

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-119

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel: Construction Office Part-Time Technical Assistant; Public Works Employee Retirement/Replacement
 - c) Attorney-Client Privilege: 7 Savannah Court – Plumbing Permit Issue
 - d) Pending Litigation:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

List of Bills - (All Funds)

8a

Vendor	Description	Payment	Check Total
	Current Fund		
1692 - A & S HYDRAULICS	PO 6533 81,82 & 70 Hydraulic Repairs	1,480.00	1,480.00
4624 - A&K EQUIPMENT CO INC	PO 6478 Command 21 Fire, Winch, Winch mount	1,288.14	1,288.14
2587 - A. PETER ENEA	PO 6575 05/01/2018 - 05/08/2018	851.57	851.57
7 - AARON & COMPANY	PO 6544 65 Tank plugs ,	18.84	18.84
3490 - AMERICAN TIRE & AUTO	PO 6541 21-23 rear alignment	94.92	94.92
4411 - AMY FLEMING	PO 6458 Mileage - Training	229.82	229.82
2309 - AQUA PROTECH LABS	PO 5405	950.00	950.00
4773 - ARDOM BEARING GROUP	PO 6483 81 Rotary mower bearings	1,110.00	1,110.00
3834 - ARROW ELEVATOR INC	PO 6505 May Maintenance	185.00	185.00
1232 - AT&T	PO 6574 APRIL 2018	512.14	512.14
4787 - BELMONT TITLE & SETTLEMENT SERVICES	PO 6587 2ND QRT 2018 TAX REFUND	3,107.82	3,107.82
3888 - CAMPBELL FREIGHTLINER	PO 6347 18 & 16 engine & trans repair	992.52	992.52
895 - CENTURYLINK	PO 6471 APRIL 2018	629.43	629.43
	PO 6581 MAY 2018	985.22	1,614.65
4622 - CHOICE DISTRIBUTION, INC	PO 6402 Service & Repair	308.96	
	PO 6439 Service & repair	406.49	715.45
799 - CINTAS CORP	PO 6525 Medical Supplies	46.60	
	PO 6559 DPW Medical	86.70	133.30
1710 - CINTAS CORP	PO 6407 Janitorial Supplies	206.93	
	PO 6510 Janitorial Supplies	297.04	
	PO 6564 Janitorial Supplies	297.04	801.01
4359 - COMCAST	PO 5790 B-INTERNET FOR 2018 (PD)	12.95	12.95
4297 - COMCAST	PO 5791 B-INTERNET 2018 (MB)	158.88	158.88
1801 - COMCAST	PO 5795 B- INTERNET 2018 (PW)	274.19	274.19
303 - COOPER ELECTRIC	PO 6417 HID Lamps	115.92	
	PO 6507 DPW Bathroom	104.50	220.42
1918 - CORELOGIC REAL ESTATE TAX SERV	PO 6589 2ND QRT 2018 TAX REFUND	3,165.89	3,165.89
115 - CORNERSTONE PRINT & IMAGI	PO 6334 Police Department Letterhead Envelo	138.73	138.73
196 - GANNETT NJN	PO 6456 Legal Ad	51.34	
	PO 6457 Legal Ad	14.62	
	PO 6459 Legal Ad	13.76	79.72
218 - DELTA DENTAL PLAN NJ INC	PO 5629 B-2018 DENTAL INSURANCE	8,871.23	8,871.23
1048 - DEMPSEY UNIFORM & LINEN SUPPLY	PO 6406 Rugs	112.64	
	PO 6563 End of May Service	106.24	218.88
236 - DITSCHMAN/FLEMINGTON FORD	PO 6442 21-19 Steering , 22 trans,28 brakes	2,977.59	
	PO 6482 21-23 Police Rear suspension	102.40	
	PO 6547 trk 8 Exhaust & brakes	885.52	3,965.51
4095 - DTN, SERVICES HOLDING, LLC	PO 6404 Weather Service May 2018 - May 2019	3,085.48	3,085.48
1305 - ENGINES INC	PO 6435 trk 5 turbo	1,151.69	1,151.69
613 - EVERITT EQUIPMENT	PO 6488 81 Repair PTO & Replace Trans Sel	1,579.50	1,579.50
285 - FEDEX	PO 6577 MAILING	33.66	33.66

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4330 - FIRE & SAFETY SERVICES	PO 6555 21-62 Engine 21 Ccot System repair	208.62	208.62
873 - FLEMINGTON CHEVROLET	PO 6446 21-17 Rear AC & Heat Repair POLICE	381.68	381.68
301 - FLEMINGTON CHRYSLER DODGE	PO 6364 21-25 Charger Brakes Police	661.70	661.70
302 - FLEMINGTON DEPARTMENT STORE	PO 6495 Summer Help Shoes	199.90	
	PO 6524 Summer Help Boots	200.00	399.90
4613 - FLEMINGTON RARITAN FIRST AID	PO 6538 2018 CONTRIBUTIONS AS/BUDGET	30,000.00	30,000.00
329 - GANN LAW BOOKS	PO 6313 2018 Police Manual	81.00	
	PO 6418 2018 Court Rules	122.00	203.00
4609 - GANNETT NJ NEWSPAPERS	PO 6579 APRIL 2018	439.20	439.20
4785 - GERARD J. SHAMEY	PO 6585 COURT COVERAGE 03/14/18	620.00	620.00
354 - GOODYEAR AUTO CENTER	PO 6249 Police Tires	1,167.61	
	PO 6401 21-18 Police tires	485.04	
	PO 6502 Police Tires	635.36	
	PO 6509 Boot Brush & Vacuum Filters	99.68	2,288.01
11 - GRAINGER	PO 6520 Vacuum Filters	6.10	
	PO 6548 Police Speed trailer Jack	77.78	183.56
2919 - HALE TRAILER	PO 6447 Truck Wash	35.85	35.85
430 - INTERSTATE BATTERY SYSTEM	PO 6441 21 batteries	215.90	
	PO 6484 156 Mower Battery	97.95	433.80
	PO 6553 Batteries inventory	119.95	
	PO 6506 Police Station	62.00	62.00
1062 - J.C. EHRLICH CO INC	PO 6529 65 hose lock cylinders	135.71	135.71
4480 - JACK DOHENY CO., INC	PO 6580 APRIL 2018	5,937.56	5,937.56
451 - JCP&L	PO 6462 Jeff Klein Cothing Reimbursement	345.06	345.06
4741 - JEFFREY KLEIN	PO 6519 PETTY CASH FOR 2018	100.00	100.00
4780 - JEFFREY KLEIN	PO 6436 #80 rear Lights & 70 Flasher switch	227.36	
2241 - JESCO INC	PO 6532 79 Parking brake pads at switch	317.12	
	PO 6534 83 roller & 78 paver parts	493.12	1,037.60
	PO 6511 May	402.00	402.00
664 - JOHNNY ON THE SPOT, INC	PO 6550 Sweeper 20 steel for runners	94.97	94.97
291 - JOSEPH FINKLE & SON	PO 6531 277 Mixer Hitch	140.00	140.00
2795 - KOLIMER EQUIPMENT	PO 5136 Ammunition	2,763.19	2,763.19
4485 - MUNICIPAL EMERGENCY SERVICES	PO 6463 Reimbursement for lodging and milea	199.36	199.36
4453 - LILLIAN MCDERMOTT	PO 6355 Security Awareness Training	2,595.41	
4322 - LINK HIGH TECH INC	PO 6388 Data Supplies	29.77	
	PO 6420 Data Jacks at Police	240.00	4,053.18
	PO 6425 Metro Alert SQL Server	1,188.00	
4654 - LISA FANIA	PO 6461 Conference	117.72	
	PO 6485 Mileage for Training	58.97	176.69
4646 - LISA FANIA, CUST OF PETTY CASH	PO 6522 Petty Cash	34.64	34.64
4558 - LOCK-TECH	PO 6470 Emergency Service for welfare check	169.00	169.00
535 - MARSHALL & SWIFT	PO 6157 Subscription Renewal	644.20	644.20

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4781 - MARY JANE HURLEY	PO 6535 Mailbox Reimbursement	24.15	24.15
4776 - MARYANN MATTHIESSEN	PO 6514 Mailbox Reimbursement	100.00	100.00
1433 - MCELROY, DEUTSCH ETC...	PO 5634 B-2018 LEGAL SERVICES	102.14	102.14
4324 - MCGRATH MUNICIPAL EQUIP	PO 6539 120 Hot Box Fuel Pump	186.00	186.00
1431 - MCMANIMON & SCOTLAND, L.L.C.	PO 6453 REAPPROPRIATING ORDINANCE	858.00	858.00
5 - MCMASTER-CARR SUPPLY CO.	PO 6363 Spreader rack supports	334.77	
	PO 6450 Tractor 70 Hydraulic Repair	29.91	364.68
4771 - MERCER CNTY ASSESSORS ASSOC	PO 6422 Training	20.00	20.00
1490 - MORRIS CO FIREFIGHTERS & POLICE	PO 5847 Sex Crimes Investigation - Sutherland	25.00	25.00
2227 - MP OVERHEAD DOORS	PO 6561 Garage Door Repair In Maintenance S	292.50	292.50
4786 - MR & MRS VANGURI	PO 6586 HOMESTEAD REBATE 2018	250.00	250.00
1971 - MSI	PO 6474 ADDT'L USERS	922.00	922.00
4061 - NAPA	PO 6480 Service & Repair parts	718.48	718.48
3121 - NATIONAL PARTS SUPPLY	PO 6479 Service & Repair Parts	733.45	733.45
3881 - NEW JERSEY AMERICAN WATER	PO 6578 04/10/18 - 05/08/18	714.38	714.38
372 - NJ ADVANCED MEDIA	PO 6212 DPW Part Time Employment Ad	259.50	259.50
1455 - NJ ANALYTICAL LABORATORIES	PO 6416 March & April Testing	275.00	
	PO 6508 May Testing	125.00	400.00
641 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 6423 Ad. Bldg. Inspector	115.00	115.00
393 - ONE CALL CONCEPTS	PO 6513 April Mark Outs	291.25	291.25
781 - ONE SOURCE OF NJ LLC	PO 6472 Repair parts	1,041.96	1,041.96
4484 - PETERSON SERVICE CO, INC	PO 6501 May - July HVAC Inspection	1,954.00	1,954.00
1287 - POLICE & FIREMEN'S RETIRE	PO 6576 PERS LATE FEE FOR JANUARY 2018	18.10	18.10
4629 - POWERWORX ELECTRICAL SERVICES LLC	PO 6494 Ballast Engineering	66.00	66.00
4049 - PRAXAIR	PO 6448 Bottle rent and supplies	79.27	79.27
3322 - PRO AUTO GLASS INC	PO 6252 21-20 Windshield Police	240.00	240.00
1996 - R & H TRUCK PARTS & SERVICE	PO 6445 65 Jet Truck Rear Brakes	1,031.72	
	PO 6497 Clean Stone	1,471.97	
	PO 6549 trk 11 Turbo Clamps	35.17	2,538.86
2294 - R MICHAEL SCHAIUBLE MAI	PO 3337 Blanket for 2016 State Tax Appeals	5,725.00	5,725.00
673 - RACHLES/MICHELE'S OIL CO	PO 6408 Diesel	3,382.27	
	PO 6500 Gasoline	7,029.64	
	PO 6523 Gasoline	5,073.59	
1411 - RARITAN TWP ACCUMULATED	PO 6537 AS/2018 BUDGET	75,000.00	15,485.50
4227 - READY REFRESH	PO 5780 B-2018 WATER COOLER	49.82	49.82
3973 - RICOH USA, INC	PO 5911 B-2018 COPIER LEASE	133.50	133.50
4777 - ROBERT E CHARLES III	PO 6527 81 Tractor Mower Machine shop repair	2,100.75	2,100.75
1939 - ROBERT H HOOVER & SONS	PO 6551 trk 7 rear wheel seals	68.24	68.24
3538 - SERVICE TIRE TRUCK CENTERS	PO 6475 79 Tire O ring repair	330.00	330.00
828 - SHAMMY SHINE CAR WASHES	PO 6489 Car Wash Tickets	608.00	608.00
2114 - SMITH TRACTOR EQUIPMENT INC	PO 6528 73 Steering repair	25.20	25.20
4293 - SOMERSET CNTY POLICE ACADEMY	PO 5849 Forensic Photography - Benz	50.00	50.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
3474 - STAPLES - PW	PO 6562 Office Supplies	49.93	49.93
4528 - STAVOLA FLEMINGTON ASPHALT	PO 6415 Pothole Patching Various Roads	386.22	
	PO 6498 Dory Dilts etc.	902.41	
	PO 6560 Various Roads Basin Repairs & Pot H	1,421.69	2,710.32
1561 - STICKEL, KOENIG, SULLIVAN & DRILL	PO 6022 B-2018 NON ESCROW	348.75	348.75
4253 - STONEGATE HOMEOWNERS	PO 6224 2017 - MSA	1,156.39	1,156.39
834 - STORR TRACTOR, INC	PO 6378 Mower 156 Rear Axle Repair	336.28	
	PO 6443 #81 & 82 Mower Repair	1,947.90	
	PO 6444 156 Mower Axle pin & nut	139.82	
	PO 6540 Mower 150 & 82 Parts	163.58	2,587.58
4774 - THOMAS CAMPOREALE	PO 6487 Reimbursement for lodging to attend	99.00	99.00
879 - TRAP ROCK INDUSTRIES	PO 6499 Basin Repairs & Dory Dilts	518.82	
	PO 6521 Basin Repairs	1,097.38	1,616.20
3187 - TRIUS INC	PO 6438 Sweeper # 36 Hose and liner	871.68	871.68
1310 - UNIVERSAL COMPUTING SERVICES INC	PO 6315 Supplies	801.39	801.39
2142 - VERIZON WIRELESS	PO 5792 B-PHONES 2018 (742017198-00006)	302.77	
	PO 5793 B-PHONES 2018 (742071798-00003)	760.98	
	PO 5897 B- CARS #982593585	600.15	
	PO 5898 B-CARS (OLD) - #682562144	160.04	
	PO 6014 B-2018 FIRE MARSHAL (#342014580-000	80.02	
	PO 6015 B-2018 (#742071798-00001)	1,216.30	
	PO 6016 B-2018 (742071798-00005-00001)	372.91	
	PO 6017 B-2018 (#742071798-00008)	18.02	
4212 - WASTE MANAGEMENT OF NJ	PO 6503 April 2018	2,936.00	3,511.19
4090 - WB MASON	PO 4985 Office supplies	378.51	
	PO 5868 Cabinet for Patrol Room	642.75	1,021.26
4090 - WB MASON	PO 6050 Office Supplies	81.04	81.04
4096 - WE RENT	PO 6318 Office Supplies	523.51	523.51
4311 - WELLS FARGO HOME	PO 6481 Serv Parts	35.96	35.96
	PO 6588 2ND QRT 2018 TAX REFUND	5,909.55	5,909.55
State & Federal Grants			
3258 - DEER CARCASS REMOVAL SERV	PO 6493 April 2018	175.00	175.00
2415 - FLEM-RARITAN BASEBALL	PO 6379 Roadside Clean-up (2 locations)	1,000.00	1,000.00
4768 - FLEMINGTON FLAMES	PO 6413 Barton Hollow Road Side Clean-up	500.00	500.00
11 - GRAINGER	PO 6405 Chairs	298.50	298.50
4769 - GREATER FLEMINGTON SOCCER CLUB	PO 6414 River Rd Road Side Clean-up	500.00	500.00
4480 - JACK DOHENY CO., INC	PO 6131 Vac-truck parts	192.17	192.17
4322 - LINK HIGH TECH INC	PO 6464 Computer	1,676.60	1,676.60
4288 - RARITAN TWPSP ENVIRONMENTAL	PO 6477 Road side clean-up Plumb Brook Road	500.00	500.00

Trust

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4317 - CLARKE CATON HINTZ	PO 6356 Mt. Laurel matter	612.50	612.50
2775 - H.J.OPDYKE LUMBER CO	PO 6328 Blue Cold Flex Cord	149.99	149.99
1433 - MCELROY, DEUTSCH ETC...	PO 5633 B-2018 AFFORDABLE HOUSING SERVICES	2,457.41	2,457.41
1014 - NJ STATE DEPT OF HEALTH	PO 6490 Dog Lic. Fees	1,179.00	1,179.00
General Capital			
4624 - A&K EQUIPMENT CO INC	PO 6478 Command 21 Fire, Winch, Winch mount	4,726.60	4,726.60
7 - AARON & COMPANY	PO 6504 Dory Dilts	21.90	21.90
4528 - STAVOLA FLEMINGTON ASPHALT	PO 6498 Dory Dilts etc.	2,574.90	2,574.90
836 - STOVERS WELLS & PUMPS	PO 6560 Various Roads Basin Repairs & Pot H	82.53	2,657.43
879 - TRAP ROCK INDUSTRIES	PO 6465 Well Cap Police Remediation	415.00	415.00
	PO 6499 Basin Repairs & Dory Dilts	721.73	721.73
TOTAL		243,126.70	243,126.70

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK				0.00
01-101-01-000-004	Due To/From Petty Cash - Construction				100.00
01-106-04-000-001	CURRENT YEAR TAX RECEIVABLE				12,433.26
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	4,168.18			
01-201-20-101-200	POSTAGE & PHOTOCOPYING	167.16			
01-201-20-120-200	TOWNSHIP CLERK - OE	1,422.38			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	940.10			
01-201-20-150-200	TAX ASSESSOR OE	664.20			
01-201-20-155-200	LEGAL SERVICES OE	960.14			
01-201-21-180-200	PLANNING BOARD OE	27.52			
01-201-21-185-200	ZONING BOARD OE	480.67			
01-201-22-195-000	CONSTRUCTION OFFICIAL S&W	345.06			
01-201-23-220-200	GROUP INSURANCE	8,871.23			
01-201-25-240-200	POLICE OE	2,012.88			
01-201-25-260-200	AID TO RARITAN 1ST AID SQ	30,000.00			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	6,799.07			
01-201-26-295-200	SNOW REMOVAL OE	3,209.63			
01-201-26-306-200	P.E.O.S.H.A. ROADS OE	133.30			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	3,905.59			
01-201-26-315-200	VEHICLE MAINTENANCE OE	28,342.43			
01-201-26-316-200	RECYCLING TAX	110.10			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-28-375-200	PARK MAINTENANCE OE	802.00			
01-201-30-415-200	ACCUMULATED SICK LEAVE FUND	75,000.00			
01-201-31-440-200	UTILITIES	28,271.26			
01-201-32-465-200	SOLID WASTE	2,825.90			
01-201-43-490-200	MUNICIPAL COURT OE	2,526.41			
01-203-21-180-200	(2017) PLANNING BOARD OE		229.82		
01-203-25-240-200	(2017) POLICE OE		2,763.19		
01-203-26-307-200	(2017) LANDFILL-MONITORING WELLS		950.00		
01-203-26-308-200	(2017) MUNICIPAL SERVICES ACT		1,156.39		
01-204-55-000	Accounts Payable			5,725.00	
TOTALS FOR	Current Fund	201,985.21	5,099.40	18,258.26	225,342.87
02-101-01-000-01	Grant Checking			0.00	4,842.27
02-213-41-727-001-000	Clean Communities Act 2017			4,842.27	
TOTALS FOR	State & Federal Grants	0.00	0.00	4,842.27	4,842.27
03-101-01-000-001	Checking TD Bank			0.00	4,398.90
03-286-10-110-006-000	COAH Trust			3,069.91	
03-286-10-110-016-000	Recycling Trust			149.99	
03-286-55-102	Due To State of New Jersey			1,179.00	
TOTALS FOR	Trust	0.00	0.00	4,398.90	4,398.90
04-101-01-000-001	Checking TD Bank			0.00	8,542.66
04-215-56-298-000	ORD 16-10 VARIOUS CAPITAL EQUIP & IMPROV			3,733.53	
04-215-56-300-000	Cap Ord#17-32Various Capital Improvement			82.53	
04-215-56-302-000	Capital Ordinance # 17-39			4,726.60	
TOTALS FOR	General Capital	0.00	0.00	8,542.66	8,542.66

Total to be paid from Fund 01 Current Fund 225,342.87

Total to be paid from Fund 02 State & Federal Grants 4,842.27

Total to be paid from Fund 03 Trust 4,398.90

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

	Total to be paid from Fund 04 General Capital	8,542.66			

		243,126.70			

Checks Previously Disbursed

51118	PROACT, INC	PO# 6057	B-RX FOR 2018	18,647.90	5/11/2018
51818	MERTAIN HEALTH	PO# 6145	B-2018 HEALTH INS CLAIMS	100,484.72	5/18/2018
52518	RARITAN TWP PAYROLL AGENCY	PO# 6590	PAYROLL 5/25/18	318,540.82	5/29/2018
52518	RARITAN TWP PAYROLL AGENCY	PO# 6590	PAYROLL 5/25/18	14,755.78	5/25/2018
31683	BRION FLEMING, CUST OF PETTY CASH	PO# 6545	Petty Cash Reimbursement	88.30	5/29/2018
51418	MICROSOFT	PO# 5745	B-2018 MICROSOFT SERVICE	581.81	5/14/2018
31682	SCJIF	PO# 5628	2018 FIRST ASSESSMENT	292,214.50	5/18/2018
31681	DOYLE BROTHERS CONTRACTING, LLC	PO# 6516	REFUNDS FOR CONST CODE FEES	190.00	5/17/2018
31680	ADOBE SYSTEMS, INC.	PO# 6426	Adobe Acrobat Lic. Renewal	3,075.84	5/17/2018
31679	FLEMINGTON-RARITAN BD OF ED	PO# 6430	PAYMENT: #8	7,860,000.00	5/15/2018
31678	COUNTY OF HUNTERDON	PO# 6433	4TH QRT 2017 - OPEN SPACE TAX	332,400.33	5/15/2018
31677	COUNTY OF HUNTERDON	PO# 6432	4TH QRT 2017 - LIBRARY TAX	334,545.72	5/15/2018
31676	COUNTY OF HUNTERDON	PO# 6431	4TH QRT 2017 - COUNTY TAX	3,345,712.19	5/15/2018
51018	PITNEY BOWES RESERVE ACCOUNT	PO# 6144	B-POSTAGE 2018	3,000.00	5/10/2018
31674	HUNTERDON CENTRAL BD OF ED	PO# 6429	PAYMENT: 05/10/18	3,826,854.50	5/10/2018
50118	MERTAIN HEALTH	PO# 6145	B-2018 HEALTH INS CLAIMS	25,072.85	5/01/2018

				16,476,165.26	

Total paid from Fund 01 Current Fund
 Total paid from Fund 03 Trust

16,461,409.48
 14,755.78

 16,476,165.26

Total for this Bills List: **16,719,291.96**

**List of Bills - (0110101000001) CASH TD BANK
Current Fund**

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Check#	Vendor	Description	Payment	Check Total
0	4740 - OCCUPATIONAL HEATH SERVICES	PO 6469 Member physical	272.00	272.00
1	748 - RARITAN TWP FIRE CO	PO 6536 2018 LEASE PAYMENT FOR BAY RENTALS	95,500.00	95,500.00
	TOTAL			95,772.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK				0.00
01-201-25-255-200	AID TO FIRE COMPANY	95,500.00			
01-201-25-256-200	P.E.O.S.H.A.-FIRE CO.	272.00			
TOTALS FOR	Current Fund	95,772.00	0.00	0.00	95,772.00

Total to be paid from Fund 01 Current Fund

95,772.00
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95,772.00

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TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING APRIL 2018

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2018	4,343,512.77	26,281,463.74
LEVY: TOTAL YEAR 2018 - \$49,468,224.90		
PRIOR YEARS TAXES:	64,742.72	281,331.06
PREPAID TAXES: 2019		
PILOT	47,271.77	94,543.54
INTEREST: (INCLUDING YEP)	8,387.63	33,633.25
BOUNCED CHECKS:	(2,191.20)	(23,107.22)
MISC & COS:		
DUPLICATE BILL FEES:	75.00	235.00
RETURNED CHECK FEES:	0.00	60.00
SEARCH FEES:	10.00	30.00
REFUND FROM STATE FOR VETS & SC		
HOMESTEAD REBATE		378,243.12
TOTAL COLLECTIONS:	4,461,808.69	27,046,432.49


ASSISTANT TO TAX COLLECTOR
DATE: May 18, 2018

cc: Donald Hutchins, Township Administrator
William B. Pandos, CMFO
Danielle Langreder, Assistant Supervisor of Accounts
Lisa Fania, Township Clerk

April 2018

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2018

	MTD	YTD
BALANCE BEGINNING OF MONTH		20,803,847.50
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS	4,955.13	
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS	2,191.20	
VET DISALLOWED	250.00	
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	4,343,512.77	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED	250.00	
SENIOR CITIZEN'S ALLOWED	500.00	
100% PROPERTY - EXEMPTION	3,875.89	
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		16,463,105.17

Levy for 1st Half 2018 = \$49,468,224.90
Collection Rate for 1st Half of 4/30/18= 66.64%

April 2018

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2017

	MTD	YTD
BALANCE BEGINNING OF MONTH		300,808.57
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS	7,751.80	
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	64,742.72	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION	7,751.80	
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		236,065.85

Levy for Total Year 2017 = 99,060,475.47

Collection Rate for 2017 as of 4/30/18 = 99.76%

April 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
JUDGEMENTS (STATE)		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (STATE)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		0.00

Levy for 1st Half 2019 = N/A

Collection Rate for 2019 as of 4/30/18 = 0%

April 2018

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2017 YEAR END PENALTY

	MTD	YTD
BALANCE BEGINNING OF MONTH		2,583.13
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	789.91	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		1,793.22

Levy for 12/31/17 Year End Penalty \$3,188.25
Collection Rate of YEP as of 4/30/2018 = 43.76%

April 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		47,271.77
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	47,271.77	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		0.00

Levy for 1st Half 2018 = \$94,543.54

Collection Rate for 2018 as of 4/30/18 = 100%

April 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2016

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS	7,612.58	
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION	7,612.58	
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		0.00

Levy for Total Year 2016 = 96,927,781.25

Collection Rate for 2016 as of 4/30/18 = 100%

April 2018

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2015

	MTD	YTD	
BALANCE BEGINNING OF MONTH			0.00
ADDITIONS TO RECEIVABLE			
CURRENT YEAR BILLING			
ADDED AND OMITTED TAXES			
LEVY ADJUSTMENTS (OVERBILLING)			
SENIOR CITIZEN CHARGE BACKS			
REFUNDS	4,357.05		
PAYMENT ADJUSTMENT			
BILLING ADJUSTMENT			
BOUNCED CHECKS			
VET DISALLOWED			
REDUCTIONS TO RECEIVABLE			
CASH COLLECTIONS			
JUDGEMENTS (COUNTY)			
VETERANS ALLOWED			
SENIOR CITIZEN'S ALLOWED			
100% PROPERTY EXEMPTION	4,357.05		
TRANSFERRED TO TAX TITLE LIEN			
PAYMENT ADDJUSTMENTS			
BILLING ADJUSTMENTS			
HOMESTEAD REBATE			
BALANCE END OF THE MONTH			0.00

Levy for Total Year 2015 = 94,159,587.00

Collection Rate for 2015 as of 4/30/2018 = 100%

12a

T0: Mayor Donald Hutchens, Raritan Twp.

From East Amwell Senior Group

We, as members of the East Amwell Senior Group, are asking that Raritan Township and Flemington Borough match the \$1000.00 we receive annually from East Amwell Township.

The East Amwell Seniors enjoy pot luck luncheons, in house professional speakers, and luncheon shows which require a bus. We ask your support so that we may continue to enjoy our bi monthly gatherings and activities.

Our membership is largely made up of Flemington & Raritan Township members.

