

8a.

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
2587 - A. PETER ENEA	Current Fund		
1232 - AT&T	PO 10814 B-PERC WITNESSING 2020	708.79	708.79
4955 - BCI TRUCK	PO 10646 B-PHONE SERVICES FOR 2020	30.94	30.94
4358 - BREWER ASSOC	PO 11133 trk 2, Replace Clutch, Replace Rear engi	3,000.94	3,000.94
4908 - CANARX GROUP INC	PO 11150 Monthly toner and paper	329.00	329.00
895 - CENTURYLINK	PO 10373 B - RX 2020	70.90	70.90
4359 - COMCAST- #0150731	PO 10647 B-PHONE SERVICES FOR 2020	98.60	98.60
4916 - COMCAST-#939023341	PO 10335 B-2020 POLICE DEPT INTERNET	147.13	147.13
115 - CORNERSTONE PRINT & IMAGI	PO 10649 B-INTERNET SERVICES FOR 2020	384.52	384.52
4994 - DFFILM, LLC	PO 9317 Envelopes and Business Cards	70.34	70.34
3933 - DIFRANCESCO BATEMAN, PC	PO 11197 21-15 & 21-22 Police Repair	146.39	146.39
	PO 10450 B-2020 LEGAL SERVICES	5,406.52	5,406.52
	PO 10451 B-LITIGATION FOR 2020	3,795.50	3,795.50
802 - EAST COAST EMERGENCY LIGHTING	PO 11100 Power Cord and Adapter for Docking Stati	752.61	752.61
263 - ELIZABETHTOWN GAS	PO 11152 04/23/20 - 05/20/20	363.38	363.38
5083 - ERIC MIGLIORINO	PO 11116 REIMBURSEMENT FOR SKI CLUE	267.50	267.50
4833 - F&S TIRE CORP INC	PO 11140 63 Backhoe, Replaced Front & Rear Tires	1,524.30	1,524.30
1551 - GARDEN STATE HIGHWAY PRODUCTS, INC	PO 10897 Type 1 -- A frame Barricades	1,250.00	1,250.00
4840 - GENERAL CODE	PO 11126 Partial Payment Supplement No. 2 Townshi	2,043.00	2,043.00
354 - GOODYEAR AUTO CENTER	PO 11145 Police Vehicle Tires	1,030.00	1,030.00
	PO 11156 21-30 Police Tires	540.00	540.00
11 - GRAINGER	PO 11099 Chemical Dispenser, Disinfectant, and Sa	203.48	203.48
4563 - GREATAMERICA FINANCIAL SRVC	PO 10333 B-2020 COPIER LEASES	1,709.02	1,709.02
5081 - HOFFMAN SERVICES INC	PO 10342 B-2020 COPIER LEASE #009-1441299-000	160.44	1,869.46
2 - HUNTERDON LOCK & SAFE	PO 11135 Shop Lift Inspection	525.00	525.00
476 - JACQUELINE KLAPP	PO 10988 BLANKET	479.26	479.26
4180 - JEN ELECTRIC	PO 10962 B-2020 PB MEETINGS	800.00	800.00
291 - JOSEPH FINKLE & SON	PO 11142 Emergency Call and Repair	598.00	598.00
4974 - KIMBALL MIDWEST	PO 11167 Steel, 54 Leafair, 20 Sweeper, Steel Trail	712.09	712.09
2795 - KOLLMER EQUIPMENT	PO 11191 Mower Pins	4.40	4.40
	PO 11062 Parts for Plate Compactor	277.87	277.87
	PO 11087 Parts for Park Equipment	205.70	205.70
	PO 11141 152 Wacker Safety Latch	138.20	138.20
4815 - LEAF	PO 10339 B-2020 ENGINEERING COPIER	325.08	325.08
5079 - LEE MONDAY, PHD	PO 11113 New Hire Testing	425.00	425.00
5078 - MCGRAW HILL	PO 11078 Training Manual	102.90	102.90
4743 - MICHAEL ABBATELLO	PO 11159 EMERGENCY ELECTRICAL INSPECTION 01/03/20	450.00	450.00
4962 - MILLARDS WELDING & FABRICATIONS	PO 11183 Loader 62 Bucket Rebuild	2,152.00	2,152.00
976 - MINUTEMAN PRESS	PO 11115 20,000 Window Envelopes	1,125.05	1,125.05
2265 - MOTOROLA SOLUTIONS, INC	PO 9930 PAGERS	3,510.00	3,510.00
372 - NJ ADVANCED MEDIA	PO 10963 Legal Notice	39.22	39.22
	PO 10964 Legal Notice	56.36	56.36
1455 - NJ ANALYTICAL LABORATORIES	PO 10903 MARCH WATER TESTING	153.75	153.75
	PO 10929 MARCH WATER SAMPLE	125.00	125.00
	PO 10990 MONTHLY TESTING BLANKET	125.00	125.00
641 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 11158 League Magazine	200.00	200.00
4305 - NUSPLS	PO 11136 Membership Dues Hajjar	290.00	290.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4061 - NORTH EAST PARTS GROUP	PO 10981 BLANKET	2,572.08	2,572.08
1939 - ROBERT H HOOVER & SONS	PO 11190 trk 9 Starter Relay	25.30	25.30
767 - SAMZIES UNIFORMS	PO 11138 Radio Holder	33.95	33.95
2374 - SCJIF	PO 11180 2020 FINAL ASSESSMENT	304,603.00	
	PO 11188 Refund 2 days overpaid workers comp cla	270.00	304,873.00
3350 - STASHLUK MECHANICAL CONTRACTORS INC	PO 11092 Repairs	180.42	180.42
4528 - STAVOLA FLEMINGTON ASPHALT	PO 11015 BLANKET	924.60	
	PO 11090 ASPHALT	364.44	1,289.04
4747 - STRATIX SYSTEMS	PO 10800 B-CONST CODE COPIER FOR 2020	133.00	133.00
879 - TRAP ROCK INDUSTRIES	PO 11129 ASPHALT	110.12	110.12
2672 - V E RALPH AND SONS INC	PO 11051 AED Pads	182.00	182.00
2142 - VERIZON WIRELESS	PO 10715 B-2020/ACCT #742071798-00003	946.83	
	PO 10716 B-2020/ACCT #742071798-00001	1,339.35	1,339.35
	PO 10717 B-2020/ACCT #742071798-00005	372.91	
	PO 10719 B-2020/ACCT #342014580-00001	1,120.70	3,779.79
918 - VITAL COMMUNICATIONS INC	PO 10334 B-2020 TAX ASSESSMENT/COLLECTOR SERVICES	1,648.00	1,648.00
868 - W E TIMMERMAN CO INC	PO 11134 20 Sweeper, Blower Fan and head repair	1,096.52	1,096.52
4212 - WASTE MANAGEMENT OF NJ	PO 11125 WASTE DISPOSAL APRIL	771.96	771.96
486 - WOODRUFF ENERGY	PO 10648 B-NATURAL GAS FOR 2020	1,175.57	1,175.57
	Trust		
1352 - ANIMAL CONTROL SOLUTIONS	PO 10949 B-2020 KENNELING SERVICES	65.00	65.00
3833 - DIFRANCESCO BATEMAN, PC	PO 10452 B-2020 COAH	231.00	231.00
3833 - DIFRANCESCO BATEMAN, PC	PO 10453 B-2020 OPEN SPACE	628.32	628.32
1014 - NJ STATE DEPT OF HEALTH	PO 11176 May 2020 Dog License Fees due State	874.80	874.80
	TOTAL		356,523.05

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK				
01-101-01-000-009	TD Bank - Medical Claims Fund			0.00	354,653.03
01-194-16-160-000	LICENSES			0.00	70.90
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	25.00			
01-201-20-101-200	POSTAGE & PHOTOCOPYING	2,002.46			
01-201-20-110-200	GOVERNING BODY - OE	125.00			
01-201-20-120-200	TOWNSHIP CLERK - OE	2,776.79			
01-201-20-140-200	DATA PROCESSING SERVICES OE	2,179.65			
01-201-20-145-200	TAX COLLECTOR OE	1,125.05			
01-201-20-155-200	LEGAL SERVICES OE	9,202.02			
01-201-20-165-200	ENGINEERING SERVICES	1,274.52			
01-201-21-185-200	ZONING BOARD OE	895.58			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	450.00			
01-201-23-210-200	OTHER INSURANCE	144,890.63			
01-201-23-215-200	WORKERS COMP	159,712.37			
				270.00	

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-23-220-200	GROUP INSURANCE	70.90			
01-201-25-240-200	POLICE OE	1,393.56			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	2,649.16			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	863.16			
01-201-26-315-200	VEHICLE MAINTENANCE OE	13,745.09			
01-201-26-316-200	RECYCLING TAX	27.57			
01-201-28-370-200	RARITAN TOWNSHIP RECREATION OE	1,214.33			
01-201-28-375-200	PARK MAINTENANCE OE	609.45			
01-201-31-440-200	UTILITIES	4,896.91			
01-201-32-465-200	SOLID WASTE	744.39			
01-203-25-240-200	(2019) POLICE OE		70.34		
01-203-44-920-200	(2019) PURCHASE FIRE EQUIPMENT		3,510.00		
TOTALS FOR	Current Fund	350,873.59	3,580.34	270.00	354,723.93
03-101-01-000-018	Housing Trust			0.00	231.00
03-101-01-000-026	Open Space			0.00	628.32
03-101-01-000-028	Animal			0.00	939.80
03-286-55-004-200	Animal OE			65.00	
03-286-55-011-200	Open Space OE			628.32	
03-286-55-102	Due To State of New Jersey			874.80	
03-289-55-007-200	Housing OE			231.00	
TOTALS FOR	Trust	0.00	0.00	1,799.12	1,799.12
Total to be paid from Fund 01 Current Fund		354,723.93			
Total to be paid from Fund 03 Trust		1,799.12			
		=====			
		356,523.05			

Checks Previously Disbursed

44	LINK HIGH TECH INC	PO# 10340	B-2020 MONITORING	2,100.00	6/10/2020
34	LINK HIGH TECH INC	PO# 10341	B-2020 BLOCK AGREEMENT	500.00	6/10/2020
60520	FIDELITY CAPITAL MARKETS	PO# 11196	REFUND OF GOOD FAITH DEPOSIT	91,180.00	6/05/2020
60520	MELLON CAPITAL	PO# 11195	REFUND OF GOOD FAITH DEPOSIT	91,180.00	6/05/2020
60420	SWBC INVESTMENTS	PO# 11194	REFUND OF GOOD FAITH DEPOSIT	91,180.00	6/04/2020
60420	ROBERT W. BAIRD & CO INC	PO# 11193	REFUND OF GOOD FAITH DEPOSIT	91,180.00	6/04/2020
6	MERITAIN HEALTH	PO# 10360	B - 2020 Admin Fees - TPA	42,099.52	6/05/2020
28	MERITAIN HEALTH	PO# 10361	B -2020 Health Insurance Claims	35,733.06	6/05/2020
60220	MICROSOFT	PO# 10332	B-2020 SERVICES	328.00	6/02/2020
35422	JEFFREY j & DENE E DILL	PO# 11181	1ST QRT 2020 TAX REFUND- 100% DISA	471.55	6/03/2020

