

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-66

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: Brownstein Property Acquisition
(Open Space)
 - b) Personnel: Volunteer Fire Department – Chief;
Police - Captain
 - c) Attorney-Client Privilege:
 - d) Pending Litigation: Affordable Housing; OPRA
Complaint – African American
Data & Research Institute
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 5, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

**A PROCLAMATION HONORING BRANDON KOPP
FOR THE ACHIEVEMENT OF EAGLE SCOUT**

WHEREAS, Brandon Kopp of Boy Scout Troop 62 has earned the rank of Eagle Scout, the highest rank in scouting; and

WHEREAS, the rank of Eagle Scout is attained by fewer than four percent of all scouts and represents the accomplishment in leadership, exceptional commitment to community and an understanding of the Scout Oath and Law; and

WHEREAS, the rank of Eagle Scout is an honor in which we recognize Brandon's diligent work and dedication and celebrate the foundation he has created for a lifetime of active citizenship; and

WHEREAS, the Boy Scouts of America encourages Eagle Scout candidates to complete worthy projects to improve their neighborhoods, community and the region; and

WHEREAS, Brandon has devoted endless hours fulfilling the many requirements for the advancement in scouting including attaining thirty-one merit badges; holding prerequisite ranks and offices; the completion of an Eagle Scout project; and examination by the Eagle Scout Board of Review; and

WHEREAS, Brandon has completed the clearing of a trail for the Hunterdon County Parks Department.

NOW, THEREFORE BE IT PROCLAIMED on this 24th day of February, two thousand nineteen, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Brandon Kopp, member of Boy Scout Troop 62 is hereby recognized and honored for his achievement of the prestigious rank of Eagle Scout and that sincere congratulations and best wishes be extended for a successful future.

*Lisa Fania, RMC
Township Clerk*

*Jeff Kuhl
Mayor*

10a.

List of Bills - (All Funds)

Vendor	Description	Current Fund	Payment	Check Total
3124 - ADR TOWING		PO 8242 trk 13 Axle, 508 Fuel Pump.	327.50	327.50
2827 - ANTOINE HAJJAR		PO 8274 Surveyor's conference Toll	71.05	71.05
4899 - ARCHIVESOCIAL		PO 8236 Social Media Archive Service	2,388.00	2,388.00
4689 - BARRIE EBERSTEIN		PO 8324 B-2019 SNOW MEALS	15.00	15.00
4765 - BENCHMARK PROFESSIONAL SEMINARS, LL		PO 8096 Criminal Investigators Seminar	695.00	695.00
4862 - BREACHING TECHNOLOGIES		PO 7639 Wood Frame Breaching Pins used for	305.01	305.01
2382 - BRIAN TAGGERT		PO 8293 B-2019 SNOW MEALS	56.00	56.00
4908 - CANARX GROUP INC		PO 8343 B-RX2019	456.80	456.80
3297 - CDW GOVERNMENT		PO 7937 Training Projector	207.20	207.20
895 - CENTURYLINK		PO 8331 JANUARY 2019	212.45	212.45
4622 - CHOICE DISTRIBUTION, INC		PO 8280 trk 24 Foot valve installation Part	425.18	425.18
4507 - CHRIS KALHAUGE		PO 8165 B-SNOW MEALS 2019	38.00	38.00
799 - CINTAS CORP		PO 8272 Administration Bldg Medical Supplie	107.34	107.34
1710 - CINTAS CORP		PO 8262 Bi-Weekly Soap	46.01	46.01
4905 - CODY SWIFT		PO 8321 B-2019 SNOW MEALS	48.00	48.00
1801 - COMCAST - #0119249		PO 8290 B-2019 INTERNET SERVICES FOR PW	373.96	373.96
4297 - COMCAST- #0118571		PO 8291 B-2019 INTERNET SERVICES - ADMIN	978.39	978.39
196 - GANNETT NJN		PO 8312 Legal Notice	53.92	53.92
4327 - CROWN TROPHY		PO 8239 Name plates for Township Committee	140.00	140.00
4360 - DANIEL LORENZI		PO 8163 B-SNOW MEALS 2019	56.00	56.00
814 - DAVID SNYDER		PO 8157 B-SNOW MEALS 2019	56.00	56.00
3258 - DEER CARCASS REMOVAL SERV		PO 8284 January Removal	420.00	420.00
218 - DELTA DENTAL PLAN NJ INC		PO 7951 B-2019 DENTAL	10,205.35	10,205.35
1048 - DEMPSEY UNIFORM & LINEN SUPPLY		PO 8261 Mat Service	110.58	110.58
3833 - DIFRANCESCO, BATEMAN, COLEY ETC		PO 7966 B-2019 LEGAL SERVICES	5,564.28	5,564.28
421 - DONALD HUTCHINS		PO 8311 Coffee for Administrators Conferenc	23.97	23.97
3799 - DONALD VANFOSSEN		PO 8170 B-SNOW MEALS 2019	56.00	56.00
802 - EAST COAST EMERGENCY LIGHTING		PO 7288 2019 Chevy Tahoe 4WD (2)	26,880.66	26,880.66
3798 - EDWARD WALDRON		PO 7498 Getac Computer Mounts for Tahoes	2,614.38	2,614.38
2157 - EDWARD YARD		PO 8161 B-SNOW MEALS 2019	56.00	56.00
263 - ELIZABETHTOWN GAS		PO 8295 B-SNOW MEALS 2019	56.00	56.00
4338 - ENFORSYS INC		PO 8334 01/23/19 - 02/20/19	3,034.62	3,034.62
4833 - F&S TIRE CORP INC		PO 3162 Maintenance Coverage Inspection Sys	395.00	395.00
285 - FEDEX		PO 8269 12R22.5 Goodyear 6622RSD Rear Truck	3,894.72	3,894.72
4330 - FIRE & SAFETY SERVICES		PO 8282 Replaced Front Tires , Engine 21-62	1,739.50	1,739.50
		PO 8342 CLERK/POLICE	149.06	149.06
		PO 8297 Squad 21 Pump PM Service	425.00	425.00
		PO 8298 TAK 21-65 Pump PM Service & Repair	554.12	554.12
		PO 8299 Engine 21 Pump PM Service	425.00	425.00
		PO 8300 Quint 21 Pump PM Service	425.00	425.00
302 - FLEMINGTON DEPARTMENT STORE		PO 8087 5 Smith & Warren S-158A OEM Badges	349.95	349.95
			29,495.04	29,495.04
			56.00	56.00
			56.00	56.00
			3,034.62	3,034.62
			395.00	395.00
			5,634.22	5,634.22
			149.06	149.06
			425.00	425.00
			554.12	554.12
			425.00	425.00
			425.00	425.00
			1,829.12	1,829.12

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
307 - FLEMINGTON FLORAL CO	PO 8088 Tac One 12018 Work/Field Boots	162.00	511.95
4609 - GANNETT NJ NEWSPAPERS	PO 8182 Flowers for Debbie Pandos	109.99	109.99
11 - GRAINGER	PO 8287 JANUARY 2019 ADS	203.82	203.82
4563 - GREATAMERICA FINANCIAL SRVC	PO 8245 HVAC Motor for maintenance shop	154.31	154.31
4900 - HARD ROCK HOEL & CASINO	PO 8147 B-2019 COPIER AGREEMENT	1,782.62	1,782.62
3510 - HARRY HAUSHALTER, ESQ.	PO 8227 Hotel Accommodations NJ Clerks Educ	357.00	357.00
3914 - HOME DEPOT CREDIT SREV	PO 8336 B-2019 TAX APPEALS	1,240.00	1,240.00
3725 - HUNTERDON COUNTY	PO 8304 Miscellaneous Supplies	208.65	208.65
430 - INTERSTATE BATTERY SYSTEM	PO 8218 Address System Ordinance Forms	112.00	112.00
3773 - J & D SALES AND SERVICE	PO 8278 167 Sand Pro, 21-24 Police Batterie	229.90	229.90
1861 - JAMES HARPER	PO 8281 Landa PHW4-22024A Power Washer Repa	1,058.10	1,058.10
3031 - JERRY TRSTENSKY	PO 8292 B-2019 SNOW MEALS	30.00	30.00
1787 - JONATHON WEBB	PO 8162 B-SNOW MEALS 2019	56.00	56.00
4903 - Kean University	PO 8296 2019 SNOW MEALS	48.00	48.00
4907 - KENNETH LAMBERT	PO 8306 Return PO to Debbie (payment must b	60.00	60.00
4733 - KENT WOLF	PO 8323 B-2019 SNOW MEALS	48.00	48.00
4322 - LINK HIGH TECH INC	PO 8168 B-SNOW MEALS 2019	56.00	56.00
841 - LORRAINE STROUSE	PO 8233 DVD Read/Writer	111.73	111.73
589 - M & W COMMUNICATIONS	PO 8214 Medicare Reimbursement	1,608.00	1,608.00
1433 - MCELROY, DEUTSCH ETC...	PO 7799 Portable Radios	2,133.00	2,133.00
2741 - MICHAEL RASILE	PO 7964 B-2019 LEGAL SERVICES	564.72	564.72
4361 - MICHAEL TRAUCH	PO 8159 B-SNOW MEALS 2019	30.00	30.00
4096 - MILFORD MOWER	PO 8164 B-SNOW MEALS 2019	46.00	46.00
4649 - MORTON SALT INC	PO 8241 18in Bar & Chain Chain saw stock pa	69.34	69.34
4061 - NAPA	PO 8204 Road Salt Order 51-HCCPS	5,550.73	19,905.13
3881 - NEW JERSEY AMERICAN WATER	PO 8226 Road Salt Order 51-HCCPS	2,824.44	1,026.09
4687 - NICHOLAS DANESE	PO 8232 Road Salt Order 51-HCCPS	4,342.14	1,006.84
372 - NJ ADVANCED MEDIA	PO 8246 Road Salt Order 51-HCCPS	7,187.82	24,338.60
4865 - NJ DRE ASSOC	PO 8259 Service and Repair Parts	1,026.09	46.00
638 - NJPTOA	PO 8332 01/10/19 - 02/08/19	1,006.84	17.74
1295 - NUCHEM CORP.	PO 8333 B- HYRANT SERVICES FOR 2019	24,338.60	63.50
2476 - PECKHAM IND, INC	PO 8166 B-SNOW MEALS 2019	46.00	81.24
4484 - PETERSON SERVICE CO, INC	PO 8288 B-ADS FOR 2019	150.00	150.00
4726 - PHIL BUSH CONSTRUCTION	PO 8319 Legal Notices	50.00	50.00
	PO 7841 2019 Membership Dues for NJ DRE As	827.40	827.40
	PO 8191 Annual Membership Dues	541.16	541.16
	PO 8285 Loop system glycol added	2,152.57	2,693.73
	PO 7802 Liquid Calcium	2,012.50	2,012.50
	PO 8156 liquid Calcium MCCPC Contract #3 Ca	300.00	300.00
	PO 8267 HVAC Inspection February - April 20	167.96	167.96
	PO 5413 Fire Door PD		
	PO 7977 Fire Door in Police Station		