Respectively,

Doris Halstead and MaryAnn Campbell

Senior Raritan Township Residents

FLEMINGTON & RARITAN TOWNSHIP SENIOR RESIDENT SIGNATURES WHO BELONG TO EAST AMWELL
SENIOR CLUB:

Maey Ann Campbell
Doris Halstead
Adella Kline
Emelyn Chambers
May Reasoner
Phyllis L. Trimmer
Carol Balik
Alice Everett
Barbara Hanna
Lawrence Hanna
Louis Cestra
Mary Cestra
Albert Kirschner
Ingrid Kirschner
Kathy Bianci
Bob Bianci
Herald Papanico
Marcy Papanico
Esther Merrill
Patricia Beherrell
Elizabeth Lazar
Ann Marie Ellis
Diane Dwyer
Carol (Brighton)
Mike (Brighton)



12b.
RECEIVED

MAY 11 2018

RARITAN TOWNSHIP
CLERKS OFFICE

State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Acting Commissioner

SHEILA Y. OLIVER
Lt. Governor

May 9, 2018

Raritan Township
Lisa Fania, Township Clerk
1 Municipal Drive
Flemington, New Jersey 08822

Re: Excess Land Request: Route 31 Flemington Bypass (Current Route 202), Part of Parcels 2, 11A, 11B1 & X11E a.k.a Lots 24, 25 & 27, of Block 36, Raritan Township, Hunterdon County

Dear Ms. Fania:

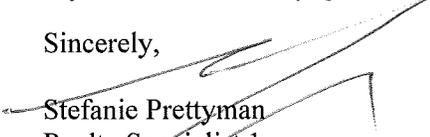
The Property Management Unit is reaching out to the Township to confirm if there would be any interest in acquiring NJDOT property for a specific public purpose located on Lots 24, 25 & 27 of Block 36 of Raritan Township, Hunterdon County; the parcels have been circulated and cleared by the Department with a "No Billboard" clause. I've enclosed a copy of the General Property Parcel Map, Aerial Overview, and Tax Record. Any eventual sale to the Township would contain a reverter clause in the event that the property was not used for the specific public purpose it was acquired for it would revert back to the NJDOT's ownership. There have been multiple requests to acquire the parcels, and in the event that the County or Municipality were not interested, any eventual sale would be subject to State House Commission Approval, and a Public Auction.

Please confirm in if the Township is interested in trying to acquire Part of Parcels 2, 11A, 11B1 & X11E or has any comments to the eventual sale. Please send your response to my attention within Thirty (30) business days at the following:

NJDOT-ROW
Property Management
1035 Parkway Avenue
P.O. Box 600
Trenton, NJ 08625

If you should have any questions, please feel free to contact me at (609) 530-2769.

Sincerely,


Stefanie Prettyman
Realty Specialist 1
Property Management

EXPLANATION: This Ordinance authorizes the Township of Raritan to accept an Access (K-Turn) Easement for Block 44, Lot 24.01; a Drainage Easement for Block 44.02, Lot 1; an Access Easement for Block 44, Lot 24.01; a Sight Triangle Easement for Block 44, Lots 24.02, 24.03, 24.32, 24.34, 24.41 and 24.42; Block 44.01, Lots 1, 5, 7 and 10; and Block 44.02, Lots 3 and 14; a Storm Sewer Easement for Block 44, Lots 24.26, 24.36, 24.37, 24.38, 24.39 and 24.40; Block 44.01, Lots 9 and 10; and Block 44.02, Lots 13, 14 and 15; and a Utility Easement for Block 44.02, Lots 1, 2 and 3; and Block 44.02, Lots 1, 14, 15, 16, 17, 18, 19, 20, 21, 22 and 23; all from Toll NJ, L.P.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #18-19

AN ORDINANCE AUTHORIZING ACCEPTANCE OF AN ACCESS (K-TURN) EASEMENT FOR BLOCK 44, LOT 24.01; A DRAINAGE EASEMENT FOR BLOCK 44.02, LOT 1; AN ACCESS EASEMENT FOR BLOCK 44, LOT 24.01; A SIGHT TRIANGLE EASEMENT FOR BLOCK 44, LOTS 24.02, 24.03, 24.32, 24.34, 24.41 AND 24.42; BLOCK 44.01, LOTS 1, 5, 7 AND 10; AND BLOCK 44.02, LOTS 3 AND 14; A STORM SEWER EASEMENT FOR BLOCK 44, LOTS 24.26, 24.36, 24.37, 24.38, 24.39 AND 24.40; BLOCK 44.01, LOTS 9 AND 10; AND BLOCK 44.02, LOTS 13, 14 AND 15; AND A UTILITY EASEMENT FOR BLOCK 44.02, LOTS 1, 2 AND 3; AND BLOCK 44.02, LOTS 1, 14, 15, 16, 17, 18, 19, 20, 21, 22 AND 23; ALL FROM TOLL NJ, L.P.

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept an Access (K-Turn) Easement conveyed to the Township by Toll, NJ, L.P., for Block 44, Lot 24.01 as shown on the Tax Map of the Township of Raritan; and

WHEREAS, the Township Committee also wishes to accept a Drainage Easement conveyed to the Township by Toll, NJ, L.P., for Block 44.02, Lot 1 as shown on the Tax Map of the Township of Raritan; and

WHEREAS, the Township Committee also wishes to accept an Access Easement conveyed to the Township by Toll, NJ, L.P., for Block 44, Lot 24.01 as shown on the Tax Map of the Township of Raritan; and

WHEREAS, the Township Committee also wishes to accept a Sight Triangle Easement conveyed to the Township by Toll, NJ, L.P., for Block 44, Lots 24.02, 24.03, 24.32, 24.34, 24.41 and 24.42; Block 44.01, Lots 1, 5, 7 and 10; and Block 44.02, Lots 3 and 14; all as shown on the Tax Map of the Township of Raritan; and

WHEREAS, the Township Committee also wishes to accept a Storm Sewer Easement conveyed to the Township by Toll, NJ, L.P., for Block 44, Lots 24.26, 24.36, 24.37, 24.38, 24.39 and 24.40; Block 44.01, Lots 9 and 10; and Block 44.02, Lots 13, 14 and 15; all as shown on the Tax Map of the Township of Raritan; and

WHEREAS, the Township Committee also wishes to accept a Utility Easement conveyed to the Township by Toll, NJ, L.P., for Block 44.02, Lots 1, 2 and 3; and Block 44.02, Lots 1, 14, 15, 16, 17, 18, 19, 20, 21, 22 and 23; all as shown on the Tax Map of the Township of Raritan; and

WHEREAS, these dedications are required by Township of Raritan Planning Board Resolution of Final Approval for Phase 1, No. 14-2012, R.T.P.B. #S-1315-F; and

WHEREAS, Toll, NJ, L.P., agreed to donate the Easements at no cost to the Township; and

WHEREAS, the Township Attorney for the Township of Raritan reviewed the Easements in substantially the form attached and finds each acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Easements attached hereto and directs its appropriate officials to record same as may be necessary.

This Ordinance shall become effective according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania
Township Clerk

Michael Mangin
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 15, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of June 4, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, at which time all interested persons will be heard. Said ordinance may be reviewed at the Office of the Municipal Clerk during regular business hours.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #18-20

**BOND ORDINANCE PROVIDING FOR VARIOUS
CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP
OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW
JERSEY, APPROPRIATING \$1,611,428.08 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$1,530,856.68 BONDS
OR NOTES OF THE TOWNSHIP TO FINANCE PART OF
THE COST THEREOF**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$1,611,428.08, including the aggregate sum of \$80,571.40 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,530,856.68 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) Improvement of municipal building facilities by the enlargement of the rear parking lot and major repair of gutters in dormer area	\$10,000	\$9,500	15 years
b) Improvement of roads involving guide rail replacement and traffic signal upgrades	\$44,500	\$42,380	15 years
c) Improvement of parks consisting of acquisition and installation of baseball, softball and soccer equipment, basketball court resurfacing and water fountain replacement	\$25,000	\$23,800	15 years
d) Sidewalk replacement in the area of the Police Department facility	\$10,000	\$9,500	10 years
e) Acquisition of four-wheel drive vehicle for Police Department	\$60,000	\$53,856.68	5 years
f) Replacement of overhead doors and major repair of roof at Department of Public Works facility	\$47,500	\$45,225	15 years
g) Acquisition of self-contained breathing apparatus tanks for First Aid Squad	\$41,373	\$39,400	15 years
h) Acquisition of an ambulance for the First Aid Squad	\$200,000	\$190,000	10 years

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
i) Acquisition of self-contained breathing apparatus tanks for the Fire Department	\$23,055.08	\$21,957	15 years
j) Road reconstruction in Sunny Hills Section II, consisting of Valley View, Fairview, Birch and Hickory Roads and related areas	\$1,050,000	\$1,000,000	20 years
k) Additional funding for Hampton Corner Road Flooding Study and Design	\$100,000 (\$135,000 appropriated in 2017 bond ordinance for a total expected cost of \$235,000)	<u>\$95,238</u>	15 years
TOTALS:	<u>\$1,611,428.08</u>	<u>\$1,530,856.68</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose. All of the purposes include costs necessary therefor or incidental thereto.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local

Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 17.26 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,530,856.68, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$322,286 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby makes the following covenants and declarations with respect to obligations determined to be issued by the chief financial officer on a tax-exempt basis. The Township hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the obligations, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the obligations. The chief financial officer is hereby authorized to act on behalf of the Township to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with

its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania
Township Clerk

Michael Mangin
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 15, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of June 4, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, at which time all interested persons will be heard. Said ordinance may be reviewed at the Office of the Municipal Clerk during regular business hours.

Lisa Fania, RMC
Township Clerk

EXPLANATION: This Ordinance authorizes the Township of Raritan to accept Amended and Corrected Conservation Easements, Land Maintenance Covenant and Temporary Restrictive Covenant Applicable to Block 86, Lot 10.01 from Landmark Infrastructure Operating Company LLC

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE 18-21

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF RARITAN TO ACCEPT AMENDED AND CORRECTED CONSERVATION EASEMENTS, LAND MAINTENANCE COVENANT AND TEMPORARY RESTRICTIVE COVENANT APPLICABLE TO BLOCK 86, LOT 10.01 FROM LANDMARK INFRASTRUCTURE OPERATING COMPANY, LLC

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept Amended and Corrected Conservation Easements, Land Maintenance Covenant and Temporary Restrictive Covenant conveyed to the Township by Landmark Infrastructure Operating Company LLC, applicable to Block 86, Lot 10.01 as shown on the Tax Map of the Township of Raritan (“Property”); and

WHEREAS, these Easements are required by Township of Raritan Board of Adjustment Resolution Nos. 2016-07, 2017-03 and 2017-06, R.T.Z.B. Application No. 8-2016; and

WHEREAS, the purpose of the Amended and Corrected Conservation Easements, Land Maintenance Covenant and Temporary Restrictive Covenant is to correct the field location of a detention basin; and

WHEREAS, the Landmark Infrastructure Operating Company LLC, agreed to the Amended and Corrected Conservation Easements, Land Maintenance Covenant and Temporary Restrictive Covenant at no cost to the Township; and

WHEREAS, the Township Attorney for the Township of Raritan reviewed the Amended and Corrected Conservation Easements, Land Maintenance Covenant and Temporary Restrictive Covenant in substantially the form attached and finds same acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Amended and Corrected Conservation Easements, Land Maintenance Covenant and Temporary Restrictive Covenant attached hereto and directs its appropriate officials to record same as may be necessary.

This Ordinance shall become effective according to law.

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

ATTEST:

Lisa Fania
Township Clerk

Michael Mangin
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on June 4, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of June 19, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, at which time all interested persons will be heard. Said ordinance may be reviewed at the Office of the Municipal Clerk during regular business hours.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #18-22

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK OF THE TOWNSHIP OF RARITAN TO SIGN A DEVELOPMENT AGREEMENT WITH PULTE HOMES OF NJ, LIMITED PARTNERSHIP, LINQUE FLEMINGTON II, L.L.C., AND LINQUE FLEMINGTON III, L.L.C., FOR BLOCK 36, LOT 17; TO ACCEPT A SIGHT TRIANGLE EASEMENT FROM PULTE HOMES OF NJ, LIMITED PARTNERSHIP, FOR BLOCK 36.05, LOTS 1, A PORTION OF 2, A PORTION OF 3, 43-72, 102-118 AND 140-143 AND BLOCK 36.06, A PORTION OF LOT 1; TO ACCEPT A SIGHT TRIANGLE EASEMENT FROM LINQUE FLEMINGTON II, L.L.C., AND LINQUE FLEMINGTON III, L.L.C., FOR BLOCK 36.05, PART OF LOTS 2, 3, 4, 5, 21, 33, 34, 80, 81, 97, 98, 132, 133 AND 136; TO ACCEPT A DETENTION BASIN, DRAINAGE AND CONSERVATION EASEMENT FROM LINQUE FLEMINGTON II, L.L.C., AND LINQUE FLEMINGTON III, L.L.C., FOR BLOCK 36.05, PART OF LOTS 3 AND 4; AND TO ACCEPT A DETENTION BASIN, DRAINAGE AND CONSERVATION EASEMENT FROM PULTE HOMES OF NJ, LIMITED PARTNERSHIP, FOR BLOCK 36.05, LOTS 1, A PORTION OF 2, A PORTION OF 3, 43-72, 102-118 AND 140-143 AND BLOCK 36.06, A PORTION OF LOT 1

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to enter into a Development Agreement among Pulte Homes of NJ, Limited Partnership, as Developer; Linque Flemington II, L.L.C., and Linque Flemington III, L.L.C., as Owner; and the Township of Raritan, for Block 36, Lot 17, as shown on the Tax Map of the Township of Raritan (“Property”); and

WHEREAS, the Township Committee also wishes to accept a Sight Triangle Easement from Pulte Homes of NJ, Limited Partnership, for Block 36.05, Lots 1, a portion of 2, a portion of 3, 43-72, 102-118 and 140-143 and Block 36.06, a portion of Lot 1; and

WHEREAS, the Township Committee also wishes to accept a Sight Triangle Easement from Linque Flemington II, L.L.C., and Linque Flemington III, L.L.C., for Block 36.05, Part of Lots 2, 3, 4, 5, 21, 33, 34, 80, 81, 97, 98, 132, 133 and 136; and

WHEREAS, the Township Committee also wishes to accept a Detention Basin, Drainage and Conservation Easement from Linque Flemington II, L.L.C., and Linque Flemington III, L.L.C., for Block 36.05, Part of Lots 3 and 4; and

WHEREAS, the Township Committee also wishes to accept a Detention Basin, Drainage and Conservation Easement from Pulte Homes of NJ, Limited Partnership, for Block 36.05, Lots 1, a portion of 2, a portion of 3, 43-72, 102-118 and 140-143 and Block 36.06, a portion of Lot 1; and

WHEREAS, these dedications are required by Township of Raritan Planning Board Resolution No. 12-2015, R.T.P.B. Case No. SP-641-PF; and

WHEREAS, Pulte Homes of NJ, Limited Partnership, Linque Flemington II, L.L.C., and Linque Flemington III, L.L.C., agreed to donate the Easements at no cost to the Township; and

WHEREAS, the Township Attorney for the Township of Raritan reviewed the Development Agreement and the two (2) Sight Triangle Easements and the two (2) Detention Basin, Drainage and Conservation Easements in substantially the form attached and finds each acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes the Mayor and Clerk to sign the Development Agreement and accept the Easements attached hereto and directs its appropriate officials to record same as may be necessary.

This Ordinance shall become effective according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania
Township Clerk

Michael Mangin
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on June 4, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of June 19, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, at which time all interested persons will be heard. Said ordinance may be reviewed at the Office of the Municipal Clerk during regular business hours.

Lisa Fania, RMC
Township Clerk

167A.1

**RARITAN TOWNSHIP COMMITTEE MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, MARCH 7, 2017**

MEETING CALLED: Mayor Gilbert called the regular meeting to order at 6:34 p.m.

ROLL CALL: The following were present: Comm. Richard Chen; Comm. Michael Mangin; Comm. Craig O'Brien; Comm. Lou Reiner; and Mayor Karen Gilbert.

MEETING ADVERTISED: Mayor Gilbert advised that the meeting was noticed on January 11, 2017 in accordance with the Open Public Meetings Act by providing notice to the Courier News, Star Ledger, Trenton Times, Express Times and Hunterdon County Democrat and was posted on the municipal bulletin board and the Township Website.

Township Attorney Lehrer read Resolution #17-64 in full.

Mayor Gilbert asked for a motion to approve Closed Session Resolution.
Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-64

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel: Municipal Court Judge, PBA Sidebar agreement, Zoning and Property Maintenance Inspector, Municipal Court Administration; part-time Construction code official
 - c) Pending Litigation: Macedo Industrial Park Tax Appeals
 - d) Attorney-Client Privilege: Deer Management Bid specifications
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

- 4. The Committee will come back into Regular Session and may take further action.
- 5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES ARE COMPLETED IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:12 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

SWEARING IN OF POLICE OFFICERS

Mayor Gilbert read Resolution #17-77 by title.
 Mayor Gilbert asked for a motion to adopt Resolution #17-77.
 Motion by O'Brien, seconded Mangin

ROLL CALL VOTE:

- AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

RESOLUTION #17-77

WHEREAS, the Township of Raritan and the PBA Union Local 337 executed a contract for the period January 1, 2016 – December 31, 2019 (the "Contract"); and

WHEREAS, a Side Bar agreement has been reached to amend the Contract to allow for the creation of the position of Captain within the police department and that such Captain be part of the Superior Officers Association bargaining unit.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the terms and conditions in the contract between the Township of Raritan and the PBA Local 337 for the period January 1, 2016-December 31, 2019 is hereby amended and approved by Side Bar Agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Clerk are authorized to execute said Side Bar Agreement with PBA Union Local 337 in accordance with said terms and conditions.

Mayor Gilbert read Resolution #17-68 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-68.

Motion by Reiner, seconded Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-68

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Chief of Police, Glenn S. Tabasko recommended that Lt. Kevin Donovan be promoted and appointed to the position of Captain.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee that the following officer is hereby appointed:

*Kevin Donovan
Promoted and Appointed to Captain
Effective March 7, 2017*

AMEND/APPROVE THE AGENDA

Mayor Gilbert asked for a motion to approve the Agenda.

Motion by Reiner, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive

Gene Lewandowski, a resident of 3 Phipps Court

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$461,274.20**

Mayor Gilbert asked for a motion to approve the bill list for Raritan Township.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

LIAISON REPORTS

Karen Gilbert: Historians, Finance, Planning Board (Class I)
No report.

Michael Mangin Planning Board (Class II, RTMUA)
No report.

Louis Reiner: Environmental Commission, Green Team, Fire/Rescue/OEM
Committee Member Reiner announced the date for the upcoming boat safety course, May 20.

Richard Chen: Finance, Open Space, Parks & Recreation
No report.

Craig O'Brien: Open Space
No report.

At this time, Committee Member O'Brien inquired about the status of the resolution regarding the storage of automobiles. Mayor Gilbert responded that a preliminary meeting was held with Mr. Kalafer and a representative from Action Hyundai. Mayor Gilbert continued that the Planning Board is researching whether other municipalities have encountered a similar issue.

Committee Member O'Brien also inquired about the status of the posting of the Hampton Corner Road flooding report on the Township website and if a date had been scheduled for a follow-up meeting. Township Engineer, Tony Hajjar, advised that tentative meetings have been scheduled with two affected property owners and a follow up meeting for the general public will be scheduled thereafter.

UNFINISHED BUSINESS

a. Budget Transfers/Financial Oversight – Mayor Gilbert explained that discussions have been ongoing regarding such matter and referred to the Auditor’s response on the dais. Mayor Gilbert commented that all Committee Members concurred with Committee Member O’Brien’s recommendations. Committee Member O’Brien commented that information regarding budget transfers should be included in the following year’s budget and reiterated the request for receipt of financial reports routinely. Mr. Hutchins clarified that there will be separate resolutions each for emergency and unfunded transfers with explanations from the Chief Financial Officer as well.

b. On-call Vehicle Use (Resolutions #17-49, #17-72) – Mayor Gilbert advised that there are two resolutions on the meeting agenda, one designating the positions entitled to usage of on-call vehicles and the other establishing a Township vehicle use policy.

c. UCC Ordinance Amendments – Mayor Gilbert recapped that authorization was granted for Mr. Lehrer to draft an amendment to the Uniform Construction Code (UCC) fee ordinance authorizing a waiver of fees for one-hundred percent (100%) disabled veterans; and a twenty-five percent (25%) discount for veterans.

Mr. Lehrer commented that the State advised that there is nothing prohibiting local government from providing such discounts with respect to local fees. He added that the ordinance also includes the identification of the First Aid and Rescue Squad as an instrumentality of the Township and all other amendments mandated by the Department of Community Affairs. Mr. Lehrer continued that Section 14.04.05(b) defines the criteria for identifying a person as a veteran.

Mayor Gilbert requested that the Committee deviate from the scheduled agenda and take action on Ordinance #17-02, as interested parties were in attendance.

Mayor Gilbert read by title Ordinance #17-02.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING CHAPTER 15.04 ENTITLED “UNIFORM CONSTRUCTION CODE” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO AMEND CERTAIN SECTIONS REGARDING FEES

Mayor Gilbert asked for a motion to introduce Ordinance #17-02 on first consideration.

Motion by Chen, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O’Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for March 21, 2017.

d. Open and Transparent Government – A poll of Committee Members was taken regarding each of the recommendations previously proposed by Committee Member O'Brien as follows:

1. Posting the audio recording of meetings within three (3) days of the meeting
NOES: Chen, Mangin, Reiner, Mayor Gilbert
2. Posting draft resolutions, ordinances, agendas – Mayor Gilbert commented that the documents are part of the Committee packet that is posted in its entirety by the close of business the Friday prior to the meeting and that a revised agenda is posted clearly identifying any amendments, when necessary. A majority of Committee Members concurred that the posting of the packet and revised agenda as necessary, is sufficient.
3. Posting of meeting minutes within forty-five (45) days after a meeting - Mayor Gilbert recommended ninety (90) days.
AYES: Mangin, Reiner, Mayor Gilbert
4. Posting job opportunities or solicitation for employment on the Township website - Currently done.
5. Posting of all requests for bids on the Township website - Currently done.
6. Posting names of officials on the Township website - Mayor Gilbert commented, "I think if we just have a list of our employees on some page on the website, that would suffice." A majority concurred to post names.
7. Posting requests soliciting information from citizens on what the Township can do to make government more transparent - It was the consensus to provide a general information box.

Mayor Gilbert recommended notifications to residents by the Clerk or Administrator of events specifically affecting them. Mayor Gilbert also commented that the posting of minutes of all other Boards and Committees is in process and that meeting times and locations are now on the calendar on the website.

Discussion was held regarding the "News Item" section on the website homepage as well as the posting of photographs of elected officials. Discussion carried to the next scheduled meeting.

e. Temporary Animal Control Contract (Resolution #17-74) – Mr. Lehrer explained that the proposed resolution authorizes the temporary appointment for animal control services to March 22, 2017, until a bid award is made. Mr. Hutchins advised that the bid was advertised and the opening is scheduled for March 9, 2017.

f. Republic Services Facility Renewal – Mr. Hutchins referred to the letter from Midco Waste regarding the renewal of its contract, advising that a response is required by the Township on whether a public hearing is desired. Mr. Lehrer advised that the Township will need to provide facts to support a request for a public hearing and suggested the language, "we have additional significant issues of fact regarding what you are proposing and request a public hearing." It was the consensus for Mr. Hutchins to respond accordingly.

NEW BUSINESS

- a. Fee & Tax Cancellation (Resolutions #17-66, 17-67)** – No discussion.
- b. Return of Cash Performance Bond to REDCOM Design and Construction (Resolution #17-65)**
– No discussion.
- c. Macedo Industrial Park Tax Appeals (Resolution #17-80)** – No discussion.
- d. Municipal Software Program (Resolution #17-73)** – Mayor Gilbert explained that the proposed resolution authorizes the purchase of municipal software which was budgeted for last year. Mr. Hutchins provided information regarding the recommended web-based software by Spacial Data Logic (SDL) advising that such would be utilized by all departments except Court and the Tax Collector.

Committee Members raised questions and concerns regarding the number of users of Mitchell Humphrey software; start date for usage; the number of software licenses provided; the amount of customization involved; if customization was included in the cost; and how the purchase was reflected in the budget.

Mr. Hutchins addressed all inquiries and advised that the purchase of the software was included as a capital purchase and the maintenance and service in the operating budget.

- e. Registered Dietitian Nutritionist Day 2017/National Nutrition Month (Resolutions #17-78, #17-79)** – No discussion.
- f. Fire Safety Audit** – Mr. Hutchins explained that a response regarding the Township’s corrective action plan is due to the State and that the information provided is for review and discussion during Thursday’s budget meeting. Concern was raised regarding the timing of a response in light of the budget process. Mr. Lehrer advised that the response could include the following language, “subject to the formal adoption of our budget, this is the plan currently talked about.” Discussion was held regarding previous reports and responses. Committee Member O’Brien requested copies of such. It was the consensus to look at the last five (5) reports.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Mayor Gilbert read by title Ordinance #17-03.

AN ORDINANCE AMENDING CHAPTER 5.44 ENTITLED “TOWING” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY THE DELETION OF SECTION 5.44.080 ENTITLED “MAXIMUM FEE RATE SCHEDULE” AND THE ADDITION OF NEW SECTION 5.44.080 ENTITLED “TOWING AND STORAGE FEE RATE SCHEDULE”

At this time, Mr. Lehrer requested that a vote be held on the adoption of the proposed ordinance as there was not a resolution identifying the rates on tonight’s agenda. Mr. Lehrer continued that the ordinance cannot be adopted without such resolution and that the public hearing could be carried.

Mayor Gilbert asked for a motion to open public hearing.

Motion by Chen, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

No public comment.

Mayor Gilbert asked for a motion to carry the public hearing to the March 21, 2017 meeting.

Motion by Mangin, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

ORDINANCES (FIRST READING/INTRODUCTION)

Mayor Gilbert read by title Ordinance #17-04.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF RIGHT-OF-WAY DEDICATION (AUTUMN LEAF DRIVE) FOR A PORTION OF BLOCK 43, LOT 13; A SIGHT TRIANGLE EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; A DRAINAGE EASEMENT (SWALE 1 AND SWALE 2) FOR A PORTION OF BLOCK 43, LOT 13; A REVOCABLE DRIVEWAY CONNECTION EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; A CONSERVATION EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; AND A STORMWATER MANAGEMENT FACILITY EASEMENT – DETENTION BASIN AND ACCESS EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; ALL FROM ISLAMIC CENTER OF HUNTERDON COUNTY, INC.

Mayor Gilbert asked for a motion to introduce Ordinance #17-04 on first consideration.

Motion by Reiner, seconded by O'Brien

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for March 21, 2017.

Mayor Gilbert read by title Ordinance #17-05.

AN ORDINANCE AMENDING CHAPTER 6.08 ENTITLED "DEER MANAGEMENT PROGRAM LOTTERY"

A brief discussion was held regarding concerns of proximity of the properties to surrounding homes and distance limitations for bow hunting.

Mayor Gilbert asked for a motion to introduce Ordinance #17-05 on first consideration.

Motion by Chen, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for March 21, 2017.

Mayor Gilbert read by title Ordinance #17-06.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A SIGHT TRIANGLE EASEMENT AND A DRAINAGE AND CONSERVATION EASEMENT THROUGH A PORTION OF BLOCK 36.03, LOT 5 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN

Mayor Gilbert asked for a motion to introduce Ordinance #17-06 on first consideration.

Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for March 21, 2017.

CORRESPONDENCE

- a. Resignation letter from Joseph S. Novak
- b. Letter from Anthony Koester regarding parking at Block 84, Lot 34; Block 70, Lots 13 and 14
- c. Letter from Readington Township regarding Ordinance #03-2017
- d. Flemington-Raritan Regional Board of Education February 13, 2017 Minutes
- e. Email from Karen Gilbert regarding construction issues meeting
- f. Email from Barbara Sachau regarding employees observing work times
- g. Email from Barbara Sachau regarding the date and time of the Raritan Township Wildlife Management Committee meeting.

Mayor Gilbert announced that June 30 is the effective date for the resignation of Judge Novak.

NON-CONSENT AGENDA

There were no items.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Committee Members requested the removal of Resolution #17-49, authorization for on-call vehicle use; #17-72, approving vehicle use policy; #17-73, authorizing award of a contract for municipal software to Spacial Data Logic; #17-74, cancelling contract with Animal Control and Investigative Services; and #17-76, amending Resolution #16-271 for further consideration.

Mayor Gilbert read the following resolutions by title.

Mayor Gilbert asked for a motion to adopt the Consent Agenda as amended.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

MINUTES

Township Committee Regular and Executive Session Meeting Minutes of January 31, 2017 and February 2, 2017.

