

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-135

A RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel:
 - c) Attorney-Client Privilege:
 - d) Pending/Anticipated Litigation: Village Commons
 - e) Potential Land Acquisition:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 2, 2020.

Lisa Fania, RMC
Township Clerk

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
334 - ATLANTIC TACTICAL OF NJ, INC.	Current Fund		
	PO 9771 Uniforms for Class III Officers	983.50	
	PO 10835 Vest Placard and Design	128.98	
	PO 11009 Uniform Pants	137.98	
	PO 11101 REMAINING CLASS III FROM 2019	252.76	1,503.22
	PO 11071 Paper & Toner for Large Printer/Copier	191.24	191.24
	PO 10647 B-PHONE SERVICES FOR 2020	74.05	74.05
	PO 10721 B-2020 IT	467.50	467.50
	PO 10525 B-INTERNET SERVIACES	13.95	13.95
	PO 11065 APRIL DEER REMOVAL	31.50	31.50
	PO 10450 B-2020 LEGAL SERVICES	21,943.81	21,943.81
	PO 11152 04/23/20 - 05/20/20	1,178.35	1,178.35
	PO 11120 120 Falco Hot Box Tires	302.00	302.00
	PO 11111 Shipping Fees for Alcotest	119.59	119.59
	PO 11054 Class A Uniform - Montillo	664.87	
	PO 11060 Short Sleeve Uniform Shirts	148.95	
	PO 11086 OEM Jackets	570.98	1,384.80
	PO 11117 APRIL 2020	154.28	154.28
	PO 11039 Police Tires	885.00	885.00
	PO 11023 velcro for recycling window (covid19)	10.28	
	PO 11027 Covid-19 Sneeze guard platforms material	54.42	
	PO 11035 COVID JANITORIAL SUPPLIES	15.94	
	PO 11046 covid-19 sneeze guard materials	442.42	
	PO 11057 Screw to secure sneeze guards	6.47	529.53
	PO 11061 Truck 18 Batteries	239.90	239.90
	PO 10431 PEST CONTROL BLANKET	330.00	330.00
	PO 10960 MARCH 2020	1,508.17	
	PO 11095 APRIL 2020	5,708.20	
	PO 11153 MAY 2020	91.30	7,307.67
	PO 11109 Repair Parts & Hardware	636.19	636.19
	PO 11055 Flashlight Batteries and Mobile Radios	1,794.20	1,794.20
	PO 10918 Statutes	656.20	656.20
	PO 10455 B-2020 PLANNING BOARD LEGAL	660.00	660.00
	PO 11056 Plastic Washers	51.18	51.18
	PO 11077 WELDING REPAIR BUCKET #59	793.00	793.00
	PO 11123 81 & 82 Road Mower Blades, Roller Bearin	1,000.65	1,000.65
	PO 10529 12/10/19 - 01/09/20	909.98	
	PO 10599 B- FIRE HYDRANT SERVICE 2020	24,470.16	25,380.14
	PO 11119 Planning Board Notice May 7	47.02	47.02
	PO 10990 MONTHLY TESTING BLANKET	410.00	410.00
	PO 11067 APRIL MARKOUTS	5.44	5.44
	PO 10982 3 QUARTERS OF INSPECTION	1,864.50	1,864.50
	PO 11107 81 Mower AC Repair	1,514.89	1,514.89
	PO 10503 B - WATER FOR 2020	93.77	93.77
	PO 11108 trk 7 Fuel Tank Replace	897.88	897.88
	PO 11132 PROFESSIONAL SERVICES	1,626.68	1,626.68
	PO 11097 New Hire Screening	45.00	45.00
4358 - BREWER ASSOC			
895 - CENTURYLINK			
4297 - COMCAST- #0118571			
4935 - COMCAST-#0043217			
3258 - DEER CARCASS REMOVAL SERV			
3833 - DIFRANCESCO BATEMAN, PC			
263 - ELIZABETHTOWN GAS			
4833 - F&S TIRE CORP INC			
285 - FEDEX			
302 - FLEMINGTON DEPARTMENT STORE			
4609 - GANNETT NJ NEWSPAPERS			
354 - GOODYEAR AUTO CENTER			
3914 - HOME DEPOT CREDIT SREV			
430 - INTERSTATE BATTERY SYSTEM			
1062 - J.C. EHRLICH CO INC			
451 - JCP&L			
4974 - KIMBALL MIDWEST			
589 - M & W COMMUNICATIONS			
535 - MARSHALL & SWIFT			
1433 - MCELROY, DEUTSCH ETC...			
5 - MCMASTER-CARR SUPPLY CO.			
4962 - MILLARDS WELDING & FABRICATIONS			
4756 - MONTAGE ENTERPRISES INC			
3881 - NEW JERSEY AMERICAN WATER			
372 - NJ ADVANCED MEDIA			
1455 - NJ ANALYTICAL LABORATORIES			
393 - ONE CALL CONCEPTS			
4484 - PETERSON SERVICE CO, INC			
4456 - POWER PLACE			
4227 - READY REFRESH			
1939 - ROBERT H HOOVER & SONS			
4856 - SAVO, SCHALK, GILLESPIE, ETC			
4936 - STATE TOXICOLOGY LABORATORY			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-28-375-200	PARK MAINTENANCE OE	410.00			
01-201-31-440-200	UTILITIES	10,659.75			
01-201-32-465-200	SOLID WASTE	31.50			
01-203-20-100-200	(2019) TOWNSHIP ADMINISTRATOR O/E		983.50		
01-203-25-240-200	(2019) POLICE OE		252.76		
TOTALS FOR	Current Fund	79,789.01	1,236.26	0.00	81,025.27
02-101-01-000-01	Grant Checking			0.00	729.74
02-213-41-731-003-000	2019 TONNAGE GRANT			729.74	
TOTALS FOR	Grants	0.00	0.00	729.74	729.74
03-101-01-000-018	Housing Trust			0.00	6,342.00
03-101-01-000-026	Open Space			0.00	4,082.31
03-286-55-011-200	Open Space OE			4,082.31	
03-289-55-007-200	Housing OE			6,342.00	
TOTALS FOR	Trust	0.00	0.00	10,424.31	10,424.31
04-101-01-000-001	Checking TD Bank			0.00	1,674.60
04-215-56-298-000	ORD 16-10 VARIOUS CAPITAL EQUIP & IMPROV			484.43	
04-215-56-311-000	Cap Ord#19-13 Var Capital Improvements			1,190.17	
TOTALS FOR	Capital	0.00	0.00	1,674.60	1,674.60
Total to be paid from Fund 01 Current Fund		81,025.27			
Total to be paid from Fund 02 Grants		729.74			
Total to be paid from Fund 03 Trust		10,424.31			
Total to be paid from Fund 04 Capital		1,674.60			

		93,853.92			

Checks Previously Disbursed

52220	RARITAN TWP PAYROLL AGENCY	PO# 11154	PAYROLL 05/22/20	331,596.66	5/22/2020
52220	RARITAN TWP PAYROLL AGENCY	PO# 11154	PAYROLL 05/22/20	577.93	5/22/2020
52220	RARITAN TWP PAYROLL AGENCY	PO# 11154	PAYROLL 05/22/20	41.21	5/22/2020
5	DELTA DENTAL PLAN NJ INC	PO# 10357	B-2020 Dental	10,100.07	5/14/2020
52220	RT RECREATION TRUST	PO# 11044	CC PAYMENTS DUE TO TRUST	7,505.00	5/22/2020
26	MERITAIN HEALTH	PO# 10361	B -2020 Health Insurance Claims	70,887.72	5/22/2020

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
9	PROACT, INC	PO# 10359	B- RX for 2020	6,484.45	5/19/2020
25	MERITAIN HEALTH	PO# 10361	B -2020 Health Insurance Claims	51,624.69	5/15/2020
35382	COUNTY OF HUNTERDON	PO# 10605	2020 - OPEN SPACE TAX	351,651.76	5/26/2020
35381	COUNTY OF HUNTERDON	PO# 10604	2020 - LIBRARY TAX	354,340.48	5/26/2020
35380	COUNTY OF HUNTERDON	PO# 10603	2020-COUNTY TAX	3,547,233.14	5/26/2020
11	MERITAIN HEALTH	PO# 10358	B-2020 Medical Claims Funding	200,000.00	5/15/2020
51420	MICROSOFT	PO# 10474	B-IT SERVICES	768.00	5/14/2020
35325	FLEMINGTON-RARITAN BD OF ED	PO# 11098	PAYMENT: 05/13/20	8,123,619.00	5/13/2020
50820	RARITAN TWP PAYROLL AGENCY	PO# 11075	PAYROLL 05/08/20	327,918.37	5/08/2020
50820	RARITAN TWP PAYROLL AGENCY	PO# 11075	PAYROLL 05/08/20	41.21	5/08/2020

				13,384,389.69	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	13,383,729.34	81,025.27	13,464,754.61
Fund 02 Grants		729.74	729.74
Fund 03 Trust	660.35	10,424.31	11,084.66
Fund 04 Capital		1,674.60	1,674.60

BILLS LIST TOTALS	13,384,389.69	93,853.92	13,478,243.61
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RARITAN TOWNSHIP BOARD OF ADJUSTMENT

RESOLUTION ADOPTING 2019 ANNUAL REPORT

WHEREAS, the Municipal Land Use Law (the "MLUL"), specifically, N.J.S.A. 40:55D-70.1, requires the Raritan Township Zoning Board of Adjustment (the "Board") to review its decisions on applications and appeals for variances and to prepare and adopt by resolution a report on its findings on zoning ordinance provisions which were the subject of variance requests and its recommendations for zoning ordinance amendment or revisions;

WHEREAS, N.J.S.A. 40:55D-70.1 further requires that the Board send copies of its annual report and the resolution adopting the annual report to the governing body and the Planning Board;

NOW, THEREFORE, BE IT RESOLVED by the Board by motion duly made and seconded on May 21, 2020 as follows:

1. The Board's 2019 Annual Report dated May 14, 2020, a copy of which accompanies the within resolution, is hereby adopted.

2. The Secretary of the Board is hereby directed to transmit a copy of the said Annual Report as well as a copy of the within resolution, to each member of the Township Committee of the Township of Raritan and to each member of the Planning Board of the Township of Raritan.



Cynthia Schaefer, Chairperson
Raritan Township Board of Adjustment

Township of Raritan Zoning Board of Adjustment 2019 Annual Report

May 14, 2020

Introduction

Under the provisions of the Municipal Land Use Law (“MLUL”) and the ordinances of the Township of Raritan, the Raritan Township Board of Adjustment (the “Board”) is organized to review certain applications for development, appeals and other matters relating to the use of land within the Township. See, N.J.S.A. 40:55D-70a, -70b, -70c, -70d, and -76b. The MLUL, N.J.S.A. 40:55D-70.1, requires the Board to review, at least annually, its decisions on applications and appeals and to prepare and adopt a report of its findings on zoning ordinance provisions which were the subject of variances and its recommendations for zoning ordinance revision, if any. This report represents the result of the Board’s review for 2019. A comprehensive list of the Board’s applications and all of its resolutions is on file in the Township planning office.

Activity

For the calendar year 2019, the Board convened 7 regular meetings and 9 special meetings. The Board heard 23 applications over the course of the 16 meetings (some applications took more than one meeting to hear while some meetings involved multiple application hearings).