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4629 - POWERWORX ELECTRICAL SERVICES LLC	PO 7970 ROAD TOOLS	356.04	824.00
	PO 8112 PD Generator Repair	70.00	
	PO 8286 Ballast Repair in Vault Room	92.20	162.20
714 - PWANJ REGION III	PO 8216 2019 Membership	135.00	135.00
1996 - R & H TRUCK PARTS & SERVICE	PO 8264 Parts #6, 1 & 27	1,099.03	
	PO 8313 trk 7 Rear Springs and Rear Brakes	2,480.93	3,579.96
4227 - READY REFRESH	PO 8146 B-2019 BOTTLED WATER SERVICE	162.54	162.54
3973 - RICOH USA, INC	PO 8289 B-COPIER SERVICES FOR 2019	133.50	133.50
4872 - ROBERT FOLK	PO 8169 B-SNOW MEALS 2019	46.00	46.00
531 - ROBERT MARINO	PO 8158 B-SNOW MEALS 2019	38.00	38.00
4871 - ROY KINSLOW	PO 8320 B-2019 SNOW MEALS	38.00	38.00
3556 - S.A. COMUNALE CO	PO 7084 Replacement on Fire Pump	285.00	
	PO 8268 Fire Pump Admin Bldg Repair	441.00	726.00
3797 - SAMUEL LAVOIE	PO 8160 B-SNOW MEALS 2019	56.00	56.00
1637 - SCOTTIE DESIGNS & LETTERING	PO 5486 Lettering of three vehicles	675.00	675.00
4337 - SOMERSET CNTY FIRE SAFETY ASSOC	PO 8208 MEMBERSHIP RENEWAL FOR FIRE MARSHAL	100.00	100.00
3475 - STAPLES - POLICE	PO 8195 USB connector and 16gb USB	44.95	44.95
3474 - STAPLES - PW	PO 8221 Office and PEOSHA Supplies	51.07	51.07
4688 - STEVEN BARRETT	PO 8167 B-SNOW MEALS 2019	56.00	56.00
4906 - STEVEN STRICKLAND	PO 8322 B-2019 SNOW MEALS	48.00	48.00
1561 - STICKEL, KOENIG, SULLIVAN & DRILL	PO 8335 B-NON ESCROW FOR 2019	255.75	255.75
2854 - TERRY'S DRIVETRAIN	PO 8240 trk 13 Right Rear Axle	400.00	400.00
879 - TRAP ROCK INDUSTRIES	PO 8266 Asphalt - Pot Hole Patching Various	729.90	729.90
2537 - U.S. MUNICIPAL SUPPLY CO	PO 8243 trk 8 Spreader Repair	30.94	30.94
2142 - VERIZON WIRELESS	PO 8325 B-ACCT #742071798-00005	372.91	
	PO 8326 B-ACCT #742071798-00003	687.29	
	PO 8327 B-ACCT #742071798-00001	1,180.70	
	PO 8328 B-ACCT #742071798-00006	302.77	
	PO 8329 B-ACCT #342014580	1,040.26	
918 - VITAL COMMUNICATIONS INC	PO 8330 B-ACCT #742071798-00008	18.02	3,601.95
4212 - WASTE MANAGEMENT OF NJ	PO 8253 1099'S - TAX COLLECTOR	30.00	30.00
4090 - WB MASON	PO 8231 January Waste Disposal	2,427.60	2,427.60
4090 - WB MASON	PO 7798 Office Supplies	743.34	743.34
2119 - WICKLANDER-ZULAWSKI ASSOC	PO 8121 Multifold Paper Towels	120.90	120.90
736 - WILLIAM RISSMILLER	PO 8199 Criminal Interview and Interrogatio	470.00	470.00
	PO 8294 2019 SNOW MEALS	56.00	56.00
4134 - DRAEGER INC	State & Federal Grants		
	PO 8148 ANNUAL CALIBRATION OF COMPONENTS	240.00	240.00
4079 - CENTRAL JERSEY HSG RESOURCE	Trust		
	PO 7980 B-JANUARY - JULY 2019	3,755.50	3,755.50

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total	
4800 - COLGATE PAPER STOCK CO., INC	PO 8223 January Recyclables	284.74	284.74	
3833 - DIFRANCESCO, BATEMAN, COLEY ETC	PO 7968 B-2019 COAH SERVICES	2,542.00	2,542.00	
2771 - FLEMINGTON SOUTH GARDENS	PO 7946 2019 - AFFORDABLE HOUSING SERVICES	5,922.36	5,922.36	
1433 - MCELROY, DEUTSCH ETC...	PO 7965 B-2019 COAH SERVICES	2,568.88	2,568.88	
TOTAL		158,108.79	158,108.79	
Summary By Account				
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK	197.46		
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E			
01-201-20-101-200	POSTAGE & PHOTOCOPYING	1,916.12		
01-201-20-120-200	TOWNSHIP CLERK - OE	614.50		
01-201-20-140-200	DATA PROCESSING SERVICES OE	2,418.00		
01-201-20-155-200	LEGAL SERVICES OE	6,804.28		
01-201-20-165-200	ENGINEERING SERVICES	182.78		
01-201-21-180-200	PLANNING BOARD OE	613.74		
01-201-21-185-200	ZONING BOARD OE	394.81		
01-201-23-220-200	GROUP INSURANCE	10,662.15		
01-201-25-240-200	POLICE OE	1,378.91		
01-201-25-252-200	EMERGENCY MANAGEMENT OE	511.95		
01-201-25-266-200	FIRE HYDRANTS	24,338.60		
01-201-25-267-200	FIRE OFFICIAL OE	272.00		
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	927.19		
01-201-26-295-200	SNOW REMOVAL OE	23,192.70		
01-201-26-306-200	P.E.O.S.H.A. ROADS OE	150.09		
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	4,570.45		
01-201-26-315-200	VEHICLE MAINTENANCE OE	14,610.35		
01-201-26-316-200	RECYCLING TAX	86.70		
01-201-31-440-200	UTILITIES	8,997.84		
01-201-32-465-200	SOLID WASTE	2,760.90		
01-203-20-120-200	(2018) TOWNSHIP CLERK - OE		743.34	
01-203-23-220-200	(2018) GROUP INSURANCE		1,608.00	
01-203-25-240-200	(2018) POLICE OE		29,950.05	
01-203-25-252-200	(2018) EMERGENCY MANAGEMENT OE		2,133.00	
01-203-26-295-200	(2018) SNOW REMOVAL OE		541.16	
01-203-26-310-200	(2018) PUBLIC PROPERTY (B&G) OE		285.00	
01-203-44-919-200	(2018) EMERGENCY MGMT EQUIP		207.20	
01-204-55-000	Accounts Payable		1,726.04	

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
TOTALS FOR	Current Fund	105,601.52	35,467.75	1,726.04	142,795.31
02-101-01-000-01	Grant Checking			0.00	240.00
02-213-41-727-000	2017 Grant Expenditures			240.00	
TOTALS FOR	State & Federal Grants	0.00	0.00	240.00	240.00
03-101-01-000-001	Checking TD Bank			0.00	15,073.48
03-286-10-110-006-000	COAH Trust			14,788.74	
03-286-10-110-016-000	Recycling Trust			284.74	
TOTALS FOR	Trust	0.00	0.00	15,073.48	15,073.48

Total to be paid from Fund 01 Current Fund 142,795.31
 Total to be paid from Fund 02 State & Federal Grants 240.00
 Total to be paid from Fund 03 Trust 15,073.48

 158,108.79

Checks Previously Disbursed

30119	RARITAN TWP PAYROLL AGENCY	PO# 8341	PAYROLL 03/01/19	377,337.76	3/01/2019
30119	RARITAN TWP PAYROLL AGENCY	PO# 8341	PAYROLL 03/01/19	2,217.66	3/01/2019
22119	MERITAIN HEALTH	PO# 7988	B-2019 Health Insurance Claims	44,717.75	2/21/2019
21519	CHASE NYC , D.T.C.	PO# 8277	2009 BOND	6,375.00	2/15/2019
21519	TD BANK	PO# 8276	2016 REFUNDING	29,019.50	2/15/2019
21519	CHASE NYC , D.T.C.	PO# 8275	2016 BOND	430,710.00	2/15/2019
33062	PINNACLE INSURANCE SOLUTIONS	PO# 8171	Insurance Renewal	2,292.00	2/21/2019
105	K C C PROMISED LANDS	PO# 8254	Tax Premium	2,700.00	2/19/2019
33061	RONALD FLEMING	PO# 8256	Insurance Reimbursement - Ocean He	129.67	2/19/2019
21319	MICROSOFT	PO# 8014	B-2019 SERVICES	704.00	2/13/2019
21519	PROACT, INC	PO# 7979	B-RX For 2019	30,502.17	2/19/2019
21219	RARITAN TWSP MEDICAL CLAIMS TRUST	PO# 7949	2019 MEDICAL FUNDING	200,000.00	2/19/2019
21319	MERITAIN HEALTH	PO# 7988	B-2019 Health Insurance Claims	1,276.31	2/19/2019
21519	MERITAIN HEALTH	PO# 7988	B-2019 Health Insurance Claims	74,226.60	2/15/2019
20119	CHASE NYC , D.T.C.	PO# 8257	2010 BOND INTEREST	18,900.00	2/01/2019



11a.

RARITAN TOWNSHIP MEMORANDUM

Date: February 21, 2019

To: Mayor and Township Committee
Don Hutchins, Township Administrator
Bill Pandos, Certified financial officer
Lisa Fania, Township Clerk

From: Brion Fleming, P.W. Superintendent

Re: Snow Removal Costs
Storm on: 2/20/19 – 2/21/19
Official Accumulation: 2.13 Inches
Duration employees worked: 11am 2/20 to 7am 2/21
Services: Salt and Plow

OT Hours	285	@ \$51.30/hour	\$ 14,620.50
Salaried Employees	45	@ 66.00/hour	\$2,970.00

Total Personnel Cost= \$ 17,590.50

OT Hours Requested in Comp	20.5
Total Hours Employees Will Be Off	30.75

Salt	455.50 Tons	@50.59/ton	\$ 23, 043.75
Calcium Chloride	1,386 Gals	@1.0040/gal	\$ 1,391.54
Sidewalk Salt (50lb bag)	4 Bags	@12.00/bag	\$ 48.00

Total Material Cost= \$ 24,483.29

Total Other Expenses(Meals)= \$ 662.00

TOTAL COST OF SNOW REMOVAL = \$ 42,735.79

Notes/Comments:

Snow started to fall around 11am 2-20-19. Changed over to freezing rain about 5pm. Crews took a dinner break 6:30pm to 7:30pm and then a rest period from 9:30pm till 12:30 am. We decided to take an early rest period due to the continued buildup of ice on the roadways from the freezing rain. At that point all roads were plowed, salted and safe to the public. We were at a point where we could not do anything more until the rain stopped. Rain stopped about 1am on 2-21-19 and at that point crews plowed curb to curb and salted where necessary.



RARITAN TOWNSHIP MEMORANDUM

Date: February 28, 2019

To: Mayor and Township Committee
Don Hutchins, Township Administrator
Bill Pandos, Certified financial officer
Lisa Fania, Township Clerk

From: Brion Fleming, P.W. Superintendent

Re: Snow Removal Costs
Storm on: 2/28/2019
Official Accumulation: Coating of snow
Duration employees worked: 4 hours
Services: Salt

OT Hours	40.75	@ \$51.30/hour	\$ 2,090.48
Salaried Employees	3.75	@ 66.00/hour	\$ 247.50

Total Personnel Cost= \$ 2,337.98

OT Hours Requested in Comp	8
Total Hours Employees Will Be Off	12

Salt	75 Tons	@50.59/ton	\$ 3,794.25
Calcium Chloride	539 Gals	@1.0040/gal	\$ 541.16
Sidewalk Salt (50lb bag)	1 Bags	@12.00/bag	\$ 12.00

Total Material Cost= \$ 4,347.41

Total Other Expenses(Meals)= \$ 160.00

TOTAL COST OF SNOW REMOVAL = \$ 6,845.39

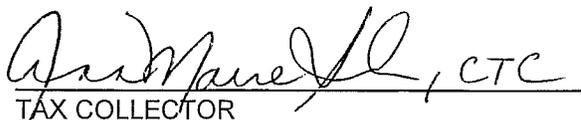
Notes/Comments:

Communications called at 3am on 2/28/19 and reported the roads were beginning to cover over with snow. DPW employees were called in and salted the roadways that had any snow cover on them. All roads were in great shape before rush hour and school routes started.