RESOLUTION #17-65

WHEREAS, REDCOM Design and Construction LLC. in April 2016 posted a \$3,434.40 Cash Performance Bond in connection with a development project; and

WHEREAS, REDCOM Design and Construction LLC. has requested the return of its Cash Performance Bond; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the return of the Cash Performance Bond in the amount of \$3,434.40.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Cash Performance Bond in the amount of \$3,434.40 posted by REDCOM Design and Construction LLC. is hereby returned.

RESOLUTION #17-66

WHEREAS, N.J.S.A. 54:4-3.30 et seq. provides for 100 percent disabled veterans and their spouses to be exempt from property taxes on their principal residences; and

WHEREAS, the property owners listed below have received such designation by the US Veterans Administration and have subsequently applied and been approved for such an exemption from the Tax Assessor for the Township of Raritan; and

WHEREAS, this designation can require the cancellation of current and future tax payments; and

WHEREAS, the Township Tax Collector, as a result of recently approved 100 percent disabled veteran statuses, recommends the cancellation of current and future tax payments listed below; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, that:

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>	<u>Qual</u>
Nelida Rios <i>1st & 2nd Qtr. 2017</i>	\$4,558.17	77	10.16	

RESOLUTION #17-67

WHEREAS, Taylor, Wiseman & Taylor has requested a refund of an overpayment of a Police Outside Detail fee; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated Feb. 24, 2017, and recommended the refund of the Police Outside Detail Fee in the amount of \$211.52.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Police Outside Detail Fee in the amount of \$211.52 paid by Taylor, Wiseman & Taylor, is hereby refunded.

(Resolution was referenced as #17-68 on agenda, correct number is #17-80).

RESOLUTION #17-80

AUTHORIZING THE SETTLEMENT OF TAX APPEALS

WHEREAS, tax appeals are pending in the New Jersey Tax Court for tax years 2014, 2015 and 2016 filed by Macedo Industrial Park, LLP for the following properties under the Local Property Tax in the Township of Raritan, New Jersey:

- 20 Minneakoning Rd.; Block 16.01/Lot 4
- 21 Minneakoning Rd.; Block 16/Lot 16.07
- 22 Minneakoning Rd.; Block 16.01/Lot 3
- 23 Minneakoning Rd.; Block 16/Lot 16.08
- 24 Minneakoning Rd.; Block 16.01/Lot 2
- 25 Minneakoning Rd.; Block 16/Lot 16.09
- 27 Minneakoning Rd.; Block 16/Lot 16.10

WHEREAS, a settlement has been negotiated with the taxpayer resolving the tax appeals for all of the pending tax years for all of the properties; and

WHEREAS, the settlement is as follows:

Tax appeals for tax years 2014 to 2016 are withdrawn, except the following:

<u>Block/Lot</u>	<u>Address</u>	<u>2016 Original Assessment</u>	<u>Revised Asses. Per Settlement</u>	<u>Ratable Reduction</u>	<u>Tax Refund/ Credit</u>
16.01/2	24 Minneakoning	\$1,150,500	\$1,001,900	\$148,600	\$3,575.32
16/16.09	25 Minneakoning	\$6,150,900	\$5,975,200	\$175,700	\$4,227.34
16/16.10	27 Minneakoning	\$5,086,500	\$4,910,800	\$175,700	\$4,227.34
				TOTAL	\$12,030.00

WHEREAS, this settlement is in the best interest of the Township of Raritan and secures fairness and uniformity in the assessment process under the Local Property Tax;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Raritan hereby approve the noted settlement.

BE IT FURTHER RESOLVED by the Mayor and Township committee of the Township of Raritan that Special Tax Counsel, Harry Haushalter, Esquire, be and is hereby authorized to file such documents with the Tax Court of New Jersey as required to implement this settlement.

RESOLUTION #17-78

WHEREAS Registered Dietitian Nutritionists are the food and nutrition experts who can translate the science of nutrition into practical solutions for healthy living; and

WHEREAS Registered Dietitian Nutritionists have degrees in nutrition, dietetics, public health or a related field from well-respected, accredited colleges and universities, completed an internship and passed an examination; and

WHEREAS Registered Dietitian Nutritionists use their nutrition expertise to help individuals make unique, positive lifestyle changes; and

WHEREAS Registered Dietitian Nutritionists work throughout the community in hospitals, schools, public health clinics, nursing homes, fitness centers, food management, food industry, universities, research and private practice; and

WHEREAS Registered Dietitian Nutritionists are advocates for advancing the nutritional status of Americans and people around the world;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, New Jersey that **Wednesday, March 8, 2017 REGISTERED DIETITIAN NUTRITIONIST DAY** in the Township of Raritan, New Jersey and we call upon all citizens to recognize the contributions of Registered Dietitian Nutritionists and express appreciation for their commitment to promoting science-based nutrition in the hope of achieving optimum health for both today and tomorrow.

RESOLUTION #17-79

WHEREAS, food is the substance by which life is sustained; and

WHEREAS, the type, quality, and amount of food that individuals consume each day plays a vital role in their overall health and physical fitness; and

WHEREAS, there is a need for continuing nutrition education and a wide-scale effort to enhance healthy eating practices;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, New Jersey that the month of March is **NATIONAL NUTRITION MONTH** in the Township of Raritan, New Jersey and we call upon all citizens to join the campaign and become concerned about their nutrition and the nutrition of others in the hope of achieving optimum health for both today and tomorrow.

Mayor Gilbert read Resolution #17-49 by title.

Committee Member O'Brien motioned to remove language referencing police vehicles from the resolution. Police Chief, Glenn Tabasko, advised that he would continue to enforce his policy which does not conflict with Township policy. Discussion continued regarding the inclusion of police vehicles in the resolution.

Mayor Gilbert asked for a motion to adopt Resolution #17-49 as proposed.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Mangin, Reiner, Mayor Gilbert

NOES: O'Brien

ABSTAIN: Chen

ABSENT: None

RESOLUTION #17-49

WHEREAS, the Township of Raritan recognizes that certain designated employees, as determined by the Township Administrator, with the advice and consent of the Township Committee, may be required to be available and on call beyond normal business hours, for emergencies and other Township responsibilities; and

WHEREAS, these employees have a need to be able to respond in an efficient and timely manner; and

WHEREAS, the Township of Raritan recognizes that allowing these employees the use of Township-owned vehicles beyond normal business hours will be in the best interests and safety of the residents of the Township of Raritan.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, New Jersey that the Township Administrator, consistent with his duties under Chapter 2.12 of The Revised General Ordinances of the Township of Raritan, and with the advice and consent of the Township Committee, may authorize the use of Township vehicles for certain designated employees who are required to be available and on call for emergencies and other Township responsibilities beyond normal Township business hours.

BE IT FURTHER RESOLVED, that the employees in the following positions have been designated and authorized by the Township Administrator, with the consent of the Township Committee, to use Township vehicles beyond normal working hours;

Superintendent of Public Works
Road Foreman Public Works
Vehicle Maintenance Foreman Public Works

Fire Marshal
Shared Vehicle Deputy Fire Marshal
 Fire Inspector

Township Engineer
Police Department Captain
Two - Police Department Lieutenant
Two - Police Department Detective
Police Department Detective Sargent

Shared Vehicle OEM Coordinator
 Deputy OEM Coordinator

Mayor Gilbert read Resolution #17-72 by title.
Mayor Gilbert asked for a motion to adopt Resolution #17-72.
Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Mangin, Reiner, Mayor Gilbert
NOES: O'Brien
ABSTAIN: Chen
ABSENT: None

RESOLUTION #17-72

ESTABLISHING TOWNSHIP VEHICLE USE POLICY

WHEREAS, the Township Committee recognizes that there is a need for a Vehicle Use Policy for employees and officials of the Township of Raritan; and

WHEREAS, the Township Committee also recognizes the need to set policy regarding the assignment, use, maintenance and responsibility governing the use of Township vehicles whether owned or leased; and

WHEREAS, the Township Committee has reviewed and approved the Township of Raritan Vehicle Use Policy attached; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, New Jersey that adopts the Township of Raritan Vehicle Use Policy attached hereto effective immediately.

Mayor Gilbert read Resolution #17-73 by title.

Committee Member O'Brien requested to table action as budget discussions are in process.

Mayor Gilbert polled Committee Members as to whether to carry action on the proposed resolution authorizing award of a contract for municipal software to Spacial Data Logic to a future scheduled meeting.

Committee Member responses were as follows:

Committee Member Chen: defer
Deputy Mayor Mangin: vote
Committee Member Reiner: vote
Committee Member O'Brien: defer
Mayor Gilbert: defer

It was the consensus to table Resolution #17-73.

Mayor Gilbert read Resolution #17-74 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-74.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Mangin, Reiner, Mayor Gilbert

NOES: O'Brien

ABSTAIN: Chen

ABSENT: None

RESOLUTION #17-74

WHEREAS, as the result of the termination of the contractor providing animal control services within the Township, the Township of Raritan has the need for animal control services for a term beginning February 22, 2017 until March 22, 2017; and

WHEREAS, this contract is not subject to public bidding pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. because it does not exceed the current bid threshold; and

WHEREAS, the Township Administrator solicited two competitive quotations for animal control services; and

WHEREAS, at its regular meeting on February 21, 2017, the Township Committee orally authorized the execution of an agreement for animal control services with Animal Control Solutions, LLC for a term beginning February 22, 2017 until March 22, 2017; and

WHEREAS, the Township Committee now desires to memorialize, ratify and confirm the action taken at its meeting held on February 21, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Township Committee hereby memorializes, ratifies and confirms the termination of the contract with Animal Control and Investigative Services, LLC for animal control services within the Township of Raritan effective February 21, 2017.
2. The Township Committee hereby memorializes, ratifies and confirms the award of a contract for animal control services within the Township of Raritan to Animal Control Solutions, LLC for a term commencing on February 22, 2017 and ending on March 22, 2017 for a fee of \$2,200, plus expenses as set forth in Section 3 of the Contract between Animal Control Solutions, LLC and the Township of Raritan, a copy of which is annexed hereto.

Mayor Gilbert read Resolution #17-76 by title.

Mayor Gilbert explained that there was an error in Resolution #16-271 regarding the transfer of funds and that the proposed resolution corrects it.

Motion by Chen, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-76

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service;

WHEREAS, the Raritan Township Committee wishes to correct a transfer in Resolution 16-271.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, that the following correction to Resolution 16-271 is approved and the listed transfer is authorized between appropriations in the 2016 budget; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution adopted by **not less than a two-thirds (2/3) vote of the full membership of the governing body** be transmitted to the Administrator/CFO.

Remove:	<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
	Stormwater Management	LOSAP	\$32,500.00
Insert/Approve:	<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
	Township Administrator S&W	LOSAP	\$11,200.00
	Data Processing Svcs-OE	LOSAP	\$20,800.00

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive

Mayor Gilbert asked for a motion to adjourn and reconvene closed session.
 Motion by Chen, seconded by Reiner

ROLL CALL VOTE:

- AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

CLOSED SESSION MINUTES ARE COMPLETED IN A SEPARATE DOCUMENT

Closed session began at 9:43 p.m.

The regular meeting reconvened at 9:49 p.m.

FURTHER ACTION

Mr. Lehrer advised that action is required regarding the approval of an appointment of a subcode official to assist with plan review at a rate of \$40.00 per hour, not to exceed \$2,500.00. Mr. Lehrer continued that such action can be authorized this evening and ratified and confirmed by resolution at the next Township Committee meeting.

Mayor Gilbert asked for a motion to authorize the appointment of a subcode official to assist in plan review at a rate of \$40.00 per hour, not to exceed \$2,500.00.

Motion by Reiner, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

Resolution to be ratified and confirmed at the March 21, 2017 meeting.

ADJOURNMENT

Mayor Gilbert asked for a motion to adjourn.

Motion by Reiner, seconded by Chen

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 9:50 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

16EA 2

**RARITAN TOWNSHIP COMMITTEE MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, MARCH 21, 2017**

MEETING CALLED: Mayor Gilbert called the regular meeting to order at 6:43 p.m.

ROLL CALL: The following were present: Comm. Richard Chen; Comm. Michael Mangin; Comm. Craig O'Brien; Comm. Lou Reiner; and Mayor Karen Gilbert.

MEETING ADVERTISED: Mayor Gilbert advised that the meeting was noticed on January 11, 2017 in accordance with the Open Public Meetings Act by providing notice to the Courier News, Star Ledger, Trenton Times, Express Times and Hunterdon County Democrat and was posted on the municipal bulletin board and the Township Website.

Township Attorney Lehrer read Resolution #17-75 in full.

Mayor Gilbert requested one additional item to the meeting agenda, an update regarding the appointment of a Municipal Judge.

Mayor Gilbert asked for a motion to approve Closed Session Resolution as amended.
Motion by Chen, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #17-75

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel: DPW Superintendent; Municipal Judge
 - c) Pending Litigation:
 - d) Attorney-Client Privilege:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES ARE COMPLETED IN A SEPARATE DOCUMENT

The Regular meeting reconvened at 7:02 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Gilbert advised of one amendment to the Agenda, the award of a proclamation honoring Jim Casey for his twenty-five plus (25+) years of service on the Flemington-Raritan Parks and Recreation Committee. Committee Member O'Brien requested the addition of one item to the agenda, a veteran's issue.

Mayor Gilbert asked for a motion to approve the Agenda as amended.

Motion by Chen, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

At this time, Mayor Gilbert recognized Jim Casey for his years of service on the Flemington-Raritan Parks and Recreation Committee.

Mayor Gilbert read the Proclamation into the record.

PROCLAMATION

WHEREAS, Jim Casey, a longtime resident of Raritan Township, is being honored and saluted by the Raritan Township Committee for his years of service on the Flemington-Raritan Parks and Recreation Committee; and

WHEREAS, this honor is bestowed upon Jim Casey in grateful recognition of his remarkable record of community leadership and exemplary volunteerism; and

WHEREAS, Jim Casey has served on the Flemington-Raritan Parks and Recreation Committee for over 25 years and as the Chairman of the Commission for many years; and

WHEREAS, the strength and success of the Flemington-Raritan Parks and Recreation programs rely on the dedication and devotion of volunteers like Jim Casey; and

WHEREAS, during his tenure on the Flemington-Raritan Parks and Recreation Committee, Jim Casey was instrumental in bringing numerous new programs and facilities to the Flemington and Raritan Communities, including youth recreational sports programs, after-school clubs, adult athletic programs, Independence Day fireworks displays, and playground equipment at our parks; and

NOW THEREFORE BE IT PROCLAIMED that I, Mayor Karen Gilbert, on this twenty-second day of March, 2017, do hereby recognize Jim Casey for the time and efforts he has given and the dedication he has shown over his 25 years of service on the Flemington-Raritan Parks and Recreation Committee. On behalf of the entire community, I thank you.

Mr. Casey spoke briefly of his many years of experience serving the community and expressed gratitude for such honor.

Mayor Gilbert and members of the recreation committee expressed congratulations and commended Mr. Casey for his dedication, commitment, and volunteerism over the past twenty-five years.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive
Gene Lewandowski, a resident of 3 Phipps Court
Victor Cocco, a resident of 2 Grandin Drive

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$4,141,816.91**

Mayor Gilbert asked for a motion to approve the bill list for Raritan Township.
Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert
NOES: None
ABSTAIN: None
ABSENT: None

LIAISON REPORTS

- Karen Gilbert: Historians, Finance, Planning Board (Class I)
Mayor Gilbert announced the upcoming date for the next Planning Board Meeting advising that the hearing for the Hindu Temple (Barley Sheaf Road) is scheduled; reported that the meeting of the Local Historians Committee was cancelled due to snow; and advised that 2018 budget discussions are underway.
- Michael Mangin Planning Board (Class II, RTMUA)
Deputy Mayor Mangin reported on a meeting of the Planning Board advising of a new application for a WAWA on Route 202/31 south of Commerce Street, and the approval of Roman Jewelers.
- Louis Reiner: Environmental Commission, Green Team, Fire/Rescue/OEM
Committee Member Reiner recognized Public Works personnel for the outstanding effort during the last snow storm.
- Richard Chen: Finance, Open Space, Parks & Recreation
No report.
- Craig O'Brien: Open Space
No report.
-

UNFINISHED BUSINESS

- a. Republic Services/Midco Waste – NJDEP Response** – Mr. Hutchins reported that he did not receive any comments from Committee Members regarding action moving forward. He continued that it is his recommendation, after speaking with the NJDEP, that the Township respond that there are no significant issues of fact. All Committee Members concurred.
- b. Temporary Emergency Appropriations/Temporary Appropriations** – No discussion.
- c. Open Government** – Mayor Gilbert referred to information in the packet explaining that such was a summary of what was agreed upon at the previous Township Committee meeting. Mayor Gilbert asked for clarification regarding the desire for posting photographs of elected officials on the Township website. The decision was left up to each Committee Member respectively.
- d. Financial Oversight** – Mayor Gilbert explained that the information is a summary of the discussion from the previous Township Committee meeting regarding budget transfers and financial oversight. No further discussion was held.
- e. RTMUA appointment** – Mayor Gilbert advised that a vacancy exists on the RTMUA for the unexpired term held by John Tully. Mayor Gilbert continued one resume had been circulated and requested additional resumes be submitted by the next scheduled meeting so action can be taken authorizing an appointment.
-

NEW BUSINESS

- a. Interlocal School Resource Officer Assignment** – Mr. Hutchins and Police Chief, Glenn Tabasko, recommended the renewal of a four (4) year contract for a School Resource Officer at Hunterdon Central High School with a two percent (2%) increase. It was the consensus of the Committee to proceed.
- b. Snow Memo regarding March 10 and 14, 2017 storms** – No discussion.
- c. LOSAP Payment** – Mr. Hutchins explained that Committee Member Chen had raised some questions regarding the Length of Service Awards Program (LOSAP) including payment calculations and rules and management of the program. Mr. Hutchins to present information regarding such at a future scheduled meeting.
- d. Request by the VFW to hold its annual Easter Egg Hunt at Lenape Park, April 8, 2017** – It was the consensus of the Committee to grant approval to the VFW for a request to hold its annual Easter Egg Hunt, April 8, 2017 at Lenape Park.
- e. PERC Test Witness Memo** – Acting Municipal Clerk, Bill Bray, advised that one of the engineers serving as a witness for PERC tests has relocated. Mr. Bray presented background and qualifications of a recommended replacement.
- f. Veteran's Issue** – Committee Member O'Brien requested permission of the Committee to work with the Township Attorney to draft a provision authorizing the same fee exemptions provided to voluntary members of the fire company and rescue squad, and police officers residing in the Township to veterans. It was the consensus for Committee Member O'Brien to proceed.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Mr. Lehrer explained that the public hearing of the proposed ordinance was carried from the previous Township Committee meeting, as adoption of a resolution regarding tow fees was required. Mr. Lehrer recommended that adoption of proposed Resolution #17-89 approving towing fees and guideline amendments immediately follow adoption of this ordinance.

Mayor Gilbert read by title Ordinance #17-03.

AN ORDINANCE AMENDING CHAPTER 5.44 ENTITLED "TOWING" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY THE DELETION OF SECTION 5.44.080 ENTITLED "MAXIMUM FEE RATE SCHEDULE" AND THE ADDITION OF NEW SECTION 5.44.080 ENTITLED "TOWING AND STORAGE FEE RATE SCHEDULE"

Mayor Gilbert asked for a motion to adopt Ordinance #17-03.

Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Mayor Gilbert read Resolution #17-89 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-89.

Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-89

WHEREAS, Section 5.44.080 entitled "Maximum Fee Rate Schedule" of The Revised General Ordinances of the Township of Raritan establishes a fee rate schedule for towing and storage of vehicles (the "Fee Rate Schedule"), and further provides that the fee schedule shall be made part of the Rules, Regulations and Guidelines for Tow Operators within the Township of Raritan; and

WHEREAS, the Township of Raritan is now proposing an amendment to Section 5.44.080 to be entitled "Towing and Storage Rate Schedule" (the "Towing Ordinance Amendment") to permit the Raritan Township Police Chief to recommend a Fee Rate Schedule for towing and storage of vehicles, which Fee Rate Schedule shall be adopted by resolution of the Township Committee; and

WHEREAS, the Raritan Township Police Chief has recommended a Fee Rate Schedule, a copy of which is annexed hereto as Schedule A; and

WHEREAS, the Raritan Township Police Chief has further recommended that the Rules, Regulations and Guidelines for Tow Operators be amended, as set forth in Schedule B annexed hereto; and

WHEREAS, the Township Committee is of the opinion that the Fee Rate Schedule and the proposed revisions to the Rules, Regulations and Guidelines for Tow Operators proposed by the Raritan Township Police Chief is in the best interests of the residents of the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Township Committee hereby approves and adopts the Fee Rate Schedule annexed hereto as Schedule A.
2. The Township Committee hereby approves and adopts the proposed revisions to the Rules, Regulations and Guidelines for Tow Operators annexed hereto as Schedule B.
3. The Fee Rate Schedule and the proposed revisions to the Rules, Regulations and Guidelines for Tow Operators shall become effective upon the effective date of the Towing Ordinance Amendment.

Mayor Gilbert read by title Ordinance #17-02.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING CHAPTER 15.04 ENTITLED “UNIFORM CONSTRUCTION CODE” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO AMEND CERTAIN SECTIONS REGARDING FEES

Mayor Gilbert asked for a motion to open public hearing.

Motion by Chen, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

No public comment.

Mayor Gilbert asked for a motion to close the public hearing and adopt Ordinance #17-02 on final consideration, same to be published according to law.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, O’Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

ORDINANCE #17-02

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING CHAPTER 15.04 ENTITLED “UNIFORM CONSTRUCTION CODE” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO AMEND CERTAIN SECTIONS REGARDING FEES

BE IT ORDAINED, by the Township Committee of the Township of Raritan, in the County of Hunterdon and State of New Jersey as follows:

Section 1. Subsection B.(1)(k) of Section 15.04.030 entitled “Fees-Biannual Fee Schedule Report-New Construction Surcharge” of Chapter 15.04 entitled “Uniform Construction Code” of Title 15 entitled “Buildings and Construction” of *The Revised General Ordinances of the Township of Raritan* is hereby amended to read as follows:

(k) Buildings moved or relocated, unit rate: sixteen dollars (\$16.00) per one thousand dollars (\$1000.00), with a Minimum Fee of ninety-five dollars (\$95.00); unit rate times the total estimated cost of the following:

[(1) Cost of moving]

[2](1) Cost of new foundation

[3](2) All other costs necessary to complete structure

Section 2. Subsection B.(2)(c) of Section 15.04.030 entitled “Fees-Biannual Fee Schedule Report-New Construction Surcharge” of Chapter 15.04 entitled “Uniform Construction Code” of Title 15 entitled “Buildings and Construction” of *The Revised General Ordinances of the Township of Raritan* is hereby amended to read as follows:

(c) The Minimum Fee shall be charged for each residential sewer, septic and water utility connection. The fee for commercial, industrial and private on-site sanitary and storm sewers, domestic water lines and combination mains shall be seventy-five dollars (\$75.00)[for up to and including the first one hundred feet (100’). Each additional ten feet (10’) or portion thereof shall be an additional twenty dollars (\$20.00) per ten feet (10’) or portion thereof].

Section 3. Subsection B.(2)(d) of Section 15.04.030 entitled “Fees-Biannual Fee Schedule Report-New Construction Surcharge” of Chapter 15.04 entitled “Uniform Construction Code” of Title 15 entitled “Buildings and Construction” of *The Revised General Ordinances of the Township of Raritan* is hereby amended to read as follows:

(d) The Minimum Fee shall be charged for each of the following: furnace, [water heater], swimming pool water heater, water heater coil, ultraviolet system, [central air conditioning,] hydronic piping, [refrigeration piping,] pool drains, steam shower units, backflow preventer reports and tempering valves. {Gas piping, liquefied} Liquefied petroleum gas piping and fuel oil piping shall be the Minimum Fee and includes provisions for the installation of up to four (4) appliances. The fifth and each additional appliance shall be an additional thirteen dollar (\$13.00) fee.

Section 4. Subsection D. of Section 15.04.030 entitled “Fees-Biannual Fee Schedule Report-New Construction Surcharge” of Chapter 15.04 entitled “Uniform Construction Code” of Title 15 entitled “Buildings and Construction” of *The Revised General Ordinances of the Township of Raritan* is hereby deleted in its entirety. The subsequent subsections are to be renumbered accordingly.

Section 5. Section 15.04.030 entitled “Fees-Biannual Fee Schedule Report-New Construction Surcharge” of Chapter 15.04 entitled “Uniform Construction Code” of Title 15 entitled “Buildings and Construction” of *The Revised General Ordinances of the Township of Raritan* is hereby amended by the addition of new subsection 15.04.050 entitled “Fee waivers” to read as follows:

15.04.050 Fee waivers.

A. The Flemington-Raritan First Aid and Rescue Squad is hereby designated as an instrumentality of the Township of Raritan for the purposes of the State Uniform Construction Code Act, N.J.S.A. 52:27D-119 et seq.

B. All United States veterans shall be granted a twenty-five (25%) percent discount on any municipal fees established by this Chapter for work performed on the primary residence which is owned by such veteran. United States veterans shall still be required to pay any and all State and third party enforcing agency fees, as well as any escrow fees for professional services. For purposes of this Subsection, a United States veteran shall be defined as follows:

1. A person currently serving in the United States Army, Navy, Air Force, Marines or Coast Guard, or their reserve components, or the Army National Guard or the Air National Guard; or
2. A person having served in the United States Army, Navy, Air Force, Marines or Coast Guard for a minimum of four (4) years and having received a general discharge or higher; or
3. A person having served in any combination of United States Army, Navy, Air Force, Marines or Coast Guard, or their reserve components, or the Army National Guard or the Air National Guard for a minimum of six (6) years and having received a general discharge or higher.

C. Any person who has a service-connected disability declared by the U.S. Department of Veterans Affairs, or its successor, to be a total or 100% permanent disability that would entitle them to a property tax exemption pursuant to N.J.S.A. 54:4-3.30, shall be entitled to an exemption from all municipal fees established by this Chapter. Any such person shall still be required to pay any and all State and third

party enforcing agency fees, as well as any escrow fees for professional services, except that any such person shall not be charged a construction permit surcharge fee or enforcing agency fee for any construction, reconstruction, alteration or improvement designed and undertaken solely to promote accessibility by the disabled veteran to his own home. N.J.S.A. 52:27D-126e.b.(1).

Section 6. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 7. The Ordinance shall take effect upon its adoption, passage and publication according to law.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

Mayor Gilbert read by title Ordinance #17-04.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF RIGHT-OF-WAY DEDICATION (AUTUMN LEAF DRIVE) FOR A PORTION OF BLOCK 43, LOT 13; A SIGHT TRIANGLE EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; A DRAINAGE EASEMENT (SWALE 1 AND SWALE 2) FOR A PORTION OF BLOCK 43, LOT 13; A REVOCABLE DRIVEWAY CONNECTION EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; A CONSERVATION EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; AND A STORMWATER MANAGEMENT FACILITY EASEMENT – DETENTION BASIN AND ACCESS EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; ALL FROM ISLAMIC CENTER OF HUNTERDON COUNTY, INC.

Mayor Gilbert asked for a motion to open public hearing.

Motion by Mangin, seconded by Mayor Gilbert

MOTION UNANIMOUSLY CARRIED

No public comment.

Mayor Gilbert asked for a motion to close the public hearing and adopt Ordinance #17-04 on final consideration, same to be published according to law.

Motion by Chen, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: Reiner

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

ORDINANCE #17-04

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF RIGHT-OF-WAY DEDICATION (AUTUMN LEAF DRIVE) FOR A PORTION OF BLOCK 43, LOT 13; A SIGHT TRIANGLE EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; A DRAINAGE EASEMENT (SWALE 1 AND SWALE 2) FOR A PORTION OF BLOCK

43, LOT 13; A REVOCABLE DRIVEWAY CONNECTION EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; A CONSERVATION EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; AND A STORMWATER MANAGEMENT FACILITY EASEMENT – DETENTION BASIN AND ACCESS EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; ALL FROM ISLAMIC CENTER OF HUNTERDON COUNTY, INC.