In the 23 applications, the following variances / relief / actions were involved:

- C Variance approval 12
- D Variance approval 7
- Site plan approval 3
- Minor Site Plan 3
- Amended Site Plan 1
- Dismissal of Application 2
- Modifications of Conditions/Time Extensions 3
- Waiver of Site Plan 5
- Completeness Waivers 2

The 23 applications can be broken down into the following categories (some applications involve multiple categories):

- Residential 7
- Wireless Communication Application 4
- Commercial Application 12

The Board denied one application in 2019 which had commenced in 2018, namely, the application by Raritan Partners to construct a Wawa convenience

store and a Wawa gasoline station. The relief that was denied was: (1) a “d(1)” variance for two (2) uses on one property; (2) “d(3)” conditional use variances for the gasoline station not complying with the general conditional use ordinance standards; (3) various “c” variances; (4) exceptions from site plan ordinance requirements; and (5) preliminary and final site plan approval as well as conditional use approval. The Board spend a considerable amount of time hearing the application, and the amount of time spent hearing the application was a contributing reason for the Board meeting more than once per month during 2019. The hearing on the application spanned the course of twelve (12) evenings, with the hearing commencing on September 6, 2018, and continuing on October 4, 2018, October 18, 2018, November 1, 2018, December 6, 2018, January 17, 2019, March 7, 2019, April 18, 2019, May 16, 2019, June 6, 2019, July 18, 2019, and concluding on September 19, 2019, with the Board deliberating and then voting to deny the application on September 19, 2019. The Board adopted Resolution No. 2019- 16 memorializing the denial of the application on November 7, 2019.

Litigation

While there was no litigation pending against the Board in 2019, Raritan Partners subsequently filed litigation against the Board on January 16, 2020 challenging the 2019 denial of the Wawa application. The litigation is captioned Raritan Partners, LLC v. Raritan Township Board of Adjustment, Docket No. HNT-L-21-20.

Board Membership

The Board began and ended 2019 with seven (7) regular members and two (2) alternate. John Gudelis was nominated as Chairman and Kevin Kuhl was nominated as Vice Chairman. Cynthia Schaefer was nominated for the newly created Chair Pro-Temp position.

Recommendations

1. The Board recommends that the Township adopt a special completeness checklist for new wireless communications towers which would still require “d(1)” use and “d(6)” height variances. The checklist would save hearing time by requiring the submission of specialized documents relating to new tower applications so that new tower applicants do not have to be requested to submit such documentation once the hearing on the application commences.
2. The Board recommends that the Township review the ground-mounted solar requirements applicable to residential homes (ordinance section 16.64.100.A.7.b) and alter the requirement that the highest point on the solar array not exceed 4 feet above the ground. The reason for this is because the only way to comply with the height limitation is to construct an array of just one row of solar panels because, with snow drifts in this part of the state easily reaching 3 feet during even a modest snow accumulation, and solar panels

needing to be installed on an angle to capture the sun's light, the lowest point of a solar panel should not be less than 3 feet ¹ so, in order that the high point of the panel does not exceed 4 feet, an array can be composed on only one (1) row of panels. While a solar array could be designed as a row of one panel each to comply with the height restriction in the ordinance, the typical design consists of 3 rows of panels with each row containing 10 panels each, which is a more efficient design and will use up less of the homeowner's rear yard. Moreover, a row of single panels would not only occupy more land but would also result in additional land disturbance because of the required foundation system.

3. The Board also recommends that the Township adds to the site plan and subdivision checklists verification of whether or not a property is located in a flood hazard area.

¹ In this regard, the Board finds and notes that, if the lowest point of any solar panel is close to or at grade, a large percentage of the panel surface will be covered by snow and, thus, will not be able to generate electricity. In order to keep the panels operational after a snow fall, the lowest point on the solar panel arrays must be at least 3-feet above the ground.

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE # 20-20

AN ORDINANCE REAPPROPRIATING \$325,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$325,000.00 of the proceeds of obligations originally made available pursuant to the following bond ordinances of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purposes for which the obligations previously were authorized:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Reappropriated
#18-23	Reappropriation ordinance, finally adopted 8/21/2018	\$5,939.01
#19-24	Reappropriation ordinance, finally adopted 9/3/2019	\$3,262.00
#17-32	Various capital improvements, finally adopted 11/6/2017	\$9,783.48
#19-13	Vehicles, finally adopted 5/7/2019	\$14,291.30
#19-13	Miscellaneous equipment and property, finally adopted 5/7/2019	\$61,669.32
#19-13	Capital improvements, finally adopted 5/7/2019	\$230,054.89

Section 2. \$325,000.00 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39 is hereby reappropriated as follows:

Improvement or Purpose	Amount
Manchester Road reconstruction	\$215,000.00
Reconstruction of women's bathroom/shower at Police Department	\$85,000.00
Remediation work at Police Department	\$25,000.00

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 19, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of June 2, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

16191.

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, MAY 19, 2020**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 7:01 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Scott MacDade; Comm. Louis Reiner

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Jeff Lehrer; Raritan Township Office of Emergency Management Coordinator, Christopher Phelan; Chief Financial Officer, Bill Pandos

MEETING NOTICED: Mayor Kuhl advised that the meeting was noticed in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 May 8, 2020 to the Courier News, Hunterdon County Democrat, Star Ledger, Express Times, NJ.com, and posted on the municipal bulletin board and the Township website.

CLOSED SESSION RESOLUTION

There was no closed session held.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to approve the Agenda.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$6,778,749.38**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.
Motion by Hazard, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

REPORTS

Office of Emergency Management Update – Christopher Phelan, Raritan Township Office of Emergency Management (OEM) Coordinator, provided an update on the status of efforts of the Raritan Township Office of Emergency Management (OEM) regarding the coronavirus (COVID-19) public health emergency. Mr. Phelan advised of the following:

*155 confirmed COVID-19 cases in Hunterdon County; 53 deaths;

*147 confirmed COVID-19 cases in Raritan Township; 20 deaths;

*Hunterdon Healthcare seeing same statewide trend reporting census data as of “this afternoon” including 102 patients, 182 patients discharged to recover at home, and 15 COVID patients in the hospital;

*Continued testing at the Hunterdon/Somerset joint facility at Raritan Valley Community College, including today and Thursday, May 21;

*Opening of private testing facilities including a drive-through site at Walmart;

*Continued coordinated efforts with emergency services;

*As of May 15, all support provided for the operations of the Hunterdon Medical Center’s Respiratory Assessment Tent is complete;

*Announcement of additional openings including automobile and motorcycle dealerships and cycling shops;

*Hunterdon County Office of Emergency Management and Hunterdon County Department of Health to be points of contact regarding Contact Tracing Protocols

During his report, Mr. Phelan announced the kick off of the volunteer campaign for emergency services; preparation for the hurricane season (June 1 through November 30); and commended all those involved with emergency services and the Raritan Township Public Works Department for their outstanding efforts during this public health emergency. Mr. Phelan further commented that OEM will continue with public and preparedness messaging.

Committee Members extended sincere gratitude and appreciation to Mr. Phelan and all emergency services providers.

The following April reports were acknowledged by the Committee:

- *Animal Control
- *Court
- *Planning/Engineering Escrow Accounts
- *Tax Collector

During Reports, Municipal Clerk, Lisa Fania, announced that a Rabies Clinic will be held Wednesday, May, 20, 2020, 5:00 p.m. to 8:00 p.m. at the Department of Public Works, 204 Pennsylvania Avenue. Ms. Fania explained that the clinic will be conducted in a drive-through format and information is available on the Township website.

Ms. Fania reminded residents that the 2020 Census is in progress, encouraged participation and advised that information is available on the Township website. Ms. Fania reported response rate percentages as follows: Nationally: 59.6%; New Jersey: 61.4%; Hunterdon County: 71.2%; and Raritan Township: 77.5%.

Ms. Fania also announced that the July 7 Primary Election will be all vote by mail. Ms. Fania read the following into the record:

- *All actively registered republican and democratic voters will automatically be issued a ballot by mail by the County Clerk;

*All active registered unaffiliated voters and voters who are republican, democratic or unaffiliated and are on ‘inactive confirmation status’ will automatically be issued a vote by mail application which must be completed and returned to the County Clerk in order to receive a ballot by mail;

*All ballots and ballot applications will be postage paid;

*There will be five (5) secure ballot drop-boxes placed strategically throughout the County;

*Sample ballots will not be mailed;

*Each municipality will be responsible for having one (1) polling location for those audibly disabled; one (1) voting machine. Voting can only be done by paper or provisional ballot at the polling location unless disabled. Ms. Fania suggested the Municipal Building as the polling location for the Township. There were no objections.

Committee Members raised questions and concerns regarding voters remaining on a vote by mail list for future elections; who will be permitted to vote at the polling location; and what are the hours for voting. Ms. Fania advised that she did not know the answer regarding vote by mail for future elections and suggested following up with County Clerk, Mary Melfi; that any voter unable to complete a paper ballot without assistance due to disability or any voter issued a ballot by mail that either did not receive it or did not return it could vote at the polling location by paper ballot only; and that the polls are open from 6:00 a.m. to 8:00 p.m.

LIAISON REPORTS

Karen Gilbert: Fire/Rescue/OEM; Open Space Advisory Committee; Planning Board
(Deputy Mayor) (Class III Member)

Deputy Mayor Gilbert reported that the Open Space Committee is looking to hold a meeting; referred to Mr. Phelan’s report regarding Fire/Rescue/OEM; and announced that no Planning Board meeting was held.

Gary Hazard: Court; Open Space Advisory Committee; RTMUA

Committee Member Hazard announced that the RTMUA will be meeting this Thursday at 5:00 p.m.

At this time, Mr. Hutchins commented that July is a possible time frame for Courts to reopen with restrictions.

Jeff Kuhl: Finance; Historians; Personnel; Planning Board (Class I Member)
(Mayor)

Mayor Kuhl reported on a meeting of the Historians Committee advising of a discussion regarding the status of the schoolhouse renovation project and hopefully that Polytech students return in the Fall; reiterated that the Planning Board meeting was cancelled; and announced that Case Boulevard and Concord Ridge Road projects are complete.

Scott MacDade: Board of Health; Environmental Commission; Historians
 Committee Member MacDade announced upcoming virtual meetings of the Board of Health, Thursday, May 21 and the Environmental Commission Thursday, May 28. Committee Member MacDade reported that the Historians Committee is also looking into mapping some historical properties.

Louis Reiner: Agriculture Advisory Board; Finance
 No report was provided by Committee Member Reiner. Committee Reiner commented for the record, "...I can't say it enough, the Committee, Finance Director, Administrator, everybody working together. Raritan Township is in a whole hell of a lot better fiscal shape right now in this national emergency than most municipalities and most town governments with our surplus, overall debt being considerably lower than it was five years ago, tax rates remain flat. We are in a very good way and very comfortable with tax collection. My gratitude goes out to the Committee, Finance Director, Administrator, staff and all emergency personnel working together to make it possible."

During Liaison Reports, Mayor Kuhl commented, "we don't know what is going to happen in the next tax season. We need to be careful with our spending and different things just to make sure we don't get ourselves in a predicament."

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Kuhl read by title Ordinance #20-20.

Mayor Kuhl asked for a motion to introduce Ordinance #20-20 on first consideration.

Motion by Hazard, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for June 2, 2020.