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING JANUARY 2019

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2019	8,357,259.00	8,357,259.00
LEVY: TOTAL YEAR 2019 - \$50,750,303.30 (1st Half 2019)		
PRIOR YEARS TAXES:	48,414.25	48,414.25
PREPAID TAXES: 2019	0.00	0.00
PILOT	72,007.45	72,007.45
INTEREST: (INCLUDING YEP)	2,197.59	2,197.59
BOUNCED CHECKS:	0.00	0.00
MISC & COS:		
DUPLICATE BILL FEES:	80.00	80.00
RETURNED CHECK FEES:	20.00	20.00
SEARCH FEES:	0.00	0.00
REFUND FROM STATE FOR VETS & SC	0.00	0.00
HOMESTEAD REBATE	0.00	0.00
TOTAL COLLECTIONS:	8,479,978.29	8,479,978.29


TAX COLLECTOR

DATE: February 19, 2019

cc: Donald Hutchins, Township Administrator
William B. Pandos, CMFO
Danielle Langreder, Assistant Supervisor of Accounts
Lisa Fania, Township Clerk

January 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019

	MTD	YTD
BALANCE BEGINNING OF MONTH		50,020,586.55
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
JUDGEMENTS (COUNTY)		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	8,357,259.00	
JUDGEMENTS (STATE)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION	36,135.72	
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		41,627,191.83

Levy for 1st Half 2019 = 50,750,303.30

Collection Rate for 2019 as of 1/31/19 = 17.89%

JANUARY 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018

	MTD	YTD
BALANCE BEGINNING OF MONTH		523,948.08
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES	2,404.08	
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS	596.85	
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	48,414.25	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS (Cancel Sm Balances)		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		478,534.76

Levy for 2018 = \$101,647,031.61

Collection Rate for 2018 as of 1/31/19= 99.53%

JANUARY 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		144,014.89
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	72,007.44	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		72,007.45

Levy for 1/2 of 2019 = \$144,014.89

Collection Rate for 2019 as of 1/31/19 = 50%

JANUARY 2018

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2018 YEAR END PENALTY

	MTD	YTD
BALANCE BEGINNING OF MONTH		5,077.16
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		5,077.16

Levy for 12/31/18 Year End Penalty \$5,077.16
Collection Rate of YEP as of 1/31/2019 = 0%



The Board of Chosen Freeholders
County of Hunterdon
State of New Jersey

14b.

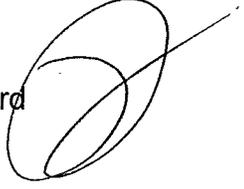
71 Main Street, Administration Building
PO Box 2900
Flemington, New Jersey 08822-2900

Suzanne Lagay, Director
John E. Lanza, Deputy Director

J. Matthew Holt, Freeholder
Susan Soloway, Freeholder
Shaun C. Van Doren, Freeholder

MEMORANDUM

TO: Municipal Clerk

FROM: Denise B. Doolan, Clerk of the Board 

DATE: February 11, 2019

SUBJECT: Call for a Constitutional Amendment to Protect 9-1-1 Fees

Enclosed you will find a copy of a resolution that was adopted by the Hunterdon County Board of Chosen Freeholders at their regular meeting on February 5, 2019, calling on the New Jersey State Legislature to support a constitutional amendment ensuring that 9-1-1 fees paid by the public are used for their intended purpose, to support county and local 9-1-1 centers.

The Hunterdon County Board of Chosen Freeholders hopes that you will consider adopting a similar resolution. Thank you in advance for your consideration.

With kind personal regards.

Enclosure

RECEIVED

FEB 14 2019

RARITAN TOWNSHIP
CLERKS OFFICE

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Resolution Calling for an Amendment to the New Jersey Constitution to Stop the Diversion of 9-1-1 Fees To Non 9-1-1 Uses

WHEREAS, Hunterdon County's 9-1-1 Communications Center serves all law enforcement units, volunteer fire companies and rescue squads, and other emergency responders in the County from a centralized facility, and has a long, established record of service excellence and saving lives; and

WHEREAS, the State of New Jersey collects a fee of 90 cents for each phone in the state for the purpose of providing funding to county and local 9-1-1 centers, totaling \$120 million per year, but diverts those fees to uses other than local 9-1-1 center costs; and

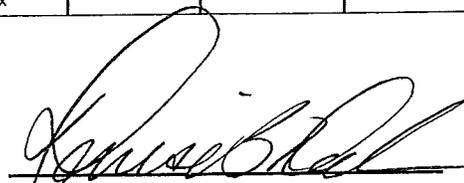
WHEREAS, the Hunterdon County Board of Chosen Freeholders has consistently provided funding over the years to ensure the County's 9-1-1 system is maintained with the latest technological advances, while receiving no financial support from the state 9-1-1 fund; and

WHEREAS, the dedication of 9-1-1 fees for use in supporting county and local 9-1-1 centers through an amendment to the state constitution will ensure the fees are used only as intended and prevent the diversion of fees;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon encourages the members of the State Legislature representing Hunterdon County to support a constitutional amendment ensuring 9-1-1 fees paid by the public are used for their intended purpose, to support county and local 9-1-1 centers.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director			x			
John E. Lanza, Deputy Director	x		x			
J. Matthew Holt, Freeholder			x			
Susan J. Soloway, Freeholder			x			
Shaun C. Van Doren, Freeholder		x	x			

ADOPTED February 05, 2019


Denise Doolan, CLERK

TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY

ORDINANCE #19-07

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 2.104 OF THE REVISED GENERAL
ORDINANCES OF THE TOWNSHIP OF RARITAN
ENTITLED "LOCAL HISTORIANS COMMITTEE" BY
REVISING SECTION 2.104.010 ENTITLED
"ESTABLISHMENT—COMPOSITION"

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Section 2.104.010 entitled "Establishment--Composition" of Chapter 2.104 entitled "Local Historians Committee" is amended as follows:

There is established a Local Historians Committee for the purpose of preserving the Township's heritage and increasing the education, appreciation and communication of such heritage for the enrichment of the citizens of the Township and neighboring communities.

The Local Historians Committee shall be composed of [seven] nine members, one of whom shall be a member of the Township Committee, and one of whom shall be a member of the Planning Board or Board of Adjustment. The representative member of the Planning Board or Board of Adjustment may be a member of the Township Committee where said Township Committee member is a member of the Planning Board or Board of Adjustment and no other Planning Board or Board of Adjustment member wishes to serve on the Local Historians Committee.

Of the members first appointed to the Committee, two shall be appointed for a term of one year, one for a term of two years, and one for a term of three years from the date of annual reorganization of the Township commencing in January, 2000. The Township Committee person shall be appointed by the Mayor with the advice and consent of the Township Committee. Prior to that date, the five persons appointed to the committee shall serve until the annual reorganization in January, 2000.

Annually thereafter, appointments of members whose term expire shall be for a term of three years from the date of such expiration with the exception of the Township Committee person whose term shall be one year. Vacancies in the membership of the Committee, occurring from another cause shall be promptly filled by the Township Committee, for the unexpired term thereof. Members shall serve for their respective terms and until their successors are appointed and qualified.

Section 2. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 3. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect immediately upon its final adoption and publication in accordance with the laws of the State of New Jersey.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on March 5, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of March 19, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.



Township of Raritan

Planning and Zoning Department
1 Municipal Drive, Flemington, NJ 08822

(908) 806-6104/806-8031 (fax)

February 14, 2019

Raritan Township Committee,

The Raritan Township Planning Board has reviewed Ordinance #19-01, an ordinance amending and supplementing chapter 16.02 of the Revised General Ordinances of the Township of Raritan entitled "Purpose, Administration, and Definitions" through the addition of a defined term to section 16.02.030 entitled "Definitions" and amending and supplementing chapter 16.24K entitled "R-9 Planned Age Restricted, Assisted Living Facility Development District" by revising section 16.24K.050 entitled "Supplementary Regulations Applying to Age Restricted Housing Units Within the R-9 Zoning District".

The Board recommends that in Section 2 Paragraph 4, the underlined portion be changed to "except for Home Backup Power Generators as that term is defined in Section 16.02.030 of the Township code **which may be located in side or rear yard ...**".

The Planning Board also reviewed Ordinance #19-04, an ordinance of the Township of Raritan, County of Hunterdon, New Jersey, amending and supplementing Sub-clause 7 of Subsection A entitled "Permits Required" of Section 16.72.020 entitled "Permit Procedure;" and sub-clause 3 of Subsection D entitled "Grand Opening Banners, Celebrations, Bunting and Temporary Signs" of Section 16.72.070 entitled "Special Signs and Sign Regulations" of the Revised General Ordinances of the Township of Raritan.

The Board recommends that in Section 2 Item D Paragraph 3 Subsection C, the underlined words "**parallel and**" should be omitted.

The Planning Board determined that these ordinances are not inconsistent with the Township of Raritan's Master Plan.

Amy Fleming
Planning Board Secretary

Explanation: This ordinance would permit home backup power generators to be placed within side yards in the R-9 zone.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE #19-01

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.02 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "PURPOSE, ADMINISTRATION, AND DEFINITIONS" THROUGH THE ADDITION OF A DEFINED TERM TO SECTION 16.02.030 ENTITLED "DEFINITIONS" AND AMENDING AND SUPPLEMENTING CHAPTER 16.24K ENTITLED "R-9 PLANNED AGE RESTRICTED, ASSISTED LIVING FACILITY DEVELOPMENT DISTRICT" BY REVISING SECTION 16.24K.050 ENTITLED "SUPPLEMENTARY REGULATIONS APPLYING TO AGE RESTRICTED HOUSING UNITS WITHIN THE R-9 ZONING DISTRICT"

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Chapter 16.02 entitled "Purpose, Administration and Definitions" is hereby amended and supplemented through the addition of a defined term to Section 16.02.030 entitled "Definitions" as follows:

HELISTOP

An area that is used for the landing and takeoff of helicopters, but without any auxiliary facilities such as helicopter parking areas, waiting rooms, fueling or maintenance equipment.

HOME BACKUP POWER GENERATOR

An electrical generation unit which is installed outside of a home and is designed to act as a source of backup power during temporary electrical outages.

HOME BUSINESS

A single business conducted from a portion of an existing single-family dwelling, or from another building on property on which there is an existing single-family dwelling. Home businesses shall be limited to retail specialty shops and activities, artisans' workshops and offices and shops, including antique, gift, book, bakery, bicycle and candy sales; galleries; photography and art studios; coin, stamp and beauty shops; cabinet making; tutoring; tailoring; professional occupations; shoe repairing; private and nursery schools; dog care; barbershops; caterers; hobby shops; fruit and vegetable markets; florists; real estate agencies; and insurance brokers.

.....

Section 2. Chapter 16.24K entitled “R-9 Planned Age Restricted, Assisted Living Facility Development District” is hereby amended and supplemented through the amendment of Subsection I. of Section 16.24K.050 entitled “Supplementary Regulations Applying to Age Restricted Housing Units within the R-9 Zoning District” as follows:

I. Minimum standards for single-family detached dwellings within a planned age restricted adult community development are as follows:

...

4. Minimum Yard Requirements for Accessory Building. Such accessory building or structure shall only be located in a rear yard, except for Home Backup Power Generators as that term is defined in Section 16.02.030 of the Township Code which may be located in side or rear yard, and not closer than five feet to any property line. On a corner lot, an accessory structure shall not be located closer to a street than the dwelling on such lot and shall not be located closer than five feet to any other property line.

....

Section 3. After introduction, the Township Clerk is hereby directed to submit a copy of the Ordinance to the Planning Board of the Township of Raritan for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within thirty-five (35) days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 5. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 6. This Ordinance shall take effect immediately upon: (i) adoption; (ii) publication in accordance with the laws of the State of New Jersey; and (iii) filing of the final form of adopted Ordinance by the Clerk with the Hunterdon County Planning Board pursuant to N.J.S.A. 40:55D-16.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of March 5, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE #19-05

**AN ORDINANCE ACCEPTING DEEDS OF ROAD DEDICATION FROM
MARK HOLLENBACK AND ELLEN HOLLENBACK WITH REGARD TO
LOT 12.01, BLOCK 20 AND LOT 12.02, BLOCK 20 AS SHOWN ON THE
TAX MAP OF THE TOWNSHIP OF RARITAN**

WHEREAS, Mark Hollenback and Ellen Hollenback are the owners of property located at Lot 12.01 in Block 20 and Lot 12.02 in Block 20 (the "Property") as shown on the Tax Map of the Township of Raritan; and

WHEREAS, on May 23, 2018 (the "Applicants") received minor subdivision approval (the "Approval") for the Property from the Raritan Township Planning Board (the "Board"), Application S-1433-M, which Approval was memorialized by a Resolution of Approval No.12-2018 adopted on August 8, 2018 and amended by Planning Board Resolution 12-2018A adopted on January 9, 2019; and

WHEREAS, as a condition of the Approval, the Board required Applicants to grant to the Township certain Deeds of Road Dedication; and

WHEREAS, the proposed Deeds of Road Dedication have been reviewed and approved by the Raritan Township Attorney and Township Engineer; and

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept the Deeds of Road Dedication from Applicants.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Deeds of Road Dedication attached hereto.

