEREAS, a contract was awarded on May 2, 2017 for the road reconstruction of Sunny Hills Section I; and

WHEREAS, the project was awarded to DeSantis Construction, Inc. of Somerset, New Jersey in the amount of \$1,130,366.00; and

WHEREAS, on September 5, 2017, the Township authorized Change Order #1 increasing the total contract amount by \$825.00; and

WHEREAS, the Township Engineer recommends Change Order #2 which decreases the total contract amount by \$6,716.24 be approved by the Township Committee for the reasons outlined in the memorandum dated October 30, 2017.

NOW, THEREFORE BE IT RESOLVED, on this 6th day of November, 2017 by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey:

1. That Change Order #2 representing a decrease in the amount of \$6,716.24 be and is hereby approved with respect to the contract for road reconstruction of Sunny Hills Section I.
2. That the amount of all Change Orders be a 0.52% decrease to the total contract amount for a new contract amount with Desantis Construction, Inc. of \$1,124,474.76.

BE IT FURTHER RESOLVED that a copy of this Change Order shall be affixed and made part of this resolution and that a certified copy be sent to DeSantis Construction, Inc. of Somerset, New Jersey.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-147

CERTIFICATION OF REVIEW OF THE 2017 AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations;" and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Township Committee of the Township of Raritan, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-148

**RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN
RECOMMENDED IN THE ANNUAL REPORT OF AUDIT FOR 2017**

BE IT RESOLVED by the Mayor and Township Committee of Raritan Township, County of Hunterdon, State of New Jersey that the attached Corrective Action Plan, submitted by William Pandos, Chief Financial Officer, be approved and submitted by the Township Clerk to the Division of Local Government Services.

BE IT FURTHER RESOLVED that a copy will be placed on file in the Clerk's Office at the Municipal Building and made available for public inspection within the next 45 days.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk

2017 Corrective Action Plan
For year-ended December 31, 2017 Audit Report
Township of Raritan, County of Hunterdon

Finding Number 2017-01:

1. **Description:** Although there was definite improvement noted in the condition of the Finance Department's records, receipts and disbursements were not always recorded in the general ledger for the Other Trust Funds and one cash account is maintained in the general ledger for all the Other Trust Fund bank accounts. The Assistant Supervisor of Accounts is one of the authorized signatures on the various checking accounts. This employee is responsible for the accounts payable functions and this employee's signature is commonly on the various account's checks. A Dedication by Rider was not obtained from the Division of Local Government Services for the following Other Trust Fund reserves – Engineering Inspections, School and Park Donations, and Traffic Study. The Clerk's performance bond escrow account is in the custodianship of the Clerk's Office and the accounting records for this account are maintained by that office. The various balance sheets contain a number of interfund balances.
2. **Analysis:** It is recommended that greater care be taken in the posting of all transactions to the general ledger for the Other Trust Funds and that separate cash accounts are maintained in the Other Trust Funds general ledger for each Other Trust Fund cash account. It is also recommended that the authorized signatures on the various Township Bank Accounts are independent of the purchasing and accounts payable duties. It is recommended that a Dedication by Rider is obtained for the following Other Trust Fund Reserves – Engineering Inspections, School and Park Donations, and Traffic Study. It is further recommended that the Finance Department have custodianship of and maintain the accounting records for the Performance Bond Escrow Account. And finally, it is recommended that the interfund balances are liquidated in a timely manner and an effort is made to limit the number of interfund transactions in the future.
3. **Corrective Action:** Since the addition of another assistant in the Finance Office, greater care is being taken in the posting of all transactions to the general ledger for the Other Trust Funds. The main issue was that there were deposits clearing the bank that were not recorded in the general ledger. Additionally, separate cash accounts will be set up in the general ledger for each Other Trust Fund cash account. The authorized signatures on the Township's General Bank Account has been changed so that they are independent of the purchasing and accounts payable duties. In a November 30, 2018 e-mail to the Township Clerk, Mr. Robert Kennedy of the DLGS, confirmed that Raritan Township's Resolution dated August 1988 covered an approved Dedication by Rider to establish both a Developer's Escrow Trust Fund and