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept a Deed of Right-of-Way Dedication for Autumn Leaf Drive conveyed to the Township by Islamic Center of Hunterdon County, Inc., for a portion of Block 43, Lot 13 as shown on the Tax Map of the Township of Raritan (“Property”); and

WHEREAS, the Township Committee also wishes to accept a Sight Triangle Easement for a portion of Block 43, Lot 13; a Drainage Easement (Swale 1 and Swale 2) for a portion of Block 43, Lot 13; a Revocable Driveway Connection Easement for a portion of Block 43, Lot 13; a Conservation Easement for a portion of Block 43, Lot 13; and a Stormwater Management Facility Easement – Detention Basin and Access Easement for a portion of Block 43, Lot 13 (“Easements”), all from Islamic Center of Hunterdon County, Inc.; and

WHEREAS, these dedications are required by Township of Raritan Planning Board Resolution No. 6-2016, R.T.P.B. #SP-620-F; and

WHEREAS, the Islamic Center of Hunterdon County, Inc., agreed to donate the Easements at no cost to the Township; and

WHEREAS, the Township Attorney for the Township of Raritan reviewed the Deed of Dedication and Easements in substantially the form attached and finds each acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Deed of Dedication and Easements attached hereto and directs its appropriate officials to record same as may be necessary.

This Ordinance shall become effective according to law.

Mayor Gilbert read by title Ordinance #17-05.

AN ORDINANCE AMENDING CHAPTER 6.08 ENTITLED “DEER MANAGEMENT PROGRAM LOTTERY”

Mayor Gilbert asked for a motion to open public hearing.

Motion by Chen, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive

Yolanda Cillo, a resident of 9 Olden Drive

Michael Degen, a resident of 13 Blackwell Road

Mayor Gilbert asked for a motion to close the public hearing and adopt Ordinance #17-05 on final consideration, same to be published according to law.

Motion by Chen, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

ORDINANCE #17-05

AN ORDINANCE AMENDING CHAPTER 6.08 ENTITLED "DEER MANAGEMENT PROGRAM LOTTERY"

Section 1. Chapter 6.08 entitled "Deer Management Program Lottery" of Title 6 entitled "Animal Control" of *The Revised General Ordinances of the Township of Raritan* is hereby amended by the amendment of Subsection 6.08.010 entitled "Deer Management Program Lottery to read as follows:

6.08.010 Deer Management Program Lottery.

The Township hereby establishes a Deer Management Program Lottery to award permits to allow archery hunting on certain Township-owned properties on an annual basis. [Initially, a total of eleven (11) permits will be awarded as follows:

<u>Property</u>	<u>Block</u>	<u>Lot</u>	<u>Number of Permits Available</u>
Dayton Road Preserve	63.14	23	1
Walnut Brook Preserve (Barton)	13	7	3
Cherryville Hollow Preserve	6.13	51	1
Walnut Brook Preserve (Levico)	25	1	3
Bushkill Brook Preserve (List Road)	15	59	1
Thomason Tract	63	41	2

Thereafter, the number of permits and/or the properties which may be archery hunted pursuant to this Section may be amended by Resolution of the Township Committee.] The number of permits awarded and the properties which may be archery hunted pursuant to this Section shall be designated by Resolution of the Township Committee.

Section II. If any article, section, subsection, sentence clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

Section III. In the event of any inconsistencies between the provisions of this Ordinance and any prior Ordinance of the Township of Raritan, the provisions hereof shall be determined to govern. All other parts provisions of the Revised General Ordinances of the Township of Raritan are hereby ratified and confirmed, except where inconsistent with the terms hereof.

Section IV. This Ordinance shall take effect upon final passage and publication according to law.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

Mayor Gilbert read by title Ordinance #17-06.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A SIGHT TRIANGLE EASEMENT AND A DRAINAGE AND CONSERVATION EASEMENT THROUGH A PORTION OF BLOCK 36.03, LOT 5 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN.

Mayor Gilbert asked for a motion to open public hearing.

Motion by Reiner, seconded by Chen

MOTION UNANIMOUSLY CARRIED

No public comment.

Mayor Gilbert asked for a motion to close the public hearing and adopt Ordinance #17-06 on final consideration, same to be published according to law.

Motion by Chen, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

ORDINANCE #17-06

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A SIGHT TRIANGLE EASEMENT AND A DRAINAGE AND CONSERVATION EASEMENT THROUGH A PORTION OF BLOCK 36.03, LOT 5 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN

WHEREAS, 22 Royal, LLC received preliminary and final site plan approval and variance relief (the "Approval") from the Raritan Township Planning Board for property identified as Block 36.03, Lot 5 (the "Property") as shown on the Tax Map of the Township of Raritan; and

WHEREAS, the Approval was granted on June 15, 2016 and memorialized by Resolution 18-2016 dated July 27, 2016 (the "Resolution of Approval"); and

WHEREAS, in connection with the Approval as set forth in the Resolution of Approval, 22 Royal, LLC is required to grant to the Township of Raritan a Sight Triangle Easement and a Drainage and Conservation Easement across a portion of the Property; and

WHEREAS, the Township Attorney for the Township of Raritan has reviewed the Sight Triangle Easement and the Drainage and Conservation Easement, copies of which are attached hereto, and finds them to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, as follows:

1. The Sight Triangle Easement and a Drainage and Conservation Easement from 22 Royal, LLC to the Township of Raritan are hereby accepted.

2. The Mayor and Township Clerk are hereby authorized to execute the Sight Triangle Easement and Drainage and Conservation Easement.

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Gilbert read by title Ordinance #17-07.

CALENDAR YEAR 2017 -- ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Mayor Gilbert asked for a motion to introduce Ordinance #17-07 on first consideration.

Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Mayor Gilbert

NOES: Reiner

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for April 4, 2017.

CORRESPONDENCE

- a. Email from Fred Brody, Cross River Fiber regarding fiber optic cable installation
- b. VFW Post 7856 Request for Easter Egg Hunt at Lenape Park, April 8, 2017
- c. Flemington-Raritan Regional Board of Education February 27, 2017 Minutes
- d. Letter from Tadhgh Rainey regarding pesticide control regulations
- e. Letter from Edward Kopp, Hunterdon County, regarding resurfacing and drainage improvements for County Route 579

NON-CONSENT AGENDA

Mayor Gilbert read Resolution #17-73 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-73.

Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, Reiner, Mayor Gilbert

NOES: O'Brien

ABSTAIN: None

ABSENT: None

RESOLUTION #17-73**APPROVING MUNICIPAL MANAGEMENT SOFTWARE**

WHEREAS, the Township of Raritan desires to purchase a Municipal Management System Software to manage the Construction, Fire Inspection, Planning/Zoning/Engineering, Tax Assessor, Clerk and Administration Departments; and

WHEREAS, the Township Administrator has investigated the options to purchase this software System under a New Jersey State Bid Contract; and

WHEREAS, the Township Administrator has evaluated the options for purchase of a new Municipal Management Software System and recommends the purchase of Spatial Data Logic Municipal Management Software; and

WHEREAS, the New Jersey Public Contracts Law, N.J. SA 40A:11-12, permits municipalities to purchase goods and services without advertising for bids, from companies under any contract or contracts for such goods and services entered into on behalf of the State of New Jersey; and

WHEREAS, Spatial Data Logics Municipal Management Software, qualifies to be purchased using State Bid Contract #A89851, from SHI International Corporation, Kevin Gordon, Account Executive, 300 Davidson Drive, Somerset, New Jersey 08873, at a cost of \$ 54,100.00, a copy of such quotation being attached hereto; and

WHEREAS, the Chief Financial Officer has advised that funding is available by Certification attached.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, New Jersey that it hereby authorizes the contract for the purchase of Spatial Data Logics Municipal Management Software System, under State Bid Contract # A89851 from Kevin Gordon, Account Executive, SHI Corporation in Somerset, New Jersey at a cost of \$54,100.00 for a contract period of one year , to commence upon the date of the signing of contract and the option to extend contract at an annual cost of \$27,500.00 for two(2) , one (1) year extensions .

At this time, Mayor Gilbert reiterated that Resolution #17-90, appointment of a commissioner to the RTMUA for an unexpired term, was tabled for consideration at a future regular meeting.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Gilbert advised that Resolution #17-89, approving towing fees and guideline amendments, was removed from the consent agenda and advanced to earlier in the meeting agenda.

Committee Member O'Brien requested the removal of Resolution #17-86, authorizing to solicit bids for deer hunting; #17-88, approving additional temporary appropriations; and the October 18 regular meeting minutes for further consideration.

Mayor Gilbert read the following resolutions by title.

Mayor Gilbert asked for a motion to adopt the Consent Agenda as amended.

Motion by Reiner, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

MINUTES

Township Committee Regular Meeting Minutes of November 1, 2017.

RESOLUTION #17-81

WHEREAS, Trinity Solar has requested a refund of a zoning permit fee; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated March 9, 2017, and recommended the refund of the Zoning Permit Fee in the amount of \$30.00.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Zoning Permit Fee in the amount of \$30.00 paid by Trinity Solar, is hereby refunded.

RESOLUTION #17-82

ANIMAL CONTROL SERVICES BID AWARD

WHEREAS, sealed Bids were received and opened on March 9, 2019 at 11:00 am prevailing time for Animal Control Services; and

WHEREAS, the Township Committee has reviewed the recommendation made by the Acting Township Clerk William Bray attached to this Resolution; and

WHEREAS, the Chief Financial officer has determined that sufficient funds are available to award the contract for Animal Control Services, as evidenced by his Certification of Availability attached to this Resolution.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, New Jersey that the Contract for Animal Control Services be awarded to Animal Control Solutions, 2 Marshall Drive, Flemington, NJ 08822 for a period of two (2) years.

RESOLUTION #17-83

WHEREAS, the Township Tax Collector has recommended the refund of this overpayment;
and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan; and

WHEREAS, the Raritan Township Committee wishes to correct a refund in Resolution 17-63.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, that the following correction to Resolution 17-63 is approved.

Remove

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>	<u>Qual</u>
Wells Fargo 4th Quarter 2017	\$1,800.29	26	1	

Insert/Approve

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>	<u>Qual</u>
Wells Fargo 4th Quarter 2017	\$1,800.29	26	12	

RESOLUTION #17-84

WHEREAS, HMC has requested a refund of its Developer's Escrow; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated March 2, 2017, and recommended the refund of the Developer's Escrow ZA-HMC-09 in the amount of \$2,576.00.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Developer's Escrow in the amount of \$2,576.00 paid by HMC, is hereby refunded.

RESOLUTION #17-85

WHEREAS, HMC has requested a refund of its Inspection's Escrow; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated March 2, 2017, and recommended the refund of the Inspection Escrow SP-589-M in the amount of \$794.55.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Inspection Escrow in the amount of \$794.55 paid by HMC, is hereby refunded.

RESOLUTION #17-87

WHEREAS, REDCOM Design and Construction LLC. in April 2016 posted a \$30,909.60 Performance Bond in connection with a development project; and

WHEREAS, REDCOM Design and Construction LLC. has requested the release of its Performance Bond; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the Performance Bond in the amount of \$30,909.60.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Performance Bond in the amount of \$30,909.60 posted by REDCOM Design and Construction LLC. is hereby released.

RESOLUTION #17-91

WHEREAS, an emergency condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2017 budget and no adequate provision has been made in the 2017 temporary budget for the aforesaid purpose; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

WHEREAS, the total emergency temporary appropriation resolution adopted in the year 2017 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$1,389,993.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$1,389,993 as follows:

Public Employee Retirement System -	\$469,469.00
Police & Fireman Retirement System -	\$920,524.00

2. Said emergency temporary appropriations will be provided for in the 2017 budget.

3. The one certified copy of this resolution be filed with the Director, Division of Local Government Service.

MINUTES

At this time, Mr. Bray advised of an error in the date reference to the October meeting minutes on the meeting agenda clarifying that the date should read October 18 not October 31.

Mayor Gilbert asked for a motion to adopt the Regular Meeting Minutes of October 18, 2017.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

At this time, Committee Member O'Brien inquired as to the status of the massage therapy ordinance referenced in the meeting minutes.

Mayor Gilbert advised that the topic is on the back burner for now and will be addressed at a future scheduled meeting. Mr. Bray advised that the Board of Health Members expressed concern regarding the Health Insurance Portability and Accountability Act (HIPPA) and suggested that someone from the Hunterdon County Prosecutor's Office attend a Board of Health meeting to explain the rationale behind such.

Mayor Gilbert read Resolution #17-86 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-86.

Motion by Reiner, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, Reiner, Mayor Gilbert

NOES: O'Brien

ABSTAIN: None

ABSENT: None

RESOLUTION #17-86

WHEREAS, the Township Committee of the Township of Raritan has determined that the overpopulation of whitetail deer that exists within the Township is a threat to the health safety and welfare of its residents; and

WHEREAS, the Township Committee of the Township of Raritan has determined that the overpopulation of whitetail deer that exists in the Township is causing the degradation of the local environment.

WHEREAS, the Wildlife Management Advisory Committee has recommended that the Township allow archery hunting on certain properties; and

WHEREAS, the Township Committee of the Township of Raritan wishes to reduce the population of whitetail deer thorough an archery hunting program as proposed by the Wildlife Management Advisory Program; and

WHEREAS, the Township Committee proposes to allow the archery hunting program by public bid on the following public lands:

- NESHANIC PRESERVE, BLOCK 43 LOTS 20, 24, AND 46 AND BLOCK 59, LOTS 5 AND 8.01
- PLUM BROOK PRESERVE, BLOCK 43, LOTS 3 AND 4
- ERICH/SALAMON BROOK PRESERVE, BLOCK 85, LOT 15.01

URBACH FARM PRESERVE, BLOCK 7, LOT 13
 CHERRYVILLE HOLLOW ROAD PRESERVE, BLOCK 6.13, LOT 51
 WALNUT BROOK PRESERVE (BARTON), BLOCK 13, LOT 7
 WALNUT BROOK PRESERVE (LEVICO), BLOCK 25, LOT 1
 BUSHKILL BROOK PRESERVE, BLOCK 15, LOT 59
 THOMASON PRESERVE, BLOCK 63, LOT 41
 DAYTON ROAD PRESERVE, BLOCK 63.14, LOT 23

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township hereby authorizes the solicitation of public bids for a license to allow archery deer hunting rights on the properties identified herein, pursuant to certain conditions, as follows:

1. The Township will award one (1) license, subject to Green Acres approval, for each of the following properties, with minimum bids per year set as follows:
 - A. Plum Brook Preserve (Lots 3 & 4, Block 43) – Minimum bid-lump sum \$1,500.00 per year
 - B. Erich/ Salamon Brook Preserve (Lot 15.01, Block 85) - Minimum bid-lump sum \$1,960.00 per year
 - C. Neshanic Preserve (Lots 20, 24 & 46, Block 43 and Lots 5 & 8.01, Block 59) – Minimum bid-lump sum \$3,140.00 per year
 - D. Urbach Farm Preserve (Block 7, Lot 13) - Minimum bid-lump sum \$2,100.00 per year
 - E. Cherryville Hollow Road Preserve (Block 6.13, Lot 51) - Minimum bid-lump sum \$90.00 per year
 - F. Walton Brook Preserve (Barton) (Block 13, Lot 7) - Minimum bid-lump sum \$225.00 per year
 - G. Walton Brook Preserve (Levico) (Block 25, Lot 1) - Minimum bid-lump sum \$228.50 per year
 - H. Bushkill Brook Preserve (Block 15, Lot 59) - Minimum bid-lump sum \$75.00 per year
 - I. Thomason Preserve (Block 63, Lot 41) - Minimum bid-lump sum \$125.00 per year
 - J. Dayton Road Preserve (Block 63.14, Lot 23) - Minimum bid-lump sum \$98.00 per year

2. The award of a license, subject to the approval of the New Jersey Department of Environmental Protection, shall be awarded to the highest responsible bidder for each property.

3. Bidders must comply with all applicable State laws, regulations, including all applicable Green Acres regulations, and municipal ordinances, as well as all bid specifications.

Mayor Gilbert read Resolution #17-88 by title.
 Mayor Gilbert asked for a motion to adopt Resolution #17-88.
 Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, Reiner, Mayor Gilbert
NOES: O'Brien
ABSTAIN: None
ABSENT: None

RESOLUTION #17-88

WHEREAS, a Temporary Budget was adopted for 2016 by the Township Committee on January 5, 2017 by Resolution 17-9; and

WHEREAS, as per New Jersey Local Budget Law 40A:4-20 Emergency Temporary Appropriations, states that the Governing Body may by resolution adopted by 2/3rds vote of the full membership thereof make emergency temporary appropriations for any purposes for which appropriations may lawfully be made.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that **additional** temporary budget appropriations are made as follows and that a copy of this resolution be transmitted to the Chief Financial Officer and the Director of the Division of Local Government Services:

Township Administrator S&W	\$20,000
Township Administrator OE	15,000
Postage & Photocopying	10,000
Governing Body S&W	2,500
Governing Body OE	500
Township Clerk S&W	10,000
Township Clerk OE	7,000
Financial Administration S&W	20,000
Financial Administration OE	24,000
Data Processing Services	32,500
Tax Collector S&W	11,000
Tax Collector OE	2,000
Tax Assessor S&W	18,000
Tax Assessor OE	5,000
Legal Services OE	30,000
Engineering Services S&W	13,000
Engineering Services OE	15,000
Planning Board S&W	6,000
Planning Board OE	5,000
Zoning Board S&W	8,000
Zoning Board OE	10,000
Construction Official S&W	46,000
Construction Official OE	15,000
Police S&W	387,747
Police OE	35,000
Emergency Management S&W	2,000
Emergency Management OE	4,000
Fire Hydrants	60,000
Fire Official S&W	26,000
Fire Official OE	5,000
Prosecutor S&W	8,000
Road Repair & Maintenance S&W	150,448
Road Repair & Maintenance OE	20,000
Snow Removal S&W	15,000
Snow Removal OE	35,000
P.E.O.S.H.A. Roads OE	2,000
Public Property (B&G) S&W	15,000
Public Property (B&G) OE	15,000
Vehicle Maintenance S&W	35,000

Vehicle Maintenance OE	30,000
Board of Health S&W	10,000
Park Maintenance S&W	35,000
Park Maintenance OE	10,000
Utilities	54,000
Solid Waste	12,000
Municipal Court S&W	28,000
Municipal Court OE	4,000
TOTAL	\$1,323,695.00

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Yolanda Cillo, a resident of 9 Olden Drive

Barbara Sachau, a resident of 2 Glenway Drive

Gene Lewandowski, a resident of 3 Phipps Court

ADJOURNMENT

Mayor Gilbert asked for a motion to adjourn.

Motion by Reiner, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**RARITAN TOWNSHIP COMMITTEE MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, APRIL 4, 2017**

MEETING CALLED: Mayor Gilbert called the regular meeting to order at 6:33 p.m.

ROLL CALL: The following were present: Comm. Richard Chen; Comm. Michael Mangin; Comm. Craig O'Brien; Comm. Lou Reiner; and Mayor Karen Gilbert.

MEETING ADVERTISED: Mayor Gilbert advised that the meeting was noticed on January 11, 2017 in accordance with the Open Public Meetings Act by providing notice to the Courier News, Star Ledger, Trenton Times, Express Times and Hunterdon County Democrat and was posted on the municipal bulletin board and the Township Website.

Township Attorney Lehrer read Resolution #17-69 in full.

At this time, Mr. Lehrer requested the addition of Cross River Fiber under contract negotiations

Mayor Gilbert asked for a motion to approve the Closed Session Resolution as amended.
Motion by Reiner, seconded by Chen

ROLL CALL VOTE:

- AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

RESOLUTION #17-69

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: Cross River Fiber
 - b) Personnel: Longevity, Property Maintenance Inspector
 - c) Pending Litigation:
 - d) Attorney-Client Privilege:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES ARE COMPLETED IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:03 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

SWEARING IN OF POLICE OFFICERS

Mayor Gilbert read Resolution #17-91 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-91.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-91

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Chief of Police, Glenn S. Tabasko recommended that Sgt. Benedict Donaruma be promoted and appointed to the position of Lieutenant.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee that the following officer is hereby appointed:

Benedict Donaruma
Promoted and Appointed to Lieutenant
Effective April 4, 2017

Mayor Gilbert read Resolution #17-92 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-92.

Motion by Chen, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-92

WHEREAS, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

WHEREAS, after interviews and reviews of applicants, Chief of Police, Glenn S. Tabasko recommended that Off. Robert Landolina be promoted and appointed to the position of Sergeant.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee that the following officer is hereby appointed:

*Robert Landolina
Promoted and Appointed to Lieutenant
Effective April 4, 2017*

AMEND/APPROVE THE AGENDA

Mayor Gilbert advised that action regarding Resolution #17-90, appointment of a Commissioner to the RTMUA, be carried to a future scheduled meeting for consideration of additional applicants.

Mayor Gilbert asked for a motion to approve the Agenda as amended.

Motion by Reiner seconded by Chen

MOTION UNANIMOUSLY CARRIED

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive

FINANCIAL ISSUES

Mayor Gilbert read Resolution #17-100 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-100.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, Reiner, Mayor Gilbert

NOES: O'Brien

ABSTAIN: None

ABSENT: None

RESOLUTION #17-100**SELF-EXAMINATION OF 2017 BUDGET**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Raritan has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the **201& budget year**.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Raritan that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

2017 MUNICIPAL BUDGET INTRODUCTION

Mayor Gilbert read Resolution #17-70 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-70.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, Reiner, Mayor Gilbert

NOES: O'Brien

ABSTAIN: None

ABSENT: None

RESOLUTION INTRODUCED

(A COPY OF BUDGET RESOLUTION #17-70 IS HEREWITH ATTACHED
AND MADE A PART OF THESE MINUTES)

Second reading and public hearing date scheduled for May 2, 2017.

Payment of Bills as listed for Raritan Township: **\$1,074,761.19**

Mayor Gilbert asked for a motion to approve the bill list for Raritan Township.

Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

Payment of Bills as listed for Raritan Township Fire Company: **\$16,263.39**

Mayor Gilbert asked for a motion to approve the bill list for Raritan Township Fire Company.

Motion by Reiner, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: Mangin

LIAISON REPORTS

Karen Gilbert: Historians, Finance, Planning Board (Class I)
No report.

Michael Mangin Planning Board (Class II, RTMUA)
Deputy Mayor Mangin reported on a meeting of the Planning Board including an update on the status of the WAWA (Route 202/31), Hindu Temple (Barley Sheaf Road), and Flemington-Raritan First Aid and Rescue Squad (Royal Road) applications. Deputy Mayor Mangin also advised that the RTMUA will be in attendance for the May 2 Township Committee meeting to address capacity.

Louis Reiner: Environmental Commission, Green Team, Fire/Rescue/OEM,
No report.

Richard Chen: Finance, Open Space, Parks & Recreation
Committee Member Chen reported that both the Open Space and Wildlife Management Advisory Committees are submitting grants; and provided an update regarding Professor Jay Kelly's (Raritan Valley Community College) survey of Township open space parcels and a grant opportunity for signage of such.

Craig O'Brien: Open Space
No report.

UNFINISHED BUSINESS

a. RTMUA appointment (Resolution #17-90) – Mayor Gilbert reiterated that the proposed resolution will be carried to a future scheduled meeting.

At this time, Committee Member O'Brien inquired as to the status of the Fire Marshal State reports. Mr. Hutchins to follow up and advise accordingly.

NEW BUSINESS

a. Comprehensive Farmland Preservation Plan – Mayor Gilbert explained that Maser Consulting is seeking additional fees due to extenuating circumstances. Mr. Lehrer continued that, “it appears that the basis for their request is due to the departure of the Township Administrator and Planner....and the need to reestablish communication paths and interactions with other Township staff.” Mr. Hutchins expressed the opinion, “that there may be an additional \$1,000 work at most.”

Mayor Gilbert added that, “Don, Richard and I participated in a meeting with Maser and they advised they were done, that they just needed to go back and revisit the data that was identified as incorrect, change the criteria. Then the Township was to provide information to be included, to identify the areas for farmland preservation. It is virtually done.”

b. Flemington Midget Football sprinkler request (Resolution #17-99)– Mr. Hutchins explained that the Flemington Midget Football organization has requested to install a sprinkler system on Township-owned property. He continued that Township Engineer, Tony Hajjar, reviewed the contract and advised that approval for any additional work must be authorized by resolution. Mr. Hutchins further advised that the contract permits such improvements which have been approved by the Township Engineer. It was the consensus to proceed.

ORDINANCES (FINAL ADOPTION, PUBLIC HEARING)

Mayor Gilbert read by title Ordinance #17-07.

At this time, Mr. Lehrer requested that action on the proposed ordinance, Calendar Year Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A 40A:4-45.14) be carried to a future meeting, as additional information is necessary regarding publishing requirements.

Mr. Hutchins explained that the official newspaper was changed to the Courier News due to the inability to meet the Hunterdon County Democrat’s weekly deadline of Tuesday at noon for the Thursday issue. Mr. Hutchins also advised that the Hunterdon County Democrat nor any other newspaper publishes in the County.

Mayor Gilbert asked for a motion to carry the public hearing on Ordinance #17-07 to the meeting of April 18, 2017.

Motion by Mangin, seconded by Mayor Gilbert.

ROLL CALL VOTE:

AYES: Chen, Mangin, O’Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCES (INTRODUCTION, FIRST READING)

Mayor Gilbert read by title Ordinance #17-08.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING TITLE 3 ENTITLED "REVENUE AND FINANCE" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO INCLUDE CERTAIN FEE EXEMPTIONS FOR VETERANS

Mayor Gilbert asked for a motion to introduce Ordinance #17-08 on first consideration.

Motion by Reiner, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for April 18, 2017.

CORRESPONDENCE

- a. Email from Robert Geremia regarding sewer authority position
 - b. Letter from Unionville Vineyards LLC regarding winery outlet/salesroom at Shop Rite
 - c. Email from Kevin Watsey/New Jersey American Water regarding water flushing schedule
 - d. Letter from Hunterdon County Agriculture Development Board regarding CADB monthly meeting packet distribution
 - e. Flemington-Raritan Regional Board of Education March 13, 2017 meeting minutes
 - f. Email from Rosemary Bonney, NJ ABC regarding license for Skunktown Distillery, LLC
 - g. Email from Jeanne Clayton regarding pet store regulations
 - h. Letter from the NJDCA, Local Planning Service regarding planning assistance applications
-

NON-CONSENT

Mayor Gilbert reiterated that Resolution #17-90, appointment of a commissioner to the RTMUA, would be tabled for consideration at a future regular meeting.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Committee Members requested the removal of Resolution #17-95, authorize interlocal agreement with Hunterdon Central Regional High School District; #17-96 authorization to hire property maintenance inspector; and #17-97, authorization to execute an agreement with Cross River Fiber for further consideration.

Mayor Gilbert read the following resolutions by title.

Mayor Gilbert asked for a motion to adopt the Consent Agenda as amended.

Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

MINUTES

Township Committee Executive Session Meeting Minutes of November 14 and December 6, 2017.

RESOLUTION #17-93

WHEREAS, DBC4 (Lenteni) has requested a refund of its Board of Adjustment Fee; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated March 22, 2017, and recommended the refund of the Board of Adjustment Fee BOA – 15-2016 in the amount of \$1,000.00.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Board of Adjustment Fee in the amount of \$1,000.00 paid by DBC4 (Lenteni), is hereby refunded.

RESOLUTION #17-94

WHEREAS, DBC4 (Lenteni) has requested a refund of its Developer's Escrow; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated March 22, 2017, and recommended the refund of the Developer's Escrow BOA – 15-2016 in the amount of \$455.61.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Developer's Escrow in the amount of \$455.61 paid by DBC4 (Lenteni), is hereby refunded.

RESOLUTION #17-98

WHEREAS, Padero Loer USA, Inc. in February, 201 posted a \$850,645.20 Cash Performance Bond; and

WHEREAS, Padero Loer USA, Inc. has requested a reduction its cash bond; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the reduction the Cash Performance Bond to \$\$673,332.60.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Cash Performance Bond posted by Raritan Junction, LLC be reduced to \$673,332.60.

RESOLUTION #17-99

WHEREAS, Flemington Midget Football and Cheer has requested permission to install a sprinkler system on township-owned field at 154B Route 31 N; and

WHEREAS, Township Engineer, Antoine Hajjar, has reviewed the request; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the request by Flemington Midget Football and Cheer to install a sprinkler system in the township-owned field located at 154B Route 31 North is approved.