Summary By Account

ACCOUNT	DESCRIPTION	PO#	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
60520	RARITAN TWP PAYROLL AGENCY	11165	PAYROLL 06/05/20		354,902.09	6/05/2020
60520	RARITAN TWP PAYROLL AGENCY	11165	PAYROLL 06/05/20		1,030.52	6/05/2020
60520	RARITAN TWP PAYROLL AGENCY	11165	PAYROLL 06/05/20		41.21	6/05/2020
60520	RARITAN TWP PAYROLL AGENCY	11165	PAYROLL 06/05/20		30,056.00	6/05/2020
10	PROACT, INC	10359	B- RX for 2020		46,471.20	5/29/2020
27	MERITAIN HEALTH	10361	B -2020 Health Insurance Claims		21,699.27	6/01/2020
6	PROACT, INC	10359	B- RX for 2020		26,238.50	3/27/2020
					926,390.92	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	530,543.19	354,723.93	885,267.12
Fund 03 Trust	31,127.73	1,799.12	32,926.85
Fund 04 Capital	364,720.00		364,720.00
BILLS LIST TOTALS	926,390.92	356,523.05	1,282,913.97

List of Bills - (0110101000001) CASH TD BANK Current Fund

Check#	Vendor	Description	Payment	Check Total
0	2265 - MOTOROLA SOLUTIONS, INC	PO 9930 PAGERS	3,510.00	3,510.00

TOTAL				3,510.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	3,510.00
01-203-44-920-200	(2019) PURCHASE FIRE EQUIPMENT		3,510.00		

TOTALS FOR	Current Fund	0.00	3,510.00	0.00	3,510.00
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Total to be paid from Fund 01 Current Fund

3,510.00
=====

3,510.00

Animal Control Solutions

**Animal Control
Monthly Report: May 2020
Raritan Township**

Total Calls: 41

Bite: 4

Enforcement: 1

Other: 11

Seizure: 1

Stray: 7

Stray Animals Impounded: 5

Coalition Partner: 1

Wildlife: 17

Monthly Summary

12-Jun-2020

May

9d.

Planning Board Number	Applicant	Rate	Hours	Extension
PLAN REVIEW (Planning Escrow Acct.)				
BOA-10-2020	Francis Hunter	\$47.70	0.25	\$11.93
BOA-10-2020	Francis Hunter	\$180.72	0.5	\$90.36
BOA-03-2020	Frank Constantine	\$47.70	2.5	\$119.25
BOA-03-2020	Frank Constantine	\$180.72	3.5	\$632.52
BOA-23-2019	Frontier Development LLC	\$47.70	0.25	\$11.93
BOA-23-2019	Frontier Development LLC	\$180.72	0.75	\$135.54
BOA-04-2020	Hansal Patel	\$180.72	1.5	\$271.08
BOA-17-2019	Hunterdon Sports Complex	\$180.72	0.75	\$135.54
BOA-9-2020	Jason Hassler	\$47.70	0.25	\$11.93
BOA-9-2020	Jason Hassler	\$47.70	0.5	\$23.85
BOA-9-2020	Jason Hassler	\$180.72	1.5	\$271.08
SP-683-APF	Johanna Foods	\$47.70	1	\$47.70
SP-683-APF	Johanna Foods	\$47.70	0.5	\$23.85
BOA-05-2019	Larry Saums	\$47.70	0.25	\$11.93
BOA-05-2019	Larry Saums	\$47.70	0.45	\$21.47
BOA-05-2019	Larry Saums	\$47.70	1	\$47.70
BOA-16-2020	Lester and Karen Podolec	\$180.72	1	\$180.72
BOA-22-2019	Linda Matos et al	\$180.72	1.5	\$271.08
Redevelopment	Mavrode	\$180.72	2.5	\$451.80
BOA-13-2020	Morgan Equities, LLC	\$47.70	0.45	\$21.47
BOA-13-2020	Morgan Equities, LLC	\$47.70	0.45	\$21.47
BOA-13-2020	Morgan Equities, LLC	\$47.70	0.25	\$11.93
BOA-13-2020	Morgan Equities, LLC	\$47.70	0.45	\$21.47
BOA-13-2020	Morgan Equities, LLC	\$180.72	0.5	\$90.36
BOA-13-2020	Morgan Equities, LLC	\$180.72	1	\$180.72
BOA-04-2017	National Mosaic	\$180.72	1.5	\$271.08
BOA-11-2020	On The Hill, LLC	\$47.70	0.25	\$11.93
BOA-11-2020	On The Hill, LLC	\$47.70	0.5	\$23.85
BOA-11-2020	On The Hill, LLC	\$180.72	0.25	\$45.18
BOA-12-2019	Penn Partners LLC	\$180.72	2	\$361.44
BOA-06-2020	Pleasant Run Structures, LLC	\$47.70	0.5	\$23.85
BOA-06-2020	Pleasant Run Structures, LLC	\$47.70	0.5	\$23.85
BOA-06-2020	Pleasant Run Structures, LLC	\$47.70	0.5	\$23.85
BOA-06-2020	Pleasant Run Structures, LLC	\$47.70	1	\$47.70
BOA-06-2020	Pleasant Run Structures, LLC	\$47.70	0.5	\$23.85
BOA-06-2020	Pleasant Run Structures, LLC	\$47.70	2	\$95.40
BOA-06-2020	Pleasant Run Structures, LLC	\$180.72	0.75	\$135.54
BOA-06-2020	Pleasant Run Structures, LLC	\$180.72	0.25	\$45.18
BOA-06-2020	Pleasant Run Structures, LLC	\$180.72	1.5	\$271.08
BOA-06-2020	Pleasant Run Structures, LLC	\$180.72	1	\$180.72
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$180.72	1.5	\$271.08
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$180.72	2	\$361.44
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$180.72	2	\$361.44
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$47.70	0.25	\$11.93
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$96.00	1.5	\$144.00
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$96.00	3	\$288.00
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$96.00	1.5	\$144.00
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$96.00	2	\$192.00
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$96.00	2.5	\$240.00
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$180.72	1.25	\$225.90
BOA-12-2020	The Fudge Shoppe Land Group, LLC	\$47.70	0.5	\$23.85
				\$6,966.76

CONSTRUCTION MANAGEMENT (Inspection Escrow Acct.)

Planning Board Number	Applicant	Rate	Hours	Extension
SP-648-PF	22 Royal LLC	\$180.72	2	\$361.44
SP-648-PF	22 Royal LLC	\$180.72	1.5	\$271.08
SP-648-PF	22 Royal LLC	\$180.72	2	\$361.44
SP-669-PF	263 Route 202, LLC (HF)	\$180.72	0.5	\$90.36
S-1296-P	Barton Estates /Caplan Sec. I	\$180.72	0.75	\$135.54
S-1296-P	Barton Estates /Caplan Sec. I	\$180.72	1.5	\$271.08
SP-641-PF	Creekside at Hunterdon	\$62.82	1.5	\$94.23
SP-641-PF	Creekside at Hunterdon	\$96.00	1.5	\$144.00
SP-641-PF	Creekside at Hunterdon	\$180.72	1	\$180.72
SP-641-PF	Creekside at Hunterdon	\$180.72	1.5	\$271.08
SP-641-PF	Creekside at Hunterdon	\$180.72	1	\$180.72
SP-641-PF	Creekside at Hunterdon	\$180.72	0.75	\$135.54
BOA-11-2018	Diamond Communication	\$180.72	0.5	\$90.36
BOA-11-2018	Diamond Communication	\$180.72	0.5	\$90.36
SP-674-PF	Diamond Nation	\$96.00	1.5	\$144.00
SP-674-PF	Diamond Nation	\$96.00	1	\$96.00
SP-674-PF	Diamond Nation	\$96.00	1.5	\$144.00
SP-674-PF	Diamond Nation	\$180.72	1.5	\$271.08
SP-674-PF	Diamond Nation	\$180.72	2	\$361.44
SP-674-PF	Diamond Nation	\$180.72	1.5	\$271.08
SP-674-PF	Diamond Nation	\$180.72	1.5	\$271.08
SP-674-PF	Diamond Nation	\$180.72	2	\$361.44
SP-674-PF	Diamond Nation	\$180.72	2	\$361.44
SP-674-PF	Diamond Nation	\$180.72	2	\$361.44
SP-674-PF	Diamond Nation	\$180.72	2	\$361.44
SP-674-PF	Diamond Nation	\$180.72	2.5	\$451.80
SP-674-PF	Diamond Nation	\$180.72	1	\$180.72
SP-674-PF	Diamond Nation	\$180.72	1.5	\$271.08
SP-674-PF	Diamond Nation	\$180.72	2	\$361.44
SP-674-PF	Diamond Nation	\$180.72	2	\$361.44
SP-674-PF	Diamond Nation	\$180.72	1.5	\$271.08
S-1431-P	Fallone Group	\$62.82	0.5	\$31.41
S-1431-P	Fallone Group	\$62.82	1	\$62.82
S-1431-P	Fallone Group	\$62.82	1	\$62.82
S-1431-P	Fallone Group	\$62.82	1	\$62.82
S-1431-P	Fallone Group	\$62.82	1	\$62.82
S-1431-P	Fallone Group	\$62.82	1	\$62.82
S-1431-P	Fallone Group	\$62.82	1	\$62.82
SP-678-M	Hunterdon Medical Center	\$62.82	0.5	\$31.41
SP-678-M	Hunterdon Medical Center	\$180.72	0.5	\$90.36
SP-678-M	Hunterdon Medical Center	\$180.72	1	\$180.72
SP-678-M	Hunterdon Medical Center	\$180.72	0.75	\$135.54
SP-678-M	Hunterdon Medical Center	\$180.72	1	\$180.72
SP-678-M	Hunterdon Medical Center	\$180.72	0.5	\$90.36
SP-678-M	Hunterdon Medical Center	\$180.72	1.5	\$271.08
SP-558-PF	Jeff Colucci	\$180.72	1	\$180.72
SP-672-PF	Living Waters Church	\$62.82	0.5	\$31.41
SP-672-PF	Living Waters Church	\$62.82	0.5	\$31.41
SP-672-PF	Living Waters Church	\$62.82	0.5	\$31.41
SP-672-PF	Living Waters Church	\$180.72	1	\$180.72
SP-672-PF	Living Waters Church	\$180.72	1	\$180.72
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$180.72	0.25	\$45.18
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$180.72	2.5	\$451.80
S-1409-PF	North Bridge Development	\$180.72	0.25	\$45.18
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$180.72	1	\$180.72
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$180.72	2	\$361.44
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$180.72	0.5	\$90.36
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$180.72	1.5	\$271.08
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$180.72	1.5	\$271.08
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$180.72	1	\$180.72
8-2016	Raritan Solar	\$180.72	1.5	\$271.08
8-2016	Raritan Solar	\$180.72	2.5	\$451.80

Planning Board Number	Applicant	Rate	Hours	Extension
8-2016	Raritan Solar	\$180.72	2	\$361.44
SP-654-PF	Villages	\$62.82	3	\$188.46
SP-654-PF	Villages	\$180.72	2	\$361.44
SP-654-PF	Villages	\$180.72	2.5	\$451.80
SP-675-M	Walmart Stores, Inc.	\$180.72	0.5	\$90.36
				\$13,498.08
Grand Totals:				
	118 Inspections	140.3 Hours		\$20,464.85

Antoine Hajjar

06/12/20

**Antoine Hajjar, NJPE
Township Engineer**

Date

2020 Monthly Summary

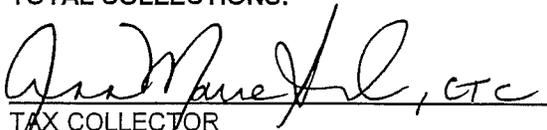
January	\$ 23,434.83
February	\$ 16,196.26
March	\$ 17,418.20
April	\$ 17,054.04
May	\$ 20,464.85
June	
July	
August	
September	
October	
November	
December	
Total	\$ 94,568.18

9e.