an Engineering Inspection Trust Fund. Mr. Kennedy also forwarded a copy of the law confirming his opinion. Mr. Kennedy also recommended simply cancelling the balances for the School and Park Donations and the Traffic Study. The Township has researched and found no statute that requires the Finance Department to have custodianship of the Performance Bond Escrow Account. This account has always been under the custodianship of the Township Clerk's Office. Therefore, the Township has decided to leave the account under the custodianship of the Clerk's Office. And finally, interfund balances will be liquidated in a timely manner. There will not be a need for the amount of interfund transfers as seen in 2017. The Township has made the decision to do estimated tax bills going forward and will continue to maintain a positive cash flow. Cash flow was greatly impeded in 2017, which the delay of New Jersey adopting its budget caused County taxing authorities delays in certifying municipal budgets, delaying the mailing of third quarter tax bills.

4. **Implementation Date:** To be completed by December 31, 2018.

Finding Number 2017-02:

1. **Description:** It is recommended that consideration be given to providing for a more adequate segregation of duties with respect to the recording and treasury functions.
2. **Analysis:** The Township's Finance Department has been understaffed for many years, making a true segregation of duties an impossibility.
3. **Corrective Action:** The Township hired an additional employee in the Finance Department.
4. **Implementation Date:** Completed.

Finding Number 2017-03:

1. **Description:** Not all petty cash funds were approved by the Division of Local Government Services or properly updated with the authorized custodian of the funds and change funds be properly authorized by resolution.
2. **Analysis:** It is recommended that all change funds be properly authorized by resolution.
3. **Corrective Action:** On October 17, 2017, Mr. Jorge Carmona of the DLGS, forwarded an e-mail which included the updated Petty Cash Report for Raritan Township to the Township Clerk. It included the requested custodian changes and the requests for

new Petty Cash accounts for Fire Prevention, Engineering, Planning and Zoning, and the Clerk's Office, which were approved.

4. **Implementation Date:** Completed.

Finding Number 2017-04:

1. **Description:** The Township's Fire Prevention Department's collections were not always turned over to the Treasurer for deposit within forty-eight hours of receipt.
2. **Analysis:** It is recommended that the Fire Prevention Department turns over receipts in a timely manner to ensure deposits are made within forty-eight hours of receipt as per state statute.
3. **Corrective Action:** The Township's Fire Prevention Department had been inadequately staffed. Beginning in the second half of 2017, an Administrative Assistant was added to the department. At such time, collections were being turned over to the Treasurer for deposit within forty-eight hours of receipt.
4. **Implementation Date:** Completed.

Finding Number 2017-05:

1. **Description:** A review of the Municipal Court has revealed that the Tickets Assigned But Not Issued Tickets Report contains a large number of tickets which were assigned over six months ago.
2. **Analysis:** It is recommended that the Tickets Assigned But Not Issued Tickets Report be reviewed for all tickets over six months old, so they can be collected from the respective officers and voided. Also, consideration should be given to the use of separate cashboxes by the Municipal Court personnel.
3. **Corrective Action:** The Court Administrator will review all assigned but not issued tickets over six months old so that they are collected or reassigned to the respective officers. Consideration was given to the use of separate cashboxes by the Municipal Court personnel and rejected.
4. **Implementation Date:** Third quarter 2018.

Finding Number 2017-06:

1. **Description:** An analysis of the balance for the Reserve for Tax Sale Premiums was not maintained.
2. **Analysis:** It is recommended that an analysis of balance for the Reserve for Tax Sale Premiums is maintained.
3. **Corrective Action:** A lien register has been maintained for each year of the tax sale by the Tax Department and has each block and lot that was sold. For each property it has the details of the sale including how much was collected for a premium. If needed, a report of all the open and closed liens which will have the premiums associated with each block and lot can be generated out of Vital to show the amount of the premiums that have not been released back to the lien holders or have been given back to the lien holders. All of the above was offered to the audit team and they did not want to see any of the details. Yet, they could not explain to the Tax Collector what kind of analysis they were looking for. Furthermore, they led the Tax Collector to believe that they wanted what they are calling "an analysis" to go back to when the premium account was established. The Tax Collector believes this would require an exorbitant amount of time and has no idea for what purpose. Additionally, there is no requirement or statutory law that requires this analysis.
4. **Implementation Date:** Completed.