ORDINANCES (PUBLIC HEARING/FINAL ADOPTION)

Mayor Kuhl read by title Ordinance #20-13.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ESTABLISHING A SALARY AND WAGE COMPENSATION PLAN FOR THE YEAR 2020-2024 FOR EMPLOYEES IN THE CWA LOCAL 1040 NON-SUPERVISORY BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to open public hearing.

Motion by Reiner, seconded by MacDade

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #20-13 on final consideration, same to be published according to law.

Motion by MacDade, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised May 8, 2020 in the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #20-13

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ESTABLISHING A SALARY AND WAGE COMPENSATION PLAN FOR THE YEAR 2020-2024 FOR EMPLOYEES IN THE CWA LOCAL 1040 NON-SUPERVISORY BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for employees whose positions are represented by CWA Local 1040 Non-Supervisory Bargaining unit for the years 2020-2024 shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
<u>GROUP 1</u>	\$19,500	\$31,000
Clerk Typist Custodian		
<u>GROUP 2</u>	\$25,000	\$44,500
Civilian Police Desk Operator Tax Clerk		
<u>GROUP 3</u>	\$21,000	\$60,750
Administrative Secretary Administrative Secretary/Deputy Registrar Assessing Clerk Construction Control Person Construction Office Coordinator/Secretary Deputy Court Administrator Violations Clerk		
<u>GROUP 4</u>	\$32,000	\$71,500
Assistant Tax Collector Assistant Supervisor of Accounts Engineering Aide/Inspector Executive Secretary Office Manager (Police) Planner/Planning Board Secretary Property Code/Zoning Inspector Registrar of Vital Statistics		
<u>GROUP 5</u>	\$36,000	\$55,000
Fire Prevention Inspector Assistant Tax Assessor		
<u>GROUP 6</u>	\$50,000	\$94,500
Uniform Construction Code Inspectors Senior Engineering Assistant		

Section II. ADMINISTRATION

The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section III. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS

Employees whose duties involve attendance at evening meetings or court sessions will be additionally compensated as follows:

Minimum compensation per meeting/session \$30.00

Hourly rate shall be according to CWA 1040 Non-Supervisory Collective Negotiations Agreement in accordance with the respective ranges for said titles in this ordinance.

The number of hours shall be rounded off to the nearest half hour increment.

Section IV.

Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section VI.

This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

Mayor Kuhl read by title Ordinance #20-14.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES IN CWA LOCAL 1040 SUPERVISORY AND HIGHER-LEVEL SUPERVISORY BARGAINING UNITS FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to open public hearing.
Motion by Hazard, seconded by Gilbert
MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #20-14 on final consideration, same to be published according to law.
Motion by MacDade, seconded by Reiner

ROLL CALL VOTE:

- AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

ORDINANCE ADOPTED

Ordinance advertised May 8, 2020 in the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #20-14

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES IN CWA LOCAL 1040 SUPERVISORY AND HIGHER-LEVEL SUPERVISORY BARGAINING UNITS FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for the years 2020-2024 for employees whose positions are represented by CWA Local 1040 Supervisory and Higher-Level Supervisory bargaining units shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
<u>GROUP 1</u>		
Supervisor of Accounts	\$40,000	\$63,500
<u>GROUP 2</u>	\$50,000	\$108,000
Assistant Township Engineer		
Building Subcode Official		
Electrical Subcode Official		
Fire Official		
Fire Subcode Official		
Municipal Court Administrator		
Plumbing Subcode Official		
Public Works Foreman		
Tax Collector		
<u>GROUP 3</u>	\$62,000	\$118,500
Construction Official		
Planner		
Superintendent of Public Works		
<u>GROUP 4</u>	\$97,000	\$178,500
Township Engineer		

Section II. Compensation for Temporary, Seasonal, Part-time Hourly and Other Employees. The rates of compensation for temporary, seasonal and part-time employees shall be in accordance with the respective ranges for said titles in this ordinance.

Section III. Administration. The administration of the Salary and Wage Plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section IV. Attendance at Board Meetings or Court Sessions. Employees whose duties involve attendance at evening meetings or court sessions will be additionally compensated as follows:

Minimum compensation per meeting/session \$30.00

Hourly rate shall be according to CWA 1040 Supervisory and Higher-Level Supervisory Collective Negotiations Agreement in accordance with the respective ranges for said titles in this ordinance.

The number of hours shall be rounded off to the nearest half hour increment.

Section VI. Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section VII. This ordinance shall be in full force and effective upon final adoption and publication in accordance with the law.

Mayor Kuhl read by title Ordinance #20-15.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY TEAMSTERS LOCAL 469 FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to open public hearing.

Motion by Hazard, seconded by Gilbert

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #20-15 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised May 8, 2020 in the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #20-15

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY TEAMSTERS LOCAL 469 FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for employees whose positions are represented by Teamsters Local 469 shall be as follows:

Hourly Rates of Pay:

A. Employees Hired Before 1991:

<u>1/1/20</u>	<u>1/1/21</u>	<u>1/1/22</u>	<u>1/1/23</u>	<u>1/1/24</u>
\$44.10	\$44.98	\$45.88	\$46.80	\$47.74

B. Employees Hired between 1991-2013:

1.	<u>1/1/20</u>	<u>1/1/21</u>	<u>1/1/22</u>	<u>1/1/23</u>	<u>1/1/24</u>
	\$41.66	\$42.49	\$43.34	\$44.31	\$45.31
2.	<u>1/1/20</u>	<u>1/1/21</u>	<u>1/1/22</u>	<u>1/1/23</u>	<u>1/1/24</u>
	\$43.24	\$44.10	\$44.98	\$45.99	\$47.02

C. Employees hired 2014-2019:

STEPS	2020	2021	2022	2023	2024
Probation	\$20.81	\$21.23	\$21.65	\$22.14	\$22.64
1	\$21.88	\$22.32	\$22.77	\$23.28	\$23.80
2	\$22.96	\$23.42	\$23.89	\$24.43	\$24.98
3	\$24.04	\$24.52	\$25.01	\$25.57	\$26.15
4	\$25.11	\$25.61	\$26.12	\$26.71	\$27.31

5	\$26.19	\$26.71	\$27.24	\$27.85	\$28.48
6	\$27.27	\$27.82	\$28.38	\$29.02	\$29.67
7	\$28.35	\$28.92	\$29.50	\$30.16	\$30.84
8	\$29.42	\$30.01	\$30.61	\$31.30	\$32.00
9	\$31.58	\$32.21	\$32.85	\$33.59	\$34.35

D. Employees hired on or after January 1, 2020:

Probationary	\$20.50
After 1 Year	\$21.50
After 2 Years	\$22.50
After 3 Years	\$23.50
After 4 Years	\$24.50
After 5 Years	\$25.50
After 6 Years	\$26.50

Not subject to any percentage increases.

Section II. Administration. The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section III. Any and all matters not contained in this ordinance shall be in accordance with the provisions contained in the contract in the Teamsters Local 469 Union contract for the years 2020-2024.

Section IV. Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section V. This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

Mayor Kuhl read by title Ordinance #20-16.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY P.B.A. LOCAL 337 FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to open public hearing.
Motion by Hazard, seconded by Gilbert
MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #20-16 on final consideration, same to be published according to law.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

- AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

ORDINANCE ADOPTED

Ordinance advertised May 8, 2020 in the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #20-16

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY P.B.A. LOCAL 337 FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for employees whose positions are represented by P.B.A. Local 337 shall be as follows:

A. Salary Schedule for Corporals:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Start	\$124,350	\$127,645	\$131,028	\$134,500	\$138,064
After 5 Years	\$125,350	\$128,672	\$132,082	\$135,582	\$139,175
After 10 Years	\$126,350	\$129,698	\$133,135	\$136,663	\$140,285
After 15 Years	\$127,350	\$130,725	\$134,189	\$137,745	\$141,395
After 20 Years	\$128,350	\$131,751	\$135,243	\$138,827	\$142,506

B. Salary Schedule for Patrolman Hired From 1/1/97 To 12/31/12:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
After 5 Years	\$118,096	\$121,226	\$124,438	\$127,736	\$131,121
After 10 Years	\$119,219	\$122,378	\$125,621	\$128,950	\$132,367
After 15 Years	\$120,342	\$123,531	\$126,805	\$130,165	\$133,614
After 20 Years	\$121,464	\$124,683	\$127,987	\$131,379	\$134,860
After 24 Years	\$122,587	\$125,836	\$129,170	\$132,593	\$136,107

C. Salary Schedule for Patrolman Hired After 12/31/12:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Start	\$44,435	\$45,613	\$46,821	\$48,062	\$49,336
After 1 Year	\$52,519	\$53,911	\$55,339	\$56,806	\$58,311
After 2 Years	\$60,603	\$62,209	\$63,858	\$65,550	\$67,287
After 3 Years	\$68,687	\$70,507	\$72,376	\$74,294	\$76,262
After 4 Years	\$76,771	\$78,805	\$80,893	\$83,036	\$85,236
After 5 Years	\$88,740	\$91,092	\$93,506	\$95,983	\$98,527
After 6 Years	\$97,200	\$99,776	\$102,420	\$105,134	\$107,920
After 7 Years	\$105,661	\$108,461	\$111,335	\$114,286	\$117,314
After 14 Years	\$114,121	\$117,145	\$120,250	\$123,436	\$126,707
After 19 Years	\$122,587	\$125,836	\$129,170	\$132,593	\$136,107

Section II. Administration The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section III. Any and all matters not contained in this ordinance shall be in accordance with the provisions contained in the P.B.A. Local 337 Union contract for the years 2020-2024.

Section III. Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section IV. This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

Mayor Kuhl read by title Ordinance #20-17.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY THE SUPERIOR OFFICERS ASSOCIATION OF P.B.A. LOCAL 337A FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to open public hearing.

Motion by Gilbert, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #20-17 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised May 8, 2020 in the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #20-17

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY THE SUPERIOR OFFICERS ASSOCIATION OF P.B.A. LOCAL 337A FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for employees whose positions are represented by the Superior Officers Association of P.B.A. Local 337A shall be as follows:

A. Salary schedule for Captain:

2020	2021	2022	2023	2024
\$159,088	\$163,304	\$167,631	\$172,074	\$176,634

B. Salary schedule for Lieutenants:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Start	\$148,025	\$151,948	\$155,974	\$160,108	\$164,350
After 15 Years	\$152,425	\$156,464	\$160,611	\$164,867	\$169,236
After 20 Years	\$153,892	\$157,970	\$162,156	\$166,453	\$170,865

C. Salary schedule for Sergeants:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Start	\$125,941	\$129,278	\$132,704	\$136,221	\$139,831
After 5 Years	\$130,924	\$134,393	\$137,955	\$141,611	\$145,363
After 10 Years	\$132,170	\$135,673	\$139,268	\$142,958	\$146,747
After 15 Years	\$133,416	\$136,952	\$140,581	\$144,306	\$148,130
After 20 Years	\$135,908	\$139,510	\$143,207	\$ 147,002	\$150,897

Section II. Administration The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section III. Any and all matters not contained in this ordinance shall be in accordance with the provisions contained in the Superior Officers Association P.B.A. Local 337A Union contract for the years 2020-2024.