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING MAY 2020

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2020	17,271,938.49	50,998,244.22
LEVY: TOTAL YEAR 2019 - \$52,154,372.06		
PRIOR YEARS TAXES: 2019	58,346.98	354,858.37
CSCA 2020	0.00	0.00
PREPAID TAXES: 2021	0.00	0.00
PILOT	0.00	232,528.39
INTEREST: (INCLUDING YEP)	21,452.38	55,268.85
BOUNCED CHECKS:	(24,895.39)	(75,860.08)
ADJUSTED CHECKS DUE TO ERROR:	0.00	0.00
<u>MISC & COS:</u>		
COST OF SALE	0.00	0.00
ACH FEES	589.00	1870.00
DUPLICATE BILL FEES:	70.00	190.00
RETURNED CHECK FEES:	20.00	60.00
SEARCH FEES:	0.00	0.00
REFUND FROM STATE FOR VETS & SC	0.00	0.00
HOMESTEAD REBATE	0.00	0.00
TAX SALE PREMIUMS	0.00	0.00
TOTAL COLLECTIONS:	17,327,521.46	51,567,159.75



TAX COLLECTOR
DATE: JUNE 11, 2020

cc: Donald Hutchins, Township Administrator
William B. Pandos, CMFO
Danielle Langreder, Assistant Supervisor of Accounts
Lisa Fania, Township Clerk

MAY 2020

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019

	MTD	YTD
BALANCE BEGINNING OF MONTH		310,184.52
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
JUDGEMENTS (STATE)		
BOUNCED CHECKS		
VET DISALLOWED	250.00	
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	58,346.98	
JUDGEMENTS (COUNTY)		
JUDGEMENTS (STATE)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS <small>Credit from 2020</small>		
BILLING ADJUSTMENTS		
CANCEL SMALL BALANCES UNDER \$10.00		
BALANCE END OF THE MONTH		252,087.54

Levy for 2019 = 104,198,161.29

Collection Rate for 2019 as of 5/31/20 = 99.76%

MAY 2020

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2020

	MTD	YTD
BALANCE BEGINNING OF MONTH		17,705,290.38
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT	8.53	
BILLING ADJUSTMENT		
BOUNCED CHECKS	24,852.44	
VET DISALLOWED	250.00	
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	17,271,947.02	
JUDGEMENTS (COUNTY & STATE)		
VETERANS ALLOWED	250.00	
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION	471.55	
TRANSFERRED TO TAX TITLE LIEN	2,407.52	
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		455,325.26

Levy for Total Year 2020 = 52,154,372.06
Collection Rate for 2020 as of 5/31/20 = 99.13%

MAY 2020

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2020 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		0.00

Levy for 1st 1/2 of 2020 = \$194,412.39
Collection Rate for 2020 as of 5/31/20 = 100%

MAY 2020

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2019 YEAR END PENALTY

	MTD	YTD
BALANCE BEGINNING OF MONTH		4,397.63
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	1,219.88	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		3,177.75

Levy for 12/31/19 Year End Penalty \$7,802.18
Collection Rate of YEP as of 5/31/2020 = 59.27%

Explanation: An Ordinance permitting limited outdoor business operations and exercise classes within certain Municipal Parks and areas adjacent to the fitness or wellness business during the COVID-19 pandemic.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE # 20-22

AN ORDINANCE PERMITTING LIMITED OUTDOOR BUSINESS OPERATIONS AS WELL AS EXERCISE CLASSES WITHIN CERTAIN MUNICIPAL PARKS AND AREAS ADJACENT TO THE FITNESS OR WELLNESS BUSINESS DURING THE COVID-19 PANDEMIC

WHEREAS, as a result of Executive Order #103, on March 9, 2020, Governor Murphy issued a State of Emergency due to the COVID-19 pandemic (the “COVID-19 Pandemic”); and

WHEREAS, numerous Executive Orders have been issued by the Governor since that time to deal with a myriad of economic and social issues affecting New Jersey residents due to the COVID-19 Pandemic; and

WHEREAS, the Township Committee desires to waive and/or modify various portions of the Revised General Ordinances of the Township of Raritan, 1999, as heretofore supplemented and amended (hereinafter the “Township Code), by allowing (i) the outdoor sale of merchandise adjacent to retail and service establishments such as but not limited to a clothing boutique, florist shop, antique shop or other shops selling merchandise, or any tattoo parlors, hair salons, barber shops, shave shops, or nail salons conducting business outdoors, within non-residential zone districts (as limited hereby), and (ii) allowing certain municipal parks and areas adjacent to the fitness or wellness business to be open for fitness, exercise, yoga or martial arts classes (as limited hereby), during the period that Governor Murphy’s COVID-19 Executive Order #103 (and all associated Executive Orders,) remains in effect.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1: Purpose of Ordinance.

The purpose of this Ordinance is to allow (i) the outdoor sale of merchandise adjacent to retail and service establishments such as but not limited to a clothing boutique, florist shop, antique shop or other shops selling merchandise or any tattoo parlors, hair salons, barber shops, shave shops, or nail salons conducting business outdoors within non-residential zone districts (as limited hereby), and (ii) certain municipal parks and other areas adjacent to the fitness or wellness business to be open for fitness, exercise, yoga or martial arts classes (as limited hereby), during the period that Governor Murphy’s COVID-19 Executive Order #103 (and all associated Executive Orders) remains in effect.

It is the intention of the Township Committee to monitor and review the use of these facilities after the adoption of this Ordinance to determine its full impact upon the Township and the enjoyment of its citizens.

Section 2: Applicability.

This ordinance applies to all retail and service establishments such as but not limited to (i) clothing boutiques, florist shops, antique shops or other shops selling merchandise or any tattoo parlors, hair salons, barber shops, shave shops, or nail salons conducting business outdoors within non-residential zone districts, and (ii) fitness, exercise, yoga or martial arts classes within certain municipal parks and areas adjacent to the fitness or wellness business to be open for fitness, exercise, yoga or martial arts classes (as limited hereby), during the period that Governor Murphy’s COVID-19 Executive Order #103 (and all associated Executive Orders) remains in effect, or November 1, 2020, whichever shall be the first to occur.

Section 3: Sale of Merchandise and Conduct of Certain Businesses Outdoors.

Notwithstanding anything to the contrary set forth in the Township Code (and particularly Chapter 16 thereof), the outdoor display, sale of merchandise and/or conduct of business by retail and service establishments such as but not limited to a clothing boutique, florist shop, antique shop or other shops selling merchandise within non-residential zone districts, or any tattoo parlors, hair salons, barber shops, shave shops, or nail salons conducting business outdoors, shall be permitted during the period that Governor Murphy’s COVID-19 Executive Order #103 (and all associated Executive Orders) remains in effect. Any establishment for which this Ordinance is applicable must make application to the Zoning Officer by way of a Zoning Permit prior to setting up any outside tables, racks or other display fixtures. The application shall be on prescribed forms and shall be filled out completely and submitted to the Zoning Officer with the following attachments and exhibits:

- A. Scaled layout of tables, racks, tents, or other display fixtures showing dimensions of such tables, racks or other display fixtures;
- B. A detailed narrative and plan of relevant information, describing method of sale and/or conduct of business, proposed outdoor hours of operation, use of PPE and proper social distancing, and method of litter control and trash handling for outdoor business operations;
- C. Photographs or diagrams of tables, racks, tents, and display fixtures to be utilized, showing style, design, materials, size and colors;
- D. A narrative as to how tables, racks, tents, or other display fixtures will be secured overnight;
- E. Proof of insurance in accordance with requirements of Section 5 of this Ordinance; and

- F. Written consent of the landlord in the event the applicant is a tenant of such establishment.

The Zoning Officer may approve each Zoning Permit application as submitted, or may approve the Zoning Permit application with amendments and conditions or may disapprove such application. It is expressly understood that the Zoning Officer shall have the right and power to waive one or more of the above-referenced Zoning Permit application requirements, as determined in his or her sound discretion. Appeal of any disapproval, conditional or amended approval of a Zoning Permit may be made to the Township Committee.

Section 4: Outdoor Use of Municipal Parks and Areas Adjacent to the Fitness or Wellness Business for Certain Recreational and Leisure Uses.

Notwithstanding anything to the contrary contained in the Township Code (and particularly Chapter 16 thereof), and recognizing the need to support the Township's local fitness businesses (limited to fitness businesses, yoga studios, dance studios, and martial arts studios), the Township does hereby allow the use of municipal parks (identified on **Schedule A** to this Ordinance) as well as areas adjacent to the fitness or wellness business for group lessons or classes of no more than 100 persons or the limit set by the current Executive Order (including the instructor), subject to the following conditions:

- A. Fitness classes shall not consist of heavy weights, but solely of cardiovascular, yoga, Zumba, martial arts, and resistant exercises;
- B. Social distancing of at least six (6) feet must be maintained and there shall be no sharing of equipment, all of which must be cleaned after each use;
- C. The group lessons shall be limited to (i) those municipal parks set forth on **Schedule A** hereto (it being understood that the other municipal parks not listed on **Schedule A** shall be used solely for leisure, walking and hiking), and (ii) grass areas, parking areas and/or sidewalks adjacent to the fitness or wellness business ;
- D. Any fitness and wellness related businesses interested in using those municipal parks listed on **Schedule A** must complete and submit an application for a Zoning Permit to the Zoning Officer with the other requirements set forth herein;
- E. Any fitness and wellness related business interested in using grass areas, parking areas and/or sidewalks adjacent to the fitness or wellness related business shall secure a Zoning Permit from the Zoning Officer identifying:
 - 1. The area to be used for group lessons;
 - 2. Whether any tent or outdoor covering will be used; **provided, however, that under no circumstances shall tents or other outdoor coverings be allowed within any of the municipal parks identified on Schedule A hereto;**

3. A consent letter from the landlord, if the business leases the space to conduct such group lessons;
4. The nature and duration of such group lessons;
5. The time or times when such group lessons will occur;
6. The equipment to be used, if any, with such group lessons;
7. Proof of insurance in accordance with requirement of Section 8 herein;
8. Such other matters as the Zoning Officer, in his or her sound discretion shall require.