Mayor Gilbert read Resolution #17-95 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-95.

Motion by O'Brien, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-95

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF INTERLOCAL SCHOOL RESOURCE OFFICER AGREEMENT BETWEEN HUNTERDON CENTRAL REGIONAL HIGH SCHOOL BOARD OF EDUCATION AND THE TOWNSHIP OF RARITAN

WHEREAS, N.J.S.A. 40A:65-1 et seq., authorizes a local unit to enter into a shared services agreement with another local unit to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive; and

WHEREAS, the Hunterdon Central Regional High School Board of Education (“Hunterdon Central”) has determined that a full-time school resource officer would improve school safety and security and benefit the entire school community; and

WHEREAS, Hunterdon Central and the Township of Raritan have agreed it would be beneficial to have the Township of Raritan Police Department provide a full-time school resource officer to Hunterdon Central; and

WHEREAS, the Township of Raritan has agreed to provide Hunterdon Central with a full-time school resource officer from the Township of Raritan Police Department; and

WHEREAS, the Township of Raritan and Hunterdon Central desire to set forth in the attached Interlocal School Resource Officer Agreement the specific terms and conditions of the services to be performed and provided by the school resource officer at Hunterdon Central and the payment for the same; and

WHEREAS, the Township Committee has reviewed the attached Interlocal School Resource Officer Agreement and finds the terms and conditions of the Agreement to be acceptable and in furtherance of the general public health, welfare and safety of the Township of Raritan community and those attending Hunterdon Central.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The attached Interlocal School Resource Officer Agreement is hereby ratified and approved and the Mayor, Township Administrator and Chief of Police are hereby authorized to execute the Agreement on behalf of the Township.
2. The Township Clerk is hereby directed to file a copy of the attached Interlocal School Resource Officer Agreement with the Division of Local Government Services.
3. A copy of the Interlocal School Resource Officer Agreement shall be made available in the Township Clerk’s office for public inspection.
4. The Interlocal School Resource Officer Agreement shall take effect upon adoption of Resolutions by the Township of Raritan and the Hunterdon Central Regional Board of Education and execution of the Agreement by the parties.

Mayor Gilbert read Resolution #17-96 by title.

Mayor Gilbert advised that the effective date be amended to “April 10.”

Mayor Gilbert asked for a motion to adopt Resolution #17-96 as amended to reflect the date change to April 10, 2017.

Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O’Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-96

WHEREAS, there exists a vacancy in the position of Property Maintenance Inspector within the Township of Raritan; and

WHEREAS, William S. Sidote has been recommended by the Township Administrator Donald Hutchins to fill this position.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, as follows:

1. The Township Committee hereby approves of the appointment of William S. Sidote as Property Maintenance Inspector, on a part-time basis, effective on April 10, 2017.
2. On average, hours not to exceed 25 per week per calendar year.
3. Compensation to be at a rate of \$20.00 per hour.

Mayor Gilbert read Resolution #17-97 by title.

Mr. Lehrer explained that the proposed resolution authorizes Cross River Fiber to use point-to-point connections for fiber lines on utility poles to businesses. Mr. Lehrer continued that Cross River Fiber has sought municipal consent for fifty (50) years and that the Township has negotiated a ten (10) year agreement with three (3) year options. He further explained that the law requires that such consent be granted, however, the Township is entitled to reimbursement of any legal fees incurred.

Mayor Gilbert asked for a motion to adopt Resolution #17-97.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-97

WHEREAS, Cross River Fiber, Inc., located at 461 Headquarters Plaza, Morristown, New Jersey, is authorized to provide local exchange and interexchange telecommunications services throughout the State of New Jersey pursuant to an Order issued by the New Jersey Board of Public Utilities ("NJBP") in Docket No. TE12040297 dated June 18, 2012; and

WHEREAS, Cross River Fiber, Inc. has requested the consent of the Township of Raritan's ("Township") permission to occupy public rights-of-way within the Township for an initial term of ten (10) years with three (3) successive five (5) year terms for the purpose of constructing, installing, operating, repairing, maintaining and replacing a telecommunications system; and

WHEREAS, the granting of such consent is and shall be conditioned upon Cross River Fiber, Inc.'s continued compliance with all existing and future ordinances of the Township and its entering into the attached Agreement, which provides to inter alia, indemnify and hold the Township harmless as to all claims and liabilities resulting from any injury or damage which may arise from the construction, installation, operation, repair, maintenance, disconnect, replacement and removal of its telecommunications system within certain public rights-of-way and provide liability insurance coverage for personal injury and property damage.

BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey:

1. That non-exclusive consent is hereby granted to Cross River Fiber, Inc. to occupy the public rights-of-way within the Township for the purpose of construction, installation, operation, repair, maintenance and replacement of a telecommunications system for an initial term of ten (10) years.
2. The within granted permission is conditioned upon Cross River Fiber, Inc. entering into the attached Agreement with the Township, and providing liability and property damage insurance.
3. The Mayor and Township Clerk are hereby authorized to execute the attached Agreement.
4. A copy of this Resolution and the executed Agreement shall be filed in the Office of the Township Clerk.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive
Gene Lewandowski, a resident of 3 Phipps Court

Mayor Gilbert asked for a motion to adjourn.
Motion by Reiner, seconded by O'Brien
MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

16IA4

**RARITAN TOWNSHIP COMMITTEE MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, APRIL 18, 2017**

MEETING CALLED: Mayor Gilbert called the regular meeting to order at 6:30 p.m.

ROLL CALL: The following were present: Comm. Richard Chen; Comm. Michael Mangin; Comm. Craig O'Brien; Comm. Lou Reiner; and Mayor Karen Gilbert.

MEETING ADVERTISED: Mayor Gilbert advised that the meeting was noticed on January 11, 2017 in accordance with the Open Public Meetings Act by providing notice to the Courier News, Star Ledger, Trenton Times, Express Times and Hunterdon County Democrat and was posted on the municipal bulletin board and the Township Website.

Township Attorney Lehrer read Resolution #17-101 in full.

Acting Municipal Clerk, Bill Bray, advised of one additional item to the Closed Session Resolution, municipal court judge. Mayor Gilbert requested the addition of the matter regarding the disclosure of closed session information to the press concerning the Zoning Officer.

Motion by Mangin, seconded by Chen to adopt Resolution #17-101 as amended.

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #17-101

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: Retiree Healthcare
 - b) Personnel: DPW Superintendent, Municipal Clerk, Municipal Court Judge; Zoning Officer
 - c) Pending Litigation:
 - d) Attorney-Client Privilege:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES ARE COMPLETED IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:10 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Gilbert asked for a motion to approve the Agenda.

Motion by Reiner, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$1,922,426.26**

Mayor Gilbert asked for a motion to approve the bill list for Raritan Township.

Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

REPORTS

The following staff reports were acknowledged by the Township Committee:

- *Tax Collector
- *Code Enforcement
- *Tax Assessor – 2017 Appeals
- *Animal Control

LIAISON REPORTS

- Karen Gilbert: Historians, Finance, Planning Board (Class I)
 Mayor Gilbert announced the date for the upcoming Local Historians Committee’s event, “The Elder Statesmen of Raritan Township.
- Michael Mangin: Planning Board (Class II, RTMUA)
 Deputy Mayor Mangin announced that the RTMUA will be in attendance at the May 2 Township Committee meeting; reported on a meeting of the Planning Board providing an update on the status of the Hindu Temple (Barley Sheaf Road) and the Flemington-Raritan First Aid and Rescue Squad’s new building (Royal Road), and advising on an application by Johanna Farms for a water tank modification.
- Louis Reiner: Environmental Commission, Green Team, Fire/Rescue/OEM
 Committee Member Reiner reported on a meeting of the Fire Chief’s Association advising of discussion regarding a County-wide fire organization. Committee Member Reiner commented that the Raritan Township Fire Company is opposed to such action.

 Mayor Gilbert commented that the Township’s firefighters are concerned about the impact of such on their volunteerism.
- Richard Chen: Finance, Open Space, Parks & Recreation
 Committee Member Chen advised of a request by the East Amwell Senior Group for a donation to fund a bus trip. Committee Member Chen expressed support that the Chief Financial Officer earmark funds for such.

 Motion by Reiner, seconded by Chen to earmark funds for the East Amwell Senior group bus trip.
MOTION UNANIMOUSLY CARRIED
- Craig O’Brien: Open Space
 No report.

UNFINISHED BUSINESS

a. RTMUA appointment (#17-90) – Mayor Gilbert advised that there were three (3) candidates considered. Mayor Gilbert recommended Lawrence Grand and spoke of his qualifications and background.

Mayor Gilbert nominated Larry Grand for appointment to the RTMUA, seconded by Reiner.

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

At this time, Mayor Gilbert asked that the Committee deviate from the scheduled agenda and consider action on the proposed resolution appointing a commissioner to the RTMUA.

Mayor Gilbert read the following resolution by title.

Mayor Gilbert advised that the effective date be corrected to read "April 18, 2017."

Mayor Gilbert asked for a motion to adopt Resolution #17-90 as amended to reflect the effective of April 18, 2017.

Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-90

WHEREAS, there exists a vacancy for the appointment of a Commissioner on the RTMUA (Raritan Township Municipal Utilities Authority); and

WHEREAS, the Township Committee of the Township of Raritan is desirous of filling the vacancy within the RTMUA; and

WHEREAS, the Township Committee of the Township recommended that be appointed as Commissioner of the RTMUA effective April 18, 2017 to fill an unexpired term to January 31, 2021.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan that the following is hereby appointed.

Lawrence Grand

Appointed as Commissioner of the RTMUA

Effective April 18, 2017

To Fill an Unexpired Term to January 31, 2021

b. Capital Plan Update – Mr. Hutchins explained that Committee Member O'Brien inquired about the five (5) year plan for engineering. Mr. Hutchins advised, "I don't have any more other than that the engineering is not in with the Capital right now but it can be added...."

Committee Member O'Brien spoke on the importance of creating a plan and commented, "I think it is important for us to communicate to the public what we are planning to do on roads and capital improvements, not that its not going to change but here is our best guess on what the future looks like...." Committee Member O'Brien requested that the proposed 2018 Municipal Budget be posted on the website. It was the consensus to post the 2018 Municipal Budget on the website.

NEW BUSINESS

a. Request to perform night-time paving – Flemington Circle Shopping Center – Mr. Hutchins explained that the Flemington Circle Shopping Center had requested authorization to pave the parking lot during the night. It was the consensus to authorize night time paving at the Flemington Circle Shopping Center provided that surrounding residents be notified of such.

b. The Chipstone Foundation request for photo release – Mayor Gilbert advised of the request for use of a Township photo. Mr. Lehrer commented on copyright law and advised that approval should include hold harmless language for the Township from any challenge made regarding ownership of the photograph. It was the consensus to authorize the Township Attorney to draft a letter including hold harmless language and authorizing use of the photo.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Mayor Gilbert read by title Ordinance #17-07.

ORDINANCE #17-07

CALENDAR YEAR 2017

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Mayor Gilbert asked for a motion to open public hearing.

Motion by Mangin, seconded by Mayor Gilbert

MOTION UNANIMOUSLY CARRIED

No public comment.

Mayor Gilbert asked for a motion to close the public hearing and adopt Ordinance #17-07 on final consideration, same to be published according to law.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:**AYES:** Chen, Mangin, Reiner, Mayor Gilbert**NOES:** O'Brien**ABSTAIN:** None**ABSENT:** None**ORDINANCE ADOPTED**

During the vote, Committee Member O'Brien commented on the increase of Township spending and setting limits and controls for such. Mayor Gilbert responded that such action had been taken in recent history and the proposed ordinance was approved by the Auditor. Chief Financial Officer, Bill Pandos, also confirmed Auditor approval.

CALENDAR YEAR 2017**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Raritan in the County of Hunterdon finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3% increase in the budget for said year, amounting to \$435,734 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Raritan in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Township of Raritan shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$508,356, and that the CY 2017 municipal budget for the Township of Raritan be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

CORRESPONDENCE

- a. Letter from Lisa Cordrey regarding block party request (North Ridge Rd.) – No objections.
 - b. Email from Dori Ross regarding noise from commercial lawn services
 - c. Letter from Summit Custom Spray Drying regarding 45 River Road, Building 201
-

NON-CONSENT

Mayor Gilbert reiterated that action regarding Resolution #17-90, appointing a commissioner to the RTMUA, was taken earlier in the meeting agenda.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Gilbert read the following resolutions by title.
Mayor Gilbert asked for a motion to adopt the Consent Agenda.
Motion by Reiner, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #17-102

WHEREAS, the Township Tax Collector has recommended the refund of this overpayment;
and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following receive a refund in the amount specified.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>	<u>Qual</u>
Joan B. Cornick 2 nd Qtr. 2017 Taxes 2014 Homestead Rebate	\$737.19	6.03	1	
Mr. & Mrs. Bailey 2 nd Qtr. 2017 Taxes 2014 Homestead Rebate	\$566.24	18.10	14	

RESOLUTION #17-103

WHEREAS, various developers have requested a refund of their Developer's Escrow; and
WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated April 11, 2017, and recommended the refund of these Developer's Escrows.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following Developer's Escrows are hereby refunded.

California Development, S-1414-M	\$511.09
Hunterdon Shopping Center, SP-626-W,	\$1,035.44
Hunterdon Storage II, SP-572-PF	\$2.38
Hunterdon Storage, BOA-7-2002,	\$500.00
Meadow Run, SP-438-PF,	\$594.98
Hunterdon Shopping Center, SP-373-PF & SP-433-PF,	\$1.61

RESOLUTION #17-104

WHEREAS, various developers have requested a refund of their Inspection's Escrows; and
WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated April 11, 2017, and recommended the refund of these Inspection Escrows.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following Inspection Escrows are hereby refunded.

Hunterdon Storage, BOA-7-2002,	\$50.01
Meadow Run, SP-438-PF,	\$372.39

RESOLUTION #17-105

WHEREAS, Ampericon has requested a refund of a zoning permit fee; and
WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated April 12, 2017, and recommended the refund of the Zoning Permit Fee in the amount of \$120.00.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Zoning Permit Fee in the amount of \$120.00 paid by Ampericon, is hereby refunded.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive

Mayor Gilbert asked for a motion to adjourn and reconvene closed session.
Motion by Reiner, seconded by Mangin.

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:12 p.m.

Closed session began at 8:19 p.m.

CLOSED SESSION MINUTES ARE COMPLETED IN A SEPARATE DOCUMENT

The regular meeting reconvened at 9:19 p.m.

FURTHER ACTION

At this time, Mr. Lehrer explained that a motion is required to appoint Brion Fleming as DPW Superintendent at a salary of \$102,000.00 for this year, effective immediately.

Motion by Mangin, seconded by Chen to appoint Brion Fleming as DPW Superintendent at a salary of \$102,000 for this year, effective immediately.

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

At this time, Mr. Lehrer explained that a motion is required to not renew the appointment of Bill Bray as Acting Township Clerk for the Township of Raritan with his services to be terminated immediately and payment be made for his services through May 31, 2017; and that Rose Sollena be appointed as Acting Clerk at a rate of \$42.00 per hour for a period not to exceed one year.

Motion by Reiner, seconded by Mayor Gilbert to not renew the appointment of Bill Bray as Acting Township Clerk for the Township of Raritan with his services to be terminated immediately but that payment be made through May 31, 2017 and that Rose Sollena be appointed as Acting Township Clerk at a rate of \$42.00 per hour for a period not to exceed one year.

ROLL CALL VOTE:

AYES: Chen, Mangin, Reiner, Mayor Gilbert

NOES: O'Brien

ABSTAIN: None

ABSENT: None

ADJOURNMENT

Mayor Gilbert asked for a motion to adjourn.

Motion by Chen, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 9:24 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

16IAS

**RARITAN TOWNSHIP COMMITTEE MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, JUNE 5, 2017**

MEETING CALLED: Mayor Gilbert called the regular meeting to order at 6:00 p.m.

ROLL CALL: The following were present: Comm. Richard Chen; Comm. Michael Mangin; Comm. Craig O'Brien; Comm. Louis Reiner; and Mayor Karen Gilbert.

MEETING ADVERTISED: Mayor Gilbert advised that the meeting was noticed on January 11, 2017 in accordance with the Open Public Meetings Act by providing notice to the Courier News, Star Ledger, Trenton Times, Express Times and Hunterdon County Democrat and was posted on the municipal bulletin board and the Township Website.

Mayor Gilbert read Resolution #17-148 in full.

Mayor Gilbert asked for a motion to adopt the Closed Session Resolution.
Motion by Chen, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #17-148

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel: Township Clerk Interviews at 6:00 p.m. and 6:30 p.m.; Payroll Benefit Coordinator; Fire Prevention Administrative Assistant; Municipal Judge Appointment; Deputy Fire Marshal
 - c) Pending Litigation: Hampton Corner Road Study
 - d) Attorney-Client Privilege: Doreen Frega v. Raritan Township Update
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES ARE COMPLETED IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:14 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Gilbert asked for a motion to approve the Agenda.

Motion by Reiner, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

WALMART PRESENTATION OF DONATION – Karen Vance

Mayor Gilbert explained that Walmart had a grand re-opening, May 19, and made a \$1,000.00 donation to the Police Department. Karen Vance, a representative from Walmart, explained the rationale behind the award. Police Chief, Glenn Tabasko, advised that a 65-inch monitor had been purchased from Walmart for the police department's training room.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$12,201,929.13**

Mayor Gilbert asked for a motion to approve the bill list for Raritan Township.

Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O’Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

REPORTS

The following staff reports were acknowledged by the Township Committee:

*Engineering/Planning/Zoning

*Car Lease Memo for Construction Department

*DPW

*Municipal Court – April 2017

*Tax – May 2017

*Veterans Fee Exemption

LIAISON REPORTS

Karen Gilbert: Historians, Finance, Planning Board (Class I)
Mayor Gilbert advised that work has begun on the Oak Grove schoolhouse.

Michael Mangin: Planning Board (Class II, RTMUA)
Deputy Mayor Mangin reiterated Planning Board approval of the Hindu Temple (Barley Sheaf Road) and advised that the WAWA application is still under consideration.

Louis Reiner: Environmental Commission, Green Team, Fire/Rescue/OEM
Committee Member Reiner commended efforts of all first responders during the recent fire at Tirpok cleaners.

Richard Chen: Finance, Open Space, Parks & Recreation
Committee Member Chen reported on the status of Open Space/Wildlife Management goals including the establishment of a deer management plan, modification to the Township Ordinance to allow hunting by permit, and designation of Township open space property for nature preservation. Committee Member Chen further explained that the next step includes fencing twenty-five (25) plus acres of open space property and partnering with Dr. Jay

Kelly of the Raritan Valley Community College Foundation for the completion of a deer density survey. Committee Member Chen spoke about the possibility of other education and outreach projects with Hunterdon Central High School juniors, Rutgers University and the Great Swamp Water Association.

At this time, Mayor Gilbert clarified that Committee Member Chen is seeking commitment from the Committee to continue such efforts and that proposed Ordinance #17-15, authorizing the purchase and installation of fencing on designated open space for nature preservation is one of the goals.

Mayor Gilbert also announced that this Saturday is the date for the Senior Spring luncheon, sponsored by the Parks and Recreation Committee.

Craig O'Brien: Open Space
 No report.

At this time, Committee Member O'Brien raised concern regarding the process for identifying veterans eligible for fee waivers and discounts; commented on community outreach for such benefits; and suggested that information be posted on the Township website. Committee Member O'Brien requested permission to proceed with a press release. All concurred for Committee Member O'Brien to proceed.

UNFINISHED BUSINESS

a. Maser Consulting Fee Request – Mayor Gilbert recapped that Maser Consulting had submitted a request seeking additional funding due to overruns and advised that the firm had delivered the completed farmland preservation report. Mayor Gilbert continued that Mr. Hutchins had negotiated an amicable amount.

Mr. Hutchins advised that the original proposal was for \$14,650.00 and that the firm had agreed to accept an additional \$1,960.00 bringing the total contract amount to \$13,690.00

Township Attorney, Jeff Lehrer, advised that a motion is needed to amend the original contract to include an additional \$1,960.00.

Discussion was held regarding approval of the additional \$1,960.00.

Committee Member Chen motioned to approve the modification to the contract with Maser Consulting in the amount of \$1,960.00.

Committee Member O'Brien requested further discussion and motion was withdrawn.

Discussion continued and it was the consensus to proceed with Mr. Hutchins' recommendation.

Mayor Gilbert asked for a motion to approve a modification to the contract with Maser Consulting in the amount of \$1,960.00

Motion by Chen, seconded by O'Brien

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

NEW BUSINESS

(Correct name is Padero Solaer was referenced as "Loaer" on agenda and in adopted resolution #17-137.)

a. Reduction of Performance Guarantee in the amount of \$380,370.00 Padero Solaer (aka SNNJ1, Fisher Solar Farm) – No discussion.

Mayor Gilbert read by title Ordinance #17-10.

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$456,361.16 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$432,623.10 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Mayor Gilbert asked for a motion to introduce Ordinance #17-10 on first consideration.

Motion by Chen, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Mayor Gilbert

NOES: Reiner

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for June 20, 2017.

Mayor Gilbert read by title Ordinance #17-11.

ORDINANCE REAPPROPRIATING \$45,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION OF POLICE RADIOS AND THE NEW DRY CHEMICAL FIRE SUPPRESSION SYSTEM FOR THE POLICE DEPARTMENT IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Gilbert asked for a motion to open public hearing.

Motion by Chen, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

No public comment.

Mayor Gilbert asked for a motion to close the public hearing and adopt Ordinance #17-11 on final consideration, same to be published according to law.

Motion by Chen, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: O'Brien

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

ORDINANCE #17-11

ORDINANCE REAPPROPRIATING \$45,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION OF POLICE RADIOS AND THE NEW DRY CHEMICAL FIRE SUPPRESSION SYSTEM FOR THE POLICE DEPARTMENT IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$45,000.00 of the proceeds of obligations originally made available pursuant to the following bond ordinance of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purpose for which the obligations previously were authorized:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Reappropriated
#13-13	Reconstruction of Everitts Road, Section 2, Phase 3, finally adopted 10/1/2013	\$45,000.00

Section 2. \$45,000.00 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39, is hereby reappropriated to provide \$34,000 for the acquisition of police radios and \$11,000 for the new dry chemical fire suppression system for the Police Department, for which \$6,200 is also available from a budget appropriation for a total cost of \$17,200.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor Gilbert read by title Ordinance #17-12.

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$527,000.00 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$501,570.00 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Mayor Gilbert asked for a motion to introduce Ordinance #17-12 on first consideration.

Motion by Mangin, seconded by O'Brien

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Mayor Gilbert

NOES: Reiner

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for June 20, 2017.

Mayor Gilbert read by title Ordinance #17-13.

AN ORDINANCE AMENDING A "REDEVELOPMENT PLAN" FOR BLOCK 16.02/LOT 41 AND AMENDMENTS AND SUPPLEMENTS TO TITLE 16 OF THE "REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN" WITH SPECIFIC REFERENCES TO EXISTING SECTION 16.22.010 "ESTABLISHMENT OF ZONES" TO EXISTING SECTION 16.22.020, "ZONING MAP", AND TO A NEW SECTION 16.28C WHICH INCLUDES ZONING PROVISIONS FOR A NEW "RJR" RARITAN JUNCTION REDEVELOPMENT DISTRICT GOVERNING THE DEVELOPMENT OF A "RARITAN JUNCTION REDEVELOPMENT PLAN"

Mayor Gilbert asked for a motion to introduce Ordinance #17-13 on first consideration.

Motion by O'Brien, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for June 20, 2017.

Mayor Gilbert read by title Ordinance #17-14.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, TO AMEND AN ORDINANCE ENTITLED REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN, AND MORE SPECIFICALLY TO AMEND CHAPTER 16.02-PURPOSE, ADMINISTRATION, AND DEFINITIONS, CHAPTER 16.22 ZONING DISTRICTS ESTABLISHED, CHAPTER 16.64 GENERAL DESIGN AND USE REGULATIONS, CHAPTER 16.68 CONDITIONAL USES, AND SECTION 16.26F PLANNED COMMERCIAL-OFFICE-SERVICE DISTRICT

Mayor Gilbert asked for a motion to introduce Ordinance #17-14 on first consideration.

Motion by Reiner, seconded by O'Brien

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for June 20, 2017.

Mayor Gilbert read by title Ordinance #17-15.

ORDINANCE REAPPROPRIATING \$20,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION OF AND INSTALLATION OF FENCING ON OPEN SPACE PROPERTY IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Gilbert asked for a motion to introduce Ordinance #17-15 on first consideration.

Motion by Chen, seconded by Mayor Gilbert

ROLL CALL VOTE:

AYES: Chen, Mangin, Mayor Gilbert

NOES: O'Brien, Reiner

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for June 20, 2017.

CORRESPONDENCE

- a. Open Burning Regulations
 - b. League of Municipalities Daily Updates
 - c. NJDEP Updates
 - d. NJDOT Traffic Advisory regarding Route 202/31 lane shift at the Flemington Circle
-

NON-CONSENT

Raritan Township Fire Company Applications

Mayor Gilbert asked for a motion to approve the application for Christian Callahan.
Motion by Reiner, seconded by O'Brien

ROLL CALL VOTE:

AYES: Chen, O'Brien, Reiner, Mayor Gilbert
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: Mangin

Mayor Gilbert asked for a motion to approve the application for Tyler Mehila.
Motion by Chen, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, O'Brien, Reiner, Mayor Gilbert
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: Mangin

At this time, Mayor Gilbert requested that the Committee deviate from the meeting agenda and hold action to follow a second closed session discussion on proposed resolutions, #17-129, authorization to employ Deborah Reynolds as full-time fire prevention administrative assistant and #17-136, authorization to employ Kristi Gano as full-time payroll/benefits coordinator.

Mayor Gilbert read Resolution #17-143 by title.
Mayor Gilbert asked for a motion to adopt Resolution #17-143.
Motion by Reiner, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #17-143

**RESOLUTION APPOINTING LISA FANIA AS
REGISTERED MUNICIPAL CLERK**

WHEREAS, N.J.S.A. 40A:9-133 requires that every municipality shall have a municipal clerk appointed for a three-year term by the governing body; and

WHEREAS, a vacancy exists for the position of Registered Municipal Clerk; and
WHEREAS, the Township Committee of the Township of Raritan wishes to fill this position;

and

WHEREAS, the Township Committee desires to appoint Lisa Fania as the Registered Municipal Clerk for the Township of Raritan for a term of three (3) years commencing on June 26, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that Lisa Fania is hereby appointed as Registered Municipal Clerk for the Township of Raritan, for a term of three (3) years commencing on June 26, 2017 and ending on June 25, 2020 at an annual salary of \$72,000.00.

Mayor Gilbert read Resolution #17-146 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-146.