Section IV. Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section V. This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

Mayor Kuhl read by title Ordinance #20-18.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ESTABLISHING A SALARY AND WAGE PLAN FOR THE YEARS 2020-2021 FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to open public hearing.
Motion by MacDade, seconded by Gilbert
MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #20-18 on final consideration, same to be published according to law.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised May 8, 2020 in the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE # 20-18

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ESTABLISHING A SALARY AND WAGE PLAN FOR THE YEARS 2020-2021 FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for 2020-2021 for employees not covered by a bargaining agreement shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
A. <u>PART-TIME POSITIONS</u>		
Mayor	\$0	\$7,400
Township Committee	\$0	\$6,400
Municipal Judge	\$23,000	\$58,000
Prosecutor	\$900/session	\$1,400/session
Municipal Public Defender	\$175/case	\$175/case
Emergency Management Coordinator	\$3,000	\$6,000
Deputy Emergency Management Coordinator	\$2,000	\$2,700
Public Works Seasonal	\$10.30 per hour	\$12.30 per hour
Crossing Guard	\$15.00 per hour	\$30.00 per hour
Director Recreation Department	\$25,000	\$29,0000
Co-Director Recreation Department	\$15,000	\$17,320
Recreation Department Assistant	\$3,000	\$3,500
B. <u>FULL-TIME POSITIONS</u>		
<u>GROUP 1</u>	\$28,000	\$46,000
Administrative Secretary		
Deputy Township Clerk/Clerical Assistant		
Administrative Assistant HR/Finance		
<u>GROUP 2</u>	\$40,000	\$67,000
Administrator's Assistant/		
Purchasing Coordinator		
<u>GROUP 3</u>	\$62,000	\$105,000
Township Clerk		
Tax Assessor		

	<u>Minimum</u>	<u>Maximum</u>
<u>GROUP 4</u>	\$97,000	\$170,500
Administrator		
Chief of Police		
Chief Financial Officer		

Section II. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS

The Municipal Judge shall receive additional compensation for daytime court sessions at the rate of **\$212.50** per hour only when such sessions are in addition to the regularly scheduled daytime court sessions.

Section III. COMPENSATION FOR TEMPORARY, SEASONAL, PART-TIME HOURLY AND OTHER EMPLOYEES

The rate of compensation for temporary, seasonal and other employees for whom no other method of compensation is provided herein shall be established by the Administrator in accordance with the **2020** Budget. The rate of compensation for part-time hourly positions for titles contained in this ordinance shall be in accordance with the respective ranges for said titles.

Section IV. MILEAGE AND CAR ALLOWANCES

All employees using a personal vehicle in the pursuit of Township business shall be compensated at the rate per mile as set by the I.R.S. annually. Employees receiving a car allowance are excluded from this provision.

Section V. CLOTHING ALLOWANCES

The following position will receive an annual clothing allowance in the annual amount indicated:

Chief of Police \$1,200.00

Section VI. ADMINISTRATION.

The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020 Budget and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section VII. Any ordinance or part of any ordinance inconsistent with this ordinance is hereby repealed.

Section VIII. This ordinance shall be in full force and effective upon final adoption and publication in accordance with the law.

Mayor Kuhl read by title Ordinance #20-19.

Mayor Kuhl commented, “we are probably one of the first, if not the first town to do this in the State and a lot of people are doing the same thing now.”

Committee Member Hazard raised the suggestion that the Committee consider waiving the \$50 permit required per the proposed Ordinance. Committee Member Hazard commented, “I think our restaurants and their employees and our residents are really going to appreciate this as we move forward, outdoor dining, however, these businesses have all been through a tough time.”

Committee Members Reiner and MacDade and Deputy Mayor Gilbert voiced support for Committee Member Hazard’s recommendation.

Township Attorney, Jeff Lehrer, advised that removal of the language regarding the \$50.00 fee would not be a material change to the ordinance and that action could proceed.

Mayor Kuhl asked for a motion to open public hearing.

Motion by MacDade, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #20-19 as amended with the removal of the language referring to the \$50.00 permit fee, on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised May 8, 2020 in the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE # 20-19

AN ORDINANCE PERMITTING OUTDOOR TABLES, CHAIRS, UMBRELLAS AND BENCHES FOR FOOD ESTABLISHMENTS, RESTAURANTS AND BARS DURING THE COVID-19 PANDEMIC

WHEREAS, as a result of Executive Order #103, on March 9, 2020, Governor Murphy issued a State of Emergency due to the COVID-19 pandemic (the “COVID-19 Pandemic”); and

WHEREAS, numerous Executive Orders have been issued by the Governor since that time to deal with a myriad of economic and social issues affecting New Jersey residents due to the COVID-19 pandemic; and

WHEREAS, the Township Committee desires to waive Section 16.64.010.B.1 of the Township Land Development Code which provides that “all uses shall be conducted within a building or structure, unless otherwise permitted” during the period that Governor Murphy’s COVID-19 Executive Order #103 (and all associated Executive Orders) remains in effect, by allowing outdoor tables, chairs, umbrellas and benches for food establishments, restaurants and bars.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1: Purpose of Ordinance.

The purpose of this Ordinance is to permit daytime and evening outdoor dining on private property and sidewalks adjacent to local food establishments, restaurants and bars for the enjoyment of patrons without disturbing the immediate neighborhood or pedestrian traffic during the time that Governor Murphy’s Executive Orders relative to the COVID-19 Pandemic remain in effect. It is intended to permit the tasteful, aesthetic use of tables, chairs, umbrellas and benches on adjacent property and sidewalks of local food establishments, restaurants and bars under the direction and approval of the Zoning Officer. It is the intention of the Township Committee to monitor and review the use of these facilities after the adoption of this Ordinance to determine its full impact upon the Township and the enjoyment of its citizens.

Section 2: Applicability.

This ordinance applies to all food establishments, restaurants and bars in the Township of Raritan.

Section 3: Permitted Installations.

- A. Outdoor tables, chairs, umbrellas and benches shall be permitted within the property commonly owned and adjacent to the food establishment, restaurant or bar and service thereto for the patrons provided:
1. The layout of tables, chairs and benches does not in any way interfere with pedestrian or vehicular safety or with necessary access for fire-fighting equipment and ambulances or personnel. Nothing in this Ordinance shall preclude the use of a portion of the parking lot for all or a portion of such tables, chairs and benches, provided the Zoning Officer is satisfied that public safety will not be impaired or affected.
 2. The layout shall not cause irreparable damage to existing landscaping.
 3. Unless approved in advance by the Division of Alcohol and Beverage Control with respect to a licensed premises, no alcoholic beverages of any kind shall be served or consumed in conjunction with the outdoor dining. With respect to a non-licensed premises, patrons of an unlicensed restaurant may be permitted by the ownership of the restaurant to bring only wine and beer for consumption at such outdoor tables.

4. The highest standards of cleanliness and proper social distancing (until further Executive Order of the Governor) of the outdoor area shall be maintained at all times, including frequent litter removal, within and around and beyond the subject property, and the use of personal protective equipment (“PPE”) by patrons and employees of the establishment (until further Executive Order of the Governor). A plan for litter removal, trash handling and overall cleanliness and maintenance must be submitted together with the application.
5. The hours for outdoor service shall be between 7:00 a.m. and 11:00 p.m. All tables, chairs, umbrellas and benches shall be properly secured at the end of the evening.
6. No outdoor music or public address system shall be permitted.
7. No outside lighting shall be permitted except small individual table lighting that is self-powered.
8. Outdoor seating shall not be permitted if it will interfere in any way with the peace and quiet of nearby residences, as determined by the Zoning Officer in his or her sound discretion.
9. Low barriers of a temporary nature (such as bollards) shall be placed at the edge of the seating area during business hours in order to protect the outdoor patrons from interference with vehicle movements within parking areas or adjacent to streets of the establishment.
10. No outside cooking of any kind shall be permitted.
11. The number of chairs to be placed outdoors shall not exceed twenty-five (25%) percent of the total number of seats within the establishment.

Section 4: Approval of Plan by Zoning Department.

Any establishment for which this Ordinance is applicable must make application to the Zoning Officer by way of a Zoning Permit prior to setting up any outside services, tables, umbrellas, chairs or benches. The application shall be on prescribed forms and shall be filled out completely and submitted to the Zoning Officer with the following attachments and exhibits:

- A. Scaled layout of tables and chairs, and low barrier if proposed (such as bollards), showing dimensions of tables, chairs and overall area;
- B. A detailed narrative and plan of relevant information, describing method of service, proposed hours of service outdoors, use of PPE and proper social distancing, and method of litter control and trash handling for outdoor service;
- C. Photographs or diagrams of tables, chairs, etc. to be utilized, showing style, design, materials, size and colors;

- D. A narrative as to how tables, chairs, umbrellas and/or benches will be secured overnight;
- E. Proof of insurance in accordance with requirements of Section 5; and
- F. Written consent of the landlord in the event the applicant is a tenant of such establishment.

The Zoning Officer may approve each Zoning Permit application as submitted or may approve the Zoning Permit application with amendments and conditions or may disapprove such application. It is expressly understood that the Zoning Officer shall have the right and power to waive one or more of the above-referenced Zoning Permit application requirements, as determined in his or her sound discretion. Appeal of any disapproval, conditional or amended approval of a Zoning Permit may be made to the Township Committee.

Section 5: Insurance Requirement.

Any Applicant must have liability insurance in effect at the time of the Zoning Permit application. If the restaurant operator is not the property owner, then the property owner must likewise have insurance in effect at the time of application by the restaurant operator. The Township of Raritan must be named as an additional insured on the operator's policy as well as on the property owner's policy. The limits of liability required are a minimum of \$500,000 combined single limit bodily injury and property damage or a split limit of \$500,000 bodily injury liability and \$100,000 property damage liability.

Section 6: Miscellaneous Provisions.

- A. Applicable establishments as set forth in Section 3 are permitted to place chairs or benches for patrons awaiting seating, so long as a Zoning Permit application as set forth above is submitted and all other parameters of this Ordinance are satisfied.
- B. It is solely the responsibility of the proprietor of the establishment to obtain Board of Health approval, if necessary, from the County Department of Health.
- C. An amendatory Zoning Permit application is permitted but changes to the approved plan shall not be permitted without receiving approval of an amended Zoning Permit application.
- D. There shall be no fee required for making application herein.

Section 7. Validity of Ordinance.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason deemed to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 5. Effective Date.

This Ordinance shall take effect upon the last to occur of (i) final passage and publication as required by law, or (ii) the date the Governor (or an authorized State agency) issues a directive or Executive Order allowing food establishments, restaurants and bars to consume food and/or drink on-premises. This Ordinance shall automatically have no further legal force or effect (without further action of the Township Committee) on November 1, 2020, unless this Ordinance is further extended by Resolution of the Township Committee.

CORRESPONDENCE

There was no correspondence.

NON-CONSENT

Township Committee Regular Meeting Minutes

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of May4, 2020.

Motion by MacDade, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Township Committee Executive Meeting Minutes

Mayor Kuhl asked for a motion to approve the Executive Meeting Minutes of May 4, 2020.

Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Mayor Kuhl read Resolution #20-125 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-125.

