

**RARITAN TOWNSHIP COMMITTEE
TUESDAY, MARCH 6, 2018
MEETING BEGINS AT 6:30 P.M.**

AGENDA TO THE EXTENT KNOWN

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions Which Require the Consideration of the Township Committee may be Issued when Necessary

1. **MEETING CALLED**

Meeting called to order at: _____

2. **ROLL CALL**

Roll Call	Present	Absent
Karen Gilbert, Deputy Mayor		
Gary Hazard, Committee Member		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Michael Mangin, Mayor		

3. **MEETING ADVERTISED**

Mayor Mangin advised that the meeting was advertised in the January 10, 2018 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Website.

4. **Resolution #18-54 – CLOSED SESSION**

a. **Contract Negotiations** –

b. **Personnel** – **Construction Code Official, Auditor appointment; Judge appointment, Police Chief Contract; DPW position**

c. **Attorney-Client-Privilege** – **RTMUA Appointments**

d. **Pending Litigation** –

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

5. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Mangin asks all to join in reciting the Pledge of Allegiance to our flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

6. **AMEND/APPROVE AGENDA**

Mayor Mangin asks for a motion to amend and/or approve the Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

7. **PUBLIC COMMENT**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

8. **FINANCIAL ISSUES**

PAYMENT OF BILLS:

- a. Payment of Bills as listed for Raritan Township: **\$981,129.11**

Mayor Mangin asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

8. **FINANCIAL ISSUES (CONT.)**

PAYMENT OF BILLS:

- b. Payment of Bills as listed for Raritan Township Fire Company: **\$325.00**

Mayor Mangin asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

9. **REPORTS**

- a. Public Works – Snow Removal Costs – February 17-18, 2018
- b. Tax Collector – January 2018
- c. Court – January 2018
- d. Animal Control - Annual Report 2017

10. **LIAISONS REPORTS**

- Karen Gilbert Finance; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)
- Gary Hazard Court/Police; RTMUA
- Craig O'Brien Open Space
- Louis Reiner Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee
- Mayor Mangin Board of Health; Finance; Personnel; Planning Board (Class I Member)

*Environmental Commission/Green Team no assignment

11. **UNFINISHED BUSINESS**

- a. Procedures for adding items to the agenda
- b. Meeting Minutes

12. **NEW BUSINESS**

- a. Request for use of Lenape Park by Flemington VFW Post 7856 for Annual Easter Egg Hunt, Saturday, March 24, 2018 at noon; rain date, Sunday, March 25
- b. Theodore Landers appeal regarding effective date of tax exemption for 100% disabled veteran status

13. **ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)**

a. **ORDINANCE #18-6**

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-6 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

b. **ORDINANCE #18-7**

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY, WAGE AND COMPENSATION PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES IN THE CWA LOCAL 1040 WHITE COLLAR BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

13. **ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)**

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-7 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

c. ORDINANCE #18-8

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 2.102 ENTITLED "LEAVE POLICY FOR CERTAIN EMPLOYEES" BY AMENDING SECTION 2.102.010 ENTITLED "INTENT," SECTION 2.102.020 ENTITLED "ACCUMULATED LEAVE BENEFITS AS OF THE EFFECTIVE DATE OF THIS ORDINANCE," SECTION 2.102.030 ENTITLED "LEAVE BENEFITS AFTER THE EFFECTIVE DATE OF THIS ORDINANCE," AND SECTION 2.102.040 ENTITLED "EFFECT OF ORDINANCE ON CURRENT EMPLOYEES"

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-8 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

13. **ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)(CONT.)**

d. ORDINANCE #18-9

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING AND REVISING TITLE 5 ENTITLED “BUSINESS LICENSES AND REGULATIONS” OF THE GENERAL REVISED ORDINANCES OF THE TOWNSHIP OF RARITAN BY REPEALING AND REPLACING CHAPTER 5.24 ENTITLED “PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS” WITH CHAPTER 5.24 ENTITLED “PEDDLERS, SOLICITORS, CANVASSERS, AND TRANSIENT MERCHANTS,” ADDING CHAPTER 5.25 ENTITLED “REGULATION OF FOOD CARTS, FOOD TRUCKS, AND OTHER VEHICLE-BASED COMMERCIAL ACTIVITIES,” AND AMENDING SECTION 5.36.010 ENTITLED “SPECIAL EVENTS, DEFINED”

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-9 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