**RARITAN TOWNSHIP
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-149

**A RESOLUTION AUTHORIZING TAX-EXEMPT STATUS FOR
100 PERCENT DISABLED VETERAN AND REFUND OF A PORTION OF
SECOND QUARTER 2018 TAXES**

WHEREAS, on May 21, 2018, Irving Smith, who resides at 4 Old Field Court, Block 63.11, Lot 4, presented and filed an official letter from the Department of Veterans Affairs with the Raritan Township Tax Assessor, Marianne Busher; and

WHEREAS, the official letter stated that his service-connected disability is evaluated at 100 percent with an effective date of April 9, 2017; and

WHEREAS, Mr. Irving is seeking property tax exemption and refund; and

WHEREAS, N.J.A.C. 18:28-2.11 specifically states "Provided all other legal criteria are met, the exemption must be granted as of the date of the letter from the Department of Veterans Affairs granting the rating and provided a written claim is filed with the Assessor. The governing body of a municipality, however, has the discretion to make the exemption retroactive to the date of 100 percent disability stated on the Veteran's Affairs letter provided other legal criteria are met;" and

WHEREAS, Mr. Irving has been granted a 100 percent disabled veteran exemption by the Township Tax Assessor, and

WHEREAS, the Township Tax Collector has recommended a partial refund of second quarter 2018 taxes in the amount of \$2,816.19.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan that property tax exemption is granted effective May 9, 2018 and a refund in the amount of \$2,816.19 for a portion of second quarter 2018 property taxes is hereby granted to Irving Smith.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-150

**AUTHORIZING THE 2018 APPOINTMENT OF RAYMOND HARTUNG TO
THE COMMUNITY EMERGENCY RESPONSE TEAM (CERT)**

WHEREAS, the Township of Raritan is required to have an Emergency Operations Plan to provide for actions to be taken to mitigate, prepare for, respond to and recover from the effects of an emergency; and

WHEREAS, the members of the Community Emergency Response Team (CERT) must be appointed by resolution of the governing body.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Raymond Hartung is hereby appointed as a member of the Raritan Township CERT for a one-year term, effective July 17, 2018.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-151

**AUTHORIZING THE PROCUREMENT OF SOCIAL ACTIVITIES
WITH THE EAST AMWELL SENIOR CITIZENS GROUP**

WHEREAS, the Township of Raritan ("Township") and the East Amwell Senior Citizens Group ("Group") wish to enter into an Agreement for the procurement of social activities; and

WHEREAS, the Township is desirous to obtain these activities for its residents; and

WHEREAS, the Group has agreed to provide said activities for the residents of the Township at the cost of one thousand dollars (\$1,000.00).

NOW THEREFORE BE IT RESOLVED that the Mayor and Township Clerk are hereby authorized to execute the aforementioned agreement on behalf of the Township of Raritan, attached hereto as Exhibit A.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #18-154

RESOLUTION DESIGNATING SCHOOL CROSSING GUARDS
FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, the Mayor and Township Committee recognize the need in the Township for School Crossing Guards to maintain safe travel for those students who walk to school; and

WHEREAS, candidates for this position of School Crossing Guard have completed or are in the process of completing their crossing guard training in accordance with Raritan Township Rules & Regulations/Policies and Procedures, Volume II, Chapter 14 of Title 40A of the New Jersey Statutes.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following persons be designated as School Crossing Guards for 2018-1019:

Regular Guards

- Carol Cuccia
- Tanya Lovisa
- Roberta Porzilli
- Linda Ruffa
- Lisa Mazzone
- Audrey Rounsaville