Motion by MacDade, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Mayor Kuhl

NOES: Reiner

ABSTAIN: None

ABSENT: None

RESOLUTION #20-125

A RESOLUTION ENDORSING THE PRELIMINARY PREFERRED ALTERNATIVE DESCRIPTION OF THE NJ DEPARTMENT OF TRANSPORTATION PROJECTS FOR STATE ROUTE 31

WHEREAS, the New Jersey Department of Transportation is seeking the input and endorsement of two projects from the Township of Raritan that will improve the pedestrian and vehicular traffic flow, safety and operational issues while preserving existing cultural and environmental features on State Route 31; and

WHEREAS, project one is within milepost 22.21 to 23.13 (Church Street to East Main Street) and will consist of widening to two lanes with eight foot shoulders and sixteen foot center turning lane, sidewalk improvements in compliance with the Americans with Disabilities Act (ADA), removal and replacement of the Black River and Western Railroad Bridge with increased width and vertical clearance and traffic signal upgrades; and

WHEREAS, project two is within milepost 24.53 to 25.13 (Healthquest Boulevard to River Road) and will consist of realignment, widening with additional twelve foot through lane and eight-foot shoulder, side walk remediation and additions with ADA compliance and elimination of the current lane reduction; and

WHEREAS, the Township Committee of the Township of Raritan agrees that the above stated Preliminary Preferred Alternative Design descriptions reflect a positive outcome in reducing congestion, accidents, pedestrian safety and business access.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township of Raritan hereby endorses the projects as stated above and encourages the New Jersey Department of Transportation to complete these projects at the earliest possible date.

Mayor Kuhl read Resolution #20-126 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-126.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION # 20-126

A RESOLUTION AUTHORIZING PAYMENT OF ACCUMULATED OVERTIME FOR SERGEANT DAVID CARSON

WHEREAS, the Township of Raritan employs David Carson as Sergeant of Police; and
WHEREAS, Sergeant David Carson has accumulated overtime in the amount of 940 hours and shall not be entitled to accrue any additional compensatory time; and

WHEREAS, Sergeant David Carson is planning to retire in 2021 and would be entitled to use this accumulated overtime as compensatory time upon his retirement and/or receive a payout of same at a higher cash value than its current value; and

WHEREAS, Sergeant David Carson has requested to be paid for 460 hours in 2020 at his current rate in the amount of \$30,056.00; and

WHEREAS, the Township is desirous to pay this accumulated overtime, as set forth above.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, does hereby authorize the payment of accumulated overtime to Sergeant David Carson in the amount of \$30,056.00.

Mayor Kuhl read Resolution #20-127 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-127.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-127

A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP EMPLOYEE BENEFITS CONSULTANT

WHEREAS, there exists a need for the services of an Employee Benefits Consultant for the Township of Raritan as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Committee has determined that AJM/Assured Partners of 1317 Route 73, Suite 101, Mount Laurel, New Jersey 08054 should be awarded the contract as Employee Benefits Consultant for the Township of Raritan from July 1, 2020 through June 30, 2022; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 *et seq.*) exempts such professional services from competitive bidding; and

WHEREAS, prior to the execution of a contract, AJM/Assured Partners will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party

or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this is not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, this was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #20-27 for Employee Benefits Consultant Services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

1. AJM/Assured Partners is hereby awarded the contract for Employee Benefits Consultant Services from July 1, 2020 through June 30, 2022.
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
3. The Business Disclosure Entity Certification shall be placed on file with this resolution.
4. Fees: Assistance with Municipal Employees Healthcare Coverage - \$31.00 per employee per month. Not to exceed \$51,000.00 per year. Fees are paid to Meritain Health and disbursed to AJM/Assured Partners.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

Mayor Kuhl read Resolution #20-128 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-128.

Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-128

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH KINGWOOD TOWNSHIP FOR THE PROVISION OF FIRE PREVENTION SERVICES

WHEREAS, the Township of Kingwood has a duty and responsibility under the New Jersey Uniform Fire Code (N.J.A.C. 5:70 et seq.) and Uniform Fire Safety Act (N.J.S.A. 52:27D-192 et seq.) to provide Fire Official and Fire Inspection services to its residents; and

WHEREAS, the Township of Raritan has personnel qualified to provide Fire Official and Fire Inspection services to its residents and the ability to assist other municipalities with same; and

WHEREAS, the Township of Kingwood and the Township of Raritan have discussed and

negotiated the terms upon which the Township of Raritan would provide the necessary Fire Official and Fire Inspection services to the Township of Kingwood and its residents; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) permits and provides for a mechanism for contracting between local units by entry into a shared services agreement; and

WHEREAS, the Township of Raritan and the Township of Kingwood wish to enter into a shared services agreement for certain fire prevention services as required and set forth in New Jersey Uniform Fire Code (N.J.A.C. 5:70 et seq.) and Uniform Fire Safety Act (N.J.S.A. 52:27D-192 et seq.); and

WHEREAS, the Township of Raritan and the Township of Kingwood agree that their mutual public purposes and best interests will be promoted and that it makes financial sense for the parties hereto to enter into a shared services agreement for these services; and

WHEREAS, the Township of Kingwood has adopted Ordinance #20-10-2020 naming Raritan Township as the Local Enforcement Agency and adopting the Raritan Township fee schedule for the Township of Kingwood; and

WHEREAS, the Township Committee finds it to be in the best interest of the Township of Raritan to enter into the shared services agreement with the Township of Kingwood for the provision of fire prevention services as required and set forth in New Jersey Uniform Fire Code (N.J.A.C. 5:70 et seq.) and Uniform Fire Safety Act (N.J.S.A. 52:27D-192 et seq.).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Township is authorized to enter into a shared services agreement with the Township of Kingwood for the provision of fire prevention services, to provide Fire Official and Fire Inspection services, as required and set forth in New Jersey Uniform Fire Code (N.J.A.C. 5:70 et seq.) and Uniform Fire Safety Act (N.J.S.A. 52:27D-192 et seq.).
2. The Mayor and Township Clerk are hereby authorized to sign and execute the Shared Services Agreement with the Township of Kingwood in substantially the form attached hereto.
3. The Township Clerk is directed to provide a copy of this Resolution to the Township of Kingwood.
4. The Township Fire Official, Fire Inspector and other appropriate official is authorized to take the necessary action to effectuate the Shared Services Agreement authorized in this Resolution.
5. This Resolution shall take effect immediately.

Mayor Kuhl read Resolution #20-129 by title.

Committee Member Hazard raised the suggestion that the Committee consider reducing permit fees which range anywhere from \$500.00 to \$700.00 for the Flemington Food Pantry, one of the Township's greatest assets.

Committee Member Reiner commented, "I think we should waive."

Mayor Kuhl commented, "or cut it in half."

Mr. Lehrer counseled that the Committee could leave discretion up to the Administrator.

All Committee Members concurred to leave discretion of permit fees up to the Administrator.

Mayor Kuhl asked for a motion to adopt Resolution #20-129.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-129

A RESOLUTION AUTHORIZING FLEMINGTON FOOD PANTRY (FFP) TO INSTALL SOLAR PANELS ON TOWNSHIP-OWNED STRUCTURE, LEASED TO FFP LOCATED AT 154 ROUTE 31 NORTH, FLEMINGTON, NEW JERSEY

WHEREAS, the Flemington Food Pantry (FFP) had entered into a lease agreement with Raritan Township on October 20, 2012 to occupy a portion of the building located at 154 Route 31 North having a term of fifty years, expiring on October 21, 2062; and

WHEREAS, this agreement allows for construction alterations and improvements to the building with prior approval of the Township Committee; and

WHEREAS, FFP agrees that it must adhere to the terms of the lease agreement attached hereto, specifically Section 6 Construction of Improvements, 6A. 1,2,3,4 and 6B., C. and D.; and

WHEREAS, the installation of solar panels will be of an economic benefit to FFP, a non-profit and serves a public purpose by promoting the health, safety and welfare of the Township and Hunterdon County regional communities.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township of Raritan hereby approves the request to install solar panels on the building located at 154 Route 31 North, Flemington, NJ.

Mayor Kuhl read Resolution #20-130 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-130.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-130

A RESOLUTION APPROVING THE PLACE-TO-PLACE TRANSFER FOR EXPANSION OF PREMISES OF PLENARY RETAIL CONSUMPTION LICENSE (CRI FLEMINGTON, INC. DBA CHIMNEY ROCK INN)

WHEREAS, an application has been filed for a place-to-place transfer (Expansion of Premises to exterior perimeter of licensed premises) of Plenary Retail Consumption License #1021-33-014-004, CRI Flemington, Inc. dba Chimney Rock Inn at 41 Route 31, Flemington, New Jersey, for the purpose of expanding the premises under license wherein the sale, service and storage of alcoholic beverages are authorized; and

WHEREAS, the submitted application form is complete in all respects and the transfer fees have been paid; and

WHEREAS, there are no objections from the Raritan Township Police, Zoning, Code Enforcement and Fire Safety Departments.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey does hereby approve, effective May 19, 2020, the expansion of the aforesaid plenary retail consumption licensed premises located at 41 Route 31, Flemington, New Jersey to place under license the area delineated in the application form and the sketch of the licensed premises attached hereto.

Mayor Kuhl read Resolution #20-131 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-131.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-131

A RESOLUTION AUTHORIZING ESTIMATED 2020 TAX BILLS

WHEREAS, the 2020 tax levy has not been certified at this time and said levy will not be certified in time for tax bills to be mailed in a timely manner; and

WHEREAS, there will be insufficient cash flow to support municipal operations in late July, August and September unless third quarter tax revenue is received on time; and

WHEREAS, the Tax Collector and Chief Financial Officer have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Tax Collector of the Township of Raritan is authorized and directed to prepare and issue estimated tax bills for the third installment of 2020 taxes in accordance with the provisions of N.J.S.A. 54:4-66.2 *et seq.*
2. The estimated annual tax levy to be used for the preparation of the estimated tax bills shall be \$106,526,598.52 which is 3.06420% more than the tax levy of 2019. The estimated tax rate for 2020 is \$2.573.
3. The Tax Collector shall take whatever action as permitted and required by Chapter 72 Public Laws 1994 and N.J.S.A. 54:4-66.2 and 54:4-66.3.

Mayor Kuhl read Resolution #20-132 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-132.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-132

A RESOLUTION AUTHORIZING EXECUTION OF A JOINT DEFENSE AGREEMENT IN CONNECTION WITH THE C-1 RULE CHALLENGE

WHEREAS, the Township of Raritan (the “Township”), the County of Hunterdon (the “County”) and the Raritan Township Municipal Utilities Authority (the “RTMUA”) (collectively, the “Parties”) have a need for legal representation with regard to a challenge of the New Jersey Department of Environmental Protection’s (“NJDEP”) adoption of the C-1 Rule (the “C-1 Rule Challenge”) and the effect of the C-1 Rule adoption on the Parties; and

WHEREAS, the Parties, individually, have retained legal counsel (the “Parties’ Legal Counsel”) to represent them with respect to the C-1 Rule Challenge; and

WHEREAS, the Parties anticipate that the nature of the C-1 Rule Challenge will present many common legal and factual issues in which the Parties will have mutuality of interests making essential joint and common efforts in connection with that Challenge; and

WHEREAS, the Parties believe that it is in their best interest to enter into an agreement to memorialize their respective rights and responsibilities and to provide for collaboration among the Parties’ Legal Counsel in pursuing the C-1 Challenge; and

WHEREAS, a Joint Prosecution, Defense and Common Interest Agreement (the “Joint Defense Agreement”) was prepared by the Township Attorney, and reviewed and approved by the County and the RTMUA.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon and State of New Jersey, as follows:

1. The Township Attorney is hereby authorized to execute the Joint Defense Agreement, a copy of which is attached hereto, on behalf of the Township.
2. Since the Joint Defense Agreement can be executed in counterparts, the Township Clerk shall forward a copy of the executed Joint Defense Agreement, together with a certified copy of this Resolution, to the following parties, with directions to return the signature page only to Jeffrey Lehrer, Township Attorney (who will compile all signatures and send attorney a fully executed counterpart copy):

Michael Gross, Esq., of Giordano, Halleran & Ciesla, P.C.
Gregory Watts, Esq., of Watts, Tice & Skowronek,
George Tyler, Esq., of Law Offices of George Tyler, P.C.
Margaret Carmeli, Esq., of Offit Kurman
Shana Taylor, Esq., Hunterdon County Counsel

Mayor Kuhl read Resolution #20-133 by title.