14. **ORDINANCES (INTRODUCTION/FIRST READING)**

a. ORDINANCE #18-10

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, REPEALING AND REPLACING ORDINANCE #16-23 ENTITLED “AN ORDINANCE REPEALING AND REPLACING SECTION 15.04.030 ENTITLED FEES – BIENNIAL FEE SCHEDULE REPORT – NEW CONSTRUCTION SURCHARGE

Mayor Mangin asks for a motion to introduce Ordinance #18-10 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of March 20, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

14. **ORDINANCES (INTRODUCTION/FIRST READING)(CONT.)**

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

15. **CORRESPONDENCE**

- a. Thank you letter from Immaculata High School to John Tully, Raritan Township Assistant Engineer, for career shadowing opportunity

16. **NON-CONSENT AGENDA**

I. Minutes:

A. Township Committee Regular Meeting Minutes:

(All Committee Members present unless otherwise noted)

- 1. February 6, 2018
- 2. February 20, 2018

Mayor Mangin asks for a motion to approve the Regular Meeting Minutes of February 6, 2018 and February 20, 2018.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

B. Township Committee Executive Session Meeting Minutes:

(All Committee Members present unless otherwise noted)

- 1. October 3, 2017 (Abstain: Hazard)
- 2. February 6, 2018 #1
- 3. February 6, 2018 #2
- 4. February 20, 2018 #1
- 5. February 20, 2018 #2

16. **NON-CONSENT AGENDA (CONT.)**

Mayor Mangin asks for a motion to approve the Executive Session Meeting Minutes of October 3, 2017.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

Mayor Mangin asks for a motion to approve the Executive Session Meeting Minutes of February 6, 2018, #1 & #2 and February 20, 2018, #1 & #2.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

II. Resolutions:

- a. **Resolution #18-55 - Certifying Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

Mayor Mangin asks for a motion to adopt Resolution #18-55.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

- b. **Resolution #18-59 - Authorizing the Full-Time Employment of Kent Woolf in the Department of Public Works**

Mayor Mangin asks for a motion to adopt Resolution #18-59.

16. **NON-CONSENT AGENDA (CONT.)**

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

c. **Resolution #18-63 - Authorizing Emergency Temporary Appropriation #2 (DPW Vehicle Maintenance)**

Mayor Mangin asks for a motion to adopt Resolution #18-63.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

d. **Resolution #18-68 – Authorizing Emergency Temporary Appropriation #3 (PERS and PFRS)**

Mayor Mangin asks for a motion to adopt Resolution #18-68.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

e. **Resolution #18-69 – Amending Resolution #17-272 Budget Transfer #1**

Mayor Mangin asks for a motion to adopt Resolution #18-69.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

17. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolutions:

- a. Resolution #18-53 - **Ratifying and Confirming the Appointment of John Kendzulak as RTMUA Commissioner**
- b. Resolution #18-56 - **Authorizing the Partial Refund of a Construction Permit Fee (Becker)**
- c. Resolution #18-57 - **Authorizing the Release of a Cash Performance Guarantee and Surety Bond (Raritan Junction-Costco)**
- d. Resolution #18-58 - **Authorizing the Purchase of a New Kioti CS2210 Snow Machine/Tractor in the Public Works Department**
- e. Resolution #18-60 - **Authorizing the Refund of a Construction Permit Fee (Toll Brothers, Inc.)**
- f. Resolution #18-61 - **Authorizing the Appointment of a Municipal Court Judge**
- g. Resolution #18-62 - **Authorizing the Award of a Non-Fair and Open Contract for Township Auditor**
- h. Resolution #18-64 - **Authorizing the Purchase and Installation of Ancillary Equipment on the Command Vehicle for the Raritan Township Fire Company**
- i. Resolution #18-65 - **Authorizing First Quarter 2018 Tax Refund (CoreLogic)**
- j. Resolution #18-66 - **Authorizing a Refund of Payment in Lieu of Roads (Klein)**
- k. Resolution #18-67 - **Authorizing the Cancellation of Second Quarter 2018 Taxes due to 100% Disabled Veteran Status (Landers)**

Mayor Mangin asks for a motion to adopt Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

18. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

19. **CLOSED SESSION**

20. **OPEN SESSION**

21. **FURTHER ACTION**

22. **ADJOURNMENT**

Mayor Mangin asks for a motion to adjourn the meeting.

Meeting adjourned at: _____