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon its adoption, passage and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of March 5, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE #19-06

**CALENDAR YEAR 2019
ORDINANCE TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45:14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 *et. seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said final budget appropriations to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations; and

WHEREAS, a municipality may, by ordinance, bank the difference between its final budget appropriations and the 3.5% increase authorized by this ordinance when said difference is not appropriated as part of the final budget; and

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby determines that this difference in the amount of \$551,473.50 that is not appropriated as part of the final budget shall be retained as an exception to the final appropriations in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Raritan shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$551,473.50, and that the CY 2019 municipal budget for the Township of Raritan be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance, upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of March 5, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.



Security Assessment Services

Raritan Twsp Police Department
Two Municipal Drive
Flemington, NJ 08822
ATTN: Police Chief Al Payne

February 25, 2019

Please express my thanks and appreciation for the extra time and professional displayed by Ptmn Alexander Soh#76 and Detective Todd Iglay#55. I was impressed with their conduct and ability. They are a credit to your command and operation.

Further, they along with the Township clerk Lisa Fania (?) assisted a grandmother and widow in a time of need and concern over several incidents related to the sudden death of her husband expiring from a motor vehicle crash in 2017. If not for their immediate ability and confidence on February 22, 2019, we could not further our investigation and provide the answers needed for her family to include her grandchildren.

I can be reached for personal comment at the information provided, but recognize that the details surrounding the death and accident itself will not be discussed until administrative waivers are reached in the closure of this case. However, the level of service provided during a busy week did not go unnoticed by my associates and this victim's family. I would also explain that I did not obtain the Raritan Township employee roster to gather the correct spelling of the names provided in this written correspondence or I would have called them personally on the family's behalf.

Respectfully,

Patrick O'Dwyer
Principal Investigator
Iron Gate Security, LLC
PO Box 38
Colts Neck, NJ 07722-0038 USA
Cellular contact 732-874-2734

181a1

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, FEBRUARY 19, 2019**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 6:31 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Louis Reiner; Comm. Karen Gilbert; Comm. Gary Hazard, Comm. Michael Mangin

ABSENT: None.

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Ed Purcell

MEETING NOTICED: Mayor Kuhl advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 8, 2019 issue of the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times and posted on the municipal bulletin board and the Township website.

Attorney, Ed Purcell, read Resolution #19-55 in full.
Mayor Kuhl asked for a motion to approve Closed Session Resolution.
Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-55

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations:
- b) Personnel: LOSAP; Code Enforcement
- c) Attorney-Client Privilege:
- d) Pending Litigation: Affordable Housing

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will return to Regular Session and may take further action.

5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:07 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to amend or approve the Agenda.

Motion by Reiner, seconded by Mangin to approve the Agenda.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Sharon Winnick, a resident of 20 Monsey Road, inquired as to the Dayton Road/Green Acres decision.

Barbara Sachau, a resident of 2 Glenway Drive, spoke in opposition to the deer fencing proposal on the meeting agenda commenting that it is a waste of money, unnecessary and that additional information is required.

Kitty Ward, a resident of 39 Stirrup Lane, expressed concern regarding tax relief of only the municipal portion for one hundred percent disabled veterans; inquired about refunding school and county taxes; and commented on setting aside the refund amount in escrow.

During Public Comment, Mr. Purcell explained that the purpose of tonight's discussion regarding tax relief for one hundred percent disabled veterans is to establish a policy regarding retroactive tax refunds. Mayor Kuhl requested that the Committee deviate from the scheduled agenda and advance Unfinished Business Item 11a. Dayton Road/Green Acres decision, as interested parties were in attendance.

Dayton Road – Green Acres Decision – Mayor Kuhl advised that Green Acres has ruled to remove the Dayton Road property from the Township's Recreation and Open Space Inventory (ROSI) and that alternative properties are being sought for affordable housing.

Mr. Purcell continued to explain that the Dayton Road parcel consists of 19.56 acres for which the NJDEP has granted removal of 8.9 acres from the ROSI. He continued that the rationale for granting the amendment is due to the fact that the property was included in the Township's Housing Element and Fair Share Plan in 2008 and approved by the Council on Affordable Housing (COAH) in 2010. Mr. Purcell stated that the Township recognizes public concerns and issues regarding the site and reiterated that alternatives are being explored and, at which time such sites are identified, sewer capacity will be transferred from the Dayton Road parcel accordingly.

Committee Member Gilbert announced that the NJDEP letter granting the amendment to the ROSI will be available for public viewing on the Township website.

Mayor Kuhl solicited public comment.

The following members of the public spoke during public comment:

Kitty Ward, a resident of 39 Stirrup Lane, inquired as to the status of the Master Plan in light of the Green Acres' decision; asked if the Dayton Road parcel will be replaced at a later time; asked about resident outreach regarding future development of the property; inquired as to the process to get the parcel back on the ROSI; and inquired about deer culling on the Dayton Road preserve.

During Public Comment, Mayor Kuhl advised that review of the Master Plan reexamination report was to be done during the last Planning Board meeting; that the process regarding development of the parcel would require application to the Planning Board and public hearings; and that the Township is looking into two very promising properties and possibly a third.

Mr. Purcell addressed future development of the parcel advising that a zoning change with public hearings would be required as well as a fairness hearing once the Township's affordable housing litigation is settled. Mr. Purcell addressed Ms. Ward's query regarding replacing the Dayton Road parcel explaining that there is a look back option in accordance with COAH rules. He again reiterated the Township's examination of alternative sites.

In regards to Ms. Ward's query regarding getting the Dayton Road site back on the ROSI, Mr. Purcell commented, "because of this decision, there is going to be a request made to take it off of the ROSI. If, in the future, the property was able to come off of the affordable housing plan then the Township could go back, on its own discretion, and request it be put back on the ROSI."

At this point, Committee Member Gilbert commented, "just because we don't build affordable housing doesn't mean it would automatically become green acres. We can hold on to that as municipal land. It is owned by the Township. There might be a better use for that piece of property that's not open space...."

Mr. Hutchins addressed the inquiry regarding hunting on the Dayton Road preserve advising that hunting has been occurring on that property for the last two years. He continued to explain that interested parties are selected in accordance with the open public bid process and issued a license to hunt on particular Township-owned properties from September to February. Mr. Hutchins continued that Green Acres has approved such use of that property and that the Township has not had one complaint this year.

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$12,267,676.93**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

FINANCIAL ISSUES (CONT.)

Payment of Bills as listed for the Raritan Township Fire Company: **\$4,667.00**

Mayor Kuhl asked for a motion to approve the bill list for the Raritan Township Fire Company.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: Mangin

REPORTS

The following reports were acknowledged by the Committee:

Animal Control – January 2019

Court – January 2019

Planning/Engineering Escrow Accounts - January 2019

Public Works – Snow Removal February 11 and February 12, 2019

LIAISON REPORTS

Karen Gilbert:

Environmental Commission/Green Team; Open Space;
Parks and Recreation; Planning Board (Class III Member)

Committee Member Gilbert reported on a meeting of the Planning Board advising of review of the Master Plan reexamination report prepared by Township Planner, Jessica Caldwell. Committee Member Gilbert advised that the Board provided comments for which Ms. Caldwell is incorporating and will be reviewed at the upcoming meeting (February 27). Committee Member Gilbert also reported other items of business for the Planning Board including master plan consistency review of a sign ordinance and an ordinance permitting generators in the R-9 zone. Committee Member Gilbert reported that she and Mayor Kuhl toured a property for possible open space preservation and that the Open Space Advisory Committee will be discussing the next steps. Lastly, Committee Member Gilbert advised that it had been discovered that the joint Flemington-Raritan Parks and Recreation Committee had expired December 31, 2018 after forty years. She continued that both the Township and the Borough held special meetings to authorize a temporary agreement reconstituting the joint committee so business could continue. Committee Member Gilbert further commented that both governing bodies will be meeting to determine how to proceed in the future.

LIAISON REPORTS (CONT.)

Gary Hazard: Court/Police; RTMUA
No report.

Jeff Kuhl: Planning Board (Class I Member); Personnel; Finance; Open Space
(Mayor) Mayor Kuhl reported that 2019 Municipal budget discussions continue; advised of a proposed ordinance regarding amended membership of the Local Historians Committee; and announced that the schoolhouse at the fairgrounds site will undergo restoration from the efforts of Hunterdon Polytech students. Mayor Kuhl also commented on touring a parcel for consideration of open space preservation.

Michael Mangin: Board of Health; Finance; Public Works
Committee Member Mangin reiterated that the Board of Health had approved septic waivers at its last meeting and announced the upcoming meeting date (February 20). Committee Member Mangin announced that there will be a presentation at the Board of Health meeting on the health risks of Vaping. Committee Member Mangin reported that 2019 Municipal Budget discussions are underway and commended the Department of Public Works for their outstanding efforts regarding storm clean up.

Louis Reiner: Agriculture Advisory Board; Fire/Rescue/OEM; Wildlife Management
(Deputy Mayor) Advisory Committee
Deputy Mayor Reiner reported on a meeting of the Wildlife Management Advisory Committee announcing that minutes are available in the Clerk's office; advised that he will provide an update on the status of the Flemington-Raritan First Aid and Rescue Squad's facility move to Raritan Township and commended the efforts of all first responders.

During Liaison Reports, Mr. Hutchins advised that two thirds of the mapping is complete regarding the farmland preservation plan.

UNFINISHED BUSINESS

Dayton Road – Green Acres Decision – Discussed earlier in meeting agenda.

Draft Ordinance Amending Local Historians Committee Membership – Mr. Purcell explained that the purpose of the proposed draft ordinance is to amend the membership of the Local Historians Committee from seven to nine members, as there are currently nine members. Mr. Purcell continued that the proposed ordinance also clarifies the ability of a member of the Township Committee to also be a representative of the Planning or Zoning Board of Adjustment. He continued to explain that if there is no other member of either board wishing to serve then a

member of the Township Committee can represent those boards in addition to the regular member from the Township Committee that is also part of the Historians Committee. There were no objections to the proposed draft ordinance. It was the consensus to proceed with introduction at the next regular meeting.

Policy for granting tax relief for 100% disabled veterans – Mr. Hutchins presented information regarding policies from other municipalities regarding retroactive tax refunds for one hundred percent disabled veterans including type of taxes refunded and look back period. Mr. Hutchins explained that a majority of towns surveyed refund the municipal portion only with a look back period to January first of the year from the date which the request for property tax exemption is received. Mr. Hutchins commented that the purpose of tonight's discussion is to determine a look back period for retroactive refunds.

Mr. Hutchins explained that the Township collects all taxes and distributes to other entities. He continued that once those entities are paid, that money is gone, all except the municipal portion. Mr. Hutchins advised that other municipalities have declared this as a financial burden to come up with money that no longer exists and, therefore, have set a limitation regarding look back periods.

Discussion was held regarding the ability for veterans to seek refunds from the County and School Boards; the number of one hundred percent disabled veterans in the Township; and whether such refunds have ever been granted by the County and School Boards.

During the discussion, Committee Member Gilbert inquired about outreach to the Township's veterans regarding property tax exemption and refunds. Mr. Hutchins advised that information had been disseminated and that he had no knowledge regarding refunds by the County or School Boards. Mr. Purcell added that the Tax Collector has a list of all one hundred percent disabled veterans that she has been made aware of and reiterated that the purpose of tonight's discussion is to decide upon a policy establishing retroactive tax refunds.

Mayor Kuhl solicited comments from Committee Members.

Deputy Mayor Reiner suggested a five-year look back for the municipal portion only.

Committee Member Hazard suggested doing better than other towns with a two-year look back to January first of the year preceding the date of the request.