Motion by O'Brien, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Mayor Gilbert

NOES: Reiner

ABSTAIN: None

ABSENT: None

RESOLUTION #17-146

RESOLUTION AWARDING A CONTRACT EXTENSION TO GABEL ASSOCIATES, INC., TO PROVIDE CONSULTING SERVICES TO THE TOWNSHIP OF RARITAN TO IMPLEMENT A GOVERNMENT ENERGY AGGREGATION PROGRAM

WHEREAS, on August 19, 2014, the Township of Raritan, through the adoption of Ordinance #14-14 titled "An Ordinance Authorizing an Energy Aggregation Program in the Township of Raritan, County of Hunterdon, State of New Jersey", established an energy aggregation program to purchase electric generation services pursuant to N.J.S.A. 48:3-93.1 et seq., and N.J.S.A. 14:4-6.1 et seq., for the provision of electric power to residential and non-residential users within the Township without causing any interruption in service; and

WHEREAS, the NJ E-PROCUREMENT Pilot Program allows municipalities to select a consultant to provide services related to the implementation of a Government Energy Aggregation Program without public bidding under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provided that the consultant is on the New Jersey Department of Community Affairs (DCA) approved vendor list; and

WHEREAS, the Township invited three (3) consultants on the DCA-approved vendor list to make presentations to the Township Committee; and

WHEREAS, the Township Committee, after hearing from the three (3) consultants, issued a Request for Proposals (RFP) to the three (3) consultants in order to seek responses to uniform questions to assist the Township Committee in deciding which consultant on the DCA-approved vendor list to select; and

WHEREAS, on June 25, 2014, the Township received responses to the RFP and, after evaluation, selected Gabel Associates, Inc., 417 Denison Street, Highland Park, New Jersey 08904, to

serve as the Township’s consultant to implement the Government Energy Aggregation Program for a term ending June 30, 2017; and

WHEREAS, the Township entered into an “Agreement by and between Township of Raritan and Gabel Associates, Inc.” (the “Agreement”) with Gabel Associates, Inc. whereby the energy agent fee will be paid by that energy supplier submitting the lowest bid, except that if the energy bid results in positive savings exceeding five (5%) percent to residential customers, and the Township opts not to award to an energy supplier, then the expenses incurred by Gabel Associates, Inc. for the initial informational mailer in the estimated sum of \$4,000.00 may be due from the Township and, pursuant to applicable regulations, the current energy utility may assess a fee of up to \$750.00 for information to identify usage by residential customers; and

WHEREAS, Gabel Associates, Inc. agrees to an extension of the Agreement at the same terms and conditions, including compensation at the level of energy agent fees (\$.00069/kwh) set forth in the current Agreement; and

WHEREAS, any energy agent fee will be paid to Gabel Associates, Inc. directly by the supplier awarded a contract by the Township, therefore there will be no direct cost or expense to the Township in connection with the consulting services under the Agreement; and

WHEREAS, the Township of Raritan is pleased with the performance of Gabel Associates, Inc. and wishes to extend the Agreement to June 30, 2019; and

WHEREAS, Gabel Associates, Inc. continues to be on the DCA- approved vendor list.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan in the County of Hunterdon and State of New Jersey as follows:

1. Gabel Associates, Inc., is hereby awarded an extension of the Agreement for consulting services to continue a Government Energy Aggregation Program in the Township of Raritan.
2. The Mayor and Clerk are hereby authorized to sign an “Agreement by between the Township of Raritan and Gabel Associates, Inc.” for an additional two (2) year term from June 30, 2017 ending on June 30, 2019 pursuant to the same terms and conditions set forth in the Agreement.

This Resolution shall take effect immediately.

Mayor Gilbert read Resolution #17-147 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-147.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O’Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-147

**STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
GREEN ACRES PROGRAM ENABLING GRANT RESOLUTION**

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program provides loans and/or grants to Municipal and County governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Raritan has previously obtained a loan in the amount of \$2,250,000.00 and grants totaling \$2,510,000.00 from the State to fund the following project(s):

**#1021-96-131
Land Acquisition Plan**

WHEREAS, the State and Raritan Township intend to increase Green Acres funding by \$550,000.00; and

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into a Project Agreement with the State for the above- named project.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, Hunterdon County, State of New Jersey that:

1. The Township Administrator of the Township of Raritan is hereby authorized to execute an agreement and any amendment thereto with the State known as Open Space Acquisition Plan.
2. The applicant will obtain and provide its matching share of the project, if a match is required, in the amount of \$550,000.00.
3. In the event the State's funds are less than the total project cost specified above, the applicant will obtain and provide the balance of the funding necessary to complete the project.
4. The applicant agrees to comply with all applicable federal, state, and local laws, rules and regulations in its performance of the project.

This Resolution shall take effect immediately.

Mayor Gilbert read Resolution #17-138 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-138.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-138

**AUTHORIZING FLEMINGTON FOOD PANTRY TO INSTALL
A SHED ON TOWNSHIP-OWNED LAND AT 154 ROUTE 31 NORTH**

WHEREAS, the Flemington Food Pantry has requested permission to install a shed on Township owned land adjacent to the present structure at 154 Route 31 North; and

WHEREAS, Flemington Food Pantry has agreed to follow all Zoning and Building Permit Regulations and Ordinances regarding the installation of this shed.

NOW THEREFORE BE IT RESOLVED BY THE Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the request by Flemington Food Pantry to install a shed on Township owned land, adjacent to the structure located at 154 Route 31 North is approved.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Committee Member O'Brien requested that Resolution #17-132, liquor license renewal - CRI Flemington, Inc., Chimney Rock Inn be removed for further consideration.

Mayor Gilbert read the following resolutions by title.

Mayor Gilbert asked for a motion to adopt the Consent Agenda as amended.

Motion by Reiner, seconded by O'Brien

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

MINUTES:

Township Committee Regular Meeting Minutes of May 2, 2017.

RESOLUTION #17-131

WHEREAS, an application, municipal fee and Tax Clearance Certificate have been received by the Acting Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

WHEREAS, notice of the renewal of the license has been published under the direction of the Director of Alcohol and Beverage Control and no objections to the renewal of this license has been received by the Clerk; and

WHEREAS, this renewal application has been reviewed by the Acting Clerk of the Township of Raritan and the Police Department and, since no objections were received, recommends the renewal of the liquor license.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one-year beginning July 1, 2017 to June 30, 2018:

*Croton Rod & Gun Club, Inc.
t/a Croton Rod & Gun Club
31 Rake Road
Flemington, NJ 08822*

*License #1021-31-006-001
License Fee \$188.00*

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall forward a copy of this resolution to the Division of Alcohol Beverage Control.

RESOLUTION #17-133

WHEREAS, an application, municipal fee and Tax Clearance Certificate have been received by the Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

WHEREAS, notice of the renewal of the license has been published under the direction of the Director of Alcohol Beverage Control and no objections to the renewal of this license have been received by the Clerk; and

WHEREAS, this renewal application has been reviewed by the Township Clerk and the Police Department and since no objections were received, recommends the renewal of the liquor license.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one year beginning July 1, 2017 to June 30, 2018:

*Apple Food Service of Flemington, LLC
t/a Applebees
Route 202/31 North
Flemington, NJ 08822*

License #1021-33-003-006

License Fee: \$2,500.00

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall send a copy of this resolution to the Division of Alcohol Beverage Control.

RESOLUTION #17-134

WHEREAS, an application, municipal fee and Tax Clearance Certificate have been received by the Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

WHEREAS, notice of the renewal of the license has been published under the direction of the Director of Alcohol Beverage Control and no objections to the renewal of this license have been received by the Clerk; and

WHEREAS, this renewal application has been reviewed by the Township Clerk and the Police Department and since no objections were received, recommends the renewal of the liquor license.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one year beginning July 1, 2017 to June 30, 2018:

*Brinker New Jersey, Inc.
t/a Chili's Grill & Bar
325 Route 202
Flemington, New Jersey 08822*

*License # 1021-33-001-006
License Fee: \$2,500.00*

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall send a copy of this resolution to the Division of Alcohol Beverage Control.

RESOLUTION #17-135

WHEREAS, an application, municipal fee and Tax Clearance Certificate have been received by the Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

WHEREAS, notice of the renewal of the license has been published under the direction of the Director of Alcohol Beverage Control and no objections to the renewal of this license have been received by the Clerk; and

WHEREAS, this renewal application has been reviewed by the Township Clerk and the Police Department and since no objections were received, recommends the renewal of the liquor license.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one year beginning July 1, 2017 to June 30, 2018:

*Rare Hospitality International, Inc.
t/a Longhorn Steakhouse
138 Route 31 North
Flemington, NJ 08822*

*License #1021-33-015-003
License Fee #2,500.00*

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall forward a copy of this resolution to the Division of Alcohol Beverage Control.

(Correct name is Padero Solaer was referenced as "Loaer" on agenda and in adopted resolution #17-137.)

RESOLUTION #17-137

WHEREAS, Padero Loaer USA, Inc. in February, 2017 posted a \$850,645.20 Cash Performance Bond; and

WHEREAS, Padero Loaer USA, Inc. has requested a reduction its cash bond; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the reduction the Cash Performance Bond be reduced in the amount of \$380,370.00 and:

WHEREAS, the Township of Raritan will retain \$292,962.60.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Cash Performance Bond posted by Raritan Junction, LLC be reduced in the amount of \$380,370.00.

RESOLUTION #17-150

WHEREAS, an application, municipal fee and Tax Clearance Certificate have been received by the Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

WHEREAS, notice of the renewal of the license has been published under the direction of the Director of Alcohol and Beverage Control and no objections to the renewal of this license has been received by the Clerk; and

WHEREAS, this renewal application has been reviewed by the Clerk of the Township of Raritan and the Police Department and, since no objections were received, recommends the renewal of the liquor license.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one year beginning July 1, 2017 to June 30, 2018:

*AntSul-BWW VI, LLC
t/a Buffalo Wild Wings
144 Route 31, Suite #100
Flemington, NJ 08822*

*License # 1021-33-013-002
License Fee: \$2,500.00*

BE IT FURTHER RESOLVED that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED that the Acting Clerk of the Township of Raritan, Rose Sollena, shall forward a copy of this resolution to the Division of Alcohol Beverage Control.

RESOLUTION #17-139

WHEREAS, an application, municipal fee and Tax Clearance Certificate have been received by the Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

WHEREAS, notice of the renewal of the license has been published under the direction of the Director of Alcohol Beverage Control and no objections to the renewal of this license have been received by the Clerk; and

WHEREAS, this renewal application has been reviewed by the Township Clerk and the Police Department and since no objections were received, recommends the renewal of the liquor license.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one year beginning July 1, 2017 to June 30, 2018:

*Copper Hill Golf Club Inc.
t/a Copper Hill Country Club
PO Box 4
Flemington, NJ 08822*

*License #1021-31-005-001
License Fee: \$188.00*

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall forward a copy of this resolution to the Division of Alcohol Beverage Control

RESOLUTION #17-140

WHEREAS, the Township Tax Collector has recommended the refund of this over-payment; and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan that the following taxpayers receive a refund of the amount as specified:

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Wegrzyn, Sandra & Kazar Walter Jr. Refund to CoreLogic 2 nd Quarter 2017	\$3,345.54	79.09	2

RESOLUTION #17-141

WHEREAS, an application, municipal fee and Tax Clearance Certificate have been received by the Acting Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

WHEREAS, notice of the renewal of the license has been published under the direction of the Director of Alcohol Beverage Control and no objections to the renewal of this license has been received by the Clerk; and

WHEREAS, this renewal application has been reviewed by the Acting Township Clerk and the Police Department and since no objections were received, recommends the renewal of the liquor license.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one year beginning July 1, 2017 to June 30, 2018:

*Penns-Raritan, Inc.
t/a Raritan Wine & Spirits
14 Commerce Street
Flemington, NJ 08822*

*License # 1021-44-010-002
Fee: \$2,500.00*

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall forward a copy of this resolution to the Division of Alcohol Beverage Control.

RESOLUTION #17-142

WHEREAS, an application, municipal fee and Tax Clearance Certificate have been received by the Acting Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

WHEREAS, notice of the renewal of the license has been published under the direction of the Director of Alcohol Beverage Control and no objections to the renewal of this license have been received by the Clerk; and

WHEREAS, this renewal application has been reviewed by the Acting Township Clerk and the Police Department and since no objections were received, recommends the renewal of the liquor license.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one year beginning July 1, 2017 to June 30, 2018:

*Skip Little, Inc.
t/a Jake's Restaurant & Bar
253 Route 202/31 South
Flemington, New Jersey 08822*

*License # 1021--33-002-005
Municipal Fee: \$2,500.00*

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall forward a copy of this resolution to the Division of Alcohol Beverage Control.

RESOLUTION #17-144

WHEREAS, Beazer Homes has requested a refund of their Inspection's Escrow Fee; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated May 30, 2017 and recommended the refund of these Inspection Escrow Fees.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Inspection Escrow Fee paid by Beazer Homes in the amount of \$560.50 is hereby refunded.

RESOLUTION #17-145

WHEREAS, Beazer Homes has requested a refund of their Developer's Escrow Fee; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated May 30, 2017 and recommended the refund of this Developer's Escrow Fee.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Developer's Escrow Fee paid by Beazer Homes in the amount of \$64.69 is hereby refunded.

Mayor Gilbert read Resolution #17-132 by title.

A brief discussion was held regarding the jurisdiction of the liquor license and it was confirmed that the license belongs to Raritan Township not Flemington Borough.

Mayor Gilbert asked for a motion to adopt Resolution #17-132.
Motion by O'Brien, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #17-132

WHEREAS, an application, municipal fee and Tax Clearance Certificate have been received by the Acting Township Clerk of the Township of Raritan for the renewal of a previous liquor license issued by the Mayor and Township Committee of the Township of Raritan; and

WHEREAS, notice of the renewal of the license has been published under the direction of the Director of Alcohol and Beverage Control and no objections to the renewal of this license has been received by the Clerk; and

WHEREAS, this renewal application has been reviewed by the Acting Clerk of the Township of Raritan and the Police Department and, since no objections were received, recommends the renewal of the liquor license.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following liquor license be renewed for one year beginning July 1, 2017 to June 30, 2018:

*CRI Flemington Inc.
41 Route 31
Flemington, NJ 08822*

*License #1021-33-014-004
License Fee \$2,500.00*

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall sign, issue and deliver such certificates of license to the above licensee on behalf of the Township of Raritan.

BE IT FURTHER RESOLVED, that the Acting Clerk of the Township of Raritan, Rose Sollena, shall forward a copy of this resolution to the Division of Alcohol Beverage Control.

PRIVILEGE OF THE FLOOR

There was no public comment.

Mayor Gilbert asked for a motion to reconvene closed session.
Motion by Mangin, seconded by O'Brien
MOTION UNANIMOUSLY CARRIED

RESOLUTION #17-149

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel: Payroll/Benefits Coordinator; Fire Prevention Assistant; Municipal Judge Appointment; Deputy Fire Marshal
 - c) Attorney Client Privilege:
 - d) Pending Litigation: Hampton Corner Road Study
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Closed session began at 8:57 p.m.

The regular meeting reconvened at 10:08 p.m.

FURTHER ACTION

Mayor Gilbert read Resolution #17-129 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-129.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #17-129

**RESOLUTION TO EMPLOY DEBORAH REYNOLDS AS
FULL-TIME FIRE PREVENTION ADMINISTRATIVE ASSISTANT**

WHEREAS, there exists a vacancy in the Fire Prevention Office for the position of Administrative Assistant; and

WHEREAS, the Township Committee wishes to fill this vacancy; and

WHEREAS, the Administrator has interviewed prospective candidates and made a recommendation to the Township Committee; and

WHEREAS, Administrator Donald Hutchins recommends Deborah Reynolds for the position of Fire Prevention Administrative Assistant.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Deborah Reynolds is hereby employed as the Fire Prevention Administrative Assistant at an annual salary of \$38,000.00, effective June 6, 2017.

Mayor Gilbert read Resolution #17-136 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-136.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Chen, Mangin, Reiner, Mayor Gilbert

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: O'Brien

RESOLUTION #17-136

**RESOLUTION TO EMPLOY KRISTI GANO AS
FULL-TIME PAYROLL/BENEFITS COORDINATOR**

WHEREAS, there exists a vacancy in the Finance Office for the position of Payroll/Benefits Coordinator; and

WHEREAS, the Township Committee wishes to fill this vacancy; and

WHEREAS, the Administrator has interviewed prospective candidates and made a recommendation to the Township Committee; and

WHEREAS, Administrator Donald Hutchins recommends Kristi Gano for the position of Payroll/Benefits Coordinator.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Kristi Gano is hereby employed as the Payroll/Benefits Coordinator at an annual salary of \$41,000.00, effective June 27, 2017.

Mayor Gilbert read Resolution #17-129 by title.

Mayor Gilbert read Resolution #17-151 in full.
Mayor Gilbert asked for a motion to adopt Resolution #17-151.
Motion by Mangin, seconded by Chen

ROLL CALL VOTE:

AYES: Chen, Mangin, O'Brien, Mayor Gilbert
NOES: Reiner
ABSTAIN: None
ABSENT: None

RESOLUTION #17-151

APPOINTMENT OF MUNICIPAL COURT JUDGE

WHEREAS, the current Municipal Judge, Joseph S. Novak, will be stepping down from his position as of June 30, 2017; and

WHEREAS, the appointment of the current Municipal Court Judge, Joseph S. Novak, expires on December 31, 2017; and

WHEREAS, the Township Committee is desirous of filling the Municipal Court Judge position and appoint Judge Peter Fico to fill the unexpired term of Judge Joseph S. Novak; and

WHEREAS, the Township Committee has interviewed various candidates to fill the position of Municipal Court Judge for the Township of Raritan.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan that Judge Peter Fico is hereby appointed to the position of Municipal Court Judge for the unexpired term of Judge Joseph S. Novak from July 1, 2017 through December 31, 2017 at a prorated annual salary of \$22,065.15.

ADJOURNMENT

Mayor Gilbert asked for a motion to adjourn.
Motion by Reiner, seconded by Mangin.
MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 10:11 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, MAY 15, 2018**

MEETING CALLED: Mayor Mangin called the regular meeting to order at 6:30 p.m.

ROLL CALL: The following were present: Mayor, Michael Mangin; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Craig O'Brien; and Comm. Louis Reiner

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Police Captain, Kevin Donovan; Chief Financial Officer, Bill Pandos; Township Attorney, Jeff Lehrer; Township Auditor, Robert Swisher

MEETING ADVERTISED: Mayor Mangin advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 10, 2018 issue of the Courier News and was posted on the municipal bulletin board and the Township website.

Township Attorney Lehrer read Resolution #18-111 in full.

Mayor Mangin asked for a motion to approve Closed Session Resolution.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: Reiner

RESOLUTION #18-111

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel: Permanent part-time Public Works Employee; Public Works Employee Retirement; Administrator's Salary

- c) Attorney-Client Privilege: Raritan Junction vs. RTMUA & Township 3rd Party Complaint for Scarce Resources; Affordable Housing (including Dayton Road Property); LOSAP Grievance

- d) Pending Litigation:

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

- 4. The Committee will return to Regular Session and may take further action.
- 5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Mangin asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Mangin asked for any amendments to the Agenda.

Mayor Mangin asked for a motion to approve the agenda.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

At this time, Mayor Mangin requested that the Committee deviate from the scheduled agenda and advance the Clover Hill Sports Complex proposal update and public forum, as interested parties were in attendance.

Mayor Mangin announced receipt of an email from the Co-Chairs, Ira Rosenheim and Ryan Edge, of the Ad hoc Recreation Committee around 3:00 p.m. today. Mayor Mangin read the following into the record:

“Mayor Mangin: This is to inform you that the Ad Hoc Recreation Committee that was commissioned by the Raritan Township Committee to study the need for enhanced active recreation facilities in our community, formally withdraws its request for the Township Committee’s endorsement of the submitted concept plan. Our Ad Hoc Committee has been listening to the public comment and we will be meeting in the near future to determine how we can work with the Township and/or County to find a suitable solution to the challenges that many of our local youth sports organizations consistently face. We offer our thanks to the public for participating and sharing their opinions, while at the same time we remain very disappointed that the leaders of the opposition to this plan have allowed and even encouraged their conversations to degenerate into very personal attacks against members of this Ad Hoc Committee and the individual youth sports organizations we help lead. Any suggestions of ulterior motives and hidden agendas are completely unfounded and extremely insulting. The Ad Hoc Committee respectfully urges our residents to remember that we are also members of this community, and that the volunteer-led, non-profit organizations we serve exist for the benefit of the children in our community.”

Mayor Mangin expressed disappointment regarding Facebook comments posted against the Township Committee and volunteers and reminded those in attendance that the Township provides no funding to the youth recreation leagues.

Committee Member Reiner asked that the record reflect that the above-mentioned email is available under the Open Public Records Act as a public record.

Mayor Mangin asked for a motion to accept the Ad Hoc Recreation Committee’s withdrawal of the Clover Hill Concept Plan.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES:	Gilbert, Hazard, O’Brien, Reiner, Mayor Mangin
NOES:	None
ABSTAIN:	None
ABSENT:	None

Resolution to be ratified and confirmed at the June 4, 2018 meeting.

During the vote, Committee Members commented as follows:

Deputy Mayor Gilbert commented, “the ad hoc committee was formed at the request of the Township Committee, they were not directed to come up with any particular solution by any member of this committee. They worked together as a cohesive group because prior to that,

requests were coming to this committee from various athletic groups asking for solutions...If anything good came out of this, would be that the youth sports organizations did work together. They came up with what they felt was a good solution and unfortunately it was met with significant opposition, as was stated. I don't think this changes the need for additional recreation facilities in our community just like a great school system adds value to our community so do good recreational facilities for our youth sports organizations. My vote is yes to accept their request to withdraw the proposal."

Committee Member Hazard, "I want to thank all the people here... I think it is no secret or should it be that I have been a youth advocate, an advocate of higher education since I came to this community twenty-four (24) years ago. I started out by coaching soccer...became a member of the Board of Trustees for Raritan Valley Community College advocating for our youth...don't think for a minute we don't read on line because we do.....I'm saddened that a lot of this was not in the newspaper... that's a problem with communication. In hindsight, three percent (3%) went a little bit over board, I get 'not in my backyard,' we listen. This process was wide open for six months, before I was elected.....I want to thank the ninety-seven percent (97%), and for the other three percent (3%) there is no hard feelings at all, when you start calling people's names out personally, I print out every single comment that you made on your own Save Clover Hill, I read every comment, every email and the comments were 97% positive... it was the 3% that started calling out these volunteers.... Those people who are volunteers, who have run this, it's their time, talent... I look forward to working with the 3% as we look to help these kids....This was a concept, people working together, Devils Lacrosse, Flemington Soccer, Hunterdon Outreach Program, girls' softball, Flemington Falcons, FRB, first time our community came together in a long time. I was happy about that although disappointed. I was very unhappy to get the email because I thought we could work something out....as we move forward I'm looking to bring civility to this process, there is not a lot of spaces in Raritan Township to put up sports complexes....is that we work with the County together... upgrade some of our current facilities. Our Parks and Recreation Committee has done a great job but the fact is that four years ago it was pretty much carpet bomb from overplay. So, when people are not playing on the fields, there is a reason. You can only put three games a day on a field before it becomes dirt. That's why turf, right....This group is blown up, they are done, nobody wins. But as far as I'm concerned, I hope they stay together and I would encourage you to tell them to stay together on this process. I will continue to work with these organizations. They pay for their fields. There is nothing they don't pay for. The Township doesn't pay for their fields. They pay for scholarships every single year....my point is don't beat up on them, don't pull out their names. Margaret Flood, president of the club, probably has put up an unbelievable amount of money for scholarships for kids who can't play, please don't pick on them, pick on us. We are the ones maybe who screwed up....I thank you all for the process, for being here tonight, I was disappointed. As we move forward, I look forward to your support and your voice as always, that is the core foundation of our democracy, freedom of speech....I vote yes."

Committee Member O'Brien, "thank your for coming tonight. I think there were a lot of lessons learned. One was communication, openness and transparency. I think we on the Committee missed an opportunity to walk people through the process explaining what was going on. I found out as you did when the proposal came out. And, I think by not having that information and taking everyone on that trip explaining what the need was, where they were going.....we missed a key opportunity and I hope that it hasn't completely dashed their hopes. On communication,

everybody who sent an email, I think I replied to you, and if I didn't, it was an oversight on my part. I tried very hard to make sure every single person got a response even if it was 'I got your email' because I think that is my job. I'm really glad that you are all out here today and I hope that when decisions are made to move forward, they are communicated openly and everybody is aware of what is going on so we avoid these things in the future. I vote yes to withdraw that recommendation."

Committee Member Reiner, "I want to thank all pros and cons for coming out this evening. It was one hell of a fight, emotions on both sides touching the hearts of many in a quiet suburban town. We certainly don't want to end up like Flemington Borough and be essentially divided and picking on and hurting one another, that is not who we are....let me just say that I am an advocate, supporter of upgrading existing facilities within the Township. I think there is a need for that and I am an adamant supporter of youth recreational activities....and I'm certainly not going to hide behind the County on one point, the buck stops with us, we are the Raritan Township governing body and that's it. The public has spoke loud and clear, four to five hundred people on a petition says it all and as elected officials.....we live in a constitutional republic, a form of democracy and if elected officials cannot hear the loud voices that came out in opposition in the overwhelming numbers they did they must have been underwater. So, all I can say is that moving into the future my intent is to try to find something for these kids because the comments made earlier were correct, they don't get anything from the town as far as money and they are all good volunteers trying to help the community and help these sports organizations. I'm sure at the end of the line we are going to come to some solution that is supported by the overwhelming majority and amicable to all concerned. I will be voting yes to accept Mr. Rosenheim's proposal to withdraw his proposal to construct a sports facility at the Clover Hill location. My vote will be yes."

Mayor Mangin, "from the beginning, when we first received the conceptual plan, I made this an open forum and tried to give everyone a chance to talk. I am voting yes. I don't think I need to reiterate some of the things that were already said. To that matter and in the spirit of transparency, the agenda was prepared last Friday, that said it was an open forum until we received this letter at 3:05 p.m. this afternoon. I'm going to give about fifteen to twenty minutes for public comment and I don't want to hear why you don't want it in your backyard because of lights, traffic, deer, concessions, loud speakers. I will entertain anybody's opinion on this. This Committee believes that there should be additional recreation but it is not going to happen at Clover Hill. I vote yes."

Township Attorney, Jeff Lehrer, clarified that the Governing Body had just voted to accept the recommendation of the Ad Hoc Committee to formally withdraw its request for fields at Clover Hill. He stated, "the Mayor is saying that you can speak but time is limited to a fifteen to twenty-minute timeframe...."

Mayor Mangin solicited public comment.

The following members of the public spoke during public comment:

Dianne Bornegesser, a resident of 5 Brook View Court, asked if the lights "that are there now" are going to stay? And if they are coming back.

Rob Brechka, a resident of 19 Sheppard Drive, spoke of his coaching experience and support of youth sports; and spoke in favor of fixing Lenape Park.

John Regar, a resident of 19 Fieldstone Place, asked if the Ad Hoc Committee is withdrawing any proposal to the County.

Mike Sullivan, a resident of 25 Running Brook Circle, commented that the sentiment of the Clover Hill community was one of being uninformed and not part of the process regarding the proposed concept plan, as well as the soccer fields.

Steve Saus, a resident of 29 Running Brook Circle, commented on the lack of transparency and information regarding the process including correspondence dating back one year; commented on the lack of residents on the Ad hoc Committee; inquired as to the consideration of other alternatives outside of Clover Hill; and spoke of individuals tasked with the evaluation of specific properties that was never completed.

John Testa, a resident of 10 Clover Hill Road, thanked the Committee for acceptance of the withdrawal by the Ad Hoc Committee and commented that too much conflict of interest exists on the Open Space Advisory and Township Committees.

At this time, Mayor Mangin advised that public comment regarding the Clover Hill Concept Plan was closed. Committee Member O'Brien commented, "so we have open public comment on any item on the agenda and I think anybody should be allowed to speak for three (3) minutes.

Mr. Lehrer advised Committee Member O'Brien that Mayor Mangin had allowed for one more comment and that person spoke. Mr. Lehrer continued, "Mr. O'Brien, with all due respect, you are not the Chairman of the meeting. The Chairman of the meeting is the Mayor and he said he was going to limit it to fifteen minutes because they had voted. You don't have the right individually to invite people up to the dais. The Mayor is the Chairman of the meeting..."

Public comment continued.

Barbara Sachau, a resident of 2 Glenway Drive, voiced opposition to the proposed resolution authorizing a salary increase for the Township Administrator commenting that a maximum be set for salary ranges; expressed dissatisfaction for the proclamation honoring John Lanza as recipient of the Raritan Township Republican Club's award; and with respect to fields, suggested seeking a private investor to fund enclosed recreational facilities.

During public comment, Committee Members addressed questions raised regarding the Clover Hill proposal advising that the Township Committee's resolution accepting the withdrawal of the plan will be forwarded to the County and if the Ad Hoc Committee chooses to proceed with the County that is their choice; advised that the process regarding the construction of the soccer fields at Clover Hill was a full process; and responded that the lighting at the soccer fields had been removed in November and that request for usage is on an annual basis.

Deputy Mayor Gilbert advised that she personally reached out by email to those who had expressed concerns or interest regarding the lights at Clover Hill, as she knew they would have a comment or opinion regarding the proposed conceptual plan. Deputy Mayor Gilbert also clarified that the ad hoc committee was not charged with looking at Clover Hill. She continued to explain that the committee was charged specifically to come up with a solution for the lack of recreation facilities in the community, whether it be repurposing existing fields, the acquisition of open space or utilizing an existing parcel. Deputy Mayor Gilbert stated, “they were never told to look at Clover Hill by any member of this Committee, so any reference to correspondence going back a year is not true.”