Committee Member Reiner inquired about the possibility of moving this to Federal Court.

Mr. Lehrer advised, "the procedure required by law to appeal a rule making goes directly to the Superior Court Appellate Division." Mr. Lehrer continued that he will confer with Environmental Counsel whether it can be moved to Federal Court and advise, as they intend to file the appeal tomorrow.

Deputy Mayor Gilbert reminded Committee Members that the Township is a partner "in this deal and that whatever we do we have to get agreement from the RTMUA and the County; we are all appealing together and paying for the attorney."

Mayor Kuhl asked for a motion to adopt Resolution #20-133.

Motion by Hazard, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-133

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(SPECIAL LEGAL COUNSEL FOR MATTERS RELATING TO
NJDEP C-1 RULE CHALLENGE)**

WHEREAS, the Township of Raritan ("Township") has a need for Legal Counsel to represent the Township in an appeal to the New Jersey Superior Court, Appellate Division from the adoption of the redesignation of certain water bodies to C-1; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., specifically N.J.S.A. 40A:11-5, permits the award of professional services without public advertisement as defined in N.J.S.A. 19:44A-20.7 or competitive bidding, pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Township received a proposal (the “Proposal”) dated April 15, 2020 from Giordano, Halleran & Ciesla, P.C. to provide professional legal services on behalf of the Township; and

WHEREAS, the Township Committee believes that it is in the best interests of the Township to enter into a Contract for Professional Services (“Contract”) with Giordano, Halleran & Ciesla, P.C. to provide professional legal services in accordance with the terms of that Contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon and State of New Jersey as follows:

1. The Mayor and Township Clerk hereby authorize the execution of a Professional Services Contract, a copy of which is annexed hereto, with Giordano, Halleran & Ciesla, P.C., 125 Half Mile Road, Suite 300, Red Bank, NJ 07701 for a term of twelve (12) months in an amount not to exceed thirty-seven thousand five hundred dollars (\$37,500.00) for services as more specifically set forth in the Proposal.
2. This Contract is awarded without competitive bidding as a “professional service” under the Local Public Contracts Law, more specifically N.J.S.A. 40A:11-5, which permits such work to be performed without advertising for bids.
3. The Business Disclosure Entity Certification shall be placed on file with this Resolution.
4. The Chief Financial Officer certifies that funds to pay for this Professional Services Contract at a maximum dollar amount of thirty-seven thousand five-hundred dollars (\$37,500.00) will be available in the 2020 budget appropriations through Certificate of Availability #20-28.
5. A notice of this action shall be printed in the official newspapers required by law within ten (10) days of the adoption of this Resolution.

Mayor Kuhl read Resolution #20-134 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-134.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-134

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT
AND ANY AMENDMENT THERETO WITH THE STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR
GREEN ACRES FUNDING**

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Raritan has previously obtained a grant of \$3,060,000.00 from the State to fund the following project(s):

#1021-96-131; and

WHEREAS, the State and the Township of Raritan intend to increase Green Acres funding by \$500,000; and

WHEREAS, the applicant is willing to use the State’s funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the above-named project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that:

1. The Mayor of the Township Committee of the Township of Raritan is hereby authorized to execute an agreement and any amendment thereto with the State known as Land Acquisition Plan;
2. The applicant has its matching share of the project, if a match is required, in the amount of \$500,000.00;
3. In the event the State’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;
4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project;
5. This resolution shall take effect immediately.

CONSENT AGENDA

There were no matters listed for Consent Agenda.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Barbara Sachau (via remote access), a resident of 2 Glenway Drive, referring to the resolution awarding a professional services agreement for legal representation regarding matters relating to the NJDEP C-1 Rule Making, spoke on the importance of healthy water.

During Public Comment, Mayor Kuhl explained that part of the issue includes the Township's need for an operational sewer plant as septic systems are aging out and failing.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 7:43 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**RARITAN TOWNSHIP
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-136

**A RESOLUTION AUTHORIZING TAX-EXEMPT STATUS
FOR 100 PERCENT DISABLED VETERAN;
PARTIAL REFUND OF FIRST QUARTER 2020 TAXES;
AND CANCELLATION OF SECOND QUARTER 2020 TAXES (ANDERER)**

WHEREAS, on March 12, 2020 Jeffrey Anderer, who resides at 3 Pegasus Court, Block 80.14, Lot 13, presented and filed an official letter from the Department of Veterans Affairs with the Raritan Township Tax Assessor, Marianne Busher; and

WHEREAS, the official letter stated that his service-connected disability is evaluated at 100 percent with an effective date of November 30, 2011; and

WHEREAS, Mr. Anderer is seeking property tax exemption and refund; and

WHEREAS, N.J.A.C. 18:28-2.11 specifically states "Provided all other legal criteria are met, the exemption must be granted as of the date of the letter from the Department of Veterans Affairs granting the rating and provided a written claim is filed with the Assessor. The governing body of a municipality, however, has the discretion to make the exemption retroactive to the date of 100 percent disability stated on the Veteran's Affairs letter provided other legal criteria are met;" and

WHEREAS, Mr. Anderer has been granted a 100 percent disabled veteran exemption by the Township Tax Assessor, and

WHEREAS, the Township Tax Collector has recommended a partial refund of first quarter 2020 taxes in the amount of \$135.34; and

WHEREAS, the Township Tax Collector has recommended the cancellation of second quarter 2020 taxes in the amount of \$2,678.80.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that property tax-exempt status for 100 percent disabled veteran is hereby granted to Jeffrey Anderer with an effective date of February 24, 2020; and

BE IT FURTHER RESOLVED, that a partial refund of first quarter 2020 property taxes in the amount of \$135.34 is hereby refunded; and

BE IT FURTHER RESOLVED, that second quarter 2020 taxes in the amount of \$2,678.80 are hereby cancelled.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 2, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-137

**A RESOLUTION AUTHORIZING AMENDMENT TO THE RULES, REGULATIONS
AND GUIDELINES FOR TOW OPERATORS**

WHEREAS, Section 5.44.070 entitled “Rules and Regulation Amendments” of The Revised General Ordinances of the Township of Raritan establishes that the Chief of Police is directed to monitor and recommend to the Township Committee, amendments to the Tow Operators Rules, Regulations and Guidelines for consideration and enactment by formal resolution of the Township Committee at a public meeting; and

WHEREAS, prior to any adoption of any amendment to the Rules, Regulations and Guidelines, the Chief of Police shall provide each tow operator licensed under this chapter, a copy of such proposed amendment (s) at least five days prior to the public meeting at which the Township Committee will consider such recommendations; and

WHEREAS, the Chief of Police is now proposing and recommending an amendment to Section 5.44.070 to be entitled “Rules, Regulations and Amendments”; and

WHEREAS, the Chief of Police has further recommended that the Rules, Regulations and Guidelines for Tow Operators be amended, as set forth in Schedule B-2, a., Heavy Duty annexed hereto; and

WHEREAS, the Township Committee is of the opinion that the proposed revisions to the Rules, Regulations and Guidelines for Tow Operators proposed by the Chief of Police is in the best interests of the residents of the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Township Committee hereby approves and adopts the proposed amendment to the Rules, Regulations and Guidelines for Tow Operators Schedule B-2, a., Heavy Duty attached hereto.
2. The proposed amendment to the Rules, Regulations and Guidelines for Tow Operators shall become effective immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 2, 2020.

Lisa Fania, RMC
Township Clerk

B-2. Heavy-duty

Any person who wishes to be licensed to provide heavy-duty tow truck or wrecker services for the Town Rotating Call List must meet the following requirements:

- a. The licensee must own/lease at least one (1) heavy-duty tow vehicle that is hydraulic in nature to qualify under this section. **Heavy-duty wreckers will be contacted to respond to any incident involving a vehicle over 10,000 lbs GVWR.** In addition, the following equipment is also required.
- b. All towing companies who provide heavy-duty tow truck or wrecker services would require a minimum of a twenty-five (25) ton, twin cable hydraulic in nature, with under-reach capabilities. Trucks would have to have the capabilities of towing an eighty thousand (80,000) pound vehicle.
- c. Dual rear wheels.
- d. Manufacture rating gross vehicle weight of thirty thousand (30,000) pounds. Manufacture rating may be obtained from the factory where the truck originates. Other written evidence of gross vehicle weight may be accepted, if verified.
- e. Power takeoff-controlled winch with a minimum cable thickness of five-eighths (5/8) of an inch.
- f. All towing vehicles must have amber emergency lights mounted on each tow truck or wrecker so as to warn approaching traffic of their presence. The size and locations of this amber light must conform to the New Jersey Division of Motor Vehicle standards.
- g. All lights shall be of such candlepower in intensity as to be visible one-quarter (1/4) of a mile away. One-half (1/2) inch safety chain. The lift chain and the safety chain are not to be attached in any form or manner on the same part of the tow truck or wrecker. Air brakes.
- h. Connecting air lines for connection with the air compressor and air brake lines of the towed vehicle.
- i. Detachable light bar with running, stop and turn lights.
- j. One (1) fire extinguisher (five (5) pound carbon dioxide or dry powder).
- k. One (1) barroom, shovel and debris container.
- l. Absorbent granules for cleaning up fluid spills.
- m. Must be equipped with portable lighting equipment when required.
- n. All tow truck or wrecker operators and their agents and/or employees are required to wear reflectorized traffic safety vests when working at the scene.

- o. In the event that a recovery of a heavy-duty vehicle is warranted, the responding tow company shall assign a recovery supervisor to the scene that must have obtained a Level 3 National Driver License Certification or equivalent within nine(9) months of availability and must have received training in an industry-recognized course.
- p. Semi-tractor with fifth wheel or wrecker with fifth wheel
- q. Must meet Federal DOT requirements under CFR 392
- r. Must meet Federal DOT inspections under CFR 392

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-138

**A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR
AND OPEN CONTRACT FOR THE ADMINISTRATION OF AFFORDABLE HOUSING**

WHEREAS, there exists a need for professional services for the Township of Raritan for a non-fair and open contract for the administration of affordable housing pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Committee has determined that Central Jersey Housing Resource Center (CJHRC) should be awarded the contract for the administration of affordable housing; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 *et seq.*) exempts such professional services from competitive bidding; and

WHEREAS, prior to the execution of a contract, Central Jersey Housing Resource Center will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2018, pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

1. Central Jersey Housing Resource Center (CJHRC) is hereby awarded a contract for the administration of affordable housing from July 1, 2020 and continues through June 30, 2021.
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
3. The Business Disclosure Entity Certification shall be placed on file with this resolution.
4. Central Jersey Housing Resource Center (CJHRC) will be compensated in the amount of \$4,780.00 per month for a one-year total of \$57,360.00 as specified in the contract.