Committee Member Gilbert voiced support for a two-year look back from the date of receipt of the letter to January first of the preceding calendar year.

Committee Member Mangin expressed support in favor of a two-year look back to January first of the year preceding the date of the request.

Discussion continued regarding protocol for setting such policy and the approval process for granting the refund. Mr. Purcell advised that such a statement of policy would be established by resolution. Mr. Hutchins clarified that the same course of action as with previous requests will be followed. He continued that the refund request will come before the Township Committee for approval.

Mayor Kuhl commented, "I have the upmost respect for all of our veterans, especially the one hundred percent disabled. I think we should probably do a little bit better....I agree with a maximum of two years from the date of the request."

It was the consensus of the Committee to authorize a maximum two-year look back period to January first of the year preceding the date of the property tax exemption request for refunds for municipal taxes only by resolution at the next regular meeting.

NEW BUSINESS

CIT-e-NET, LLC On-line Payments – Mr. Hutchins explained that the proposed resolution on the meeting agenda authorizes the use of electronic funds transfer for payment of property taxes, pet licensing, recycling permits and other such future designated payments. Mr. Hutchins advised that such service offers the convenience of online payments to residents without high service charges. He continued to explain that the Township is allowed to set a fee per transaction to cover administrative costs and that suggested fee is one dollar (\$1.00). He further advised that the initial setup cost is \$2,250 and \$1,250 annually thereafter.

During the discussion, Committee Member Mangin inquired about charging the County and School Boards for tax collection. Mr. Purcell advised that is not permitted by statute. There were no objections to proceeding with a contract award to CIT-e-Net, LLC.

Deer Survey/Fencing Proposals – Amy Greene, a member of the Wildlife Management Advisory Committee (WMAC), presented a proposal for the allocation of funds for deer exclosures; forest monitoring studies; and deer monitoring in an effort to continue with the stewardship of the Township's forests and the protection of wildlife.

Ms. Greene advised of the following costs:

*Deer Exclosures at Walnut Brook and Morales Preserves:	\$6,909
*Deer Exclosure maintenance:	\$ 600
*Forest monitoring studies:	\$1,350
*Deer monitoring:	\$9,050

Ms. Greene explained the value of deer exclosures in forest preservation and regeneration and the importance of collection of good scientific data for the determination of deer densities throughout the Township. Ms. Greene continued that the proposed deer monitoring is a continuation of surveys that have been performed for the last two years.

Committee Members raised questions and concerns regarding the source of funds; period of time fencing will remain; maintenance of the fencing; validity of proposed studies; future funding of proposed items; survey frequency; time limitations; and the impact on the workload of the Department of Public Works.

During the discussion Ms. Greene advised that the funding source is the archery hunting license fees; that the maintenance contract is for one year; and that regeneration takes about five years. Ms. Greene suggested that the studies be conducted annually in the Spring in order to determine effectiveness of the program. She further commented that future studies are decisions that should be made at that time.

With regards to concerns raised regarding the validity of studies, Ms. Greene commented that, "overall studies have been done that show excluding or managing deer, increases the number of things like saplings in a forest and regeneration... there are good studies in our region to support this." Ms. Greene advised that such studies are referenced in Dr. Jay Kelly's reports. She continued to explain that the proposed baseline studies will be performed by students of Raritan Valley Community College at the following rates:

Intern (\$15/hour)
More experienced students (\$18-20/hour)
Dr. Kelly (no charge)

Ms. Greene advised that fence repairs will be done by Dr. Kelly's students except for tree removal.

It was the consensus of the Committee to carry discussion to the next regular meeting, as additional information was required.

Demolition of structures on Township-owned open space properties on Route 523 – Mr. Hutchins explained that unsafe structures exist on two Township-owned properties on Route 523. Mr. Hutchins presented a demolition proposal consisting of the placement of crushed concrete within foundations, as well as use for a driveway; use of an existing concrete floor of a barn as a parking pad; removal of one oil tank; removal of asbestos shingles and piping by a licensed professional; and tipping fee. Mr. Hutchins advised that the Township will supply the trucking for removal of any debris. He continued to explain that the total cost, if performed by Public Works, will be about \$25,000; if not, \$35,000 worst case scenario.

During the discussion, Committee Member Mangin raised concern regarding historical value of the structures and Committee Member Gilbert expressed concern about the Township's diminishing open space funds due to the continuing lower tax.

It was the consensus to authorize Mr. Hutchins to proceed with the proposed demolition upon written acknowledgement from the Local Historians Committee.

Autumn Leaf Road and Georges Place street lights at the intersection of Route 12 – Mr. Hutchins advised of safety concerns at the intersection of Route 12 with Autumn Leaf Road and Georges Place. Mr. Hutchins explained that the roads are difficult to see in the dark and that the intersections are the location of two bus stops where the students are picked up in the dark during certain times of the year. Mr. Hutchins proposed the installation of a street light at each location. He continued to advise that JCP&L has granted approval for the installation; that NJDOT approval is not required; that both the Homeowners' Association and Toll Brothers have no objections; and that the Township will assume costs for the electric, as done for all street lights within the Township.

Mr. Hutchins also advised that the bus stop at Route 12 and Georges Place will be eliminated once the roads within the Toll Brothers Development are taken over by the Township.

It was the consensus to authorize Mr. Hutchins to proceed with the installation of street lights at the intersection of Route 12 and Autumn Leaf Road and Georges Place.

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Kuhl read by title Ordinance #19-05.

AN ORDINANCE ACCEPTING DEEDS OF ROAD DEDICATION FROM MARK HOLLENBACK AND ELLEN HOLLENBACK WITH REGARD TO LOT 12.01, BLOCK 20 AND LOT 12.02, BLOCK 20 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN

Mayor Kuhl asked for a motion to introduce Ordinance #19-05 on first consideration.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for March 5, 2019.

Mayor Kuhl read by title Ordinance #19-06.

**CALENDAR YEAR 2019
ORDINANCE TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45:14)**

Mayor Kuhl asked for a motion to introduce Ordinance #19-06 on first consideration.
Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for March 5, 2019.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Mayor Kuhl read by title Ordinance #19-02.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2.56 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "POLICE DEPARTMENT" BY REPEALING AND REPLACING SECTION 2.56.030 ENTITLED "PUBLIC SAFETY COMMITTEE" WITH NEW SECTION 2.56.030 ENTITLED "RESERVED," AND AMENDING SECTION 2.56.070 ENTITLED "CHIEF OF POLICE;" AND REPEALING AND REPLACING SECTION 2.56.110, SECTION 2.56.120, SECTION 2.56.130, SECTION 2.56.140, AND SECTION 2.56.150 EACH WITH A NEW CORRESPONDING SECTION ENTITLED "RESERVED; AND ADDING A NEW SECTION 2.56.200 ENTITLED "APPROPRIATE AUTHORITY"

Mayor Kuhl asked for a motion to open public hearing.

Motion by Mangin, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #19-02 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

During the vote, Deputy Mayor Reiner commented, "I want to thank Council on three sentences here, 'the Chief of Police shall be the Executive Head of the Police Department and shall be responsible to the appropriate authority and ultimately to the Township Committee for the efficiency in routine day-to-day operations thereof.' Ultimately to the Township Committee making the Township Committee the ultimate authority as I suggested. I want to thank you for heeding that advice, much appreciated."

ORDINANCE #19-02

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2.56 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "POLICE DEPARTMENT" BY REPEALING AND REPLACING SECTION 2.56.030 ENTITLED "PUBLIC SAFETY COMMITTEE" WITH NEW SECTION 2.56.030 ENTITLED "RESERVED," AND AMENDING SECTION 2.56.070 ENTITLED "CHIEF OF POLICE;" AND REPEALING AND REPLACING SECTION 2.56.110, SECTION 2.56.120, SECTION 2.56.130, SECTION 2.56.140, AND SECTION 2.56.150 EACH WITH A NEW CORRESPONDING SECTION ENTITLED "RESERVED; AND ADDING A NEW SECTION 2.56.200 ENTITLED "APPROPRIATE AUTHORITY"

WHEREAS, the Township Committee of the Township of Raritan ("Township") has previously created a Township police department through the adoption of Chapter 2.56 of the Revised General Ordinances of the Township of Raritan; and

WHEREAS, Chapter 2.56 of the Revised General Ordinances of the Township of Raritan has been amended over the years and is in need of clarification in regards to the designation of an "appropriate authority" over the police department pursuant to N.J.S.A. 40A:14-118; and

WHEREAS, the Township Committee is of the opinion that the most efficient and effective person to designate as "appropriate authority" is the office of administrator of the Township of Raritan, subject to the ultimate authority of the Township Committee.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Section 2.56.030 entitled "Public Safety Committee" is repealed and replaced with new Section 2.56.030 entitled "Reserved."

Section 2. Section 2.56.070 entitled "Chief of Police" is revised as follows:

The Chief of Police shall be the executive head of the Police Department and shall be responsible to the appropriate authority, and ultimately to the Township Committee for the efficiency and routine day-to-day operations thereof. Should the Chief of Police be unavailable, the Chief of Police shall designate an officer to carry out and be responsible for all of the functions of the Chief of Police. If the Chief of Police is unavailable and has not designated an officer to perform the Chief's duties, the Township Committee shall designate an officer to carry out and be responsible for all of the functions of the Chief of Police during the period the Chief of Police is unavailable.

The control and discipline of the Police Department of the Township and of its members shall be vested in the Chief of Police and he or she shall enforce all rules and regulations and any general and special orders or instructions not inconsistent with those of the Township Committee which

he or she may from time to time promulgate. Should the Chief of Police deem any violation by a member of the Department to be sufficiently flagrant, he or she shall report it to the Township Committee with his or her recommendations for the filing of charges.

The Chief of Police, with the assistance of the other members of the Department detailed for the purpose, shall keep a complete record on the work of the Department and the Chief of Police shall report in writing [to the chairman for presentation] or in person to the Township Committee at their first regular meeting in each month on all matters of importance pertaining to the Department, making such recommendations as in his or her opinion will increase the efficiency of the Department.

The Chief of Police shall recommend to the Township Committee from time to time the purchase of new equipment or the repair or rearrangement of such old equipment as will increase the efficiency of the Department. He or she shall have full charge and control of all the apparatus and equipment of the Department and its assignment and use, and shall be held responsible for its care, cleanliness and safekeeping.

Section 3. Section 2.56.110 entitled “Director of Public Safety—Establishment—Term” is repealed and replaced in its entirety with new Section 2.56.110 entitled “Reserved.”

Section 4. Section 2.56.120 entitled “Director of Public Safety—Qualifications” is repealed and replaced in its entirety with new section 2.56.120 entitled “Reserved.”

Section 5. Section 2.56.130 entitled “Director of Public Safety—Duties” is repealed and replaced in its entirety with new Section 2.56.130 entitled “Reserved.”

Section 6. Section 2.56.140 entitled “Removal of Director of Public Safety” is repealed and replaced in its entirety with new Section 2.56.140 entitled “Reserved.”

Section 7. Section 2.56.150 entitled “Director of Public Safety—Residency Requirements” is repealed and replaced in its entirety with new section 2.56.150 entitled “Reserved.”

Section 8. New Section 2.56.200 entitled “Appropriate Authority” is added as follows:

Pursuant to N.J.S.A. 40A:14-118 the Township Administrator of the Township of Raritan is appointed the appropriate authority of the Police Department.

Section 9. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 10. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 11. This Ordinance shall take effect immediately upon its final adoption and publication in accordance with the laws of the State of New Jersey.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

Mayor Kuhl read by title Ordinance #19-03.

AN ORDINANCE REAPPROPRIATING \$25,864.92 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION OF AN IDEMIA TENPRINT/PALMPRINT CAPTURE MACHINE WITH INTEGRATED MUG PHOTO AND RUGGEDIZED FIXED-HEIGHT CABINET FOR THE POLICE DEPARTMENT IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Kuhl asked for a motion to open public hearing.