Section 5: Insurance Requirements.

Any Applicant under Sections 3 and 4 of this Ordinance must have liability insurance in effect at the time of application to the Zoning Officer. If the business operator under Section 3 hereof is not the property owner, then the property owner must likewise have insurance in effect at the time of application. With respect to (i) a business operator under Section 3 hereof or (ii) outdoor use of the municipal parks identified on **Schedule A**, and areas adjacent to the fitness or wellness business for fitness or wellness establishment intending to conduct group lessons, the Township of Raritan must be named as an additional insured on the business operator's policy as well as on the property owner's policy with limits of liability required as follows: (i) a minimum of \$500,000 combined single limit bodily injury and property damage, or (ii) a split limit of \$500,000 bodily injury liability and \$100,000 property damage liability.

Section 6: Amendatory Zoning Permits; Fees Waived.

- A. An amendatory Zoning Permit is permitted, but changes to the approved plan shall not be permitted without receiving approval of an amended Zoning Permit.
- B. There shall be no fee required for making any application herein. For the avoidance of doubt, all fees are hereby waived while this Ordinance remains in effect.

Section 7. Validity of Ordinance.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason deemed to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 8. Effective Date.

This Ordinance shall take effect upon the final passage and publication as required by law. This Ordinance shall automatically have no further legal force or effect (without further action of the Township Committee) on November 1, 2020, unless this Ordinance is further extended by Resolution of the Township Committee.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on June 16, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for a special meeting of June 30, 2020 beginning at 8:00 a.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

SCHEDULE "A"

LIST OF MUNICIPAL PARKS FOR FITNESS, EXERCISE, YOGA OR MARTIAL ARTS CLASSES

1. Minebrook Park
2. Blackwell Park
3. Lenape Park.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE # 20-21

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY, AMENDING ORDINANCE #19-31 AUTHORIZING THE
ACQUISITION OF THAT PROPERTY KNOWN AS BLOCK 21, LOT 16, AS SHOWN
ON THE TAX MAP OF THE TOWNSHIP OF RARITAN, FROM CARRIANNE HOYLE
AND APPROPRIATING THE NECESSARY FUNDS**

WHEREAS, on November 18, 2019, the Township Committee of the Township of Raritan adopted Ordinance #19-31 authorizing the purchase of Block 21, Lot 16, as shown on the Tax Map of the Township of Raritan (“Property”); and

WHEREAS, since the adoption of Ordinance #19-31 a survey of the Property was prepared confirming the acreage to be acquired; and

WHEREAS, the confirmed acreage to be acquired increased thereby increasing the purchase price of the Property and the appropriation; and

WHEREAS, the purpose of this Ordinance is to amend Ordinance #19-31 to provide for these increases; and

WHEREAS, the Township of Raritan was offered the opportunity to acquire the Property for recreation and open space by assignment from the New Jersey Conservation Foundation (“NJCF”); and

WHEREAS, the Property offered to the Township consists of a gross area of approximately 48.329 acres, of which 46.860 acres are to be deed restricted for recreation and open space purposes and 1.404 acres for right-of-way purposes and .065 acre for a bridge maintenance easement; and

WHEREAS, title to the Property is currently vested to the Estate of Warren J. Etzel; and

WHEREAS, Mr. Etzel passed away on April 4, 2018 and letters testamentary were issued on May 11, 2019 by the Register of Wills of Bucks County Pennsylvania for Mr. Etzel’s Estate; and

WHEREAS, Mr. Etzel’s last will and testament names Carrienne Hoyle as recipient of the Property although title has not been transferred to Ms. Hoyle’s name; and

WHEREAS, the contract purchaser, NJCF, entered into an Option Agreement for Purchase of the Property with Carrienne Hoyle and agreed to assign the Property to the Township for a contribution of a Green Acres Program Grant from Raritan Township and a Hunterdon County Open Space Trust Fund Grant from New Jersey Conservation Foundation, each in the sum of \$157,898.98; and

WHEREAS, once the Property is restricted for open space and recreation use at closing of title, the Township no longer needs to hold the Property and may convey its interest to NJCF; and

WHEREAS, NJCF assembled various funding sources for the purchase price of the Property as follows:

Source of Funds

Department of Environmental Protection, Green Acres Program Grant to Township of Raritan

Non-profit Grant from County of Hunterdon Open Space Trust Fund to New Jersey Conservation Foundation; and

WHEREAS, upon closing the Township will take title to the Property as required by the New Jersey Green Acres program; and

WHEREAS, however, through a conveyance by the Township of its interest in the Property at closing to NJCF, NJCF will own 100% of the Property; and

WHEREAS, the acquisition of the Property is contingent upon the funding sources contributing the full purchase price for the property; and

WHEREAS, the funding is from the following sources:

Party	Source of Funds	Amount
Township	Green Acres Program Grant	\$157,898.98
NJCF	Hunterdon County Open Space Trust Fund	\$157,898.98
Total		\$315,797.97

WHEREAS, the Township desires to acquire title to the Property and then immediately convey its interest to the NJCF; and

WHEREAS, the Township plans to appropriate \$157,898.98 from a Green Acres Program Grant and \$157,898.98 from New Jersey Conservation Foundation's Hunterdon County Open Space Trust Fund grant for a total of \$315,797.97 for the purposes described in this Ordinance; and

WHEREAS, the Township's willingness to purchase the Property is contingent upon the appropriation of funds by the New Jersey Legislature to fund the Township's Green Acres Grant and the funds from the Hunterdon County Open Space Funds.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Township of Raritan hereby approves and authorizes the Township's Mayor, Administrator, Clerk and Attorney to execute any and all documents necessary to consummate the acquisition of the Property pursuant to the terms of this Ordinance, including but not limited to:
 - a) Assignment of Interest in Unimproved Real Property;
 - b) Deed to New Jersey Conservation Foundation;
 - c) Declaration of Conservation Restrictions;
 - d) Closing Statement;
 - e) Reimbursement vouchers or other similar payment request; and
 - f) Such other documents as are necessary to consummate this transaction.
2. Appropriate up to \$157,898.98 from a Green Acres Program Grant allocated to the Township and \$157,898.98 from the Hunterdon County Open Space Trust Fund to acquire the Property.
3. The documents described in Paragraph 1 above shall provide the following:
 - a) Title shall be by Bargain and Sale Deed with Covenants against Grantor's Acts.
 - b) The Township conveying the Property to the New Jersey Conservation Foundation.
 - c) The closing shall be contingent upon the funding as described above.
 - d) Title shall be subject to a restrictive covenant limiting the use of the Property to recreation and open space purposes.
4. This Ordinance shall take effect in accordance with law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on June 2, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of June 16, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, JUNE 2, 2020**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 6:18 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Scott MacDade; Comm. Louis Reiner

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Jeff Lehrer; Raritan Township Office of Emergency Management Coordinator, Christopher Phelan; President, Flemington-Raritan First Aid and Rescue Squad, David Giuliani (via remote access)

MEETING NOTICED: Mayor Kuhl advised that the meeting was noticed in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 May 26, 2020 to the Courier News, Hunterdon County Democrat, Star Ledger, Express Times, NJ.com, and posted on the municipal bulletin board and the Township website.

Attorney, Jeff Lehrer, read Resolution #20-135 in full.
Mayor Kuhl asked for a motion to approve Closed Session Resolution.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #20-135

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel:

- c) Attorney-Client Privilege:
- d) Pending/Anticipated Litigation: Village Commons
- e) Potential Land Acquisition:

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will return to Regular Session and may take further action.

5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to amend or approve the Agenda.

Committee Member Hazard advised of two additional items for consideration to the meeting agenda, Ordinance #20-21 Amending Ordinance #19-31 Authorizing the Acquisition of Property Known as Block 21, Lot 16 from Carrienne Hoyle and Appropriating the Necessary Funds (Etsel parcel) and Ordinance #20-19 Permitting Outdoor Tables, Chairs, Umbrellas and Benches for Food Establishments, Restaurants and Bars During the COVID-19 Pandemic.

Motion by Reiner, seconded by Hazard to approve the Agenda as amended.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$13,478,243.61**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

REPORTS

- a. **Flemington-Raritan First Aid and Rescue Squad Update** – David Giuliani, President, Flemington-Raritan First Aid and Rescue Squad provided an update on the status of efforts of the Squad regarding the COVID-19 public health emergency. Mr. Giuliani advised of the following:

*Squad has been operating with limited staffing;

*Building access was limited to on-duty crews;

*Standards are beginning to relax regarding staffing -- junior members and probationary non-EMTs are now permitted to ride with the organization; no layoffs occurred;

*Decline in call volume due to people not calling 9-1-1 for true emergencies due to a fear of going to the hospital; at present, call volume is beginning to increase;

*Marketing/fundraising has started for the Royal Road building project.

Mr. Giuliani thanked and extended appreciation to Committee Members, Chris Phelan and the Office of Emergency Management (OEM) volunteers and the Raritan Township Fire Company for their efforts and support during the public health emergency.

Committee Members also extended gratitude and expressed appreciation for the leadership, professionalism and team work exhibited by all members of emergency services and volunteers.

b. Office of Emergency Management Update – Christopher Phelan, Raritan Township Office of Emergency Management (OEM) Coordinator, provided an update on the status of OEM efforts regarding the COVID-19 public health emergency. Mr. Phelan advised of the following:

*158 confirmed COVID-19 cases in Raritan Township; 21 deaths; seeing a great slow down;

*Hunterdon Healthcare is seeing numbers trending in a positive direction, reporting census data as of June 1 including 200 patients discharged and 7 COVID patients in the hospital;

*Continued testing at the Hunterdon/Somerset joint facility at Raritan Valley Community College including today and Thursday, June 4;

*Private testing facility located at Walmart now operational;

*Announcement by Governor of Stage 2 of the State’s re-opening plan with respective dates for child care centers, outdoor dining, limited indoor retail, hair salons, barber shops and organized sports;

*No determination has been made at this time regarding schools.

c. Zoning Board of Adjustment 2019 Annual Report – Mayor Kuhl referred to the 2019 Annual Report of the Zoning Board of Adjustment provided in the meeting packet for informational purposes. There was no discussion or comment.

LIAISON REPORTS

Karen Gilbert:
(Deputy Mayor)

Fire/Rescue/OEM; Open Space Advisory Committee; Planning Board
(Class III Member)

Deputy Mayor Gilbert referred to reports by Mr. Giuliani and Mr. Phelan regarding Rescue and OEM. Deputy Mayor Gilbert reported that Keith Paradiso, Fire Chief, Raritan Township Fire Company, advised that the fire company is operating as the Rescue Squad, holding virtual meetings, responding to calls and maintaining social distancing guidelines. Deputy Mayor Gilbert continued that the fire company hopes to begin outdoor training soon.