Substitute Guards

- Charlene Santo
- Mary Buckley

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN CAPITAL BUDGET AMENDMENT

RESOLUTION #
#18-155

Whereas, the local capital budget for the year 2015 was adopted on 9/01/15; and
Whereas, it is desired to amend the capital budget section;
 Now, Therefore Be It Resolved, by a majority of the full membership of the Governing Body of the Township of Raritan, County of Hunterdon
 that the following capital budget amendment be made:

RECORDED VOTE: AYES () NAYS ()
 (Insert last name) () () () () ()

ABSTAIN ()
 ABSENT ()

Project Title	Project Number	Cost Estimate as Adopted	Cost Estimate as Amended	Funding as Amended			Debt Authorized
				Capital Improvement Fund	Capital Surplus		
reappropriated from:							
Bond Ordinance #15-13 finally adopted 9/01/15 - Reconstruction of roads in Section 1 of the Sunny Hills area of the Township of Raritan		\$1,213,000	\$ 989,000.00		\$ -		
reappropriate to:							
acquisition of Video Link System			\$14,000.00				
acquisition of Courtroom Recording System			\$14,000.00				
Server Room Renovation			\$6,000.00				
Leffler Hill and Old Croton Chip Seal Treatments			\$190,000.00				
Total - All Projects		\$1,213,000.00	\$1,213,000.00	\$ -	\$ -	\$ -	\$ -

Be It Further Resolved, that one certified copy of this resolution be filed forthwith in the Office of the Director of Local Government Services, and one copy be forwarded to the Township Auditor and filed with the Chief Financial Officer.

It is hereby certified that this is a true copy of a resolution adopted by the Governing Body on the ____ day of ____, 2018.

 Date
 Lisa Fania
 Municipal Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-156

**RESOLUTION AUTHORIZING THE FULL-TIME EMPLOYMENT OF
ROBERT ANTHONY FOLK IN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Township of Raritan is in need of a full-time employee in the Department of Public Works; and

WHEREAS, the Mayor and Township Committee desires to fill this position; and

WHEREAS, the Superintendent of Public Works has interviewed and recommends Robert Anthony Folk to be employed as full-time Department of Public Works employee pending the outcome of a pre-employment physical and drug screening.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Robert Anthony Folk is hereby employed as full-time Department of Public Works employee effective July 30, 2018 at an hourly rate of \$20.07, as set forth in Teamsters Local 469 Contract, pending the outcome of a pre-employment physical and drug screening.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

**APPOINTING SCOTT M. WILHELM, ESQUIRE
AS ACTING MUNICIPAL PUBLIC DEFENDER**

RESOLUTION #18-157

WHEREAS, the Township Code, Chapter 2.64 Pursuant to P.L. 1997 c.256 of the Township of Raritan stipulates that the Township Committee of the Township of Raritan shall appoint a Municipal Public Defender whose duty is to represent eligible, indigent defendants charged in a Court with a crime as specified in N.J.S.A. 2B:12-18 or if in the opinion of the Court there is a likelihood that the defendant, if convicted of any other offense, will be subject to imprisonment or other consequence of magnitude; and

WHEREAS, there exists a temporary vacancy for Municipal Public Defender; and

WHEREAS, the Township Committee wishes to fill this temporary vacancy; and

WHEREAS, Scott M Wilhelm, Esquire, Attorney at Law in the State of New Jersey, duly licensed and in good standing before the Supreme Court of New Jersey, has agreed to this temporary appointment.

NOW, THEREFORE BE IT RESOLVED that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby appoints Scott M. Wilhelm of Winegar, Wilhelm, Glynn and Roemersma, 305 Roseberry Street, Phillipsburg, New Jersey, 08865 as Acting Municipal Public Defender beginning July 25, 2018 and terminating November 30, 2018 or upon the return of the duly appointed Municipal Public Defender, Jennifer Toth.