Motion by Mangin, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #19-03 on final consideration, same to be published according to law.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

ORDINANCE #19-03

AN ORDINANCE REAPPROPRIATING \$25,864.92 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION OF AN IDEMIA TENPRINT/PALMPRINT CAPTURE MACHINE WITH INTEGRATED MUG PHOTO AND RUGGEDIZED FIXED-HEIGHT CABINET FOR THE POLICE DEPARTMENT IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$25,864.92 of the proceeds of obligations originally made available pursuant to the following bond ordinance of the Township of Raritan, in the County of Hunterdon, New Jersey (the “Township”) are no longer necessary for the purpose for which the obligations previously were authorized:

<u>Ordinance Number</u>	<u>Improvement Description and Date of Adoption</u>	<u>Amount to be Reappropriated</u>
#18-11	Acquisition of a sport utility vehicle for the Police Department in and by the Township of Raritan (4/3/18)	\$20,799.42
#17-11	Acquisition of Police Radios and the new Dry Chemical System for the Police Department in and by the Township of Raritan (6/5/17)	\$5,065.50

Section 2. \$25,864.92 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39, is hereby reappropriated to provide for the purchase of an Idemia Tenprint/Palmprint Capture with Integrated Mug Photo and Ruggedized Fixed-Height Cabinet.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

CORRESPONDENCE

Letter from Ray Fisher Auto Body, Inc. regarding traffic control at the intersection of Route 579 and Old Croton Road – Mr. Hutchins explained that Mr. Fisher has expressed traffic safety concerns at the intersection of Route 579 and Old Croton Road and is seeking a modification to the speed limit.

Mr. Hutchins advised that the current speed limit is 30 MPH and that any Township road intersecting with a County road is controlled by the County; that the stop signs at that location are installed and maintained by the County; that the speed limit is also controlled by the County; and that speed enforcement is a cooperative effort between Raritan Township and Delaware Township Police Departments.

It was the consensus that Mr. Hutchins respond to Mr. Fisher advising him of the jurisdiction over the intersection with a copy to County Engineer, Thomas Matthews. Committee Members also concurred that Mr. Hutchins advise Police Chief Payne to “step up” speed enforcement.

NON-CONSENT

Township Committee Regular Meeting Minutes

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of February 5, 2019.
Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Township Committee Executive Session Meeting Minutes

Mayor Kuhl asked for a motion to approve the Executive Session Meeting Minutes of February 5 #1 and #2, 2019

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Township Committee Special Meeting Minutes

Mayor Kuhl asked for a motion to approve the Special Meeting Minutes of February 5, 2019.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Kuhl read Resolution #19-57 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-57.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-57

A RESOLUTION AUTHORIZING A BUDGET TRANSFER

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following transfers are authorized between appropriations in the **2018 appropriation reserve budget** and that a certified copy of this resolution adopted by not less than a two-thirds (2/3) vote of the full membership of the governing body be transmitted to the Administrator/CFO.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Group Health Insurance	HealthCare Trust Reserve	\$347,375.19
Recycling Program S&W	Recycling Trust Reserve	\$ 24,518.32
Snow Removal OE	Snow Trust Reserve	\$148,322.14

Mayor Kuhl read Resolution #19-58 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-58.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION # 19-58

**A RESOLUTION DESIGNATING RAYMOND L. HUGHES II AS
RISK MANAGER FOR THE TOWNSHIP OF RARITAN**

WHEREAS, a condition of membership in the Somerset County Joint Insurance Fund is that a Risk Manager be designated to represent the Township of Raritan.

WHEREAS, the Township Administrator advertised for Request for Qualifications for Risk Manager; and

WHEREAS, the Township Administrator and the Township Committee reviewed the Request for Qualifications submitted; and

WHEREAS, the Township Committee has selected Raymond L. Hughes II of New Jersey Risk Managers and Consultants, Inc., 20 West End Avenue, P.O. Box 367, Somerville, New Jersey 08876 to provide the services of Risk Manager for Raritan Township.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Raymond L. Hughes II be designated as the Risk Manager for the Township of Raritan.

Mayor Kuhl read Resolution #19-59 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-59.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-59

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
MEMORANDUM OF AGREEMENT BETWEEN THE TOWNSHIP OF
RARITAN AND ALFRED C. PAYNE III, CHIEF OF POLICE**

WHEREAS, this Memorandum of Understanding is effective as of April 1, 2019 by and between the TOWNSHIP OF RARITAN, a Municipality of the County of Hunterdon, State of New Jersey, hereinafter referred to as the Township and Alfred C. Payne, III, Chief of Police, hereinafter referred to as the Chief; and

WHEREAS, Chief Alfred C. Payne, III, was hired on May 15, 1996 as a Patrolman in the Raritan Township Police Department, and distinguished himself in service to the department and community, rising through the ranks of Patrolman, Sergeant, Lieutenant, to the rank of Chief of Police on April 1, 2019; and

WHEREAS, Chief Alfred C. Payne, III, while serving as a Patrolman, Sergeant, and Lieutenant received those benefits and compensation for services as set forth in the contracts executed between the Township and the Police Unions; however, upon assuming the rank of

Chief in the Police Department, he no longer qualified for membership nor was he covered by the terms of the Police Union contracts; and

WHEREAS, The Township and Chief wish to memorialize their respective understanding of the compensation and benefits provided to Chief Alfred C. Payne, III, and establish consistency between the position of Chief and other police personnel as to the general terms of employment.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby authorizes the Mayor to execute the Memorandum of Understanding attached hereto, between the Township of Raritan and Alfred C. Payne II, Chief of Police effective April 1, 2019.

foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on February 19, 2019.

Mayor Kuhl read Resolution #19-60 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-60.

Motion by Mangin, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-60

**A RESOLUTION RATIFYING AND CONFIRMING THE APPOINTMENT OF
ROBYN FATOOH TO THE RARITAN TOWNSHIP BOARD OF HEALTH**

WHEREAS, there exists a vacancy on the Board of Health for the Alternate #2 Member, for the term expiring December 31, 2021; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desires to fill this position.

WHEREAS, at its February 5, 2019 meeting, the Township Committee by roll call vote approved the appointment of Robyn Fatooh as Alternate #2 Member.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following appointment is hereby ratified and confirmed:

ROBYN FATOOH
ALTERNATE #2 MEMBER
THREE-YEAR TERM EXPIRING DECEMBER 31, 2021

This resolution shall take effect immediately.

Mayor Kuhl read Resolution #19-61 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-61.
Motion by Mangin, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-61

**A RESOLUTION PURSUANT TO N.J.S.A. 40A:11-4.3 AUTHORIZING
THE USE OF COMPETITIVE CONTRACTING FOR THE
PROCUREMENT OF ANIMAL CONTROL SERVICES**

WHEREAS, the Township of Raritan (“Township”) desires to contract with a vendor to provide Animal Control Services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1 *et seq.*, the Township may use competitive contracting in lieu of public bidding for the procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(b)(3) permits the use of competitive contracting for Animal Control Services; and

WHEREAS, N.J.S.A. 40A:11-4.3(b) permits the Township Administrator to administer the process for the purchase pursuant to the rules governing the competitive contracting process; and

WHEREAS, under the competitive contracting process, the contract for the Animal Control Services will be awarded to that entity submitting a proposal that, when evaluated, most successfully meets the stated criteria and, therefore, achieves the highest ranking, rather than based solely on the lowest price; and

WHEREAS, the Township desires to conduct the bidding process for the aforesaid goods and services pursuant to the competitive contracting process as set forth by N.J.S.A. 40A:11-4.1 *et seq.*

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that the Township Administrator is hereby authorized to utilize and administer the competitive contracting process as set forth in N.J.S.A 40A:11-4.1 *et seq.*, to procure a contract with a vendor to provide Animal Control Services, pursuant to the rules governing the competitive contracting process.

This resolution shall take effect immediately.

Mayor Kuhl read Resolution #19-62 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-62.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-62

A RESOLUTION AUTHORIZING BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following transfers are authorized between appropriations in the 2018 budget and that a certified copy of this resolution adopted by **not less than a two-thirds (2/3) vote of the full membership of the governing body** be transmitted to the Administrator/CFO.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Group Health Insurance	Municipal Svcs Act	\$ 1,504.53
Group Health Insurance	Data Processing Svcs	\$ 1,100.00

Mayor Kuhl read Resolution #19-64 by title.

Committee Member Gilbert advised that she did not review the document and that her approval is based on her recollection and knowledge from last year.

Mr. Purcell confirmed that the document had not changed.

Mayor Kuhl asked for a motion to adopt Resolution #19-64.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Mayor Kuhl
NOES: Reiner
ABSTAIN: None
ABSENT: None

During the Vote, Deputy Mayor Reiner asked for clarification as to what the Committee was certifying.

Mr. Purcell explained that state law requires the local governing body to certify that the municipality's employment practices comply with Federal Law and the Civil Rights Act of 1964.

RESOLUTION #19-64

A RESOLUTION CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964"

WHEREAS, N.J.S.A. 40A4-5 as amended by P.L. 2017, c. 183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964" as amended, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the Township Committee have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Kuhl asked for a motion to approve the Consent Agenda.
Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-56

**A RESOLUTION AUTHORIZING THE RETURN OF LETTER OF CREDIT
(AMBOY BANK/ SAVANNAH RIDGE)**

WHEREAS, Amboy Bank/G.S. Realty (formerly known as Savannah Ridge/JEM Contracting) has requested the return of Letter of Credit #1908; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the Letter of Credit #1908 in the amount of \$60,229.95.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, that the Letter of Credit #1908 in the amount of \$60,229.95 is hereby returned.

RESOLUTION #19-63

**A RESOLUTION AUTHORIZING A CONTRACT WITH CIT-E-NET, LLC
TO PROVIDE ELECTRONIC FUNDS TRANSFERS**

WHEREAS, the Department of Community Affairs, Division of Local Government Services, has promulgated regulations N.J.A.C. 5:30-9 authorizing municipalities to utilize credit cards, debit cards and electronic transfers as a mechanism to collect local unit obligations; and

WHEREAS, the Township Committee of the Township of Raritan wishes to provide a more efficient and convenient method of payment for the property owners in Raritan Township; and

WHEREAS, the use of electronic funds transfer will provide such relief for property owners for payment of property taxes, pet licensing, recycling permits and other such payments that may be designated in the future; and

WHEREAS, the Township Committee may set a fee per transaction per N.J.A.C. 5:30-9 to cover the costs of administration of such service; and

WHEREAS, the Township Administrator and the Certified Financial Officer recommends a fee of One (1) dollar (\$1.00) per transaction; and

WHEREAS, the Township Administrator, Certified Financial Officer and the Tax Collector have recommended that CIT-e-NET, LLC, 1395 Route 23 South, Suite 6, Butler, New Jersey 07405 be authorized to provide this service to the Township of Raritan.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Administrator is authorized to execute a contract with CIT-e-NET LLC, 1395 Route 23 South, Suite 6, Butler, New Jersey 07405 to provide Electronic Fund Transfer services at an initial cost of \$2,250.00 and at an annual fee of \$1,250.00 thereafter.

BE IT FURTHER RESOLVED, that a fee of One (1) dollar (\$1.00) per transaction will be implemented and collected.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive, asked for the addresses of the two Township-owned properties where demolition was going to take place.

During Public Comment, Mr. Hutchins advised that the addresses are 139 and 143 Route 523.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:57 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**RARITAN TOWNSHIP COMMITTEE SPECIAL MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
FRIDAY, FEBRUARY 15, 2019**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 8:00 a.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Louis Reiner; Comm. Karen Gilbert; Comm. Michael Mangin

ABSENT: Comm. Gary Hazard

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania

MEETING NOTICED: Mayor Kuhl advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the February 12, 2019 issue of the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times and posted on the municipal bulletin board and the Township website.

Mayor Kuhl read Resolution #19-65 by title.

Mayor Kuhl explained that the proposed resolution authorizes a temporary contract with Flemington Borough reconstituting the joint Flemington-Raritan Parks and Recreation Committee until the end of the year. Mayor Kuhl highlighted terms of the contract including the following:

- *Duration effective January 1, 2019 until December 31, 2019
- *\$1,000 cap on capital expenditures
- *No financial contribution from either entity for 2019

Discussion was held regarding the process for termination by either party; next steps; appointments to the Committee; and establishment of a possible subcommittee.