Deputy Mayor Gilbert announced that the Open Space Advisory Committee will meet June 10 and reported on a meeting of the Planning Board advising of approval of the Mavrode property on Route 202 South as an area in need of redevelopment.

Deputy Mayor Gilbert commented that the Township is hoping to hold Community Day in September in some format, to be determined in accordance with guidelines of the Governor's Office, to ensure the health and safety of volunteers, participants and attendees.

Gary Hazard:

Court; Open Space Advisory Committee; RTMUA

Committee Member Hazard reported that Courts are opening slowly and announced the upcoming meeting date of the RTMUA, Thursday, June 18. Committee Member Hazard also reported that the RTMUA is in the process of arranging a meeting with the New Jersey Department of Environmental Protection (NJDEP) regarding the C-1 classification and will advise accordingly on the date. Committee Member Hazard also suggested that RTMUA Chairman, John Kendzulak, attend a future regular Township Committee meeting to provide an update on the status of the RTMUA.

Jeff Kuhl:
(Mayor)

Finance; Historians; Personnel; Planning Board (Class I Member)

Mayor Kuhl reported that the Township is in good financial condition; that the Historians Committee met and the next meeting will be held at the schoolhouse to discuss the status of the renovation project; and that all Township employees are back to work. Mayor Kuhl reiterated Deputy Mayor Gilbert's comments regarding Planning Board approval of an area in need of redevelopment.

Scott MacDade:

Board of Health; Environmental Commission; Historians

Committee Member MacDade reported on a virtual meeting of the Board of Health advising of the approval of one septic waiver. Committee Member MacDade also reported on a meeting of the Environmental Commission advising that the deadline to apply for Sustainable New Jersey certification has been extended to June 14. Committee Member MacDade informed Committee members that this year's certification will be Bronze vs. the Silver level attained last year, as it has been very difficult to accumulate points during this time. Committee Member MacDade also announced that the Environmental Commission will be distributing 500 free tree seedlings to interested Township residents including red maple, sugar maple, hickory and persimmons and information will be forthcoming on the Township website.

Louis Reiner: Agriculture Advisory Board; Finance
Committee Member Reiner echoed Mayor Kuhl's report regarding the sound financial status of the Township. Committee Member Reiner commented, "the Township is in phenomenal shape and well ahead of most municipalities during this COVID pandemic."

During reports, Municipal Clerk, Lisa Fania, informed Committee Members as to voting by mail for future elections in response to Committee Member Reiner's inquiry at the previous regular meeting. Ms. Fania explained that the Executive Order is directed to the July Primary election only and that no one will be placed on a permanent list unless they request to be placed on that list. Ms. Fania also provided an update on the status of the first rabies clinic held during the public health emergency advising that the drive-by clinic was successful with vaccination of 162 pets. Ms. Fania also announced the second upcoming rabies clinic, Wednesday, June 3, 6:00 p.m. to 8:00 p.m. at the Department of Public Works.

Mr. Hutchins clarified that the clinic format is "drive-through" not drive-by.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Kuhl read by title Ordinance #20-21.

Mayor Kuhl explained that the new property survey showed more acreage than what was used to calculate the funding authorized in Ordinance #19-31 and that the proposed ordinance reflects the correct acreage and funding amounts.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING ORDINANCE #19-31 AUTHORIZING THE ACQUISITION OF THAT PROPERTY KNOWN AS BLOCK 21, LOT 16, AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN, FROM CARRIANNE HOYLE AND APPROPRIATING THE NECESSARY FUNDS

Mayor Kuhl asked for a motion to introduce Ordinance #20-21 on first consideration.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for June 16, 2020.

ORDINANCES (PUBLIC HEARING/FINAL ADOPTION)

Mayor Kuhl read by title Ordinance #20-20.

AN ORDINANCE REAPPROPRIATING \$325,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Kuhl asked for a motion to open public hearing.

Motion by MacDade, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #20-20 on final consideration, same to be published according to law.

Motion by MacDade, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised May 22, 2020 in the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE # 20-20

AN ORDINANCE REAPPROPRIATING \$325,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$325,000.00 of the proceeds of obligations originally made available pursuant to the following bond ordinances of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purposes for which the obligations previously were authorized:

<u>Ordinance Number</u>	<u>Improvement Description and Date of Adoption</u>	<u>Amount to be Reappropriated</u>
#18-23	Reappropriation ordinance, finally adopted 8/21/2018	\$5,939.01
#19-24	Reappropriation ordinance, finally adopted 9/3/2019	\$3,262.00
#17-32	Various capital improvements, finally adopted 11/6/2017	\$9,783.48
#19-13	Vehicles, finally adopted 5/7/2019	\$14,291.30
#19-13	Miscellaneous equipment and property, finally adopted 5/7/2019	\$61,669.32
#19-13	Capital improvements, finally adopted 5/7/2019	\$230,054.89

Section 2. \$325,000.00 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39 is hereby reappropriated as follows:

<u>Improvement or Purpose</u>	<u>Amount</u>
Manchester Road reconstruction	\$215,000.00
Reconstruction of women's bathroom/shower at Police Department	\$85,000.00
Remediation work at Police Department	\$25,000.00

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor Kuhl read by title Ordinance #20-19.

AN ORDINANCE PERMITTING OUTDOOR TABLES, CHAIRS, UMBRELLAS, TENTS AND BENCHES FOR FOOD ESTABLISHMENTS, RESTAURANTS AND BARS DURING THE COVID-19 PANDEMIC

Mr. Lehrer explained that this ordinance was adopted at the last meeting, May 19, 2020, to help the business community during this exceptional situation. Mr. Lehrer continued that the word “tents” was inadvertently not included. He further explained that the change is non-material and recommended a motion to adopt the ordinance, amended to include the word “tents” *Nunc Pro Tunc*.

Mr. Lehrer advised the Committee that *Nunc Pro Tunc* is a Latin word used by Courts and the judicial system authorizing action that could have been and should have been taken some time ago but makes said action effective, as if it was included during the original adoption.

Committee Member Reiner commented, “it will be to the benefit of the business community, not a hinderance. I am okay with it.”

Committee Member Hazard commented, “it was the full intention to have tents in there for restaurants to protect their assets outside and increase the dining experience for the customer. I am okay with the change.”

Mayor Kuhl asked for a motion to adopt Ordinance #20-19 heretofore adopted, as hereby amended, *Nunc Pro Tunc* to include the word “tents.”

Motion by Reiner, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED *Nunc Pro Tunc*

ORDINANCE # 20-19

AN ORDINANCE PERMITTING OUTDOOR TABLES, CHAIRS, UMBRELLAS, TENTS AND BENCHES FOR FOOD ESTABLISHMENTS, RESTAURANTS AND BARS DURING THE COVID-19 PANDEMIC

WHEREAS, as a result of Executive Order #103, on March 9, 2020, Governor Murphy issued a State of Emergency due to the COVID-19 pandemic (the “COVID-19 Pandemic”); and

WHEREAS, numerous Executive Orders have been issued by the Governor since that time to deal with a myriad of economic and social issues affecting New Jersey residents due to the COVID-19 pandemic; and

WHEREAS, the Township Committee desires to waive Section 16.64.010.B.1 of the Township Land Development Code which provides that “all uses shall be conducted within a building or structure, unless otherwise permitted” during the period that Governor Murphy’s COVID-19 Executive Order #103 (and all associated Executive Orders) remains in effect, by allowing outdoor tables, chairs, umbrellas, tents and benches for food establishments, restaurants and bars.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1: Purpose of Ordinance.

The purpose of this Ordinance is to permit daytime and evening outdoor dining on private property and sidewalks adjacent to local food establishments, restaurants and bars for the enjoyment of patrons without disturbing the immediate neighborhood or pedestrian traffic during the time that Governor Murphy’s Executive Orders relative to the COVID-19 Pandemic remain in effect. It is intended to permit the tasteful, aesthetic use of tables, chairs, umbrellas, tents and benches on adjacent property and sidewalks of local food establishments, restaurants and bars under the direction and approval of the Zoning Officer. It is the intention of the Township Committee to monitor and review the use of these facilities after the adoption of this Ordinance to determine its full impact upon the Township and the enjoyment of its citizens.

Section 2: Applicability.

This ordinance applies to all food establishments, restaurants and bars in the Township of Raritan.

Section 3: Permitted Installations.

- A. Outdoor tables, chairs, umbrellas, tents and benches shall be permitted within the property commonly owned and adjacent to the food establishment, restaurant or bar and service thereto for the patrons provided:
1. The layout of tables, chairs, umbrellas, tents and benches does not in any way interfere with pedestrian or vehicular safety or with necessary access for fire-fighting equipment and ambulances or personnel. Nothing in this Ordinance shall preclude the use of a portion of the parking lot for all or a portion of such tables, chairs, umbrellas, tents and benches, provided the Zoning Officer is satisfied that public safety will not be impaired or affected.
 2. The layout shall not cause irreparable damage to existing landscaping.
 3. Unless approved in advance by the Division of Alcohol and Beverage Control with respect to a licensed premises, no alcoholic beverages of any kind shall be served or consumed in conjunction with the outdoor dining. With respect to a non-licensed premises, patrons of an unlicensed restaurant may be permitted by the ownership of the restaurant to bring only wine and beer for consumption at such outdoor tables.
 4. The highest standards of cleanliness and proper social distancing (until further Executive Order of the Governor) of the outdoor area shall be maintained at all times, including frequent litter removal, within and around and beyond the subject property, and the use of personal protective equipment (“PPE”) by patrons and employees of the establishment (until further Executive Order of the Governor). A plan for litter removal, trash handling and overall cleanliness and maintenance must be submitted together with the application.
 5. The hours for outdoor service shall be between 7:00 a.m. and 11:00 p.m. All tables, chairs, umbrellas, tents and benches shall be properly secured at the end of the evening.
 6. No outdoor music or public address system shall be permitted.
 7. No outside lighting shall be permitted except small individual table lighting that is self-powered.
 8. Outdoor seating shall not be permitted if it will interfere in any way with the peace and quiet of nearby residences, as determined by the Zoning Officer in his or her sound discretion.
 9. Low barriers of a temporary nature (such as bollards) shall be placed at the edge of the seating area during business hours in order to protect the outdoor patrons from interference with vehicle movements within parking areas or adjacent to streets of the establishment.
 10. No outside cooking of any kind shall be permitted.

11. The number of chairs to be placed outdoors shall not exceed twenty-five (25%) percent of the total number of seats within the establishment.

Section 4: Approval of Plan by Zoning Department.

Any establishment for which this Ordinance is applicable must make application to the Zoning Officer by way of a Zoning Permit prior to setting up any outside services, tables, umbrellas, tents, chairs or benches. The application shall be on prescribed forms and shall be filled out completely and submitted to the Zoning Officer with the following attachments and exhibits:

- A. Scaled layout of tables, chairs, tents and low barriers if proposed (such as bollards), showing dimensions of tables, chairs, tents and overall area;
- B. A detailed narrative and plan of relevant information, describing method of service, proposed hours of service outdoors, use of PPE and proper social distancing, and method of litter control and trash handling for outdoor service;
- C. Photographs or diagrams of tables, chairs, tents, etc. to be utilized, showing style, design, materials, size and colors;
- D. A narrative as to how tables, chairs, umbrellas, tents and/or benches will be secured overnight;
- E. Proof of insurance in accordance with requirements of Section 5; and
- F. Written consent of the landlord in the event the applicant is a tenant of such establishment.

