

**RARITAN TOWNSHIP COMMITTEE  
TUESDAY, JULY 18, 2017  
MEETING BEGINS AT 6:00 P.M.**

**AGENDA TO THE EXTENT KNOWN**

**Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary**

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1. **MEETING CALLED:**

Meeting called to order at: \_\_\_\_\_

2. **ROLL CALL:**

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

3. **MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was advertised in the January 11, 2017 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Web Site.

3A. **Resolution #17-184 - CLOSED SESSION:**

**Contract Negotiations – Bowlby Appraisal – Block 72.07,  
Lot 81; Block 71, Lot 19.02;  
Block 71, Lot 19  
Personnel – Tax Collector; Deputy Clerk; Volunteer  
Firefighter; Fire Official;  
Attorney-Client Privilege – Check Fraud Update  
Pending Litigation –**

Mayor Gilbert asks for a motion to adopt Resolution #17-184.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

**CLOSED SESSION:**

**OPEN SESSION:**

**4. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.**

4A. **AMEND/APPROVE AGENDA:** Mayor Gilbert asks the Committee for a motion to amend and/or approve the Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

**5. PUBLIC COMMENT:**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

**6. FINANCIAL ISSUES:**

**PAYMENT OF BILLS:**

a. Payment of Bills as Listed for Raritan Township: \$ **4,688,257.06**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- b. Payment of Bills as Listed for Raritan Township Fire Company \$ 3,980.00

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

7. **REPORTS:**

- a. Tax Collector
- b. Animal Control
- c. Planning/Engineering Escrow Account

**LIAISON REPORTS**

Karen Gilbert – Historians, Finance, Personnel, Planning Board (Class I – Mayor)  
 Richard Chen – Finance, Open Space, Parks & Recreation  
 Michael Mangin – Planning Board (Class II – Governing Body), RTMUA  
 Louis Reiner – Environmental Commission/Green Team, Fire/Rescue/OEM  
 Craig O'Brien – Open Space

8. **UNFINISHED BUSINESS:**

- a. Auto Dealership Overflow Parking Ordinance

9. **NEW BUSINESS:**

- a. **2016 AUDIT REPORT**

- 1) **Resolution #17-174 – Certification of Review of 2016 Audit**

Mayor Gilbert asks for a motion to adopt Resolution #17-174.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

2) **Resolution #17-188 – Approving the Corrective Action Plan Recommended in the Annual Report of the Audit For 2016**

Mayor Gilbert asks for a motion to adopt Resolution #17-188.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- b. Private Deer Management Information
- c. Referendum for Fire Truck and Ambulance

10. **ORDINANCES: (FINAL ADOPTION)**

a. **ORDINANCE 17-16**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY, WAGE AND COMPENSATION PLAN FOR THE YEAR 2017-2019 FOR EMPLOYEES IN THE CWA LOCAL 1040 WHITE COLLAR BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance 17-16 on final consideration same to be published according to law.

10. **ORDINANCES: (FINAL ADOPTION) (Continued)**

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

b. **ORDINANCE 17-17**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY TEAMSTERS LOCAL 469 FOR THE YEARS 2017-2019 AND PROVIDING FOR THE ADMINISTRATION THEREOF.**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-17 on final consideration same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

c. **ORDINANCE 17-18**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY THE SUPERIOR OFFICERS ASSOCIATION OF P.B.A. LOCAL 337A FOR THE YEARS 2017-2019 AND PROVIDING FOR THE ADMINISTRATION THEREOF.**

10. **ORDINANCES: (FINAL ADOPTION) (Continued)**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-18 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

d.

**ORDINANCE 17-19**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY P.B.A. LOCAL 337 FOR THE YEARS 2017-2019 AND PROVIDING FOR THE ADMINISTRATION THEREOF.**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-19 on final adoption same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

10. **ORDINANCES: (FINAL ADOPTION) (Continued)**

e. **ORDINANCE 17-20**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-20 on final adoption same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

f. **ORDINANCE 17-21**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES IN CWA LOCAL 1040 SUPERVISOR AND HIGHER LEVEL SUPERVISOR BARGAINING UNITS EMPLOYEES FOR THE YEARS 2017-2019**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-21 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

10. **ORDINANCES: (FINAL ADOPTION) (Continued)**

g. **ORDINANCE 17-22**

**AN ORDINANCE ACCEPTING AN AMENDMENT TO DRAINAGE EASEMENT NO. 1 FROM HEALTHQUEST OF CENTRAL JERSEY, L.L.C. FOR LOT 16 IN BLOCK 9 (NOW OR ABOUT TO BE KNOWN AS LOT 16.03 IN BLOCK 9) AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN.**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-22 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

10. **ORDINANCES: (INTRODUCTION)**

h. **ORDINANCE #17-23**

**AN ORDINANCE AUTHORIZING ACCEPTANCE OF A CONSERVATION EASEMENT AND FIRE TANK ACCESS AND MAINTENANCE EASEMENT APPLICABLE TO BLOCK 27, LOT 24, FROM HONEY PROPERTIES, L.L.C., AND NJR CLEAN ENERGY VENTURES II CORPORATION.**

Mayor Gilbert asks for a motion to introduce Ordinance #17-23 on first consideration same to be published according to law with a public hearing and a final vote scheduled for the meeting of August 15, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