During the discussion Mr. Hutchins clarified the terms for termination and read the following language into the record, "the joint contract shall be terminated on the thirtieth day following the adoption of a resolution to that effect by one of the governing bodies of the local units then participating."

Committee Member Gilbert advised that the next step following the approval of the proposed resolution would be to meet with representatives from Flemington Borough to decide action going forward. Committee Member Gilbert stated that Flemington Borough is holding a special meeting today as well regarding adoption of same resolution. Committee Member Gilbert suggested the formation of a subcommittee to develop a proposal for consideration by the Township Committee prior to meeting with the Borough. Committee Member Gilbert added that business of the joint Parks and Recreation Committee will continue as usual for 2019.

It was the consensus to proceed with a subcommittee and that members appointed in the proposed resolution shall be sworn in for the new term.

Mayor Kuhl asked for a motion to approve Resolution #19-65.
Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: Hazard

RESOLUTION #19-65

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A JOINT CONTRACT WITH THE BOROUGH OF FLEMINGTON TO RECONSTITUTE THE JOINT FLEMINGTON-RARITAN PARKS AND RECREATION COMMITTEE

WHEREAS, in 1978 the Township of Raritan (“Township”) and the Borough of Flemington (“Borough”) entered into a joint contract constituting the Joint Flemington-Raritan Parks and Recreation Committee; and

WHEREAS, said joint contract expired on December 31, 2018 after a term of forty (40) years; and

WHEREAS, the Township and the Borough wish to reconstitute the Joint Flemington-Raritan Parks and Recreation Committee on a temporary basis; and

WHEREAS, the Township also wishes to appoint its representative management committee members and trustees to the Joint Flemington-Raritan Parks and Recreation Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, does hereby authorize the following:

1. The Mayor and Township Clerk shall execute the joint contract attached hereto as Exhibit “A.”
2. The following individuals are hereby appointed as Trustees of the Joint Flemington-Raritan Parks and Recreation Committee: a) Ray Simonds; b) Robert LaNicca; c) Joseph McNulty.
3. The following individual is hereby appointed as a member of the Management Committee of the Joint-Flemington Raritan Parks and Recreation Committee: Karen Gilbert.

PRIVILEGE OF THE FLOOR

There was no public comment.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:10 a.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

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**RARITAN TOWNSHIP COMMITTEE SPECIAL MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, FEBRUARY 19, 2019**

MEETING CALLED: Mayor Kuhl called the special meeting to order at 5:30 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Louis Reiner; Comm. Karen Gilbert; Comm. Gary Hazard (arrived at 5:31 p.m.); Comm. Michael Mangin

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Chief Financial Officer, Bill Pandos

MEETING NOTICED: Mayor Kuhl advised that the meeting was noticed in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 February 6, 2019 to the Courier News, Hunterdon County Democrat, Star Ledger, TapInto, Express Times and was posted on the municipal bulletin board and the Township website.

2019 BUDGET DISCUSSION

Mr. Hutchins explained that the purpose of tonight's discussion was to come to a consensus on the following 2019 Municipal Budget requests:

- *DPW personnel
 - *Engineering personnel
 - *OEM vehicle
 - *Fire Company request for a five percent (5%) overall increase
 - *New fire truck
 - *2019 Capital items
 - Remediation at the Police Department
 - Balance of the HVAC
-

Office of Emergency Management (OEM)

Discussion commenced regarding the purchase of a new OEM vehicle.

Committee Members raised questions and concerns regarding the possibility of utilizing a newer police vehicle; retrofitting with existing radios; delaying the purchase until next year; cost; and grant funding availability.

During the discussion, Mr. Hutchins advised that the police department is turning out their worst cars and keeping the sports utility vehicles (SUVs) and continued to explain that OEM needs an SUV. Mr. Hutchins further explained that the total cost of the vehicle is about \$40,000 including fit-out and that there is approximately \$136,000 in grant funding available. He also advised that any additional items would be funded through the OEM operating budget.

Committee Member Mangin reiterated that the funding is coming from the reimbursement from the Federal Emergency Management Agency (FEMA) and will not impact the 2019 Municipal Budget.

Committee Member Gilbert commented, "OEM asks us for very little. And we give them even less. Whenever we have had anything going on, they are the first there and last to leave. They keep us informed. The fact that they are driving around in a vehicle that sounds like it is unsafe and does not do them a whole lot of good if they can't get out in bad conditions..... This is a no brainer to me."

It was the consensus of Committee Members to authorize a new vehicle for OEM.

Department of Public Works

Discussion commenced regarding the request for three full-time employees.

Committee Members raised questions and concerns regarding alternatives including two full-time; one full-time and three part-time; one full-time and two part-time; impact to budget regarding salary/benefit costs; and possible retirements.

Mayor Kuhl solicited comments.

Deputy Mayor Reiner spoke in favor of two full-time employees.

Committee Member Hazard concurred.

Committee Member Mangin expressed support for two full-time employees.

Committee Member Gilbert spoke in favor as well.

Mayor Kuhl also concurred.

It was the consensus for two full-time employees.

Engineering

Discussion commenced regarding the request for one part-time employee.

Mr. Pandos advised that the cost of the additional staff member would be approximately \$25,000 but would be offset by escrow.

Committee Member Hazard recapped from the previous budget discussion that the request for a part-time employee was to complete the digitizing of files for utilization with the SDL system and reduce time spent on fulfilling OPRA requests.

It was the consensus to authorize one part-time employee with status updates throughout the year regarding the digitizing project and possible termination of employment upon completion of the task.

Fire Company

Discussion commenced regarding the Fire Company's request for an overall five percent (5%) increase of approximately \$8,500.

During the discussion, Mr. Hutchins recapped that the request is for five percent (5%) of \$124,000 (operating) and five percent (5%) of \$40,000 (capital). Committee Member Gilbert explained that it had been awhile since the Township had given the Fire Company an increase and that \$5,000 was taken away last year.

Mayor Kuhl suggested a total of \$4,000.

Committee Member Gilbert suggested \$5,000, \$2,000 for capital and the remaining \$3,000 for the operating budget.

A brief discussion was held regarding the distribution of the \$5,000. Committee Member Mangin commented that the Fire Company is losing about \$3,000 annually from its fund drive. Committee Member Gilbert added that the Fire Company had also advised on increasing utility costs.

It was the consensus to authorize a total of \$5,000 -- \$2,000 (capital) and \$3,000 (operating).

2019 Capital

Mr. Hutchins recapped the following amendments to the 2019 Capital Budget discussed during the previous budget meeting:

- *\$53,000 for remediation at the police department
- *\$67,000 for the HVAC retrofit
- *\$2,353,300 Capital budget

Committee Members reviewed handouts provided by Mr. Hutchins showing all changes to the Capital Budget including removal of items. Mr. Hutchins clarified that the total cost for the remainder of the remediation project at the police department is \$100,000 but that there is \$42,000 remaining from last year and that additional funding in the amount of \$53,000 is needed. He further explained that the \$65,000 from Parks and Recreation could have been used towards the HVAC project, however, there is a LOSAP payment that will need to be made.

Committee Member Mangin inquired as to the funding for oil and chip seal projects. Mr. Hutchins advised that the total cost for Old Croton Road is \$175,000. Mr. Hutchins also advised of the following road projects for 2019:

Public Works

- Oil and Chip
- Leffler Hill
- Old Croton
- Bonetown
- Harmony School

Laurelton Trail and Belmont reclamation

Engineering

- Sunny Hills Section II
- Case Boulevard
- Concord Ridge

He continued that there is a possibility of adding another road depending on the amount of grant funding received for Case Boulevard.

Fire Truck

Discussion commenced regarding the purchase of a new fire truck including postponing until next year; holding a referendum; implications of postponing in terms of a cost increase; and mutual aid.

Committee Member Gilbert reiterated a concern raised during the previous budget discussion by the Fire Company regarding truck access to the new multi-dwelling development behind Stop and Shop for fire suppression. Committee Member Gilbert continued to explain that the Fire Company advised that the current ladder truck is difficult to navigate in tight spaces and that the proposed new truck is the same size as the current Quint but with a farther reach.

During the discussion, it was suggested that the Fire Marshal review the plans for truck accessibility.

PRIVILEGE OF THE FLOOR

There was no public comment.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn the meeting.

Motion by Gilbert, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 6:22 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-67

**A RESOLUTION AUTHORIZING VALIC AS 457 DEFERRED COMPENSATION
PLAN PROVIDER FOR THE TOWNSHIP OF RARITAN**

WHEREAS, the Township of Raritan (hereinafter referred to as the "Employer" or the "Township") desires to attract and retain qualified employees to be employed by the Township and, as a means thereof, is contemporaneously adopting an Internal Revenue Code Section 457 Deferred Compensation Plan (hereinafter referred to as the "Plan") for the purpose of making available to eligible employees the accrual of tax benefits under such Plan; and

WHEREAS, the Employer desires such Plan to comply with the Small Business Job Protection Act of 1996, the Economic Growth and Tax Relief Reconciliation Act of 2001, the Job Creation and Worker Assistance Act of 2002, the final Internal Revenue Code ("Code") Section 415 regulations, Pension Protection Act of 2006, the Heroes Earnings Assistance and Relief Tax Act of 2008 and the Worker, Retiree, and Employer Recovery Act of 2008 amendments to Section 457 of the Internal Revenue Code, such amendments being necessary to maintain the Plan as an eligible Deferred Compensation Plan within the meaning of Section 457 of the Internal Revenue Code of 1986 ("Code"), as subsequently amended; and

WHEREAS, the Employer also desires such Plan to comply with the regulations promulgated under Code Section 457 (including proposed revisions thereto); and Internal Revenue Service Revenue Procedures 2004-12 and 2004-56; and

WHEREAS, the offering of additional investments from another contractor will provide additional retirement investment options to participating employees and serves the interest of the Township by enabling it to provide enhanced retirement security to its eligible employees; and

WHEREAS, such deferred compensation plans are at no cost to the Township; and

WHEREAS, The Variable Annuity Life Insurance Company ("VALIC") has been found to possess the necessary administrative, enrollment, and servicing capabilities for the Plan.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, pursuant to N.J.A.C. 5:37-4.2, does hereby adopt the Plan prepared by VALIC and assigned Plan Document identifier 81-PD-VALIC-103111 by the Director of the Division of Local Governmental Services.

BE IT FURTHER RESOLVED that the Employer is adopting a Prototypical Deferred Compensation Plan substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the Internal Revenue Service except for provisions added by reason of the Small Business Job Protection Act of 1996 (United States Public Law No. 104-88), the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16), the Job

Creation and Worker Assistance Act of 2002 (United States Public Law No. 107-147), the final Internal Revenue Code (“Code”) Section 415 regulations, Pension Protection Act of 2006 (United States Public Law No. 109-280), the Heroes Earnings Assistance and Relief Tax Act of 2008 (United States Public Law No. 110-245) and the Worker, Retiree, and Employer Recovery Act of 2008 (United States Public Law No. 110-458), and regulations promulgated under Code Section 457 (including proposed revisions thereto), and Internal Revenue Service Revenue Procedures 2004-12 and 2004-56, and all such provisions are stated in the Plan in terms substantially similar to the text of those provisions in Internal Revenue Code Section 457. The use of the Ruling is for guidance only and the Employer acknowledges that for Internal Revenue Service purposes, the Ruling of another employer is not to be considered precedent.

BE IT FURTHER RESOLVED that the Plan Administrator, Raritan Township Administrator, shall be designated as the official representative of the Employer and Plan Administrator for the Administration of the Plan.

BE IT FURTHER RESOLVED that

- (1) Solicit Proposals: A request for proposals for a Deferred Compensation Plan and Service Agreement was prepared and made available to the following contractors:

NATIONWIDE

VALIC

ICMA- RC

- (2) Responding Vendors: The vendors responding to the request for proposals were:

NATIONWIDE

VALIC

- (3) Selection Rationale: The successful vendor is VALIC. The Employer reviewed all of the proposals submitted and met with representatives of the responding companies. VALIC was selected because VALIC has been found to possess the necessary administrative, enrollment, and servicing capabilities for the Plan. Further, VALIC currently represents the Township for LOSAP and has proven to be an outstanding partner providing the Township with all the necessary administrative, enrollment and servicing capabilities relating to LOSAP.