The Zoning Officer may approve each Zoning Permit application as submitted or may approve the Zoning Permit application with amendments and conditions or may disapprove such application. It is expressly understood that the Zoning Officer shall have the right and power to waive one or more of the above-referenced Zoning Permit application requirements, as determined in his or her sound discretion. Appeal of any disapproval, conditional or amended approval of a Zoning Permit may be made to the Township Committee.

Section 5: Insurance Requirement.

Any Applicant must have liability insurance in effect at the time of the Zoning Permit application. If the restaurant operator is not the property owner, then the property owner must likewise have insurance in effect at the time of application by the restaurant operator. The Township of Raritan must be named as an additional insured on the operator's policy as well as on the property owner's policy. The limits of liability required are a minimum of \$500,000 combined single limit bodily injury and property damage or a split limit of \$500,000 bodily injury liability and \$100,000 property damage liability.

Section 6: Miscellaneous Provisions.

- A. Applicable establishments as set forth in Section 3 are permitted to place chairs or benches for patrons awaiting seating, so long as a Zoning Permit application as set forth above is submitted and all other parameters of this Ordinance are satisfied.
- B. It is solely the responsibility of the proprietor of the establishment to obtain Board of Health approval, if necessary, from the County Department of Health.
- C. An amendatory Zoning Permit application is permitted but changes to the approved plan shall not be permitted without receiving approval of an amended Zoning Permit application.
- D. There shall be no fee required for making application herein.

Section 7. Validity of Ordinance.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason deemed to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 5. Effective Date.

This Ordinance shall take effect upon the last to occur of (i) final passage and publication as required by law, or (ii) the date the Governor (or an authorized State agency) issues a directive or Executive Order allowing food establishments, restaurants and bars to consume food and/or drink on-premises. This Ordinance shall automatically have no further legal force or effect (without further action of the Township Committee) on November 1, 2020, unless this Ordinance is further extended by Resolution of the Township Committee.

CORRESPONDENCE

There was no correspondence.

NON-CONSENT

Township Committee Regular Meeting Minutes

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of May 19, 2020.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Township Committee Executive Meeting Minutes

There was no closed session held May 19, 2020.

Mayor Kuhl read Resolution #20-136 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-136.

Motion by MacDade, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #20-136

**A RESOLUTION AUTHORIZING TAX-EXEMPT STATUS
FOR 100 PERCENT DISABLED VETERAN;
PARTIAL REFUND OF FIRST QUARTER 2020 TAXES;
AND CANCELLATION OF SECOND QUARTER 2020 TAXES (ANDERER)**

WHEREAS, on March 12, 2020 Jeffrey Anderer, who resides at 3 Pegasus Court, Block 80.14, Lot 13, presented and filed an official letter from the Department of Veterans Affairs with the Raritan Township Tax Assessor, Marianne Busher; and

WHEREAS, the official letter stated that his service-connected disability is evaluated at 100 percent with an effective date of November 30, 2011; and

WHEREAS, Mr. Anderer is seeking property tax exemption and refund; and

WHEREAS, N.J.A.C. 18:28-2.11 specifically states "Provided all other legal criteria are met, the exemption must be granted as of the date of the letter from the Department of Veterans Affairs granting the rating and provided a written claim is filed with the Assessor. The governing

body of a municipality, however, has the discretion to make the exemption retroactive to the date of 100 percent disability stated on the Veteran’s Affairs letter provided other legal criteria are met;” and

WHEREAS, Mr. Anderer has been granted a 100 percent disabled veteran exemption by the Township Tax Assessor, and

WHEREAS, the Township Tax Collector has recommended a partial refund of first quarter 2020 taxes in the amount of \$135.34; and

WHEREAS, the Township Tax Collector has recommended the cancellation of second quarter 2020 taxes in the amount of \$2,678.80.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that property tax-exempt status for 100 percent disabled veteran is hereby granted to Jeffrey Anderer with an effective date of February 24, 2020; and

BE IT FURTHER RESOLVED, that a partial refund of first quarter 2020 property taxes in the amount of \$135.34 is hereby refunded; and

BE IT FURTHER RESOLVED, that second quarter 2020 taxes in the amount of \$2,678.80 are hereby cancelled.

Mayor Kuhl read Resolution #20-137 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-137.

Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-137

A RESOLUTION AUTHORIZING AMENDMENT TO THE RULES, REGULATIONS AND GUIDELINES FOR TOW OPERATORS

WHEREAS, Section 5.44.070 entitled “Rules and Regulation Amendments” of The Revised General Ordinances of the Township of Raritan establishes that the Chief of Police is directed to monitor and recommend to the Township Committee, amendments to the Tow Operators Rules, Regulations and Guidelines for consideration and enactment by formal resolution of the Township Committee at a public meeting; and

WHEREAS, prior to any adoption of any amendment to the Rules, Regulations and Guidelines, the Chief of Police shall provide each tow operator licensed under this chapter, a copy of such proposed amendment (s) at least five days prior to the public meeting at which the Township Committee will consider such recommendations; and

WHEREAS, the Chief of Police is now proposing and recommending an amendment to Section 5.44.070 to be entitled “Rules, Regulations and Amendments”; and

WHEREAS, the Chief of Police has further recommended that the Rules, Regulations and Guidelines for Tow Operators be amended, as set forth in Schedule B-2, a., Heavy Duty annexed hereto; and

WHEREAS, the Township Committee is of the opinion that the proposed revisions to the Rules, Regulations and Guidelines for Tow Operators proposed by the Chief of Police is in the best interests of the residents of the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Township Committee hereby approves and adopts the proposed amendment to the Rules, Regulations and Guidelines for Tow Operators Schedule B-2, a., Heavy Duty attached hereto.
2. The proposed amendment to the Rules, Regulations and Guidelines for Tow Operators shall become effective immediately.

Mayor Kuhl read Resolution #20-138 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-138.

Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Mayor Kuhl

NOES: Reiner

ABSTAIN: None

ABSENT: None

RESOLUTION #20-138

A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR THE ADMINISTRATION OF AFFORDABLE HOUSING

WHEREAS, there exists a need for professional services for the Township of Raritan for a non-fair and open contract for the administration of affordable housing pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Committee has determined that Central Jersey Housing Resource Center (CJHRC) should be awarded the contract for the administration of affordable housing; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 *et seq.*) exempts such professional services from competitive bidding; and

WHEREAS, prior to the execution of a contract, Central Jersey Housing Resource Center will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year,

and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2018, pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

1. Central Jersey Housing Resource Center (CJHRC) is hereby awarded a contract for the administration of affordable housing from July 1, 2020 and continues through June 30, 2021.
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
3. The Business Disclosure Entity Certification shall be placed on file with this resolution.
4. Central Jersey Housing Resource Center (CJHRC) will be compensated in the amount of \$4,780.00 per month for a one-year total of \$57,360.00 as specified in the contract.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

Mayor Kuhl read Resolution #20-139 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-139.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-139

**A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF
AN INTERLOCAL SERVICES AGREEMENT FOR TWO CLASS III
SPECIAL LAW ENFORCEMENT OFFICERS BETWEEN HUNTERDON
CENTRAL REGIONAL HIGH SCHOOL BOARD OF EDUCATION AND
THE TOWNSHIP OF RARITAN**

WHEREAS, N.J.S.A. 40A:65-1 et seq., authorizes a local unit to enter into a shared services agreement with another local unit to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive; and

WHEREAS, P.L.1985, c.439, Section 3 (C.40A:14-146.10) allows any local unit, as it deems necessary, to appoint special law enforcement officers to perform the duties and responsibilities permitted by local ordinance authorized by N.J.S.A. 40A:14-118 and within the conditions and limitations as established by the aforementioned act; and

WHEREAS, the Township of Raritan has established the position of Class III Special Law Enforcement Officer by Ordinance #19-11; and

WHEREAS, the Hunterdon Central Regional High School Board of Education has determined that two part-time Class III Special Law Enforcement Officers would improve school safety and security and benefit the entire school community; and

WHEREAS, the Hunterdon Central Regional High School Board of Education and the Township of Raritan have agreed it would be beneficial to have the Township of Raritan Police Department provide two part-time Class III Special Law Enforcement Officers to the Hunterdon Central Regional School District; and

WHEREAS, the Township of Raritan has agreed to provide Hunterdon Central Regional High School with two part-time Class III Special Law Enforcement Officers from the Township of Raritan Police Department; and

WHEREAS, the Township of Raritan and Hunterdon Central Regional High School Board of Education desire to set forth the Interlocal Services Agreement, attached hereto as Exhibit "A," the specific terms and conditions of the services to be performed and provided by the Class III Special Law Enforcement Officers at Hunterdon Central Regional High School and the payment for the same; and

WHEREAS, the Township Committee has reviewed the attached Interlocal Services Agreement and finds the terms and conditions of the Agreement to be acceptable and in furtherance of the general public health, welfare and safety of the Township of Raritan community and those attending Hunterdon Central Regional High School.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Interlocal Services Agreement, attached hereto as Exhibit "A," is hereby ratified and approved and the Mayor is hereby authorized to execute the Agreement on behalf of the Township.
2. The Township Clerk is hereby directed to file a copy of the attached Interlocal Services Agreement with the Division of Local Government Services.
3. A copy of the Interlocal Services Agreement shall be made available in the Township Clerk's office for public inspection.
4. The Interlocal Services Agreement shall take effect upon adoption of Resolutions by the Township of Raritan and the Hunterdon Central Regional High School Board of Education and execution of the Agreement by the parties.

Mayor Kuhl read Resolution #20-140 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-140.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-140

**A RESOLUTION AUTHORIZING CHANGE ORDER #1
WITH TOP LINE CONSTRUCTION CORPORATION
FOR ROAD RESURFACING OF CASE BOULEVARD**

WHEREAS, a contract was awarded on February 18, 2020 for the road resurfacing of Case Boulevard; and

WHEREAS, the project was awarded to Top Line Construction Corporation, Somerville, New Jersey in the amount of \$458,601.65; and

WHEREAS, the Township Engineer recommends Change Order #1, which increases the total contract amount by \$23,638.13, be approved by the Township Committee as outlined in the memorandum dated May 27, 2020.

NOW, THEREFORE, BE IT RESOLVED on this 2nd day of June, 2020 by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey:

1. That Change Order #1 representing an increase in the amount of \$23,638.13 be and is hereby approved with respect to the contract for road resurfacing of Case Boulevard.
2. That the amount of Change Order #1 be a 5.15% increase to the total contract amount for a new contract amount with Top Line Construction Corporation of \$482,239.78.