BE IT FURTHER RESOLVED that the Acting Municipal Public Defender shall be compensated at the rate of the Municipal Public Defender as established by Ordinance #18-6.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

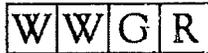
Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk



WINEGAR, WILHELM, GLYNN & ROEMERSMA

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DENNIS W. WINEGAR*†^Δ
SCOTT M. WILHELM*†[◊]
BRIAN A. ROEMERSMA*†[◊]
JENNIFER L. TOTH*†

JASON D. BRIEL*†
JAMES E. SENSOR*†
KELLY FACKENTHALL†

OF COUNSEL:
EDWARD J. GLYNN*(Retired)

* LICENSED IN NJ
† LICENSED IN PA

^Δ Certified by the Supreme Court of New Jersey
as a Matrimonial Law Attorney

[◊] Certified by the Supreme Court of New Jersey
as a Workers' Compensation Law Attorney

[◊] Certified by the Supreme Court of New Jersey
as a Municipal Court Law Attorney

July 11, 2018

Via E-Mail to Donald.hutchins@raritantwpnj.gov

Mr. Donald Hutchins
Raritan Township Administrator
One Municipal Drive
Flemington, NJ 08822

Re: Raritan Township Municipal Public Defender – Maternity Leave

Dear Mr. Hutchins:

As you are aware, I am the Raritan Township Public Defender. I am currently pregnant with a due date of July 29, 2018. I plan on being on maternity leave for twelve (12) weeks. While I am out, my Partner, Scott M. Wilhelm, Esq., will be handling all of my municipal court matters. Mr. Wilhelm is an experienced criminal defense attorney and is a Municipal Public Defender in several towns in Warren and Hunterdon Counties. I have already discussed the status of my cases with Mr. Wilhelm and he is prepared to appear on my behalf beginning on July 25, 2018, and continue until my return in late October, early November.

If you have any questions, please do not hesitate to contact my office.

Very truly yours,

Jennifer L. Toth
JLT/jcd

cc: Lynne M. Timlin, CMCA

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #18-6

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for 2018 for employees not covered by a bargaining agreement shall be as follows:

<u>A.</u>	<u>PART-TIME POSITIONS</u>	<u>MIN.</u>	<u>MAX.</u>
	Mayor	\$1,000	\$7,400
	Township Committee	\$1,000	\$6,400
	Municipal Judge	\$23,000	\$47,500
	Prosecutor	\$13,000	\$30,000
	Municipal Public Defender	\$4,000	\$8,500
	Emergency Management Officer	\$3,000	\$6,000
	IT/Communications Coordinator	\$2,000	\$2,000
	Public Works Seasonal	\$8.00 per hour	\$11.35 per hour
	Search Officer for Improvements	\$600	\$800
	Interns	\$1,000	\$1,000
	Crossing Guard	\$15.00 per hour	\$28.76 per hour
	Deputy Clerk	\$15.00 per hour	\$24.00 per hour
<u>B.</u>	<u>FULL-TIME POSITIONS</u>	<u>MIN.</u>	<u>MAX</u>
	<u>GROUP 1</u>	\$28,000	\$45,000
	Administrative Secretary		
	Deputy Township Clerk/Clerical Assistant		
	<u>GROUP 2</u>	\$40,000	\$59,750
	Administrator's Assistant/ Purchasing Coordinator		
	<u>GROUP 3</u>	\$62,000	\$100,500
	Township Clerk		
	Tax Assessor		

<u>GROUP 4</u>	\$97,000	\$165,300
Administrator		
Chief of Police		
Chief Financial Officer		

Section II. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS

A. The Municipal Judge and Prosecutor shall receive additional compensation for daytime court sessions at the rate of **\$155.00** per hour only when such sessions are in addition to the regularly scheduled daytime court sessions.

B. Employees in positions who are required to attend evening meetings as a Board Secretary will be compensated as follows:

Minimum compensation	\$30.00
Hourly rate	\$17.00

Section III. COMPENSATION FOR TEMPORARY, SEASONAL, PART-TIME HOURLY AND OTHER EMPLOYEES

The rates of compensation for temporary, seasonal and other employees for whom no other method of compensation is provided herein shall be established by the Administrator in accordance with the 2018 Budget. The rate of compensation for part-time hourly positions for titles contained in this ordinance shall be in accordance with the respective ranges for said titles.