5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 2, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-139

**A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF
AN INTERLOCAL SERVICES AGREEMENT FOR TWO CLASS III
SPECIAL LAW ENFORCEMENT OFFICERS BETWEEN HUNTERDON
CENTRAL REGIONAL HIGH SCHOOL BOARD OF EDUCATION AND
THE TOWNSHIP OF RARITAN**

WHEREAS, N.J.S.A. 40A:65-1 et seq., authorizes a local unit to enter into a shared services agreement with another local unit to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive; and

WHEREAS, P.L.1985, c.439, Section 3 (C.40A:14-146.10) allows any local unit, as it deems necessary, to appoint special law enforcement officers to perform the duties and responsibilities permitted by local ordinance authorized by N.J.S.A. 40A:14-118 and within the conditions and limitations as established by the aforementioned act; and

WHEREAS, the Township of Raritan has established the position of Class III Special Law Enforcement Officer by Ordinance #19-11; and

WHEREAS, the Hunterdon Central Regional High School Board of Education has determined that two part-time Class III Special Law Enforcement Officers would improve school safety and security and benefit the entire school community; and

WHEREAS, the Hunterdon Central Regional High School Board of Education and the Township of Raritan have agreed it would be beneficial to have the Township of Raritan Police Department provide two part-time Class III Special Law Enforcement Officers to the Hunterdon Central Regional School District; and

WHEREAS, the Township of Raritan has agreed to provide Hunterdon Central Regional High School with two part-time Class III Special Law Enforcement Officers from the Township of Raritan Police Department; and

WHEREAS, the Township of Raritan and Hunterdon Central Regional High School Board of Education desire to set forth the Interlocal Services Agreement, attached hereto as Exhibit "A," the specific terms and conditions of the services to be performed and provided by the Class III Special Law Enforcement Officers at Hunterdon Central Regional High School and the payment for the same; and

WHEREAS, the Township Committee has reviewed the attached Interlocal Services Agreement and finds the terms and conditions of the Agreement to be acceptable and in furtherance of the general public health, welfare and safety of the Township of Raritan community and those attending Hunterdon Central Regional High School.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Interlocal Services Agreement, attached hereto as Exhibit "A," is hereby ratified and approved and the Mayor is hereby authorized to execute the Agreement on behalf of the Township.
2. The Township Clerk is hereby directed to file a copy of the attached Interlocal Services Agreement with the Division of Local Government Services.
3. A copy of the Interlocal Services Agreement shall be made available in the Township Clerk's office for public inspection.
4. The Interlocal Services Agreement shall take effect upon adoption of Resolutions by the Township of Raritan and the Hunterdon Central Regional High School Board of Education and execution of the Agreement by the parties.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 2, 2020.

Lisa Fania, RMC
Township Clerk

16IIe.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-140

**A RESOLUTION AUTHORIZING CHANGE ORDER #1
WITH TOP LINE CONSTRUCTION CORPORATION
FOR ROAD RESURFACING OF CASE BOULEVARD**

WHEREAS, a contract was awarded on February 18, 2020 for the road resurfacing of Case Boulevard; and

WHEREAS, the project was awarded to Top Line Construction Corporation, Somerville, New Jersey in the amount of \$458,601.65; and

WHEREAS, the Township Engineer recommends Change Order #1, which increases the total contract amount by \$23,638.13, be approved by the Township Committee as outlined in the memorandum dated May 27, 2020.

NOW, THEREFORE, BE IT RESOLVED on this 2nd day of June, 2020 by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey:

1. That Change Order #1 representing an increase in the amount of \$23,638.13 be and is hereby approved with respect to the contract for road resurfacing of Case Boulevard.
2. That the amount of Change Order #1 be a 5.15% increase to the total contract amount for a new contract amount with Top Line Construction Corporation of \$482,239.78.

BE IT FURTHER RESOLVED that a copy of this Change Order shall be affixed and made part of this resolution and that a certified copy be sent to Top Line Construction Corporation, Somerville, New Jersey.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 2, 2020.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 20-29

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Construction/reconstruction
- Materials, supplies or equipment
- Major repairs

Description: Change order for Case Blvd road reconstruction

Vendor: Top Line Construction Corp

Amount(s): \$ 23,638.13 P.O. No. _____ (if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other _____

Budget year: 2019 Any contingency? No Yes _____

Account title(s): Cap Ord #19-13 Various Capital Improvements

Resolution/Ordinance Date: 06/02/2020

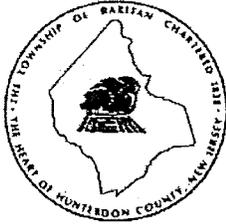
Resolution/Ordinance Number: Res # 20-140

	<u>Amounts</u>	
<u>Account no.(s):</u>	<input type="checkbox"/> Adopted budget	<input type="checkbox"/> Temporary budget
	<input type="checkbox"/> Ordinance	
	<input type="checkbox"/> Trust fund	
a. <u>04-215-56-311-501</u>	<u>23,638.13</u>	_____
b. _____	_____	_____
c. _____	_____	_____

William B. Pandos
William B. Pandos

07/27/2020
Date

cc: Finance
C. Barbati



TOWNSHIP OF RARITAN

MEMORANDUM

TO: Raritan Township Committee

FROM: Antoine Hajjar, P.E. & LS, CME
Township Engineer *Antoine Hajjar*

DATE: May 27, 2020

RE: Payment Estimate # 2 & Change Order # 1
Pro-2019-Case Boulevard Road Resurfacing-00378
Top Line Construction Corp.

I am enclosing for your review and approval of payment estimate # 2 and Change Order # 1. Payment estimate # 1 is in the amount \$389,313.64. Change order # 1 resulted in an increase of the contract price from \$458,601.65 to \$482,239.78, by \$23,638.13 or 5.15%. The reason for the change order are explained in attached documents.

I trust this is satisfactory.

cc: Don Hutchins, Administrator w/ encl.
Lisa Fania, Township Clerk w/ encl.
Bill Pandos, CFO w/ Encl.
Danielle Langreder, Asst. Supervisor of Accts

PURCHASE ORDER

THIS P.O.# MUST APPEAR ON ALL VOUCHERS, CORRESPONDENCE, INVOICE, SHIPMENTS, ETC.

10914

B I L L T O

TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE
FLEMINGTON, NJ 08822-1799
PHONE: (908) 806-6100
FAX: (908) 806-3892

Claims are approved by township committee on the 1st and 3rd Tuesdays of the month

PO DATE

04/02/2020

CONTRACT NO.

REQ NO.

10997

DEPARTMENT

Engineering

V E N D O R

3484
TOP LINE CONSTRUCTION CORP
22 FIFTH ST
SOMERVILLE NJ 08876

S H I P T O

RARITAN TOWNSHIP
One Municipal Drive
Flemington NJ 08802

RECEIVED

APR 13 2020

Raritan Township
Planning-Zoning-Engineering

SPECIAL INSTRUCTIONS

Case Blvd.

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
0421556311501	1.000		Capital Improvements Case BLVD Improvements (Blanket)	458601.650	458,601.65
PO Total					458,601.65

*Please PAY
\$389,313.64*

APPROVAL FOR PAYMENT

Antoine Hajjar _____ DATE *5/27/2020*

_____ DATE

CERTIFICATION OF FUNDS

William B. ... _____ DATE *04/02/2020*

CHIEF FINANCIAL OFFICER

PAYMENT RECORD

Date	Check Number	Amount

VENDOR'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

[Signature] _____ DATE *5/26/2020*

X Vendor sign here

Raritan Township Engineering Department

Payment Estimate No. 2

Date: 5/26/2020

Job Description:

Case Blvd Road Resurfacing Project

Contractor: Top Line Construction Corp.

Municipality:

Raritan Township

Item No.	Description	Unit	Original Contract Quantity	Extra or Supplemental	Reduction Quantity	Adjusted Quantity	Completed to date	Unit Price	Total Amount
1	Traffic Control Drums	Unit	16			16	16	\$ 400.00	\$ 6,400.00
2	Construction Signs (48"x48")	Unit	7			7	7	\$ 197.05	\$ 1,379.35
3	Construction Signs (48"x36")	Unit	5			5	5	\$ 151.14	\$ 755.70
4	Construction Signs (60"x30")	Unit	3			3	3	\$ 0.01	\$ 0.03
5	Excavation, Unclassified (As needed)	CY	725		-725	0.00	0.00	\$ 1.00	\$ -
6	Curb Removal	LF	291		-291	0.00	0.00	\$ 0.01	\$ -
7	Asphalt Walk Removal	SY	1746		-28.9	1,717.10	1,717.10	\$ 5.55	\$ 9,529.91
8	Concrete Curb	LF	171		-4	167.00	167.00	\$ 52.71	\$ 8,802.57
9	Granite Block Curb	LF	146		-41	105.00	105.00	\$ 56.42	\$ 5,924.10
10	Sawcut	LF	291		-19	272.00	272.00	\$ 2.63	\$ 715.36
11	HMA Milling - 2"	SY	7964	1,285.00		9,249.00	9,249.00	\$ 4.50	\$ 41,620.50
12	HMA Milling - up to 7"	SY	4797		-50.5	4,746.50	4,746.50	\$ 8.57	\$ 40,677.51
13	Hot Mix Asphalt 19 M 64, base repair 5" compacted	Ton	1415		-77.81	1,337.19	1,337.19	\$ 76.51	\$ 102,308.41
14	Dense Graded Aggregate - 4" (as needed)	SY	6560		-6560	0.00	0.00	\$ 1.00	\$ -
15	Hot Mix Asphalt 9.5 M 64, Surface Course 2" compacted	Ton	1564	159.57		1,723.57	1,723.57	\$ 96.50	\$ 166,324.51
16	Core Sampling, Testing and reporting	LS	1					\$ 1,522.54	\$ -
17	"B" Inlet Retrofit w/ N-Eco Phase II Curb Piece/grate reset grate	Unit	21		-1	20	20	\$ 627.96	\$ 12,559.20
18	Drainage Structure Base repair	Unit	21		-1	20	20	\$ 482.36	\$ 9,647.20
19	Asphalt Walk HMA 9.5 M 64, Surface Course 1.5" compacted	Ton	129	98.27		227.27	227.27	\$ 181.68	\$ 41,290.41
20	4" Concrete Sidewalk (Walk & ADA Ramps)	SY	179	57		236.00	236.00	\$ 92.43	\$ 21,813.48
21	Detectable Warning Surface	Unit	13	12		25	25	\$ 110.01	\$ 2,750.25
22	Traffic Striping - 24" w Thermoplastic (Stop Bar & Crosswalk)	SF	972	461		1,433.00	1,433.00	\$ 3.94	\$ 5,646.02
23	Traffic Striping - 4" Solid Double Line	LF	6120		-240	5,880.00	5,880.00	\$ 0.63	\$ 3,704.40
24	Asphalt Price Adjustment	LS	1		-3691.66	-3691.66	-3,691.66	\$ 5,000.00	\$ (3,691.66)
S1	Replace Type B Inlet Frame Only	Unit	0	4		4	4	\$ 595.00	\$ 2,380.00
S2	Replace Type B Back Plate Only	Unit	0	1		1	1	\$ 180.00	\$ 180.00

Total Completed To Date: \$ 480,717.24

Contract Price \$ 458,601.65
 Extra & Supplemental Work (E&S items) \$ 49,999.67
 Total \$ 508,601.32
 Reduction (R Items) \$ (26,361.54)
 Adjusted Contract Amount \$ 482,239.78
 Total Cost of Work Completed to Date \$ 480,717.24
 Less Retained Percentage at 2% \$ 9,614.34
 Sub-Total \$ 471,102.89
 Less Previous Payment \$ 81,789.25
 Total \$ 389,313.64

Prepared By: Tony Hajjar

Date: 5/26/2020

Contractor Approval: [Signature]

Date: 5/26/2020

Township Engineer: Antonie Hajjar

Date: 5/27/2020

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 1
STATE AID PROJECT**

Project	<u>Pro-2019-Case Boulevard Road Resurfacing-00378</u>
Municipality	<u>Raritan Township</u>
County	<u>Hunterdon County</u>
Contractor	<u>Top Line Construction Corp.</u>

In accordance with the project Supplementary Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required)
See Attached.