BE IT FURTHER RESOLVED that a copy of this Change Order shall be affixed and made part of this resolution and that a certified copy be sent to Top Line Construction Corporation, Somerville, New Jersey.

Mayor Kuhl read Resolution #20-141 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-141.

Motion by Reiner, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-141

**A RESOLUTION AUTHORIZING THE EXTENSION OF THE GRACE PERIOD
FOR PROPERTY TAX PAYMENTS
FOR THE THIRD AND FOURTH TAX QUARTERS OF 2020**

WHEREAS, the novel coronavirus, ("COVID-19") is a severe, potentially fatal respiratory illness, which is transmitted from person-to-person contact. On March 9, 2020, Governor Murphy declared that a Public Health Emergency and State of Emergency existed in New Jersey because

of COVID-19. On March 11, 2020, the World Health Organization declared COVID-19 a global pandemic. On March 13, 2020, the President of the United States declared a national emergency; and

WHEREAS, State and Federal public health experts, including those at the Center for Disease Control ("CDC"), believe COVID-19 would continue to spread at exponential rates, unless aggressive action was taken to reduce person-to-person contact. The highly contagious and life-threatening nature of COVID-19 required implementation of rigorous social distancing, including the closure of public places throughout the State to reduce the risk and rate of infection; and

WHEREAS, in recognition of these unprecedented conditions, the Governor of the State of New Jersey has instituted many restrictions which have severely curtailed the operations of many businesses and employment of residents in Raritan Township; and

WHEREAS, the Township Committee of the Township of Raritan recognizes that these restrictions have placed a financial burden on its businesses and residents; and

WHEREAS, P.L. 2020, c. 34 allows the Director of the Division of Local Government Services to order various exceptions and extensions of deadlines when a public health emergency exists pursuant to the Emergency Health Powers Act, P.L. 2005, c. 222 (N.J.S.A. 26:13-1 et seq.), a state of emergency exists pursuant to the New Jersey Civil Defense and Disaster Control Act, P.L. 1942, c. 251 (N.J.S.A. App. A. 9.33 et seq.), or both has been declared by the Governor and is in effect; and

WHEREAS, the Director of the Division of Local Government Services has issued such an order on May 27, 2020 which, in part, authorizes the following;

Authorizes municipalities to institute a grace period pursuant to N.J.S.A. 54:4-67 for the first \$10,000.00 determined to be due and required to be paid for the property tax quarter, not to extend beyond the first calendar day of the next calendar month immediately following the quarterly property tax installment date and under conditions the Director may specify; and

Extends the dates for the payment of taxes by a municipality due to a county, a school district, or any other taxing district under Chapter 4 of Title 54 of the Revised Statutes or any other law, which extension shall be equal to the number of days of the extended grace period referenced in the preceding paragraph.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township of Raritan hereby authorizes the following:

- 1) The tax grace period shall be extended for the first \$10,000.00 determined to be due and required to be paid for the property tax quarter, not to extend beyond the first calendar day of the next calendar month immediately following the quarterly property tax installment date and under conditions the Director may specify.
- 2) The grace period shall be for the third and fourth quarter tax payments of 2020, specifically August 1, 2020 and November 1, 2020.
- 3) The tax payments made to a county, school district or any other taxing district under Chapter 4 of Title 54 of the Revised Statutes or any other law may be extended equal to the number of days of the first calendar day of the next calendar month immediately following the quarterly property tax installment date.

- 4) This Resolution shall take effect immediately and shall remain in effect through December 31, 2020 or upon any subsequent order by the Director of the Division of Local Government Services that rescinds the tax grace period, whichever shall occur first.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Kuhl asked for a motion to approve the Consent Agenda.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-142

**A RESOLUTION AUTHORIZING TAX REFUNDS
FOR SECOND QUARTER 2020**

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly; and

WHEREAS, the Township Tax Collector has recommended the refund of an overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following receive a refund in the amount specified due to over payment of second quarter 2020 taxes.

<u>Taxpayer</u>	<u>Block</u>	<u>Lot</u>	<u>Qual.</u>	<u>Amount</u>
Manish Saxena (10 Manchur Court)	45.01	11		\$4,054.95
Laura Thompson (10 Windham Court)	18.12	14		\$1,912.55
TOTAL:				\$5,967.50

RESOLUTION #20-143**A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A CONTRACT WITH PRIMEPOINT, LLC FOR SCHEDULING MODULE FOR RARITAN TOWNSHIP POLICE DEPARTMENT**

WHEREAS, N.J.S.A. 40A:11-3 a. allows the governing body of the contracting agency to authorize by resolution or ordinance to designate a purchasing agent or other employee to award a contract that does not exceed in aggregate during the contract year \$17,500.00; and

WHEREAS, the Township Committee of the Township of Raritan wishes to provide a more efficient method of administering scheduling of employees for the Raritan Township Police Department; and

WHEREAS, the Township Administrator, Chief Financial Officer and Chief of Police recommend that Primepoint, LLC, 2 Springside Road, Westampton, New Jersey 08060 be authorized to provide this service to the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Administrator is authorized to execute a contract with Primepoint, LLC, 2 Springside Road, Westampton, New Jersey 08060 to provide administration and scheduling services for the Raritan Township Police Department for a three-year contract period commencing upon the execution of the award of Contract by both parties.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Chris Walker, a resident of 8 Kuehn Court, teacher at Hunterdon Central Regional High School and a school board member of the Flemington-Raritan Regional School District, thanked the Township Committee for passing the outdoor dining ordinance and inquired as to the possibility of the Township Committee helping put some type of graduation event in place for the eighth graders at J.P. Case Middle School and the seniors at Hunterdon Central High School.

Kent Davis, a resident of 94 Barley Sheaf Road, asked for clarification regarding the C-1 designation appeal and the time line for the process.

During Public Comment, all Committee Members spoke in favor of providing support for a graduation effort. Mayor Kuhl advised that he would raise the issue during tomorrow evening's conference call with the Governor's Office and also contact both superintendents. Mayor Kuhl also addressed Mr. Davis' inquiry regarding the C-1 appeal. Mayor Kuhl explained that the Township, together with the County and RTMUA, are appealing the classification of the area below the sewer plant where the affluent discharges. Mayor Kuhl continued that scientists have prepared studies that say the area does not meet the criteria for that classification and that NJDEP has also done studies, utilizing volunteers without a lot of training. Mayor Kuhl explained that the sewer plant is at very limited capacity and this classification will make it unfeasible for plant upgrades, therefore, stifling the Township economically.

Committee Member Hazard, Commissioner on the RTMUA, added, “it is not about not having it become a C-1, it is about moving that line down further and, it is not far. It is a very minor change we are asking for.” He continued, “This came up very quickly at the end of February without anybody’s knowledge in the State. We were in the process of working with engineers in the County studying a small plant expansion which is on hold. Everything now falls under the C-1 Rule Making. Nobody had a voice in this. It is about the ability to service. If the hospital needs to expand, it cannot.” Committee Member Hazard advised that the next step is to meet with DEP and that all documents concerning the matter are available from the RTMUA.

Township Attorney, Jeff Lehrer, advised, “the DEP has a mandatory mediation process. If that does not work out and there is no resolution then the matter goes through the normal Appeal process.” Mr. Lehrer advised that an appeal has been filed and the documents are available online at New Jersey Courts – Appellate Division.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by Gilbert

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-144

**A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND
OPEN CONTRACT FOR THE ADMINISTRATION OF THE DOWNPAYMENT
AND/OR CLOSING COST AFFORDABILITY ASSISTANCE GRANT PROGRAM
FOR AFFORDABLE HOUSING**

WHEREAS, there exists a need for professional services for the Township of Raritan for a non-fair and open contract for the administration of the Downpayment and/or Closing Cost Affordability Assistance Grant Program in accordance with the Downpayment Assistance Operating Manual pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Committee has determined that Central Jersey Housing Resource Center (CJHRC) should be awarded the contract for the administration of the Downpayment and/or Closing Cost Affordability Grant Program; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 *et seq.*) exempts such professional services from competitive bidding; and

WHEREAS, prior to the execution of a contract, Central Jersey Housing Resource Center will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2018, pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

1. Central Jersey Housing Resource Center (CJHRC) is hereby awarded a contract for the administration of the Raritan Township Down Payment and/or Closing Cost Affordability Grant Program from July 1, 2020 and continues through June 30, 2025 (attached as Exhibit A).
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
3. The Business Disclosure Entity Certification shall be placed on file with this resolution.

4. Central Jersey Housing Resource Center (CJHRC) will be compensated at \$650.00 per unit as specified in the contract.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 16, 2020.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-145

A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR
AND OPEN CONTRACT FOR THE ADMINISTRATION OF THE REHABILITATION
PROGRAM SERVICES FOR AFFORDABLE HOUSING

WHEREAS, there exists a need for professional services for the Township of Raritan for a non-fair and open contract for the Administration of the Rehabilitation Program for Affordable Housing in accordance with the Rehabilitation Manual pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Committee has determined that Central Jersey Housing Resource Center (CJHRC) should be awarded the contract for the administration of the Rehabilitation Program for Affordable Housing; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 *et seq.*) exempts such professional services from competitive bidding; and

WHEREAS, prior to the execution of a contract, Central Jersey Housing Resource Center will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2018, pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

1. Central Jersey Housing Resource Center (CJHRC) is hereby awarded a contract for the administration of the Raritan Township Rehabilitation Program Services from July 1, 2020 and continues through June 30, 2025 (attached as Exhibit A).
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
3. The Business Disclosure Entity Certification shall be placed on file with this resolution.

4. Central Jersey Housing Resource Center (CJHRC) will be compensated at 20% of the overall rehab amount per unit as specified in the contract.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 16, 2020.