Committee Member Reiner added, “...that the email going back to February of last year was not the Committee as a Governing Body, it was not the entity, it was one committee member.”

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$761,633.57**

Mayor Mangin asked for a motion to approve the bill list for Raritan Township.
Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O’Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

REPORTS

The following staff reports were acknowledged by the Township Committee:

- *Planning/Zoning Escrow Accounts – April 2018
- *Animal Control – April 2018

LIAISON REPORTS

Karen Gilbert: Environmental Commission/Green Team, Finance; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)

Deputy Mayor Gilbert announced that meetings of the Environmental Commission, Parks and Recreation Committee, and Planning Board were cancelled. Deputy Mayor Gilbert reported on a meeting of the Open Space Committee advising that Bill Millette, Hunterdon County Open Space

Program Manager, presented an overview of the County's open space plan. Deputy Mayor Gilbert explained that Mr. Millette is meeting with all of the municipalities for input. She advised that the document is for informational purposes only and is not for distribution to the public and is strictly confidential. Deputy Mayor Gilbert advised that she will provide copies through the Clerk to all Committee Members. Deputy Mayor Gilbert also reported that the Open Space Advisory Committee discussed active recreation as well.

Committee Member Hazard suggested inviting Mr. Millette to a Township Committee meeting to present the County's plan once approved.

Mayor Mangin reiterated that the document shall not be shared with the public.

Gary Hazard:

Court/Police; RTMUA

Committee Member Hazard reported that the Court is running well and announced that he will be attending his first meeting of the RTMUA as an official member this coming Thursday and will report accordingly monthly.

Committee Member Reiner inquired as to whether Committee Member Hazard could share closed session discussions with the Township Committee as he is the liaison to the RTMUA, as well as a Commissioner.

Mr. Lehrer advised that he shall not share such information as the RTMUA is a separate entity and Committee Member Hazard serves on that committee in a separate capacity.

Craig O'Brien:

Open Space
No report.

Louis Reiner:

Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee
Committee Member Reiner announced that September 9 is the date of the Annual 911 Fire Company Stair Climb.

Michael Mangin:

Board of Health; Finance; Personnel; Planning Board (Class I Member)
No report.

UNFINISHED BUSINESS

a. Clover Hill Sports Complex proposal update and public forum – Mayor Mangin reiterated that this item was advanced to earlier in the meeting agenda.

b. CAP Bank Ordinance follow-up discussion – Township Auditor, Robert Swisher provided an explanation of the CAP Bank law advising that the State of New Jersey sets the amount that each municipality is allowed to raise appropriations, and for 2018 that amount was set at 2.5%. He continued that the Township can, by ordinance, raise that amount to 3.5%. Mr. Swisher explained that the ordinance allows the Township to develop this bank which can be carried over for two (2) years and, if not needed within the two years, just goes away. He continued that, “this year, if you pass the ordinance, you will be able to bank 3.5%, if not, you will bank 2.5%....and right now you would be tapping into the 2016 bank to allow you to stay under the CAP law. So, whether you choose to pass the 2.5 or 3.5%, that is not going to impact this year’s budget as prior years’ bank is used first. The one percent (1%) difference would be banked for future years. You had a bank available of about \$250,000 from 2016 that is being used.”

Mr. Swisher also explained that there are two (2) State CAPs – the appropriation CAP and the levy CAP.

Mayor Mangin solicited comments from the Committee.

Committee Member O’Brien, “so it was put out at the last meeting that we never used the CAP bank. We are using the CAP bank, aren’t we? According to Don’s memo we are using \$251,035.39 of it.” Committee Member O’Brien inquired as to how much Township spending was increasing this year and what would be the CAP bank next year.

Mr. Swisher advised that part of the 2016 CAP bank is being used and that \$450,000 is being carried over to next year.

Committee Member O’Brien referred to spreadsheets he had prepared and continued to inquire about clarification of the amount of next year’s CAP bank.

Mr. Swisher commented that he would review Committee Member O’Brien’s spreadsheets and advise accordingly.

Mayor Gilbert asked for clarification that the budget was reviewed by the State and that one minor adjustment was identified.

Mr. Swisher responded that, “the budget is in compliance with all the CAPs and that the State is completely satisfied and had given the okay to adopt tonight.” He continued to explain that, “each year the State of New Jersey gives you a sheet that is your bank that you are allowed to use.”

Committee Member O’Brien commented, “I think our numbers are wrong... somebody made a mistake.”

Mr. Swisher responded, “I don’t believe that to be correct.”

At this time, Mayor Mangin requested that Mr. Swisher provide Committee Member O’Brien and all Committee Members with a copy of the information regarding the Township’s CAP bank.

Committee Member O’Brien continued to express concern regarding the numbers.

Deputy Mayor Gilbert stated, "Mr. Swisher is not new as an auditor. He is new to Raritan Township. And, to the fact that we did not do a self-audit this year, the State audited our budget and did not find any problem with our CAP bank, I'm pretty sure they would be looking at that."

Committee Member O'Brien asked what would happen if he was correct and the numbers were wrong.

Mr. Swisher explained that nothing would happen because the State gave approval to adopt.

NEW BUSINESS

There was no new business.

RESOLUTION #18-33 - 2018 MUNICIPAL BUDGET (FINAL ADOPTION/PUBLIC HEARING)

Mayor Mangin read by title Resolution #18-33.

Mayor Mangin asked for motion to open the public hearing.

Motion by Gilbert, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

No public comment.

Mayor Mangin explained that during State examination of the budget, it was determined that last year's salary figure was used for the 2018 budget for the school resource officer. Mayor Mangin advised that the minor amendment has been corrected and reflected in the 2018 budget document.

Mayor Mangin asked for a motion to close the public hearing and adopt Resolution #18-33, a Resolution Adopting the Budget for the Year 2018.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: O'Brien

ABSTAIN: None

ABSENT: None

BUDGET ADOPTED

During the vote, Committee Member O'Brien commented, "I have seen a lot of budgets, some good ones and some bad ones, the good ones look at the future and plan ahead, they put money aside and they make sure that the growth and the spending matches the growth and the revenue, bad ones go from crisis to crisis and try to put money from short term buckets to kind of keep things going along. This is not a good budget. Spending is up after three years a few million dollars. I would like to say we are at the end of the 3-year spending spree but I don't think we are done yet. By comparison the eight years before that spending went up \$300,000 so six times the

spending in roughly a third of the time frame. That's a big change. This budget is going to be \$650,000 higher than last year's budget when all is said and done. That's another big change. That is 3 ½%. This is not sustainable in the long run. I think we have blown through our spending CAP, there is nothing left on the appropriation side. We have to be more careful..... I vote no."

Committee Member Reiner, "our increased appropriations of, as Mr. O'Brien stated, \$650,000 for this year over the last 2 years, two million that was the result of debt service, health care, contractual obligations, pensions and such, I am fully aware that this has been offset by revenue and again I am aware that our tax rate has been kept essentially flat over the last 2 years on the municipal side. Nine dollars for the average homeowner vs. the schools with a budget three times the size of ours, 2% card blanche across the board.... I'm very familiar with and have been made aware of the fact that 2 million of increased appropriations. Well I'm very proud of the fact that we had a net pay down over the last two years to our debt of \$2,246,380.72. I think that that is extremely, this is huge, this amount of money to pay down off your debt off the top over the last two years, I think this is a record that we should be proud of and one of which I think should serve as a role model for all towns to follow but yet they don't. Having said all I said, I'm very satisfied with this budget and I would like to give all the credit to our CFO and our Administrator for enabling its facilitation. Thank-you Bill, thank-you Don, my vote will be yes to adopt this budget.

(A COPY OF THE BUDGET RESOLUTION #18-33 IS HEREWITH ATTACHED AND
MADE A PART OF THESE MINUTES)

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Mayor Mangin read by title Ordinance #18-17.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A CORRECTED PATHWAY
ACCESS EASEMENT FOR LOT 54.01 IN BLOCK 16.01 FROM FLEMINGTON JUNCTION,
L.L.C. (71 JUNCTION ROAD)

Mayor Mangin asked for a motion to open public hearing.

Motion by Gilbert, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

No public comment.

Mayor Mangin asked for a motion to close the public hearing and adopt Ordinance #18-17 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised May 4, 2018, The Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #18-17

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A CORRECTED PATHWAY ACCESS EASEMENT FOR LOT 54.01 IN BLOCK 16.01 FROM FLEMINGTON JUNCTION, L.L.C.

WHEREAS, Flemington Junction, L.L.C., is the fee simple owner of that certain tract of land lying and being in the Township of Raritan, County of Hunterdon, State of New Jersey, which tract of land is identified as Lot 54.01 in Block 16.01 on the Tax Map of Raritan Township in Hunterdon County, New Jersey, consisting of 11.45± acres (498,773± square feet), located on Junction Road, (the "Property"); and

WHEREAS, Flemington Junction, L.L.C., as Grantor, and The Township of Raritan, as Grantee, entered into that certain Pathway Access Easement, dated May 9, 2016, recorded on May 17, 2016 in the Hunterdon County Clerk's Office in Deed Book 2377, Page 437, Instrument No. 20160517000103190 (the "Original Easement") granting a nonexclusive access easement over a portion of the Property; and

WHEREAS, the portion of the Property subject to the Original Easement is more particularly described by metes and bounds description entitled:

"Metes and Bounds Description Flemington Junction Apartments 15' Wide Public Access Easement, Block 16.01, Portion Lots 54.01, Raritan Township, Hunterdon County, New Jersey" delineating an area of 0.459± acres (19,981± square feet),

which description is dated September 24, 2015, which description was prepared by Howard C. Lopshire, NJPLS, Lic. No. 24GS02680300, of Carroll Engineering (the "Original Easement Area"); and

WHEREAS, Grantor and Grantee now desire to amend which portion of the Property is subject to Original Easement, and do hereby revise and substitute the Original Easement Area, which revised portion is more particularly described by metes and bounds description entitled Metes and Bounds Description Flemington Junction Apartments 15' Wide Public Access Easement Block 16.01, Portion of Lot 54.01 Raritan Township Hunterdon County, New Jersey, which description is dated October 16, 2017, and which description was prepared by Howard C. Lopshire, NJPLS, Lic. No. 24GS02680300; and as further depicted and set forth on the "Grading & Stormwater Management Plan, Flemington Junction Apartments, Block 16.01, Lots 37.01 and 54, Proposed Lot 54.01 in Block 16.01, Situated in Raritan Township, Hunterdon County, New Jersey," last revised September 25, 2017, and prepared by Thomas J. Fik, NJPE, Lic. No. 24GE04591700, of Carroll Engineering; and

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept the Corrected Pathway Access Easement for Lot 54.01 in Block 16.01, in substitution of the Original Easement Area from Flemington Junction, L.L.C.; and

WHEREAS, the Township Attorney for the Township of Raritan reviewed the Corrected Pathway Access Easement in substantially the form attached and finds it acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Corrected Pathway Access Easement attached hereto and directs its appropriate officials to execute and record same as may be necessary.

This Ordinance shall become effective according to law.

Mayor Mangin read by title Ordinance #18-18.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DETENTION BASIN, DRAINAGE, CONSERVATION AND ACCESS EASEMENT (BLOCK 36.04, LOTS 72, 73, 74, 75 AND 76) FROM NORTH BRIDGE DEVELOPMENT CORPORATION AND WALTER KLINK (20 RIDGE ROAD; 408, 410, 412, 414 CASE BOULEVARD)

Mayor Mangin asked for a motion to open public hearing.

Motion by Gilbert, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

No public comment.

Mayor Mangin asked for a motion to close the public hearing and adopt Ordinance #18-18 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised May 4, 2018, The Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #18-18

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DETENTION BASIN, DRAINAGE, CONSERVATION AND ACCESS EASEMENT (BLOCK 36.04, LOTS 72, 73, 74, 75 AND 76) FROM NORTH BRIDGE DEVELOPMENT CORPORATION AND WALTER KLINK (20 RIDGE ROAD; 408, 410, 412, 414 CASE BOULEVARD)

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept a Detention Basin, Drainage, Conservation and Access Easement for Block 36.04, Lots 72, 73, 74, 75 and 76, as shown on the Tax Map of the Township of Raritan ("Property") from North Bridge Development Corporation and Walter Klink; and

WHEREAS, this Detention Basin, Drainage, Conservation and Access Easement is required by Township of Raritan Planning Board Resolution No. 17-2010, R.T.P.B. Application No. S-1409; and

WHEREAS, North Bridge Development Corporation and Walter Klink agreed to donate the Easement at no cost to the Township; and

WHEREAS, the Township Attorney for the Township of Raritan reviewed the Detention Basin, Drainage, Conservation and Access Easement in substantially the form attached and finds it acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Detention Basin, Drainage, Conservation and Access Easement attached hereto and directs its appropriate officials to execute and record same as may be necessary.

This Ordinance shall become effective according to law.

ORDINANCES (INTRODUCTION, FIRST READING)

Mayor Mangin read by title Ordinance #18-19.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF AN ACCESS (K-TURN) EASEMENT FOR BLOCK 44, LOT 24.01; A DRAINAGE EASEMENT FOR BLOCK 44.02, LOT 1; AN ACCESS EASEMENT FOR BLOCK 44, LOT 24.01; A SIGHT TRIANGLE EASEMENT FOR BLOCK 44, LOTS 24.02, 24.03, 24.32, 24.34, 24.41 AND 24.42; BLOCK 44.01, LOTS 1, 5, 7 AND 10; AND BLOCK 44.02, LOTS 3 AND 14; A STORM SEWER EASEMENT FOR BLOCK 44, LOTS 24.26, 24.36, 24.37, 24.38, 24.39 AND 24.40; BLOCK 44.01, LOTS 9 AND 10; AND BLOCK 44.02, LOTS 13, 14 AND 15; AND A UTILITY EASEMENT FOR BLOCK 44.02, LOTS 1, 2 AND 3; AND BLOCK 44.02, LOTS 1, 14, 15, 16, 17, 18, 19, 20, 21, 22 AND 23; ALL FROM TOLL NJ, L.P. (CARTER DRIVE, HINKLY ROAD, JACOB COURT, PAIGE PLACE, TIFFANY DRIVE)

Mayor Mangin asked for a motion to introduce Ordinance #18-19 on first consideration.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for June 4, 2018.

Mayor Mangin read by title Ordinance #18-20.

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$1,611,428.08 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,530,856.68 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Mayor Mangin asked for a motion to introduce Ordinance #18-20 on first consideration.
Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for June 4, 2018.

CORRESPONDENCE

There was no correspondence.

NON-CONSENT AGENDA

Township Committee Regular Meeting Minutes

Mayor Mangin asked for a motion to approve the Regular Meeting Minutes of May 1, 2018.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Mangin asked for a motion to approve the Regular Meeting Minutes of February 21, 2017.

Motion by Gilbert, seconded by Mayor Mangin

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: Hazard
ABSENT: None

Mayor Mangin asked for a motion to approve the amended Regular Meeting Minutes of February 7, 2017 reflecting a corrected vote for Resolution #17-53.

Deputy Mayor Gilbert requested the following additional amendments to the Regular Meeting Minutes of February 7, 2017, clarification of Committee Member Reiner's vote and language naming an appointee to the Open Space Advisory Committee for Resolution #17-38. Deputy Mayor Gilbert advised that Committee Member Reiner is listed as voting yes and no and the name of the appointee was missing from the text of the resolution pasted in full in the minutes.

Motion by Gilbert, seconded by Reiner to approve the amended Regular Meeting Minutes of February 7, 2017 reflecting a corrected vote for Resolution #17-53; and additional amendments to include a corrected vote and language naming the appointee in Resolution #17-38.

ROLL CALL VOTE:

AYES: Gilbert, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: Hazard
ABSENT: None

Township Committee Executive Meeting Minutes

Mayor Mangin asked for a motion to approve the Executive Session Meeting Minutes of May 1, 2018 (#1 and #2).

At this time, Committee Member O'Brien requested discussion on Closed Session #2.

Committee Member O'Brien, commented, "everything on this is exactly right, I think the quotes are verbatim, but I asked another question. I asked, what was the total increase, and I was told just over 2% was the answer. I would like that added."

Mayor Mangin responded, "I thought I said \$2,500.00."

Committee Member Reiner commented, "our action is \$2,500.00, end of story."

Deputy Mayor Gilbert stated, "my recollection of that conversation is not the same. My recollection was that Mayor Mangin proposed the dollar amount and then Committee Member O'Brien's comment was, '2% I'm fine.' Deputy Mayor Gilbert continued, "I don't remember the question saying, 'so is that 2%.' It was a statement."

Clerk Fania commented, "that's what I have."

Committee Member O'Brien commented, "it's an important question but if the Committee chooses not to add it to the minutes, I'm fine."

Mayor Mangin repeated the request for a motion to approve the Executive Session Meeting Minutes of May 1, 2018 (#1 and #2) as written.

Motion by Hazard, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: O'Brien

ABSTAIN: None

ABSENT: None

Mayor Mangin read by title Resolution #18-112.

Mayor Mangin asked for a motion to adopt Resolution #18-112.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: O'Brien

ABSTAIN: None

ABSENT: None

RESOLUTION #18-112

**A RESOLUTION RATIFYING AND CONFIRMING THE APPOINTMENT
OF GARY HAZARD AS RTMUA COMMISSIONER EFFECTIVE MAY 3, 2018**

WHEREAS, a vacancy as Commissioner on the Raritan Township Municipal Utilities Authority (the "RTMUA") exists as of February 7, 2018; and

WHEREAS, the Raritan Township Committee desires to fill this vacancy within the RTMUA; and

WHEREAS, at its regular meeting of May 1, 2018, the Township Committee, by voice vote, appointed Gary Hazard as Commissioner of the RTMUA for the unexpired term ending January 31, 2019.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township's May 1, 2018 voice vote regarding the appointment of Gary Hazard is hereby ratified and confirmed as follows:

*Gary Hazard
Appointed as Commissioner of the RTMUA
Effective May 1, 2018
Expiring January 31, 2019*

Mayor Mangin read by title Resolution #18-114.
Mayor Mangin asked for a motion to adopt Resolution #18-114.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #18-114

**RESOLUTION AUTHORIZING THE PART-TIME EMPLOYMENT OF
KENNETH PAUL LAMBERT IN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Township of Raritan is in need of a part-time employee in the Department of Public Works; and

WHEREAS, the Mayor and Township Committee desires to fill this position; and

WHEREAS, the Superintendent of Public Works has interviewed and recommends Kenneth Paul Lambert to be employed as part-time Department of Public Works employee pending the outcome of a pre-employment physical and drug screening.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Kenneth Paul Lambert is hereby employed as part-time Department of Public Works employee effective May 16, 2018 at an hourly rate of \$15.00, as set forth in Teamsters Local 469 Contract, not to exceed on average, 24 hours per week, pending the outcome of a pre-employment physical and drug screening.

Mayor Mangin read by title Resolution #18-117.
Mayor Mangin asked for a motion to adopt Resolution #18-117.
Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin
NOES: O'Brien
ABSTAIN: None
ABSENT: None

RESOLUTION #18-117

**RESOLUTION PROVIDING SALARY
INCREASE FOR TOWNSHIP ADMINISTRATOR**

WHEREAS, Donald Hutchins was appointed February 7, 2017 as Township Administrator by Resolution #17-53 for a three-year term effective January 1, 2017 and terminating December 31, 2019; and

WHEREAS, the terms and conditions of the Administrator's employment include an annual salary increase of not less than 1.95% in 2018 and 2019 to be determined by the Township Committee based on an annual performance review; and

WHEREAS, Mr. Hutchins received a salary increase for 2018 of 1.95%; and

WHEREAS, in conducting its annual performance review, the Township Committee finds that Mr. Hutchins has exceeded expectations and has been a significant asset to the Township in his capacity as Township Administrator; and

WHEREAS, in light of Mr. Hutchins' outstanding job performance, the Township Committee desires to provide Mr. Hutchins with an additional \$2,500.00 salary increase for 2018 beyond the 1.95% salary increase mentioned above.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that, in addition to the 1.95% salary increase mentioned above, Mr. Hutchins is hereby afforded an additional \$2,500.00 salary increase for the year 2018.

BE IT FURTHER RESOLVED that this salary increase is separate and apart from the terms of Resolution #17-53 and that all terms and conditions of Mr. Hutchins' employment as set forth in Resolution #17-53 are not amended by this resolution and shall remain in full force and effect.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Mangin asked for a motion to adopt the Consent Agenda.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #18-113

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT (LABOR COUNSEL)

WHEREAS, there exists a need for professional services for the following: labor relations counsel; and

WHEREAS, the estimated cost of the contract is \$155.00 per hour for Partners; \$150.00 per hour for Associates and \$70.00 per hour for Paralegals; and funds will be available in the 2018 budget appropriations through Certificate of Availability of Funds #18-12 for this purpose certified by the Chief Financial Officer.

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Richard P. Flaum, Esq.; DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum for labor relations counsel

2. The contracts are awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. A notice of this action shall be published once in the official newspaper as required by law.

RESOLUTION #18-115

**AUTHORIZING THE RETURN OF DEVELOPER’S ESCROW
(MOREIRA)**

WHEREAS, Moreira has requested the return of its Developer’s Escrow; and
WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated May 7, 2018 and recommended the return of the following Developer’s Escrow:

Moreira	S-1377-M	\$24.95
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NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer’s Escrow in the amount of \$24.95 posted by Moreira is hereby refunded.

RESOLUTION #18-116

**AUTHORIZING THE PARTIAL REFUND OF
CONSTRUCTION PERMIT FEES**

WHEREAS, Doyle Brothers Contracting, LLC has requested the partial refund of permit fees from the Construction Code Office; and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated May 7, 2018, and recommended the refund of permit fees in the amount of \$190.00, as follows:

<u>Block/Lot</u>	<u>Amount</u>
72.10/58	\$46.00
72.11/14	\$46.00
72.10/59	\$64.00
72.11/15	\$34.00
Total:	\$190.00

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that construction permit fees, in the amount of \$190.00 paid by Doyle Brothers Contracting, LLC is hereby refunded.

RESOLUTION #18-118

**A PROCLAMATION RECOGNIZING JOHN R. LANZA AND
JOHN E. LANZA AS RECIPIENTS OF THE RARITAN TOWNSHIP
REPUBLICAN CLUB 2018 COMMUNITY SERVICE AWARD**

WHEREAS, the Raritan Township Republican Club honors individuals for exemplary community and public service at their Annual Community Service Awards Dinner; and

WHEREAS, this year's recipients of the Raritan Township Republican Club's 2018 Community Service Award are Attorney, John R. Lanza and Freeholder, John E. Lanza; and

WHEREAS, this prestigious accolade is bestowed upon both individuals in grateful recognition of their remarkable record of community leadership, exemplary volunteerism and professional achievement; and

WHEREAS, Attorney, John R. Lanza, Esq., managing partner of Lanza & Lanza, LLP, has served the community as past president and trustee of the Hunterdon County Bar Association; as Chairman of the New Jersey Supreme Court District XIII Ethics Committee; as a member of the Hunterdon County Republican Committee for the City of Lambertville; as president of the White Game Club; and has volunteered as a lector, eucharistic minister and attorney for St. John the Evangelist Church; and

WHEREAS, John E. Lanza, Esq., Lanza & Lanza, LLP, has served the community as County Freeholder of the County of Hunterdon; as Appointee on the New Jersey Supreme Court District XIII Ethics Committee; as a member of the Hunterdon County Republican Committee for the City of Lambertville; as advisor to the 2017 Ciatterelli for Governor Campaign; as well as a volunteer and participant in numerous fundraising efforts for St. Baldrick Society, Friendly Sons of St. Patrick, and St. John the Evangelist Church; and

WHEREAS, the strength and success of the State of New Jersey, the vitality of its communities, and the effectiveness of our American society depend, in great measure, upon concerned and dedicated citizens, exemplified by John R. Lanza and John E. Lanza; and

NOW, THEREFORE BE IT PROCLAIMED, that I, Mayor Michael Mangin, on this tenth day of May, two-thousand eighteen, do hereby recognize and proclaim John R. Lanza and John E. Lanza as recipients of the Raritan Township Republican Club 2018 Community Service Award and express sincere congratulations and gratitude for their many years of service.

PRIVILEGE OF THE FLOOR

There was no public comment.

ADJOURNMENT

Mayor Mangin asked for a motion to adjourn.

Motion by Gilbert, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

16131

**RARITAN TOWNSHIP COMMITTEE SPECIAL MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
THURSDAY, MARCH 9, 2017**

MEETING CALLED: Mayor Gilbert called the special meeting to order at 6:08 p.m.

ROLL CALL: The following were present: Comm. Richard Chen; Comm. Michael Mangin; Comm. Craig O'Brien; Comm. Lou Reiner; and Mayor Karen Gilbert.

ALSO PRESENT: Administrator, Donald Hutchins; Chief Financial Officer, William Pandos; Construction Code Official, Hans Warnebold; Police Chief, Glenn Tabasko; OEM Coordinator, Chris Phelan; and Fire Marshal, Thomas Abraham

MEETING ADVERTISED: Mayor Gilbert advised that the meeting was noticed on February 28, 2017 in accordance with the Open Public Meetings Act by providing notice to the Courier News, Star Ledger, Trenton Times, Express Times and Hunterdon County Democrat and was posted on the municipal bulletin board and the Township Website.

Committee Member O'Brien arrived at this time.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

2018 BUDGET DISCUSSION – CONSTRUCTION, FIRE MARSHAL, POLICE, OEM

Police Department

Police Chief, Glenn Tabasko, presented the following requests:

*OE -

*increase due to vehicle lease costs

*\$3,400 for training

*Capital –

*Radios (\$8,500)

*(1) four-wheel drive vehicle replacement

*Gun replacements including holsters and sites

*Dry chemical suppression system for records department

Discussion was held regarding overtime. All concurred to budget \$15,000 for overtime.

Code Enforcement Department

Construction Official, Hans Warnebold, reported that in 2016 the department issued 3,000 permits, performed 9,000 inspections and brought in over \$1 million in permit fees. He continued that to date 358 permits have been issued and revenue is at approximately \$163,197.00.

Mr. Warnebold presented the following requests:

- * (1) additional full-time building inspector
- * make part-time plumbing subcode full-time
- * new vehicles
- * office furniture

Discussion was held regarding the number of vehicles requested; use of personal vehicles by department staff for inspections; lease vs. buy for vehicle purchases; office equipment and data processing; code updates; office furniture; and amount for car allowances.

At this time, Mayor Gilbert solicited public comment.

The following members of the public spoke during public comment.

“Robin” – urged the Committee to consider hiring additional employees for the Code Enforcement department to make it easier to do business in the Township. She commented, “it is widely known everywhere that Raritan is unfortunately the worst out of all of them....”

DJ Wright, a resident of 506 Clark Circle and owner of a funeral home located in the Township, praised the efforts of the construction department. Mr. Wright spoke of the impact on small business owners regarding the slow response for the issuance of permits.

Discussion continued.

Mayor Gilbert inquired about the anticipated 2017 revenue for the department. Mr. Warnebold estimated 2017 revenue at \$850,000.

Fire Prevention Department

Mayor Gilbert advised that it was brought to the Committee’s attention during the last Township Committee meeting that the State is requiring the Township to respond with a corrective action plan regarding the issues within the department. It was decided that such plan of action be discussed during this budget meeting.

Discussion was held regarding life-hazard use inspections; staffing; time for each inspection; gear and equipment; overtime compensation; fire prevention fees of other municipalities; the decrease in the number of false alarm occurrences; and fees for false alarms.

Chief Financial Officer, Bill Pandos, confirmed that \$29,000 was budgeted for PEOSHA in the 2017 temporary budget.

Mr. Abraham explained that the cost for gear per person is about \$4,000.00. He further explained that overtime costs are due to state mandates for certain after hour events such as fireworks at Healthquest or hospital events that can only take place after hours.

Mr. Hutchins spoke about the accumulation of compensatory time in both the fire prevention and construction departments. At this time, Mr. Hutchins advised that the estimated revenue for the construction department would be approximately \$978,000 not \$850,000 as previously stated.

Discussion was held regarding the cost of operation of other fire prevention departments and the determination of criteria including number of inspections, population, type and size of facility; type of inspection.