10. **ORDINANCES: (INTRODUCTION) (Continued)**

i. **ORDINANCE #17-24**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING TITLE 3 ENTITLED "REVENUE AND FINANCE" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO INCLUDE CERTAIN FEE EXEMPTIONS FOR VETERANS**

Mayor Gilbert asks for a motion to introduce Ordinance #17-24 on first consideration same to be published according to law with a public hearing and a final vote scheduled for the meeting of August 15, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

11. **CORRESPONDENCE**

- a. County-wide Paid Fire Department
- b. Borough of Hampton Resolution re: Appointment of Peter Fico as Municipal Court Judge
- c. Three Bridges Volunteer Fire Company re: 5 Mile Run Fundraiser
- d. Resident Letter re: Sunny Hills Section II
- e. League of Municipalities Updates

12. **NON CONSENT AGENDA:**

a. **Resolution #17-167 – Dedication by Rider for Wildlife Management Trust Fund**

Mayor Gilbert asks for a motion to adopt Resolution #17-167.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

b. **Resolution #17-178 – Authorizing the Full-time Employment of Nicholas Danese in the Public Works Department**

Mayor Gilbert asks for a motion to adopt Resolution #17-178.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

c. **Resolution #17-179 – Authorizing the Employment of Barrie Eberstein as a Permanent Part-time Public Works Employee**

Mayor Gilbert asks for a motion to adopt Resolution #17-179.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

12. **NON CONSENT AGENDA: (Continued)**

d. **Resolution #17-180 – Authorizing the Employment of Steven Barrett as a Permanent Part-time Public Works Employee**

Mayor Gilbert asks for a motion to adopt Resolution #17-180.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

e. **Resolution #17-182 – Authorizing Brion Fleming as Principal Public Works Manager**

Mayor Gilbert asks for a motion to adopt Resolution #17-182.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

f. **Resolution #17-185 – Authorizing the Appointment of Stephanie Haver as Deputy Municipal Clerk**

Mayor Gilbert asks for a motion to adopt Resolution #17-185.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

12. **NON-CONSENT AGENDA: (Continued)**

g. **Resolution #17-189 – Authorizing the Appointment of Steve Farsiou as Board of Adjustment Member**

Mayor Gilbert asks for a motion to adopt Resolution #17-189.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

h. **Resolution #17- 192 – Authorizing the Appointment of Roger Ahrens as Board of Adjustment Alternate #1 Member**

Mayor Gilbert asks for a motion to adopt Resolution #17-192.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

i. **Resolution #17- 193– Authorizing the Appointment of James Ferraro as Board of Adjustment Alternate #2 Member**

Mayor Gilbert asks for a motion to adopt Resolution #17-193.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

12. **NON-CONSENT AGENDA: (Continued)**

j. **Resolution #17-190 – Authorizing the Appointment of Scott Wallis as Fire Sub Code Official**

Mayor Gilbert asks for a motion to adopt Resolution #17-190.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

k. **Resolution #17-171 – Extension of Due Date for 3<sup>rd</sup> Quarter, 2017 Taxes**

Mayor Gilbert asks for a motion to adopt Resolution #17-190.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

13. **CONSENT AGENDA:**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Resolutions:**

- a. **Resolution #17-169 – Return of Zoning Permit Fee – Robert Heyducek**
- b. **Resolution #17-172 – Return of Fire Inspection Permit Fee to Debbie Grill McInerney**

13. **CONSENT AGENDA: (Continued)**

- c. **Resolution #17-173 – Return of Fire Inspection Permit Fee to Bartosz Kowalski**
- d. **Resolution #17-175 – Curb Replacement for Section of Dory Dilts Road**
- e. **Resolution #17-176 – Road Resurfacing for Township Roads**
- f. **Resolution #17-177 – Line Striping and Traffic Markings on Roadways**
- g. **Resolution #17-181 – Tax Refund**
- h. **Resolution #17-183 – Food Truck Waiver for Community Day**
- i. **Resolution #17-186 – Authorizing Tax Exempt Status for 100% Disabled Veteran Jose Burgos and Refund in the Amount of \$432.45**
- j. **Resolution #17-187 – Cancellation of 3<sup>rd</sup> and 4<sup>th</sup> Quarter, 2017 Taxes Due to 100% Disabled Veteran Status**
- k. **Resolution #17-191 – Return of Cash Performance Bond in the Amount of \$1,596.00 Plus Any Accrued Interest and Surety Bond No., 1141072 in the Amount of \$14,364.00**

Mayor Gilbert asks for a motion to adopt the Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

14. **PRIVILEGE OF THE FLOOR:** Anyone may address the Committee on any issue for three (3) minutes.

15. **Resolution #17-XX CLOSED SESSION:**  
**Contract Negotiations –**  
**Personnel –**  
**Attorney-Client Privilege**  
**Pending Litigation –**

Mayor Gilbert asks for a motion to adopt Resolution #17-XX

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

16. **CLOSED SESSION**

17. **OPEN SESSION**

18. **FURTHER ACTION**

19. **ADJOURNMENT:**

Mayor Gilbert asks for a motion to adjourn the meeting.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

Meeting adjourned at: \_\_\_\_\_