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
5	Excavation, Unclassified (As needed)	-725	\$1.00	-\$ 725.00
6	Curb Removal	-291	\$0.01	-\$ 2.91
7	Asphalt Walk Removal	-28.9	\$5.55	-\$ 160.40
8	Concrete Curb	-4	\$52.71	-\$ 210.84
9	Granite Block Curb	-41	\$56.42	-\$ 2,313.22
10	Sawcut	-19	\$2.63	-\$ 49.97
11	HMA Milling - 2"	+1,285	\$4.5	+\$ 5,782.50
12	HMA Milling - up to 7"	-50.5	\$8.57	-\$ 432.78
13	Hot Mix Asphalt 19 M 64, base repair 5" compacted	-77.81	\$76.51	-\$ 5,953.24
14	Dense Graded Aggregate - 4" (as needed)	-6560	\$1.00	-\$ 6,560.00
15	Hot Mix Asphalt 9.5 M 64, Surface Course 2" compacted	+159.57	\$96.50	+\$15,398.51
17	"B" Inlet Retrofit w/ N-Eco Phase II Curb Piece/grate reset grate	-1	\$627.96	-\$ 627.96
18	Drainage Structure Base repair	-1	\$482.36	-\$ 482.36
19	Asphalt Walk HMA 9.5 M 64, Surface Course 1.5" compacted	+98.27	181.68	+\$17,853.69
20	4" Concrete Sidewalk (Walk & ADA Ramps)	+57	92.43	+\$5,268.51
21	Detectable Warning Surface	+12	\$110.01	+\$ 1,320.12
22	Traffic Striping - 24" w Thermoplastic (Stop Bar & Crosswalk)	+461	\$3.94	+\$ 1,816.34
23	Traffic Striping - 4" Solid Double Line	-240	0.63	-\$ 151.20
24	Asphalt Price Adjustment	LS	LS	-\$8,691.66
S1	Replace Type B Inlet Frame Only	+4	\$595.00	+\$ 2,380.00
S2	Replace Type B Back Plate Only	+1	\$180.00	+\$ 180.00

Amount of Original Contract	<u>\$ 458,601.65</u>	Extra	<u>\$ 47,439.67</u>
Adjusted amount Based on Change Orders ... 1, ..., ..., ..., ...	<u>\$ 482,239.78</u>	Supplemental	<u>\$ 2,560.00</u>
		Reduction	<u>\$ 26,361.66</u>
		Total Change	<u>\$ 23,638.13</u>

% Change in Contract
[(+) Increase or (-) Decrease] +5.15 %

Antoine Hajjin 5/27/20 Approved: _____
(Engineer) (Date) (District Manager)
(Bureau of Local Aid)

(Presiding Officer) (Date)

[Signature] 5/26/20
(Contractor) (Date)

(Submit four (4) copies to the Local Aid District Office)

RARITAN TOWNSHIP ENGINEERING DEPARTMENT

One Municipal Drive, Flemington, New Jersey 08822
 (908) 806-6102 Fax (908) 806-8031

Reason For Changes in Contract Quantities
 Pro-2019-Case Boulevard Road Resurfacing-00378
 Raritan Township, Hunterdon County, New Jersey

EXTRA QUANTITY WORK ITEMS

Item	Description	Quantity	Reason
11	HMA Milling - 2"	1,285 SY	As-Built Quantity
15	Hot Mix Asphalt 9.5 M 64, Surface Course 2" compacted	159.57 Tons	As-Built Quantity
19	Asphalt Walk HMA 9.5 M 64, Surface Course 1.5" compacted	98.27 Tons	The asphalt path had a base under the surface course which we decide to keep. A leveling course was required to maintain the 2% cross-slopes
20	4" Concrete Sidewalk (Walk & ADA Ramps)	57 SY	Additional concrete slabs had to be removed so that the curb ramps are compliants.
21	Detectable Warning Surface	12 Units	As-Built Quantity
22	Traffic Striping - 24" w Thermoplastic (Stop Bar & Crosswalk)	461 SF	As-Built Quantity
S1	Replace Type B Inlet Frame Only	4	Broken Frame - Need to be replaced.
S2	Replace Type B Back Plate Only	1	There was no back plate.

REDUCTION QUANTITY WORK ITEMS

Item	Description	Quantity	Reason
5	Excavation, Unclassified (As needed)	725 CY	Subbase is adequate - No need for excavation
6	Curb Removal	291 LF	No curb removal was charged to the project.
7	Asphalt Walk Removal	28.9 SY	As-Built Quantity
8	Concrete Curb	4 LF	As-Built Quantity
9	Granite Block Curb	41 LF	As-Built Quantity
10	Sawcut	19 LF	As-Built Quantity
12	HMA Milling - up to 7"	50.5 SY	As-Built Quantity
13	Hot Mix Asphalt 19 M 64, base repair 5" compacted	77.81 Tons	As-Built Quantity
14	Dense Graded Aggregate - 4" (as needed)	6560 SY	Subbase is adequate - No need for DGA
17	"B" Inlet Retrofit w/ N-Eco Phase II Curb Piece/grate reset grate	-1	As-Built Quantity
18	Drainage Structure Base repair	-1	As-Built Quantity
23	Traffic Striping - 4" Solid Double Line	240 LF	As-Built Quantity

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-141

**A RESOLUTION AUTHORIZING THE EXTENSION OF THE GRACE PERIOD
FOR PROPERTY TAX PAYMENTS
FOR THE THIRD AND FOURTH TAX QUARTERS OF 2020**

WHEREAS, the novel coronavirus, ("COVID-19") is a severe, potentially fatal respiratory illness, which is transmitted from person-to-person contact. On March 9, 2020, Governor Murphy declared that a Public Health Emergency and State of Emergency existed in New Jersey because of COVID-19. On March 11, 2020, the World Health Organization declared COVID-19 a global pandemic. On March 13, 2020, the President of the United States declared a national emergency; and

WHEREAS, State and Federal public health experts, including those at the Center for Disease Control ("CDC"), believe COVID-19 would continue to spread at exponential rates, unless aggressive action was taken to reduce person-to-person contact. The highly contagious and life-threatening nature of COVID-19 required implementation of rigorous social distancing, including the closure of public places throughout the State to reduce the risk and rate of infection; and

WHEREAS, in recognition of these unprecedented conditions, the Governor of the State of New Jersey has instituted many restrictions which have severely curtailed the operations of many businesses and employment of residents in Raritan Township; and

WHEREAS, the Township Committee of the Township of Raritan recognizes that these restrictions have placed a financial burden on its businesses and residents; and

WHEREAS, P.L. 2020, c. 34 allows the Director of the Division of Local Government Services to order various exceptions and extensions of deadlines when a public health emergency exists pursuant to the Emergency Health Powers Act, P.L. 2005, c. 222 (N.J.S.A. 26:13-1 et seq.), a state of emergency exists pursuant to the New Jersey Civil Defense and Disaster Control Act, P.L. 1942, c. 251 (N.J.S.A. App. A. 9.33 et seq.), or both has been declared by the Governor and is in effect; and

WHEREAS, the Director of the Division of Local Government Services has issued such an order on May 27, 2020 which, in part, authorizes the following;

Authorizes municipalities to institute a grace period pursuant to N.J.S.A. 54:4-67 for the first \$10,000.00 determined to be due and required to be paid for the property tax quarter, not to extend beyond the first calendar day of the next calendar month immediately following the quarterly property tax installment date and under conditions the Director may specify; and

Extends the dates for the payment of taxes by a municipality due to a county, a school district, or any other taxing district under Chapter 4 of Title 54 of the Revised Statutes or any other law, which extension shall be equal to the number of days of the extended grace period referenced in the preceding paragraph.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township of Raritan hereby authorizes the following:

- 1) The tax grace period shall be extended for the first \$10,000.00 determined to be due and required to be paid for the property tax quarter, not to extend beyond the first calendar day of the next calendar month immediately following the quarterly property tax installment date and under conditions the Director may specify.
- 2) The grace period shall be for the third and fourth quarter tax payments of 2020, specifically August 1, 2020 and November 1, 2020.
- 3) The tax payments made to a county, school district or any other taxing district under Chapter 4 of Title 54 of the Revised Statutes or any other law may be extended equal to the number of days of the first calendar day of the next calendar month immediately following the quarterly property tax installment date.
- 4) This Resolution shall take effect immediately and shall remain in effect through December 31, 2020 or upon any subsequent order by the Director of the Division of Local Government Services that rescinds the tax grace period, whichever shall occur first.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 2, 2020.

Lisa Fania, RMC
Township Clerk

17a.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-142

**A RESOLUTION AUTHORIZING TAX REFUNDS
FOR SECOND QUARTER 2020**

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly; and

WHEREAS, the Township Tax Collector has recommended the refund of an overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following receive a refund in the amount specified due to over payment of second quarter 2020 taxes.

<u>Taxpayer</u>	<u>Block</u>	<u>Lot</u>	<u>Qual.</u>	<u>Amount</u>
Manish Saxena (10 Manchur Court)	45.01	11		\$4,054.95
Laura Thompson (10 Windham Court)	18.12	14		\$1,912.55
TOTAL:				\$5,967.50

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 2, 2020.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-143

A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO
EXECUTE A CONTRACT WITH PRIMEPOINT, LLC FOR SCHEDULING MODULE
FOR RARITAN TOWNSHIP POLICE DEPARTMENT

WHEREAS, N.J.S.A. 40A:11-3 a. allows the governing body of the contracting agency to authorize by resolution or ordinance to designate a purchasing agent or other employee to award a contract that does not exceed in aggregate during the contract year \$17,500.00; and

WHEREAS, the Township Committee of the Township of Raritan wishes to provide a more efficient method of administering scheduling of employees for the Raritan Township Police Department; and

WHEREAS, the Township Administrator, Chief Financial Officer and Chief of Police recommend that Primepoint, LLC, 2 Springside Road, Westampton, New Jersey 08060 be authorized to provide this service to the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Administrator is authorized to execute a contract with Primepoint, LLC, 2 Springside Road, Westampton, New Jersey 08060 to provide administration and scheduling services for the Raritan Township Police Department for a three-year contract period commencing upon the execution of the award of Contract by both parties.

ATTEST: TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on June 2, 2020.

Lisa Fania, RMC
Township Clerk