Lisa Fania, RMC
Township Clerk

1611c.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-146

**A RESOLUTION AUTHORIZING AND APPROVING UPDATED
OPERATING MANUALS FOR THE ADMINISTRATION OF THE
TOWNSHIP'S HOUSING REHABILITATION PROGRAM AND DOWNPAYMENT
ASSISTANCE PROGRAM**

WHEREAS, Raritan Township (hereinafter referred to as "Township") has authorized Central Jersey Housing Resource Center ("CJHRC") to act as Administrative Agent for the Housing Rehabilitation Program and the Downpayment Assistance Program in Raritan Township; and

WHEREAS, Central Jersey Housing Resource Center (CJHRC) is a nonprofit collaboration of businesses, financial institutions, social service agencies, public officials and housing advocates who work to increase the accessibility and availability of affordable housing in Central New Jersey; and

WHEREAS, CJHRC currently operates a centralized housing resource information center in Somerset County and is a HUD certified agency specialized in the state and federal housing regulations; and

WHEREAS, the principal goal of the Raritan Township Housing Rehabilitation Program is to provide funding for affordable unit qualified owners to bring substandard units up to code; and

WHEREAS, the principal goal of the Raritan Township Downpayment Assistance Program is to provide funding for affordable unit qualified buyers to purchase an affordable unit in the Township; and

WHEREAS, CJHRC has made recommendations to update the Rehabilitation Program so that there is no minimum expenditure in order to allow for lower cost repairs such as new water heaters; and

WHEREAS, CJHRC has made recommendations to update the Downpayment Assistance Program so that the assistance is provided as a grant with a maximum expenditure of \$8,000 per unit with a goal of providing five grants per year depending on available funding; and

WHEREAS, the Township's Special Master, Kendra Lelie, P.P., A.I.C.P. was contacted regarding these changes and had no objections to the Township making these changes to the program manuals; and

WHEREAS, the attached Operating Manual for the Administration of the Rehabilitation Program and the attached Operating Manual for the Administration of the Downpayment Assistance Program, both dated June 2020 have been updated to include the recommended changes.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan that we do hereby approve of the updated manuals dated June 2020 for the Township's Housing Rehabilitation Program and Downpayment Assistance Program.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 16, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-147

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING RESOLUTION #19-245 APPOINTING JOYCE P. HANSHAW AS CLASS III SPECIAL LAW ENFORCEMENT OFFICER FOR THE REMAINDER OF THE 2019-2020 SCHOOL YEAR

WHEREAS, P.L. 2016 c. 68 (“Chapter 68”) was approved by Governor Christie on November 30, 2016; and

WHEREAS, Chapter 68 authorizes municipalities to hire Class III Special Law Enforcement Officers to provide security protection to designated schools; and

WHEREAS, Section 2.56.200 of the Revised General Ordinances of the Township of Raritan sets forth the particular requirements of Class III Special Law Enforcement Officers; and

WHEREAS, Section 2.56.200(A) of the Revised General Ordinances of the Township of Raritan states that “Class III Special Law Enforcement Officers shall only be employed part-time, not to exceed, on average, thirty (30) hours per week per calendar year. Pursuant to N.J.S.A. 40A:14-146.16(9)(d), no Class III Special Law Enforcement Officer shall be eligible for healthcare benefits from the Township or enrollment in any state-administered retirement system;” and

WHEREAS, the Township Committee authorized the appointment of Joyce P. Hanshaw as Class III Special Law Enforcement Officer per Resolution #19-245, effective October 15, 2019 and expiring July 1, 2020; and

WHEREAS, due to the unforeseen circumstances created by the COVID-19 Pandemic, Joyce P. Hanshaw was not able to complete all mandatory training before the expiration of her appointment on July 1, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AS FOLLOWS:

1. The appointment of Class III Special Law Enforcement Officer Joyce P. Hanshaw is hereby extended for a term of nine (9) days beginning July 1, 2020 and terminating on July 9, 2020.
2. The terms and conditions of Ms. Hanshaw’s employment are governed by Section 2.56.200 of the Revised General Ordinances of the Township of Raritan and Chapter 68.

3. Notwithstanding the foregoing, Ms. Hanshaw is an at-will employee of the Township and the Township may revoke such appointment without cause or hearing at the discretion of the Township Committee.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 16, 2020.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-148

A RESOLUTION AUTHORIZING THE TOWNSHIP OF RARITAN THROUGH THE RARITAN TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE 1033 PROGRAM TO ENABLE THE RARITAN TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United State Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies; and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting law enforcement agency; and

WHEREAS, participation in the 1033 Program allows municipal and county law enforcement agencies to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county law enforcement agencies, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 Program.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Raritan Township Police Department is hereby authorized to enroll in the 1033 Program for a one-year period from July 16, 2020 to July 16, 2021.

BE IT FURTHER RESOLVED that the Raritan Township Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include: office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the DLA, if it shall become available in the next twelve months, based on the needs of the *Raritan Township Police Department*, without restriction.

BE IT FURTHER RESOLVED that the *Raritan Township Police Department* shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

BE IT FURTHER RESOLVED that the *Raritan Township Police Department* shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property that may be made available through the 1033 Program until July 16, 2021.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on June 16, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION # 20-149

**A RESOLUTION AWARDING A CONTRACT TO DENVILLE LINE PAINTING, INC.
FOR LINE STRIPING AND TRAFFIC MARKINGS ON TOWNSHIP ROADWAYS**

WHEREAS, the Township of Raritan is in need of line striping and traffic markings on township roadways; and

WHEREAS, the Township of Raritan is a member of the Morris County Cooperative Pricing Council (MCCPC); and

WHEREAS, Denville Line Painting, Inc., 2 Green Pond Road, Rockaway, New Jersey 07866 has been awarded Contract #36 Traffic Striping on Roadways through the MCCPC; and

WHEREAS, the cost of this will be at the bid price as documented by the MCCPC; and

WHEREAS, the Superintendent of Public Works recommends that Denville Line Painting, Inc., be awarded the contract for line striping and traffic markings of Township roadways; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #20-30 for line striping and traffic markings.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract for line striping and traffic markings on Township roadways be awarded to Denville Line Painting, Inc., 2 Green Pond Road, Rockaway, New Jersey, 07866.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on July 16, 2019.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 20-30

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs
- Minor

Description: line stripping and traffic markings on township roadways

Vendor: Denville Line Painting, Rockaway, NJ

Amount(s): \$20,000 P.O. No. _____

(if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2020 Any contingency? No Yes

Account title(s): Capital Expenditures - Road Repairs & Maintenance

Resolution/Ordinance Date: 06/16/2020

Resolution/Ordinance Number: 20-149

Amounts

- Adopted budget
- Ordinance
- Trust fund
- Temporary budget

Account no.(s):

a. 01-201-44-907-299 \$20,000

b. _____

c. _____

William B. Pandos
William B. Pandos

6/12/2020
Date

cc: Finance
C. Barbati



RARITAN TOWNSHIP MEMORANDUM

DATE: JUNE 8, 2020
TO: MAYOR AND TOWNSHIP COMMITTEE
DON HUTCHINS, ADMINISTRATOR
BILL PANDOS, CERTIFIED FINANCIAL OFFICER
LISA FANIA, TOWNSHIP CLERK
CAROL BARBATI, ADMINISTRATIVE ASSISTANT
FROM: BRION FLEMING, CPWM / SUPERINTENDENT PUBLIC WORKS
RE: LINE STRIPING RESOLUTION

In preparation for line striping and pavement marking of various roads in the Township a resolution to purchase off the Morris County Cooperative Pricing Council must be passed, as the amount, provided will be over the \$17,500 bid threshold.

The 2020 OE budget has allocated funds of \$20,000 in the capital appropriations section to perform this work. Denville Line Painting Inc. of Rockaway, New Jersey has been awarded contract #36 for Traffic Striping through the Morris County Cooperative Pricing Council of which the Township of Raritan is a member of.



MORRIS COUNTY COOPERATIVE PRICING COUNCIL
 A SHARED SERVICES SUCCESS STORY SINCE 1974

IDENTIFIER: 6MOCCP

NOTIFICATION OF AWARD

CONTRACT #36: TRAFFIC STRIPING ON ROADWAYS

Contract Period: January 1, 2020 - December 31, 2020

Notes:

- All Purchase Orders should reference "MCCPC Contract #36"
- No minimum order requirements are allowed unless stated otherwise
- Prices are to remain firm for the term of the contract with no exceptions
- See Technical Specifications on the website (www.mccpc.org) for detailed application information

Vendor: Denville Line Painting, Inc.

Address: 2 Green Pond Road, Rockaway, New Jersey 07866

Contact Person: Bob Romano

Title: Sales Manager

Tel #: 973-625-1010

Fax #: 973-625-8049

E-Mail: bromano@denvillelinepainting.com

Response Time: 14 days

CAT. A: TRAFFIC STRIPING ON ROADWAYS	Unit Price
1. Traffic striping on roadways, (4") yellow or white, to be designated at time of order (latex):	\$0.095 / LF
2. Traffic striping on roadways, (6") yellow or white, to be designated at time of order (latex):	\$0.14 / LF
3. Traffic striping on roadways, (8") yellow or white, to be designated at time of order (latex):	\$0.17 / LF
4. Traffic striping on roadways, (4") yellow or white using "EPOXY" striping method:	\$0.30 / LF
5. Traffic striping on roadways, (6") yellow or white using "EPOXY" striping method:	\$0.45 / LF
6. Price for 4" wide x 1 linear foot long for Long Life Thermoplastic:	\$0.86 / LF
7. Price for 6" wide x 1 linear foot long for Long Life Thermoplastic:	\$1.29 / LF
8. Price for spray Thermoplastic striping, 4", 3 mils thick:	\$0.30 / LF
9. Price for traffic markings, symbols, etc., in Thermoplastic:	\$6.00 / SF
10. Stop lines, (12") (latex):	\$1.00 / LF
11. Crosswalks, (4") (latex):	\$0.85 / LF
12. Crosswalks, (6") (latex):	\$1.35 / LF
13. Crosswalks, (8") (latex):	\$1.65 / LF

CAT. B: REMOVAL OF EXISTING TRAFFIC STRIPING	Unit Price
1. Price for the removal of "existing" traffic striping from roadways, stop lines or crosswalks:	\$1.60 / LF

CAT. C: RAISED PAVEMENT MARKERS (FURNISH & INSTALLATION OF SNOW-PLOWING PAVEMENT MARKERS AT FIRE HYDRANT LOCATIONS)	Unit Price
1. To furnish & install raised pavement markers as per specifications:	\$195.00 / each

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-150

**A RESOLUTION AUTHORIZING THE PARTIAL REFUND
OF A PET LICENSE FEE (MACKAY)**

WHEREAS, John Mackay has requested the partial refund of a pet license fee due to veteran status in the amount of \$21.60; and

WHEREAS, Lisa Fania, Municipal Clerk, recommends a partial refund of a pet license fee in the amount of \$21.60.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that a partial refund of a pet license fee in the amount of \$21.60 paid by John Mackay is hereby granted.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 16, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-151

**A RESOLUTION AUTHORIZING THE EXTENSION OF CONTRACT
WITH VISUAL COMPUTER SOLUTIONS INC. TO
PROVIDE PROGRAM ADMINISTRATION OF RARITAN TOWNSHIP POLICE
DEPARTMENT OUTSIDE DUTY DETAIL**

WHEREAS, N.J.S.A. 40A:11-3 a. allows the governing body of the contracting agency to authorize by resolution or ordinance to designate a purchasing agent or other employee to award a contract that does not exceed in aggregate during the contract year \$17,500.00; and

WHEREAS, the Township Committee of the Township of Raritan wishes to provide a more efficient method of administering, scheduling and mitigating the risk of providing the Police Department Outside Detail services; and

WHEREAS, the Township Administrator, Chief Financial Officer and the Chief of Police have recommended that Visual Computer Solutions Inc., 4400 U.S. Highway 9, Freehold, New Jersey 07728 be authorized to provide this service to the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract with Visual Computer Solutions Inc., 4400 U.S. Highway 9, Freehold, New Jersey 07728 to provide Administration services for the Raritan Township Police Department Outside Detail program to the Township be extended for a one-year, commencing upon the expiration date of the current contract, July 1, 2020.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on June 16, 2020.

Lisa Fania, RMC
Township Clerk