BE IT FURTHER RESOLVED that VALIC shall be retained by the Employer as the contractor under the Deferred Compensation Plan, and VALIC shall educate all eligible employees of the Employer regarding the Plan and shall enroll and service those eligible employees who participate in the Plan. As enrolling agent, VALIC shall be the exclusive agent for its funding options to be offered under the Plan.

BE IT FURTHER RESOLVED that there has been no collusion or evidence or appearance of collusion between any local official and a representative of the contractor in the selection of a contractor for the administration of a Service Agreement pursuant to N.J.A.C. 5:37-5.7.

BE IT FURTHER RESOLVED that the Township Administrator is hereby authorized to execute a Service Agreement with VALIC and that such Service Agreement has been assigned by the Director of the Division of Local Government Services the following identifier: 03-SA-VALIC-E121201; and to submit all necessary documents to the Director of Local Government Services in the State Department of Community Affairs for approval.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services within the State Department of Community Affairs.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 5, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-68

**A RESOLUTION ESTABLISHING TAX REFUND POLICY
FOR PERMANENTLY AND TOTALLY DISABLED VETERANS**

WHEREAS, *N.J.S.A. 54:4-3.30-34* grants an exemption from local property taxes for the dwelling house of a qualified permanently and totally disabled veteran; and

WHEREAS, over a number of years the Township Committee has received applications for the refund of property taxes paid by veterans who have been declared permanently and totally disabled by the United States Veterans Administration ("Veterans Administration"); and

WHEREAS, the Township Committee has granted refunds of all previously paid taxes to permanently and totally disabled veterans for all portions of the property tax and not just the municipal portion from the date of the veteran's declaration of disability by the Veterans Administration; and

WHEREAS, the decision as to whether to reimburse permanently and totally disabled veterans for past taxes is discretionary on behalf of the Township; and

WHEREAS, the Township Committee has the upmost respect and admiration for those who have sacrificed so much to protect our liberties; and

WHEREAS, the Township wishes to strike a balance between honoring veterans who have made this incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of previously paid taxes imposes upon non-exempt property owners, many of whom have been facing their own financial distress; and

WHEREAS, in considering how to achieve the proper balance, the Mayor and Committee have considered the fact that when the Township of Raritan collects taxes, it is obligated to collect for the local and regional schools as well as the County of Hunterdon but when it returns taxes to a veteran it cannot recover that portion of taxes collected for the local and regional schools or the County of Hunterdon, even though those taxes make up the majority of the taxes being returned; the result of which is that the taxpayers of the Township of Raritan must fund out of general municipal revenue any return of county or school taxes; and

WHEREAS, veterans may in fact still file a request for refunds from the entities which are in possession of such funds by approaching the local and regional School Boards as well as the County of Hunterdon directly; and

WHEREAS, the Township's practice of refunding all previously paid taxes, as set forth above, has become financially unsustainable; and

WHEREAS, the Mayor and Committee have concluded that the change in circumstances experienced by the Township requires that its past practice of returning all taxes paid by a veteran from the date of his or her declaration of disability needs to be modified to better reflect the current economic situation faced by the Township and its taxpayers; and

WHEREAS, this change does not, in any way, affect the tax exemption that a permanently and totally disabled veteran would otherwise be entitled to under New Jersey law from the date on which their application for said exemption is filed with the Township Tax Assessor.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby declare that the policy of the Township of Raritan regarding the return of previously paid municipal taxes to veterans declared to be permanently and totally disabled shall be to return that portion of previously paid municipal taxes which represents the municipal share of taxes collected but not that share of taxes collected for the local and regional schools, Hunterdon County or any other jurisdiction for which the Township collects taxes.

NOW, THEREFORE, BE IT FURTHER RESOLVED the Township will only refund the municipal share of taxes paid by the veteran back to the date of determination of one-hundred percent disability as stated in the letter of determination provided by the Veterans Administration. However, the maximum amount of time that shall be included in a refund of previously paid municipal taxes by the veteran shall be to January First of the prior calendar year in which the Township Tax Assessor received the application.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Township reserves the right to modify this policy based on any changes in its financial situation in the future.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 5, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-71

**A RESOLUTION AUTHORIZING
EMERGENCY TEMPORARY APPROPRIATION #1**

WHEREAS, the 2019 Budget has not been adopted and additional temporary appropriations are required in order to provide municipal services until the 2019 Budget is adopted; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for the purpose mentioned above.

NOW, THEREFORE, BE IT RESOLVED, (by not less than two-thirds of all members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20

Section 1. Emergency temporary appropriations be and the same are hereby made as follows:

<u>APPROPRIATIONS</u>	<u>SAL. & WAGES</u>	<u>OTHER EXPENSES</u>
Postage & Photocopy		\$ 12,000.00
Administrator		10,000.00
Group Insurance		400,000.00
Snow Removal	\$ 20,000.00	
General Liability Insurance		145,238.22
Workers Compensation Insurance		160,678.29
General Legal Services		28,000.00
Auditing		15,000.00
Police	125,000.00	15,000.00
Fire Hydrants		70,000.00
Fire Company		40,000.00
Emergency Management	2,100.00	
Social Security		10,000.00
Unemployment Insurance		3,000.00
Totals	<u>\$147,100.00</u>	<u>\$908,916.51</u>
	GRAND TOTAL:	\$1,056,016.51

Section 2. That the said emergency temporary appropriations will be provided for in the 2019 Budget.

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

ATTEST:

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 5, 2019.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #19-73

A RESOLUTION AUTHORIZING
EMERGENCY TEMPORARY APPROPRIATIONS #2

WHEREAS, the 2019 Budget has not been adopted and additional temporary appropriations are required in order to provide municipal services until the 2019 Budget is adopted; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for the purpose mentioned above;

NOW THEREFORE BE IT RESOLVED, (by not less than two-thirds of all members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20;

Section 1. Emergency temporary appropriations be and the same are hereby made as follows:

<u>APPROPRIATIONS</u>	<u>SAL. & WAGES</u>	<u>OTHER EXPENSES</u>
Public Employees Retirement System		\$ 543,555.00
Police & Fire Retirement System		1,081,930.00
	_____	_____
Totals		\$1,625,485.00
	GRAND TOTAL:	\$1,625,485.00

Section 2. That the said emergency temporary appropriations will be provided for in the 2019 Budget.

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 5, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-74

A RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A SETTLEMENT AGREEMENT WITH UNITED STATES METAL POWDERS, INC. REGARDING IN THE MATTER OF THE TOWNSHIP OF RARITAN COMPLIANCE WITH THIRD ROUND MOUNT LAUREL AFFORDABLE HOUSING OBLIGATIONS.

WHEREAS, United States Metal Powders, Inc. (“USMP”), a New Jersey corporation, with an address at 2115 Little Gap Road, Palmerton Pennsylvania is the owner of Block 40, Lot 4 on the Township of Raritan (“Township”) Tax Map, commonly known as 408 U.S. Highway 202 (“USMP Property”), which consists of twenty-one (21) acres; and

WHEREAS, USMP intervened in the Township’s declaratory judgement action (“DJ Action”) entitled In the Matter of the Township of Raritan Compliance with Third Round Mount Laurel Affordable Housing Obligations, Docket No. HUN-L-312-15 which seeks a declaration that the Township’s amended Housing Element and Fair Share Plan satisfies its fair share of the regional need for low and moderate income housing pursuant to the Mount Laurel Doctrine; and

WHEREAS, USMP is amenable to fully and finally dismissing its intervention in the DJ Action premised upon the undertakings that the Township has agreed to perform in respect to the USMP Property; and

WHEREAS, the Township has agreed to perform certain undertaking in respect to the USMP Property; and

WHEREAS, the Township and USMP desire to resolve these matters and avoid further litigation and associated costs; and

WHEREAS, the parties have negotiated a Settlement Agreement resolving the matters discussed in this Resolution; and

WHEREAS, the Township Committee of the Township of Raritan believes that it is in the best interest of the Township to enter into the Settlement Agreement substantially in the form attached hereto as Exhibit “A.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon and State of New Jersey, as follows:

1. The Township of Raritan is hereby authorized to enter into the Settlement Agreement, attached hereto as Exhibit "A," and the Mayor and Clerk are hereby authorized to execute four (4) copies of same.
2. The Clerk shall keep one copy of the executed Settlement Agreement on file with the Township and shall transmit the remaining executed agreements to the Township Attorney.
3. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 5, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-69

**A RESOLUTION AUTHORIZING THE RELEASE OF MAINTENANCE GUARANTEE
(NJR CLEAN ENERGY VENTURE II)**

WHEREAS, NJR Clean Energy Venture II posted a maintenance guarantee January 20, 2017 in the amount of \$79,307.63; and

WHEREAS, NJR Clean Energy Venture II has requested the return of the maintenance guarantee; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the return of the maintenance guarantee in the amount of \$79,307.63.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the maintenance guarantee posted by NJR Clean Energy Venture II in the amount of \$79,307.63 is hereby returned.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 5, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-70

**A RESOLUTION AWARDING A CONTRACT TO J. FLETCHER CREAMER & SON,
INC. FOR BEAM GUIDE RAIL REPLACEMENT ON TOWNSHIP ROADWAYS**

WHEREAS, the Township of Raritan is in need of beam guide rail replacement on various township roads; and

WHEREAS, the Township of Raritan is a member of the Morris County Cooperative Pricing Council (MCCPC); and

WHEREAS, the Township of Raritan awarded a contract for beam guide rail replacement to Road Safety Systems, LLC, 12 Park Drive, Shamong, NJ in the amount of \$25,500.00 by Resolution #18-168, August 21, 2018; and

WHEREAS, the MCCPC has since changed vendors; and

WHEREAS, J. Fletcher Creamer & Son, Inc, 101 East Broadway, Hackensack, New Jersey, 07601 has been awarded contract #26 Beam Guide Rail & Safety Ends (Installed) through the MCCPC; and

WHEREAS, the Superintendent of Public Works recommends that J. Fletcher Creamer & Son, Inc. be awarded the contract for beam guide rail replacement; and

WHEREAS, the cost of this will be at the bid price as documented by the MCCPC and appropriated through Ordinance #18-20 in the amount of \$25,500.00; and

WHEREAS, this contract is subject to the state's pay-to-play law and is awarded through a fair and open process; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #19-03 for beam guide rail replacement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract for beam guide rail replacement be awarded to J. Fletcher Creamer & Son, Inc, 101 East Broadway, Hackensack, New Jersey, 07601 in the amount of \$25,500.00.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 5, 2019.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 19-03

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

I. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: Provide beam grade rail replacement on various Township Roads

Vendor: J. Sletcher Creamery & Sons Inc

Amount(s): \$25,500 P.O. No. _____ (if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other _____

Budget year: 2018 Any contingency? No Yes _____

Account title(s): Cap P Ordinance 17-28

Resolution/Ordinance Date: 3/5/19

Resolution/Ordinance Number: 19-70

Amounts

Account no.(s): Adopted budget Ordinance Trust fund Temporary budget

a. 04-215-56-301-501 \$25,500 _____

b. _____

c. _____

William B. Pandos
William B. Pandos

2/27/19
Date

cc: Finance
C. Barbati

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-72

**A RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC
BIDS FOR MAINTENANCE AND REPAIR MATERIALS FOR THE
PUBLIC WORKS DEPARTMENT**

WHEREAS, the Superintendent of Public Works has recommended that bids be solicited for the procurement of various maintenance and repair materials; and

WHEREAS, the Township Committee of the Township of Raritan has determined that these materials and repairs are necessary.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township hereby authorizes the solicitation of public bids for maintenance and repair materials as follows:

1. Estimated amount of 2,150 tons of Bituminous Concrete (FOB)
2. Estimated amount of 1,150 tons of various stone (FDS)
3. Estimated amount of virgin rubbled Bituminous Concrete (FOB)

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 5, 2019.

Lisa Fania, RMC
Township Clerk