Section IV. LONGEVITY

All full-time employees (35-hour work week) hired prior to January 1, 2006 shall have longevity rolled into the base salary as follows:

After five (5) years of service	\$1,000.00
After eight (8) years of service	\$1,500.00
After ten (10) years of service	\$2,000.00
After thirteen (13) years of service	\$2,500.00
After fifteen (15) years of service	\$3,000.00

There shall be no longevity for employees hired after January 1, 2006.

Section V. MILEAGE AND CAR ALLOWANCES

A. All employees using a personal vehicle in the pursuit of Township business shall be compensated at the rate per mile as set by the I.R.S. annually. Employees receiving a car allowance are excluded from this provision.

B. The following positions will receive car allowances in the annual amounts indicated in lieu of a township vehicle:

Chief of Police	\$3,780.00
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Section VI. CLOTHING ALLOWANCES

The following position will receive an annual clothing allowance in the annual amount indicated:

Chief of Police \$1,200.00

Section VII. ADMINISTRATION

The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2018 Budget and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section VIII. Any ordinance or part of any ordinance inconsistent with this ordinance is hereby repealed.

Section IX. This ordinance shall be in full force and effective upon final adoption and publication in accordance with the law.

Date Adopted: March 6, 2018

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-158

**AWARD OF BID FOR PAVEMENT RECLAMATION OF BARTON ESTATES –
WILDWOOD AND ROUND HILL COURTS**

WHEREAS, on July 12, 2018 at 11:00 a.m. prevailing time one bid was received for full depth reclamation of Barton Estates (Wildwood and Round Hill Courts); and

WHEREAS, the lowest responsible bid was received from Asphalt Paving Systems, Inc., P.O. Box 530, Hammonton, New Jersey in the amount of \$109,110.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #18-19 for pavement reclamation of Wildwood and Round Hill Courts in Barton Estates; and

WHEREAS, the Superintendent of Public Works recommends that the bid be awarded to Asphalt Paving Systems, Inc., P.O. Box 530, Hammonton, New Jersey, in the amount of \$109,110.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the bid for full depth reclamation of Barton Estates (Wildwood and Round Hill Courts), be awarded to Asphalt Paving Systems, Inc., P.O. Box 530 Hammonton, New Jersey in the amount of \$109,110.00.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 18-19

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: Full Depth Reclamation of Boston Estates (Wildwood Court and Bond Hill Court)

Vendor: Asphalt Paving Systems, Hammonton NJ

Amount(s): \$ 109,110.00 P.O. No. _____ (if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2017 Any contingency? No Yes

Account title(s): Capital Ordinance (Amendment Addition) # 17-32

Resolution/Ordinance Date: 7/17/18
Resolution/Ordinance Number: 18-158

	<u>Amounts</u>	
	<input type="checkbox"/> Adopted budget	
	<input checked="" type="checkbox"/> Ordinance	
	<input type="checkbox"/> Trust fund	
		<input type="checkbox"/> Temporary budget
<u>Account no.(s):</u>		
a. <u>04-215-56-300-501</u>	<u>\$ 109,110.00</u>	
b. _____	_____	_____
c. _____	_____	_____

William B. Pandos _____ Date _____

cc: Finance
C. Barbati



RARITAN TOWNSHIP MEMORANDUM

DATE: JULY 13, 2018

TO: MAYOR AND TOWNSHIP COMMITTEE
DON HUTCHINS, ADMINISTRATOR
LISA FANIA, RMC/ TOWNSHIP CLERK
BILL PANDOS, CERTIFIED FINANCIAL OFFICER
CAROL BARBATI, ADMINISTRATIVE ASSISTANT

FROM: BRION FLEMING, CPWM/SUPERINTENDENT OF PUBLIC WORKS

RE: FULL DEPTH RECLAMATION OF BARTON ESTATES (WILDWOOD COURT AND ROUND HILL COURT) AWARD OF BID

In Ordinance #17-32 section A the Mayor and Township Committee appropriated \$230,000.00 to reconstruct Barton Estates (Wildwood Court and Round Hill Court).