Office of Emergency Management

Chris Phelan, OEM Coordinator, provided a brief summary of the department's role and efforts and goals including:

Role/Efforts

- *provide additional resources and coordination with the County
- *response to large incidences, such as Jonas and flooding
- *preparation of emergency operations plan (3-year process)
- *preparation of hazardous mitigation plan, working with County OEM, State police (two-year process)
- *on-going mitigation efforts regarding an odor issue in the Township

Goals/Requests

*County rail emergency response – Mr. Phelan explained that the County had released the preliminary draft of such plan. He continued that the Township does have a significant rail presence relative to other municipalities. Mr. Phelan continued that the department is looking into the hazards that cross the rail lines including the type of traffic and potential for incidents relative to the Township's roadways and transportation in terms of truck traffic.

*Updating of shelter agreements – Mr. Phelan explained that the updating of agreements with the Township's shelter facilities such as JP Case Middle School is in process. He continued to speak of the critical importance of preparedness exercises in conjunction with the Prosecutor's Office and Law Enforcement in terms of emergency response plans.

- *Shelter and incident trailer

*Other community outreach on fixed facility distribution – regarding medication and vaccinations, in the event of a bio-hazard incident.

*Increased communication – Mr. Phelan reported that the department has increased its presence on Facebook and is looking to improve community outreach and provided a brief explanation of the Nixel emergency and community notification system – a combination of reverse 911, texting, email...

A brief discussion was held regarding improved community outreach and the marketing of such. Committee Members raised questions regarding the potential to coordinate with the County outreach program and use of the Township's mobile 311.

*Increased training opportunities

*Improve CERT team membership

*An additional salaried position

*(1) Defibrillator (\$2,500)

Mayor Gilbert announced the next budget discussion, Tuesday, March 14, 2017, 6:00 p.m.

ADJOURNMENT

Mayor Gilbert asked for a motion to adjourn.

Motion by Reiner second by Mangin

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:11 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

16IB2

**RARITAN TOWNSHIP COMMITTEE SPECIAL MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
FRIDAY, MARCH 24, 2017**

MEETING CALLED: Mayor Gilbert called the special meeting to order at 6:01 p.m.

ROLL CALL: The following were present: Comm. Richard Chen; Comm. Michael Mangin; Comm. Craig O'Brien; Comm. Lou Reiner; and Mayor Karen Gilbert.

ALSO PRESENT: Administrator, Donald Hutchins; Chief Financial Officer, William Pandos

MEETING ADVERTISED: Mayor Gilbert advised that the meeting was noticed on March 13, 2017 in accordance with the Open Public Meetings Act by providing notice to the Courier News, Star Ledger, Trenton Times, Express Times and Hunterdon County Democrat and was posted on the municipal bulletin board and the Township website.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

At this time, Mayor Gilbert advised that language regarding the 2018 Budget discussion be amended to read, "Flemington-Raritan First Aid and Rescue Squad and Fire Department and remove reference to OEM.

Mayor Gilbert asked for a motion to approve the Agenda as amended.

Motion by Mangin, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

**2018 BUDGET DISCUSSION – FLEMINGTON-RARITAN FIRST AID AND RESCUE SQUAD
AND FIRE COMPANY**

First Aid and Rescue Squad

Atilla Huebscher, president of the Flemington-Raritan First Aid and Rescue Squad, presented the following requests:

*Miscellaneous services (\$30,000) – no increase

*PEOSHA gear (\$21,564)

*new ambulance (\$208,300)

*SCBA tanks (\$44,884.08)

Discussion took place regarding a previously adopted resolution on previous funding for the rescue squad as well as a chart created by Committee Member Chen for SCBA tank replacement. Mayor Gilbert explained that the sole focus of the chart was a schedule for the replacement of the SCBA tanks and turn out gear.

Township Administrator, Don Hutchins, explained that the rescue squad's budget across the board from 2015 was \$36,000 annually -- \$30,000 donation and \$6,000 for PEOSHA.

Committee Members raised questions and concerns regarding the increase in PEOSHA funding and fees charged by the rescue squad for services.

Fire Company

Doug Day, Fire Chief, Raritan Township Fire Company, presented the following requests:

*additional \$1,500 for training (PEOSHA)

*additional \$5,000 in capital for equipment and vehicles

Committee members reviewed the budget documents.

Discussion was held regarding the Length of Service Award Program (LOSAP) payment amount. Chief Financial Officer, Bill Pandos, explained that the budget amount of this year's payment is the result of past practices. Mr. Pandos commented, "we are not going high, that is just to get back to where we were because of the practices in the past where they were robbing from the current year to pay the prior year... We paid 2015 LOSAP out of 2016. So, now when we go to pay 2016, there would have been no money there. So, when doing transfers at the end of the year, \$22,500 is sitting in reserve to pay 2016. If you want to get caught up, LOSAP will be \$45,000 this year, you have to make up the other half of 2016 which is \$22,500." Mayor Gilbert added that, "last year's payment was \$44,600 and only \$35,000 was budgeted."

Discussion continued regarding past practice; increased payments; the average number of new members; how the LOSAP funds were used; the reason for the shortfall; and the 2016 payment.

Mr. Hutchins, advised that, "it's not just a question of additional new members, you could have a

member that was inactive last year and active this year and meets the requirements for LOSAP. You could have someone who was active for three years in a row, met the requirements and then inactive for two years and then came back and met the requirements.” Mr. Hutchins explained the difficulty in predicting the number of participants eligible for LOSAP annually. He continued “it depends on who is active that year and meets the eligibility requirement.”

Mr. Pandos advised that his suggestion “to get back on track included a transfer at the end of last year into LOSAP for half of it, an additional \$22,500 and make up the other \$22,500 in this year’s budget.” Mr. Hutchins and Mr. Pandos confirmed that no payment had been made for 2016.

Discussion continued regarding the funding for the replacement of the SCBA tanks. Mr. Pandos advised that Mr. Hutchins was able to negotiate a good price for the purchase for both the rescue squad and fire department together.

Mr. Hutchins advised that the rescue squad will be receiving thirty-three 45-minute tanks and eleven 60-minute tanks and the fire company, ten 60-minute tanks and eighty-five 45-minute tanks. Fire Chief Day commented that the pricing is only good through the end of this month.

Fire Chief Day advised that the fire company needs to replace twelve sets of structural gear which includes pants and coats at a cost of \$1,388 per set. He continued that the fire company usually replaces five to six sets per year, however, an additional \$5,000 was requested in this year’s budget to offset an additional six sets. Fire Chief Day continued to explain that an increase in funding (\$4,000 vs. \$1,300) for shots and testing has also been requested for new members.

Discussion continued regarding the acquisition of a new fire truck. Fire Chief Day advised that a new engine costs approximately \$650,000. Committee Member O’Brien suggested a referendum for such.

Discussion was held regarding requests of the rescue squad and fire company.

Deputy Mayor Mangin expressed concern for the fact that the rescue squad’s donation is not specifically earmarked and commented that the fire company submits receipts for expenditures.

Discussion continued regarding the funding for a new ambulance including contributions from other municipalities; contribution based on service; establishment of an ambulance fund with a \$20,000 annual contribution; Township’s purchases of fire trucks for the fire company; rescue squad’s service charge; mutual aid for fire; reappropriation of funds from existing bond ordinances for the purchase; ability to obligate future Township Committees’ spending; and accountability of the rescue squad for their expenditures.

It was the consensus to provide the SCBA tanks, quantity to be determined based on the needs of the fire company as the existing tanks are Township-owned; to hold a referendum for the purchase of the ambulance; and authorize the \$36,000 donation.

Fire Company –

Mayor Gilbert recapped that the overall increase in the Fire Company's budget is \$8,500 over last year. Mayor Gilbert polled Committee Members regarding approval of the requested increase as follows:

Committee Member Chen: "I'm okay."

Committee Member Reiner: "In favor."

Committee Member O'Brien: "I'm fine."

Deputy Mayor Mangin: "Recuse."

Mayor Gilbert: "I'm okay with it."

A majority of the Committee agreed to the the Fire Company's 2018 budget requests.

Mayor Gilbert announced that the next budget discussion will be Monday, March 27, 2017 at 6:00 p.m.

At this time, Mr. Hutchins advised that a consensus is needed regarding the budget for the Hampton Corner Road flood study project. Mr. Hutchins reported that meetings with the affected property owners are scheduled for March 30 and March 31 and that the next step would be a meeting with the County. He continued that the Township's consultant recommended budgeting half of the total (\$270,000) to get started. It was the consensus to budget \$135,000.00 toward the Hampton Corner Road flood study project.

ADJOURNMENT

Mayor Gilbert asked for a motion to adjourn.

Motion by Chen, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 6:56 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**RARITAN TOWNSHIP COMMITTEE SPECIAL MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
FRIDAY, MARCH 27, 2017**

MEETING CALLED: Mayor Gilbert called the special meeting to order at 6:01 p.m.

ROLL CALL: The following were present: Comm. Richard Chen; Comm. Michael Mangin; Comm. Craig O'Brien; Comm. Lou Reiner; and Mayor Karen Gilbert.

ALSO PRESENT: Administrator, Donald Hutchins; Chief Financial Officer, William Pandos

MEETING ADVERTISED: Mayor Gilbert advised that the meeting was noticed on March 13, 2017 in accordance with the Open Public Meetings Act by providing notice to the Courier News, Star Ledger, Trenton Times, Express Times and Hunterdon County Democrat and was posted on the municipal bulletin board and the Township website.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

2018 BUDGET DISCUSSION

Township Administrator, Don Hutchins, recapped that the tax increase for the average assessed home valued at \$400,000 is \$6.61 per year or \$.45 per month. Chief Financial Officer, Bill Pandos concurred.

Mayor Gilbert summarized changes to the 2017 Municipal Budget based on the previously held discussion as follows:

- *removal of increase for the rescue squad
- *removal of the ambulance (rescue squad)
- *addition of half of the cost for the Hampton Corner Road flood study project

Mr. Pandos advised of the following additional changes: an increase in escrow administration and an increase in the anticipated amount from capital fund balance.

Mr. Pandos commented, "through calculations and analyses, I have looked at and anticipate conservatively, regeneration of the fund balance to \$2.3 million by December 31, 2017. I have also looked at the potential 2018 budget estimating a two-percent (2%) salary increase; step increases; the full cost of proposed 2017 new hires; pension and social security increase; and leaving health insurance flat."

A discussion was held amongst Committee Members regarding the amount of debt service; anticipated County and school taxes; the number of new hires for the construction department; clarification of anticipated revenue from the construction department; fire prevention staffing and fee schedule; paid OEM coordinator; accountability for expenditures by the rescue squad and fire company; offset of salaries from grant funding; amount of accumulated sick leave payout; surplus utilization; voting on school budgets; and the process for the cancellation of appropriations.

During the discussion, Mr. Hutchins advised that this year's budget is utilizing more surplus and that an \$850,000 bond payment is due. Mr. Hutchins also clarified that a full-time plumbing subcode official and inspector will be hired for the construction department. Mr. Pandos added that he estimated a two percent (2%) increase for County and school taxes; provided an explanation of appropriation cancellations; and gave a history of surplus balance as follows:

- *2013: \$1.6 million
- *2014: \$1.465 million
- *2015: almost \$2 million
- *2016: \$2.9 million
- *2017: estimated \$2.3 million

A majority of Committee Members expressed support for the proposed 2017 Municipal Budget. Mayor Gilbert announced that the 2017 Municipal Budget will be introduced at the April 4, 2017 meeting.

ADJOURNMENT

Mayor Gilbert asked for a motion to adjourn.

Motion by Mangin, seconded by Chen

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 6:53 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-128

**RESOLUTION AUTHORIZING THE EMPLOYMENT OF TINA HANSFORD
AS PART-TIME CONSTRUCTION CONTROL PERSON/TECHNICAL ASSISTANT**

WHEREAS, there exists a need in the Construction Code Office for the position of part-time Control Person/Technical Assistant; and

WHEREAS, interviews have been conducted with applicants interested in this position; and

WHEREAS, the Township Administrator recommends Tina Hansford for the position of part-time Construction Control Person/Technical Assistant.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Tina Hansford is hereby employed as part-time Control Person/Technical Assistant at a rate of \$19.00 per hour for an average of twenty-eight hours per week, effective June 4, 2018.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

1611b



RARITAN TOWNSHIP MEMORANDUM

DATE: May 24, 2018

TO: Mayor and Township Committee

FROM: Donald Hutchins, Administrator

RE: Employee Benefits Consultant

A Request for Proposals for Employee Benefits Consultant was advertised and proposals were submitted by four firms, Fairview (present Consultant), Connor, Strong and Buckelew , Brown and Brown, and Assured Partners on May 2 , 2018 at 2PM prevailing time.

All four firms were interviewed by a panel consisting of the Administrator, CFO, Assistant Administrator and HR Officer.

All four firms offer essentially the same services and experience.

The panel formed a consensus and recommends that Assured Partners be appointed as the Employee Benefits Consultant for Raritan Township for the following reasons:

- 1) Assured offers a unique process from the other firms regarding solicitation of proposals from carriers, TPA'S and Stop Loss Carriers whereby RFPS are issued and advertised for renewals. This process is much more transparent as the Township is involved in the process and can verify who actually offers proposals and the cost.
- 2) Assured was the most responsive regarding the handling of HIPPA, training of HR officers and educational / informational opportunities for Township Employees.
- 3) Assured offers the second lowest cost option at \$ 32.00 per employee per month.
 (Conner, Strong and Buckelew \$29.00 per employee)
 (Brown and Brown \$ 69,000.00)
 (Fairview \$53.00 per employee)

Note- All firms offered per employee pricing or a flat lump sum rate which is a significant change from the percentage based on premium cost. Percentage of premium would not seem to provide incentives to the Consultant to provide the lowest cost opportunity.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-129

**A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR TOWNSHIP EMPLOYEE BENEFITS CONSULTANT**

WHEREAS, there exists a need for the services of an Employee Benefits Consultant for the Township of Raritan as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Committee has determined that AJM/Assured Partners of 1317 Route 73, Suite 101, Mount Laurel, New Jersey 08054 should be awarded the contract as Employee Benefits Consultant for the Township of Raritan from July 1, 2018 through June 31, 2020; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 *et seq.*) exempts such professional services from competitive bidding; and

WHEREAS, prior to the execution of a contract, AJM/Assured Partners will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2017, pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, this was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #18-17 for Employee Benefits Consultant Services.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

1. AJM/Assured Partners is hereby awarded the contract for Employee Benefits Consultant from July 1, 2018 through June 31, 2020.
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
3. The Business Disclosure Entity Certification shall be placed on file with this resolution.
4. Fees: Assistance with Municipal Employees Healthcare Coverage - \$32.00 per employee per month; not to exceed \$24,192.00 for the remainder of calendar year 2018; not to exceed \$ 48,384.00 for calendar year 2019.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 18-17

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Construction/reconstruction
- Materials, supplies or equipment
- Major repairs

Description: Employee Benefits Consultant - 2 yr.
Contract

Vendor: ATJM ASSURED PARTNERS

Amount(s): 32.00 PPM
NOT TO EXCEED \$24,192 IN 2018
NOT TO EXCEED \$48,384 IN 2019 P.O. No. _____
(if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2018 Any contingency? No Yes
2019 FUNDS BEING APPROPRIATED IN THE 2019 BUDGET CONTINGENT ON SUFFICIENT

Account title(s): GRPVP HEALTH INSURANCE

Resolution/Ordinance Date: 6/4/18

Resolution/Ordinance Number: 18-29

Account no(s): 2,016 in 2018
 Adopted budget Ordinance Trust fund Temporary budget

- a. CJ-201-23-220-240 2,016 in 2018
- b. _____
- c. _____

William B. Pandos
William B. Pandos

5/30/18
Date

cc: Finance
C. Barbati

1611c

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-132

**A RESOLUTION APPOINTING AND DESIGNATING TWO (2) HEALTH INSURANCE
PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) PRIVACY OFFICERS FOR
THE TOWNSHIP OF RARITAN**

WHEREAS, because the Township of Raritan is self- insured, HIPAA requires that the Township appoint and designate Privacy Officers to ensure compliance with the law; and

WHEREAS, in furtherance of this goal, the Township’s Privacy Officers will be tasked with building a strategic and comprehensive privacy program that defines, develops, maintains and implements policies and processes that enable consistent, effective privacy practices which minimize risk and ensure the confidentiality of protected health information, paper and/or electronic, across all media types and ensure that privacy forms, policies, standards and procedures are all up to date; and

WHEREAS, the Township’s Privacy Officers will conduct compliance monitoring activities; and

WHEREAS, the Township’s Privacy Officers will develop and deliver initial and ongoing training to the workforce of the Township relevant to HIPAA requirements; and

WHEREAS, the Township’s Privacy Officers will develop and administer a process for investigating privacy security complaints; and

WHEREAS, in carrying out these tasks, the Township’s Privacy Officers will seek legal advice from the office of the Township Attorney and remain subject to the supervision of the Township Committee of the Township of Raritan.

NOW, THEREFORE BE IT RESOLVED, on this 4th day of June, 2018, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Committee appoints William B. Pandos and Kristi Gano as the Township HIPAA Privacy Officers.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by voice vote by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-133

A RESOLUTION AUTHORIZING ESTIMATED 2018 TAX BILLS

WHEREAS, the 2018 tax levy has not been certified at this time and said levy will not be certified in time for tax bills to be mailed in a timely manner; and

WHEREAS, there will be insufficient cash flow to support municipal operations in late July, August and September unless third quarter tax revenue is received on time; and

WHEREAS, the Tax Collector and Chief Financial officer have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Tax Collector of the Township of Raritan is authorized and directed to prepare and issue estimated tax bills for the third installment of 2018 taxes in accordance with the provisions of N.J.S.A. 54:4-66.2 *et seq.*
2. The estimated annual tax levy to be used for the preparation of the estimated tax bills shall be \$101,583,032.36 which is 3.06% more than the tax levy of 2017. The estimated tax rate for 2018 is \$2.513.
3. The Tax Collector shall take whatever action as permitted and required by Chapter 72 Public Laws 1994 and N.J.S.A. 54:4-66.2 and 54:4-66.3.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-120

**AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(NORTH BRIDGE)**

WHEREAS, North Bridge has requested the return of its Developer's Escrow; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated May 16, 2018 and recommended the return of the following Developer's Escrow:

North Bridge	S-1409-P/F	\$317.66
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NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$317.66 posted by North Bridge is hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-121

**AUTHORIZING THE RELEASE OF STREET OPENING BOND
(ENVIROTACTICS)**

WHEREAS, Envirotactics, Inc. has requested the release of its street opening bond for Permit #17-35 (Spring Garden Road Soil Excavation, Block 70, Lot 6); and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the street opening bond in the amount of \$1,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, that the street opening bond in the amount of \$1,000.00 is hereby returned to Envirotactics, Inc.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-122

**AUTHORIZING THE RETURN OF A PAYMENT IN LIEU OF ROADS
(MOREIRA FAMILY LLC)**

WHEREAS, Moreira Family LLC posted a payment in lieu of road improvements for Everitts Road of \$10,600.00 in 2005; and

WHEREAS, Moreira Family LLC has requested return of said payment in lieu of roads; and

WHEREAS, improvements not started within ten (10) years of the date of the agreement; or not completed within twelve (12) years of the date of the agreement, the monies or unused portion thereof plus the interest shall be returned to the applicant.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the payment in lieu of roads posted in the amount of \$10,600.00 by Moreira Family LLC is hereby returned with any accrued interest.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-123

**RESOLUTION APPROVING THE RENEWAL OF
ALCOHOLIC BEVERAGE LICENSES FOR 2018-2019**

WHEREAS, the applications and all required state and municipal fees have been received for the renewal of the Retail Alcoholic Beverage Licenses for 2018-2019; and

WHEREAS, the applications have been reviewed by the Township Clerk and Police Department and recommends the renewal of the following retail alcoholic beverage licenses for the year 2018-2019.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, that applications for the renewal of the following alcoholic beverage licenses for the year 2018-2019 are hereby approved; and

BE IT FURTHER RESOLVED, that the Municipal Clerk of the Township of Raritan, County of Hunterdon, is hereby authorized and instructed to issue and deliver said licenses on or before June 30, 2018:

**PLENARY RETAIL CONSUMPTION LICENSES
EFFECTIVE JULY 1, 2018**

STATE ISSUED LICENSE NUMBER	LICENSEE	TRADE NAME	ADDRESS
1021-33-003-006	Apple Food Service of Flemington, LLC	Applebees	244 Route 202/31 Flemington, NJ 08822
1021-33-013-002	ANTSUL-BWW VI, LLC	Buffalo Wild Wings	144 Route 31 Suite 100 Flemington, NJ 08822
1021-33-001-006	Brinker New Jersey, Inc.	Chili's Grill & Bar	325 Route 202 Flemington, NJ 08822
1021-33-015-003	Rare Hospitality International, Inc.	Longhorn Steakhouse	138 Route 31 North Flemington, NJ 08822
1021-33-002-005	Skip Little, Inc.	Jake's Restaurant & Bar	253 Route 202/31 S Flemington, NJ 08822

**PLENARY RETAIL DISTRIBUTION LICENSES
EFFECTIVE JULY 1, 2018**

STATE ISSUED LICENSE NUMBER	LICENSEE	TRADE NAME	ADDRESS
1021-44-010-006	Penns Raritan, Inc.	Raritan Wine and Spirits	14 Commerce St. Flemington, NJ 08822

**CLUB LICENSES
EFFECTIVE JULY 1, 2018**

STATE ISSUED LICENSE NUMBER	LICENSEE	TRADE NAME	ADDRESS
1021-31-005-001	Copper Hill Golf Club, Inc.	Same	100 Copper Hill Road Ringoes, NJ 08551
1021-31-006-001	Croton Rod & Gun Club, Inc.	Same	31 Rake Road Flemington, NJ 08822
1021-31-007-003	Flemington Lodge 1928 BPO Elks Clubhouse	Same	165 Route 31 S Flemington, NJ 08822

HOTEL/MOTEL LICENSES

STATE ISSUED LICENSE NUMBER	LICENSEE	TRADE NAME	ADDRESS
1021-36-011-005	Elmil Corp.	Mangia Bene	250 Route 202/31 N Flemington, NJ 08822

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-124

**A RESOLUTION APPROVING THE RENEWAL OF INACTIVE RETAIL
ALCOHOLIC BEVERAGE LICENSE NO. 1021-36-016-001 FLEMINGTON F&B
LLC (HOLIDAY INN EXPRESS) FOR THE 2018-2019 TERM**

WHEREAS, a renewal application has been filed with the Township of Raritan together with the required renewal fees for the 2018-2019 license term of Hotel/Motel License Number 1021-36-016-001, held by Flemington F&B, LLC; and

WHEREAS, the license has been inactive for more than two license terms; and

WHEREAS, the licensee has filed a request for a Special Ruling from the Director of the New Jersey Division of Alcoholic Beverage Control to permit renewal of an inactive license pursuant to N.J.S.A. 33:1-12.39; and

WHEREAS, the Director of the New Jersey Division of Alcoholic Beverage Control has issued a Special Ruling that authorizes the Township Committee of the Township of Raritan to consider the application for renewal of the subject license for the 2018-2019 term.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, does hereby approve the renewal of inactive Hotel/Motel License Number 1021-36-016-001 held by Flemington F&B, LLC for the 2018-2019 term.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-125

**A RESOLUTION APPROVING THE RENEWAL OF INACTIVE RETAIL
ALCOHOLIC BEVERAGE LICENSE NO. 1021-33-014-004 CRI FLEMINGTON,
INC. (CHIMNEY ROCK INN) FOR THE 2018-2019 TERM**

WHEREAS, a renewal application has been filed with the Township of Raritan together with the required renewal fees for the 2018-2019 license term of Plenary Consumption License Number 1021-33-014-004, held by CRI Flemington, Inc.; and

WHEREAS, the license has been inactive for more than two license terms; and

WHEREAS, the licensee has filed a request for a Special Ruling from the Director of the New Jersey Division of Alcoholic Beverage Control to permit renewal of an inactive license pursuant to N.J.S.A. 33:1-12.39; and

WHEREAS, the Director of the New Jersey Division of Alcoholic Beverage Control has issued a Special Ruling that authorizes the Township Committee of the Township of Raritan to consider the application for renewal of the subject license for the 2018-2019 term.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, does hereby approve the renewal of inactive Plenary Consumption License Number 1021-33-014-004 held by CRI Flemington, Inc. for the 2018-2019 term.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-126

**AUTHORIZING THE RELEASE OF CASH PERFORMANCE GUARANTEE AND
SURETY BOND (BALDACCHINO)**

WHEREAS, Angelo Baldacchino has requested the release of a Cash Performance Guarantee and Surety Bond No. BX20184; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the Cash Performance Guarantee in the amount of \$21,850.20 plus any accrued interest and the return of Surety Bond No. BX20184 in the amount of \$194,221.80.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, that the Cash Performance Guarantee in the amount of \$21,580.20 plus any accrued interest and Surety Bond No. BX20184 in the amount of \$194,221.80 are hereby returned.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-127

**A RESOLUTION RATIFYING AND MEMORIALIZING ACTION TAKEN
BY THE TOWNSHIP COMMITTEE ACCEPTING THE AD HOC RECREATION
COMMITTEE'S WITHDRAWAL OF THE CONCEPT PLAN FOR THE CLOVER
HILL SPORTS COMPLEX**

WHEREAS, the Township Committee of the Township of Raritan created an Ad Hoc Recreation Committee to study the need for enhanced active recreational facilities within the Township; and

WHEREAS, in furtherance of its charge, the Ad Hoc Recreation Committee met and studied the needs of the Township for enhanced recreational fields; and

WHEREAS, the Ad Hoc Recreation Committee created a concept plan calling for new youth recreational fields at Clover Hill Park and requested that the Township Committee endorse same; and

WHEREAS, there has been much public discussion over the proposed concept plan; and

WHEREAS, on May 15, 2018 the Township Committee was informed, by way of electronic mail from co-chairs Ira Rosenheim and Ryan Edge, that the Ad Hoc Recreation Committee had formally withdrawn its request for the Township Committee to endorse its concept plan; and

WHEREAS, on May 15, 2018 the Township Committee, by voice vote, acknowledged and accepted the Ad Hoc Recreation Committee's withdrawal of its request.

NOW, THEREFORE BE IT RESOLVED, on this 4th day of June, 2018, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Committee hereby ratifies and memorializes the action taken by the Township Committee at its regular meeting on May 15, 2018, and formally acknowledges and accepts the Ad Hoc Committee's decision to withdraw its request for the Township Committee to endorse its concept plan for recreational fields at Clover Hill Park; and

BE IT FURTHER RESOLVED, that the Township Clerk is hereby directed to forward a copy of this Resolution, once adopted, to the Hunterdon County Freeholder Director with instructions that a copy be provided to each County Freeholder.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by voice vote by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-131

**AUTHORIZING SECOND QUARTER 2018 TAX
AND HOMESTEAD REBATE REFUNDS**

WHEREAS, the Township Tax Collector has recommended the refund of overpayments;
and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan that the following receive a refund in the amount specified due to duplicate payments for Second Quarter, 2018 taxes and a Homestead Rebate:

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>	<u>Qualifier</u>
WELLS FARGO				
Nancy Williams (5 Olive Court)	\$850.53	72.03	79	
Jeffrey Oertle (3 Wilson Way)	\$1,343.98	81.01	20	
Rohan & Priyanka Jain (8 Stockton Drive)	\$3,715.04	91	12	
TOTAL:	\$5,909.55			

CORELOGIC

Joseph Dininno (130 Locust Court)	\$1,164.43	72.02	2	C0130
Ryan Brown & Sun Min Lee (13 Cedar Court)	\$1,344.44	72.11	10	
Anthony & Kathryn Poerio (1204 Normandy Court)	\$657.02	72.23	1	C1204
TOTAL:	\$3,165.89			

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>	<u>Qualifier</u>
Belmont Title & Settlement Services LLC (14 Buchanan Way)	\$3,107.82	40.03	7	
TOTAL:	\$3,107.82			

HOMESTEAD REBATE

Mr. & Mrs. Vanguri (6 Alwyn Terrace)	\$250.00	78	4.09	
TOTAL:	\$250.00			

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on June 4, 2018.

Lisa Fania, RMC
Township Clerk