The Township of Raritan went out to bid for the Full Depth Reclamation of Barton Estates (Wildwood Court and Round Hill Court) and had the bid opening on July 12, 2018 at 11 A.M. The Township received one Bid.

The bid received is as follows:

Asphalt Paving Systems, Inc.
PO Box 530
Hammonton, New Jersey 08037

Attached is the signed **BID PROPOSAL FORM**

With **Asphalt Paving Systems, Inc.** being the low bidder, with a good reputation and being in good standings with the Township of Raritan I would like to award the Full Depth Reclamation of Barton Estates (Wildwood Court and Round Hill Court) bid to **Asphalt Paving Systems, Inc.**

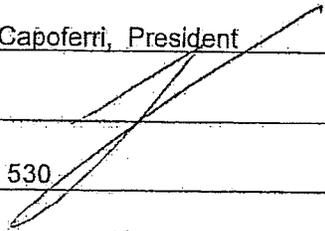
BID PROPOSAL FORM

<u>ITEM DESCRIPTION</u>	<u>EST. QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1. Reclamation	7500	Sq. Yards	\$ <u>11⁷⁰</u>	\$ <u>87,750⁰⁰</u>
2. Type 1 Portland Cement	89	Tons	\$ <u>240⁰⁰</u>	\$ <u>21,360⁰⁰</u>
TOTAL PRICE OF BID				\$ <u>109,110⁰⁰</u>
3. Stabilization of Soft Areas	100	Sq. Yards	\$ <u>47⁹⁰</u>	\$ <u>4,790⁰⁰</u>

I have examined the specifications on which I submitted the above bid. Attached are the appropriate forms of Bid Bond, Certificate of Non-Collusion, Affirmative Action Questionnaire, Stockholder Disclosure Form, and other documents as required by the Bid Document Checklist.

Company Asphalt Paving Systems, Inc.

Name/Title Robert Capoferri, President

Signature 

Address PO Box 530
Hammonton, NJ 08037

Telephone (609) 561-4161 Fax (609) 561-0920

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-152

**AUTHORIZING THE PARTIAL REFUND OF A
CONSTRUCTION PERMIT FEE (O'CONNOR)**

WHEREAS, Jeffrey O'Conner has requested the refund of a permit fee from the Construction Code Office due to veteran status; and

WHEREAS, Jeffrey Klein, Construction Official, has recommended the partial refund of permit fees in the amount of \$19.00.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the construction permit fee in the amount of \$19.00 paid by Jeffrey O'Connor is hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk

RARITAN TOWNSHIP CONSTRUCTION CODE

REFUND REQUEST:

**** 25% veteran discount ****

Raritan Township permit # 1434-17

Block 71.09 Lot 11

Address: 16 Devonshire Court

Check should be made out to: (name & address)

Jeffrey O'Connor

16 Devonshire Court

Flemington, NJ 08822

Total Permit Fees Paid:	\$	78.00
Less Non-refundable DCA Fees:	\$	3.00
Subtotal	\$	75.00
Less Plan Review Fee (20% standard)	\$	n/a
Total Allowable Refund – 25% of subtotal	\$	19.00

Approved by the Construction Code Enforcement Agency

Reviewed by: CR Estep, TA

Approved by: J. O'Connor

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-153

**AUTHORIZING A PARTIAL REFUND OF A
PET LICENSE FEE (O'CONNOR)**

WHEREAS, Jeffrey O'Conner has requested a refund of a pet license fee due to veteran status; and

WHEREAS, Lisa Fania, Municipal Clerk, recommended the partial refund of a pet license fee in the amount of \$10.80.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that a pet license fee in the amount of \$10.80 paid by Jeffrey O'Connor is hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 17, 2018.

Lisa Fania, RMC
Township Clerk